



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070**

**SPECIAL MEETING MINUTES
OF WEDNESDAY, August 17, 2016 at 4PM**

1. CALL TO ORDER - At 4:00 PM, Chairman Meyer called to order the August 17, 2016 Special Fire/Police Commission Meeting at City Hall, 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL - Secretary Schultheis called the roll.
COMMISSIONERS PRESENT – Meyer, Fiorito, Hoffman
A quorum was present.

OTHER OFFICIALS IN ATTENDANCE – Police Chief Steffen, Deputy Police Chief Zawlocki, Police Community Liaison Conboy, and Secretary Schultheis.

3. APPROVAL OF MINUTES
A. June 22, 2016 – Special Meeting Executive Minutes
B. June 22, 2016- Special Meeting Minutes

Chairman Meyer moved for omnibus approval of Items 3 A and B; seconded by Commissioner Fiorito. There was unanimous approval.

VOICE VOTE – All ayes, no nays
Motion carried 3 – 0.

4. CLOSED SESSION - For Purposes of:
A. Personnel Matters Regarding Recruit Academy Update
B. June 22, 2016 Executive Session Minutes discussion, if needed

At 4:07 PM, Chairman Meyer moved to go into closed session to discuss personnel matters and Executive Session Minutes; seconded by Commissioner Hoffman. There was unanimous approval.

ROLL CALL VOTE:	AYES –	Meyer, Hoffman, Fiorito
	NAYS –	None
	ABSENT -	None

Motion carried 3 – 0

5. RETURN TO OPEN SESSION

At 4:15 PM, Open session resumed.

Roll Call was taken. All commissioners were present. A quorum was attained.

6. SCHEDULED BUSINESS

A. Approval of Chairman Meyer's Report to the Council

Commissioner Fiorito moved to Approve Item 6A; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE – All ayes, no nays

Motion carried 3 – 0.

7. OLD BUSINESS

A. Update on Hersey Crosswalk – Chief Steffen said that the flashing beacons had been installed at Hersey Crosswalk he noted that there had been assistance from City Administrator Wade and City Engineer Berecz. It was noted that the crosswalk is operational.

B. Update on Summer Outreach Program – Two more Outreach trips are planned – one to Brookfield Zoo (33 children) and one to SkyZone (40 children). There is also a planned trip to the aquatic center, weather permitting. It was noted by Chief Steffen that Outreach is for "tweens" and that the officers involved donate their time. At any given event there are 4-5 officers, 8-10 citizen patrol. All are volunteering their time.

8. NEW BUSINESS

9. DEPARTMENTAL UPDATE

A. Recommendation for Awards -Chief Steffen noted that there were two incidents in which officers revived heroin overdose victims. In the first incident, Officers Michael Coglianese and Todd Godair made the rescue resuscitation and in the second incident the rescuing officers were Officers Lange and Stone. Corporal Duron identified a man with a twelve-gauge shotgun, and held other suspects.

Citations for all of these officers will be awarded at the September 26, 2016 City Council Regular Meeting.

10. CORRESPONDENCE/COMMUNICATIONS

11. NEXT REGULAR MEETING – SEPTEMBER 28, 2016 at City Hall Council Chambers, 8 North Elmhurst Road, Prospect Heights, IL 60070 at 4 PM- All commissioners noted that the date/time/location for the next regularly scheduled meeting was good.

12. ADJOURNMENT - At 4:25 PM, Chairman Meyer moved to adjourn; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE – All ayes, no nays

Motion carried 3 – 0.