



THE REGULAR COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
ON MONDAY, JULY 25, 2016 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

1. CALL TO ORDER – At 6:32 PM, Mayor Nicholas J. Helmer called to order the July 25, 2016 City Council Regular Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL FOR QUORUM – City Clerk Morgan-Adams called the roll.

ELECTED OFFICIALS –

Aldermen Williamson, Messer, Dolick, Ludvigsen

ABSENT -

Alderman Rosenthal (by previous notice)

OTHER ELECTED OFFICIALS PRESENT-
Helmer

City Clerk Morgan-Adams, Treasurer Tibbits, Mayor

STAFF AND OTHER OFFICIALS PRESENT - City Administrator Wade, Police Chief Steffen, Assistant to the City Administrator Falcone, Finance Director Hannon, City Attorney Zimmermann, Deputy Police Chief Zawlocki, Deputy Clerk Schultheis, A/V Specialist Colvin, Building and Development Director Peterson and Assistant to the Building and Development Director Taylor.

3. PLEDGE OF ALLEGIANCE – Led by Assistant to the City Administrator Falcone

4. INVOCATION – Hebron Church led by Reverend John

5. APPROVAL OF MINUTES

A. July 11, 2016 City Council Regular Workshop Meeting Minutes – Alderman Dolick moved to Approve Item 5A; seconded by Alderman Williamson.

VOICE VOTE: All ayes, no nays.

Motion carried 4 – 0, Alderman Rosenthal absent.

6. PRESENTATION

A. Presentation of “Key to the City” to Hebron Church in Recognition of their Good Citizenship in Hosting the Annual 4th of July Picnic for the City of Prospect Heights – City Clerk Morgan-Adams read the proclamation in appreciation and recognition of the Hebron Church’s annual Fourth of July lunch. The Mayor presented the Church with a key to the City of Prospect Heights.

B. Presentation of Dallas Police Department Patch to City of Prospect Heights by Lutheran Church Charities Comfort Dog Program – With service dogs Luther and Jonah present, Tim Hetzner of the Lutheran Church Charities presented the Prospect Heights Police Department with a Dallas Police Department Patch. It was part of a symbolic patch exchange after the comfort dogs were sent to Dallas following the police shootings. In return, the Police Chief Steffen read a proclamation regarding the compassion and effort of the Comfort dogs and their handlers in the wake of recent tragedies.

Chief Steffen also read a letter from Florida Governor Rick Scott thanking the Canine Comfort team for their assistance after the Orlando nightclub shootings.

Chief Steffen noted that the canines would be at National Night Out

7. APPOINTMENTS AND CONFIRMATIONS

A. Appointment of Jill Moskal, to the Natural Resource Commission – Alderman Williamson moved the appointment of Jill Moskal to the Natural Resources Commission; seconded by Alderman Messer.

VOICE VOTE: All ayes, no nays.

Motion carried 4 – 0, Alderman Rosenthal absent.

8. CITIZEN CONCERNS AND COMMENTS (agenda matters) - None

9. STAFF AND ELECTED OFFICIALS REPORTS

Chicago Executive Airport – CEA Board Member Kearns gave an update on the airport. He said that expenses were under budget and that revenues were over budget. He noted that resurfacing was being done on Runway 1634 as a weekend project

He also noted that self-serve fuel was not going to be arranged for sale. Most fuel sales were 96.8 % Jet A fuel and only 3.2% low lead fuel. He also noted that there was a liability for selling fuel, and that it would be in competition with the FBO's.

A. Police/Fire Commission Activity Report by Chairman Meyer - CONTINUED

B. Drainage Prioritization Report from City Engineer Steve Berecz – City Administrator Wade noted that City Engineer Berecz had looked at 30 ditch drainage issues and attempted to prioritize them into four areas.

Alderman Ludvigsen asked that there needed to be a final packet, and that the follow up and completion should be part of future agendas.

Building and Development Director Peterson –

- Introduced Darrell Taylor as the new Assistant Building and Development Director
- Grandbrier construction under roof on the north end.

Police Chief Steffen –

- Noted that the Prospect heights Police Department had made another successful lifesaving of an overdose victim. Officers Lange and Stone administered NARCON to revive the victim.

- It was noted that the next Outreach will be at Sky Zone

- National Night Out will be August 2nd

City Clerk Morgan-Adams

- Said that Cook County Tax Appeal meeting will be held on August 4h. the Mayor and Cook County Commissioner Silvestri

- Block party to be held on August 13th

Finance Director Hannon –

- Noted that the City was \$245,000 ahead of budget. She said that the auditors had finished their audit.

Mayor Helmer -

- Commended Public Works for their effort in cleaning up after the rain storm
- Commended Assistant to the City Administrator Falcone for handling the installation of the City Hall carpeting. He also noted that the carpet was bought and installed under budget.
- Noted that President Argiris, Congressman Dold and he would be attending the job fair on July 27 held at the Korean Cultural Center in Wheeling.

10. CONSENT AGENDA -

A. Recommended Bid Award for Country Club Drive Resurfacing and Salt Dome Preparation Work, to Peter Baker and Son Co., \$297,556.50

B. Recommended Bid Award for Public Works Salt Dome, to Bulk Storage, \$164,300

C. Recommended Bid Award for 2016 Crack Sealing Program, to Patriot Pavement Maintenance, \$23,910 -

Alderman Williamson moved for omnibus approval of Items 10 A/B/C; seconded by Alderman Ludvigsen.

<u>ROLL CALL VOTE:</u>	AYES -	Ludvigsen, Dolick, Williamson, Messer
	NAYS -	None
	ABSENT -	Rosenthal

Motion carried 4 - 0; one absent

11. OLD BUSINESS - None

12. NEW BUSINESS

A. R-16-08 Resolution for Contract Award for Water Valves Replacement Work at Rob Roy, to Glenbrook Excavating - **Alderman Messer moved to Approve Item 12 A based upon verification that the proposals were the same bid specs; seconded by Alderman Williamson .**

Discussion regarding the discrepancy in bid prices for Item 10 C. There was a question as to whether or not the scope of the job was the same for both bidders. It was noted by staff that the specs were for the same amount of work.

Alderman Ludvigsen wanted to know why this was being set up as a Resolution. City Administrator Wade said that Resolutions were a way in which to formalize the process.

<u>ROLL CALL VOTE:</u>	AYES -	Ludvigsen, Dolick, Williamson, Messer
	NAYS -	None
	ABSENT -	Rosenthal

Motion carried 4 - 0; one absent

13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, SEPTEMBER 12TH

Possible Topics to include the calendar, property maintenance, Liquor Code, Capital improvements, Illinois American Water contract, Metra Station contract, review of budget rates for vehicle stickers/ places for eating tax/Finance Director Hannon said that there is a memo in her report that lists revenue sources such as the State loosening non-home rule restrictions on revenue while simultaneously taking back the tax rebate.

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$53,082.35
MFT Fund	\$447.00
Palatine/Milwaukee TIF	\$650.00
Tourism District	\$60.50
Development Fund	\$0.00
DEA Fund	\$0.00
Solid Waste Fund	\$27,394.19
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$29.49
SS Area #8 – Levee Wall #37	\$80.79
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$25,834.33
Parking Fund	\$505.94
Sanitary Sewer Fund	\$1,027.00
Road/Building Bond Escrow	\$0.00
TOTAL	\$109,111.59
<u>Wire Payments</u>	
7/8/2016 PAYROLL POSTING	\$138,455.60

7/19/16 POLICE PENSION PAYMENT

\$40,280.00

TOTAL WARRANT

\$287,847.19

City Clerk Morgan-Adams read the warrants.

Alderman Williamson moved to approve the Warrants as presented; seconded by Alderman Dolick, including a Total of \$109,111.59; 7/8/2016 Payroll Posting of \$138,455.60; 7/19/2016 Police Pension Payment of \$40,280.00; and Total Warrant of \$287,847.19.

ROLL CALL VOTE:

AYES -	Ludvigsen, Dolick, Williamson, Messer
NAYS -	None
ABSENT -	Rosenthal

Motion carried 4 - 0; one absent

15. RESIDENT COMMENTS (Non-agenda matters) - None

16. EXECUTIVE SESSION - there will be an executive session following the adjournment of the Open Session. **Alderman Williamson moved to have an Executive Session following the Adjournment of the Open Session to discuss compensation of personnel; seconded by Alderman Messer.**

ROLL CALL VOTE:

AYES -	Ludvigsen, Dolick, Williamson, Messer
NAYS -	None
ABSENT -	Rosenthal

Motion carried 4 - 0; one absent

17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

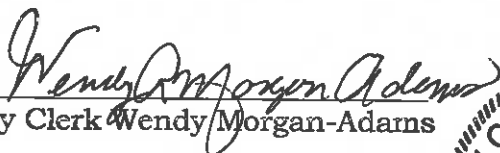
18. ADJOURNMENT - At 7:23 PM, **Alderman Williamson moved to adjourn the Open Session and go into Executive Session to discuss compensation of personnel; seconded by Alderman Ludvigsen.**

ROLL CALL VOTE:

AYES -	Ludvigsen, Dolick, Williamson, Messer
NAYS -	None
ABSENT -	Rosenthal

Motion carried 4 - 0; one absent

Approved by the City Council of the City of Prospect Heights on this the 22nd day of August, 2016


City Clerk Wendy Morgan-Adams




Mayor Nicholas J. Helmer