



**CITY OF PROSPECT HEIGHTS
CITY COUNCIL
REGULAR MEETING MINUTES
Monday, June 27, 2016 at 6:30 p.m.
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070**

1. CALL TO ORDER – At 6:35 p.m. Mayor Helmer called to order the June 27, 2016 Regular City Council Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. ROLL CALL FOR QUORUM – City Clerk Morgan-Adams called the roll.
ELECTED OFFICIALS PRESENT – Mayor Helmer, Aldermen – Rosenthal, Williamson, Ludvigsen.

ABSENT – Alderman Messer

OTHER ELECTED OFFICIALS PRESENT - Treasurer Tibbits and City Clerk Morgan-Adams.

STAFF PRESENT: Finance Director Hannon, Director of Building and Development Peterson, City Administrator Joe Wade, City Attorney Mike Zimmerman, Police Chief Steffen.

3. PLEDGE OF ALLEGIANCE – Led by Alderman Williamson.
Chief Steffen – Welcomed all who served the community.

4. APPROVAL OF MINUTES –

A. There is the approval of the June 9, 2016 Chicago Executive Airport Joint Workshop Meeting Minutes. **Alderman Rosenthal moved to Approve Item 4, seconded by Alderman Williamson.**

ROLL CALL: AYES – Alderman Williamson, Ludvigsen, Rosenthal.

NAYS – None.

Motion carried 3-0.

B. There is the approval of the June 13, 2016 City Council Workshop Meeting Minutes. **Alderman Ludvigsen moved to Approve Item 4B. Alderman Rosenthal seconded.**

ROLL CALL: AYES – Alderman Williamson, Ludvigsen, Rosenthal.

NAYS – None.

Motion carried 3-0.

5. RESOLUTION FOR RETIRING OFFICER JAMES DOYLE - James Doyle is on his way back from Tennessee and so he is not able to attend today but we do have Officer Charles Willey who is retiring and would like to do the proclamation. Mayor Helmer agreed.

Officer Willey – Read the Proclamation. Mayor Helmer asked Officer Willey to be Parade Marshal on the 4th of July Parade and Officer Willey accepted.

6. SWEARING IN OF 3 NEW MEMBERS OF THE PROSPECT HEIGHTS POLICE DEPARTMENT – City Clerk Wendy Morgan-Adams swore in Cory Simpson, Keith O'Connor, and Jocelyn Garza.

7. ALDERMAN APPOINTMENT TO THE FIFTH WARD - Mayor Helmer called up Matthew Dolick to tell everyone about himself. Everyone welcomed him. Mayor Helmer called for a motion to approve. **Alderman Rosenthal so moved. Alderman Ludvigsen seconded.**

ROLL CALL: AYES – Alderman Williamson, Ludvigsen, Rosenthal.

NAYS – None.

Motion carried 3-0.

- City Clerk Wendy Morgan-Adams swore in Matthew Dolick.

8 CITIZENS COMMENTS AND CONCERNS: (AGENDA MATTERS)

Susan Clayton, 404 Hill Court, Prospect Heights, asked if this were your home, if this were your personal property would this be good enough for you. That's how I look at it . . .

Mayor Helmer – We all live in Prospect Heights and we're just as concerned as you are living next door. We're going to solve this problem but it's not going to happen tomorrow.

Resident, 406 Hill Court, Prospect Heights,. Wanted to know why not just try the flash board riser and see if it works or if it doesn't work and then we can put it off to the side. Said we just knocked off weeding, we were here last Tuesday so we see the hard work that all of you guys are doing but we just want you to know that this is the focus point of the City and I think everyone should be aware of that.

Tim Kupczyk - Discussed so far, the portion that has been treated looks fantastic, but we are disappointed that this is only half the lake and we're asking the City Council to deal with the rest of it, to treat the rest of the weeds. We recommended a couple of vendors and I know another

vendor was chosen and we have given them the benefit of the doubt but we're not pleased with the performance. Is asking that the City continue with the efforts and further, because of our disappointment with the current vendor we're asking that they consider changing vendors.

Alderman Williamson – Discussed flash board riser issue and the many entities which have to be involved. Discussed as a government entity, we need to be responsible and do things by the book.

Alderman Ludvigsen –Discussed he disagrees it's a global City issue.

It was further discussed that there is no formal association.

Alderman Rosenthal –Discussed need for unbiased, objective professionals. Our goal is going to be to produce a drafted report that will be brought to this Council for its review and ultimate determination. Prior to it coming to the Council, the committee will invite comments from all those who may be interested in common, and the committee will then determine what it does with the report.

Representative, Jennifer Biancalana was called upon from Clarke Aquatics to explain the process and what is the potential for the future treatments and considerations for the City to take. She oversees the treatment program and planning and gave a brief presentation covering who Clarke Aquatics is and the timeline of what's been done what will be done moving forward.

There were questions and answers between Jennifer and the Council regarding the weeds in the lake and the clarity of the water, the plants, making the lake more aesthetically pleasing and proper timing for next treatment to wait for next year. The conclusion was that there was more managing the weeds and controlling the growth because completely fixing the problem would be to drain the lake and make it deeper which would be too costly for the City, and the problem was aesthetic not ecological.

9 STAFF AND ELECTED OFFICIALS' REPORTS

Item 9A Report and Discussion of Hillcrest Lake

Joe Wade discussed the report and discussion of Hill Crest Lake. He discussed treatment of the lake, the concern of the people that live around the lake and the aesthetic appeal. Also discussed was treatment of the lake and negative impact, when a second treatment is appropriate, and what financial obligation should the City undertake. The City hired Clarke Aquatics to treat the lake. Further discussed was what could possibly be done long term, and other concerns.

Alderman Rosenthal discussed the meeting of the Strategic Planning Committee from last week, comprised of Alderman Rosenthal, Alderman Williamson and Clerk Morgan-Adams. He stated that at the meeting they discussed the scope the committee could work with on at this point and it was decided that before we do that they would want to find out what was the effect of the current treatment of the lake this year, what additional treatment was needed, and when that would be appropriate. That they wanted input from professionals who were involved with it. He stated that the objective of the committee was that they would bring forth a recommended plan for the

Council to review and as they would draft a plan they would seek input from the interested participants in the community. At some point next week a follow up will be scheduled.

9B Report and Discussion of Drainage Issues

Joe Wade –Discussed this issue. This is regarding complaints that we have too much water in the drainage ditches. Within the last couple of weeks we've received emails from people asking about the level of water. City Engineer, Steve Perez kept a list of about roughly 30 ditch issues where the citizens have asked the City to for assistance. We've done some cost estimates, it mostly depends on staging and how big of a project we could undertake, but it's very expensive. It's roughly about \$120.00 to \$130.00 per linear foot. Considering that Prospect Heights was built not with storm and sewer systems but with swells and ditches that's the predominant method of drainage in the community and that's one area of the community. We also have special service areas.

Steve Perez - The problem is that the City is mostly flat and it's a difficult fix. A discussion was had regarding the dollar amount, and Steve said he thought it was approximately \$18,000.00 per property. Some are more difficult because the ditches are flatter. It was discussed on what to do with the water if you were doing corrections. A conversation was had regarding the 4th Ward's drainage issues.

Discussed Com Ed issue regarding plantings- It was discussed and recommended that a motion to cease any current or future projects until we can get a status report back from the natural resource commission and then pursue requirements at the City level of what we expect to be reported back from not only that commission but other commissions that we have.

Alderman Williamson moved for a motion and Alderman Rosenthal seconded.

ROLL CALL: AYES – Alderman Williamson, Ludvigsen, Rosenthal, Dolick.
NAYS – None.

Motion carried 4 – 0.

ELECTED OFFICIAL REPORTS

ISSUE OF CITY ATTORNEY NO LONGER AT WORKSHOP MEETINGS -

Alderman Ludvigsen and Williamson requested to discuss this issue. Discussions were had regarding whether or not the City Attorney needs to be present the Workshop Meetings and under what circumstances. Mayor Heimer suggested that if there is a legal process that needs to be considered than the Attorney should be there. If it's strictly a matter of processing and getting ready for things for a regular meeting than there's no need for the City Attorney to attend. Discussed with council certain agenda matters which do not require the City Attorney present. In addition, it's a way to cut the budget.

Discussion further ensued by city council members, Mayor Helmer, City Attorney Mike Zimmerman and City Clerk Morgan-Adams.

Discussed that everything should be booked through Joe our City manager. This is very common among many municipalities

Discussed that the code doesn't tell you the procedure to obtain city attorney advice.

Discussed a new policy of the elected officials calling and informing Joe Wade, City Manager before calling the city attorney.

ADDITIONAL STAFF REPORTS

City Administrator Joe Wade announced the Rock the Runway event at the Chicago Executive Airport on July 3rd and 8:00 a.m. starting with the 5K run (Governor Rauner said he would be present) and starting at 5:00 p.m. great bands and later a fireworks show.

The 4th of July Parade will be at 9:30 a.m. starting at the Metra Station in Prospect Heights.

FURTHER ELECTED OFFICIAL REPORTS

Clerk Wendy Morgan-Adams – I would like to know if we can have a review on economic development for the City. Dan Peterson discussed economic updates and new developments. Said they hope to have a new staff person on with regard to economic development in the next few weeks and there was a pending offer for employment.

Dan Peterson also stated that right now, as part of the strategic outline, he is starting to put together a list to market the various properties that we have, spaces available doing an inventory of where we're at. He said he will have a further report in about 2 weeks.

10. CONSENT AGENDA

- A. 0-16-18 Ordinance Creating a Fine and Fees Section to the Prospect Heights City Code (2nd Reading) ORDINANCE** – Creating the fines and the fees that collapses all fines and fees into one section is more user friendly both for our citizens as well as our staff

Mayor Helmer called for a motion for approval of the ordinance. Alderman Rosenthal moved, Alderman Ludvigsen seconded.

ROLL CALL: AYES – Alderman Williamson, Ludvigsen, Rosenthal, Dolick.
NAYS – None.

Motion carried 4 – 0.

- B. 0-16-20 Ordinance Approving a Side Yard Variance for the 105 Coldren Drive Allowing For Extension of Driveway (2nd Reading)**

Mayor Helmer called for a motion for approval of the ordinance. Alderman Rosenthal moved, Alderman Dolick seconded.

**ROLL CALL: AYES – Alderman Williamson, Ludvigsen, Rosenthal, Dollick.
NAYS – None.**

Motion carried 4 – 0.

11. OLD BUSINESS- None.

12. NEW BUSINESS

- A. 0-16-21 Ordinance Amending Title 1 of the City Code Relates to the City Administration Powers of Duties Related to Purchasing Policies – This is a recommendation that Bill Balling had made to increase the purchasing limit to \$20,000.00. There was some discussion.**

Mayor Helmer called for a motion to approve. Alderman Williamson moved, Alderman Rosenthal seconded.

**ROLL CALL: AYES – Alderman Rosenthal
NAYS – Alderman Williamson, Ludvigsen, Dollick.**

Motion fails 3-1.

B 0-16-22 Ordinance Creating A Class Liquor License, Full Service License 8:00 a.m. to 2:00 a.m., Monday through Thursday 8:00 a.m. to 3:00 a.m., Friday and Saturday Noon to 2:00 a.m. on Sunday, this is the Ramada Inn and Village Inn (1st Reading) – This is all under the same ownership and same umbrella and we have good news they have a targeted date of August 18th for opening. This is a first meeting so no action.

13. Approval of Warrants

Mayor Helmer called for a motion for approval of the warrants as stated. Alderman Rosenthal moved, Alderman Dolick seconded.

**ROLL CALL: AYES – Alderman Williamson, Ludvigsen, Rosenthal, Dollick.
NAYS – None.**

Motion carried 4 – 0.

Mayor Helmer advised that Mr. Phil Hannon will be the second Parade Marshal for the 4th of July Parade.

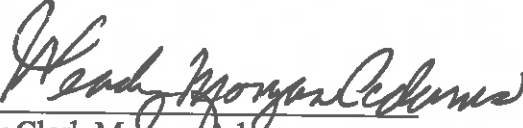
14. Resident Comments- (Non Agenda Matters)- None .

15. Executive Session-None.

Mayor Helmer asked for a motion to adjourn. Alderman Rosenthal moved to Adjourn the Meeting; seconded by Alderman Williamson.

There was unanimous approval. Meeting adjourned at 8:37 p.m.

Approved by the Prospect Heights City Council on the 11th day of July, 2016.


City Clerk Morgan Adams


Mayor Nicholas J. Helmer



