



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
Police Conference Room
14 E. Camp McDonald Road
3PM
SPECIAL MEETING MINUTES
OF TUESDAY, MAY 31, 2016**

CALL TO ORDER - At 3:15 PM, Chairman Meyer called to order the Special Meeting of the Fire/Police Commission Meeting at 14 E Camp McDonald, Prospect Heights, IL .

ROLL CALL - Recording Secretary Karen Schultheis called the roll.

COMMISSIONERS PRESENT: Fiorito, Meyer, Hoffman

A quorum was present

ALSO PRESENT: Chief Steffen, Deputy Chief Zawlocki, Secretary Schultheis

APPROVAL OF MINUTES

a. March 30, 2016 - Regular Meeting Executive Minutes

b. May 9, 2016- Special Meeting Minutes

c. May 9, 2016 – Special Meeting Executive Session Minutes – Commissioner Fiorito asked for a correction of a non-substantive typo in the May 9, 2016 Special Meeting Executive Session Minutes.

Chairman Meyer moved for omnibus approval with the Minutes as presented and amended for March 30, 2016 Regular Meeting Executive Session (not for public release); May 9, 2016- Special Meeting Minutes; and May 9, 2016 – Special Meeting Executive Session Minutes (not for public release); seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 – 0

CLOSED SESSION - At 3:16 PM, Commissioner Meyer moved to go into Executive Session For Purposes of Personnel to Update Recruit Process Status; seconded by Commissioner Fiorito. There was unanimous approval.

ROLL CALL VOTE: AYES – Fiorito, Meyer, Hoffman
 NAYS - None
 ABSENT: None

Motion carried 3 - 0

RETURN TO OPEN SESSION – At 3:44, the Committee returned to Open Session. Roll was called by Recording Secretary Schultheis.
A quorum was present.

PENDING BUSINESS

a. Update of the Background Checks for the Eligible Police Recruits

b. Follow Up on the Recruiting Process

Commissioner Meyer motioned to go through the polygraph process for the first 6 candidates and offer conditional employment to the top three that pass the polygraph; seconded by Commissioner Fiorito. There was unanimous approval.

ROLL CALL VOTE: AYES – Fiorito, Meyer, Hoffman
 NAYS - None
 ABSENT: None

Motion carried 3 - 0

OLD BUSINESS - None

NEW BUSINESS – None

DEPARTMENTAL UPDATE – Chief Steffen gave an update regarding a shooting at the Sherwood Hotel, and the apprehension of the suspect. It was noted that hotel occupants were not injured, and that the weapon was a 9mm gun in the possession of a 16 year old. He noted that there was a domestic battery arrest where a woman was restrained unlawfully. The perpetrator was charged with aggravated battery.

CORRESPONDENCE/COMMUNICATIONS – It was noted that in order to comply with state transparency guidelines, the FPC was considering moving meetings to City Hall where they could be recorded and shown on the cable channel. Nameplates for the Commissioners were being ordered for the City Hall Chamber dais.

NEXT REGULAR MEETING – June 22, 2016

ADJOURNMENT – At 3:58 PM, Commissioner Meyer moved to Adjourn; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 – 0

Respectfully submitted by:

Recording Secretary, Karen Schultheis