



**THE REGULAR CITY COUNCIL MEETING MINUTES**  
**OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS**  
**WILL BE HELD ON MONDAY, MAY 23, 2016 AT 6:30 P.M.**

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,  
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS  
MAYOR NICHOLAS J. HELMER PRESIDING**

**1. CALL TO ORDER** – At 6:35 PM, Mayor Helmer called to order the May 23, 2016 City Council Regular Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

**2. ROLL CALL FOR QUORUM** – City Clerk Morgan-Adams called the roll.  
There was a quorum.

ELECTED OFFICIALS IN ATTENDANCE – ALDERMEN - Messer, Ludvigsen, Williamson, Rosenthal  
OTHER ELECTED OFFICIALS IN ATTENDANCE – mayor Helmer, Treasurer Tibbits, City Clerk Morgan-Adams

STAFF AND CITY OFFICIALS – City Administrator Wade, Deputy Chief Zawlocki, City Attorney Zimmermann, Assistant to the City Administrator Falcone, Deputy Chief Schultheis, and A/V Specialist Colvin.

**3. PLEDGE OF ALLEGIANCE** – Led by City Clerk Morgan-Adams

**4. INVOCATION** – Presented by Pastor Junior Ziegler of the Bridge Community Church

**5. APPROVAL OF MINUTES**

**A.** April 5, 2016 City Council Special Budget Workshop Meeting Minutes

**B.** May 9, 2016 City Council Workshop Meeting Minutes – **Alderman Williamson moved for omnibus approval of Items 5A and 5B; seconded by Alderman Messer. There was unanimous approval.**

**VOICE VOTE:** All Ayes, No Nays.

Motion carried 4 - 0

**6. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS AND AWARDS**

**A.** Proclamation Honoring Prospect Heights World War II Veteran and Honor Flight Participant, George Blinick – Deputy Chief Zawlocki read the congratulatory proclamation and the Mayor thanked Mr. Blinick for his service to his country.

**7. APPOINTMENTS AND CONFIRMATIONS**

**A.** Re-appointment of Joe Fiorito to Police and Fire Commission - **Alderman Williamson moved to Approve Item 6A; seconded by Alderman Ludvigsen. There was unanimous approval.**

**VOICE VOTE:** All Ayes, No Nays.

Motion carried 4 - 0

**8. CITIZEN CONCERNS AND COMMENTS (agenda matters)** – Madeline Monaco of 46 S. Stonington Drive, palatine – said that she was a former Alderman from Ward 5. She made an argument for the City to increase its revenue by initiating a project that would allow for a new fuel source for the planes, in which the price of gasoline would be competitive with other gas suppliers. She said that a fuel supplier had been identified.

**9. STAFF AND ELECTED OFFICIALS REPORTS**

**A.** Chicago Executive Airport Report by Board member, Betty Cloud – CEA Member Cloud said that there would be a joint meeting of the CEA Board, the City of Prospect Heights and the Village of Wheeling on June 9, 2016 at 7 PM at the Westin Hotel. She also said that there would be a Noise Abatement Meeting on June 8, 2016 at 7:30 PM.

She noted that there was an incident on May 3<sup>rd</sup> with a Learjet which landed on the runway and then hit something. She noted that it was being looked into as pilot error.

She noted that there was a chance that the Joint Meeting Dates could change.

CEA Member Cloud was asked if the City and Village could sell gas on the Property. She said that the gas was sold at the airport but that the municipalities had never sold it before. She said that it was being revisited, and that the same issue had arisen in the past.

It was noted that by Alderman Ludvigsen that there was a liability for the City to get into this type of business. Mayor Helmer also said that most of the jets do not use gas, they use JET A fuel.

CEA Member Cloud said that there would be a discussion with the three FBO's to see if there was something that could be worked out.

Alderman Rosenthal noted that the three FBO's sell gas, and that they set the price.

Building and Development Director Peterson said that the airport would be asphaltting Airport Runway 1634 starting June 4.

Alderman Ludvigsen wanted an update on the stop work order at 1098 S Milwaukee. There was discussion regarding the non-compliance of the building. Building and Development Director Peterson said that there were problems with the electrical work.

There was discussion regarding electrical and plumbing issues, and it was noted by the Building and Development Director that work was only stopped in the areas where there was non-compliance.

Building and Development Director Peterson said that the demolition to the old Social Security Building had started and that pre-construction of the new Chase Building would begin on June 2, 2016.

Alderman Messer said that \$25000 had been raised to fight cancer. She thanked donors and volunteers.

Alderman Rosenthal said that after a meeting with Fairway Estates, he was pleased to report that there was a positive impression of the relationship that the City has with them

City Clerk Morgan-Adams said that there will be a document destruction event on Saturday, June 11, 2016 in the Metra Parking lot.

Treasurer Tibbits discussed the Grand Opening at Tony's Finer Foods, and the coverage on by the City on their media sites. He also encouraged businesses to request a Grand Opening that could be used to highlight their operations.

Deputy Clerk Schultheis noted that Saturday, June 4<sup>th</sup> was the annual Lions Club Pancake Breakfast and Community Day celebration from 9 AM until Noon.

Assistant to the City Administrator Falcone expanded on the information regarding the document destruction. And, he called out to volunteers.

Deputy Chief Zawlocki gave a recap of the Special Olympics event featuring the Cops on the Rooftops of the Dunkin Donuts. He said that the Police had made \$1600.

Deputy Chief Zawlocki said that the Police would be initiating Traffic Enforcement procedures for the Memorial Day weekend including DUI and seat belt enforcement measures.

#### **10. CONSENT AGENDA -**

**A. O-16-16** Ordinance Approving a PUD Amendment/Sign Variations/Special Use Permit for 1241 N. Rand Road, Tony's Fresh Market (2nd Reading)

**B. O-16-17** Ordinance Approving a Variance for 420 Clarendon (2nd Reading) – **Alderman Messer moved for omnibus approval of Items 10A and 10B; seconded by Alderman Rosenthal. There was unanimous approval.**

|                        |         |                                          |
|------------------------|---------|------------------------------------------|
| <b>ROLL CALL VOTE:</b> | AYES -  | Ludvigsen, Rosenthal, Williamson, Messer |
|                        | NAYS -  | None                                     |
|                        | ABSENT- | None                                     |

Motion carried 4 - 0

#### **11. OLD BUSINESS**

**A. O-16-11** Ordinance Approving the Capital Improvement Plan (2nd Reading) – **Alderman Rosenthal moved to approve Item 11A; seconded by Alderman Williamson. There was unanimous approval.**

|                        |         |                                          |
|------------------------|---------|------------------------------------------|
| <b>ROLL CALL VOTE:</b> | AYES -  | Ludvigsen, Rosenthal, Williamson, Messer |
|                        | NAYS -  | None                                     |
|                        | ABSENT- | None                                     |

Motion carried 4 - 0

Mayor Helmer asked that Alderman Ludvigsen be the City Liaison for the Ad Hoc Budget Committee. **Alderman Ludvigsen agreed to be the City Liaison.**

## 12. NEW BUSINESS

### A. Discussion and Selection of Upcoming Workshop Items

Prospect Heights (1st Reading) – Topics for upcoming Workshop Agenda –

- Status of the absorption of Old Town Sanitary District and consolidation under the SSA's.
- Rate study of the sewer rates
- Immediate and long term plan for Hillcrest Lake

Alderman Ludvigsen suggested that the City create a list OLD BUSINESS items that are open and those that have been closed.

Alderman Rosenthal supported this approach and asked that the Council and Staff look for ways to prioritize the list.

There was also a request from Alderman Ludvigsen to create a calendar and requested that items on the Workshop be included in the Administrator's Report as OPEN ITEMS FOR DISCUSSION.

Alderman Rosenthal suggested that Aldermen Rosenthal, Williamson and Ludvigsen be on this Strategic Planning Committee. City Attorney Zimmermann suggested that this Committee be set up by Resolution. It was noted that Alderman Rosenthal would be the Chair and City Clerk Morgan-Adams the Secretary.

Alderman Messer asked that the arena land be considered as an Open Item to be discussed.

**B. O-16-19 Ordinance Adjusting Fees for City Parking Tickets (1st Reading)** – It was noted that as a housekeeping item, the codes of the City had been reconciled so that parking tickets would now be \$75.00. – **No action was taken.**

## 13. APPROVAL OF WARRANTS

### A. Approval of Expenditures

|                        |             |
|------------------------|-------------|
| General Fund           | \$54,973.18 |
| MFT Fund               | \$7,402.38  |
| Palatine/Milwaukee TIF | \$317.20    |
| Tourism District       | \$632.24    |
| Development Fund       | \$0.00      |
| DEA Fund               | \$229.38    |
| Solid Waste Fund       | \$27,648.69 |
| SS Area #1             | \$219.30    |
| SS Area #2             | \$215.68    |
| SS Area #3             | \$251.07    |
| SS Area #4             | \$209.44    |

|                                |                     |
|--------------------------------|---------------------|
| SS Area #5                     | \$392.60            |
| SS Area #8 – Levee Wall #37    | \$251.60            |
| SS Area-Constr #6 (Water Main) | \$0.00              |
| SS Area- Debt #6               | \$233.02            |
| Road Construction              | \$0.00              |
| Road Construction Debt         | \$280.68            |
| Water Fund                     | \$41,269.26         |
| Parking Fund                   | \$328.71            |
| Sanitary Sewer Fund            | \$1,401.11          |
| Road/Building Bond Escrow      | \$0.00              |
| Police Pension                 | \$1,408.43          |
| <b>TOTAL</b>                   | <b>\$137,663.97</b> |

**Wire Payments**

|                                         |                     |
|-----------------------------------------|---------------------|
| <b>5/13/2016 PAYROLL POSTING</b>        | <b>\$125,348.35</b> |
| <b>5/18/2016 Police Pension Payment</b> | <b>\$33,212.78</b>  |
| <b>TOTAL WARRANT</b>                    | <b>\$296,225.10</b> |

City Clerk Morgan- Adams read the warrants.

**Alderman Rosenthal moved to approve the warrants as presented; seconded by Alderman Williamson for a TOTAL payment of \$137,663.97, 5/13/16 Payroll Posting of \$125,348.35, 5/18/16 Police Pension Payment of \$33,212.78, and a TOTAL WARRANT of \$296,225.10. There was unanimous approval.**

**ROLL CALL VOTE:**

|         |                                          |
|---------|------------------------------------------|
| AYES -  | Ludvigsen, Rosenthal, Williamson, Messer |
| NAYS -  | None                                     |
| ABSENT- | None                                     |

Motion carried 4 - 0

**14. RESIDENT COMMENTS (Non-agenda matters) - None**

**15. EXECUTIVE SESSION – Personnel, Possible Litigation and collective bargaining**

**16. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**

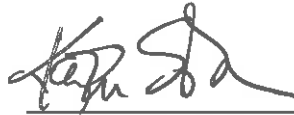
**17. ADJOURNMENT – At 7:41 PM, Alderman Ludvigsen moved to Adjourn the Open Meeting and go into Executive Session to discuss Personnel, Possible Litigation and Collective Bargaining; seconded by Alderman Messer. There was unanimous approval.**

**ROLL CALL VOTE:**      AYES -      Ludvigsen, Rosenthal, Williamson, Messer  
                             NAYS -      None  
                             ABSENT-      None

Motion carried 4 - 0

Approved by the City of Prospect Heights City Council on June 13, 2016.

  
\_\_\_\_\_  
Mayor Nicholas J. Helmer

  
\_\_\_\_\_  
Deputy Clerk Karen Schultheis

