



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
POLICE CONFERENCE ROOM
14 E. Camp McDonald Road**

**REGULAR MEETING
3:00 PM, WEDNESDAY, MARCH 30, 2016**

Minutes

Call to Order – The Meeting of the Fire/Police Commission of the City of Prospect Heights was called to order at 3:03 PM at 14 E. Camp McDonald Road, Prospect Heights, IL 60070.

Roll Call – Recording Secretary Schultheis called the role

Commissioners – Fiorito, Meyer, Hoffman

Also in attendance – Police Chief Steffen, Deputy Police Chief Zawlocki, Recording Secretary Schultheis

Approval of Minutes

February 25, 2016-Regular Meeting – **Commissioner Meyer moved to approve the February 25, 2016 Minutes as presented; seconded by Commissioner Hoffman. There was unanimous approval.**

VOICE VOTE: All ayes, no nays

Motion carried 3 – 0.

New Business

Department Update –

- There was discussion of the Awards ceremony at the March 28, 2016 City Council Meeting
- There was discussion regarding the response of Rodney Pace's "consolidation initiative" article
- Police Budget – It was noted that the FPC did not have any issues with the City Council Budget
- There was discussion regarding two new squad cars and the decision to rotate two (2) vehicles out of the fleet each year – five years per vehicle
- There was discussion regarding body cameras. Commissioner Steffen said that there were grants for body cameras. It was noted by Chief Steffen that

- there were many possible issues with the cameras including the need to be able to store long term data. There would also be the need to look at different products and take note of issues that were arising in towns that have started to use cameras.
- It was noted that the “pause” on DEA distributions has been “un-paused.” The money that has been freed up will be paid retroactively.
 - It was noted that there will be a new officer in the Budget.

Pending Business

a. Testing Results – **At 3:32 PM, Commissioner Meyer moved to go into Closed Session to discuss examining the police recruit test results; seconded by Commissioner Hoffman. There was unanimous approval.**

ROLL CALL VOTE: AYES – Hoffman, Meyer, Fiorito
 NAYS – None
 ABSENT – None

Motion carried 3 – 0.

Open Session resumed at 3:45 PM

Recording Secretary Schultheis called roll. A quorum was present. Commissioners Fiorito, Meyer and Hoffman were present.

b. 2016 Recruit Interview Calendar - Discussion of the 2016 Recruit Calendar. It was noted that the interviews typically take place on a Saturday. Each candidate would be given 20 minutes of interview time, with a ten minute intermission. Dates that were decided for the interviews – April 23, 24 and May 1 – the start would be 7 AM and run 7 hours per day.

Executive Session

a. - Discussion of testing process- **Held Under Pending Business**

Correspondence/Communications – None

Old Business

- Chief Steffen said that the Dedication to the Gun Range was well-attended. He noted that there was a Memorial Plaque that was given to the sister and daughter of Officer Ficarrotta.
- There was an update on the Whowell hearing regarding the Pension Board’s decision and the response of the City of Prospect Heights.
- Commissioner Hoffman wanted to know the Police Department’s policy on tattoos. Chief Steffen said that there was no policy except that the tattoos could not be offensive or on the head. Tattoos should be covered, and it was noted that officers that were originally hired were grandfathered in with their tattoos.

Next Regular Meeting Date

April 27, 2016

Adjournment

At 4:07 PM, Commissioner Meyer moved to Adjourn; seconded by Commissioner Hoffman. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 3 – 0.

Submitted Respectfully by,

Recording Secretary, Karen Schultheis