



**CITY OF PROSPECT HEIGHTS
Tourism Board Regular Meeting Minutes
Friday, March 4, 2016 -9:00 a.m.
Hilton Chicago Northbrook
2855 Milwaukee Ave
Northbrook, IL 60062**

Call to Order – At 9:10 AM, Chairman Allgauer called to order the Tourism Board Regular Meeting at 2855 Milwaukee Avenue, Northbrook, IL 60062.

Roll Call – Commissioner Schultheis called roll.

Commissioners present – Patel (Country Inn and Suites), Allgauer (Hilton Chicago Northbrook), Hager (Crowne Plaza Hotel), Schultheis (City of Prospect Heights)

Commissioners Absent - Mayor Helmer (by previous notification)

Also Present – Officer Smith (Tourism District Patrol), City Administrator Wade (City of Prospect Heights), Finance Director Hannon (City of Prospect Heights)

Old Business

A. Approval of the December 3, 2015 Special Meeting Minutes –

Commissioner Hager moved to Approve the December 3, 2015 Special Meeting Minutes; seconded by Chairman Allgauer.

VOICE VOTE: All ayes, no nays.

Motion carried 4 - 0

IV. New Business

C. Grant Allocation Approval - Commissioner Schultheis moved to approve grants of \$23,870 to Country Inn and Suites; \$9,564.20 to Hilton Chicago Northbrook, and \$1760, 240 to Crowne Plaza; seconded by Commissioner Hager.

ROLL CALL VOTE:

AYES:	Allgauer, Schultheis, Patel, Hager
NAYS:	None
ABSENT:	Helmer

Motion carried 4 – 0.

D. Progress Report regarding the Beautification Project – Officer Smith discussed parking lot issues. He noted that there were no serious crimes. Officer Smith also noted that there would be nighttime patrols around the parking lots.

There was discussion regarding maintenance of the Milwaukee scenic area, including weeding, irrigation and seasonal lighting. It was noted that the City did not have seasonal lighting as part of any maintenance contract.

Finance Director Hannon said that there is no money in the budget for the next two years. She said, however, that Public Works would make banners with the new City logo after May, 2016.

E. Long Range Planning - Update was given

Adjournment – At 9:55 AM, Commissioner Hager moved to Adjourn; seconded by Commissioner Schultheis.

VOICE VOTE: All ayes, no nays.

Motion carried 4 - 0