

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 17, 2016
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman McKenzie, called the meeting to order at 6:00 p.m. Roll call confirmed the following present: Directors Katz, Kearns, Lang and Pace.

Absent: Directors Cloud and Kolssak

Also in Attendance: Jamie Abbott – Executive Director
 Scott Campbell – Chief Financial Officer
 Vicki Mayr - Recording Secretary
 Tom Lester – Airport Attorney

II. Pledge of Allegiance

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Pace and seconded by Director Lang to approve the minutes from the January 13, 2016 Regular meeting. The motion was approved by a roll call vote. Ayes: Directors Katz, Kearns, Lang and Pace. Nays: None. Absent: Directors Cloud and Kolssak.

IV. Changes to the Agenda

There were no changes to the agenda.

V. Public Comments

Chairman McKenzie reminded those in attendance of the 5 minute time limit on Public Comments and introduced Mr. Phil Mader.

Mr. Mader stated that he's been attending airport board meetings and calling in noise complaints for 2 years. He expressed frustration and his desire to know what is being done about airport noise.

Mr. Steve Neff spoke about the plane that entered the EMAS bed. He would like to see cameras on the airfield.

Mr. Allan Englehardt stated that the EMAS bed performed well. He is pleased to see that the EMAS is now on both ends of Runway 16/34.

VI. Hearing and Reports

A) Treasurer's Report

Director Kearns reported that overall operations continue to decline annually. Fuel flowage is up slightly. Customs operations were up for January. Operations and Maintenance are under budget.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ There is a contract with Zodiac Arresting Systems for the repair of the EMAS bed on tonight's agenda. The repair should take place in late March. Kalitta's insurance carrier will settle with the airport for the repair.
- ➔ The annual State of the City and Village address will take place at Chevy Chase Country Club on February 24th at 8:00am. Please let Vicki know if you'd like to attend.
- ➔ Board members should have a draft budget by next Tuesday. The budget workshop will take place on March 8th.
- ➔ The State and FAA are currently reviewing the RFP for the updated NEMs. An RFP for landscape services outside the fence will go out soon.
- ➔ Jamie and CMT have been conducting Master Plan interviews. They meet with Wheeling officials next week and will reach out to users who are not based here.
- ➔ We are exploring options for providing a new or modified Customs facility.

C) CommAvia Report

- Rob Mark stated that there was a lot of media coverage of the EMAS incident.
- There is a new helicopter business on the airfield, resulting in new noise complaints. Rob has requested that they fly to east and west to avoid residential neighborhoods. He spoke with other helicopter operators and they were agreeable.
- As discussed at the last Noise Committee meeting, the 310 departure may be implemented on a trial basis soon.
- A draft document of fees and guidelines for filming on the airport is being reviewed.
- Abt Electronics reached out to the airport regarding a drone event they will host.

Director Lang asked if the airport could reach out to new tenants with the "rules" regarding noise abatement. Rob stated that there will be a Huey helicopter based here. Jamie responded to Director Katz question that the airport has been meeting with tower staff regarding the Part 150 Study.

D) Board Members Comments

- o Director Katz asked CFO Scott Campbell the status of delinquent accounts. Scott replied that he is making progress on getting delinquencies current.
- o Director Lang suggested that Jamie keep a diary/manual of the EMAS incursion as other airports may reach out now that Jamie has experience with how the bed performed. Jamie acknowledged the work of the new Ops coordinator, Andrew Wolanik.
- o Director Kearns congratulated Jamie and staff on the handling of the EMAS incident.
- o Director Pace asked that staff makes sure we are recouping the Customs charges and asked that RFPs be sent out high cost services such as waste collection.

E) Correspondence and Chairman's Comments

- o Chairman McKenzie noted a newsletter from CEPA. He had no further comments.

VII. Rock N' Run the Runway Event Discussion

The July 3rd event will remain the same as the 2015 event, with some minor tweaking. The purpose of the discussion was to determine the beneficiary of the 2016 5K run. After some discussion it was decided that proceeds from the event would be split evenly between the PAPA Scholarship Fund and Scholarship America, formerly Dollars for Scholars.

VIII. Consent Agenda

A. Resolution 16-005 - A Resolution Authorizing the Payment of Claims;

A motion was made by Director Lang and seconded by Director Katz to approve Item A. on this evening's consent agenda.

The motion was approved by roll call vote. Ayes: Directors Katz, Kearns, Lang and Pace. Nays: None. Absent: Directors Cloud and Kolssak.

IX. Old Business

There was no old business.

X. New Business

- A. 16-006 - A Resolution Approving a Non Federal Reimbursable Agreement for the Rehabilitation of Runway 16/34;

A motion to approve was made by Director Kearns and seconded by Director Pace.

In response to Director Katz' question, Brian Welker of CMT stated that there is not specific time frame yet, but the work would not start before May 1st.

The motion was approved by a roll call vote. Ayes: Directors Katz, Kearns, Lang and Pace. Nays: None. Absent: Directors Cloud and Kolssak.

- B. 16-007 - A Resolution Approving the Sale of Surplus Personal Property;

A motion to approve was made by Director Katz and seconded by Director Lang.

The motion was approved by a roll call vote. Ayes: Directors Katz, Kearns, Lang and Pace. Nays: None. Absent: Directors Cloud and Kolssak.

- C. 16-008 - A Resolution to Approve a Participation Agreement for the Airport Master Plan Between the Illinois Department of Transportation and Chicago Executive Airport, Wheeling/Prospect Heights, IL;

A motion to approve was made by Director Lang and seconded by Director Katz.

The airport received a letter of from the State to proceed with the project. This is a formality so the airport is eligible to receive the funds from the State.

The motion was approved by a roll call vote. Ayes: Directors Katz, Kearns, Lang and Pace. Nays: None. Absent: Directors Cloud and Kolssak.

- D. 16-009 - A Resolution Approving a Participation Agreement for Rehabilitation of Runway 16/34 between Illinois Department of Transportation and Chicago Executive Airport, Wheeling/Prospect Heights, IL;

Director Kearns made a motion to approve. The motion was seconded by Director Pace.

- E. 16-010 - A Resolution 1) Declaring a Safety Emergency and 2) Approving an Agreement with Zodiac Arresting Systems Corporation for the Repair of the 16 Departure End EMAS;

A motion to approve was made by Director Lang and seconded by Director Pace.

This is a formal agreement with Zodiac Arresting Systems Corporation to work directly with the airport for the repair of the damaged EMAS bed. Kalitta's insurance carrier will reimburse the airport for the repair cost, Waste Management fees, staff time and engineering cost.

The motion was approved by a roll call vote. Ayes: Directors Katz, Kearns, Lang and Pace. Nays: None. Absent: Directors Cloud and Kolssak.

XI. Executive Session

There was no Executive Session.

XII. Adjournment

A motion was made by Director Katz and seconded by Director Lang to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 6:44p.m.

Respectfully submitted,

Neal Katz
Secretary