



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
Police Conference Room**

**REGULAR MEETING MINUTES
Thursday
January 27, 2016
3:00 PM**

1. Call to Order

The Special Meeting of the Fire/Police Commission was called to order by Commissioner Meyer at 3:05pm

2. Roll Call

Present: Commissioner Jerry Meyer, Chairman
Commissioner Sharon Hoffman

Also Present:

Al Steffen, Chief of Police
Jim Zawlocki, Deputy Chief
Pardeep Deol, Recording Secretary

Not Present: Commissioner Joseph Fiorito

3. Approval of Minutes

MOTION WAS MADE BY COMMISSIONER MEYER TO APPROVE THE MINUTES OF DECEMBER 10, 2015 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER HOFFMAN AND PASSED BY A UNANIMOUS VOICE VOTE. MOTION CARRIED.

4. New Business

a. Department Update -

- The department finished the year with 200 less calls in 2015 than 2014. Chief Steffen credited this to the young driven officers and the installation of the camera system.
- The department has added 5 new volunteers to our program from the Citizen's Police Academy
- The department will be collecting water for Flint, Michigan to help them with their water crisis

b. Changes to the Testing & Interviewing Process

- Commissioner Hoffman would like the department and commission to look at various ways of interviewing or even possible interview questions. Questions from past testing processes were provided as a means of brainstorming for the next Fire & Police Commission Meeting. A thought on making the interview questions based on life experiences was also mentioned.

- Chief Al Steffen would like to incorporate a way to allow those who are Military Veterans also test for the position of Police Officer, regardless of education. It was agreed that any changes in requirements will be made during the next testing period.

c. Addition of Part-Time Officer

- Chief Steffen will be hiring another part-time Officer to assist with manpower due to the shortage we incurred from the departure of Chief Dunne and Sergeant Pawlicki's retirement.

5. Pending Business

No Pending Business.

6. Correspondence/Communications

9. Next Regular Meeting Date

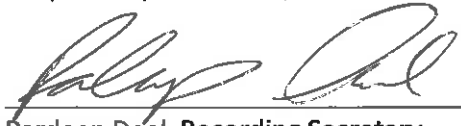
February 24, 2016

10. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at PM.

MOTION WAS MADE BY COMMISSIONER MEYER TO ADJOURN THE MEETING AT 3:45 PM. THE MOTION WAS SECONDED BY COMMISSIONER HOFFMAN AND UNANIMOUSLY APPROVED. MOTION CARRIED.

Respectfully Submitted,



Pardeep Deol, Recording Secretary