THE REGULAR COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, JANUARY 25, 2016 AT 6:30 P.M.

IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING

1. CALL TO ORDER – At 6:32 PM, Mayor Nicholas J. Helmer called to order the City Council Regular Meeting of the City Council of Prospect Heights at 8 North Elmhurst Road, Prospect Heights, IL 60070.

2. PLEDGE OF ALLEGIANCE – Led by City Clerk Morgan-Adams

3. INVOCATION – Led by Alderman Rosenthal

4. ROLL CALL FOR QUORUM – City Clerk Morgan-Adams called the roll.
Elected Officials in Attendance – Aldermen Rosenthal, Williamson, Derwin, Ludvigsen
Absent – Alderman Messer (as per previous notification)
Other Elected Officials in Attendance – Mayor Helmer, Treasurer Tibbits, and City Clerk Morgan-Adams
Also in Attendance – Finance Director Hannon, City Administrator Wade, Assistant to the City Administrator Falcone, Police Chief Steffen, Deputy Police Chief Zawlocki, Director of Building and Development Peterson, and City Attorney Zimmermann

5. APPROVAL OF MINUTES

A. January 11, 2016 City Council Regular Workshop Meeting Minutes – **Alderman Ludvigsen moved to Approve the January 11, 2016 Minutes; seconded by Alderman Derwin.**

ROLL CALL VOTE:	AYES –	Ludvigsen, Williamson, Derwin, Rosenthal
	NAYS –	None
	ABSENT -	Messer

Motion carried 4 – 0 (one absent)

6. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS AND AWARDS

A. Proclamation Honoring the Exceptional Public Service Contributions of Sergeant Joseph Pawlicki – It was noted that Sgt. Pawlicki was one of the original members of the Prospect Heights Police Department. Police Chief Steffen read the Proclamation to the Sergeant.

B. Expression of thanks for original painting of the old Prospect Heights City Hall – Mayor Helmer thanked Betty and Jack Caughron for the original painting done by their father representing the old City Hall building.

7. APPOINTMENTS AND CONFIRMATIONS

A. Resignation of Wendy Morgan-Adams from the Water Committee – City Administrator Wade announced that Water Committee Member Morgan-Adams was resigning from that post. Her leaving creates an open position on that Committee. Committee Member Morgan-Adams has agreed to stay until March 1, 2016.

B. Appointment of Louis Ennesser Jr. to the Water Committee.

C. Appointment of Anne Kurilich to the Water Committee.

D. Appointment of Sean Dwyer to the Water Committee.

Alderman Williamson moved for omnibus approval of Items 7 B,C, D; seconded by Alderman Ludvigsen.

VOICE VOTE: All ayes, No nays

Motion carried 4 – 0 (Alderman Messer absent)

8. REPORT FROM THE CHICAGO EXECUTIVE AIRPORT

A. Presentation of Chicago Executive Airport Master Plan, by Jamie Abbott, Executive Director – A presentation was given by the Chicago Executive Airport and their consultants. It was noted that the master plan has completed Phase I. Phase II will extrapolate the traffic conditions of the airport for the next twenty years. The FAA will also need to approve any decisions that are made. There are DNL studies – Day/Night Noise Levels. It was noted that it is very difficult to enforce noise reduction, and it is done by trying to inform pilots of their aircraft routines.
It was also noted that part of the environmental studies would include noise abatement.
The Mayor noted that he wanted a direct line of communication with the Airport.

Drones – Jamie Abbott noted that drones would not be allowed to fly over or near the airport. They must remain 5 miles away from the airport.
The Mayor said that there would be a blurb about drones in the Enews.

9. CITIZEN CONCERNS AND COMMENTS (agenda matters) - None

10. STAFF AND ELECTED OFFICIALS REPORTS

A. Presentation of Comprehensive Annual Financial Report – Finance Director Hannon introduced Baker Tilley to give their report. The representatives from Baker Tilley began their report by recognizing Finance Director Hannon for her exemplary financial reporting. Based on the CAFR, it was noted that the City is financially healthy.

Alderman Rosenthal – Ward 2 – Discussed how strategy for discussing the Comprehensive Plan at the February 8, 2016 Workshop Meeting. Handouts were given with guidelines.

Alderman Ludvigsen – Ward 4 – Mentioned to the Audience that the Old Town Sanitary District bill that was coming from the City quarterly was not a new tax; simply a different way of collecting the money that they had always been charged.

There was discussion regarding consolidation of the SSA's, but it was noted that an engineering study would need to be done as well as a rate study.

Regarding Steve Skiber – there was a request that the list of projects that were in the pipeline should be presented to the Council.

Regarding the PZBA consideration of the Church an item in consideration - single family housing. The text amendment would accommodate group homes. There was concern that the state did not consider what the City was defining as a family as valid. The City Attorney noted that as the City is the applicant, it could remove the item from PZBA consideration.

Director of Building and Development Peterson stated that the City was not in conformance with State laws, and that this text amendment would help reduce the exposure of the City for persons with disabilities.

City Attorney Zimmermann stated that the City could have the amendment pulled off of the PZBA agenda and brought before the Council first.

Alderman Williamson directed the City Attorney to withdraw the application.

Alderman Williamson – The Alderman noted that the City Administrator, Director of Building and Development and he had met regarding updating City Codes. Director of Building and Development Peterson said that the City was preparing to bring the codes up to the 2012 International standards. Alderman Williamson noted that there was a 2015 Code Book, but that the City wanted the 2012 codes to be in alignment with Wheeling.

SWANCC – Alderman Williamson said that to date there has been no attorney review. Finance Director Hannon replied that SWANCC's bonds were up, and that their fees had been lowered. The rate to residents would also be reduced. It was also noted that the ARC contract does not come due until 2019.

Alderman Williamson also requested more information on the options that the City has with the Old Town Sanitary District.

11. CONSENT AGENDA -

A. Waiver of 1st Reading of an Ordinance creating a Class A-4 Liquor License, Alcoholic Liquor Only for Consumption on the Premises, 8:00 A.M. to 12:00 midnight Monday Through Thursday, 8:00 A.M. to 1:00 A.M. Friday and Saturday, and 8:00 A.M. to 12:00 midnight Sunday, in response to request of Yugo Grill, 5 S. Wolf Road.

B. An Ordinance creating a Class A-4 Liquor License, Alcoholic Liquor Only for Consumption on the Premises, 8:00 A.M. to 12:00 midnight Monday Through Thursday, 8:00 A.M. to 1:00 A.M. Friday and Saturday, and 8:00 A.M. to 12:00 midnight Sunday in response to request of Yugo Grill, 5 S. Wolf Road. (First Reading Wavier Requested) – **Tabled by Liquor Commissioner Helmer due to outstanding issues as per the Prospect Heights Police Department.**

12. OLD BUSINESS

A. An Ordinance Amending the Number of Class C-3 Liquor Licenses, Wine and Beer Only for Consumption on the Premises, 8:00 A.M. to 12:00 midnight Monday Through Thursday, 8:00 A.M. to 1:00 A.M. Friday and Saturday, and 8:00 A.M. to 12:00 midnight Sunday in response to (Stella's Place, 1201 A N. Elmhurst Road) Laredo Hospitality's request. (Second Reading)

Alderman Rosenthal moved to Approve Item 12A; seconded by Alderman Derwin.

ROLL CALL VOTE:	AYES –	Derwin, Rosenthal, Mayor Helmer
	NAYS –	Williamson, Ludvigsen
	ABSENT -	Messer

Motion carried 3 – 2 (one absent)

13. NEW BUSINESS

A. Budget Amendment Ordinance – First Reading. Discussion followed.

B. Salary Ordinance – First Reading. Discussion followed. Included was a proposal for an additional public works position for snowplowing and salting.

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	$124,988.81
MFT Fund	$7,738.08
Palatine/Milwaukee TIF	$50,861.41
Tourism District	$319.58
Development Fund	$0.00
DEA Fund	$79,261.40
Solid Waste Fund	$28,592.42
SS Area #1	$0.00
SS Area #2	$0.00
SS Area #3	$0.00
SS Area #4	$0.00
SS Area #5	$30.69
SS Area #8 – Levee Wall #37	$
SS Area-Constr #6 (Water Main)	$0.00
SS Area- Debt #6	$0.00
Road Construction	$0.00
Road Construction Debt	$0.00
Water Fund	$21,773.26
Parking Fund	$35.00

Sanitary Sewer Fund	$1,338.00
Road/Building Bond Escrow	$0.00
TOTAL	$314,938.65
<u>**Wire Payments**</u>	
1/22/2016 PAYROLL POSTING	**$130,991.15**
01/19/16 POLICE PENSION PAYMENT	**$33,033.26**
12/2015 IMRF	**$17,938.36**
TOTAL WARRANT	**$496,901.42**

City Clerk Morgan-Adams read the warrants.
Alderman Rosenthal moved to Approve Item 14A as presented; seconded Alderman Derwin with a Total of $314,938.65; 1/22/2016 PAYROLL POSTING of $130,991.15, 01/19/16 POLICE PENSION PAYMENT of $33,033.26, 12/2015 IMRF of $17,938.36, and a Total Warrant of $496,901.42.

ROLL CALL VOTE:	AYES -	Williamson, Derwin, Ludvigsen, Rosenthal
	NAYS -	None
	ABSENT -	Messer

Motion carried 4 – 0 (one absent)

15. RESIDENT COMMENTS (non-agenda matters) - None

16. EXECUTIVE SESSION – Purchase/Sale of Real Property, Personnel Matters, and Other Items as Deemed Necessary

17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

18. ADJOURNMENT –
At 8:34 PM, Alderman Derwin moved to Adjourn the Open Session and go in Closed Session to discuss land acquisition and Employee Performance and Compensation; seconded by Alderman Ludvigsen.

ROLL CALL VOTE:	AYES -	Williamson, Derwin, Ludvigsen, Rosenthal
	NAYS -	None
	ABSENT -	Messer

Motion carried 4 – 0 (one absent)

Approved by the City Council of Prospect Heights on this the 8th day of February, 2016.

3/31/2016 2:30 PM

Deputy Clerk, Karen Schultheis

Mayor Nicholas J. Helmer

CITY OF PROSPECT HEIGHTS
CORPORATE SEAL
Incorporated A.D. 1976
ILLINOIS