



THE REGULAR WORKSHOP MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
FOR MONDAY, JANUARY 11, 2016 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

1. **CALL TO ORDER** – At 6:40 PM, Mayor Helmer called to order the January 11, 2016 City Council Regular Workshop Meeting at 8 North Elmhurst Road, Prospect heights, IL 60070.
2. **PLEDGE OF ALLEGIANCE** – Led by Alderman Rosenthal
3. **INVOCATION** – None
4. **ROLL CALL FOR QUORUM** – City Clerk Morgan-Adams called the Roll.
In attendance – Aldermen Derwin, Williamson, Rosenthal, Messer, Ludvigsen
Other Elected Officials in Attendance – Treasurer Tibbits, Mayor Helmer, City Clerk Morgan-Adams
Also in Attendance – City Administrator Wade, Assistant to the City Administrator Falcone, City Attorney, Zimmerman, Financial Director Hannon, Building and Development Director Peterson, and Deputy Clerk Schultheis.
5. **APPROVAL OF MINUTES**
A. December 14, 2015 City Council Regular Workshop Meeting Minutes – Alderman Derwin moved to Approve the December 14, 2015 Regular Workshop Minutes; seconded by Alderman Williamson. There was unanimous approval.
VOICE VOTE: All Ayes, No Nays

Motion approved 5 - 0
6. **PROCLAMATIONS, CONGRATULATORY RESOLUTIONS AND AWARDS**
A. A Proclamation in Honor of the Exceptional Public Service Contributions by Sergeant Joseph D. Pawlicki to the City of Prospect Heights. – In deference to the Police Tribute to newly promoted Sergeant Stone, Sergeant Godair, Deputy Chief Zawlocki and Chief Steffen at the Police Station, the Proclamation to Sgt. Pawlicki would be held on a future meeting date when Police Officials could attend.

B. Presentation of the Government Finance Officers Association Distinguished Budget Presentation Award to Finance Director Stephanie Hannon for FY2015-2016 budget. – Mayor Helmer paid tribute to honor Finance Director's Distinguished Budget Award from the GFOA. To award was merited to only a small percentage of those communities that applied; and the honor is a tribute to the exemplary work of the Finance Department.

7. APPOINTMENTS AND CONFIRMATIONS - None

8. CITIZEN CONCERNS AND COMMENTS (agenda matters) - None

9. STAFF AND ELECTED OFFICIALS REPORTS

A. Treasurer's Report by Finance Director Stephanie Hannon – Finance Director Hannon gave an update on the fiscal status of the City. She noted that the Budget Workshop would be held on February 27, 2016, Saturday.

10. CONSENT AGENDA -

A. A Resolution Allowing Service Credit for Military Service for up to Four Years for Eligible Members in the Illinois Municipal Retirement Fund.

B. Waiver of 1st Reading of AN ORDINANCE providing for the issuance of a \$4,415,000 Development Fund Interfund Note (2016 Interfund Loan Series) of the City of Prospect Heights, Cook County, Illinois, to Evidence an Interfund Loan from the City's General Fund to the City's Development Fund to Refund the City's Taxable Refunding Debt Certificate Series 2011B.

C. Adoption of AN ORDINANCE providing for the issuance of a \$4,415,000 Development Fund Interfund Note (2016 Interfund Loan Series) of the City of Prospect Heights, Cook County, Illinois, to Evidence an Interfund Loan from the City's General Fund to the City's Development Fund to Refund the City's Taxable Refunding Debt Certificate Series 2011B.

D. Natural Resources Commission Recommendation and Agreement with Metropolitan Water Reclamation District to Participate in Rain Barrel Program.

Alderman Ludvigsen moved for omnibus approval of Items A,B,C,D; seconded by Alderman Derwin. There was unanimous approval.

ROLL CALL VOTE:

AYES -	Ludvigsen, Rosenthal, Derwin, Messer, Williamson
NAYS -	None
ABSENT -	None

Motion carried 5 - 0

11. OLD BUSINESS

A. A Request from Player's Pub and Grill, 1250 South River Road, for Distribution of Tax Increment Financing Funds to Complete Off-Track Betting Facility. – David Dziedzic gave an overview of the situation status. To date, Players Pub has used \$400,000 from the City and there is \$100,000 remaining to be paid after the certificate of occupancy is issued. Player's Pub asked for a \$50,000 advance to get to the point where a conditional occupancy permit can be granted. Hawthorne said that they had supplied a considerable amount of manpower to the project, and that the expectations were that the larger venue would provide a great deal of money to the city. Aldermen questioned why the project had taken so long and still required time and advancements to open. It was noted by John Fiandaca that the biggest expense still remaining was the exterior. Renditions of what the finished exterior should look like were given to the Council. The Finance Department had reviewed the Players Pub bills and verified them.

The Mayor noted that the longer Player's Pub stayed closed, the more revenue that was lost to the City.

City Attorney Zimmermann was questioned as to whether a document could be created that would make advancement of the money contingent upon completion by a certain date. The Attorney stated that the documentation would be complicated and would not provide guarantees. John Fiandaca said that Players Pub did not employ an attorney to create or review any further legal documents, and he believe that the TIF money could be better spent on the project as opposed to legal fees.

It was decided to postpone the rest of the discussion until the end of the meeting.

At 8:23 PM; Alderman Ludvigsen moved for 7 minute recess to discuss 11A with the Players Pub group, the City Attorney and Staff. There was unanimous approval.

VOICE VOTE: All Ayes, No Nays

Motion approved 5 - 0

***It was noted by City Attorney Zimmermann that strict adherence to Open Meeting Act regulations would be enforced. No more than two elected officials could speak with each other or other groups.**

At 8:40 PM; Roll Call was taken to go back into Public session.

City Clerk Morgan-Adams took roll. All five Aldermen, the Mayor and the Treasurer were present. There was a quorum.

Alderman Rosenthal moved to advance Players Pub \$50,000 under TIF to be paid immediately based upon a March 1, 2016 completion date which is the basis for the inducement to advance the money; seconded by Alderman Messer.

ROLL CALL VOTE:

AYES -	Messer, Derwin, Rosenthal
NAYS -	Williamson, Ludvigsen
ABSENT -	None

Motion carried 3 - 2

B. An Ordinance Amending the Number of Class C-3 Liquor Licenses, Wine and Beer Only for Consumption on the Premises, 8:00 A.M. to 12:00 midnight Monday Through Thursday, 8:00 A.M. to 1:00 A.M. Friday and Saturday, and 8:00 A.M. to 12:00 midnight Sunday in response to (Stella's Place, 1201 A N. Elmhurst Road) Laredo Hospitality's request. (First Reading) - Discussion regarding the license. - NO ACTION WAS TAKEN.

12. NEW BUSINESS

A. Metropolitan Water Reclamation District and Cook County Department of Transportation Presentation of Storm Water Management Improvement Concept Plan to Increase the Grade Elevation at Willow, Hillcrest and Owen to Address Street Flooding Closures. - Cedric Robertson of the Metropolitan Water Reclamation District said that the purpose of the project was to reduce the flooding frequency of Willow Road, Hillcrest Drive and Owen Court I Prospect Heights. the project would include the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC), the City of Prospect Heights, and Cook County Department of Transportation and Highways (CCDOH). It was noted that it was a concept plan that was being presented.

A representative from Globetrotters reviewed what had already been studied. He said that this would be a Phase 2 project. The work completed to date included:

- Survey
- Soil borings

- Hydraulic modeling
- Wetland delineation
- Alternative analysis
- Prospect Heights and CCDOTH Staff Coordination
- Preliminary Design
- Preliminary Permit Coordination

The findings included that Willow Road had minor overtopping (less than 6 inches) at a 2-year flood event and significant flooding (greater than 6 inches) at a 5-year flood event.

Hillcrest and Owen Court had floods less than a 2-year event.

There was no apparent structure flooding

It was noted that flooding issues were due to combination of high McDonald Creek levels and limited outlet capacity; soils below roadways are weak and prone to long term settling, and there are limited locations for compensatory storage.

Recommendations were provided. The total cost of the project was estimated at \$2.8 million. The costs would be shared by Prospect Heights, MWRDGC, and CCDOTH. The anticipated cost share for Prospect Heights would be about \$640,000. To mitigate that cost, the City would seek grants/outside funding.

If this plan were activated, construction would be about 12-16 between 2017/18.

The outstanding issues included:

- Compensatory storage
- Funding
- Final design coordination with property owners
- Permitting

Questions were asked about the impact of raising the road, closing down streets, redirecting traffic, the effect on the Lake and the Slough, request for more information in layman's terms, compensatory storage, the effects of grading changes in the road, stabilization of the edges of the road, changing the volume of the lake and changing plants to protect the lake sustainability.

The mayor noted that this was a preliminary report and that the Council should write down questions. It was noted that Enews would have information regarding the project, and include answers to questions and updates.

One resident asked that there be a compromise in the raising of Owen Court to less than its historical 100 year high. Globetrotters noted that it was the aim of Prospect Heights and Cook County to go for the 100 year event, but as there was no final plan compromises could be considered. – **NO ACTION WAS TAKEN.**

B. Request from Yugo Grill, 5 S. Wolf Road, for Class A Liquor License, Alcoholic Liquor Only for Consumption on the Premises, 8:00 A.M. to 2:00 A.M. Monday Through Thursday, 8:00 A.M. to 3:00 A.M. Friday and Saturday, 12:00 noon to 2:00 A.M. Sunday. – Aldermen questioned why a Class A Liquor License was needed. It was noted by the requesting owners that the License did not match the hours the establishment is open. there was a need for a new license classification that would allow for the full complement of liquor beverages allowable but with the C-3 classification for hours.

Mayor Helmer noted that the request would be made for a Class C license that would be on the Consent Agenda at the January 25, 2016 City Council Regular Meeting.

C. Discussion of City of Prospect Heights Comprehensive Plan Implementation. (Workshop Item) For Comprehensive Plan go to <http://www.prospect-heights.il.us/documentcenter/view/291>. – It was decided that this Item would be on the February 8, 2016 City Council Regular Workshop Agenda. – **DEFERRED TO NEXT WORKSHOP AGENDA**

13. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$832,520.37
MFT Fund	\$62,538.49
Palatine/Milwaukee TIF	\$85,722.22
Tourism District	\$76,300.80
Development Fund	\$359.86
DEA Fund	\$428.71
Solid Waste Fund	\$30,838.30
SS Area #1	\$827.72
SS Area #2	\$675.17
SS Area #3	\$1,676.83
SS Area #4	\$532.46
SS Area #5	\$1,022.53
SS Area #8 – Levee Wall #37	\$525.54
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$512.86
Road Construction	\$770.90
Road Construction Debt	\$0.00
Water Fund	\$50,395.88

Parking Fund	\$4,085.13
Sanitary Sewer Fund	\$4,422.86
Road/Building Bond Escrow	\$1,500.00
TOTAL	\$1,155,656.63
12/11/15 PAYROLL	\$144,034.40
12/24/15 PAYROLL	\$136,854.20
1/8/16 PAYROLL	\$141,562.32
DEBT SERVICE TRANSFER - SERIES 2011B	\$4,773,437.50
12/17/15 POLICE PENSION FUND	\$27,445.01
TOTAL WARRANT	\$6,378,990.06

City Clerk Morgan-Adams read the Warrants.

Alderman Messer moved to approve the warrants as read including a Total of \$1,155,656.63, 12/11/15 Payroll of \$144,034.40, 12/24/15 Payroll of \$136,854.20, 1/8/16 Payroll of \$141,562.32, Debt Service Transfer series 2011B of \$4,773,437.50, 12/17/15 Police Pension Fund of \$27,445.01, and Total Warrant of \$6,378,990.06; seconded by Alderman Williamson. There was unanimous approval.

ROLL CALL VOTE:

AYES -	Ludvigsen, Rosenthal, Derwin, Messer, Williamson
NAYS -	None
ABSENT -	None

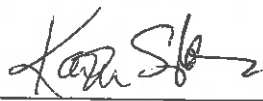
Motion carried 5 - 0

14. **RESIDENT COMMENTS (non-agenda matters) - None**
15. **EXECUTIVE SESSION - None**
16. **ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
17. **ADJOURNMENT - At 8:55 PM. Alderman Messer moved to adjourn; seconded by Alderman Derwin. There was unanimous approval.**
VOICE VOTE: All Ayes, No Nays

Motion approved 5 - 0

The Prospect Heights City Council has approved the January 11, 2016 Workshop Minutes on this the 25th day of January, 2016.


Nicholas J. Helmer, Mayor


Karen Schultheis, Deputy Clerk

