



Prospect
Heights

CITY COUNCIL WORKSHOP MEETING

MINUTES

APRIL 14, 2014

6:30 p.m.

City Hall

Prospect Heights, IL 60070

CALL TO ORDER – At 6:30 PM, Mayor Helmer called to order the City Council Workshop Meeting at 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL - Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson
Aldermen- Styler, Williamson, Higgins, Ludvigsen, Mendez.

City Attorney Zimmermann noted that Alderman Styler was attending electronically due to injury. As there was a quorum present, Alderman Styler had made a written, official request to City Clerk Adamson; and there were no objections by the Council, Alderman Styler's request to attend electronically was accepted.

A quorum was present. Also present: Police Chief/Acting City Administrator Dunne, City Attorney Zimmermann, Director of Building and Zoning Skiber, Finance Director Hannon, Assistant Director of Building and Director of Public Works Cutaia, Acting Assistant to the Administrator Deol, City Engineer Berecz and Deputy Clerk Schultheis.

PROCLAMATIONS

A. Proclamation Proclaiming April 25, 2014 as Arbor Day in the City of Prospect Heights – Mayor Helmer read a proclamation officially proclaiming April 25, 2014 as Arbor Day in the City of Prospect Heights.

WORKSHOP DISCUSSION ITEMS -

B. Presentation by William Balling regarding City Water opportunities - .William Balling discussed his Management Consulting Services and how he could accelerate the water supply for the City by serving as an agent. He noted that non-Home Rule is no longer a major hurdle to getting water, but that the challenge for the City was to reinforce infrastructure. The Council and Mayor had questions regarding cost and strategy.

C. Review and Discussion of SSA – 9 water reports. – City Engineer Berecz gave a review of the Baxter and Woodman study on SSA-9. He noted that while PVC would be cheaper and would not be corrosive, it would be harder to maintain. He also said that ductile iron pipe was the most prevalent. There were questions as to why SSA-6 was excluded from the study.

D. Discussion of Request by Walgreens for new Class B liquor license – Mayor Helmer, as Liquor Commissioner, removed the item from the agenda for further review at a later date.

E. Introduction of an Ordinance Adopting the FY 2014/15 Budget (First Reading) – There was no discussion.

F. Information Only. Staff memorandum regarding Ordinance establishing Capital Improvement Program. – It was noted that there were a few items that certain Aldermen had reservations in regard.

Mayor Helmer introduced CEA Representative Kearns and asked if he had any comments. There was no update from the Chicago Executive Airport.

G Discussion of City Street Sign Project – Public Works Director Steve Cutaia – Director Cutaia discussed Arbor Day celebrations and street sign replacement and budget for the improvements.

CLOSED SESSION

At 7:17 PM, Alderman Williamson moved to go into Closed Session to discuss probable litigation; seconded by Alderman Higgins. There was unanimous approval.

ROLL CALL: AYES – Williamson, Higgins, Styler, Mendez, Ludvigsen
NAYS – None

Motion carried 5 – 0.

At 7:42 PM, Open Session resumed. Roll Call was taken. A quorum was present.

APPROVAL OF CONTRACTS

H. Approval of a contract for Architectural Services with Green and Associates subject to Attorney Review (Waive 1st Reading and Approve)

I. A Resolution authorizing the execution of a law enforcement mutual aid agreement and the existence and formation of the Illinois Law Enforcement Alarm System by the intergovernmental cooperation.

J. Approval of IDOT Proposal for Intersection and Lighting Upgrades throughout the City of Prospect Heights, subject to Attorney review.

K. Approval of an Employment Agreement for the City Administrator.

Alderman Mendez moved for an omnibus adoption of Items H, I, and K; seconded by Alderman Williamson. There was unanimous approval.

ROLL CALL VOTE AYES - Ludvigsen, Mendez, Styler, Williamson, Higgins
NAYS – None

Motion carried 5 – 0.

Alderman Styler moved to approve Item J; seconded by Alderman Higgins.

Discussion followed as to which intersections would get new lights and cross walk signs.

ROLL CALL VOTE AYES - Ludvigsen, Mendez, Styler, Williamson, Higgins
NAYS – None

Motion carried 5 – 0.

Mayor Helmer introduced the new City Administrator, Ken Lopez.

L. APPROVAL OF EXPENDITURES

A. Approval of Warrants

General Fund	\$152,686.59
MFT Fund	\$2230.16
Palatine/Milwaukee TIF	\$1,351.65
Tourism Board	\$5,289.90
Development Fund	\$3,382.48
Non-Home Rule Tax Fund	\$0.00
DEA Fund	\$1,199.74
Solid Waste Fund	\$34,120.99
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$112.04
SS Area #8 – Levee Wall #37	\$111.69
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$150.00
Water Fund	\$2,302.34
Parking Fund	\$2,196.45
Road/Building Bond Escrow	\$0.00
TOTAL Expenditures	\$205,584.03
Wire Payments, Service Charges, & Payroll	\$281,610.11
TOTAL	\$487,194.14

City Clerk Adamson read out the expenditure totals.

Alderman Higgins moved to approve as presented; seconded by Alderman Williamson for a TOTAL expenditures in the amount of \$205,584.03 and wire transfers, service charges, police pension and payroll in the amount of \$281,610.11. The TOTAL amount was \$487,194.14. The motion was unanimously approved by roll call.

ROLL CALL AYES: Aldermen Styler, Higgins, Ludvigsen, Mendez, Williamson
 NAYS: None

Motion carried 5 - 0

NAYS: None

PUBLIC COMMENT

None

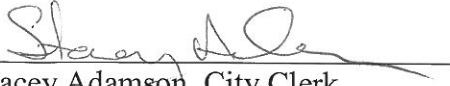
ADJOURNMENT

At 7:49 PM, Alderman Higgins moved to Adjourn; seconded by Alderman Ludvigsen. The motion was unanimously approved by voice vote.

VOICE VOTE All Ayes, No Nays.

Motion carried 5 - 0

Approved by the Prospect Heights City Council on this day, the 28th of April, 2014.


Stacey Adamson, City Clerk


Nicholas J. Helmer, Mayor

