



**CITY COUNCIL REGULAR MEETING
MINUTES**

March 24, 2014

6:30 p.m.

City Hall

Prospect Heights, IL 60070

CALL TO ORDER – At 6:30 PM, Mayor Helmer called to order the Regular City Council Meeting at 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL - Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson
Aldermen- Styler, Williamson, Higgins, Ludvigsen, Mendez.

A quorum was present. Also present: City Administrator Marrin, City Attorney Yehl, Director of Building and Zoning Skiber, Finance Director Hannon, Police Chief Dunne, Assistant Director of Building and Public Works Cutaia, City Engineer Berecz and Deputy Clerk Schultheis.

PLEDGE OF ALLEGIANCE - Alderman Styler led the Council in the Pledge of Allegiance.

INVOCATION – **Pastor Shin of Agape Presbyterian** – Pastor Shin gave the Invocation.

SPECIAL PRESENTATIONS

A. Proclamation Honoring Anne Marrin for her Service as City Administrator for the City of Prospect Heights and City Staff Leadership.- Mayor Helmer read the Proclamation and gave tribute to City Administrator Marrin regarding her years of service and success as the City Administrator.

RESIDENTS COMMENTS (Agenda Matters) –

Representing the City Trash Hauler, Republic Services, Leisa Niemoitka, spoke regarding the that Republic Services looked forward to working with the new Administrator.

ADOPTION OF CONSENT AGENDA –

B. Approval of Minutes, City Council Special Workshop Meeting, February 15, 2014.

C. Approval of Minutes, City Council Budget Workshop Meeting, February 22, 2014

D. Approval of Minutes, City Council Regular Meeting, February 24, 2014

E. Approval of Minutes, City Council Budget Workshop Meeting, March 5, 2014

F. Approval of Minutes, City Council Regular Workshop Meeting, March 10, 2014

G Approval of the City of Prospect Heights Boundary Map.
H. Approval of the City of Prospect Heights Ward Map.
I. A Resolution Supporting the City of Prospect Heights Membership in the Pension Fairness for Illinois Coalition.
J. Approval of a Proposal for Site Planning Services from SCB.
K. Approval of an Employment Contract with the Chief of Police.
Alderman Mendez moved for an omnibus adoption of Items B, C, D, E, F, K, I, and J; seconded by Alderman Ludvigsen. There was unanimous approval.
ROLL CALL VOTE AYES - Ludvigsen, Mendez, Styler, Williamson, Higgins
NAYS – None

Motion carried 5 – 0.

Item G – Alderman Ludvigsen said that the maps were being approved as displays, and were not an indication that the districts had been remapped. City Administrator Marrin said that the maps have been reformatted and were in electronic form, color-coded. Mayor Helmer added that there would be a Committee to look into possibly changing wards. Alderman Williamson said that he is fine with the boundary maps but the colors used are not visible to color blind people such himself. He suggested switching the colors in Ward 4 and Ward 5.

Alderman Ludvigsen moved to approve Items G and H with the change in colors; seconded by Alderman Higgins. There was unanimous approval.
ROLL CALL VOTE AYES - Ludvigsen, Mendez, Styler, Williamson, Higgins
NAYS – None

Motion carried 5 – 0.

LEGISLATION

L. Review and Discussion of an Ordinance Amending Ordinance O-13-11 Water Rates. (1st Reading). – City Administrator Marrin said that there was an increase in the water rates as suggested by the water study. The rates in the study are based upon the prior year's water study.
M. An Ordinance Granting Certain Variations for a Solid Wood Fence into the Required 25 Foot Corner-Side Yard Setback for the Property Located at 101 West Hintz Road, Prospect Heights. (Waiver of 1st Reading). –

Alderman Styler moved to Waive the First Reading of Item M; seconded by Alderman Higgins. There was unanimous approval.

VOICE VOTE ALL AYES, NO NAYS

Motion carried 5 – 0.

Assistant Director of Building and Public Works Cutaia said that the applicant has a hardship regarding a non-conforming structure. Discussion followed.

Alderman Higgins moved to approve Item M; seconded by Alderman Ludvigsen. There was unanimous approval.

ROLL CALL VOTE AYES - Ludvigsen, Mendez, Styler, Williamson, Higgins
NAYS – None

Motion carried 5 – 0.

N. Ordinance Amending the Compensation/Zoning Board and the Board of Fire and Police Commissioners (1st reading) –

Alderman Mendez moved to waive the first reading; seconded by Alderman Higgins. There was unanimous approval.

VOICE VOTE

ALL AYES, NO NAYS

Motion carried 5 – 0.

Mayor Helmer said that the rates were \$50 for chairman and \$40 per committee member. No vote was taken. But Aldermen were polled for their direction.

O. APPROVAL OF EXPENDITURES

A. Approval of Warrants

General Fund	\$70,484.00
MFT Fund	\$882.00
Palatine/Milwaukee TIF	\$5,870.00
Tourism Board	\$24,940.56
Development Fund	\$1,689.83
DEA Fund	\$0.00
Solid Waste Fund	\$0.00
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$0.00
SS Area #8 – Levee Wall #37	\$248.00
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$1,814.00
Water Fund	\$22,418.85
Parking Fund	\$0.00
Road/Building Bond Escrow	\$0.00
TOTAL Expenditures	\$128,347.24
Wire Payments, Service Charges, & Payroll	\$125,164.44
Police Pension	\$23,041.64
TOTAL	\$276,553.32

City Clerk Adamson read out the expenditure totals.

Alderman Higgins moved to approve as presented; seconded by Alderman Styler for a TOTAL expenditures in the amount of \$125,164.44 and wire transfers, service charges, police pension and payroll in the amount of \$23,041.64. The TOTAL amount was \$276,533.32. The motion was unanimously approved by roll call.

ROLL CALL AYES: Aldermen Styler, Higgins, Ludvigsen, Mendez, Williamson
NAYS: None

Motion carried 5 - 0

COMMITTEE APPOINTMENTS

P. Approval of Reappointment of Jerry Meyer to the Prospect Heights Police Commission. Alderman Mendez moved to approve the reappointment of Jerry Meyer to the Prospect Heights Police Commission; seconded by Alderman Williamson. **The motion was unanimously approved by roll call.**

ROLL CALL AYES: Aldermen Styler, Higgins, Ludvigsen, Mendez, Williamson
NAYS: None

Motion carried 5 - 0

UNFINISHED BUSINESS

Q. Review and Discussion of Requests for Architectural Services for the Public Works Addition. City Engineer Berecz discussed the proponents of the project and recommended Green Association in Deerfield.

STAFF AND ELECTED OFFICIALS REPORTS

Elected Officials took turns thanking City Administrator Marrin for her service to the City.

ADJOURNMENT

At 7:02 PM, Alderman Mendez moved to Adjourn Open Session and go into Closed Session to discuss Personnel; seconded by Alderman Williamson.

The motion was unanimously approved by roll call.

ROLL CALL AYES: Aldermen Styler, Higgins, Ludvigsen, Mendez, Williamson
NAYS: None

Motion carried 5 - 0

Approved by the Prospect Heights City Council on this day, the 28th of April, 2014.


Stacey Adamson, City Clerk


Nicholas J. Helmer, Mayor

