CITY OF PROSPECT HEIGHTS
CITY COUNCIL WORKSHOP AGENDA
March 10, 2014 – 6:30 p.m.
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070

Agenda

I. CALL TO ORDER

II. ROLL CALL

III. CLOSED SESSION

IV. SCHEDULED BUSINESS

A. Review and Discussion of an Agreement with Bensidoun USA, Inc. to hold a French Market on the premises of the Prospect Heights Metra Station Parking Lot for the Spring/Summer Season 2014.
B. Appointment of Sharon M. Hoffman to the Board of Fire and Police Commissioners.
C. A Resolution Supporting the City of Prospect Heights Continuing Its Membership in the Pension Fairness for Illinois Communities Coalition.
D. Review and Discussion of the City of Prospect Heights Boundary and Ward Maps.
E. Review and Discussion of a Proposal for Site Planning Services from SCB.

V. APPROVAL OF EXPENDITURES

F. Approval of Warrants

General Fund	$112,022.87
MFT Fund	$416.96
Palatine/Milwaukee TIF	$1,588.39
Tourism District	$1,795.00
Development Fund	$91.67
DEA Fund	$2,497.03
Solid Waste Fund	$41,565.49
SS Area #1	$0.00

SS Area #2	$0.00
SS Area #3	$0.00
SS Area #4	$0.00
SS Area #5	$73.06
SS Area #8 – Levee Wall #37	$262.54
SS Area-Constr #6 (Water Main)	$0.00
SS Area- Debt #6	$0.00
Road Construction	$136.50
Road Construction Debt	$450.00
Water Fund	$23,985.63
Parking Fund	$2,454.46
Road/Building Bond Escrow	$500.00
TOTAL Expenditures	$187,839.60
Wire Payments, Service Charges, & Payroll	$345,210.99
TOTAL	**$533,050.59**

VI. PUBLIC COMMENT

VII. ADJOURNMENT

Posted: March 6, 2014 4:30 pm by Robert Sabo, Assistant to the City Administrator.

This meeting will be televised on the following Prospect Heights Cable Channels: Comcast and WOW Channel 17and AT&T U-verse Channel 99

A

Prospect Heights

To: Mayor Nicholas J. Helmer, City of Prospect Heights City Council

From: Anne Marrin, City Administrator

Date: March 10, 2014

Re: French Market

Issue: Mayor Helmer and staff met with Leslie Cahill of the Chicago French Market to assess the possibiiities of holding a market at the Metra Station. This is not an ordinary "Farmer's Market" but one that would incorporate an eclectic variety of foods and products to our area.

Analysis: The attached memo outlines the meeting and the points discussed. There are Parisian tents that are provided to the vendor's by the Market for continuity. The Market is a contracted business that will recruit the vendors, provide the advertising, set up the event and oversee the production. We will need to clarify several points:

1. What roll will Public Works have in the set up and take down of the event?
2. The tents require specific anchors on the property below ground and we need to verify that this can be done.
3. What are the dates and hours of operation?
4. Will we want to incorporate music?
5. Will we allow alcohol to be served?

Recommendation: Leslie Cahill will be attending the meeting to further expand on the event and answer any questions you may have regarding holding a French Market. The contract will need legal review pending any decision.

03/10/2014: Attachments: Contract Template/Map of Metra/Memo

A

French Market Meeting Highlights – 2/11/14

Leslie Cahill of the French Market discussed:

Days and Hours Available:

- Wednesday would be the day she said was available immediately (the City hoped for Saturday and Sunday when there is no METRA traffic)
- Suggested Hours of operation would be from 2 – 7 PM (not 3 – 8 PM as suggested by Staff)
- The Market would run from June 4 – August 27, 2014 (dates are flexible)

Installation and Maintenance

- The location would be the north end of the METRA station.
- Public Works would have to install anchors ¼ inch below the surface of the ground to set up tents. (Leslie was going to search to see if there were anchors in stock; otherwise they would need to be ordered)
- If no trailer is available then a POD would have to be made available onsite for storage of tent canopies, Leslie was looking into the possibility of re-routing trailers for use in Prospect Heights on Wednesdays.
- If electricity is needed, the vendors provide their own generators, but some form of electricity must be available onsite (the METRA station does have power available) – Leslie said that their Geneva location had the best power set up; if we want to check with them.
- Water, though, not necessarily potable water must be available (the METRA site does have water).

Alcohol/Music

- Alcohol distribution of vendors (Leslie said that it was up to the municipality as to whether or not they allowed alcohol).
- Music is not included in the concept but is up to the municipality.

Miscellaneous

- The Market concept would take 1 – 3 years before moving to weekends.
- There is no date cancellation due to weather.
- She was most interested in how the City would advertise the market. Leslie said that the French Market did not have any means of marketing that they used and relied upon the municipality to advertise and get information on websites, media and event calendars.
- The City would be responsible for its own Fire Department/Police Department First Response Plan.
- The canopies are unique to France and measured in meters.

- Vendors will come from local areas, as well as their products and produce; but some vendors will carry international or non-local products.
- Café style tables could be set up on the grassy area near the north end of the station if that was desired.

Follow Up

- Upon review of the contract (Anne has a copy), we would need to set up a Conference Call with Leslie to go over the details.
- Leslie has gone to the Metra station to scope out the layout.

Anne Marrin

From: Karen Schultheis
Sent: Tuesday, February 18, 2014 3:48 PM
To: helmer@iglrealestate.com
Cc: Anne Marrin; Steve Skiber
Subject: FW: Site Information - Metra Prospect Heights
Attachments: Anchor cross section.xls; INSTAL.DOUILLE.JPG; diagram of one set up.pdf

Dear Mayor Helmer:

This is in regards to the French Market. I will also speak to Anne and Steve.

Karen

From: LESLIE CAHILL [mailto:ccbcec@sbcglobal.net]
Sent: Tuesday, February 18, 2014 1:16 PM
To: Karen Schultheis
Subject: Re: Site Information - Metra Prospect Heights

Hi Karen,
I think that the site looks very well suited for a market and we may be able to put this off. I am not sure what the process is in Prospect Heights, if this needs to go up for a vote or what have you. Here is what should be considered:

- Speak with public works about installation of anchors. We provide the anchors which are installed in a grid. We would anticipate two rows of booths, each row of booths contains 2 rows of anchors , the back and front of each booth has anchors placed every 4 meters apart, the distance between the back row of anchors and the front anchors is 2 meters.
- Ideally we would set up 2 rows of at least 15 (64 anchors) or 4 rows of 9 (80 anchors) or 10 (84 anchors)
- Review the License agreement and let me know if you have any questions or concerns
- See what would be needed to allow samples of wine, bottled wine sales from a local merchant at market
- Please consider a day of the week that you believe would be the most effective. We already have 8 markets on Saturday so that is not a good option at this time. We can do an afternoon market (2-7) Monday thru Thursday. A Friday market would be better earlier in the day as most of our vendors – especially farmers - would need to get back home to prepare for early Saturday markets
- I have included a picture of what our canopy looks like as well as a diagram of an anchor and a. photograph that shows how the anchors are installed
- As part of the agreement the Village would provide staff to set up and break down the market. It is a great job for a high school student but in most communities public works has taken this job on,
- We provide the canopies and framework.
- We do all of the administration of the market (acquire the vendors, validate IBT, insurance, coordinate permitting with the health department, etc) and provide a supervisor on the day of the market (this is usually a vendor at market that assigns space, collects rents and ensures the other vendors are complying with the rules and regulations.
- Vendors selling cheese, meat and other perishable products require electricity for mechanical refrigeration. We would need to verify what is available on the lot.

- Once we get questions answers we can work on solidifying the agreement. We want to release our applications by the first week in March so we would need to know rather quickly if we can promote a potential market in Prospect Heights in our application, the day of the week and if you have any desire to restrict a specific product.

We will work with your chamber and local businesses to give them priority and let them know this can be a resource for them as well

Regards,
Leslie Cahill
General Manager
French Market
O: 312.575.0294
C:630.638.5872
FAX: 312.575.0295

From: Karen Schultheis <kschultheis@prospect-heights.org>
To: "LESLIE CAHILL (ccbcec@sbcglobal.net)" <ccbcec@sbcglobal.net>
Sent: Thursday, February 13, 2014 4:47 PM
Subject: Site Information - Metra Prospect Heights

Dear Leslie:

Thank you again for your presentation. It was well-received. We are in the process of follow up, and I am relaying the information that you provided me to other members of the Staff. The Mayor wanted me to get back to you with a rendering of the site from Google maps. I believe that you looked at the Metra site and perhaps have a better feeling of how big it is and whether or not it will sustain a market.

Please feel free to provide us with any subsequent information or material as we review what you presented.

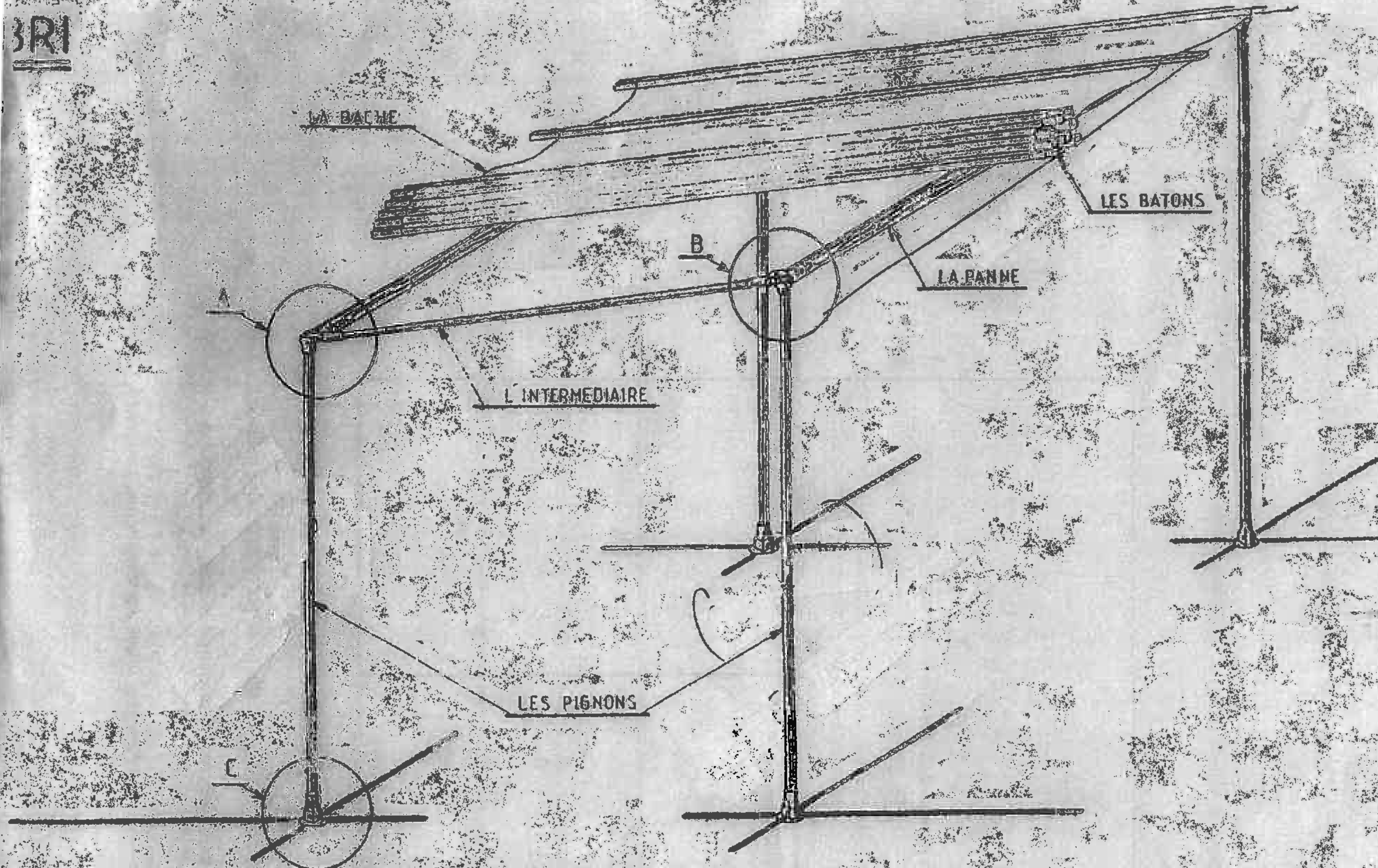
Regards,
Karen

Karen Schultheis
Deputy Clerk – City of Prospect Heights
Phone – (847) 398-6070 (Ext. 251)

132,000 SF Total

72,000 SF on parking

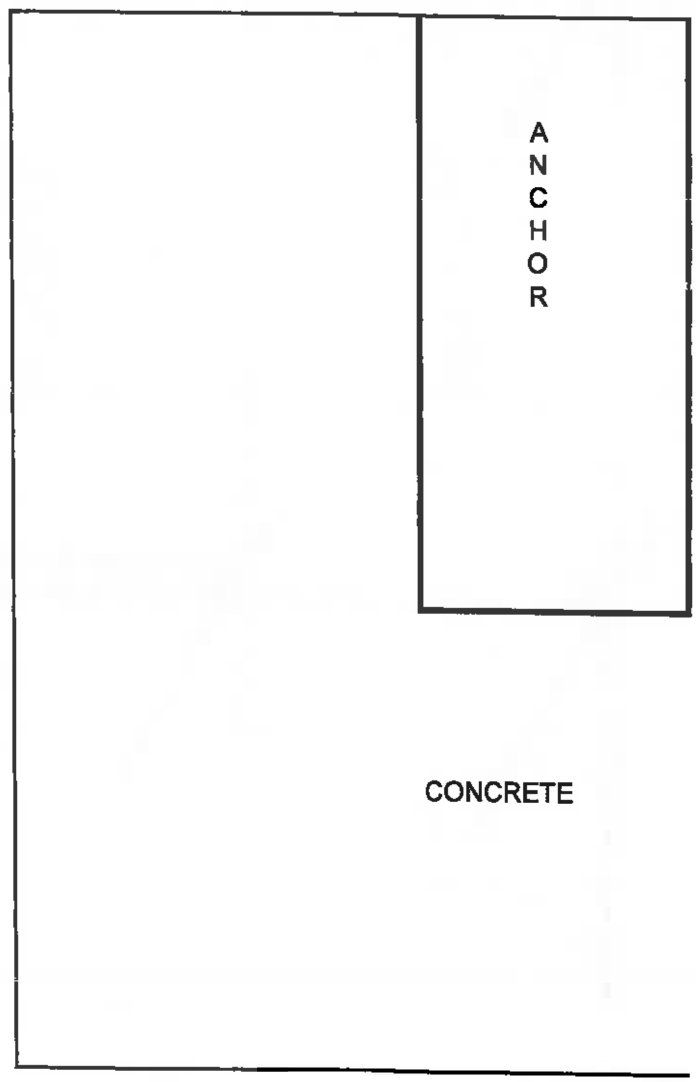
BRI

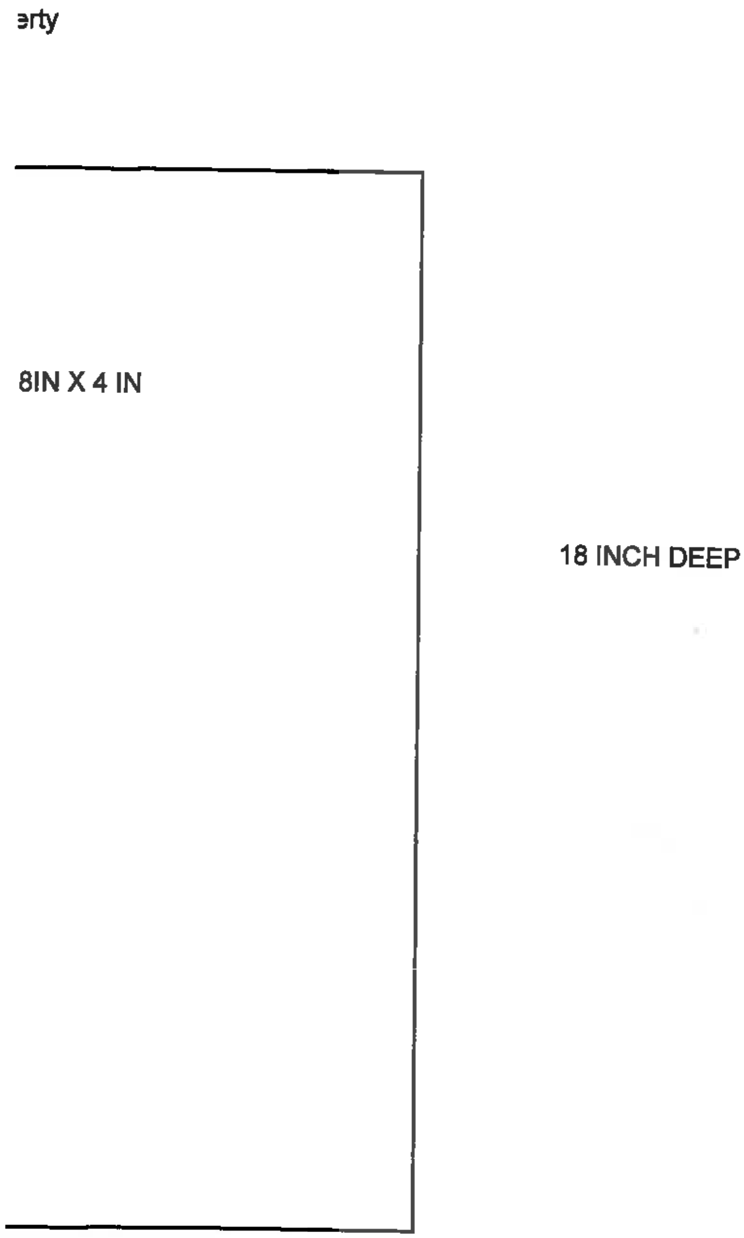

LA BACHE
LES BATONS
B
LA PANNE
A
L'INTERMEDIAIRE
LES PIGNONS
C

Wheaton French Market Anchor Maintanance

Job: Replace missing anchors, remove and replace broken anchors

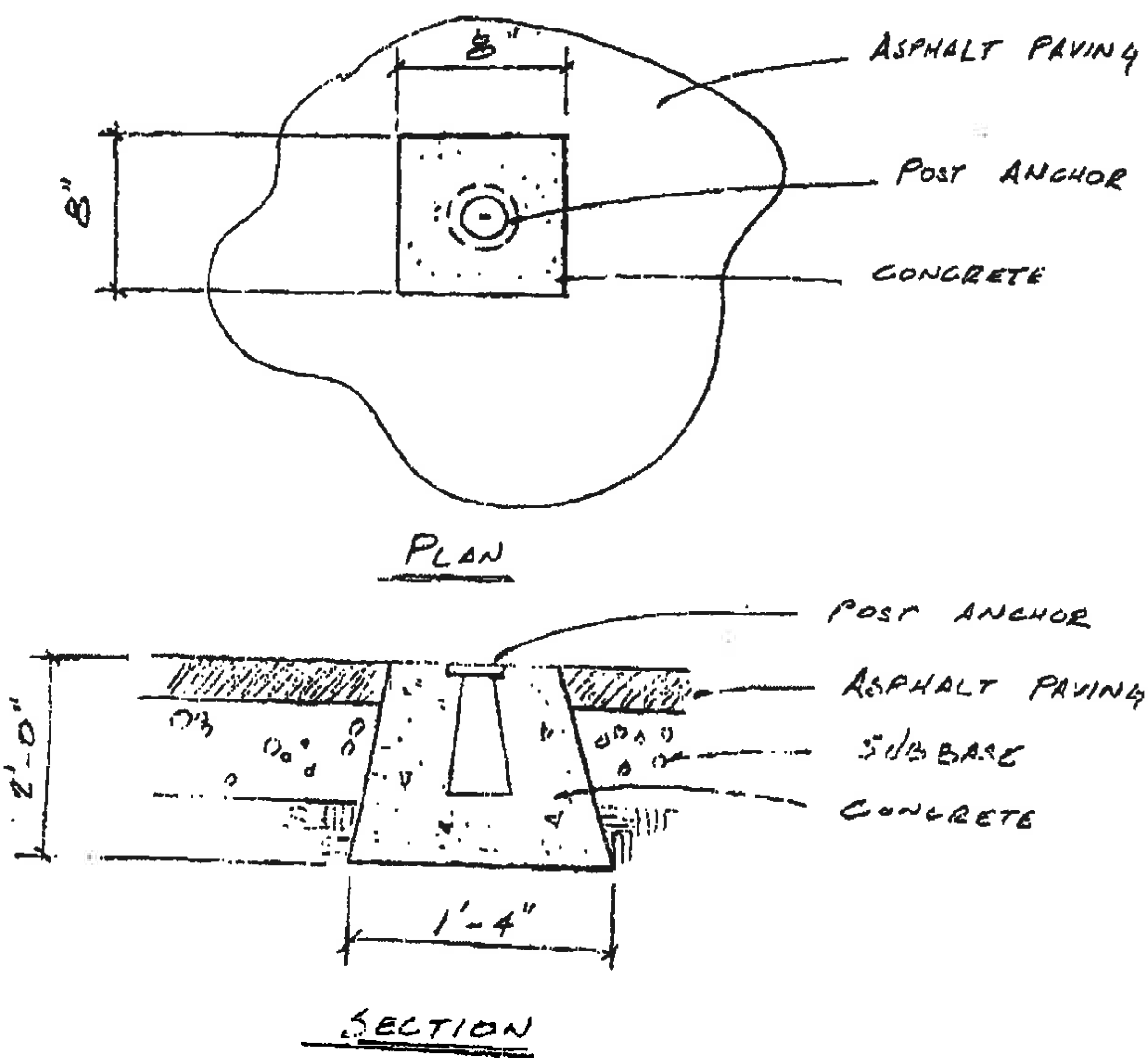
Location: Municipal parking lot 3, southeast corner of Main and Lib




erty
8IN X 4 IN
18 INCH DEEP

R. I. JOHNSON & ASSOCIATES
CONSULTING ENGINEERS
WHEATON, ILLINOIS 60187
(630) 653-9060

JOB: Bensidoun/Wheaton #971601
SHEET NO. SK-1 OF
CALCULATED BY CN DATE 4.18.97
CHECKED BY DATE
SCALE



MARKET LICENSE AGREEMENT

This Market License Agreement (herein known as "AGREEMENT") is made as of , 2014, by and between the Village of , Illinois , an Illinois municipal corporation (the "LICENSOR") and Bensidoun USA, Inc., an Illinois corporation (the "LICENSEE"),

WHEREAS the LICENSOR is the owner of the premises herein licensed and other premises generally located in the Village of , , and

WHEREAS the LICENSOR has agreed with LICENSEE to license certain of the Premises upon the terms and conditions herein provided, and

NOW THEREFORE, in consideration of the premises and the mutual covenants Herein contained, and other good and valuable considerations the receipt and sufficiency of which are hereby acknowledged, the parties hereto do hereby agree as follows:

1. LICENSED PREMISES. LICENSOR hereby grants to LICENSEE a License to use , in , Illinois (the "Licensed Premises" or "Premises"), as outlined on the drawing hereto attached as Exhibit A. The licensed premises shall be used solely by the Licensee for the purpose of operating an open-air market.

2. TERM OF AGREEMENT. The term of this AGREEMENT shall commence on , 2014 and shall continue until , 2024. Upon the expiration of the term of this AGREEMENT, the parties may mutually agree to renew the AGREEMENT for up to five (5) additional years. If the LICENSOR decides not to renew at the end of the AGREEMENT, the LICENSOR will guarantee that they will not allow an open-air market on this location for at least 3 years.

3. MARKET SEASON. A market season shall be defined as the season commencing no earlier than April 26th and terminating no later than November 30th of any year except as may be extended by the mutual agreement of the LICENSOR and LICENSEE.

4. USE OF PREMISES.

(a) MAINTENANCE AND OPERATION. LICENSEE may use the PREMISES solely for operating an open-air market.

The LICENSEE may operate the open-air market on during MARKET SEASON between the hours of and . This day shall be known as "MARKET DAY". The hours of MARKET DAY may be modified by mutual agreement of LICENSOR and LICENSEE.

(b) SET-UP. The LICENSOR shall provide two employees, before the MARKET SEASON begins, to initially install the standard canopy gaskets in the pavement.

The LICENSOR shall provide two employees for each market day to set up and tear down the open-air market before the market begins and when the market terminates.

(c) WATER. The LICENSOR shall install a water meter at a water hydrant or a permanent water source from the Village of Public Works Department exclusively for the use of the open-air market at no charge to the LICENSEE.

(d) STORAGE. The LICENSOR shall provide a storage area at least 200 square feet by the premises to store the canopies for the market. In the future, if the storage area is relocated, it must be in walking distance of the market, or the LICENSOR will have to provide transportation of the canopies to the market.

(e) EQUIPMENT. The LICENSEE shall provide canopies, gaskets, and all supporting structures and equipment for the open-air market vendors.

(f) PARKING. LICENSOR shall have no obligations to secure private parking for the licensee. Parking for market customers and vendors will be available in Village lots and on-street parking at no charge on a non-exclusive basis.

(g) ELECTRICITY. The LICENSOR agrees to provide the LICENSEE with electricity during market hours on the premises at no charge to the LICENSEE.

(h) TRASH REMOVAL. The LICENSOR agrees to dispose of three 33-gallon trash containers per market day. The LICENSOR shall clear all debris from the surface of the premises by sweeping or hosing off the surface at the termination of each market day.

(i) DESIGNATED REPRESENTATIVE. LICENSEE shall designate in writing to LICENSOR a MARKET MANAGER who shall be responsible for managing the general operations of the open-air market and the LICENSEE'S use of the PREMISES. The MARKET MANAGER shall be readily accessible by telephone and upon LICENSOR'S request, shall be available to be present at the PREMISES within a reasonable period of time. LICENSEE shall immediately notify the LICENSOR in writing of any change in the identity and telephone number of the MARKET MANAGER.

(j) LICENSOR'S RULES AND REGULATIONS. LICENSOR shall have the right from time to time upon notice thereof to LICENSEE, to prescribe rules and regulations, which in its judgement may be desirable for the use of the PREMISES. LICENSEE agrees to comply with all such rules and regulations provided all such rules and regulations shall not contradict any right expressly granted to the LICENSEE herein. A violation of such rules and regulations shall constitute default by LICENSEE under this AGREEMENT. The LICENSEE agrees that vendors will abide by the rules attached as Exhibit B, and made a part hereof, and that it will actively work to enforce the rules.

(k) MARKETING. LICENSEE shall provide marketing for the open-air market through a combination of press releases, bought advertisement and flyers. LICENSOR shall provide marketing for the open-air market through a combination of banners, Village newsletters, and Village cable access.

5. CONDITION OF PREMISES. LICENSEE hereby accepts the PREMISES in <as is> condition as of the date hereof, and acknowledges that upon delivery of possession of the PREMISES to LICENSEE the same were in good order, condition and repair.

   LICENSEE shall, at its sole cost and expense, be responsible for any and all repairs or damage to the PREMISES arising for the misuse or damage to PREMISES by LICENSEE or any vendor, its agents, employees, successors, and assigns. Upon termination of this agreement by lapse of time or otherwise, LICENSEE shall present the PREMISES to the LICENSOR in good order, condition, and repair, normal wear and tear expected.

6. ALTERATIONS AND ADDITIONS. LICENSEE shall make no alteration, addition, improvement or change in or to the PREMISES. Gaskets shall be removed and the holes patched by the LICENSOR.

7. ASSIGNMENT. LICENSEE shall not assign this AGREEMENT or any portion thereof, or allow the use of the PREMISES by any person, firm or entity other that LICENSEE and its vendors.

8. COMPLIANCE WITH LAWS. LICENSEE shall comply with all of the requirements of all governmental authorities and insurance carriers now in force pertaining to the use of the PREMISES or which LICENSEE shall hereafter carry.

9. WAIVER; RISK OF LOSS. Neither LICENSOR nor any of its officers, directors, agents, employees, members and affiliated entities shall be liable for any accident, injury or death, loss or damage resulting to any person or property sustained by LICENSEE or LICENSEE'S agents, employees, and/or invitees, anyone claiming by or through LICENSEE or any vendor or customer on the PREMISES, without limitation, for tortuous or criminal acts of third parties. LICENSOR shall have no obligation or duty to provide security services, traffic direction or police services for the PREMISES. All property of LICENSEE or LICENSEE'S agents, employees, and/or invitees, anyone claiming by or through LICENSEE any user of the PREMISES shall be at the PREMISES at the risk of the LICENSEE or such other person only, and LICENSOR shall not be liable for any damage thereto, including, without limitation, theft or vandalism of any vehicles at the PREMISES. Nothing in this AGREEMENT shall be interpreted to waive any immunities or privileges provided to the LICENSOR, as an Illinois Municipal Corporation under Illinois Statutory or Common Law, such privileges and immunities being specifically reserved by the LICENSOR.

10. <u>HOLD HARMLESS AND INSURANCE</u>.

(a) LICENSEE shall carry insurance during the entire term hereof insuring LICENSEE, and insuring, as additional named insured, LICENSOR and its officers, appointed and elected officials, volunteers, agents, employees and affiliated entities, as their interests may appear, with commercial general liability insurance (including the broad or extended liability endorsement) during the entire term hereof with terms and in companies satisfactory to LICENSOR to afford protection to the limits of not less than $2,000,000 for combined single limit bodily injury and property damage liability per occurrence. Insurance shall cover LICENSOR'S use of the PREMISES on market days. The insurer shall be subject to the reasonable approval of the LICENSOR.

(b) LICENSEE, to the greatest extent permitted under Illinois law, shall defend, hold harmless, and indemnify the LICENSOR for any and all claims, actions, causes of action, demands, costs, including reasonable attorneys fees, resulting from the LICENSEE and its vendees operation of the open-air market and possession of the PREMISES only up to the maximum level of insurance limit provided for under the terms of the insurance policy secured for the benefit of the LICENSEE and LICENSOR pursuant to the terms of the Paragraph.

(c) LICENSEE shall, prior to the commencement of the AGREEMENT term, furnish to LICENSOR certificates evidencing such coverage, which certificates shall state that such insurance coverage may not be changed or cancelled without at least a thirty (30) day prior written notice to LICENSOR.

12. <u>DEFAULT BY LICENSEE</u>.

(a) If LICENSEE defaults in the performance of any obligation hereunder, LICENSOR may, pursuant to paragraph (b) below, at its option and in addition to any other rights or remedies hereunder or otherwise available at law or in equity, terminate this AGREEMENT and the right of LICENSEE (and any and all users) to use the PREMISES. Neither LICENSEE nor any vendor or other person claiming through or under LICENSEE shall be entitled to possession or to remain in possession of or use the PREMISES but shall forthwith quit and surrender the PREMISES, and LICENSOR may exclude LICENSEE (including, without limitation, any or all LICENSEE'S vendors) access to the PREMISES.

1. LICENSOR shall provide LICENSEE 30 day's written notice of any alleged default, which LICENSEE shall have the right to cure, prior to LICENSOR exercising any options pursuant to this paragraph.

2. LICENSOR shall have the right, among other remedies, to enter the PREMISES and exclude LICENSEE (including, without limitation, any

or all of LICENSEE'S permit users or permit vehicles) therefore and remove any or all of their property and effects. LICENSEE shall pay to LICENSOR upon demand the expense and costs for removal and/or storage of vehicles, any and all repairs to the PREMISES and all other costs arising from LICENSEE'S default, including but not limited to attorneys fees and expenses.

3. LICENSEE shall pay to LICENSOR upon demand all costs, expenses and damages incurred by LICENSOR in enforcing LICENSEE'S obligations under this AGREEMENT or resulting from default by LICENSEE or any of LICENSEE'S permit users, including, without limitation, attorneys fees and expenses.

In the event of any litigation arising as a result of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to be reimbursed from the non-prevailing party in such litigation for all fees and expenses incurred by the prevailing party in connection with such litigation including, without limitation, attorneys fees and court costs.

(b.) **NOTICES**. All notices to be given hereunder shall be given in person or by registered or certified mail, returned receipt requested, addressed to the parties as follows, or at such other place as either of them may hereafter designate for itself by notice in writing to the other.

To Licensor: Village of

, Illinois
Attn: Village Manager

To Licensee:	Bensidoun USA, Inc. 405 N. Wabash St. Unit 3404 Chicago, Illinois 60611 E-mail to: bensidoun@yahoo.com	Lawrence J. Feller Horwood Marcus & Berk Chtd. 500 West Madison Street, Ste. 3700 Chicago, IL 60661

Any such notice shall be deemed given when personally delivered or upon being mailed as aforesaid.

13. AUTHORIZATION. Each party has full right, power and authority to enter into this AGREEMENT and to perform its obligations thereunder, and the execution, delivery and performance of this AGREEMENT shall not, nor shall the observance or performance of any of the matters and things herein set forth,

violate or contravene any provision of law or of the charter of by-laws of either such party or of any indenture or other agreement of or affecting either party. All necessary and appropriate action has been taken on the party of each party to authorize the execution and delivery of this AGREEMENT. This AGREEMENT is the valid and binding AGREEMENT of each party in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT the day and year first above written.

VILLAGE OF

By:______________________________
Village President

By: ______________________________
Village Clerk

BENSIDOUN USA, INC.

By:______________________________

Title:______________________________

EXHIBIT B

Rules and Regulation for Vendors at French Market

B

Prospect Heights

To: Mayor Nicholas J. Helmer, City of Prospect Heights City Council

From: Anne Marrin, City Administrator

Date: March 10, 2014

Re: Police Commission Appointment

Issue: As discussed at the previous meeting, Mayor Helmer is submitting his recommendation for appointment to the Police Commission. Attached, please find Sharon M. Hoffman's information.

03/10/2014: Attachments: Hoffman Resume

C

Prospect Heights

To: Mayor Nicholas J. Helmer, City of Prospect Heights City Council

From: Anne Marrin, City Administrator

Date: March 10, 2014

Re: Resolution of Support for the Pension Fairness for Illinois Communities Coalition

---

Issue: The City of Prospect Heights signed on for membership in the Pension Fairness for Illinois Coalition last year. The City works with other Illinois communities and agencies to encourage the state legislature to bring about the necessary reforms addressing the problem of escalating pension costs.

Analysis: The Northwest Municipal Conference has worked cooperatively with other municipal associations to assist in organization of these efforts. By the attached resolution, the City agrees t continue its membership in the Coalition and to contribute $1000 towards costs it incurs in furtherance of its mission.

Recommendation: Staff recommends the adoption of the attached resolution in order to meet the requirements of the grant.

03/10/2014: Attachments: Resolution/ Information/Membership Form

RESOLUTION SUPPORTING THE CITY OF PROSPECT HEIGHTS CONTINUING ITS MEMBERSHIP IN THE PENSION FAIRNESS FOR ILLINOIS COMMUNITIES COALITION

WHEREAS, one of the primary functions of local municipal governments is to ensure public safety within our communities; and

WHEREAS the City of Prospect Heights appreciates the outstanding effort put forth from our public safety employees in protecting our community; and

WHEREAS, the cost of providing pension benefits as determined by the Illinois General Assembly has placed a great financial strain on our community and our taxpayers; and

WHEREAS, if solutions are not enacted by the General Assembly, growing pension cost will place our very ability to provide public safety and other municipal services in jeopardy; and

WHEREAS, the problem extends beyond Prospect Heights and affects municipalities statewide; and

WHEREAS, the City of Prospect Heights is committed to working with all stakeholders to implement fair and long-term changes that will ensure the sustainability of these pension funds without placing an overwhelming burden upon our taxpayers or leaving communities unable to provide basic services; and

WHEREAS, Pension Fairness for Illinois Communities, a coalition of local governments and other concerned entities, has been founded with a mission of pursuing these much needed pension reforms; and

WHEREAS, Pension Fairness for Illinois Communities has requested financial assistance from each of its member communities;

NOW, THEREFORE, BE IT RESOLVED, that the City of Prospect Heights hereby expresses support for the mission of the Pension Fairness for Illinois Communities Coalition and agrees to continue its membership in the Coalition; and

BE IT FURTHER RESOLVED, that the City of Prospect Heights will commit staff resources to support the mission of the Pension Fairness for Illinois Communities Coalition, as well as a financial contribution in the amount of one thousand dollars ($1,000); and

BE IT FURTHER RESOLVED, that the City of Prospect Heights will actively encourage the participation of local governments, their representative local government organizations, and other concerned entities throughout the State of Illinois in the Pension Fairness for Illinois Communities Coalition.

PASSED AND APPROVED this _____ day of ____________________, 2011.

Nicholas J. Helmer, Mayor

ATTEST:

Stacey Adamson, City Clerk

AYES:
NAYS:
ABSENT:

Pension Fairness *for Illinois Communities*

1600 East Golf Road, Suite 0700, Des Plaines, IL 60016 • 847-296-9200 • www.pensionfairness.org

TO: Those concerned with the future of Illinois communities

FROM: The Pension Fairness for Illinois Communities Coalition

RE: Join the Coalition

DATE: February 7, 2014

The cost of providing public safety pensions in Illinois continues to overwhelm local government budgets, thus jeopardizing the future of our communities. This pension crisis is forcing Illinois municipalities to cut the level of public safety and other essential services, significantly raise property and other taxes or face bankruptcy in order to make the rapidly increasing pension contributions mandated by State statute. Despite public safety pension reform approved in 2010 for new hires, the crisis continues to deepen.

Without legislative reforms that create a fair and sustainable public safety pension system for existing employees, rising pension costs will drive many communities to financial ruin. Illinois lawmakers must pursue further reforms to protect taxpayers from excessive local tax burdens, preserve equity among public services and protect the pension funds that provide benefits to our police officers and firefighters.

The unions that represent the public safety employees have a long history in the state capitol of influencing legislators to protect and expand the pension benefits of their members. It is time for those who pay for these generous pension benefits - local governments and their constituent taxpayers - to have the same influence in Springfield.

The Pension Fairness for Illinois Communities Coalition was formed in 2009 to provide a voice for those who are impacted by the pension crisis and a forum to work cooperatively on legislative solutions that achieve pension fairness. Over 110 Coalition members put forth the financial and staff resources to bring the critical issue to the forefront. By bringing together units of local government, organizations representing local governments, trade and business associations, advocacy groups, taxpayers and other stakeholders concerned with the pension crisis, we can speak with a single voice to the General Assembly to demand pension fairness.

In 2014, the Coalition seeks to build upon past successes and achieve further public safety pension reform for existing employees that will protect both public safety employees and taxpayers. It is with that goal in mind that we urge you to join the Pension Fairness for Illinois Communities coalition and contribute additional resources. Adding your voice is critical for our success. Please review the attached membership materials and help us bring about the changes necessary to keep our communities safe and financially secure.

You may also visit us on the web at pensionfairness.org or contact us at 847-296-9200.

Thank you for your consideration.

Attachments:

- About the Pension Fairness for Illinois Communities Coalition
- Join the Pension Fairness for Illinois Communities Coalition membership form

Pension Fairness *for Illinois Communities*

1600 East Golf Road, Suite 0700, Des Plaines, IL 60016 • 847-296-9200• www.pensionfairness.org

ABOUT THE COALITION

Why was the Pension Fairness for Illinois Communities Coalition formed?
The Pension Fairness for Illinois Communities Coalition was formed in 2009 by municipalities and other stakeholders committed to solving the public safety pension crisis. Solving this crisis requires a unified, statewide approach that incorporates the voices of those concerned with creating fair and sustainable public safety pensions.

Who can participate in the Coalition?
Units of local government, organizations representing local governments, trade and business associations, advocacy groups, taxpayers and other stakeholders concerned with the public safety pension crisis.

What has the Coalition achieved?
Over 110 members joined the Pension Fairness for Illinois Communities Coalition and quickly put forth the financial and legislative resources to advocate for public safety pension reform. These efforts resulted in passage of Senate Bill 3538 (Public Act 96-1495), which was signed by Governor Quinn on December 30, 2010. This created a second tier of pension benefits for new employees only. The legislation did not address existing employees.

Why are additional public safety pension reforms needed?
Public safety pension benefits for existing employees are the largest cost driver of the pension crisis and continue to rise exponentially. The General Assembly must adopt pension reforms for existing public safety employees similar to those passed in 2013 for current state employees. In addition, Public Act 96-1495 created a fiscal cliff for municipalities, whereby public safety pension funds could direct the state to intercept municipal revenues and divert them into the funds. This, combined with rising pension costs, will drive many communities to financial ruin.

How can we help support the Coalition?
We ask that you contribute financial and staff resources. The coalition's strategy includes coordinated media and public relations outreach along with fiscal expertise to bring a data driven solution to the pension crisis. All supporters will be listed on the Coalition website, press materials and briefing materials. The four levels of participation are described as follows:

Foundation Member
Municipalities, organizations representing local governments, interest groups, trade/business associations and other stakeholders interested in taking a lead role to achieve pension fairness. Foundation Partners will have a direct voice in the activities of the Coalition. *Suggested contribution: $10,000 plus*

Partner
Municipalities, organizations representing local governments, interest groups, trade/business associations and other stakeholders interested in working cooperatively to achieve pension fairness. *Suggested contribution: $5,000 to $9,999*

Advocate
Municipalities, counties, townships and other taxing bodies who support working cooperatively to achieve pension fairness. *Suggested contribution: $1,000 to $4,999*

Supporting Voice
Citizens and others who support working cooperatively to achieve pension fairness. *Suggested contribution: $0 to $999*

Please complete and return the attached "Join the Coalition" form along with your contribution payable to the Northwest Municipal Conference, who serves as administrator to the Coalition. Thank you for your consideration.

Pension Fairness *for Illinois Communities*

JOIN THE COALITION

Pension Fairness for Illinois Communities is a coalition aimed at bringing fairness to the public safety pension system in order to relieve the burden of escalating pension costs on local taxpayers and restore economic balance to our communities. The cooperation of stakeholders across the state is urgently needed to bring an end to the pension crisis and ensure reliable retirement benefits for our public safety employees.

Pension Fairness for Illinois Communities seeks your support. We hope you will join us in working toward a fair and equitable solution that protects Illinois taxpayers and secures sustainable pensions for our public safety employees, now and in the future.

YES, I/we support a fair and sustainable pension system for public safety employees in Illinois, and would like to be added as a Coalition member at the following participation level:

- ☐ Foundation Member – Suggested Contribution: $10,000 +
- ☐ Partner – Suggested Contribution: $5,000 to $9,999
- ☐ Advocate – Suggested Contribution: $1,000 to $4,999
- ☐ Supporting Voice — Suggested Contribution: $0 to $999

NAME ____________________ TITLE ____________

COMPANY / ORGANIZATION ____________________

ADDRESS 1 ____________________

ADDRESS 2 ____________________

CITY ____________ STATE ______ ZIP ________

E-MAIL ____________________

By signing this form, I authorize the use of my name and / or organization as a Pension Fairness for Illinois Communities Coalition member on all marketing collateral.

X ____

Return this form and contribution payable to:
Northwest Municipal Conference, 1600 E. Golf Road, Suite 0700, Des Plaines, IL 60016 or Fax: 847-296-9207

Pension Fairness *for Illinois Communities*

JOIN THE COALITION

Pension Fairness for Illinois Communities is a coalition aimed at bringing fairness to the public safety pension system in order to relieve the burden of escalating pension costs on local taxpayers and restore economic balance to our communities. The cooperation of stakeholders across the state is urgently needed to bring an end to the pension crisis and ensure reliable retirement benefits for our public safety employees.

Pension Fairness for Illinois Communities seeks your support. We hope you will join us in working toward a fair and equitable solution that protects Illinois taxpayers and secures sustainable pensions for our public safety employees, now and in the future.

YES, I/we support a fair and sustainable pension system for public safety employees in Illinois, and would like to be added as a Coalition member at the following participation level:

- ☐ Foundation Member – Suggested Contribution: $10,000 +
- ☐ Partner – Suggested Contribution: $5,000 to $9,999
- ☐ Advocate – Suggested Contribution: $1,000 to $4,999
- ☐ Supporting Voice — Suggested Contribution: $0 to $999

NAME ______________________ TITLE ____________

COMPANY / ORGANIZATION ______________________

ADDRESS 1 ______________________

ADDRESS 2 ______________________

CITY ____________ STATE ______ ZIP ______

E-MAIL ______________________

By signing this form, I authorize the use of my name and / or organization as a Pension Fairness for Illinois Communities Coalition member on all marketing collateral.

X ______________________________________

Return this form and contribution payable to:
Northwest Municipal Conference, 1600 E. Golf Road, Suite 0700, Des Plaines, IL 60016 or Fax: 847-296-9207

D

Prospect Heights

To: Mayor Nicholas J. Helmer, City of Prospect Heights City Council

From: Anne Marrin, City Administrator

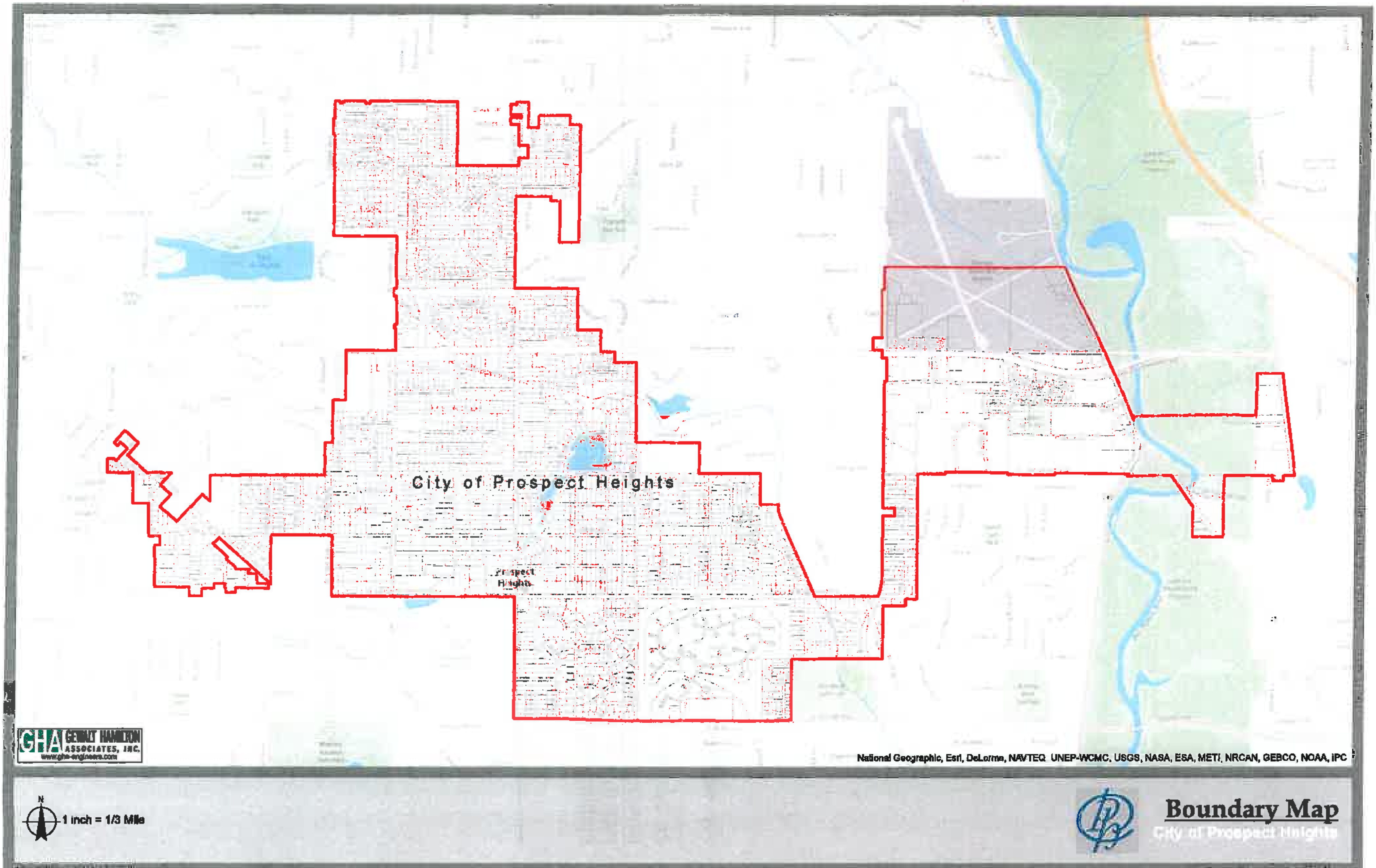
Date: March 10, 2014

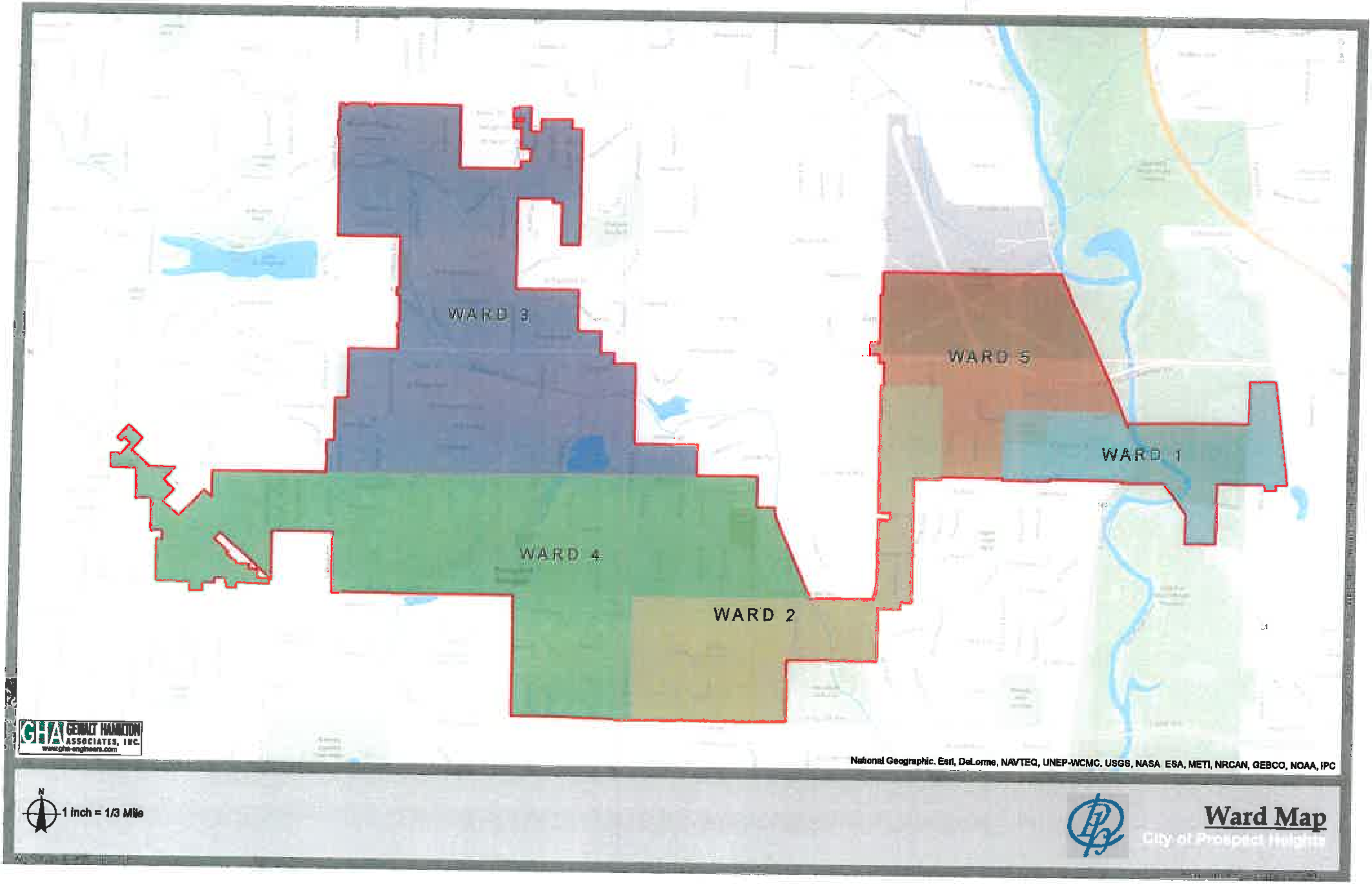
Re: Boundary and Ward Maps

Issue: As per Council direction, attached please find the Prospect Heights Boundary and Ward maps as designed by Engineer Steve Berecz. Please review carefully and be prepared to address any edits or changes at the Council Workshop. We would like to get these approved and placed on the website as soon as possible.

We can have larger maps printed for City Hall and as references for departments.

03/10/2014: Attachments: Boundary and Ward Maps


City of Prospect Heights
Prospect
Heights
GHA GEWALT HAMILTON ASSOCIATES, INC.
www.gha-engineers.com
National Geographic, Esri, DeLorme, NAVTEQ, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, IPC
N
1 inch = 1/3 Mile
Boundary Map
City of Prospect Heights


WARD 3
WARD 4
WARD 2
WARD 5
WARD 1
GHA Gewalt Hamilton Associates, Inc.
www.gha-engineers.com
National Geographic, Esri, DeLorme, NAVTEQ, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, IPC
N
1 inch = 1/3 Mile
Ward Map
City of Prospect Heights

E

To: Mayor Nicholas J. Helmer, City of Prospect Heights City Council

From: Anne Marrin, City Administrator

Date: March 10, 2014

Re: Sander's Road Parcel

Issue: Previous Council discussions have centered on the analysis and planning of the 32 acre Allstate parcel. Several aldermen have inquired as to our Comprehensive Land Use Planners (SCB) conducting a detailed site plan. SCB has submitted a proposal a detailed site plan. The cost is $20,000. This proposal includes the detailed market assessment and development context.

Analysis: The cost is $20,000. This proposal includes the detailed market assessment and development context which the Council requested.

Recommendation: Staff is looking for direction on how to proceed with this project. The City can go out for bid on the plan or continue with SCB who are already developing the Comprehensive Land Use Plan and have studied the community and surrounding areas.

03/10/2014: Attachments: SCB Proposal

3

SCB

February 17, 2014

Anne Marrin
City Administrator, City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Allstate Property Site
Site Planning Proposal

Dear Ms. Marrin,

Thank you for giving us the opportunity to submit a proposal for Site Planning Services. The following proposal is to create a site plan for the 22 acre parcel of land bordered by Willow Road, Sanders Road and the Forest Preserve, commonly referred to as the Allstate Property.

1. **Validation of Assumptions**

We will conduct an existing conditions analysis of the site to include site access, site infrastructure, zoning, and land use. This existing conditions assessment will coordinate with comprehensive planning efforts and utilize existing conditions findings including demographic data, infrastructure data, natural resource information and will assess the existing transportation network and function of existing roadways.

Deliverables
Validation of Assumptions and Existing Conditions Memo

2. **Market Assessment**

The goal of the market assessment will be to assist the team in identifying and providing direction to attract the best opportunities for development of the site. The assessment will aid the City in determining the appropriate mix of uses for the site and will provide context for developers to be able to evaluate the market and financial viability for the identified land uses. We will review the market potential of viable land uses for the 22 acre Allstate property including:

- Retail/Commercial
- Residential – senior independent living or rental apartments
- Hotel (Optional Task)
- Office

The core tasks for the market analysis for each land use will include:

- Site attributes compared to competitive locations within the market area
- Review of the development context surrounding the including adjacent land uses, transportation access, adjacency to new development, access and visibility.
- Review of current planning efforts in the immediate context including coordination with proposed uses and tenants in the Glenstar development.
- Conduct up to (5) interviews with key informants including brokers and developers familiar with market conditions for the uses that might be considered for the site.
- Assess the competitive supply within a reasonable market area for the potential uses.
- Review the core demand trends and local market dynamics for key uses as necessary.

Solomon Cordwell Buenz
625 N. Michigan Ave.
Chicago, Illinois 60611
T 312.896.1100
F 312.896.1200
www.scb.com

- Review the core market and development parameters of recent and planned projects including: anchor tenants, level of market activity, absorption/lease-up, rents and vacancy rates.
- Identify gaps in the market that could be attracted to the site.
- Review demographics that specifically relate to the demand for rental apartments and/or senior independent living.

Deliverable
Market Assessment – summary of the key market factors and the implications for development of the site.

3. Land Use Plan

Land Use Program
Based on the data collection, market analysis and existing conditions assessment our team will identify the most desirable land uses, relative to overall market economics and site constraints. We will develop a land use program matrix with estimated square footage projections for proposed uses on the site that support mixed use development, a new proposed Allstate headquarters, accommodate open space, transportation access, circulation and traffic movements, and other ancillary needs. The land use program will recommend an appropriate mix of uses that illustrate the highest and best use of the site. In addition, will propose recommendations for zoning amendments, as necessary and identify opportunities for relocation of adult use zoning to another location in the City.

Site Plan
Based on the land use program, we will create up to (2) two site plan scenarios for the 22a site.

Each scenario will include: conceptual building layout, open space strategy, proposed FAR, maximum building heights, buildable areas, parcelization plan, parking lot layout, circulation and access. After evaluation of the (2) two site plan options, a preferred alternative will be selected for development and refinement.

Deliverable
Future Land Use Parcel Plan and Program
Recommendations to Regulatory Documents
Conceptual Illustrative Site Plan

4. Outreach

We will conduct up to three (3) one-hour meetings with project stakeholders including developers, IDOT, brokers and Allstate. This outreach will give us insight into the current and proposed development, programming needs, insight into the goals and objectives for long-range planning on the site and vision for development of the property. Outreach will also be directed towards building consensus on the preferred development proposal for the site.

Deliverables
Meeting Minutes

Fee and Reimbursables
The total fee to complete the above scope of work is **$20,000.** This includes all tasks in the base scope and deliverables. SCB invoices monthly for tasks completed in the previous month. Reimbursables are included in the base fee.

Schedule
We anticipate this process to take approximately 8 weeks. We will coordinate weekly meetings with the City of Prospect Heights. We have included two 1- week review periods for the City to assess the site plan options and review the deliverables.

We look forward to discussing this opportunity with you further.

Sincerely,

Christine Carlyle, AIA
Director of Planning and Principal
Solomon Cordwell Buenz

Enclosure: Click here to enter text.
cc:

F

APPROVAL OF WARRANTS

3/10/14-COUNCIL MEETING		
Checks		
General Fund	$ 112,022.87	
MFT Fund	416.96	
Palatine/Milwaukee TIF	1,588.39	
Tourism District	1,795.00	
Development Fund	91.67	
DEA Fund	2,497.03	
Solid Waste Fund	41,565.49	
S S Area #1	-	
S S Area #2	-	
S S Area #3	-	
S S Area #4	-	
S S Area #5	73.06	
S S Area #8 - Levee Wall #37	262.54	
S S Area-Constr#6(Water Main)	-	
S S Area-Debt#6		
Road Construction	136.50	
Road Construction Debt	450.00	
Water Fund	23,985.63	
Parking Fund	2,454.46	
Road/Building Bond Escrow	500.00	
TOTAL	$ 187,839.60	
Wire Payments		
payroll 2/21/14	177,336.53	
IMRF 3/10/2014	19,965.14	
Total Warrant	$ 345,210.99	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	NCPERS GROUP LIFE INS	3/2014	PD PREMIUM	02/21/2014	64.00	.00	
01-000-2030 WITHHOLDING INSURAN	NCPERS GROUP LIFE INS	3/2014	PD PREMIUM	02/21/2014	16.00	.00	
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	818762	P/R WITHHOLDING	02/25/2014	152.30	.00	
01-000-2061 WITHHOLDING FLEX ME	MARK PORLIER	2.20.14	MEDICAL EXPENSE REIMBURS	02/20/2014	2,080.00	.00	
01-000-2061 WITHHOLDING FLEX ME	MARK PUFUNDT	2.25.14	MILEAGE REIMBURSEMENT	02/25/2014	20.40	.00	
01-000-2061 WITHHOLDING FLEX ME	ROBERT SABO	2.27.14	MEDICAL EXPENSE REIMBURS	02/27/2014	520.00	.00	
01-000-2061 WITHHOLDING FLEX ME	STEPHANIE HANNON	2.26.14	MEDICAL EXPENSE REIMBURS	02/26/2014	92.67	.00	
Total :					2,945.37	.00	
CITY COUNCIL & BOARDS							
01-310-5100 PROFESSIONAL SERVIC	DAILY HERALD	02-24-2014	RIBBON CUTTING DVD	02/24/2014	20.00	.00	
01-310-5100 PROFESSIONAL SERVIC	RICHARD TIBBITS	AV DEPT	AV ROOM EQUIPMENT	02/21/2014	190.58	.00	
01-310-5950 SPECIAL EVENTS	KAREN SCHULTHEIS	2-24-14	BUDGET WORKSHOP BREAKF	02/24/2014	39.46	.00	
01-310-5950 SPECIAL EVENTS	KAREN SCHULTHEIS	2-24-14	PROCLAMATION FRAMES	02/24/2014	4.99	.00	
Total CITY COUNCIL & BOARDS:					255.03	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEBRUARY 20	MEDICAL BILLING	03/05/2014	4,593.50	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1122381	LIFE INSURANCE	03/05/2014	21.55	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	113124	SIGN MAINTENANCE FEE	02/01/2014	38.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	113125	SIGN MAINTENANCE FEE	03/01/2014	38.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	337688	LEGAL SVCS	02/19/2014	9,345.00	.00	
01-320-5121 HOUSING ATTORNEY	GUY M KARM	2.27.14	DECEMBER 2013 TRAFFIC CT &	02/27/2014	1,500.00	.00	
01-320-5122 CITY PROSECUTOR	GUY M KARM	2.27.14	JANUARY 2014 TRAFFIC & HOU	02/27/2014	1,500.00	.00	
01-320-5122 CITY PROSECUTOR	GUY M KARM	2.27.14	DECEMBER 2013 RED LIGHT C	02/27/2014	350.00	.00	
01-320-5122 CITY PROSECUTOR	GUY M KARM	2.27.14	JANUARY 2014 RED LIGHT CA	02/27/2014	350.00	.00	
01-320-5123 LABOR ATTORNEY	FRANCZEK RADELET	151448	LEGAL SVCS	02/24/2014	3,517.50	.00	
01-320-5200 POSTAGE	FEDEX	2-571-94721	CH SHIPPING	02/26/2014	55.23	.00	
01-320-5200 POSTAGE	MAILBOX PLUS	3-3-14	CH SHIPPING	03/03/2014	30.00	.00	
01-320-5221 PRINTING	CHICAGO DESIGN LAB	02.20.14	WINTER NEWSLETTER	02/20/2014	2,000.00	.00	
01-320-5221 PRINTING	CREEKSIDE PRINTING	02281406	NEWSLETTER	02/28/2014	1,814.00	.00	
01-320-5221 PRINTING	PRINTING SYSTEMS INC.	83967	CHECK PRINTING	02/27/2014	233.89	.00	
01-320-5221 PRINTING	SCOT DECAL COMPANY INC	25736	BUSINESS/VENDING DECALS	02/25/2014	742.00	.00	
01-320-5330 TRAINING	CARDMEMBER SERVICE	FEB2014	CREDIT CARD CHARGES	03/05/2014	48.98	.00	
01-320-5410 UTILITIES	AT&T	847392424402	CH FAX LINES #3346	02/25/2014	76.36-	.00	
01-320-5410 UTILITIES	AT&T	847459061802	PW FAX #9205	02/25/2014	42.44	.00	
01-320-5410 UTILITIES	AT&T LONG DISTANCE	821126830-2/4	LONG DISTANCE STATEMENT	02/04/2014	4.79	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5410 UTILITIES	COMCAST	02.15.14	CH SVC #0510	02/15/2014	244.85	.00	
01-320-5410 UTILITIES	NICOR GAS	1/23/14-2/24/1	PD SRVC 98-65-54-0000 4	02/25/2014	1,212.65	.00	
01-320-5410 UTILITIES	NICOR GAS	1/23/14-2/25/1	PW 94-82-27-0000 4	02/25/2014	1,294.25	.00	
01-320-5410 UTILITIES	VILLAGE OF MOUNT PROSPEC	2014-0038000	WATER 9/15/13-12/15/13	02/21/2014	482.87	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	315766	PAYROLL PROCESSING	02/19/2014	237.40	.00	
01-320-5700 OFFICE SUPPLIES	IMPACT NETWORKING LLC	346782	KONICA TONER	03/03/2014	19.50	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2234202-0	CH OFFICE SUPPLIES	02/19/2014	19.14	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2236560-0	CH OFFICE SUPPLIES	02/20/2014	50.13	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2241620-0	CH OFFICE SUPPLIES	02/26/2014	134.95	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2242547-0	CH OFFICE SUPPLIES	02/26/2014	25.26	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2243659-0	CH OFFICE SUPPLIES	02/27/2014	12.78	.00	
Total ADMINISTRATION:					29,882.30	.00	
ENGINEERING							
01-330-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEBRUARY 20	MEDICAL BILLING	03/05/2014	573.50	.00	
01-330-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1122381	LIFE INSURANCE	03/05/2014	3.17	.00	
01-330-5110 BILLABLE ENGINEERING	TRESSLER LLP	337688	REIMBURSABLE SERVICES	02/19/2014	955.50	.00	
Total ENGINEERING:					1,532.17	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEBRUARY 20	MEDICAL BILLING	03/05/2014	3,753.50	.00	
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1122381	LIFE INSURANCE	03/05/2014	27.93	.00	
01-340-5100 PROFESSIONAL SERVIC	LECHNER AND SONS INC.	1838983	PW UNIFORMS	02/05/2014	5.79	.00	
01-340-5100 PROFESSIONAL SERVIC	MAUREEN E ODEA	2014-2	HEALTH INSPECTION SVCS	03/02/2014	1,345.50	.00	
01-340-5100 PROFESSIONAL SERVIC	PROSPECT HEIGHTS FIRE PRO	FIRE ALARM	FIRE ALARM SYSTEM REFUND	01/21/2014	75.00	.00	
01-340-5330 TRAINING	SUBURBAN BUILDING OFFICIA	MARCH TRAIN	BLDG TRAINING	03/05/2014	500.00	.00	
Total BUILDING DEPARTMENT:					5,707.72	.00	
PUBLIC WORKS							
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1122381	LIFE INSURANCE	03/05/2014	40.94	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD	667777	CREDIT MEMO - HOUSING	02/19/2014	109.91-	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD	6677969	VEH MTC	02/20/2014	116.81	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	475597	VEH MTC	02/14/2014	1,063.28	.00	
01-350-5020 VEHICLE MAINTENANCE	LAKE ZURICH RADIATOR & AC	37407	VEHICLE MAINTENANCE	02/26/2014	224.00	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	657143	PW VEHICLE MAINTENANCE	02/07/2014	4.17	.00	
01-350-5104 PROF SERVICES - BUILD	BUCKERIDGE DOOR CO INC	197782	OVERHEAD PW DOOR	02/21/2014	464.50	.00	
01-350-5104 PROF SERVICES - BUILD	LECHNER AND SONS INC.	1838983	PW UNIFORMS	02/05/2014	77.79	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0013619625	STRTS 4395721010	02/19/2014	61.83	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0013661261	STRTS 0051066105	02/21/2014	384.84	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0013675319	STRTS - 314700713	02/21/2014	184.72	.00	
01-350-5710 OPERATING SUPPLIES	EL-COR INDUSTRIES INC	84194	PW OPERATING SUPPLIES	02/14/2014	83.57	.00	
01-350-5710 OPERATING SUPPLIES	FASTENAL	ILWHE129785	PLOW SUPPLIES	02/06/2014	206.14	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS IN	1307108	PW OPERATING SUPPLIES	02/24/2014	4.22	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS IN	1307114	PW OPERATING SUPPLIES	02/24/2014	115.03	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS IN	1307120	PW OPERATING SUPPLIES	02/24/2014	43.00	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17149233	PW OPERATING SUPPLIES	02/24/2014	10.59	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	1855743-IN	DIESEL FUEL	02/18/2014	1,647.24	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	1855744-IN	GASOLINE	02/18/2014	2,259.34	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	1857483-IN	DIESEL FUEL	02/24/2014	739.34	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	1857484-IN	GASOLINE	02/24/2014	1,823.27	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	1861425-IN	GASOLINE	02/28/2014	2,145.57	.00	
Total PUBLIC WORKS:					11,590.28	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	HMO ILLINOIS	3-1-14TO4-1-1	HMO HEALTH INSURANCE	02/14/2014	12,149.58	.00	
01-360-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEBRUARY 20	MEDICAL BILLING	03/05/2014	21,492.00	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1122381	LIFE INSURANCE	03/05/2014	210.56	.00	
01-360-5100 PROFESSIONAL SERVIC	PETTY CASH PD	1-1-14 TO 2-21	WINDOW WASHING	02/21/2014	48.00	.00	
01-360-5140 PRISONERS CARE	PETTY CASH PD	1-1-14 TO 2-21	PRISONER MEALS	02/21/2014	20.45	.00	
01-360-5141 KENNEL FEES	PETTY CASH PD	1-1-14 TO 2-21	DOG LEASH	02/21/2014	4.88	.00	
01-360-5200 POSTAGE	PETTY CASH PD	1-1-14 TO 2-21	POSTAGE/SHIPPING	02/21/2014	12.64	.00	
01-360-5200 POSTAGE	US POSTAL SERVICE	MARCH2014	PD POSTAGE METER REFILL	03/03/2014	1,000.00	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	7992	DISPATCH ASSESSMENT	03/03/2014	15,989.75	.00	
01-360-5310 MEMBERSHIPS	CARDMEMBER SERVICE	FEB2014	CREDIT CARD CHARGES	03/05/2014	95.00	.00	
01-360-5330 TRAINING	MAJOR CASE ASSISTANCE TE	2.26.14	MCAT AWARDS BANQUET	02/26/2014	90.20	.00	
01-360-5330 TRAINING	MARK PUFUNDT	2.19.14	TRAINING	02/19/2014	106.23	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	178023	PD TRAINING	02/18/2014	100.00	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	178146	PD TRAINING	02/25/2014	95.00	.00	
01-360-5330 TRAINING	NORTHEAST WISCONSIN TECH	SFT000009077	PD TRAINING	02/22/2014	675.00	.00	
01-360-5330 TRAINING	PETTY CASH PD	1-1-14 TO 2-21	TRAINING	02/21/2014	100.80	.00	
01-360-5610 EQUIPMENT MAINTENA	PETTY CASH PD	1-1-14 TO 2-21	SUPPLIES	02/21/2014	7.26	.00	
01-360-5700 OFFICE SUPPLIES	VELOCITA TECHNOLOGY	628351	TONER	02/24/2014	49.00	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	FEB2014	CREDIT CARD CHARGES	03/05/2014	172.45	.00	
01-360-5740 RANGE SUPPLIES	PETTY CASH PD	1-1-14 TO 2-21	SUPPLIES	02/21/2014	4.90	.00	
01-360-5741 CLOTHING	KEVIN LANGE	2.28.14	UNIFORM ALLOWANCE	02/28/2014	139.42	.00	
01-360-5820 PUBLICATIONS	ILLINOIS PROSECUTOR SERVI	1605	2014 ICOG SINGLE DOWNLOAD	02/17/2014	100.00	.00	
01-360-7022 POLICE EQUIPMENT	CARDMEMBER SERVICE	FEB2014	CREDIT CARD CHARGES	03/05/2014	37.98	.00	
01-360-7022 POLICE EQUIPMENT	MAS MODERN MARKETING	MPD60070-2-1	FEB 2014 FINANCE CHARGE	02/18/2014	299.91	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-7022 POLICE EQUIPMENT	PETTY CASH PD	1-1-14 TO 2-21	SUPPLIES	02/21/2014	6.18	.00	
01-360-7022 POLICE EQUIPMENT	SUBURBAN ACCENTS INC.	20807	GRAPHICS & LETTERING	02/14/2014	75.00	.00	
01-360-7022 POLICE EQUIPMENT	WORK AREA PROTECTION CO	17041	SUPPLIES	02/25/2014	230.00	.00	
Total PUBLIC SAFETY:					53,312.19	.00	
OTHER EXPENSES							
01-380-5970 REFUNDS	NOTARY PUBLIC ASSOCIATION	2.25.14	NOTARY APPLICATION - MALIK	02/25/2014	49.00	.00	
01-380-5970 REFUNDS	VICKI SCHWANTJE	2014VEHICLE	OVERPAID FOR VEHICLE STIC	03/04/2014	45.00	.00	
Total OTHER EXPENSES:					94.00	.00	
GRANTS							
01-390-5910 GRANT - VOCA EXPENS	OMNI YOUTH SERVICES INC.	10COPH14	VOCA GRANT EXPENSE	03/03/2014	6,673.67	.00	
Total GRANTS:					6,673.67	.00	
PUBLIC SAFETY CAPITAL OUTLAY							
01-560-7040 VEHICLES - POLICE	PETTY CASH PD	1-1-14 TO 2-21	SUPPLIES	02/21/2014	30.14	.00	
Total PUBLIC SAFETY CAPITAL OUTLAY:					30.14	.00	
Total GENERAL FUND:					112,022.87	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MOTOR FUEL TAX FUND							
CAPITAL OUTLAY GENERAL							
11-500-7051 SIDEWALKS	BAXTER & WOODMAN INC	0172815	SCHOENBECK ROAD SAFE RO	02/20/2014	416.96	.00	
Total CAPITAL OUTLAY GENERAL:					416.96	.00	
Total MOTOR FUEL TAX FUND:					416.96	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE/MILWAUKEE TIF FUND							
EXPENSES							
12-300-5100 PROFESSIONAL SERVIC	NICOR GAS	1.24.14-2.26.1	DEV 75-70-96-7555 9	02/26/2014	1,255.94	.00	
12-300-5100 PROFESSIONAL SERVIC	NICOR GAS	1/24/14-2/26/1	TIF 16-26-60-6527 1	02/26/2014	332.45	.00	
Total EXPENSES:					1,588.39	.00	
Total PALATINE/MILWAUKEE TIF FUND:					1,588.39	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT							
EXPENSES							
13-300-5100 PROFESSIONAL SERVIC	PADDOCK PUBLICATIONS INC	85661S01	BUSINESSES ADVERTISING	03/03/2014	1,795.00	.00	
Total EXPENSES:					1,795.00	.00	
Total TOURISM DISTRICT:					1,795.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEVELOPMENT FUND							
EXPENSES							
14-300-5100 PROFESSIONAL SERVIC	CONSTELLATION NEWENERGY	0013620434	DEV 4143108092	02/19/2014	91.67	.00	
Total EXPENSES:					91.67	.00	
Total DEVELOPMENT FUND:					91.67	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-7020 EQUIPMENT	LEXIPOL LLC	10642	PD ANNUAL SUBSCRIPTION	03/01/2014	2,450.00	.00	
Total EXPENSES:					2,450.00	.00	
CAPITAL OUTLAY GENERAL							
16-500-7020 EQUIPMENT - CAPITAL	PETTY CASH PD	1-1-14 TO 2-21	MAPS	02/21/2014	47.03	.00	
Total CAPITAL OUTLAY GENERAL:					47.03	.00	
Total DEA SEIZURE FUND:					2,497.03	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND							
EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	4753	APRIL 2014 WASTE SERVICES	03/01/2014	41,565.49	.00	
Total EXPENSES:					41,565.49	.00	
Total SOLID WASTE DISPOSAL FUND:					41,565.49	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	0013620319	SSA #5 - 3963129118	02/19/2014	44.23	.00	
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	0013635929	SSA#5 2048011018	02/19/2014	28.83	.00	
Total EXPENSES:					73.06	.00	
Total SSA #5:					73.06	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #8							
EXPENSES							
28-300-5100 PROFESSIONAL SERVIC	CONSTELLATION NEWENERGY	0013635933	SSA#8 0122149053	02/19/2014	106.54	.00	
28-300-5100 PROFESSIONAL SERVIC	TRESSLER LLP	337689	SSA 8 LEVEE 37	02/19/2014	156.00	.00	
Total EXPENSES:					262.54	.00	
Total SSA #8:					262.54	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION FUND							
EXPENSES							
31-300-5100 PROFESSIONAL SERVIC	TRESSLER LLP	337688	ROADS	02/19/2014	136.50	.00	
Total EXPENSES:					136.50	.00	
Total ROAD CONSTRUCTION FUND:					136.50	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION DEBT							
EXPENSES							
41-300-5430 BANK FEES	US BANK NA	3620237	G.O. BONDS SERIES 2012	02/25/2014	450.00	.00	
Total EXPENSES:					450.00	.00	
Total ROAD CONSTRUCTION DEBT:					450.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	FEBRUARY 20	MEDICAL BILLING	03/05/2014	266.50	.00	
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1122381	LIFE INSURANCE	03/05/2014	9.62	.00	
51-300-5050 SYSTEM MAINTENANCE	MID AMERICAN WATER, INC.	100900A	HYDRAFINDER MARKERS	02/14/2014	120.00	.00	
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	762251	WATER TESTING	02/15/2014	111.00	.00	
51-300-5200 POSTAGE	FEDEX	2-571-55027	WATER SHIPPING	02/26/2014	173.62	.00	
51-300-5330 TRAINING	ILLINOIS SECTION AWWA	200010343	WTR TRAINING	02/26/2014	360.00	.00	
51-300-5410 UTILITIES	COMCAST	2.21.14	INTERNET FOR SCADA SYSTE	02/21/2014	190.69	.00	
51-300-5410 UTILITIES	COMED I	1/16/14-2/15/1	WATER 1823083040	02/17/2014	29.35	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9720623413	SCADA SYSTEM	03/05/2014	40.01	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	JAN01-JAN30	WTR 1025-210004321674	02/18/2014	22,684.84	.00	
Total EXPENSES:					23,985.63	.00	
Total WATER FUND:					23,985.63	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0013620164	METRA 2443144010	02/19/2014	176.37	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0013620223	METRA 4311102006	02/19/2014	189.20	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0013620657	METRA 4311103003	02/19/2014	222.42	.00	
52-300-5410 UTILITIES	NICOR GAS	1.23.14-2.25.1	METRA 20-24-74-0000 3	02/25/2014	444.55	.00	
52-300-5511 FACILITY RENT	COMED REAL ESTATE & FACILI	2.15.14	MONTHLY RENT	02/15/2014	1,421.92	.00	
Total EXPENSES:					2,454.46	.00	
Total PARKING FUND:					2,454.46	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	F&F CEMENT CONSTRUCTION	13-321	ROAD BOND REIMBURSEMENT	03/05/2014	500.00	.00	
Total :					500.00	.00	
Total ROAD & BUILDING BOND ESCROW:					500.00	.00	
Grand Totals:					187,839.60	.00	