



**CITY OF PROSPECT HEIGHTS
Budget Workshop Meeting
March 5, 2014**

CALL TO ORDER

The Budget Workshop Council Meeting was called to order at 6:30 PM at City Hall on 8 N. Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL

Present: Mayor Helmer, City Clerk Adamson
Aldermen- Higgins, Williamson, Ludvigsen, Styler

A quorum was present. Also present: City Administrator Marrin, Director of Building and Zoning Skiber, Finance Director Hannon, Acting Public Works Director/Assistant Director of Building and Zoning Cutaia, Deputy Clerk Schultheis, Deputy Chief of Police Steffen, Police Chief Dunne, and Assistant to the Administrator Sabo.

SCHEDULED BUSINESS

A. Review FY 2014 Preliminary Proposed Budget

- There was discussion regarding budgeting for Summer Fest
- There was discussion regarding AV Equipment budgeted.
- It was noted that software for the Adobe Writer that would enable .PDF files to be written on.
- Auto Budget would include the need for radios in the Police vehicles and Public Works vehicles. There was discussion regarding the cost effectiveness of a scanner for blueprints and plats. Acting Public Works Director/Assistant Director of Building and Zoning Cutaia said that the scanning would also involve labor costs.
- Prisoner Care costs were subject to increase based upon the ability to continue to use the Wheeling facility.
- There was discussion regarding the costs of SSA#9 costs.
- Parking lot improvements were discussed.
- Salt Dome. There was discussion regarding a salt dome, and the possibility of getting a grant for a permanent structure. The Budget would not contain a dollar amount for a Salt Dome.
- Discussion regarding amount to budget for Public Works Building.
- Discussion regarding the amount of revenue that would be generated from the TIF every year and for what uses it could be budgeted.

- There was discussion regarding plowing equipment to be purchased. An additional \$34,000 would be added to the budget for this equipment.
- Drainage issues would take precedence as the need was pressing.
- Discussion regarding the Senate Bill that prohibits using franchises. SWANCC franchise fees would be an issue.
- Discussion regarding water issues.

The direction from the Council was to assign \$3.4 million as payment for the bond, as per GASB54.

At 8:15 PM, Alderman Williamson moved to Adjourn from the Budget Workshop Meeting Open Session; seconded by Alderman Styler.

ROLL CALL VOTE: AYES – Styler, Williamson, Higgins, Ludvigsen
NAYS - None

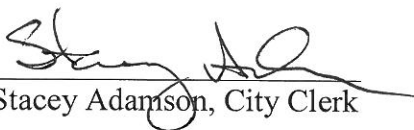
Motion passed 4 – 0.

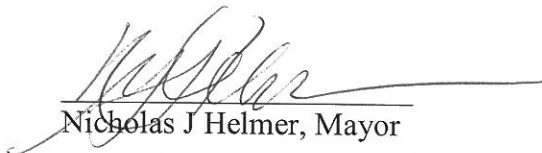
At 8:16 PM, Alderman Williamson moved to go into Closed Session to discuss Appointments, performance and Compensation and Specific Personnel issues; seconded by Alderman Styler.

ROLL CALL VOTE: AYES – Styler, Williamson, Higgins, Ludvigsen
NAYS - None

Motion passed 4 – 0.

Approved by the Prospect Heights City Council this 24th of March, 2014.


Stacey Adamson, City Clerk


Nicholas J Helmer, Mayor

