



**CITY OF PROSPECT HEIGHTS
REGULAR CITY WORKSHOP MEETING MINUTES
OF THE CITY COUNCIL
MONDAY, JULY 13, 2015
6:30 PM
CITY HALL
8 NORTH ELMHURST ROAD
PROSPECT HEIGHTS, ILLINOIS**

CALL TO ORDER – At 6:30 PM, Mayor Helmer called to order the July 13, 2015 City Council Regular Workshop at 8 North Elmhurst Road, Prospect heights, IL 60070.

ROLL CALL – City Clerk Morgan-Adams called roll.

Attendance – Alderman: Ludvigsen, Williamson. Rosenthal, Messer. Mayor Helmer and Treasurer Tibbits.

ABSENT – Alderman Derwin

Also in attendance: Director of Building and Development Peterson; Deputy Chief Steffen; Director of Public Works Cutaia; City Administrator Wade; Acting Assistant to the City Administrator Deol; Finance Director Hannon; City Attorney Zimmermann; and Deputy City Clerk Schultheis.

PLEDGE OF ALLEGIANCE – Led by Alderman Ludvigsen

CLOSED SESSION - NONE

RESIDENT COMMENTS (Agenda Items) - NONE

STAFF REPORTS

- a. **City Administrator's Report** - No report.

b. **Director of Finance Hannon** – Said that the auditors were finishing their audit, and were reviewing a few more journal entries. The next project would be the CAFR.

c. **Deputy Chief Steffen** – warned of a tornado watch until 11PM

Discussed Outreach projects for July 16 and July 21.

d. **Director of Building and Development Peterson** – Discussed the July 23, 2015 PZBA Meeting in which a new restaurant, “Stella’s” would be presented.

Discussion of 11 E Camp McDonald property.

e. **Director of Public Works Cutaia** – Noted that water customers would be told that hydrants were being flushed.

He also said that it was important that the community knew that with the record rainfall, residents needed to keep debris from clogging backyards.

f. **Elected Officials:**

City Clerk Morgan-Adams – Discussed the golf outing for the Wheeling-Prospect Heights Chamber on July 23rd. She mentioned that registration was ongoing

RE: Minutes that have been approved. They are posted on the website, but if there is a lag in posting, anyone can call the Deputy Clerk at City Hall and request a copy of approved Minutes.

City Alderman Ward 1 Messer – Discussed success of the July 3rd and Fourth of July events

City Alderman Ward 2 Rosenthal - Noted that the cable station problem experienced by some residents had been corrected.

He said that the City was moving forward on the website review

Requested to add an Agenda item identifying strategic items for the next meeting’s issue.

City Alderman Ward 3 Williamson – Noted that the Fourth of July festivities for the two days had been wonderful.

City Alderman Ward 4 Ludvigsen – Noted the success of the Third and Fourth of July events.

City Alderman Ward 5 Derwin - Absent

City Treasurer Tibbits – Noted that the events of July 3rd and Fourth had been videoed and photographed by he and Patrick. Treasurer Tibbits had also provided music for the Fourth of July Parade.

Mayor – Noted the spectacular success of the Rock and Roll the Runway events, with 20,000 in attendance

VII. ADOPTION OF CONSENT AGENDA

A. Approval of the June 1, 2015 Joint Meeting of the CEA/Village of Wheeling/City of Prospect Heights.

B. Approval of the June 22, 2015 City Council Regular Meeting Minutes

Alderman Williamson moved for omnibus approval of Items A and B; seconded by Alderman Rosenthal.

ROLL CALL	AYES –	Williamson, Ludvigsen, Messer, Rosenthal
	NAYS –	None
	ABSENT –	Derwin

Motion Carried 4 – 0, one Absent

VIII. APPROVAL OF EXPENDITURES

C. Approval of Warrants

General Fund	\$207,783.19
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$1,252.00
Tourism District	\$495.00
Development Fund	\$14,548.78
DEA Fund	\$0.00
Solid Waste Fund	\$34,638.21
SS Area #1	\$175.00
SS Area #2	\$116.67
SS Area #3	\$475.01
SS Area #4	\$66.67
SS Area #5	\$993.46
SS Area #8 – Levee Wall #37	\$2,073.12
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$4,045.50
Road Construction Debt	\$450.00
Water Fund	\$13,669.81
Parking Fund	\$3,995.70
Road/Building Bond Escrow	\$500.00
TOTAL	\$285,278.12
6/26/15 PAYROLL	\$167,226.97

**06/15 IMRF
TOTAL WARRANT**

**\$22,099.21
\$474,604.30**

City Clerk Morgan-Adams read the warrants.

Alderman Ludvigsen moved to Approve Item C; seconded by Alderman Messer approving the Total of \$285,278.12, the 6/26/15 Payroll of \$167,226.97, the 06/15 IMRF of \$22,099.21, and the TOTAL WARRANT of \$474,604.30.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
 NAYS – None
 ABSENT - Derwin

Motion Carried 4 – 0, one Absent

CONTRACTS

D. Milwaukee Avenue Landscaping – Finance Director Hannon noted the bid and that community piers were removed from the equation. She also said that the Tourism District members had decided not to forego their future monies to help pay for the beautification. The Mayor noted that this project and that there were no other projects on the horizon. Finance Director Hannon noted that, based upon the numbers generated by the Audit, the City would have about \$1,000,000 available for projects.

Alderman Rosenthal moved to Approve Item D noting the entire Beautification would be considered as one project; seconded by Alderman Williamson.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
 NAYS – None
 ABSENT - Derwin

Motion Carried 4 – 0, one Absent

E. Eastside Surveillance Cameras – Deputy Chief Steffen discussed the cost and placement of the surveillance cameras.

Deputy Chief Steffen discussed the need for more cameras for different views and locations.

Alderman Ludvigsen moved to modify the Item not to exceed \$130,000 with the addition of 3-4 extra cameras; seconded by Alderman Williamson.

Deputy Chief Steffen added that all of the locations had been in complete approval of adding the cameras.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
 NAYS – None
 ABSENT - Derwin

Motion Carried 4 – 0, one Absent

Alderman Williamson moved to approve Item E as amended subject to Attorney review; seconded by Alderman Messer.

VOICE VOTE All ayes, no nays, one absent.

Motion approved 4 – 0

F. ORD R-15-XX: 11 East Camp McDonald Road – It was noted that what was listed as a Resolution in the Agenda must be an Ordinance.

Alderman Rosenthal moved to add “ordaining clause” amend the document on face; seconded by Alderman Williamson.

Alderman Williamson moved to approve Item E as amended subject to Attorney review; seconded by Alderman Messer.

ROLL CALL	AYES –	Williamson, Ludvigsen, Messer, Rosenthal
	NAYS –	None
	ABSENT -	Derwin

Motion Carried 4 – 0, one Absent

Alderman Rosenthal moved to waive the First reading of Item F; seconded by Alderman Messer.

ROLL CALL	AYES –	Williamson, Ludvigsen, Messer, Rosenthal
	NAYS –	None
	ABSENT -	Derwin

Motion Carried 4 – 0, one Absent

Alderman Messer moved to approve Item E; seconded by Alderman Rosenthal.

City Attorney Zimmermann noted that because this required a “super vote,” the Mayor would be participating in the roll call.

Discussion followed regarding the City becoming a landlord and whether or not it was in the best interest of the City to set up this type of situation. There was also concern regarding the possibility of missing deadlines.

Alderman Messer moved to amend Item F time period to terminate; seconded by Alderman Williamson.

ROLL CALL	AYES –	Rosenthal, Messer, Ludvigsen
	NAYS –	Williamson
	ABSENT -	Derwin

Motion passes 3 – 1

Alderman Rosenthal moved to approve Item F as amended; seconded by Alderman Messer.

ROLL CALL	AYES –	Messer, Rosenthal, Ludvigsen, Mayor Helmer
	NAYS –	Williamson
	ABSENT-	Derwin

Motion fails 4 – 1, one absent. The house will not be rented.

OLD BUSINESS

G. Recommended Bid Award for 2015 Storm Sewer Improvements for 100 block of Elm Street to Vian Construction in amount of \$327,155. – Alderman Ludvigsen moved to approve Item G; seconded by Alderman Williamson.

ROLL CALL	AYES –	Williamson, Ludvigsen, Messer, Rosenthal
------------------	---------------	--

NAYS – None
ABSENT - Derwin

Motion Carried 4 – 0, one Absent

NEW BUSINESS

H. ORD O-15-XX: Establishing Prevailing Wage Rate for the City of Prospect Heights (Waiver of 1st Reading) – Alderman Ludvigsen moved to waive the first reading; seconded by Alderman Williamson.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
NAYS – None
ABSENT - Derwin

Motion Carried 4 – 0, one Absent

Alderman Ludvigsen moved to Approve Item H; seconded by Alderman Williamson.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
NAYS – None
ABSENT - Derwin

Motion Carried 4 – 0, one Absent

I. ORD O-15-XX: Establishing a Capital Improvement Program for the City of Prospect Heights. (Waiver of 1st Reading) – Alderman Ludvigsen moved to waive first reading Item I; seconded by Alderman Messer.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
NAYS – None
ABSENT - Derwin

Motion Carried 4 – 0, one Absent

Alderman Rosenthal moved to approve Item I; seconded by Alderman Messer.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
NAYS – None
ABSENT - Derwin

Motion Carried 4 – 0, one Absent

J. RES O-15-XX: Meeting Time of the Water Committee (Waiver of 1st Reading) – Alderman Rosenthal moved to approved Resolution for Item J to change the meeying times; seconded by Alderman Messer.

ROLL CALL AYES – Williamson, Ludvigsen, Messer, Rosenthal
NAYS – None
ABSENT - Derwin

Motion Carried 4 – 0, one Absent

K. Presentation by Laredo Hospitality re: proposed “Stella’s,” 1201 Elmhurst Road
There was a presentation by Gary Leff regarding the introduction of a new venue in Prospect Heights with food and video gaming at the corner of Hintz and Elmhurst Road. He noted that it was a good tax generator for a small space. It was noted that the location would be applying for a C-3 class liquor license. Gary Leff said that between 5-10% of the revenues were from food. No minors would be allowed on the premises.

XII. WORKSHOP ITEMS

L. Consideration of membership of the City of Prospect Heights in the O’Hare Noise Commission – Alderman Rosenthal presented a summation report noting that while the City could learn from the O’Hare Noise Commission, their focus was on Chicago not the CEA or our area. He believed that the City should work directly with the CEA and Wheeling; and create our own entity to deal with the noise issue.

It was noted that there is no cost to attend the meetings. And, Alderman Rosenthal said that there was no need to commit to membership and attendance. The consensus was that the City should not join.

M. Adoption of membership in the City of Prospect Heights in the O’Hare Noise Commission.

NEW BUSINESS

It was pointed out by City Attorney Zimmermann that any two aldermen could request that an item be put on the next agenda.

Alderman Rosenthal moved to request that Strategic Discussion be on the Next Meeting Agenda; seconded by Alderman Ludvigsen.

VOICE VOTE All ayes, no nays, one Absent.

Motion carried 4 – 0

ADJOURNMENT

At 8:35 PM, Alderman Rosenthal moved to Adjourn; seconded by Alderman Messer.

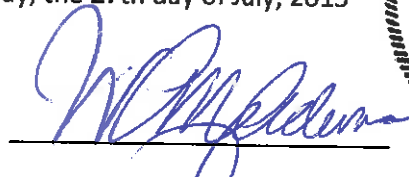
VOICE VOTE All ayes, no nays, one Absent.

Motion carried 4 – 0

Approved by the Prospect Heights City Council on this day, the 27th day of July, 2015



Nicholas J. Helmer, Mayor



Wendy Morgan-Adams, City Clerk

