



**CITY OF PROSPECT HEIGHTS
REGULAR MEETING MINUTES
OF THE CITY COUNCIL
MONDAY JUNE 22, 2015 6:30 PM
CITY HALL
8 NORTH ELMHURST ROAD
PROSPECT HEIGHTS, ILLINOIS**

CALL TO ORDER – At 6:34 PM, Mayor Helmer called to order the June 22, 2015 City of Prospect Heights City Council Regular Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL – City Clerk Morgan-Adams called the role.

Present – Mayor Helmer, Alderman – Messer, Ludvigsen (at 6:42 PM), Williamson, Derwin, Rosenthal.

Also present – Treasurer Tibbits, City Clerk Morgan-Adams

Included – Acting Assistant to the City Administrator Deol, City Administrator Wade, Deputy Clerk Schultheis, Finance Director Hannon, Director of Public Works Cutaia, Director of Building and Development Peterson

PLEDGE OF ALLEGIANCE – Led by City Administrator Wade

INVOCATION – Led by Mayor Helmer

RESIDENT COMMENTS (Agenda Items)- Rob Roy resident John Styler discussed Item I, Rob Roy request for a hold harmless agreement for their work on private sidewalk repair.

PRESENTATION – Made by Mayor Helmer to Interim City Administrator Balling for his service to the City and City Staff. - Mayor Helmer presented Interim City Administrator Balling with a plaque and a gift from the City of Prospect Heights staff and elected officials.

STAFF AND ELECTED OFFICIALS REPORTS

City Administrator – No report.

Director of Finance – Finance Director Hannon said that the Debt Recovery the program had netted 300-400 people on behalf of the City for vehicle sticker

payment. She added that only five had protested. The program has been a success.

Chief of Police – Not present

Director of Building and Development - None

Director of Public Works – Noted that the E-Waste event had been a success. SWANCC noted that there had been over 275 vehicles.

Acting Assistant to the City Administrator- Said that Saturday, June 26 would be the Prospect Heights Park Block Party; July 3rd would be the CEA/Wheeling/Prospect Heights Run the Runway-Fourth of July fireworks event; Saturday, July 4th Annual Parade and Bike Contest.

Acting Assistant to the City Administrator Deol warned the Audience that fireworks were illegal to shoot off in the City.

He noted that the Police Department was open for Craigslist exchanges lobby to guarantee safe exchanges.

He noted that State Representative Elaine Nekritz would be attending both the July 3rd and July 4th events.

City Clerk Morgan-Adams – Noted that the Outreach Government Day had over 40 children participate.

She said that the July 4th Parade would begin at 9:30AM

There will be a July 23rd Golf Outing sponsored the Wheeling-Prospect Heights Chamber.

She mentioned that the Police Department was sponsoring a July 2nd group from 9 AM – 3 PM at Camp Duncan – for youths.

City Alderman Ward 1 Messer – Discussed the fact that residents in the east side of Prospect Heights are not receiving the quarterly Newsletter. Treasurer Tibbits was looking onto the omission of delivery.

City Alderman Ward 2 Rosenthal – Discussed the O'Hare Noise Control Commission. The Alderman suggested that the City observe the group seek status to observe and learn the strategies and tactics.

Alderman Rosenthal attended a meeting to redesign the City Hall website.

He has reached out to Ward 2 and found that some residents in the Ward do not get Channel 17.

City Alderman Ward 3 Williamson – Noted that Alderman Rosenthal's O'Hare Noise Commission summation was excellent.

He suggested that the City find a website currently being utilized by another municipality, so the City does not have to create one.

City Alderman Ward 4 Ludvigsen – No report.

City Alderman Ward 5 Derwin – None

City Treasurer Tibbits – Discussed the various ways residents could pick up City Hall televising – WOW Broadcasts – digital/analog; Comcast – digital; and Uverse – streaming.

Mayor Helmer – None.

ADOPTION OF THE CONSENT AGENDA

A. Ordinance O 15- PZBA approval – 1112 N. Stratford

B. Ordinance 0 15- PZBA approval – 111 N Elm Street

C. APPROVAL OF MEETING MINUTES June 8, 2015

Alderman Rosenthal moved for omnibus approval of Items A, B, and C; seconded by Alderman Derwin. There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

APPROVAL OF EXPENDITURES

D. Warrants

General Fund	\$188,383.78
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$191,342.56
Tourism District	\$353.77
Development Fund	\$318.01
DEA Fund	\$8,663.53
Solid Waste Fund	\$312.72
SS Area #1	\$300.64
SS Area #2	\$309.45
SS Area #3	\$312.47
SS Area #4	\$306.43
SS Area #5	\$80,226.16
SS Area #8 – Levee Wall #37	\$0.00
SS Area-Constr #6 (Water Main)	\$0.00

SS Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$622.93
Water Fund	\$24,490.15
Parking Fund	\$602.84
Road/Building Bond Escrow	\$11,729.40
TOTAL	\$508,611.99
6/12/15 BOND PAYMENTS	\$353,412.26
6/12/15 PAYROLL	\$133,946.98
6/17/15 POLICE PENSION PAYMENT	\$27,874.51
TOTAL WARRANT	\$1,023,845.74

City Clerk Morgan-Adams read the Expenditures.

Alderman Ludvigsen moved to Approve Item D as presented; seconded by Alderman Messer including a Total of \$508,611.99; 6/12/15 Bond Payments of \$353,412.26; 6/12/15 Payroll of \$133,946.98; 6/17/15 Police Pension Payment of \$27,874.51; for a Total Warrant of \$1,023,845.74. There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

UNFINISHED BUSINESS

E. Approval of the Salary Ordinance for FY 2015-2016 (Second Reading)

Alderman Ludvigsen moved to Approve Item E; seconded by Alderman Rosenthal. There was unanimous approval.

There was discussion regarding per hour rate versus salary. There was discussion regarding allowing the Staff to make hiring decisions without having to come to Council. There was discussion regarding a master list of who City Staff is authorized to hire without approval from Council and at what price. City Attorney Zimmermann said that the City Administrator would use the Ordinance as a road map to hiring and would know when to come to City Council for approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

F. Approval of the purchase of a sewer system televising camera through NJPA pricing in the amount of \$59,995 in compliance with the 2015-2016 Budget – City Foreman O'Neill had spoken to Wheeling regarding the camera that was to be purchased. It was highly rated by other municipalities. The lifespan of the equipment is 8 – 10 years. It has LED lighting, updated software, and is NASCO certified.

Alderman Williamson moved to Approve Item F; seconded by Alderman Derwin. There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

G. Approval of the five year Capital Improvement Plan for the City of Prospect Heights. – Alderman Derwin moved to Approve Item H; seconded by Alderman Rosenthal. There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

H. Staff report on use of organic liquids for deicing of City streets. – Director of Public Works Cutaia discussed the Anti Icing Pilot Program by the City to use liquid substitutes. It was noted that even if salt is not used there is still salt in the sprays that are used. He noted that Prospect Heights was not a big enough Community to make its own de-icing formulas, and therefore the ones that were bought did not necessarily work as well as salt. He noted that there were often miscalculations in when to use the liquids as they were based upon forecasts that were not always accurate. Because it is not an exact science, there is a great deal of discouragement when the mixture does not work or the forecast was incorrect. There was interest from the Aldermen in scrapping the program. – **No decision was made.**

I. Report on request from Rob Roy Association for a hold harmless agreement for their work related to private sidewalk repairs. – City Attorney Zimmermann suggested that the matter be left to City Staff and Legal Counsel as it was not a City Council issue. It is a permit issue.

J. Resolution R-15-_____ A Resolution approving appropriating for the construction of local matching funding for the Willow road sidewalk Project (Russett Wood Drive to Schoenbeck Road) - Alderman Rosenthal moved to Approve Item J; seconded by Alderman Williamson. There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

K. Consideration and follow up of a modified landscape contract from Moore Landscaping in amount of: \$162,798 for Tourism District improvements (SECOND READING) – Alderman Rosenthal moved to Approve Item K; seconded by Alderman Derwin. – Discussion followed regarding the project. – Mayor Helmer tabled the discussion for ½ hour.

L. Consideration of a modified electrical contract from Hecker and Co. in the amount of: \$102,908 for Tourism District improvements (SECOND READING) - Tabled by Mayor Helmer for ½ hour.

I. NEW BUSINESS

M. Approval of the revised budget for FY 2015-2016 for the Chicago Executive Airport - Alderman Derwin moved to Approve Item M; seconded by Alderman Messer. Discussion followed regarding the removal of \$100,000 from the Priester bonus, and \$20,000 added for noise monitoring or investigation of other options.

There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

N. Approval of a tree removal contract with Winkler’s Tree service in the amount not to exceed \$15,600.00. – Alderman Ludvigsen moved to Approve Item N; seconded by Alderman Messer. There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

O. Request from the CSE Development for consideration of Resolution supporting 7C Tax Incentive at 1414 Rand Road – Alderman Ludvigsen moved to Approve Item O; seconded by Alderman Williamson. There was unanimous approval.

ROLL CALL: AYES – Messer, Rosenthal, Williamson, Ludvigsen, Derwin
NAYS – None

Motion carried 5 – 0

The Resolution would support the decision for 7 C and states that Council had reviewed the application.

Items K/L renewed discussion – Alderman Rosenthal moved to allow Mayor Helmer and Staff negotiate final terms, RFP and final documents; seconded by Alderman Messer –

VOICE VOTE All ayes, no nays

Direction approved 5 – 0

RESIDENT COMMENTS (non-agenda items) - None

CLOSED SESSION - None

ADJOURNMENT

At 8:27 PM, Alderman Messer moved to adjourn; seconded by Alderman Derwin.

There was unanimous approval.

VOICE VOTE All ayes, no nays

Motion approved 5 – 0.

Approved by the Prospect Heights City Council this, the 13th day of July, 2015.



Nicholas J. Helmer, Mayor



KAREN SCHULTEIS, DEP. City Clerk

