



**CITY OF PROSPECT HEIGHTS
City Council Workshop Meeting
January 13, 2014**

CALL TO ORDER

The workshop was called to order at 6:30 p.m. by Mayor Helmer at City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL

Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson Aldermen- Higgins, Williamson, Ludvigsen, Mendez, Styler

A quorum was present. Also present: City Administrator Marrin, City Attorney Zimmermann, Director of Building and Zoning Skiber, Finance Director Hannon, Acting Public Works Director/Assistant Director of Building and Zoning Cutaia, Deputy Clerk Schultheis, Assistant to the Administrator Sabo.

SCHEDULED BUSINESS

A. Approval of a contract with Aramark for Uniform Services for the Public Works Department. – City Administrator Marrin said that there were three bids. Aramark was the most cost efficient and provided the most professional services. Aramark was the only bidder that would replace the uniforms for free.

Alderman Mendez moved to Approve Item A; seconded by Alderman Styler.

There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
 NAYS – None

Motion passed 5 – 0

B. Approval of a Resolution Directing the Sale and Approving a Contract for the Sale of Property located at 31-33 Palatine Road. - It was noted by Aldermen that there was a scrivener's error on Page 15 of the contract. City Attorney Zimmermann said that although there was not a substantial amount of earnest money upfront, there was a short contract to close. City Attorney Zimmermann said that there was an addition to the contract, as the City needed to store equipment on the site – Article 7 calling for a post-closing possession of eight months with no rent.

Alderman Mendez moved to Approve Item B with additions and changes as noted by Counsel; seconded by Alderman Williamson. There was unanimous approval.

ROLL CALL

AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson

NAYS – None

Motion passed 5 – 0

C. Approval of an Ordinance Amending the Annual Budget for Fiscal Year 2013-2014 (1st Reading) – Finance Director Hannon highlighted the net income of the City in the amount of \$1,079,835. She said that the Budget amendments were due to salary increases, cameras, New HVAC that was \$50,000 less than budgeted, airport tax sharing income, the IMRF rates, the pensions – new mortality table, and a DECO grant of \$325,000. She added that the Vehicle Sticker fee violator collection program had brought in \$377,000. It was noted that Item C is a first reading and the final vote on the budget amendment would be at the January 27, 2014 Council Meeting.

D. Discussion of a technical Amendment to the City Code to Consolidate Fees in One Place. – City Administrator Marrin said that the technical amendment would allow there to be a fee schedule incorporated into the City Code. This amendment is still in Staff review. This would be a technical amendment and did not imply an increase in fees. Aldermen asked the effect this would have on Sterling Codifiers. Attorney Zimmermann replied that Sterling Codifiers would not be able to quote a price for the changes until they knew the scope of the changes.

E. Continued Discussion of 2600 Sanders Road – Finger Companies' Attorney Barry Nekritz updated the Council on the filing with Allstate. There was discussion regarding the interest of Allstate in pursuing the project. The drop dead date given by Allstate for the deal to go through is February 27, 2014.

Mayor Helmer pointed out that the project would regain population and jobs, and bring \$3,000,000 to City in the next fifteen years. He said that there had been conversation with Mike Thomas, Senior Vice president for Allstate Real Estate. The City had asked for a 30 acre PUD zoning for the entire property, and a contract extension for the Finger Companies. It was noted that Allstate said that it was not interested in a PUD and did not have any plans in the foreseeable future for their land. Allstate indicated that they would like to help the City and get the Finger Companies project through, but not at the expense of rezoning.

Aldermen expressed interest in the project, though some voiced concern if the land were developed without a PUD.

Some Aldermen questioned whether some of the income generated from the project might not have to be given back in terms of Police protection and Fire District issues. . The Council did not discuss zoning issues, as there is a PZBA meeting pending regarding project.

F. Discussion of a 50,000 square foot Parcel at Prospect Crossing Shopping Center - Arlen Gould, Hugh Brady, and Craig Whitehead spoke regarding a project for the Council to consider. The North Northwest Suburban Task Force is supportive housing for individuals with mental illness. It is a 501c3 corporation. It was noted by Director of Building and Finance Skiber that Prospect Crossing is a PUD, and any further discussion would need to go through a process.

APPROVAL OF EXPENDITURES

G. Approval of Warrants

General Fund	\$169,575.01
MFT Fund	\$7,129.77
Palatine/Milwaukee TIF	\$1,248.15
Tourism District	\$0.00
Development Fund	\$13,960.51
DEA Fund	\$3,301.40
Solid Waste Fund	\$116,910.32
SS Area #1	\$196.73
SS Area #2	\$665.13
SS Area #3	\$0.00
SS Area #4	\$74.94
SS Area #5	\$456.90
SS Area #8 – Levee Wall #37	\$144.15
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$214,055.78
Road Construction Debt	\$0.00
Water Fund	\$15,243.41
Parking Fund	\$3,909.51
Road/Building Bond Escrow	\$3,307.00
TOTAL Expenditures	\$550,178.71
Wire Payments, Service Charges, & Payroll	\$159,640.80
TOTAL	\$709,819.51

City Clerk Adamson read the Expenditure totals.

Alderman Higgins moved to approve the Expenditures as presented; seconded by Alderman Styler for TOTAL Expenditures of \$550,178.71; and Wire Payments, Service Charges and Payroll in the amount of \$159,640.80; for a The TOTAL amount of \$709,819.51. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
 NAYS – None

Motion passed 5 – 0

ADJOURNMENT

At 7:45 PM, Alderman Styler moved to Adjourn; seconded by Alderman Higgins. There was unanimous approval.

VOICE VOTE All Ayes, No Nays

Motion passed 5 – 0

Approved by the Prospect Heights City Council this 27th of January, 2014.


Stacey Adamson, City Clerk


Nicholas J. Helmer, Mayor

