



**Prospect
Heights**

CITY COUNCIL SPECIAL MEETING

AGENDA

December 20, 2013

8:30 a.m.

City Hall

Prospect Heights, IL. 60070

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. PUBLIC COMMENT**
- V. APPROVAL OF EXPENDITURES**

A. Approval of Warrants

General Fund	\$74,299.10
MFT Fund	\$7,256.48
Palatine/Milwaukee TIF	\$0.00
Tourism District	\$264,954.88
Development Fund	\$269.14
DEA Fund	\$0.00
Solid Waste Fund	\$0.00
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$0.00
SS Area #8 – Levee Wall #37	\$0.00
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$25,204.80
Water Fund	\$62,002.52
Parking Fund	\$0.00
Road/Building Bond Escrow	\$3,000.00
TOTAL Expenditures	\$436,986.92
Wire Payments, Service Charges, & Payroll	\$155,695.64
TOTAL	\$592,682.56

- VI. CLOSED SESSION**
- VII. APPROVAL OF ANY ACTION COMING OUT OF CLOSED SESSION**
- VIII. ADJOURNMENT**

POSTED: December 17, 2013 4:00 p.m. by Robert Sabo, Assistant to the City Administrator.

**This meeting will be televised on the following Prospect Heights Cable Channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

APPROVAL OF WARRANTS

A

12/20/13-COUNCIL MEETING	
General Fund	\$ 74,299.10
MFT Fund	7,256.48
Palatine/Milwaukee TIF	-
Tourism District	264,954.88
Development Fund	269.14
DEA Fund	-
Solid Waste Fund	-
S S Area #1	-
S S Area #2	-
S S Area #3	-
S S Area #4	-
S S Area #5	-
S S Area #8 - Levee Wall #37	-
S S Area-Constr#6(Water Main)	-
S S Area-Debt#6	-
Road Construction	25,204.80
Road Construction Debt	-
Water Fund	62,002.52
Parking Fund	-
Road/Building Bond Escrow	3,000.00
TOTAL	\$ 436,986.92



CITY OF PROSPECT HEIGHTS

December 9, 2013

Date	Description	Payee	Amount
12/11/2013	Police Pension Fund	12/11/2013	\$ 24,230.96
12/13/13	Payroll Payment		\$ 129,164.68
12/17/13	Police Pension Fund	12/17/2013	\$ 2,300.00

TOTAL

\$ 155,695.64

CITY OF PROSPECT HEIGHTS

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	557986	P/R WITHHOLDING	12/03/2013	152.30	.00	
01-000-2061 WITHHOLDING FLEX ME	MICHAEL A SMITH	12.11.13	FLEX SPENDING/REIMBURSEM	12/11/2013	1,650.00	.00	
Total :					1,802.30	.00	
CITY COUNCIL & BOARDS							
01-310-5300 ALDERMANIC EXPENSE	WHEELING/PROSPECT HEIGHT	3055	TASTE OF THE TOWN/WPH DIN	12/12/2013	150.00	.00	
Total CITY COUNCIL & BOARDS:					150.00	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	12.10.13	MEDICAL INSURANCE EXPENS	11/01/2013	3,847.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	112871	MONTHLY SIGN MAINTENANCE	12/01/2013	38.00	.00	
01-320-5100 PROFESSIONAL SERVIC	STERLING CODIFIERS INC	14306	SUPPLEMENT #6	11/30/2013	3,272.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	12.17.13 10287	LEGAL SERVICES THROUGH 1	12/13/2013	8,121.02	.00	
01-320-5220 PHOTOCOPY	GE CAPITAL	59897812	KONICA COPIER	12/08/2013	878.59	.00	
01-320-5410 UTILITIES	AT&T	847398608012	PD FAX #3493	12/10/2013	52.12	.00	
01-320-5410 UTILITIES	AT&T	847398616012	CH ALARM LINES #5533	12/10/2013	71.92	.00	
01-320-5410 UTILITIES	AT&T	847465118012	PD SUBSTATION RING DOWN #	12/10/2013	36.91	.00	
01-320-5410 UTILITIES	AT&T LONG DISTANCE	821126830	LONG DISTANCE STATEMENT	12/04/2013	8.29	.00	
01-320-5410 UTILITIES	COMCAST	12.01.13 40882	PD SERVICE #0882	12/01/2013	170.92	.00	
01-320-5410 UTILITIES	COMCAST	12.06.13 8066	PW SERVICE #8066	12/06/2013	139.85	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9715848382	VERIZON STATEMENT	12/01/2013	784.23	.00	
01-320-5510 RENTAL EQUIPMENT	PITNEY BOWES	0787820-DC13	CH POSTAGE METER	12/13/2013	129.00	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	311088	PAYROLL PROCESSING	12/10/2013	172.55	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	5.41	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	40.84	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	3.25	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	24.30	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	7.00	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	25.00	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	6.52	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	21.44	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	12.06.13	CH - PETTY CASH EXPENSES	12/06/2013	81.32	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2149757-0	CH OFFICE SUPPLIES	12/05/2013	36.38	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2160027-0	CH OFFICE SUPPLIES	12/10/2013	89.17	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2165981-0	CH OFFICE SUPPLIES	12/11/2013	89.17	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2166394-0	CH OFFICE SUPPLIES	12/11/2013	1.04	.00	
01-320-5951 EMPLOYEE RECOGNITI	STEPHANIE HANNON	12.13.13	EMPLOYEE RECOGNITION DIN	12/13/2013	79.38	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ADMINISTRATION:							
ENGINEERING							
01-330-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	12.10.13	MEDICAL INSURANCE EXPENS	11/01/2013	18,232.62	.00	
Total ENGINEERING:							
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	MIDWEST OPERATING ENG FRI	1807111	HEALTH/DENTAL INS PREMIUM	12/12/2013	100.00	.00	
01-340-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	12.10.13	MEDICAL INSURANCE EXPENS	11/01/2013	2,045.00	.00	
01-340-5100 PROFESSIONAL SERVIC	LECHNER AND SONS INC.	1818591	PW UNIFORMS	12/04/2013	5.79	.00	
01-340-5100 PROFESSIONAL SERVIC	LECHNER AND SONS INC.	1820825	PW UNIFORMS	12/11/2013	5.79	.00	
01-340-5221 PRINTING	READY PRESS LLC	72885	BUSINESS CARDS	12/11/2013	36.00	.00	
Total BUILDING DEPARTMENT:							
					2,192.58	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	MIDWEST OPERATING ENG FRI	1807111	HEALTH/DENTAL INS PREMIUM	12/12/2013	500.00	.00	
01-350-5020 VEHICLE MAINTENANCE	PRECISION SVC & PARTS INC	30GA2953	VEH MTC	12/02/2013	151.14-	.00	
01-350-5020 VEHICLE MAINTENANCE	PRECISION SVC & PARTS INC	30GA3135	VEH MTC	12/02/2013	149.78	.00	
01-350-5104 PROF SERVICES - BUILD	LECHNER AND SONS INC.	1818591	PW UNIFORMS	12/04/2013	77.79	.00	
01-350-5104 PROF SERVICES - BUILD	LECHNER AND SONS INC.	1820825	PW UNIFORMS	12/11/2013	77.79	.00	
01-350-5411 WATER AND ELECTRIC	COMED	12.05.13 11004	STRTS 096511004	12/05/2013	120.90	.00	
01-350-5650 LANDSCAPE SUPPLIES	HOME DEPOT CREDIT SERVIC	1083409	HOME DEPOT STATEMENT	11/28/2013	13.94	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	1012681	HOME DEPOT STATEMENT	11/19/2013	37.98	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	281537	HOME DEPOT STATEMENT	11/28/2013	37.98-	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	5071487	HOME DEPOT STATEMENT	11/28/2013	125.25	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	7070906	HOME DEPOT STATEMENT	11/28/2013	17.24	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	8180666	HOME DEPOT STATEMENT	11/28/2013	527.00	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17137909	PW OPERATING SUPPLIES	12/02/2013	54.99	.00	
01-350-5721 SIGNS	SHERWIN INDUSTRIES INC	SS053554	PW SIGNS/STREET SIGNS	12/10/2013	171.70	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	1814318-IN	GASOLINE	11/30/2013	1,566.58	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	18143717	DIESEL FUEL	11/30/2013	1,730.90	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	1819900-IN	GASOLINE	12/16/2013	3,042.26	.00	
Total PUBLIC WORKS:							
					8,024.98	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	12.10.13	MEDICAL INSURANCE EXPENS	11/01/2013	19,477.00	.00	
01-360-5140 PRISONERS CARE	VILLAGE OF WHEELING	PH00000030	PRISONER HOUSING	12/11/2013	1,275.00	.00	

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01-360-5321 AUTO EXPENSE	BUSSE CAR WASH	11.30.13	PD CAR WASHES	11/30/2013	72.00	.00	
01-360-5321 AUTO EXPENSE	STEVIE'S HAND CAR WASH INC	12.12.13	PD CAR WASH	12/12/2013	80.00	.00	
01-360-5610 EQUIPMENT MAINTENA	APPLIED CONCEPTS INC	245400	PD RADIO EQUIP	12/02/2013	81.00	.00	
01-360-5610 EQUIPMENT MAINTENA	VERIZON WIRELESS	9715848382	VERIZON STATEMENT	12/01/2013	456.26	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	4027655	PD OFFICE SUPPLIES	11/30/2013	205.98	.00	
01-360-5700 OFFICE SUPPLIES	VELOCITA TECHNOLOGY	627006	BLACK INK CARTRIDGE	12/02/2013	144.30	.00	
01-360-5741 CLOTHING	CHICAGO BADGE & INSIGNIA C	12629	PD BADGE	12/09/2013	113.75	.00	
01-360-5741 CLOTHING	MARK PORLIER	12.04.13	EXPENSE REIMBURSEMENT	12/04/2013	85.72	.00	
01-360-5741 CLOTHING	SCOTT MINNIEAR	12.09.13	EXPENSE REIMBURSEMENT	12/09/2013	41.56	.00	
01-360-7022 POLICE EQUIPMENT	ALPHA PRIME COMMUNICATIO	110126	PD RADIO EQUIP	12/03/2013	425.00	.00	
01-360-7022 POLICE EQUIPMENT	APPLIED CONCEPTS INC	245552	PD RADIO EQUIP	12/05/2013	1,389.00	.00	
01-360-7022 POLICE EQUIPMENT	JERRY COGLIANESE	12.02.13	EXPENSE REIMBURSEMENT	12/02/2013	200.00	.00	
01-360-7022 POLICE EQUIPMENT	PENTEGR SYSTEMS LLC	50025	PD PROX CARD/QUALITY GRA	11/21/2013	418.50	.00	
Total PUBLIC SAFETY:					24,465.07	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	N SUBURBAN EMPL BENEFIT C	12.10.13	MEDICAL INSURANCE EXPENS	11/01/2013	1,008.00	.00	
01-370-5102 GRANT WRITER	ADMIN CONSULTING SPECIALI	804-13B	GRANT WRITERS	12/13/2013	10,000.00	.00	
Total REIMBURSABLE EXP:					11,008.00	.00	
OTHER EXPENSES							
01-380-5970 REFUNDS	DALE VON OEYEN	12.11.13	VEHICLE STICKER REFUND	12/11/2013	50.00	.00	
01-380-5970 REFUNDS	STEVEN FERMO	12.06.13	VEHICLE STICKER REFUND	12/06/2013	70.00	.00	
01-380-5999 MISCELLANEOUS EXPE	ST PETER LUTHERAN CHURCH	12.06.13	JOE WHOWELL MOTHER'S WA	12/06/2013	100.00	100.00	12/06/2013
Total OTHER EXPENSES:					220.00	100.00	
GRANTS							
01-390-5910 GRANT - VOCA EXPENS	OMNI YOUTH SERVICES INC.	7COPH14	VOCA GRANT EXPENSE	12/04/2013	6,673.67	.00	
01-390-5910 GRANT - VOCA EXPENS	VERIZON WIRELESS	9715848382	VERIZON STATEMENT	12/01/2013	67.88	.00	
Total GRANTS:					6,741.55	.00	
PUBLIC SAFETY CAPITAL OUTLAY							
01-560-7040 VEHICLES - POLICE	SECRETARY OF STATE	12.16.16	LICENSES - PD VEHICLES	12/16/2013	20.00	.00	
01-560-7040 VEHICLES - POLICE	SUBURBAN ACCENTS INC.	20639	GRAPHICS & LETTERING	12/12/2013	900.00	.00	
Total PUBLIC SAFETY CAPITAL OUTLAY:					920.00	.00	

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Total GENERAL FUND:					74,299.10	100.00	

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MOTOR FUEL TAX FUND							
EXPENSES							
11-300-5632 ICE CONTROL MAINTEN	MORTON SALT	5400310034	MFT ROAD SALT - 12/06/13	12/06/2013	2,614.02	.00	
11-300-5632 ICE CONTROL MAINTEN	MORTON SALT	5400314467	ROAD SALT 12/11/13	12/11/2013	4,642.46	.00	
Total EXPENSES:					7,256.48	.00	
Total MOTOR FUEL TAX FUND:					7,256.48	.00	

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TOURISM DISTRICT EXPENSES							
13-300-5108 BEAUTIFICATION	HOME DEPOT CREDIT SERVIC	1291467	HOME DEPOT STATEMENT	11/28/2013	43.32-	.00	
13-300-5108 BEAUTIFICATION	HOME DEPOT CREDIT SERVIC	2591570	HOME DEPOT STATEMENT	11/28/2013	15.40	.00	
13-300-5108 BEAUTIFICATION	HOME DEPOT CREDIT SERVIC	3010661	HOME DEPOT STATEMENT	11/28/2013	204.86	.00	
13-300-5920 GRANT - HOTELS	COMFORT INN & SUITES	12.09.13	TOURISM GRANT	12/09/2013	26,536.84	.00	
13-300-5920 GRANT - HOTELS	CROWNE PLAZA	12.09.13	TOURISM GRANT	12/09/2013	165,760.00	.00	
13-300-5920 GRANT - HOTELS	HILTON - CHICAGO/NORTHBRO	12.09.13	TOURISM GRANT	12/09/2013	72,481.10	.00	
Total EXPENSES:					264,954.88	.00	
Total TOURISM DISTRICT:					264,954.88	.00	

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DEVELOPMENT FUND							
EXPENSES							
14-300-5100 PROFESSIONAL SERVIC	ILLINOIS-AMERICAN WATER C	12.09.13 6254	DEV 1025-210001863254	12/09/2013	269.14	.00	
Total EXPENSES:					269.14	.00	
Total DEVELOPMENT FUND:					269.14	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION FUND							
EXPENSES							
31-300-5100 PROFESSIONAL SERVIC	TRESSLER LLP	12.17.13 10287	LEGAL SERVICES THROUGH 1	12/13/2013	1,209.00	.00	
Total EXPENSES:					1,209.00	.00	
CAPITAL OUTLAY GENERAL							
31-500-7050 ROAD CONSTRUCTION	GEWALT HAMILTON ASSOCIAT	4755.400-4	2013 ROADS ENG. CONSULTAN	12/06/2013	23,995.80	.00	
Total CAPITAL OUTLAY GENERAL:					23,995.80	.00	
Total ROAD CONSTRUCTION FUND:					25,204.80	.00	

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WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	MIDWEST OPERATING ENG FRI	1807111	HEALTH/DENTAL INS PREMIUM	12/12/2013	100.00	.00	
51-300-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	12.10.13	MEDICAL INSURANCE EXPENS	11/01/2013	252.00	.00	
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	756654	WATER TESTING	11/30/2013	145.00	.00	
51-300-5410 UTILITIES	AT&T	847255912812	SCADA LINE #3303	12/01/2013	58.21	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9715848382	VERIZON STATEMENT	12/01/2013	33.94	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	12.11.13 1674	WTR 1025-210004321674	12/11/2013	61,413.37	.00	
Total EXPENSES:					62,002.52	.00	
Total WATER FUND:					62,002.52	.00	

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ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	DU BOIS PAVING CO	9.16.13	BUILDING BOND REFUND	09/16/2013	2,000.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	RELIABLE BASEMENT SERVICE	13-375	BUILDING BOND	12/06/2013	1,000.00	.00	
Total :					3,000.00	.00	
Total ROAD & BUILDING BOND ESCROW:					3,000.00	.00	
Grand Totals:					436,986.92	100.00	