



**CITY OF PROSPECT HEIGHTS
Regular City Council Meeting
November 25, 2013**

CALL TO ORDER

The workshop was called to order at 6:31 p.m. by Mayor Helmer at City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL

Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson Aldermen- Higgins, Williamson, Ludvigsen, Mendez, Styler

A quorum was present. Also present: City Administrator Marrin, City Attorney Zimmermann, Director of Building and Zoning Skiber, Finance Director Hannon, Acting Public Works Director/Assistant Director of Building and Zoning Cutaia, Police Chief Dunne, and Deputy Clerk Schultheis.

PLEDGE OF ALLEGIANCE

Alderman Williamson asked everyone to rise and join on the Pledge of Allegiance.

INVOCATION

Reverend Thomas Kim of the Korean Central United Methodist Church gave the invocation.

SPECIAL PRESENTATIONS

A. A Proclamation Declaring December Safe Drunk and Drugged Month. – Police Chief Dunne read the Proclamation.

B. Presentation by Police Chief Jamie Dunne Regarding Automated Traffic Enforcement System for School Buses. – Police Chief Dunne gave a slide presentation regarding the automated traffic enforcement system for school buses. He noted that this approach applied to all drivers, even those in the school parking lots.

RESIDENTS COMMENTS (Agenda Matters) – there were none.

STAFF AND ELECTED OFFICIALS REPORTS

Chicago Executive Airport – Director Betty Cloud - Betty Cloud was not present. Jamie Abbott gave the updates regarding the Chicago Executive Airport including updates on:

1. Hawthorne – wrapping up the development project. Still looking at a First Quarter, 2014 opening.
2. Office remodeling – which is a small, in-house project.
3. EMAS – will start next Spring
4. Corporate Road Hangar – taxiway will be concreted depending upon finding from IDOT.
5. The severe weather that was downstate did not damage any aircraft.
6. The CEA is interviewing for a Finance Director position.
7. Snow removal equipment is ready to be deployed, if needed.
8. There is one T-hangar available for sale.
9. The annual CEA Holiday party is December 5, 2013.

It was noted that the installation of the EMAS will cause partial and consecutive day closures of the runway. It was also noted that the EMAS installation will create trenches that will not be re-opened without a ramp way.

City Administrator - Anne Marrin –

1. Public Works had salted the streets after icy conditions developed.
2. Solomon Cordwell Buenz planning consultants presented schedules and processes for the Comprehensive Land Use Plan to the PZBA.
3. The Comprehensive Land Use public meeting will be December 4th. Flyers have been handed out, and it is published and on the website. The meeting is very important to get community input.
4. SPEAK OUT is a new button on the website where the residents can interact online and take surveys regarding comprehensive planning topics.
5. HOME Bar went live with video gaming machines on November 21st.
6. Hardees is scheduled to open the week of December 9th, but there are no times and dates as of yet.
7. The Phase III Road Project is about 96% complete. The City is waiting for sod installation and some aggregate work on the shoulder lines.
8. The City's eastside surveillance cameras are being installed.

Mayor and Alderman Comments

Alderman Ludvigsen – No report

Alderman Styler – Glen Star Development at Sanders and Willow Roads – Building Permits for LA Fitness and Mariano's will be applied for soon. The Alderman said that this is where Prospect Heights and Glenview share in the development.

Alderman Higgins – No report.

Alderman Williamson – No report.

Alderman Mendez – No report.

Mayor Helmer – The Christmas Tree Lighting will be November 30, Saturday at 5PM at City Hall.

ADOPTION OF CONSENT AGENDA

C. Approval of Minutes, Regular Council Meeting, October 28, 2013

D. Approval of Minutes, City Council Workshop, November 12, 2013

E. Approval of the City of Prospect Heights Council Meeting Calendar for 2014

F. An Ordinance Approving Certain Agreements with Signature Flight Support Corporation (Waiver of 1st Reading – Discussed in November Workshop)

G. An Ordinance regarding an Automated Traffic Enforcement System for Approaching, Overtaking and Passing a School Bus (2nd Reading)

H. Approval of An Ordinance Amending the Number of Class B Liquor Licenses (Ultra Foods) (2nd Reading)

I. Approval of An Ordinance Amending the Number of Class SB Liquor Licenses for Players Pub & Grill (2nd Reading)

J. An Ordinance Amending Title 1, Chapter 8 of the Prospect Heights City Code Related to the Compensation of Elected Officers (2nd Reading)

K. A Resolution Approving and Recommending to the Village and the City of Prospect Heights that the municipalities Approve a memorandum of Agreement (MOA) with the Federal Aviation Administration Relating to Navigation, Communication and Weather Observing Facilities.

Mayor Helmer asked that Item F be removed from an omnibus consent. Alderman Mendez and Alderman Styler asked that Item J be removed from omnibus consent. Alderman Ludvigsen asked that Item I be removed from omnibus consent. Alderman Higgins asked that Item D be amended.

Alderman Higgins moved for omnibus approval of Item C, Item D as amended, Item E, Item H, and Item K; seconded by Alderman Styler. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
 NAYS – None

Motion passed 5 – 0

F. An Ordinance Approving Certain Agreements with Signature Flight Support Corporation (Waiver of 1st Reading – Discussed in November Workshop) – Mayor Helmer asked for a waiver of the first reading. He noted that it had been an Item that had been discussed in the Workshop.

Alderman Higgins moved to waive the First Reading; seconded by Alderman Mendez. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
 NAYS – None

Motion passed 5 – 0

I. Approval of An Ordinance Amending the Number of Class SB Liquor Licenses for Players Pub & Grill (2nd Reading) – **Alderman Higgins moved to Approve an Ordinance Amending the Number of Class SB Liquor Licenses for Players Pub and Grill; seconded Alderman Styler.**

Discussion followed. City Administrator clarified that the request for Sunday Brunch liquor license. It was discussed at the Workshop. It was noted by City Attorney Zimmermann that the Ordinance does not contemplate waiving the license fee, as this was a concern of the Aldermen.

ROLL CALL AYES – Mendez, Styler, Williamson
 NAYS – Higgins, Ludvigsen

Motion passed 3 - 2

J. An Ordinance Amending Title 1, Chapter 8 of the Prospect Heights City Code Related to the Compensation of Elected Officers (2nd Reading) - **Alderman Styler moved to Approve an ordinance Amending Title 1, Chapter 8 of the Prospect Heights City**

Code related to Compensation of Elected Officials amended so that Section 1 – Paragraph Titled “Missed Meetings” is stricken; seconded by Alderman Williamson. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
 NAYS – None

Motion passed 5 – 0.

APPROVAL OF CONTRACTS

L. Award of a Contract for Landscape Architecture Proposals for tourism District with Teska and Associates (Discussed in the November Workshop). -

M. Award of a Contract with Crystal maintenance Service for Janitorial Services for City Buildings (Discussed in the November Workshop). -

N. Approval of a Contract with Mesirow Financial for property, casualty and Workers Compensation Insurance for the year beginning December 1, 2013 through November 30, 2014 (Discussed at the November Workshop).

O. Review and Approval of the Purchase of Electronic Fence for Public Works from First Fence, Inc. (Discussed in the November Workshop). –

Alderman Mendez moved for omnibus Approval of Item L, Item M, and Item N; seconded by Alderman Styler. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
 NAYS – None

Motion passed 5 – 0.

P. Award of a Contract for Engineering Services with Gewalt Hamilton Engineering for In-House Engineering Services. – **Alderman Mendez moved to Approve Item P subject to the City Attorney’s Review as to Form; seconded by Alderman Williamson.**

Discussion followed. City Administrator Marrin noted the company’s background, qualifications and knowledge of Prospect Heights; and their cost effectiveness.

ROLL CALL AYES – Ludvigsen, Mendez, Styler, Williamson
 NAYS – Higgins

Motion passed 4 -1.

APPROVAL OF EXPENDITURES

Q.. Approval of Warrants

General Fund	\$128,759.27
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$1,059.44
Tourism District	\$0.00
Development Fund	\$334.83
DEA Fund	\$0.00
Solid Waste Fund	\$0.00
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$6,528.04

SS Area #4	\$0.00
SS Area #5	\$7,843.39
SS Area #8 – Levee Wall #37	\$94.07
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$43,385.48
Water Fund	\$4,389.38
Parking Fund	\$417.82
Road/Building Bond Escrow	\$31,571.20
TOTAL Expenditures	\$224,382.92
Wire Payments, Service Charges, & Payroll	\$1,370,783.16
TOTAL	\$1,595,166.08

City Clerk Adamson read the Expenditure totals.

Alderman Williamson moved to approve the Expenditures as presented; seconded by Alderman Higgins for TOTAL Expenditures of \$224,382.92; and Wire Payments, Service Charges and Payroll in the amount of \$1,370,783.16. The TOTAL amount of \$1,595,166.08. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
NAYS – None

Motion passed 5 – 0

RESIDENTS COMMENTS (NON-AGENDA MATTERS)

Richard Tibbits regarding the request for SSA #9 – Mr. Tibbits said that the Council had hired Baxter and Woodman to do a study regarding water. He said that the Study took six months, and was presented to the Council in July. He said that since that time he has spoken to Council members about water. He added that he felt that there was not enough follow up to address the issue of water. He noted that water was an extremely important component of the new Comprehensive Plan. He would like a vote by the Council on SSA#9.

Mayor Helmer said that the item should be put on the December 9th Workshop agenda. Kay Michaely – 618 Thistle. She presented a check to the Police Department for their efforts in Rob Roy. She added that it should be used for any cause that the Police Department felt was worthy. Police Chief Dunne said that it had been decided that the check would be used toward the Holiday Fund for the less fortunate.

UNFINISHED BUSINESS

Alderman Styler brought up the issue of remuneration for AV Assistant Patrick Colvin. He asked that it be put on the December 9th Workshop agenda. As there was no objection from the Council, so no motion was needed to put it on the next Workshop.

NEW BUSINESS

R. An Ordinance Amending the Prospect Heights Building Code (Finger Group) – Building and Zoning Director Skiber reminded the Council that the issue had been discussed at the November 12th Workshop, regarding 350 unit, four story luxury apartment project. They would require some relief from the City's Building Code, as they would be using a wood product. Because of the fire sprinkler system, Fire Chief Don Gould, said that the Fire Department approved of the design.

It was noted that the water source was not yet determined. Building and Zoning Director Skiber said that there were two possible water sources for the Lake Michigan water – one was Illinois American Water and the other was the Village of Glenview.

It was noted by the City Attorney that this was a First Reading, and that there was no Ordinance of substance ready for a vote. He added that the next reading would be at the Workshop on December 9, 2013.

There were concerns regarding the use of the property. It was noted that because the City is non-home rule, there would be minimal impact of property tax from the rental units.

Barry Nekritz – the Attorney for the Finger Group addressed questions and concerns. He said that the Finger Group was buying 8-10 acres of the 30 acre parcel, and that it was the hope that there would be retail developed as quickly as possible surrounding the complex. He added that retail enhanced the luxury apartment development.

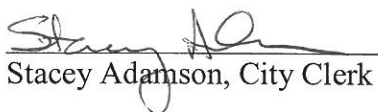
ADJOURNMENT

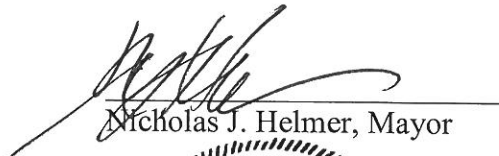
At 7:42, PM, Alderman Williamson moved to close Open Session and convene in Closed Session to discuss Setting the Price for sale of Real Estate and Probable Litigation; seconded by Alderman Mendez. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Mendez, Styler, Williamson
 NAYS – None

Motion passed 5 – 0

Approved by the Prospect Heights City Council this 27th of January, 2014.


Stacey Adamson, City Clerk


Nicholas J. Helmer, Mayor

