



**CITY OF PROSPECT HEIGHTS
REGULAR AND WORKSHOP MEETING AGENDA
OF THE CITY COUNCIL
MONDAY, JUNE 8, 2015
6:30 PM
CITY HALL
8 NORTH ELMHURST ROAD
PROSPECT HEIGHTS, ILLINOIS**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE** – Led by Alderman Messer
- V. RESIDENT COMMENTS (Agenda Items)**
- VI. STAFF AND ELECTED OFFICIALS REPORTS**
 - City Administrator Report**
 - Director of Finance- Monthly Financial Report**
 - Chief of Police**
 - Director of Building and Zoning**
 - Director of Public Works**
 - Assistant to the City Administrator**

 - Deputy City Clerk Schultheis**
 - City Alderman Ward 1 Messer**
 - City Alderman Ward 2 Rosenthal**
 - City Alderman Ward 3 Williamson**
 - City Alderman Ward 4 Ludvigsen**

City Alderman Ward 5 Derwin
City Treasurer Tibbits
Mayor Helmer

VII. APPOINTMENTS

- A. Appointment of Clerk Wendy Morgan-Adams to the Water Committee with a term to expire April 30, 2018**
- B. Appointment of Kathryn I. Michaely to the Water Committee with a term to expire April 30, 2018**
- C. Appointment of Jerry Sredl to the Flooding and Streets Committee term to expire April 30, 2018**
- D. Appointment of John Styler to the Chicago North shore CVB with a term to expire April 30, 2018.**
- E. Appointment of Alderman Larry Rosenthal to the O'Hare Noise Commission with a term to expire April 30, 2018**

VIII. ADOPTION OF THE CONSENT AGENDA

- F. Approval of Summer Community events for 2015.**
- G. Approval of the May 26, 2015 City Council Regular Meeting Minutes.**
- H. Resolution R-15-10 Resolution appointing a Director, Alderman David Derwin and Alternate Director Administrator Joseph Wade to the Solid Waste Agency of Northern Cook County.**
- I. Purchase of a sewer system televising camera from NJPA in the amount of \$59,995.00 in compliance with the FY 2015-2016 Budget.**

IX. APPROVAL OF EXPENDITURES

J. Approval of Warrant

General Fund	\$ 128,645.84
MFT Fund	\$ 88.83
Palatine/Milwaukee TIF	\$ 962.50
Tourism District	\$ 62,801.83
Development Fund	\$0.00
DEA Fund	\$ 264.50
Solid Waste Fund	\$ 34,638.21

SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$ 717.51
SS Area #8 – Levee Wall #37	\$0.00
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$ 95,103.50
Road Construction Debt	\$0.00
Water Fund	\$ 1,182.54
Parking Fund	\$ 48.39
Road/Building Bond Escrow	\$0.00
TOTAL	\$ 324,453.65
5/1/15 PAYROLL	\$ 132,363.73
4/20/15 IMRF	\$ 22,904.77
TOTAL WARRANT	\$ 479,722.15

X. APPROVAL OF CONTRACTS

K. Presentation from the Construction Manager IFS of the 2015 Landscape Improvement Program for the Tourism District and for the contract maintenance for the improvements to be installed in 2015.

L. Approval of a landscaping contract in the Tourism District to Moore Landscaping in the amount of \$143,027, with a presentation from the Construction Manager IFS, Inc.

M. Approval of an electrical contract in the tourism District to Pinnacle Electric for electrical installation services construction in the amount of \$188,400, with a presentation from the Construction Manager, IFS, Inc.

X. WORKSHOP

N. Ordinance 15- __ Approval of the Salary Ordinance for FY 2015-2016- (FIRST READING)

O. Presentation of the proposed Five Year Capital Improvement Plan including elements presented in the 2015-2016 Budget

P. Eagle Scout project presentation- Rear of City Hall Improvements

Q. Report of Rob Roy Subdivision sidewalk maintenance.

XI. NEW BUSINESS

R. Approval of an Agreement for the purchase and sale of real estate 6 North Elmhurst Road

XII. RESIDENT COMMENTS (Non-Agenda Items)

XIII. CLOSED SESSION

XIV. ADJOURNMENT

WENDY MORGAN-ADAMS

TO: Mayor Helmer
DATE: May 27, 2015
SUBJECT: Appointment to Water Committee
cc: Karen Schultheis

Dear Mayor Helmer:

As a concerned citizen of Prospect Heights, I am respectfully requesting and would greatly appreciate your appointing me to the Water Committee for a four year term. I believe I would be an asset to the Committee.

Thank you for your consideration in this matter.


Wendy Morgan-Adams

B

KATHRYN I. MICHAELY

618 Thistle Lane
Prospect Heights, IL 60070
847-818-9877

May 26, 2015

Nick Helmer
Mayor, City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Dear Mayor:

Please consider me for an appointment to the Prospect Heights Water Committee. The water committee is very important for the benefit and welfare of our community. Water is of great concern in our community. The lack of water in some areas can greatly impact a portion of our community.

I have a BSBA from Elmhurst College and an MBA from Roosevelt University. I become an industrial engineer with a company that was a leader in the training and development of personnel. I left them for an industrial engineering supervisory position with a fortune 500 company. Knowing I needed a degree to further my career, I returned to school. I did four years of undergraduate studies in two years and graduated from Elmhurst College. While in graduate school, I took a part time position with a major retailer. I received my master's degree and graduated with an MBA from Roosevelt. Before graduation, I was offered and accepted a management position and remained there until my retirement.

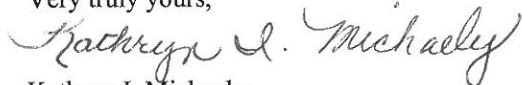
I presently serve on the Rob Roy Country Club Village board as their treasurer. Prior to that I served as a board member for one year followed by three years as board president.

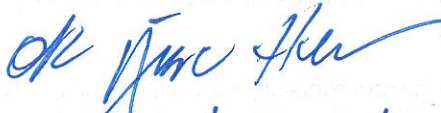
I have had service with other city organizations. I volunteered my services to the City of Chicago. I taught underprivileged, hard core students. I instructed and helped them develop learning skills and interviewing techniques. The Village of Morton Grove requested my services to teach unemployed adults to develop a resume and their interviewing skills.

My Background and experience illustrate my ability to organize, direct and work with people. An industrial engineering background taught me how to plan, organize and analyze capital expenditures, as well as work place efficiencies. I have a strong desire to serve the community and enjoy being involved.

I would appreciate your consideration and look forward to your reply.

Very truly yours,


Kathryn I. Michaely


cc to Bob Krivas

C

[Print](#) | [Close Window](#)

Subject: FW: Street & Flooding committee
From: Karen Schultheis <kschultheis@prospect-heights.org>
Date: Tue, May 26, 2015 10:23 am
To: William Balling <wballing@prospect-heights.org>
Cc: "bill@wrblc.com" <bill@wrblc.com>

This is the letter from Jerry Sredl pertaining to his desire to stay on the Streets and Flooding Committee.
Karen

-----Original Message-----

From: Jennifer Sredl [<mailto:jsredl@yahoo.com>]
Sent: Monday, May 25, 2015 6:26 PM
To: Nick Helmer
Cc: Karen Schultheis
Subject: Street & Flooding committee

I would like to continue on the Street & Flooding committee. I believe the committee is beneficial for the City of Prospect Heights.

Thank you,
Jerry Sredl

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D

TO: Mayor Nickolas Helmer

May 31, 2015

FROM: John Styler



SUBJECT: My reappointment to the board of Chicago Northshore CVB

I request your consideration of my reappointment to the board of the CNSCVB.

I have served on this board for the past few years and have been an active board member, missing only one meeting in that time. Mrs. Speckman, the director has encouraged me to continue to represent our city.

I have no agenda but to be of service to the city.

CC: William Balling





To: Mayor Nicholas J. Helmer and the Prospect Heights City Council

From: Pardeep Deol, Acting Assistant to the City Administrator

Date: June 3rd, 2015

Re: Summer Event Schedule

When compiling surveys from our comprehensive planning stages, we understood that many residents felt as though we did not have enough community events. Therefore, last year we added the Community Day and the Community Car Show. This year we are looking to host an additional two events. I am purposing the following dates and events as the Summer Schedule of City Community Events. Community events are important as they promote community engagement and create sense of community amongst residents.

June 27th, 2015, Saturday- Prospect Heights Block Party
Location: Prospect Heights Park District/Elm Street

July 3rd, 2015, Friday- Rock n' Run the Runway- Fireworks Event
Location: Chicago Executive Airport

July 4th, 2015, Saturday- Independence Day Parade
Location: Starts at the PH Metra Station

July 31st, 2015, Friday- Outdoor Family Movie Night
Location: Lions Park- Prospect Heights Park District

August 4th, Tuesday- National Night Out
Location: Lions Park- Prospect Heights Park District

August 14th, 2015, Friday- Outdoor Family Movie Night
Location: Lions Park- Prospect Heights Park District

August 23rd, 2015 Sunday- Community Car Show
Location: Rocky Vander's on Milwaukee Ave

RESOLUTION NO. _____

**A RESOLUTION APPOINTING A DIRECTOR AND ALTERNATE DIRECTORS
TO THE SOLID WASTE AGENCY OF NORTHERN COOK COUNT (SWANCC)**

WHEREAS, the bylaws of the Solid Waste Agency of Northern Cook County (hereinafter "SWANCC") requires members to appoint a Director and Alternate Directors to the Board.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF PROSPECT HEIGHTS, COUNTY OF COOK, STATE OF ILLINOIS,**

Section 1. The Mayor and City Council of the City of Prospect Heights appoints Alderman David Derwin as the City's Director on the Board of Directors and appoints Joe Wade, City Administrator, as its first Alternate Director, in each case for a term expiring April 30, 2015, or until his/her successor is appointed.

PASSED AND APPROVED this _____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:



**City Council Meeting
Agenda Item No:**

Meeting Date: June 1, 2015

Item: Purchase of a *Rovver X Mainline Televising System*

Motion: I move to accept a purchase of a *Rovver X Mainline Televising System* in the amount of \$ 59,995.00

Staff Contact: Steven L. Cutaia, Public Works Director 

Purpose:

The purpose of this memo is to request approval to purchase of a *Rovver X Mainline Televising System* in perform investigative televising of storm and sanitary sewers.

Background:

The City owned sanitary and storm sewers are an aging infrastructure which will result in increasing maintenance and supervision. Furthermore, the Old Town Sanitary District had obtained City services twice last year to unclog two of their sewer mains last year. The Public Works Department cannot decipher the actual condition of a sewer line without either televising a line or manually digging up sections and looking into each area. By utilizing a sewer camera/televising system, staff can easily observe the general condition in a maintenance observation or the severity of the sewer's problem area after a clog is temporarily unclogged by power rodded.

Financial Impact:

The proposal is for \$59,995.00, which is budgeted in the 2015-16 capitol improvement budget.

Recommendation:

Staff recommends purchase of a *Rovver X Mainline Televising System* in the amount of \$59,995.00. The attached quote was is based off the National Joint Powers Alliance (NJPA) purchasing contract # 022014-EVS.

Votes Required to Pass:

Majority vote

Enclosures:

Copy of Proposal, NJPA description, Manufactures' specs.

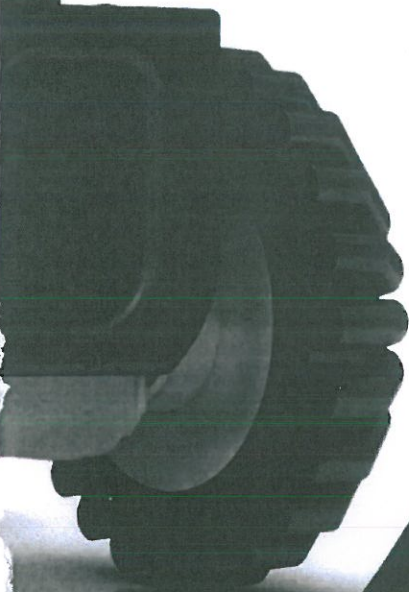


Visibility

Capture the best video resolution possible from an inspection crawler. • Illuminate distant targets with 50% brighter LED lighting. • Boost illumination in large pipelines with auxiliary lamp. • See above flow with high mount rear view camera plus additional rear view camera on auxiliary lamp.

Adaptability

Remotely adjust camera height over 7' range with lift accessory. • Address pipe of any size, material and condition with 12 wheel options. • Extend height and wheelbase with carriage accessory to inspect pipelines up to 72" diameter.



Maneuverability

Control any number of camera and crawler functions simultaneously. • Pivot in place with zero-degree turn capability. • Use macros to automate common inspection tasks (like joint scanning). • Avoid high-centering on offsets and debris with overlapping wheels.

Range

Crawl up to 1000' with standard cable reel. • Overcome tough obstacles with unmatched maneuverability and power. • Prevent tangles and maximize crawl range with optical cable tension control. • Control reel direction, force, speed and operating mode directly from operator pendant.

Measurement

Track pipe grade with inclinometer. • Monitor temperature and pressure with onboard sensors. • Locate crawler using built-in sonde transmitter. • Easily add side-scanning and laser profiling capability. • Size defects with twin laser dots. • Avoid flips with warnings from integral roll sensor.

Field-Readiness

Inspect from truck, pickup or ATV using simple three-component system layout with no CCU. • Run off generator or inverter with low power requirement. • Inspect pipelines 6-72" diameter with single, reconfigurable crawler design. • Store 1000' of strong, lightweight cable on compact, automated reel. • Transport system in compact, weatherproof enclosure.

system

ratings CE, NRTL
power 120-240 Vac, 60 Hz
viewing capability pipelines 6–72" diameter

camera (RCX90)

imager color 1/4" CCD
resolution 720 × 576 pixels
zoom lens 120× (10× optical, 12× digital)
pressure rating 1 bar
features auto shutter; auto/manual focus
illumination dimmable shadowless 40-LED array
articulation ±145 deg tilt; infinite pan
measurement twin laser diodes
sensing temperature, pressure, pan/tilt angles
size 6.6" × 3.1" × 2.8" (168 × 81 × 72 mm)
weight 3.3 lb (1.5 kg)
materials aluminum, stainless steel

crawler (RX130)

wheels 6
turn radius down to 0.0"
camera color rear-view w/ high-lux tri-LED lamp
sensors pitch, roll, temperature, pressure
pressure rating 1 bar
size 12.2" × 4.4" × 3.2" (310 × 111 × 90 mm)
weight 13.2 lb (6 kg)
materials aluminum, stainless steel
sonde transmitter 33 kHz / 512 Hz

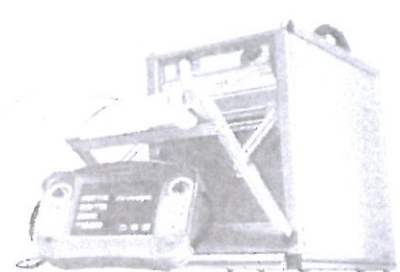
control pendant (VC200)

controls twin proportional joysticks; push-button
controls (power, lamp intensity, camera lift,
zoom, focus, reel mode, pull force, crawl
speed/direction); 10 soft keys; touchscreen
touchscreen 8.4" color (800×600 pixels)
video capture MPEG-4 (H.256)
image capture JPEG
storage external USB; internal flash (64 GB)
connectivity Ethernet
size 13.5" × 9.3" × 3" (342 × 236 × 75 mm)
weight 4.4 lb (2 kg)
firmware VisionControl (auto-updating)
bundled software VisionReport

axial auxiliary lamp (optional)

lamps four (4) hi-lux tri-LED lamps
dimensions 4.6" × 5.2" × 5.2" (117 × 132 × 132 mm)
materials aluminum, stainless steel

Specifications



cable reel (RAX300)

cable length 1000' (300 m)
cable diameter 1/4" (6.5 mm)
cable weight 0.03 lb/ft
cable strength 1000 lb
cable conductors 6
controls (local) power, emergency stop
controls (via pendant) auto/manual, speed,
forward/reverse, pull strength
sensors tension, tilt
size 24.2" × 12.4" × 19.3" (620 × 315 × 490 mm)
weight 123.5 lb (56 kg)
connections pendant, service port, video in/out

camera lift (optional)

lift range 3.1–10.2" (132–312 mm)
materials aluminum, stainless steel

carriage (optional)

wheelbase (width/length) 14.5"/12.2" (368/310 mm)
weight 34.2 lb (15.5 kg)
materials aluminum, stainless steel

auxiliary lamp/rear camera (optional)

forward illumination twin hi-lux tri-LED lamps
camera color rear-view w/ high-lux tri-LED lamp
sonde transmitter 33 kHz / 512 Hz
materials aluminum, stainless steel

basic system

- RX130 crawler body
- RCX90 camera head
- RAX300 reel with 1000' cable
- VC200 control pendant
- VisionReport software
- wireless remote control
- small rubber wheels (6)
- medium rubber wheels (4)
- medium grease wheels (4)
- large rubber wheels (4)
- wheel spacers (4)
- crawler body transport case
- camera head transport case
- tools (wrenches, pressure kit)

optional accessories

- laser profiler
- DigiSewer side-scan camera
- remote camera lift
- large-pipe carriage
- auxiliary lamp/rear-view camera
- desktop mount for pendant
- USB media for pendant
- wheel sets (see chart on flap)
- cable management accessories
- lowering devices
- WinCan observation and asset management software
- other accessories

ROVVER X



The Power of One.

ROVVER X is the one system that lets you do everything—control inspections, view and record digital video, log observations, generate reports, and link directly to asset-management software. All this capability is packed into a simple three-piece layout, with no CCU or other components to clutter your truck.

Though remarkably self-contained, ROVVER X is built on an expandable digital backbone. Not only can you add side-scanning and laser profiling, you can view data from onboard sensors, automate tasks with macros, and measure defects on-screen. And future capabilities are limitless—ROVVER X's firmware updates automatically to the latest features, and its architecture is ready for any accessory—even ones that don't exist yet.

Advanced technology aside, ROVVER X is built for the rigors of sewer inspection. Twelve wheel options—plus camera lift, carriage and illumination accessories—mean ROVVER X transforms in seconds to inspect pipelines 6–72 inches diameter. Its six-wheel drive with proportional steering navigates past obstacles, and overlapping wheels climb offsets better than tracks. Powerful motors and a geared drive train maximize range and pivot capability, even with carriage and pneumatic tires installed.

Ultimately, however, reliability and productivity have made ROVVER the number one crawler brand in the world. ROVVER X continues this tradition with unsurpassed video resolution and 50% more illumination, leaving no detail hidden. Its powerful reel monitors cable tension optically to prevent slack and minimize resistance, allowing one-man operation. And self-diagnostic capabilities, plus access to operating history, only enhance the uptime of the one crawler that already leads the industry.

ROVVER X



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Mr. Jim O'Neil
Supervisor
Prospect Heights Public Works
401 Piper Lane
Prospect Heights, IL 60070

5/27/15

Dear Jim,

Standard Equipment is pleased to provide a quote for you on the following EnviroSight Rovver X Mainline CCTV Televising System. The pricing in this quote is based off of the National Joint Powers Alliance purchasing contract # 022014-EVS. This quote includes the following equipment:

- | | |
|--------------------------------------|---------------------------------|
| -Rovver X Mainline Televising System | -Wireless Remote Control |
| -RAX300 Automatic Cable Reel 1000' | -Small Rubber Wheels (6) |
| -RX130 Crawler Body | -Medium Rubber Wheels (4) |
| -RCX90 Camera Head | -Medium Grease Wheels (4) |
| -VC200 Control Pendant | -Large Rubber Wheels (4) |
| -VisionReport Software | -Wheel Spacers (4) |
| -WinCan VX Entry Level License | -Tools (Wrenches, Pressure Kit) |
| -Crawler Body Transport Case | -Camera Head Transport Case |
| -Infinite VC200 Updates | -Training |

Total List EnviroSight List Price:	\$68,000.00
NJPA 12% Discount:	-\$ 8,005.00
Total NJPA Contract # 022014-EVS Purchase Price:	\$59,995.00

We look forward to supporting your sewer equipment needs. Please contact me with any questions regarding this quote, at 312-241-4449.

Respectfully,

Steve Szymczak
Customer Relationship Manager
Standard Equipment Company



ABOUT US

Contract Purchasing



Working cooperatively...

TOGETHER

CONTRACT PURCHASING

REALIZE THE POWER AND VALUE OF CONTRACT PURCHASING



Chad Coauette

Executive Director/CEO
chad.coauette@NJPAcoop.org
218-894-5463

We invite your organization to take the opportunity to join our member agencies that have access to national contract volume pricing and value from nationally acclaimed vendors. NJPA contracts represent thousands of competitively solicited equipment, products and related services. NJPA contracts save you and your agency considerable time and money while eliminating the need to duplicate the solicitation and contracting process. It takes only minutes to complete a no-cost, no-obligation or liability membership. Get started today at NJPAcoop.org.

National Joint Powers Alliance® (NJPA) is established as a public agency serving our member agencies across the country as a municipal contracting agency. NJPA operates under the enabling authority of Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating government and education agencies to reduce the cost of purchased equipment and products by leveraging their combined national purchasing power through cooperative efforts.

NJPA is also guided and enabled by M.S. 471.59, the "Joint Exercise of Powers" Laws, which defines the ability of two or more government agencies to enter into an agreement to contract in common through the action of each of the governing bodies. In general, Joint Powers Laws state: "What two units of government and/or education can individually do for themselves, one can do for another." This includes the ability of agencies to enter into cooperative agreements. As such, we are a public agency serving our members from government, K12, higher education, and all non-profit agencies throughout the United States and Canada.

NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law (M.S. 471.345 Subd. 15). The Joint Exercise of Powers Laws (M.S. 471.59) allow our members to legally purchase through our contracts without duplicating their own competitive solicitation process and requirements. The result of this cooperative effort is a high quality selection of nationally leveraged, competitively solicited contract solutions to help meet the ever challenging needs of our current and future member agencies.

We look forward to being a part of serving your agency needs through our contract solutions.



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SERVICE IS OUR FOUNDATION

At NJPA, we are driven to provide efficient public service through our national contract purchasing program of world class vendors. The common needs of our members and our desire to effectively serve your agency will lead our commitment and overall efforts as together we face the budget and purchasing challenges in the future.

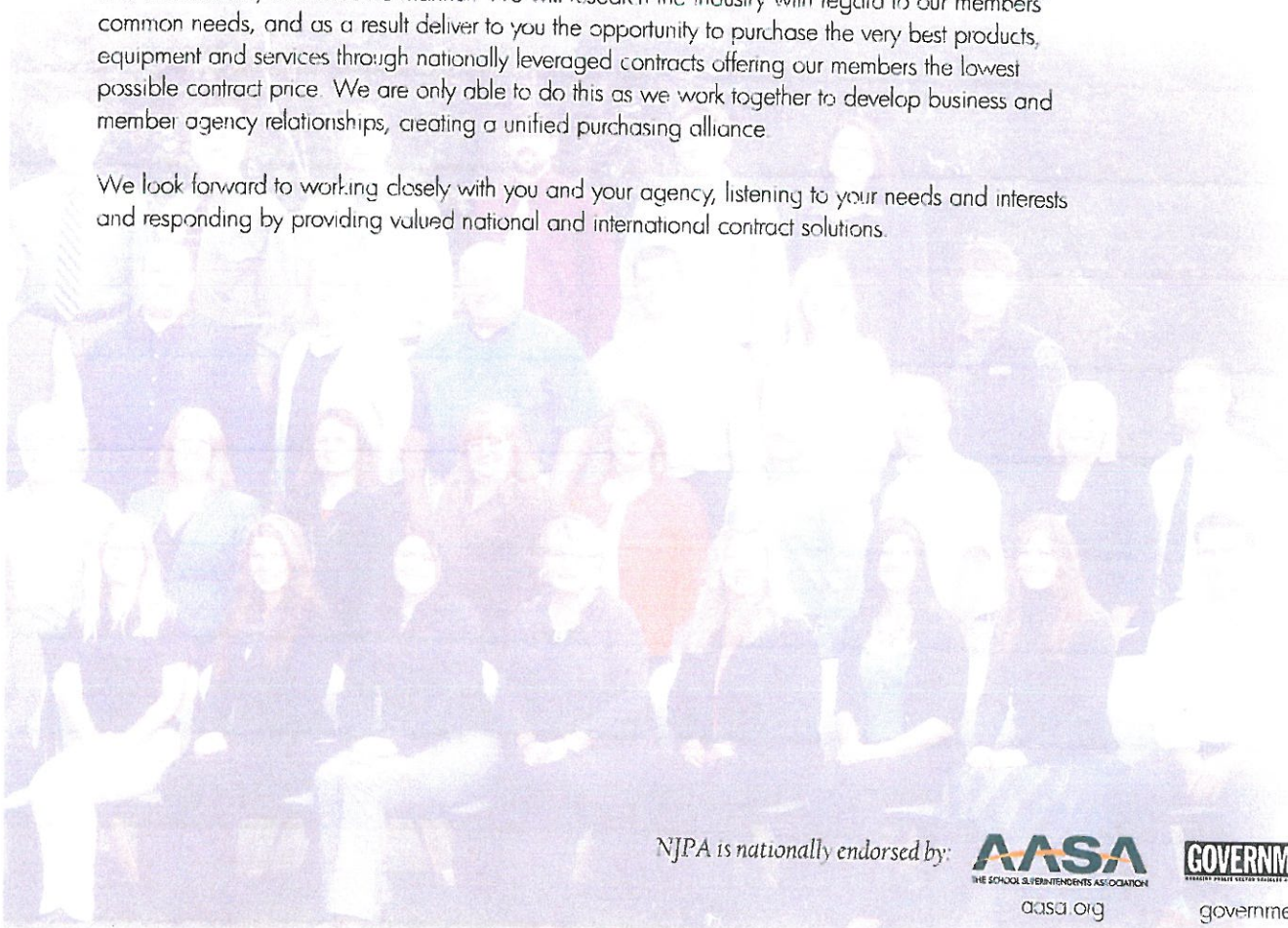
OUR PURPOSE: The general purpose of NJPA is to serve our member agencies by facilitating a national municipal contracting alliance. Our goal is to provide our members with requested programs and services that are created, coordinated and delivered through a cooperative effort between NJPA and our member agencies. **NJPA is a national organization that creates a business and service relationship alliance between buyers and suppliers.** Appropriate levels of membership are offered to government, education and all non-profit agencies nationwide and in Canada. Member agencies are responsible for interpreting their own purchasing laws and recognizing NJPA as having satisfied their own competitive solicitation and contracting requirements.

OUR MEMBER COMMITMENT: NJPA is committed to serving you, our member agency, through a continuous effort to meet your present and future needs. Our goals are highlighted by our desire to provide valued national contract purchasing solutions. We will strive to identify and meet your needs in a measurable, cost-effective manner. We will research the industry with regard to our members' common needs, and as a result deliver to you the opportunity to purchase the very best products, equipment and services through nationally leveraged contracts offering our members the lowest possible contract price. We are only able to do this as we work together to develop business and member agency relationships, creating a unified purchasing alliance.

We look forward to working closely with you and your agency, listening to your needs and interests and responding by providing valued national and international contract solutions.



Mike Hajek
Director of Business &
Relationship Development
mike.hajek@NJPAcoop.org
218-894-5477



NJPA is nationally endorsed by:



ENABLING LEGISLATION

JOINT POWERS AUTHORITY

NJPA members may be authorized to use NJPA contracts through “Joint Exercise of Powers” Laws, interlocal cooperation or cooperative purchasing laws. In general, these laws state: “What two units of government and/or education can individually do for themselves, one can do for another.” Interpretation of these laws varies from individual to individual and from agency to agency and falls entirely on the responsibility of the member. NJPA therefore invites, evaluates and awards nationally leveraged, competitively solicited and cooperatively shared procurement contracts for our current and potential membership nationwide.

SERVICE IS OUR STANDARD

As a unit of government, NJPA exists for the singular purpose of providing valued services to our member agencies. We engage our membership throughout our procurement process in an effort to stay in tune to their individual needs and interests. Members are encouraged to give us input and express their views on everything we do on their behalf. This includes which products and equipment to solicit for, the process we use, how to evaluate, and finally, how our members judge the value of our contracts. We are driven to provide efficient public service through our national cooperative purchasing programs. Our common needs and the desire to serve your agencies will lead our efforts as we face the challenges of the procurement, business and industry communities both now and in the future.

MEMBERSHIP WITH NJPA

Membership in NJPA is at no-cost, no-obligation or liability to “Participating Members” and can be established in the following ways:

- Online at: NJPAcoop.org/join/application
- Through hard copy participation membership application
- Through “Joint Exercise of Powers” or “Interlocal” agreement

OUR FOUNDATION

MINNESOTA STATUTE 123A.21: SERVICE COOPERATIVES

This is the statute under which our “Service Cooperative” (SC) was created. Previously known as the North Central Service Cooperative (NCSC), we are now doing business as the National Joint Powers Alliance® (NJPA). Amendments to this legislation in 1995 expanded our potential participating membership to include any unit of government, education or non-profit agency.

- **M.S. 123A.21 Subd. 2** states the purpose of a service cooperative is to “assist in meeting specific needs of clients in participating governmental units which could be better provided by the service cooperative than by the members themselves.”
- **M.S. 123A.21 Subd. 3: Membership and Participation** Full membership with a service cooperative shall be limited to public school districts, cities, counties and other governmental units as defined in section 471.59. Participating members, in contrast, are non-voting members whom retain full right and title to cooperative purchasing contracts created by NJPA. Participating members have no cost, obligation or liability to the organizational liabilities of NJPA.
- **M.S. 123A.21 Subd. 7 (23)** identifies the specific directive for our service cooperative to provide “cooperative purchasing services” to our members.

- **M.S. 123A.21 Subd. 9 (d,e):** Funding and benefit “(d) the SC is a public corporation and agency and its board of directors may make application for, accept, and expend private, state and federal funds that are available for programs of the members.”
Organization by definition and limitations “(e) The SC is a public corporation and agency and as such, no earnings or interest of the SC may incur to the benefit of an individual or private entity.”

STATE OF MINNESOTA ENABLING LEGISLATION

The following summary is an explanation of the enabling legislation referenced by NJPA. The plain language of the statutes, from our perspective, gives NJPA very clear authority to serve current and future members through cooperative efforts.

NJPA ENABLING LEGISLATION

- **Minnesota Statute 471.345: Uniform Municipal Contracting Law (UMCL)**
NJPA as a political subdivision of the State of Minnesota, adheres to the competitive solicitation requirements of the UMCL.
- **M.S. 471.345 Subd. 1: Municipality Defined**
For purposes of this section, “municipality” means a county, town, city, school district or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.
- **M.S. 471.345 Subd. 15: Cooperative Purchasing**
A municipality may contract for the purchase of supplies, materials, or equipment without regard to the competitive solicitation requirements of this section if the purchase is through a national municipal association’s purchasing alliance or cooperative created by a Joint Powers Agreement that purchases items from more than one source on the basis of competitive solicitations or quotations.

MINNESOTA STATUTE 471.59: JOINT EXERCISE OF POWERS

Subd. 1 defines the ability of two governmental agencies to enter into an agreement to contract in common through the action of each of their own governing bodies. Subd. 10 expands on the ability to enter into cooperative agreements.

- **M.S. 471.59 Subd. 1: Agreement**
Two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised. The agreement may provide for the exercise of such powers by one or more of the participating governmental units on behalf of the other participating units. The term “governmental unit” as used in this section includes every city, county, town, school district, independent nonprofit firefighting corporation, other political subdivision of this or another state, another state, federally recognized Indian tribe, the University of Minnesota, the Minnesota Historical Society, nonprofit hospitals licensed under sections 144.50 to 144.56, rehabilitation facilities and extended employment providers that are certified by the commissioner of employment and economic development, day training and habilitation services licensed under sections 245B.01 to 245B.08, and any agency of the state of Minnesota or the United States, and includes any instrumentality of a governmental unit. For the purpose of this section, an instrumentality of a governmental unit means an instrumentality having independent policy-making and appropriating authority.
- **M.S. 471.59 Subd. 10: Services Performed by Governmental Units; Commonality of Powers**
“Notwithstanding the provisions of Subd. 1 requiring commonality of powers between parties to any agreement, the governing body of any governmental unit as defined in Subd. 1, may enter into agreements with any other governmental unit to perform on behalf of that unit any service or function which the governmental unit providing the service or function is authorized to provide for itself.”

FREQUENTLY ASKED QUESTIONS

Q. WHO IS NJPA?

- A. NJPA is a public corporation or agency serving as a municipal contracting agency for government and education agencies. NJPA serves member agencies under the legislative authority established and granted by Minnesota Statute 123A.21 (see specific statutory references on pages 4-5). All NJPA employees are public employees whom are required to pay into Public Employment Retirement Association (PERA) through payroll deduction. NJPA employees have the same employment status as employees of NJPA government and education member agencies.

Q. WHAT IS NJPA'S PRIMARY PURPOSE?

- A. Among other areas of serving members, NJPA creates national cooperative contract purchasing solutions on behalf of its member agencies which include all government, education and non-profit agencies nationwide and in Canada. These cooperative contract opportunities offer both time and money savings for their users by consolidating the efforts of numerous individually prepared solicitations to one national, cooperatively shared process. This process leverages the aggregation of volume from members nationwide.

Q. WHO IS ELIGIBLE FOR NJPA MEMBERSHIP?

- A. Eligible members include any unit of government, education (K-12 and higher ed) or non-profit agencies nationwide.

Q. HOW IS NJPA GOVERNED?

- A. NJPA is governed by the NJPA Board of Directors. The eight-member board is comprised of publicly elected governing officials; including school board, city council members and county commissioners from Region Five in Minnesota.

Q. HOW MUCH DOES IT COST TO PARTICIPATE IN NJPA?

- A. There is no cost, no obligation or liability to join or participate in the NJPA contract purchasing program. There are no minimum contract purchasing requirements or commitments for members use of NJPA contracts.

Q. HOW IS NJPA FUNDED?

- A. Vendors realize substantial efficiencies through their ability to respond to one NJPA solicitation and Request for Proposal (RFP) that will potentially earn thousands of sales opportunities. From these efficiencies, vendors pay an administrative fee to NJPA calculated as a percentage of sales processed through the competitively solicited procurement contracts awarded and held by the vendor. This administrative fee is not an added cost to the member. This administrative fee covers the costs of contract marketing and facilitation and it offsets operating expenses incurred by NJPA. This fee may also be used for other purposes as allowed by Minnesota statute. NJPA does not receive state or federal aid or membership fees. With respect to cooperative contract purchasing, NJPA is a self-funded governmental unit. NJPA also shares these fees with certain other NJPA members, partner cooperatives or associations as they demonstrate the desire and ability to help facilitate and market available NJPA contracts. Administrative fees paid to NJPA are not an additional cost to NJPA members.

Q. HOW CAN WE JOIN AND PARTICIPATE IN NJPA AND ITS CONTRACTS AND SERVICES?

- A. A membership can be initiated by:
- Online membership application: NJPAcoup.org/join/application
 - Paper-based membership application
 - "Joint Exercise of Powers" or "Interlocal" agreement.
- Participating members are non-voting members of NJPA that are able to enter into Joint Powers Agreements. Non-profit organizations, non-public schools and other similar entities may join NJPA through an associate membership. Full voting memberships are limited to units of government or education located within the five county region of Minnesota which NJPA was originally created to serve.

Q. DOES NJPA HAVE A PROFESSIONAL PUBLIC PURCHASING BOARD OF ADVISORS?

- A. Yes. At this point, all current members are a part of our Board of Advisors. NJPA also has multiple member advisory committees that specialize in various membership verticals. These verticals include our general membership represented by procurement professionals from our government and education agencies and others, such as fleet departments, food service departments, park and recreation departments and public utility departments.

FREQUENTLY ASKED QUESTIONS

Q. CAN AGENCIES OTHER THAN GOVERNMENT AND EDUCATION USE THE PROGRAM?

A. Yes, under M.S. 123A.21, non-profit agencies may also participate.

Q. WHAT SPECIFIC STATUTE GIVES MY AGENCY THE AUTHORITY TO PARTICIPATE?

A. Generally, joint powers and/or cooperative purchasing laws create the authority for members to work together with NJPA and accept NJPA procurement laws. These laws are a part of state law in every state, however, they are written slightly differently. Essentially, what these laws state is: "What two units of government can individually do for themselves, one can do for the other." NJPA membership forms are designed to help establish an appropriate agreement to comply with the Joint Powers Laws of our qualifying agencies.

Q. WHAT ARE THE ADVANTAGES OF BEING A MEMBER OF NJPA?

A. • The competitive solicitation and contract process is completed and satisfied on behalf of your agency. • National aggregation of product and equipment demand and volume resulting in aggressive and competitive pricing. • Choice of equipment, products and services is offered under awarded contracts featuring the highest quality solutions from industry-leading and nationally acclaimed vendors. • Members enjoy a broad range of exceptional product and equipment selections complimented by substantial time savings and multiple other related benefits for participating agencies. • NJPA contract solutions offer choice with the ability to continue to perform your own competitive solicitation process if you choose to do so.

NJPA strives to exceed our members' needs and expectations. Our contracting process mirrors our members' process. In creating a contract pathway through a unified and commonly embraced contracting process, NJPA contracts are accepted by the highest level of government and education agencies across the country. NJPA increases our members' comfort by conducting complete financial audits of our organization annually through an independent auditor with the results submitted to the State of Minnesota as required by state law.

Q. AS NJPA MEMBERS, ARE WE STILL ABLE TO BUY FROM OTHER CONTRACTS?

A. Yes, all NJPA membership and contracts are non-exclusive with no obligation to purchase and are contracts of choice by our member agencies.

Q. CAN MY PUBLIC AGENCY USE NJPA CONTRACTS WITHOUT ISSUING OUR OWN SOLICITATION?

A. Yes, in most states and local jurisdictions, though it is the responsibility of individual members to make the determination. All NJPA contracts have been competitively solicited nationally, reviewed, evaluated by committee and recommended to the NJPA Board of Directors for award in accordance with Minnesota public purchasing and contracting rules, guidelines and regulations applicable to NJPA. Each solicitation is issued on behalf of NJPA and current and potential NJPA members nationwide. Each RFP advises all responders that NJPA most desires and invites a vendor whom can sell and service participating member agencies in all fifty states and, optionally, provinces and territories of Canada. All RFP respondents understand that these contracts will be under consideration for use by government, education and non-profit member agencies throughout the United States.

Q. HOW CAN I OBTAIN COPIES OF THE LEGAL DOCUMENTATION ASSOCIATED WITH EACH CONTRACT?

A. Related contract and competitive solicited process documentation is available on the NJPA website under each individual vendors' page or by request. Once on a vendor page, there is a tab titled "Contract Documentation" where these documents can be reviewed. Please follow the instructions under each vendor's "Pricing" tab to access pricing for specific contracts. Due to pricing complexity, most pricing is not located on the website and is available upon request in compliance with MN Data Practices. Procurement files are also available upon request.

Q. WHAT IS THE SOLICITATION AND REQUEST FOR PROPOSAL (RFP) PROCESS?

A. NJPA conducts a comprehensive 12-step process (described in full on pages 9-10) that includes: 1) Identify members' needs, 2) Research solutions available in the marketplace, 3) Request permission from the NJPA Board of Directors, 4) Draft a solicitation, public advertisement and notice, 5) Conduct a pre-proposal conference followed by receipt of responses, 6) Evaluate proposers' responses, 7) Review evaluation results, 8) Provide recommendations to the NJPA Board, 9) Award vendor(s), 10) Post approved contract documents, 11) Develop and implement a joint marketing plan with awarded vendor(s), and 12) Review and maintain our contract throughout its term.

FREQUENTLY ASKED QUESTIONS

Q. HOW DOES THE PURCHASE PROCESS FLOW?

- A. NJPA contracts establish a business to government style transaction flow. Members are encouraged to begin communications with their local dealer/representative of our contract holder, as they are the experts in helping members determine their specific needs and thereby defining the best solution for equipment, products and services needed. Members communicate with the vendors through contract proposals that include pricing. Members may contact NJPA to verify the awarded contract pricing and confirm contract terms and conditions. To execute a purchase, a member should issue a purchase order according to their normal organizational parameters. In addition, the member should include identifying language on the face of that purchase order such as: "This purchase order is issued pursuant to NJPA Contract #XXXXXX-AAA" which will notify the local dealer/representative of the desire and intent to use the NJPA contract that includes its pricing, terms and conditions.

Q. CAN MY AGENCY ADD ADDITIONAL TERMS & CONDITIONS TO MEET MY LOCAL REQUIREMENTS?

- A. Members have the ability to propose new or additional terms and conditions. By reviewing your procurement documentation and local requirements you may find that there are specific requirements by your agency that are not included in the NJPA terms and conditions. The terms and conditions of the NJPA contract cannot be changed, but custom or additional terms and conditions are acceptable between the customer and vendor at the purchase order level.

Q. WHAT ABOUT CUSTOMER SATISFACTION AND ASSURANCE?

- A. NJPA cooperative procurement contracts do not guarantee sales. Each vendor must earn each individual sale they propose. Excellent products/equipment and customer service yields excellent customer satisfaction and assurance. As a result, NJPA cooperative procurement contracts are based on the quality and performance of the equipment/products and support of the on-going customer services. Our members issue their most important and final vote with their purchase orders. We find that our vendors exceed our members' expectations due to the quality of vendors we have under contract and how each vendor sees the value of the contract for their company.

Q. DESCRIBE WHO NJPA CONTRACT AWARDS TO.

- A. NJPA prefers to award contracts at the manufacturer level when possible. Contract awards to manufacturers are made on behalf of that manufacturer's dealer network through the established relationship between manufacturer and authorized dealers. Likewise, contract awards made to a re-seller are made on behalf of the re-seller's manufacturers, again through the established relationship between the re-seller and their manufacturers. In many cases, some products or equipment are only available through re-sellers. Whichever is the case, NJPA members have a single source of responsibility in the awarded contractor and that awarded contractor takes responsibility for all third party sub-contractors used in the acquiring and delivering of products and services to be delivered. As a result of the contracting reputation NJPA has earned, NJPA is able to award contracts to quality vendors that members can trust.

Q. HOW DO MY REGULAR SUPPLIERS BECOME AUTHORIZED SUPPLIERS FOR NJPA?

- A. Ask the supplier to watch for solicitations being posted. NJPA solicitations are posted in the *USA Today* (usatodayclassifieds.com), at least once in Oregon and Utah in the *Daily Journal of Commerce* (djcoregon.com) and the *Salt Lake News* (nadegal@mediaoneutah.com), respectively; on the NJPA website (NJPAcoop.org); distributed to other third party procurement websites such as BidSync (bidsync.com), Onvia (onvia.com), MERX (merx.com), and Biddingo (biddingo.com); and distributed to the procurement offices at the state level in each state for re-publication in their jurisdictions at their discretion. Suppliers who respond to NJPA RFPs in a sufficient manner are awarded a contract according to the terms and conditions contained therein.

Q. HOW DO I GET MORE INFORMATION ABOUT NJPA?

- A. Contact us at NJPAcoop.org | 888-894-1930 or contact any of our vendors listed in our Contract Directory.

Q. HOW CAN WE BECOME A NJPA VENDOR?

- A. All current NJPA vendors became awarded vendors by responding to a NJPA nationally advertised solicitation in their respective categories. To learn more visit our website at NJPAcoop.org/how-to-become-a-vendor.

OUR 12-STEP PROCUREMENT PROCESS

It is the desire of NJPA to meet our members' procurement requirements, but it is ultimately our members' responsibility to interpret local purchasing laws to determine their own ability to access and participate with NJPA contracts. Our request for proposal (RFP) process is continuously being refined to meet the changing needs of our members. The desired result is a national, competitively solicited procurement and contract process that is not only valued by members but meets or exceeds local requirements—offering exceptional products and services from nationally acclaimed vendors.

1) IDENTIFY MEMBERS' NEEDS

NJPA pursues member participation and conducts research through our member advisory committees, which are represented by various verticals, at numerous national trade shows, and through daily member interaction.

2) RESEARCH SOLUTIONS AVAILABLE IN THE MARKETPLACE

Constant research helps us develop the best approach for each offering. Some industries lend themselves to a manufacturer's response because that manufacturer provides a complete industry solution through their authorized dealers. Other industries lend themselves to a distributor response because they are able to provide the most complete industry solutions through the large number of manufacturers they represent.

3) REQUEST PERMISSION FROM THE NJPA BOARD OF DIRECTORS

After establishing the existence of both a viable need and a viable NJPA style solution, permission from the publicly elected NJPA Board of Directors is sought and must be granted to officially begin the development of the solicitation and overall procurement process.

4) DRAFT A SOLICITATION, PUBLIC ADVERTISEMENT AND NOTICE

Our solicitation document is our cornerstone of cooperative contract purchasing. The consistency of that solicitation document, its response forms and evaluation criteria are some of our greatest assets. NJPA advertises each RFP:

- In print: *Salt Lake News* (Utah), *USA Today* (National)
- In print and online: *Daily Journal of Commerce* within the State of Oregon
- In print and online: *The State* within the State of South Carolina
- On the NJPA website
- On e-commerce sites: BidSync, Biddingo, MERX, Onvia, PublicPurchase
- We notify the state level procurement departments in each state for possible re-posting of the solicitation within their systems and at their option

5) CONDUCT A PRE-PROPOSAL CONFERENCE FOLLOWED BY RECEIPT OF RESPONSES

Proposers are typically given 5-6 weeks from the start of the RFP advertisement to respond to the RFP. A Pre-Proposal Conference is conducted to answer questions. An addendum may also be issued if there are any items covered beyond RFP content clarifications in the conference, and if such items are deemed material by NJPA. NJPA uses an atomic clock to electronically time and date stamp all Proposals immediately upon receipt in NJPA's Staples, MN office. Proposals are opened by a Contracts & Compliance department employee at the time, date and place specified in the RFP.

6) EVALUATE PROPOSERS' RESPONSES

Evaluation begins at the proposal opening by determining the "responsiveness" of each proposal. "Level One Responsiveness" includes: • Timely submission • Properly organized • Electronic as well as physical copies as required • Original signatures on appropriate documents • "Level Two Responsiveness" is the evaluation of the proposal response according to the evaluation criteria provided in the RFP and documented on the "Proposal Evaluation" (Form G) by the Proposal Evaluation Committee. Our typical RFP invites the widest possible variety of products and services within the scope of a proposal. Our intention is to create a contract that provides the widest possible array of utility to the widest possible array of NJPA members. We also specifically invite proposers to define their products and services not only by industry standard terms, but also in terms of the latest technological advances and its applicability and utility to our members.

PROCUREMENT PROCESS

Evaluating proposers' responses, continued:

The perceived procurement value of a proposal to NJPA and its Members, in the opinion of NJPA, includes but is not limited to:

- Conformance to RFP's intent, scope and specifications
- Competitive pricing strategies
- Ability to sell and service NJPA Members nationally
- Financial strength, experience and success in the industry/marketplace
- References from past customers and prior experience with NJPA
- A clear, concise, aggressive and effective marketing plan
- Value added related products, services and technological advances
- Financing options and detailed payment terms
- Warranty, product and service responsibility
- Identifying the depth, breadth and quality of products and service offerings

Additional consideration is given to proposer's who demonstrate "Green" and Disadvantaged Business Enterprise and the ability to sell and service Canada and other international provinces.

The final evaluation is conducted using the "Proposal Evaluation" form defined in the RFP. This form establishes a weighted scoring method and also provides for an optional "Cost Comparison." This point-based system is used as a part of the final scoring and awarded vendor determination.

7) REVIEW EVALUATION RESULTS

Recommendations of the Proposal Evaluation Committee are reviewed by NJPA's Contract Council. Final recommendations are then approved for consideration by the NJPA Board of Directors.

8) PROVIDE RECOMMENDATIONS TO THE NJPA BOARD

Recommendations of the Contract Council are presented to the NJPA Board of Directors for final review and possible award. The NJPA Board has the final authority to issue or deny a procurement contract.

9) AWARD VENDOR(S)

Upon approval by the NJPA Board, the recommended vendor is awarded a four-year contract term with one additional one-year renewal at the discretion of NJPA. The Contracts & Compliance Department emails Notices of Award and Non-Award to vendors.

10) POST APPROVED CONTRACT DOCUMENTS

A complete procurement file is maintained by NJPA, and contract documentation is posted on our website for review by our members.

11) DEVELOP AND IMPLEMENT A JOINT MARKETING PLAN WITH AWARDED VENDOR(S)

NJPA works with both the vendor and member to educate on the benefits and uses of an awarded contract. We work with the awarded vendor(s) to educate and energize their sales and service teams. NJPA advertises awarded contracts in select national publications; produces a full-color, hard copy "Contract Directory"; maintains a website offering of the contract solutions; exhibits with vendor partners in numerous national and regional trade shows; and provides break-out meetings at trade shows.

12) REVIEW AND MAINTAIN OUR CONTRACT THROUGHOUT ITS TERM

Contracts are periodically reviewed for their effectiveness. NJPA contracts are written with four-year terms with a fifth year option at NJPA's discretion. NJPA does not eliminate member responsibility for following the solicitation process; rather, we provide a nationally pre-competed option to avoid duplicating the formal solicitation process.

**MEMBERSHIP AGREEMENT
PARTICIPATING MEMBER**



This Agreement, made and entered into this ____ day of _____, 20____, by and between National Joint Powers Alliance®, hereinafter referred to as "NJPA" and _____ hereinafter referred to as the "Applicant".

Witnesseth:

That for a good and valuable consideration of the premises, mutual terms, covenants, provisions, and conditions hereafter set forth, it is agreed by and between the parties as follows:

Whereas, the NJPA is created by Minnesota Statute §123A.21 (with membership further defined in M.S. §471.59) to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another state, another state, any agency of the State of Minnesota or the United States including instrumentalities of a governmental unit and all non-profits; and

Whereas, NJPA's purpose as defined in M.S. §123A.21 is to assist in meeting specific needs of clients which could be better provided by NJPA than by the members themselves; and

Whereas, the NJPA Board of Directors has established the ability for an "Applicant" desiring to participate in NJPA contracts and procurement programs to become a Participating Member; and

Whereas, the NJPA Board of Directors has determined that Participating Members will have no financial or organizational liability to NJPA or to its organizational activities;

Now Therefore, it is hereby stipulated and agreed that the "Applicant" Agency desires to be a Participating Member of NJPA with contract purchasing benefits, in accordance with terms and conditions of the applicable contract(s), and that NJPA hereby grants said Membership to said "Applicant."

Term:

This continuing agreement shall remain in force or until either party elects to dissolve the Agreement by written notice.

THEREFORE, IN WITNESS THEREOF,

the parties hereto have executed this Agreement the day and year written above.

Member Name:

**National Joint Powers Alliance®
202 12th Street NE, P.O. Box 219
Staples, MN 56479**

By _____
AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

Its _____
TITLE

TITLE

DATE

DATE

Please indicate an address to which your membership materials may be delivered. Thank you.

ADDRESS

PHONE

EMAIL ADDRESS

ORGANIZATION TYPE

For membership questions contact:
Duff Erholtz
Phone: 218-894-5490
Fax: 218-894-3045
Email: duff.erholtz@njpacoop.org

[Print](#) | [Close Window](#)**Subject:** RE: Contact Information**From:** Bill Stannard <wstannard@raftelis.com>**Date:** Thu, Jun 04, 2015 5:03 pm**To:** "bill@wrblc.com" <bill@wrblc.com>**Attach:** RFC_SOQ-2015_Niles-MortonGrove.pdf

Bill, it was indeed great to have the chance to connect. We are interested in collaborating with you and Barb in serving Niles and Morton Grove as they work to secure their water future in a secure cost effective water future.

I have attached a copy of our SOQ for your use.

I will be at the AWWA Annual Conference from tomorrow through next Wednesday. If you need to connect, I will be checking my emails and you can call my cell.

Thanks

Bill

William Stannard, PE, President & CEO

3013 Main Street, Kansas City, MO 64108

office 816.285.9020 / direct 816.285.9022 / mobile 913.710.2575

Raftelis Financial Consultants, Inc. www.raftelis.com

From: bill@wrblc.com [mailto:bill@wrblc.com]

Sent: Wednesday, June 03, 2015 5:18 PM

To: Bill Stannard

Subject: Contact Information

Bill it was a pleasure to talk with you today. If you can get me some materials from your firm electronically by Monday, I can distribute to our small team meeting on Tuesday. My cell phone is always the best contact. Bill Balling

William Balling

Managing Director

WRBLLC

Consulting and Management Services

847-398-8399 (o)

847-863-7101 (c)

WRBllc.com

APPROVAL OF WARRANTS

6/4/2015 COUNCIL MEETING		
<u>Checks</u>		
General Fund	\$	128,645.84
MFT Fund		88.83
Palatine/Milwaukee TIF		962.50
Tourism District		62,801.83
Development Fund		
DEA Fund		264.50
Solid Waste Fund		34,638.21
S S Area #1		
S S Area #2		
S S Area #3		
S S Area #4		
S S Area #5		717.51
S S Area #8 - Levee Wall #37		
S S Area-Constr#6(Water Main)		
S S Area-Debt#6		
Road Construction		95,103.50
Road Construction Debt		
Water Fund		1,182.54
Parking Fund		48.39
Road/Building Bond Escrow		
TOTAL	\$	324,453.65
<u>Wire Payments</u>		
5/29/15 PAYROLL		132,363.73
5/2015 IMRF		22,904.77
Total Warrant	\$	479,722.15

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	128,645.84	10,594.10	
MOTOR FUEL TAX FUND			
Total MOTOR FUEL TAX FUND:	88.83	.00	
PALATINE/MILWAUKEE TIF FUND			
Total PALATINE/MILWAUKEE TIF FUND:	962.50	500.50	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	62,801.83	1,122.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	264.50	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	34,638.21	.00	
SSA #5			
Total SSA #5:	717.51	384.00	
ROAD CONSTRUCTION FUND			
Total ROAD CONSTRUCTION FUND:	95,103.50	5,273.50	
WATER FUND			
Total WATER FUND:	1,182.54	.00	
PARKING FUND			
Total PARKING FUND:	48.39	.00	
Grand Totals:	324,453.65	17,874.10	

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADMIN CONSULTING SPECIALI	1058	GRANT WRITERS	05/31/2015	01-370-5102	10,000.00	.00	
Total ADMIN CONSULTING SPECIALISTS, LLC:					10,000.00	.00	
ADVANTAGE MARKETING GRO	28087-P	POSTAGE FOR CITY NEWSLET	05/26/2015	01-320-5221	1,030.39	.00	
Total ADVANTAGE MARKETING GROUP LTD:					1,030.39	.00	
ALAN THIBEAULT	3-5/2015	DEPENDENT CARE	06/01/2015	01-000-2060	1,821.00	.00	
Total ALAN THIBEAULT:					1,821.00	.00	
APPLIED CONCEPTS INC	270880	PD EQUIPMENT	05/27/2015	01-360-5610	419.00	.00	
Total APPLIED CONCEPTS INC:					419.00	.00	
ARLINGTON HEIGHTS FORD	719596	VEH MTC	05/04/2015	01-350-5020	57.24	.00	
ARLINGTON HEIGHTS FORD	721212	VEH MTC	05/19/2015	01-350-5020	75.56	.00	
ARLINGTON HEIGHTS FORD	721671	VEH MTC	05/22/2015	01-350-5020	9.14	.00	
ARLINGTON HEIGHTS FORD	721990	VEH MTC	05/27/2015	01-350-5020	44.03	.00	
Total ARLINGTON HEIGHTS FORD:					185.97	.00	
AT&T	847392424405/	CH FAX LINES #3346	05/25/2015	01-320-5410	97.07	.00	
AT&T	847459061805/	PW FAX #9205	05/25/2015	01-320-5410	49.93	.00	
Total AT&T:					147.00	.00	
BAXTER & WOODMAN INC	0180087	SAFE ROUTES TO SCHOOL	05/21/2015	11-300-5100	88.83	.00	
Total BAXTER & WOODMAN INC:					88.83	.00	
BROOKS-ALLAN	0039786	PD CLOTHING	05/28/2015	01-360-5741	69.00	.00	
BROOKS-ALLAN	0039787	PD CLOTHING	05/28/2015	01-360-5741	69.00	.00	
Total BROOKS-ALLAN:					138.00	.00	
BUILDING IMPRESSIONS	2150109	PARTS FOR SIGNAGE	05/29/2015	01-320-5721	4,638.00	.00	
Total BUILDING IMPRESSIONS:					4,638.00	.00	
CARDMEMBER SERVICE	MAY 2015 STA	PD EQUIPMENT MTC	05/21/2015	01-360-5610	89.90	.00	
CARDMEMBER SERVICE	MAY 2015 STA	PD OPERATING SUPPLIES	05/21/2015	01-360-5710	34.40	.00	
CARDMEMBER SERVICE	MAY 2015 STA	PD TRAINING	05/21/2015	16-300-5330	215.00	.00	
CARDMEMBER SERVICE	MAY 2015 STA	PRISONER CARE	05/21/2015	01-360-5140	118.00	.00	
CARDMEMBER SERVICE	MAY 2015 STA	PD SHIPPING	05/21/2015	01-360-5200	44.49	.00	
Total CARDMEMBER SERVICE:					501.79	.00	
CHICAGO BADGE & INSIGNIA C	13608	PD BADGE AND CASE	05/26/2015	01-360-5741	64.69	.00	
Total CHICAGO BADGE & INSIGNIA CO:					64.69	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
CHICAGO NORTH SHORE CVB	3466	ANNUAL CONTRIBUTIONS	06/02/2015	13-300-5310	54,000.00	.00	
CHICAGO NORTH SHORE CVB	3521	ANNUAL HOTEL CONTRIBUTIO	06/01/2015	13-300-5310	7,175.00	.00	
Total CHICAGO NORTH SHORE CVB:					61,175.00	.00	
COLLEGE OF DUPAGE	6014	RECORDS TRAINING	05/26/2015	01-360-5330	74.00	.00	
Total COLLEGE OF DUPAGE:					74.00	.00	
COMCAST	5/28-6/27	INTERNET FOR SCADA SYSTE	05/21/2015	51-300-5410	157.90	.00	
Total COMCAST:					157.90	.00	
CONSERV FS INC.	2067740-IN	GASOLINE	05/27/2015	01-350-5751	1,703.02	.00	
CONSERV FS INC.	2071581-IN	GASOLINE	05/30/2015	01-350-5751	2,906.40	.00	
Total CONSERV FS INC.:					4,609.42	.00	
CONSTELLATION NEWENERGY	0024510765	STRTS #0051066105	05/21/2015	01-350-5411	440.87	.00	
CONSTELLATION NEWENERGY	0024511552	STRTS #3147007013	05/21/2015	01-350-5411	261.30	.00	
CONSTELLATION NEWENERGY	0024536211	SSA 5 #2048011018	05/21/2015	25-300-5050	30.51	.00	
Total CONSTELLATION NEWENERGY INC.:					732.68	.00	
DEKIND COMPUTER CONSULT	18116	EVault SUBSCRIPTION 7/15	06/02/2015	01-320-5130	650.00	.00	
DEKIND COMPUTER CONSULT	18133	SECURE SPAM FILTER 7/15	06/02/2015	01-320-5130	140.00	.00	
DEKIND COMPUTER CONSULT	18164	MONTHLY SERVICE RATE 7/15	06/02/2015	01-320-5130	2,720.00	.00	
DEKIND COMPUTER CONSULT	18192	OFFICE/PHONE SUPPLIES	05/21/2015	01-320-5700	24.99	.00	
DEKIND COMPUTER CONSULT	18238	TRIP CHARGES 5/15	06/04/2015	01-320-5130	105.00	.00	
Total DEKIND COMPUTER CONSULTANTS:					3,639.99	.00	
FEDEX	5-045-73106	WATER SHIPPING	05/27/2015	51-300-5200	63.66	.00	
FEDEX	5-046-01238	CH SHIPPING	05/27/2015	01-320-5200	20.60	.00	
Total FEDEX:					84.26	.00	
FULL COMPASS SYSTEMS LTD	5565666	A/V EQUIPMENT	05/19/2015	01-310-7020	1,143.00	.00	
FULL COMPASS SYSTEMS LTD	5566741	A/V EQUIPMENT	05/19/2015	01-310-7020	19.04	.00	
Total FULL COMPASS SYSTEMS LTD:					1,162.04	.00	
GE CAPITAL	62761638	KYOCERA COPIER AT PD	05/17/2015	01-320-5220	148.70	.00	
Total GE CAPITAL:					148.70	.00	
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	GENERAL ENGINEERING SVCS	03/06/2015	01-330-5100	1,419.10	1,419.10	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	SSA 5 SVCS	03/06/2015	25-300-5100	384.00	384.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	LOT GRADING REVIEWS & VISI	03/06/2015	01-330-5110	414.00	414.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	CRS UPDATE	03/06/2015	01-350-5100	132.00	132.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	TOURISM DISTRICT PROJECTS	03/06/2015	13-300-5108	1,122.00	1,122.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	TIF DISTRICT PROJECTS	03/06/2015	12-300-5100	126.50	126.50	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	DRAINAGE IMPROVEMENTS FY	03/06/2015	31-500-7053	263.50	263.50	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	PUBLIC WORKS ADDITIONS	03/06/2015	12-500-7011	374.00	374.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	2014 GIS UPDATES	03/06/2015	01-350-5100	1,902.00	1,902.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	VILLAGE HALL RESURFACING	03/06/2015	01-330-5100	132.00	132.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	MWRD WILLOW RD DRAINAGE	03/06/2015	01-550-7053	66.00	66.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	ELM ST DRAINAGE IMPROVEM	03/06/2015	31-500-7053	5,010.00	5,010.00	06/01/2015

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	OLD TOWN SANITARY SEWER	03/06/2015	01-330-5110	768.00	768.00	06/01/2015
GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	109 ELM ST CONST DRAWINGS	05/29/2015	31-500-7053	2,125.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	PUBLIC WORKS ADDITION	05/29/2015	12-500-7011	462.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	TOURISM DISTRICT PROJECTS	05/29/2015	13-300-5108	504.83	.00	
GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	CRS UPDATE	05/29/2015	01-350-5100	990.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	LOT GRADING REVIEWS & VISI	05/29/2015	01-330-5110	2,421.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	SSA #5 SERVICES	05/29/2015	25-300-5100	303.00	.00	
GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	GENERAL ENGINEERING	05/29/2015	01-330-5100	6,512.50	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					25,431.43	12,113.10	
GLENBROOK EXCAVATING & C	26-MAY-15	DRAINAGE WORK 8 LOCATION	05/26/2015	31-500-7053	87,705.00	.00	
Total GLENBROOK EXCAVATING & CONCRET, INC:					87,705.00	.00	
GRAINGER INC.	9745909250	PW OPERATING SUPPLIES	05/19/2015	01-350-5710	35.96	.00	
Total GRAINGER INC.:					35.96	.00	
HEIGHTS BODY & MOTOR WOR	2037	VEHICLE MAINTENANCE	05/28/2015	01-350-5020	324.99	.00	
Total HEIGHTS BODY & MOTOR WORKS, INC.:					324.99	.00	
HILTON - CHICAGO/NORTHBRO	2708146/27081	MAYOR'S BREAKFAST	05/07/2015	01-310-5950	1,650.66	.00	
Total HILTON - CHICAGO/NORTHBROOK:					1,650.66	.00	
HMO ILLINOIS	8969	HMO HEALTH INSURANCE	05/15/2015	01-360-4100	10,691.63	.00	
Total HMO ILLINOIS:					10,691.63	.00	
IL RURAL WATER ASSOCIATIO	16825	SUPPORTING MEMBERSHIP	05/18/2015	51-300-5310	425.00	.00	
Total IL RURAL WATER ASSOCIATION:					425.00	.00	
ILLINOIS SECRETARY OF STAT	K141276 6/15	CONFIDENTIAL LICENSE PLAT	05/07/2015	01-360-5321	101.00	.00	
Total ILLINOIS SECRETARY OF STATE:					101.00	.00	
ILLINOIS SECTION AWWA	200017636	WTR TRAINING	05/19/2015	51-300-5330	144.00	.00	
Total ILLINOIS SECTION AWWA:					144.00	.00	
ILLINOIS STATE POLICE	CAFE BLISS	LIQUOR LICENSE BACKGROUN	06/01/2015	01-320-5100	36.50	36.50	06/01/2015
Total ILLINOIS STATE POLICE:					36.50	36.50	
INTL SOC OF ARBORICULTURE	6/30/15 EXPIR	MEMBERSHIP RENEWAL	04/28/2015	01-350-5310	275.00	.00	
Total INTL SOC OF ARBORICULTURE:					275.00	.00	
KALE UNIFORMS INC	IVC9052779	PD EQUIPMENT	05/18/2015	01-360-7022	650.00	.00	
KALE UNIFORMS INC	IVC9054706	PD CLOTHING	05/22/2015	01-360-5741	37.67	.00	
Total KALE UNIFORMS INC:					687.67	.00	
KAREN SCHULTHEIS	2015 COMMU	COMMUNITY DAYS EVENT SUP	05/30/2015	01-310-5950	26.39	.00	
KAREN SCHULTHEIS	5/11/15	SUPPLIES FOR CITY COUNCIL	05/26/2015	01-310-5100	75.61	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
KAREN SCHULTHEIS	5/13-15/15	MAYORS BREAKFAST SUPPLIE	05/26/2015	01-310-5950	102.64	.00	
Total KAREN SCHULTHEIS:					204.64	.00	
KINGS KENNELS	12/14-5/15	KENNEL FEES	06/01/2015	01-360-5141	420.00	.00	
KINGS KENNELS	12/14-5/15	KENNEL FEES	06/01/2015	01-360-5141	30.00	.00	
Total KINGS KENNELS:					450.00	.00	
KOLBI PIPE MARKER CO	31457	OPERATING SUPPLIES	05/29/2015	16-300-5710	49.50	.00	
Total KOLBI PIPE MARKER CO:					49.50	.00	
LEROY'S LAWN EQUIPMENT IN	8324	LAWN MOWER PARTS	05/21/2015	01-350-5710	62.78	.00	
LEROY'S LAWN EQUIPMENT IN	8461	LANDSCAPE SUPPLIES	05/28/2015	01-350-5610	137.37	.00	
Total LEROY'S LAWN EQUIPMENT INC.:					200.15	.00	
MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	51-300-4110	11.71	.00	
MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	01-360-4110	224.26	.00	
MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	01-350-4110	49.45	.00	
MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	01-340-4110	19.74	.00	
MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	01-330-4110	3.24	.00	
MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	01-320-4110	18.74	.00	
Total MADISON NATIONAL LIFE:					327.14	.00	
MAILBOX PLUS	06/01/15	PD SHIPPING	06/01/2015	01-360-5200	46.90	.00	
Total MAILBOX PLUS:					46.90	.00	
MICHAEL WAGNER & SONS IN	1351538	PW OPERATING SUPPLIES	05/22/2015	01-350-5710	11.28	.00	
Total MICHAEL WAGNER & SONS INC:					11.28	.00	
MIKE SMITH	5/21/15	UNIFORM ALLOWANCE	05/21/2015	01-360-5741	38.75	.00	
Total MIKE SMITH:					38.75	.00	
NAPA-HEIGHTS AUTOMOTIVE	05/31/2015	VEH MTC SUPPLIES	05/31/2015	01-350-5020	752.85	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					752.85	.00	
NCPERS GROUP LIFE INS	52700615	PD PREMIUM	05/22/2015	01-000-2030	16.00	.00	
NCPERS GROUP LIFE INS	77870615	PD PREMIUM	05/22/2015	01-000-2030	64.00	.00	
Total NCPERS GROUP LIFE INS:					80.00	.00	
NICOR GAS	04/24/15-05/26	PW 94-82-27-0000 4	05/26/2015	01-320-5410	145.63	.00	
NICOR GAS	04/27/15-05/26	WTR 70-06-34-0000 9	05/26/2015	51-300-5410	44.26	.00	
NICOR GAS	4/23/15-5/22/1	CH 20-93-79-2787 7	05/22/2015	01-320-5410	156.98	.00	
NICOR GAS	4/24/15-5/26/1	METRA 20-24-74-0000 3	05/26/2015	52-300-5410	48.39	.00	
NICOR GAS	4/27/15-5/26/1	PD SRVC 98-65-54-0000 4	05/26/2015	01-320-5410	99.16	.00	
Total NICOR GAS:					494.42	.00	
NORTH SHORE SIGN	114750	SIGN MAINTENANCE FEE	06/01/2015	01-320-5100	38.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NORTH SHORE SIGN:					38.00	.00	
NORTHSHORE OMEGA	003881588-05	DRUG SCREEN	05/28/2015	01-320-5100	96.00	.00	
NORTHSHORE OMEGA	210189882-05	DRUG SCREEN	05/21/2015	01-340-5100	217.00	.00	
Total NORTHSHORE OMEGA:					313.00	.00	
NORTHWEST CEDAR PRODUC	FINAL FENCE	FENCE INSTALLATION AT CITY	05/27/2015	01-320-7011	5,724.50	5,724.50	05/27/2015
Total NORTHWEST CEDAR PRODUCTS:					5,724.50	5,724.50	
NORTHWEST ELECTRICAL SUP	17217213	PW OPERATING SUPPLIES	05/20/2015	01-350-5710	712.80	.00	
NORTHWEST ELECTRICAL SUP	17217216	PW OPERATING SUPPLIES	05/20/2015	01-350-5710	187.50	.00	
NORTHWEST ELECTRICAL SUP	17218436	PW OPERATING SUPPLIES	05/28/2015	01-350-5710	156.25	.00	
NORTHWEST ELECTRICAL SUP	17218440	PW OPERATING SUPPLIES	05/28/2015	01-350-5710	660.00	.00	
Total NORTHWEST ELECTRICAL SUPPLY CO:					1,716.55	.00	
NORTHWEST POLICE ACADEM	5/14/15	PD TRAINING SEMINAR	05/29/2015	01-360-5330	75.00	.00	
Total NORTHWEST POLICE ACADEMY:					75.00	.00	
NW CENTRAL DISPATCH SYST	8171	DISPATCH ASSESSMENT	06/01/2015	01-360-5240	18,416.95	.00	
Total NW CENTRAL DISPATCH SYSTEM:					18,416.95	.00	
OPP FRANCHISING INC. DBA J	CHC06150241	CLEANING SERVICES	06/01/2015	01-350-5104	1,132.00	.00	
Total OPP FRANCHISING INC. DBA JANI-KING IL:					1,132.00	.00	
PRO DATA PAYROLL SERVICE	343997	PAYROLL PROCESSING	05/27/2015	01-320-5540	207.10	.00	
Total PRO DATA PAYROLL SERVICES INC.:					207.10	.00	
PUBLIC AGENCY TRAINING CO	193862	PD SEMINAR	05/28/2015	01-360-5330	295.00	.00	
Total PUBLIC AGENCY TRAINING COUNCIL:					295.00	.00	
RAY O'HERRON CO INC	1528959-IN	PD CLOTHING	05/22/2015	01-360-5741	47.96	.00	
RAY O'HERRON CO INC	1529957-IN	PD CLOTHING	05/29/2015	01-360-5741	210.96	.00	
Total RAY O'HERRON CO INC:					258.92	.00	
READY PRESS LLC	75666	PD PRINTING	05/18/2015	01-360-5221	350.00	.00	
Total READY PRESS LLC:					350.00	.00	
S & J SERVICES INC.	1757	ELECTRICAL INSPECTIONS	05/31/2015	01-340-5100	768.50	.00	
Total S & J SERVICES INC.:					768.50	.00	
SANTO SALES INC.	05-15JS	CONTRACTUAL SERVICES 5/15	06/02/2015	01-360-5100	682.50	.00	
Total SANTO SALES INC.:					682.50	.00	
SNAP-ON INDUSTRIAL INC.	ARV/25749614	VEH MAINT TOOLS	05/18/2015	01-350-5020	363.37	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total SNAP-ON INDUSTRIAL INC.:					363.37	.00	
SOLID WASTE AGENCY	5098	7/15 WASTE SERVICES	06/01/2015	17-300-5420	34,638.21	.00	
Total SOLID WASTE AGENCY:					34,638.21	.00	
SPENCE RESTORATION NURS	N11732	NATURAL RESOURCES COMMI	05/19/2015	01-390-5916	402.75	.00	
Total SPENCE RESTORATION NURSERY, INC.:					402.75	.00	
STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	01-320-5410	124.72	.00	
STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	01-320-5700	107.39	.00	
STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	01-350-5700	71.95	.00	
STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	01-360-5700	71.95	.00	
STEPHANIE HANNON	6/2/15	FLEX SPENDING REIMBURSEM	06/02/2015	01-000-2061	96.52	.00	
Total STEPHANIE HANNON:					472.53	.00	
STEVE CUTAIA	5/29/15	PW OPERATING SUPPLIES	05/29/2015	01-350-5710	167.76	.00	
Total STEVE CUTAIA:					167.76	.00	
STUCKEY CONSTRUCTION CO.	PYMT 04	POLICE CARPORT	05/06/2015	01-560-7011	20,510.42	.00	
Total STUCKEY CONSTRUCTION CO.:					20,510.42	.00	
THOMPSON ELEVATOR INSPE	15-0614	ELEVATOR INSPECTION	05/26/2015	01-340-5100	100.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC, INC.:					100.00	.00	
TODD GODAIR	1-3/2015	SECTION 125 REIMBURSEMEN	03/31/2015	01-000-2061	180.00	.00	
TODD GODAIR	1-4/2015	SECTION 125 REIMBURSEMEN	04/29/2015	01-000-2061	56.45	.00	
TODD GODAIR	4-5/2015	SECTION 125 REIMBURSEMEN	05/19/2015	01-000-2061	816.99	.00	
Total TODD GODAIR:					1,053.44	.00	
VERIZON WIRELESS	9746172350	SCADA SYSTEM	05/23/2015	51-300-5410	40.01	.00	
Total VERIZON WIRELESS:					40.01	.00	
WAREHOUSE DIRECT OFFICE	2709455-0	PW OFFICE SUPPLIES	05/27/2015	01-350-5700	2.61	.00	
WAREHOUSE DIRECT OFFICE	2712067-0	PW OFFICE SUPPLIES	05/29/2015	01-350-5700	107.70	.00	
WAREHOUSE DIRECT OFFICE	2712067-0	CH OFFICE SUPPLIES	05/29/2015	01-320-5700	7.56	.00	
WAREHOUSE DIRECT OFFICE	2713089-0	CH OFFICE SUPPLIES	05/29/2015	01-320-5700	90.72	.00	
WAREHOUSE DIRECT OFFICE	2713778-0	CH OFFICE SUPPLIES	06/01/2015	01-320-5700	470.00	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					678.59	.00	
WILLIAM CAPONIGRO	6/1/15	UNIFORM ALLOWANCE	06/01/2015	01-360-5741	265.42	.00	
Total WILLIAM CAPONIGRO:					265.42	.00	
WRB, LLC	15-30	GENERAL FUND SERVICES	06/03/2015	01-320-5100	14,504.00	.00	
WRB, LLC	15-30	WATER SERVICES	06/03/2015	51-300-5100	296.00	.00	
Total WRB, LLC:					14,800.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Grand Totals:					324,453.65	17,874.10	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

CITY OF PROSPECT HEIGHTS

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	NCPERS GROUP LIFE INS	52700615	PD PREMIUM	05/22/2015	16.00	.00	
01-000-2030 WITHHOLDING INSURAN	NCPERS GROUP LIFE INS	77870615	PD PREMIUM	05/22/2015	64.00	.00	
01-000-2060 WITHHOLDING FLEX DE	ALAN THIBEAULT	3-5/2015	DEPENDENT CARE	06/01/2015	1,821.00	.00	
01-000-2061 WITHHOLDING FLEX ME	STEPHANIE HANNON	6/2/15	FLEX SPENDING REIMBURSEM	06/02/2015	96.52	.00	
01-000-2061 WITHHOLDING FLEX ME	TODD GODAIR	1-3/2015	SECTION 125 REIMBURSEMEN	03/31/2015	180.00	.00	
01-000-2061 WITHHOLDING FLEX ME	TODD GODAIR	1-4/2015	SECTION 125 REIMBURSEMEN	04/29/2015	56.45	.00	
01-000-2061 WITHHOLDING FLEX ME	TODD GODAIR	4-5/2015	SECTION 125 REIMBURSEMEN	05/19/2015	816.99	.00	
Total :					3,050.96	.00	
CITY COUNCIL & BOARDS							
01-310-5100 PROFESSIONAL SERVIC	KAREN SCHULTHEIS	5/11/15	SUPPLIES FOR CITY COUNCIL	05/26/2015	75.61	.00	
01-310-5950 SPECIAL EVENTS	HILTON - CHICAGO/NORTHBRO	2708146/27081	MAYOR'S BREAKFAST	05/07/2015	1,650.66	.00	
01-310-5950 SPECIAL EVENTS	KAREN SCHULTHEIS	2015 COMMU	COMMUNITY DAYS EVENT SUP	05/30/2015	26.39	.00	
01-310-5950 SPECIAL EVENTS	KAREN SCHULTHEIS	5/13-15/15	MAYORS BREAKFAST SUPPLIE	05/26/2015	102.64	.00	
01-310-7020 EQUIPMENT	FULL COMPASS SYSTEMS LTD	5565666	AV EQUIPMENT	05/19/2015	1,143.00	.00	
01-310-7020 EQUIPMENT	FULL COMPASS SYSTEMS LTD	5566741	AV EQUIPMENT	05/19/2015	19.04	.00	
Total CITY COUNCIL & BOARDS:					3,017.34	.00	
ADMINISTRATION							
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	18.74	.00	
01-320-5100 PROFESSIONAL SERVIC	ILLINOIS STATE POLICE	CAFE BLISS	LIQUOR LICENSE BACKGROUN	06/01/2015	36.50	36.50	06/01/2015
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	114750	SIGN MAINTENANCE FEE	06/01/2015	38.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	003881588-05	DRUG SCREEN	05/28/2015	96.00	.00	
01-320-5100 PROFESSIONAL SERVIC	WRB, LLC	15-30	GENERAL FUND SERVICES	06/03/2015	14,504.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	18116	EVALLT SUBSCRIPTION 7/15	06/02/2015	650.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	18133	SECURE SPAM FILTER 7/15	06/02/2015	140.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	18164	MONTHLY SERVICE RATE 7/15	06/02/2015	2,720.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	18238	TRIP CHARGES 5/15	06/04/2015	105.00	.00	
01-320-5200 POSTAGE	FEDEX	5-046-01238	CH SHIPPING	05/27/2015	20.60	.00	
01-320-5220 PHOTOCOPY	GE CAPITAL	62761638	KYOCERA COPIER AT PD	05/17/2015	148.70	.00	
01-320-5221 PRINTING	ADVANTAGE MARKETING GRO	28087-P	POSTAGE FOR CITY NEWSLET	05/26/2015	1,030.39	.00	
01-320-5410 UTILITIES	AT&T	847392424405/	CH FAX LINES #3346	05/25/2015	97.07	.00	
01-320-5410 UTILITIES	AT&T	847459061805/	PW FAX #9205	05/25/2015	49.93	.00	
01-320-5410 UTILITIES	NICOR GAS	04/24/15-05/26	PW 94-82-27-0000 4	05/26/2015	145.63	.00	
01-320-5410 UTILITIES	NICOR GAS	4/23/15-5/22/1	CH 20-93-79-2787 7	05/22/2015	156.98	.00	
01-320-5410 UTILITIES	NICOR GAS	4/27/15-5/26/1	PD SRVC 98-65-54-0000 4	05/26/2015	99.16	.00	
01-320-5410 UTILITIES	STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	124.72	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	343997	PAYROLL PROCESSING	05/27/2015	207.10	.00	
01-320-5700 OFFICE SUPPLIES	DEKIND COMPUTER CONSULT	18192	OFFICE/PHONE SUPPLIES	05/21/2015	24.99	.00	
01-320-5700 OFFICE SUPPLIES	STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	107.39	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2712067-0	CH OFFICE SUPPLIES	05/29/2015	7.56	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2713089-0	CH OFFICE SUPPLIES	05/29/2015	90.72	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2713778-0	CH OFFICE SUPPLIES	06/01/2015	470.00	.00	
01-320-5721 SIGNS	BUILDING IMPRESSIONS	2150109	PARTS FOR SIGNAGE	05/29/2015	4,638.00	.00	
01-320-7011 IMPROVEMENTS	NORTHWEST CEDAR PRODUC	FINAL FENCE	FENCE INSTALLATION AT CITY	05/27/2015	5,724.50	5,724.50	05/27/2015
Total ADMINISTRATION:					31,451.68	5,761.00	
ENGINEERING							
01-330-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	3.24	.00	
01-330-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	GENERAL ENGINEERING SVCS	03/06/2015	1,419.10	1,419.10	06/01/2015
01-330-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	VILLAGE HALL RESURFACING	03/06/2015	132.00	132.00	06/01/2015
01-330-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	GENERAL ENGINEERING	05/29/2015	6,512.50	.00	
01-330-5110 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	LOT GRADING REVIEWS & VISI	03/06/2015	414.00	414.00	06/01/2015
01-330-5110 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	OLD TOWN SANITARY SEWER	03/06/2015	768.00	768.00	06/01/2015
01-330-5110 BILLABLE ENGINEERING	GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	LOT GRADING REVIEWS & VISI	05/29/2015	2,421.00	.00	
Total ENGINEERING:					11,669.84	2,733.10	
BUILDING DEPARTMENT							
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	19.74	.00	
01-340-5100 PROFESSIONAL SERVIC	NORTHSHORE OMEGA	210189882-05	DRUG SCREEN	05/21/2015	217.00	.00	
01-340-5100 PROFESSIONAL SERVIC	S & J SERVICES INC.	1757	ELECTRICAL INSPECTIONS	05/31/2015	768.50	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	15-0614	ELEVATOR INSPECTION	05/26/2015	100.00	.00	
Total BUILDING DEPARTMENT:					1,105.24	.00	
PUBLIC WORKS							
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	49.45	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD	719596	VEH MTC	05/04/2015	57.24	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD	721212	VEH MTC	05/19/2015	75.56	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD	721671	VEH MTC	05/22/2015	9.14	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD	721990	VEH MTC	05/27/2015	44.03	.00	
01-350-5020 VEHICLE MAINTENANCE	HEIGHTS BODY & MOTOR WOR	2037	VEHICLE MAINTENANCE	05/28/2015	324.99	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	05/31/2015	VEH MTC SUPPLIES	05/31/2015	752.85	.00	
01-350-5020 VEHICLE MAINTENANCE	SNAP-ON INDUSTRIAL INC.	ARV/25749614	VEH MAINT TOOLS	05/18/2015	363.37	.00	
01-350-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	CRS UPDATE	03/06/2015	132.00	132.00	06/01/2015
01-350-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	2014 GIS UPDATES	03/06/2015	1,902.00	1,902.00	06/01/2015

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01-350-5100 PROFESSIONAL SERVICE	GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	CRS UPDATE	05/29/2015	990.00	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA J	CHC06150241	CLEANING SERVICES	06/01/2015	1,132.00	.00	
01-350-5310 MEMBERSHIPS	INTL SOC OF ARBORICULTURE	6/30/15 EXPIR	MEMBERSHIP RENEWAL	04/28/2015	275.00	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0024510765	STRTS #0051066105	05/21/2015	440.87	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0024511552	STRTS #3147007013	05/21/2015	261.30	.00	
01-350-5610 EQUIPMENT MAINTENA	LERROY'S LAWN EQUIPMENT IN	8461	LANDSCAPE SUPPLIES	05/28/2015	137.37	.00	
01-350-5700 OFFICE SUPPLIES	STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	71.95	.00	
01-350-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2709455-0	PW OFFICE SUPPLIES	05/27/2015	2.61	.00	
01-350-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	2712067-0	PW OFFICE SUPPLIES	05/29/2015	107.70	.00	
01-350-5710 OPERATING SUPPLIES	GRAINGER INC.	9745909250	PW OPERATING SUPPLIES	05/19/2015	35.96	.00	
01-350-5710 OPERATING SUPPLIES	LERROY'S LAWN EQUIPMENT IN	8324	LAWN MOWER PARTS	05/21/2015	62.78	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS IN	1351538	PW OPERATING SUPPLIES	05/22/2015	11.28	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17217213	PW OPERATING SUPPLIES	05/20/2015	712.80	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17217216	PW OPERATING SUPPLIES	05/20/2015	187.50	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17218436	PW OPERATING SUPPLIES	05/28/2015	156.25	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17218440	PW OPERATING SUPPLIES	05/28/2015	660.00	.00	
01-350-5710 OPERATING SUPPLIES	STEVE CUTAIA	5/29/15	PW OPERATING SUPPLIES	05/29/2015	167.76	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	2067740-IN	GASOLINE	05/27/2015	1,703.02	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	2071581-IN	GASOLINE	05/30/2015	2,906.40	.00	
Total PUBLIC WORKS:					13,733.18	2,034.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	HMO ILLINOIS	8969	HMO HEALTH INSURANCE	05/15/2015	10,691.63	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	224.26	.00	
01-360-5100 PROFESSIONAL SERVICE	SANTO SALES INC.	05-15JS	CONTRACTUAL SERVICES 5/15	06/02/2015	682.50	.00	
01-360-5140 PRISONERS CARE	CARDMEMBER SERVICE	MAY 2015 STA	PRISONER CARE	05/21/2015	118.00	.00	
01-360-5141 KENNEL FEES	KINGS KENNELS	12/14-5/15	KENNEL FEES	06/01/2015	420.00	.00	
01-360-5141 KENNEL FEES	KINGS KENNELS	12/14-5/15	KENNEL FEES	06/01/2015	30.00	.00	
01-360-5200 POSTAGE	CARDMEMBER SERVICE	MAY 2015 STA	PD SHIPPING	05/21/2015	44.49	.00	
01-360-5200 POSTAGE	MAILBOX PLUS	06/01/15	PD SHIPPING	06/01/2015	46.90	.00	
01-360-5221 PRINTING	READY PRESS LLC	75666	PD PRINTING	05/18/2015	350.00	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	8171	DISPATCH ASSESSMENT	06/01/2015	18,416.95	.00	
01-360-5321 AUTO EXPENSE	ILLINOIS SECRETARY OF STAT	K141276 6/15	CONFIDENTIAL LICENSE PLAT	05/07/2015	101.00	.00	
01-360-5330 TRAINING	COLLEGE OF DUPAGE	6014	RECORDS TRAINING	05/26/2015	74.00	.00	
01-360-5330 TRAINING	NORTHWEST POLICE ACADEM	5/14/15	PD TRAINING SEMINAR	05/29/2015	75.00	.00	
01-360-5330 TRAINING	PUBLIC AGENCY TRAINING CO	193862	PD SEMINAR	05/28/2015	295.00	.00	
01-360-5610 EQUIPMENT MAINTENA	APPLIED CONCEPTS INC	270880	PD EQUIPMENT	05/27/2015	419.00	.00	
01-360-5610 EQUIPMENT MAINTENA	CARDMEMBER SERVICE	MAY 2015 STA	PD EQUIPMENT MTC	05/21/2015	89.90	.00	
01-360-5700 OFFICE SUPPLIES	STEPHANIE HANNON	5/29/15	REIMBURSEMENTS	05/29/2015	71.95	.00	
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	MAY 2015 STA	PD OPERATING SUPPLIES	05/21/2015	34.40	.00	

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01-360-5741 CLOTHING	BROOKS-ALLAN	0039786	PD CLOTHING	05/28/2015	69.00	.00	
01-360-5741 CLOTHING	BROOKS-ALLAN	0039787	PD CLOTHING	05/28/2015	69.00	.00	
01-360-5741 CLOTHING	CHICAGO BADGE & INSIGNIA C	13608	PD BADGE AND CASE	05/26/2015	64.69	.00	
01-360-5741 CLOTHING	KALE UNIFORMS INC	IVC9054706	PD CLOTHING	05/22/2015	37.67	.00	
01-360-5741 CLOTHING	MIKE SMITH	5/21/15	UNIFORM ALLOWANCE	05/21/2015	38.75	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1528959-IN	PD CLOTHING	05/22/2015	47.96	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1529957-IN	PD CLOTHING	05/29/2015	210.96	.00	
01-360-5741 CLOTHING	WILLIAM CAPONIGRO	6/1/15	UNIFORM ALLOWANCE	06/01/2015	265.42	.00	
01-360-7022 POLICE EQUIPMENT	KALE UNIFORMS INC	IVC9052779	PD EQUIPMENT	05/18/2015	650.00	.00	
Total PUBLIC SAFETY:					33,638.43	.00	
REIMBURSABLE EXP							
01-370-5102 GRANT WRITER	ADMIN CONSULTING SPECIALI	1058	GRANT WRITERS	05/31/2015	10,000.00	.00	
Total REIMBURSABLE EXP:					10,000.00	.00	
GRANTS							
01-390-5916 GRANT - GREEN REGIO	SPENCE RESTORATION NURS	N11732	NATURAL RESOURCES COMMI	05/19/2015	402.75	.00	
Total GRANTS:					402.75	.00	
01-550-7053 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	MWRD WILLOW RD DRAINAGE	03/06/2015	66.00	66.00	06/01/2015
Total :					66.00	66.00	
PUBLIC SAFETY CAPITAL OUTLAY							
01-560-7011 BUILDING IMPROVEMEN	STUCKEY CONSTRUCTION CO.	PYMT 04	POLICE CARPORT	05/06/2015	20,510.42	.00	
Total PUBLIC SAFETY CAPITAL OUTLAY:					20,510.42	.00	
Total GENERAL FUND:					128,645.84	10,594.10	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MOTOR FUEL TAX FUND							
EXPENSES							
11-300-5100 PROFESSIONAL SERVIC	BAXTER & WOODMAN INC	0180087	SAFE ROUTES TO SCHOOL	05/21/2015	88.83	.00	
Total EXPENSES:					88.83	.00	
Total MOTOR FUEL TAX FUND:					88.83	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE/MILWAUKEE TIF FUND							
EXPENSES							
12-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	TIF DISTRICT PROJECTS	03/06/2015	126.50	126.50	06/01/2015
Total EXPENSES:					126.50	126.50	
12-500-7011 BUILDING IMPROVEMEN	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	PUBLIC WORKS ADDITIONS	03/06/2015	374.00	374.00	06/01/2015
12-500-7011 BUILDING IMPROVEMEN	GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	PUBLIC WORKS ADDITION	05/29/2015	462.00	.00	
Total :					836.00	374.00	
Total PALATINE/MILWAUKEE TIF FUND:					962.50	500.50	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5108 BEAUTIFICATION	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	TOURISM DISTRICT PROJECTS	03/06/2015	1,122.00	1,122.00	06/01/2015
13-300-5108 BEAUTIFICATION	GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	TOURISM DISTRICT PROJECTS	05/29/2015	504.83	.00	
13-300-5310 MEMBERSHIPS	CHICAGO NORTH SHORE CVB	3466	ANNUAL CONTRIBUTIONS	06/02/2015	54,000.00	.00	
13-300-5310 MEMBERSHIPS	CHICAGO NORTH SHORE CVB	3521	ANNUAL HOTEL CONTRIBUTIO	06/01/2015	7,175.00	.00	
Total EXPENSES:					62,801.83	1,122.00	
Total TOURISM DISTRICT:					62,801.83	1,122.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5330 TRAINING	CARDMEMBER SERVICE	MAY 2015 STA	PD TRAINING	05/21/2015	215.00	.00	
16-300-5710 OPERATING SUPPLIES	KOLBI PIPE MARKER CO	31457	OPERATING SUPPLIES	05/29/2015	49.50	.00	
Total EXPENSES:					264.50	.00	
Total DEA SEIZURE FUND:					264.50	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND							
EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	5098	7/15 WASTE SERVICES	06/01/2015	34,638.21	.00	
Total EXPENSES:					34,638.21	.00	
Total SOLID WASTE DISPOSAL FUND:					34,638.21	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5							
EXPENSES							
25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	0024536211	SSA 5 #2048011018	05/21/2015	30.51	.00	
25-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	SSA 5 SVCS	03/06/2015	384.00	384.00	06/01/2015
25-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	SSA #5 SERVICES	05/29/2015	303.00	.00	
Total EXPENSES:					717.51	384.00	
Total SSA #5:					717.51	384.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD CONSTRUCTION FUND							
CAPITAL OUTLAY GENERAL							
31-500-7053 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	DRAINAGE IMPROVEMENTS FY	03/06/2015	263.50	263.50	06/01/2015
31-500-7053 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	THRU 2/22/15	ELM ST DRAINAGE IMPROVEM	03/06/2015	5,010.00	5,010.00	06/01/2015
31-500-7053 DRAINAGE IMPROVEME	GEWALT HAMILTON ASSOCIAT	THRU 4/26/15	109 ELM ST CONST DRAWINGS	05/29/2015	2,125.00	.00	
31-500-7053 DRAINAGE IMPROVEME	GLENBROOK EXCAVATING & C	26-MAY-15	DRAINAGE WORK 8 LOCATION	05/26/2015	87,705.00	.00	
Total CAPITAL OUTLAY GENERAL:					95,103.50	5,273.50	
Total ROAD CONSTRUCTION FUND:					95,103.50	5,273.50	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1171577	LIFE INSURANCE	06/01/2015	11.71	.00	
51-300-5100 PROFESSIONAL SERVIC	WRB, LLC	15-30	WATER SERVICES	06/03/2015	296.00	.00	
51-300-5200 POSTAGE	FEDEX	5-045-73106	WATER SHIPPING	05/27/2015	63.66	.00	
51-300-5310 MEMBERSHIPS	IL RURAL WATER ASSOCIATIO	16825	SUPPORTING MEMBERSHIP	05/18/2015	425.00	.00	
51-300-5330 TRAINING	ILLINOIS SECTION AWWA	200017636	WTR TRAINING	05/19/2015	144.00	.00	
51-300-5410 UTILITIES	COMCAST	5/28-6/27	INTERNET FOR SCADA SYSTE	05/21/2015	157.90	.00	
51-300-5410 UTILITIES	NICOR GAS	04/27/15-05/26	WTR 70-06-34-0000 9	05/26/2015	44.26	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9746172350	SCADA SYSTEM	05/23/2015	40.01	.00	
Total EXPENSES:					1,182.54	.00	
Total WATER FUND:					1,182.54	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	NICOR GAS	4/24/15-5/26/1	METRA 20-24-74-0000 3	05/26/2015	48.39	.00	
Total EXPENSES:					48.39	.00	
Total PARKING FUND:					48.39	.00	
Grand Totals:					324,453.65	17,874.10	

K-L-M



Date: April 22, 2015
To: Bill Balling, City Manager
From: Steven L. Cutaia, Public Works Director *slc*
Re: Tourism District Beautification Project

Attached are the two contracts that are recommended by INTEGRATED FACILITIES SOLUTIONS, Inc. (IFS). Pinnacle is to perform the electric work and Moore is to perform the landscaping work.

Background:

Since about 2013 the City has expressed interest of improving the appearance of the Tourism District along Milwaukee Avenue. In 2014 Staff had placed two wrought iron benches, banners, planters and a wrought iron trash can at the bus stop. Staff had removed unlicensed/illegal advertising benches, and implemented/increased our mowing operations. In December of 2013 the City had hired TESKA to design a detailed improvement plan, that included landscaping, sidewalks, lighting, irrigation, character piers, and signage.

In the spring/summer the City assigned GWH to obtain quotes to contract and perform this Improvement proposal. They were unsuccessful in obtaining enough quotes. The City hired INTEGRATED FACILITIES SOLUTIONS, Inc. (IFS) to obtain quotes and oversee the project. Many quotes were over our budget. Staff has had many meetings with the Tourism Board, TESKA and IFS in efforts to implement the next phase of this project. Due to the budget, it was agreed to propose the next phase to include the proposed landscaping and electric to light the trees. It will not include sidewalks, signage, irrigation, character piers or electric to the piers.

Financial Situation:

The total budget is \$ 354,000.00 while the difference is \$33,000.00 which will be discussed at the meeting with potential revenue sources.

In efforts to get this project underway it is proposed that the P.W. staff will provide watering, weeding, and mowing from the completion of the project to the end of 2015, which depending upon the completion date, may not require any assistance from P.W. Upon approval of this project, staff will obtain quotes for a three year contract from professional landscapers to fully maintain the area from spring 2016 forward.



Addendum

**Proposed
Contractors
quotes**

Total Cost:
 - Base Bid: \$ 187,000
 - P&P Bond: \$ 6,000
 - Delete Piers: (\$ 9,000)
 - Delete Irrigation: (\$ 600)
 - Traffic Control: \$ 5,000
 Total Revised: \$ 188,400

BID FORM

For the Construction of
 City of Prospect Heights
 CPH001 Milwaukee Avenue Corridor Landscape

TO: Integrated Facilities Solutions, Inc.
 5270 North Lincoln Avenue
 Skokie, Illinois 60077
 Attn: John Zachara

FROM: Contractor: *Pinnacle Services Inc.*

Address: *1325 Industrial Dr. Unit D Itasca, IL 60143*

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of:

one hundred eighty seven thousand
 Dollars
 (\$ *187,000*)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: *\$16,000*

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner *12 weeks* after commencement of construction.

- Provide Schedule

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive (as shown on L1, L2 and Irrigation Plans): _____
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans): _____
- C. Character Piers (as shown on L7): _____
- D. Electrical work: \$187,000

Additional Pricing Requests:

- E. Provide manual irrigation controller in lieu of powered automatic irrigation controller
DEDUCT: _____
- F. Remove landscape outcroppings around character piers in median areas and replace with sod (3 areas total)
DEDUCT: _____
- G. Delete center character pier
DEDUCT: \$3,000
- H. Remove perennials at the (4) embankment locations around the intersection of Palatine Road and Milwaukee and replace with mulch
DEDUCT: _____
- I. Install underground conduit feeds to all tree locations (approx. 28) for future installation of pedestal mounted GFI outlets
DEDUCT: \$8,400
- J. Provide 1-year of landscape maintenance for project area
ADD: _____

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet)

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

- | | |
|---|-------------|
| 1. Subcontractor Markup (Overhead & Profit): | <u>15</u> % |
| 2. Contractor Markup on Subcontractor Work: | <u>15</u> % |
| 3. Contractor Markup on Work performed by Own Forces: | <u>15</u> % |

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 1 day of April 2015.

(FIRM NAME) Pinnacle Services Inc.

In the presence of:

Teri Olandus
(Principal)

SEAL

PINNACLE SERVICES INC.

Page 1 of 1

1337 Industrial Drive, Itasca, Illinois 60143
Telephone 630-773-8660
Fax 630-773-8586

Proposal

PROPOSAL SUBMITTED TO INTEGRATED FACILITIES SOLUTIONS		PHONE	DATE 3/16/2015
STREET 5270 N. LINCOLN AVE.		EMAIL: JZACHARA@IFSPM.COM	
CITY, STATE AND ZIP CODE SKOKIE, IL 60077		PROJECT NAME MILWAUKEE AVE CORRIDOR LANDSCAPE	
ARCHITECT	PLANS DATED / REVISIONS 1/16/2015	CITY, STATE AND ZIP CODE CITY OF PROSPECT HEIGHTS, IL	

We hereby propose to furnish labor and materials for the completion of the following electrical installation:

- A) ALL WORK PER ELECTRICAL INSTALLATION PLANS DATED 1/16/15
- B) PROVIDE TRENCHING, BACKFILL, COMPACTION, SPOILS REMOVAL & DIRECTIONAL BORING AS REQUIRED, PER PLANS
- C) FURNISH & INSTALL GRC PIPE & WIRE, PER PLANS
- D) FURNISH & INSTALL RECEPTACLES ON POSTS, PER PLANS
- E) FURNISH & INSTALL PIER LIGHT FIXTURES, PIERS BY OTHERS; PER PLANS
- F) FURNISH & INSTALL CONTROLLER CABINETS, PER PLANS
- G) COORDINATE COMED SERVICE CONNECTION, \$3,000 ALLOWANCE INCLUDED, PER SPECS

Qualifications

(The following items are not included)

WORK OTHER THAN LISTED; OVERTIME; INSPECTION DELAYS; PERFORMANCE BONDS; PERMIT; ENGINEERED DRAWINGS
WEATHER DELAYS; UNDERGROUND OBSTRUCTIONS; IDOT BONDING; PIERS; LANDSCAPE REPAIR

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other insurances, as well as provide access to and security on its premises. Our workers are fully covered by Workmen's Compensation Insurance.			
ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined below. Contractor may suspend work and remove all of its equipment and supplies from the jobsite, without penalty, if any of the billings provided for in this proposal are not paid within 15 days of the payment date set forth herein			
Customer Signature		Authorized Signature	
Date of Acceptance		Note: This proposal may be withdrawn by us if not accepted within 30 days	
WE PROPOSE hereby to furnish labor and materials - complete in accordance with the above specifications for the sum of		JENNI JORDAN, PROJECT MANAGER PINNACLE SERVICES INC.	
ONE HUNDRED THIRTY FIVE THOUSAND SEVEN HUNDRED		dollars	\$187,000
Payment to be made as follows: MONTHLY PROGRESS PAYMENTS NET 15 DAYS OF INVOICE			

BID FORM
For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape

Total Cost:
- Base Bid: \$ 256,878
- P&P Bond: \$ 3,700
- Delete Irrigation: (\$ 97,903)
Total Revised: \$ 162,675
Potential Deduct: (\$ 19,648)
Total Revised #2: \$ 143,027

TO: Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor: Moore Landscapes Inc.

Address: 1869 Techny Road Northbrook Illinois 60062

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____ and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of:

Two Hundred fifty six thousand eight hundred seventy eight
Dollars

(\$ 256,878.00)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: \$3,700.00

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner By July 1. _____ after commencement of construction.

- Provide Schedule

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive (as shown on L1, L2 and Irrigation Plans): \$159,097.75
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans): \$97,780.25
- C. Character Piers (as shown on L7): N/A
- D. Electrical work: N/A

Additional Pricing Requests:

- E. Provide manual irrigation controller in lieu of powered automatic irrigation controller
DEDUCT: No Irrigation cost change
- F. Remove landscape ~~and occupancies~~ plantings around character piers in median areas and replace with sod (3 areas total)
DEDUCT: \$7,200.00
- G. Delete center character pier
DEDUCT: N/A
- H. Remove perennials at the (4) embankment locations around the intersection of Palatine Road and Milwaukee and replace with mulch
DEDUCT: \$12,448.00
- I. Install underground conduit feeds to all tree locations (approx. 28) for future installation of pedestal mounted GFI outlets
DEDUCT: N/A
- J. Provide 1-year of landscape maintenance for project area
ADD: \$4,000.00

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet) Halloran and Yauch Irrigation

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

- | | |
|---|-------------|
| 1. Subcontractor Markup (Overhead & Profit): | <u>10</u> % |
| 2. Contractor Markup on Subcontractor Work: | <u>5</u> % |
| 3. Contractor Markup on Work performed by Own Forces: | <u>10</u> % |

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 1st day of April 2015.

(FIRM NAME) Moore Landscapes, Inc.

In the presence of:



(Principal)

SEAL

 Moore Landscapes, Inc.

April 1, 2015

John Zachara
Integrated Facilities Solutions
5270 Lincoln Ave
Skokie, Illinois 60077

Re: Milwaukee Avenue Corridor Landscape Project
Landscape proposal

Following is Moore Landscapes proposal to complete the landscape work on the Milwaukee Avenue Corridor Project.

Qualifications / Exclusions

1. Proposal based on drawings dated 1.19.15.
2. Proposal based on Illinois State Prevailing Wage Rates.

<u>Qt.</u>	<u>Unit</u>	<u>Description</u>	<u>Unit</u>	<u>Total</u>
			<u>Cost</u>	<u>Cost</u>
<u>A. Palatine Road Embankment and North Median</u>				
<u>Site Work</u>				
72	cy	Hardwood mulch / Compost	\$ 110.00	\$ 7,920.00
140	tn	Outcropping stone work	\$ 400.00	\$ 56,000.00
1	ls	Irrigation	\$ 52,500.00	\$ 52,500.00
1	ls	Traffic Control	\$ 3,000.00	\$ 3,000.00
72	cy	Planting mix	\$ 70.00	\$ 5,040.00
1	ls	Turf Repair	\$ 1,800.00	\$ 1,800.00
Sub Total			\$	126,260.00
<u>Planting Work</u>				
2	3"	Armstrong Maple	\$ 600.00	\$ 1,200.00
12	10'	River Birch	\$ 600.00	\$ 7,200.00
70	30"	SeaGreen Juniper	\$ 60.00	\$ 4,200.00
43	30"	Redtwig Dogwood	\$ 50.00	\$ 2,150.00
64	24"	GroLow Sumac	\$ 50.00	\$ 3,200.00

243	1g	Stella De Oro Daylily	\$	13.00	\$	3,159.00
271	1g	Select Blue Catmint	\$	13.00	\$	3,523.00
247	1g	Dwarf Fountain Grass	\$	14.00	\$	3,458.00
252	1g	East Freisland Salvia	\$	13.00	\$	3,276.00
203	4"	Angelina Sedum	\$	7.25	\$	1,471.75

Subtotal \$ 32,837.75
Area A Total \$ 159,097.75

B. South Median and River Road Median

Site Work

48	cy	Hardwood mulch / Compost	\$	110.00	\$	5,280.00
10	tn	Outcropping stone work	\$	400.00	\$	4,000.00
1	ls	Irrigation	\$	45,403.00	\$	45,403.00
1	ls	Traffic Control	\$	3,000.00	\$	3,000.00
48	cy	Planting Mix	\$	70.00	\$	3,360.00
1	ls	Turf Repair	\$	1,750.00	\$	1,750.00
				Sub Total	\$	62,793.00

Planting Work

14	3"	Armstrong Maple	\$	600.00	\$	8,400.00
288	24"	GroLow Sumac	\$	50.00	\$	14,400.00
203	1g	Stella De Oro Daylily	\$	13.00	\$	2,639.00
171	1g	Select Blue Catmint	\$	13.00	\$	2,223.00
106	1g	Dwarf Fountain Grass	\$	14.00	\$	1,484.00
132	1g	East Freisland Salvia	\$	13.00	\$	1,716.00
569	4"	Angelina Sedum	\$	7.25	\$	4,125.25

Subtotal \$ 34,987.25
Area B Total \$ 97,780.25
Project Total \$ 256,878.00

Please contact me if you have any questions regarding this proposal. I can be reached at 224.383.2116.

Respectfully submitted;
Moore Landscapes, Inc.

Christopher Coe

Vice President - Construction

L:/chris/Construction 2015/Bids/Milwaukee Avenue/Landscape Proposal 4.1.15.xls

Enhancing Environments Since 1948

1869 Techry Road
Northbrook, Illinois 60062-5450

P847 564 9393 F 847 564 9080
www.moorelandscapes.com



All Original Quotations Received



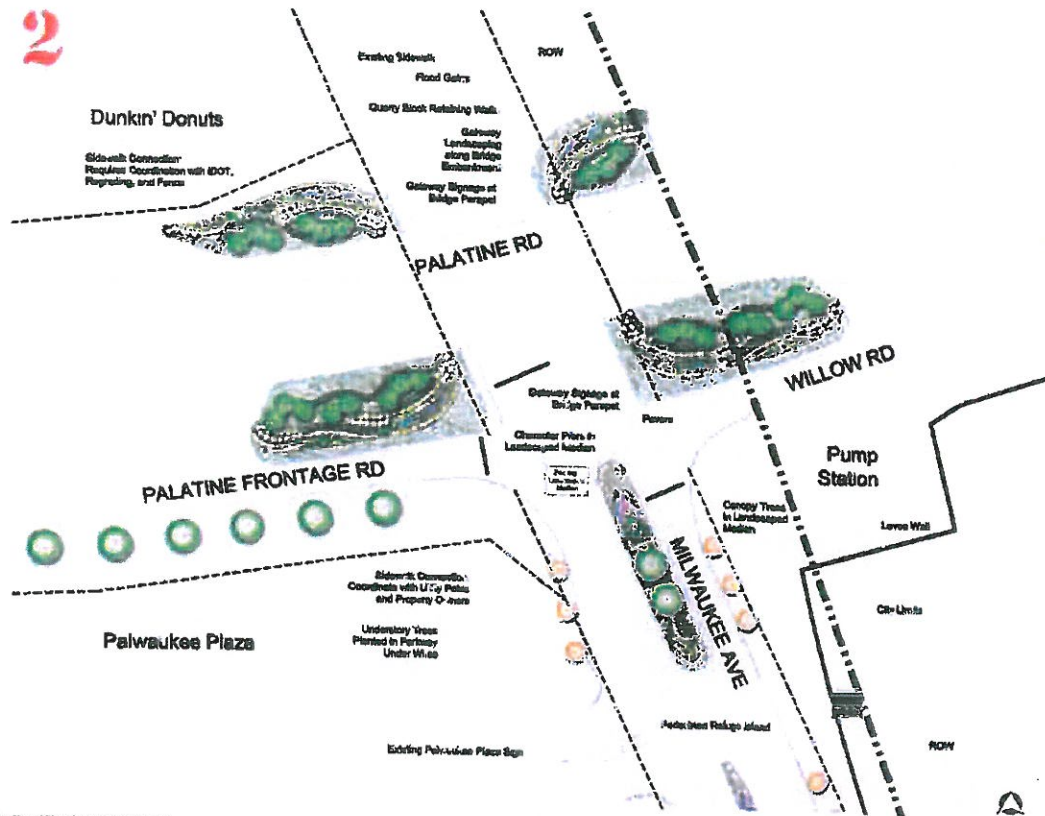
Addendum

**Proposed
Landscape plans**

**That includes electric to trees, and
landscaping.**

**Refer to the lower renderings that
were scaled back for budgetary
purposes**

2

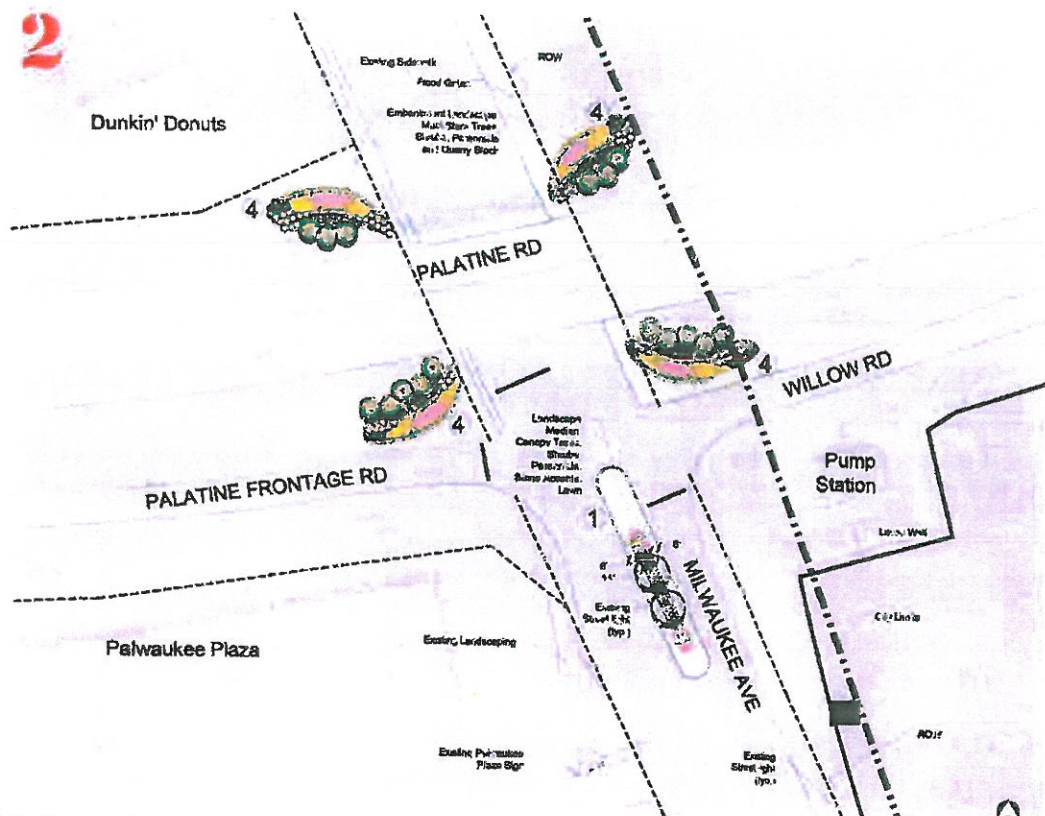


PROSPECT HEIGHTS
Corridor Enhancement Plan - Milwaukee Ave and River Rd

ENLARGEMENT 2

6-12-2014

2

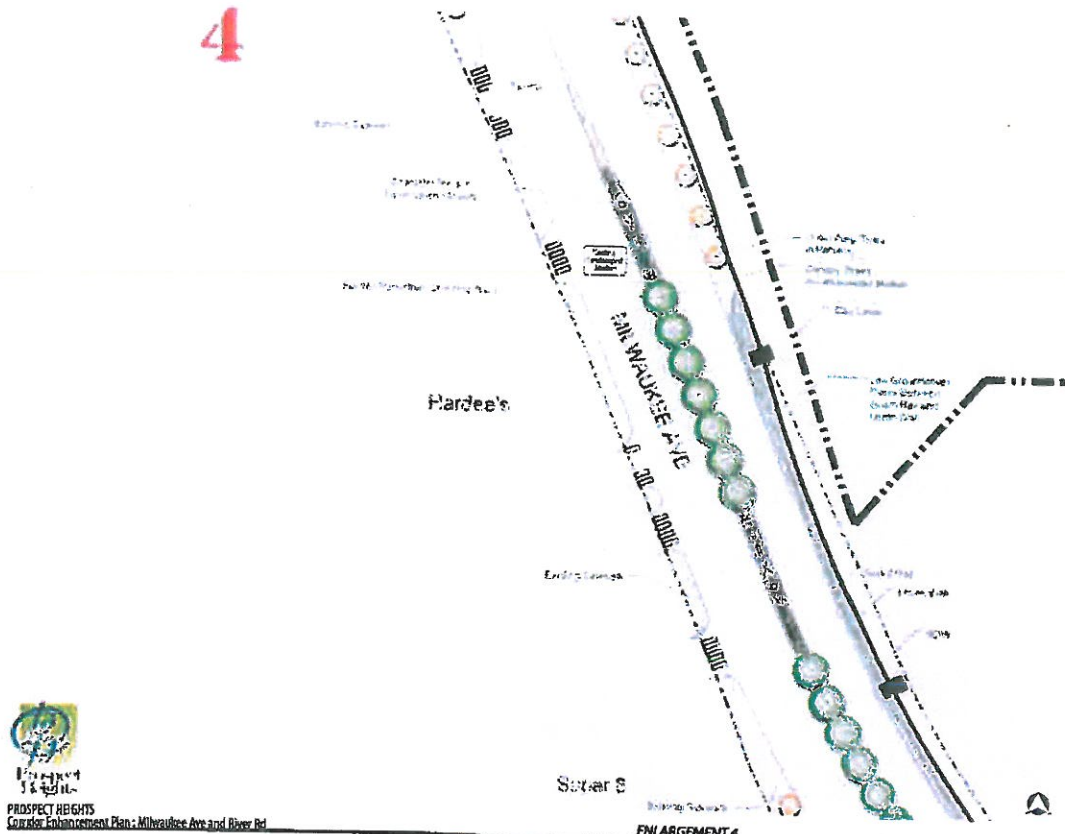


PROSPECT HEIGHTS
Corridor Enhancement Plan - Phase 1 - 300K Budget

ENLARGEMENT 2

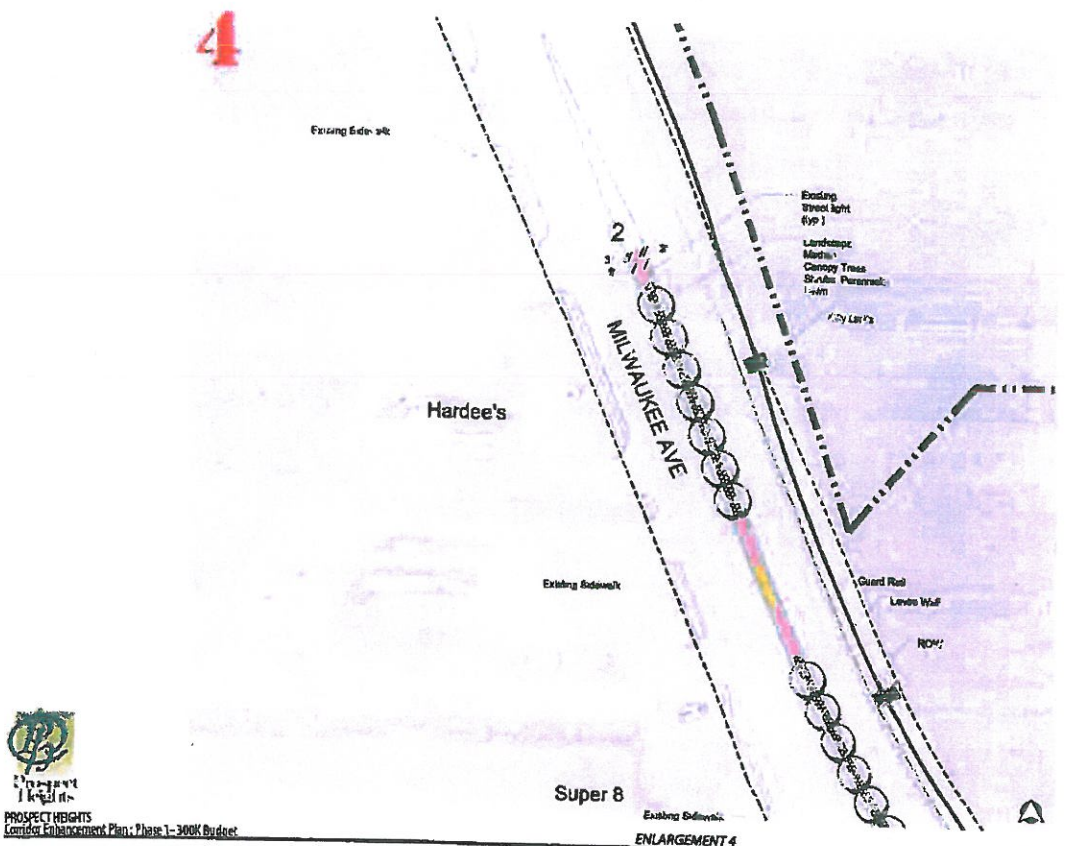
7/31/2014

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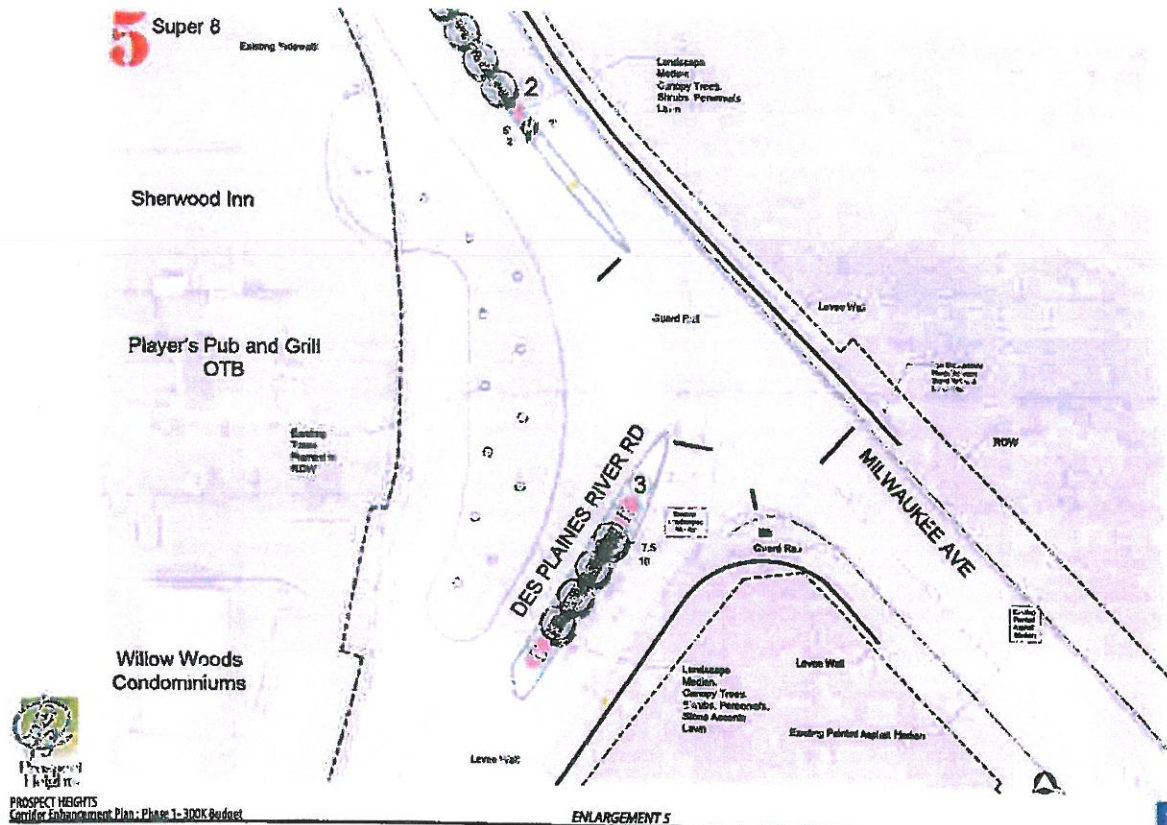
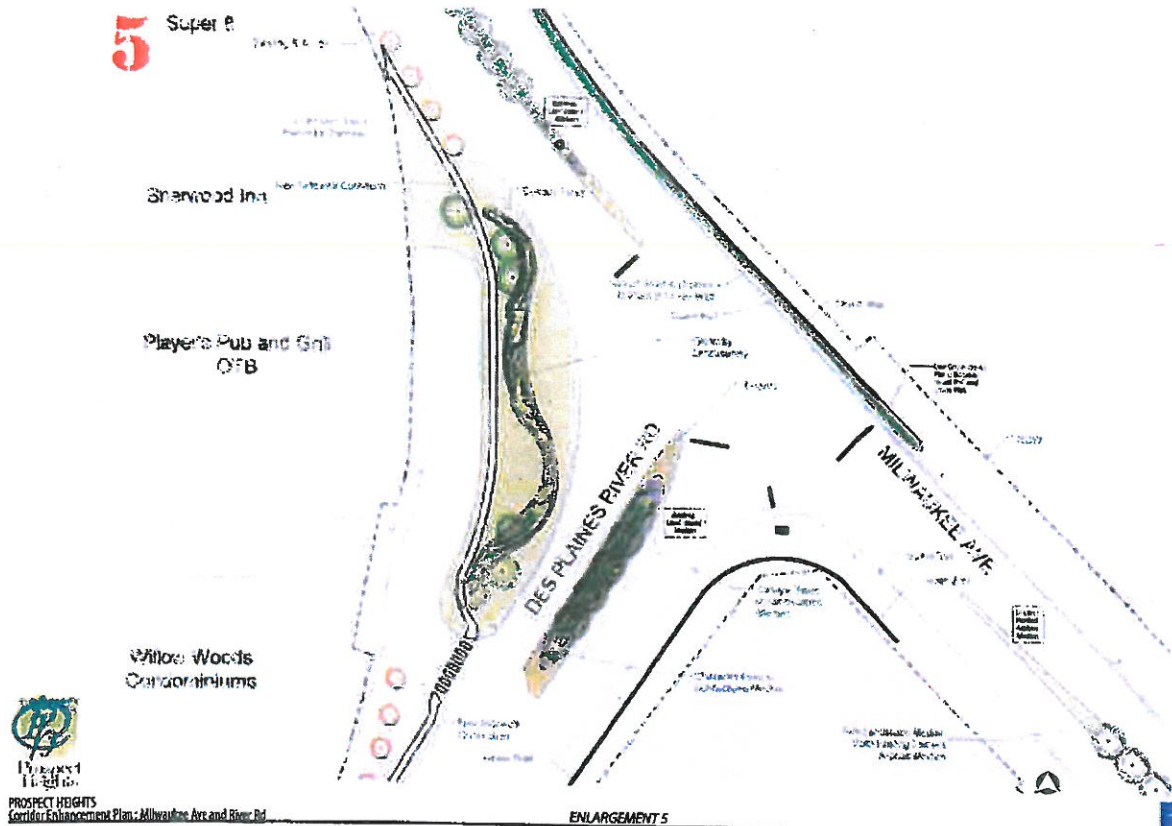


6-12-2014

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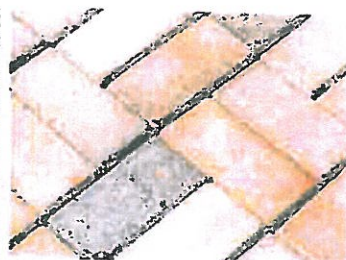
7/31/2014





Embankment Limestone Retaining Wall Precedent

HARDSCAPE



Clay Pavers



Gateway Monument Wall Stone Veneer



PEDESTRIAN LIGHTS



Dropmore Cannert



Hamel Fountain Grass



Smile O'Gra Nelly



"Kurt Frieslander" Salvia

PERENNIALS AND ORNAMENTAL GRASS



Sea Green Chinese Juniper



Plumosa Creeping Juniper



Bloch Lind Spiral



Go-Lo Sumac

SHRUBS



Witcher Creeping

GROUNDCOVER

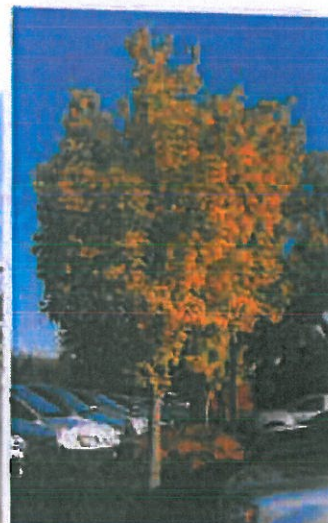


PLANTER POTS



River Birch
MULTI-STEM TREE

TREES



State Street™ Norway Maple
CANOPY TREE



Autumn Brilliance Serviceberry
UNDERSTORY TREE



PROSPECT HEIGHTS
Corridor Enhancement Plan - Milwaukee Ave and River Rd

PRODUCTS AND MATERIALS

6-12-2014





Addendum

All other original designs by Teska

**That included lit character piers,
electric to trees, irrigation, signage,
sidewalks, and additional
landscaping etc.**



Prospect Heights Milwaukee Avenue Corridor Enhancement Plan

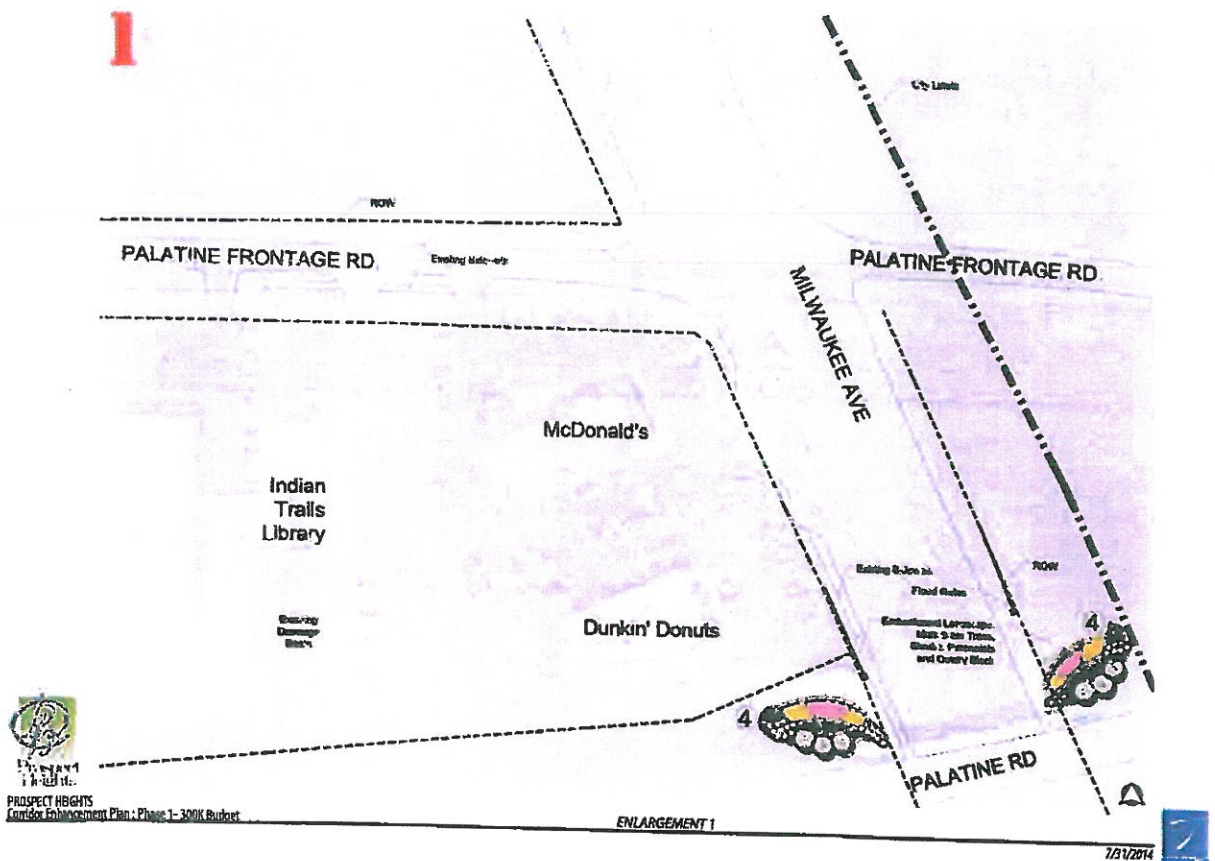
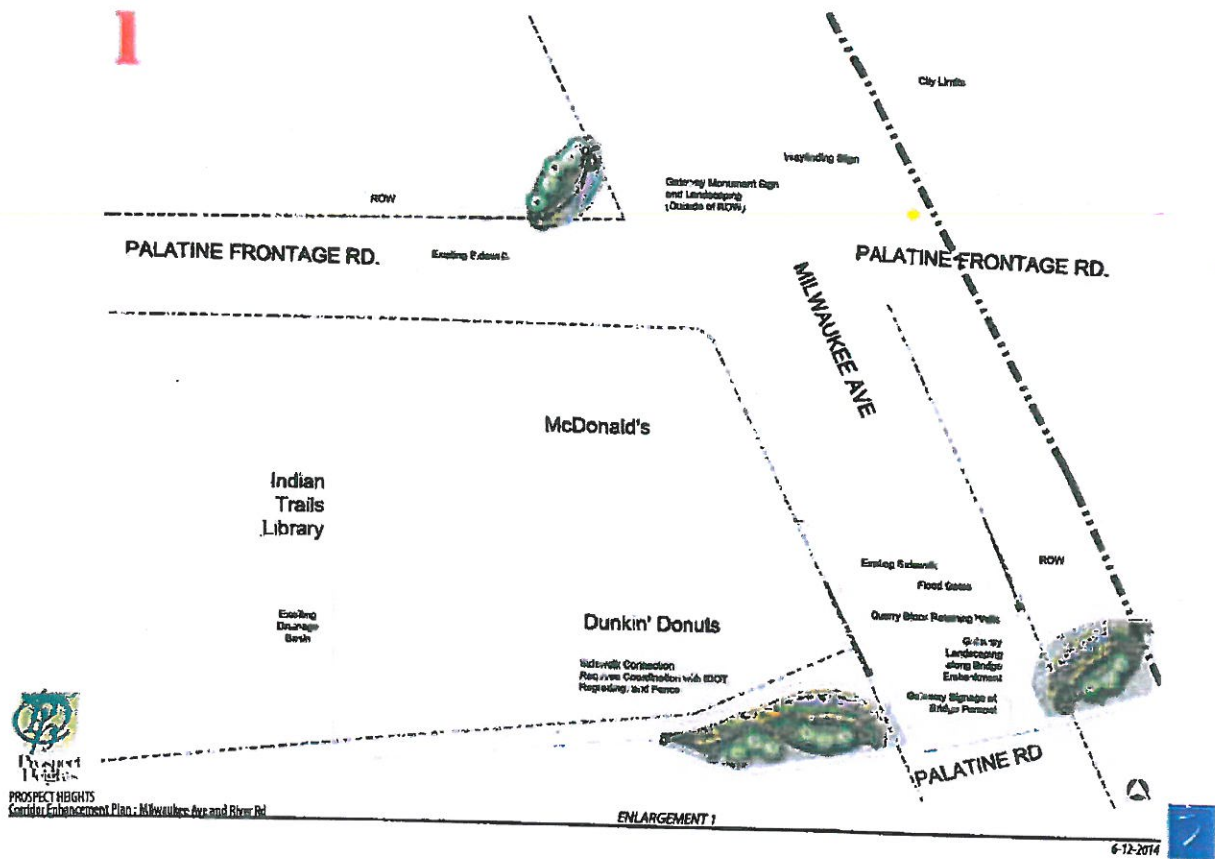
Preferred Phase 1 Implementation Budget

Prepared by Teska Associates, August 15 2014

The Tourism District Committee approved the Corridor Enhancement Plan presented at the *June 12 meeting*. The Committee discussed a preferred approach to Phase 1 Implementation at the *July 8 and August 14 meetings*. The following Preferred Phase 1 budgets are provided for consideration by the Committee and City.

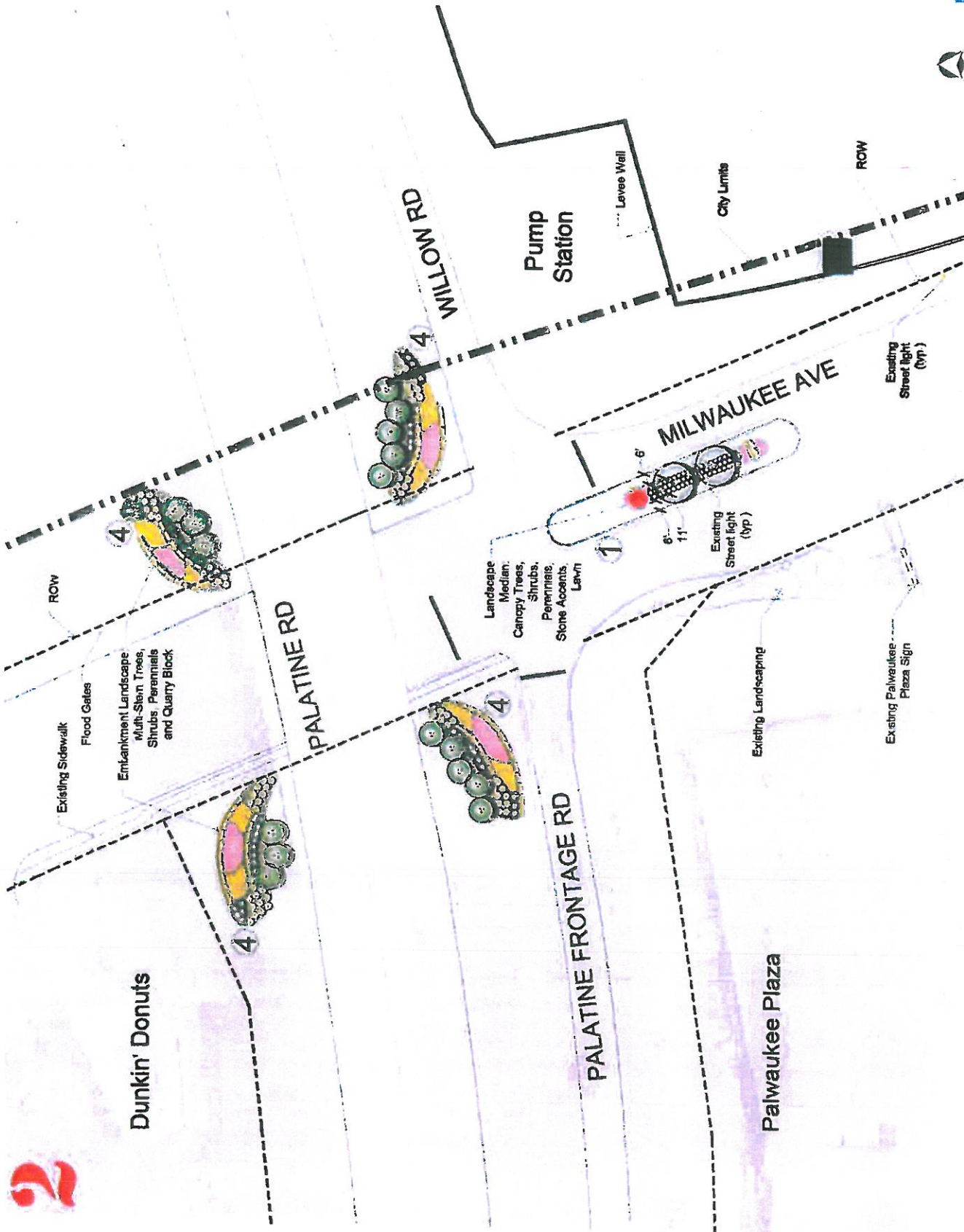
Estimated budgets are calculated based on concept plans which are derived from aerial photography. Design and engineering costs are included below. Installed costs anticipate public bidding pricing by professional contractors unless otherwise noted.

ITEM	DESCRIPTION	LOCATION	BUDGET
1	Median Landscaping – area 1 <i>(design and engineering, site preparation, electrical service and irrigation, trees, shrubs, perennials, outcropping stone, soil amendments, mulches)</i>	Milwaukee Avenue at Palatine Road	\$31,000
2	Median Landscaping – area 2 <i>(design and engineering, site preparation, electrical service and irrigation, trees, shrubs, perennials, outcropping stone, soil amendments, mulches)</i>	Milwaukee Avenue, north of Des Plaines River Road	\$83,000
3	Median Landscaping – area 3 <i>(design and engineering, site preparation, electrical service and irrigation, trees, shrubs, perennials, outcropping stone, soil amendments, mulches)</i>	Des Plaines River Road, west of Milwaukee Ave	\$43,000
4	Embankment Plantings – area 4 <i>(design and engineering, site preparation, electrical service and irrigation, trees, shrubs, perennials, outcropping stone, soil amendments, mulches)</i>	Milwaukee Avenue at Palatine Road Bridge	\$138,000
5	Character Piers <i>(design and engineering, fabrication and installation of piers)</i>	(1) pier located at Median #1; (2) piers located at Median #2	\$65,000
	TOTAL		\$360,000



2

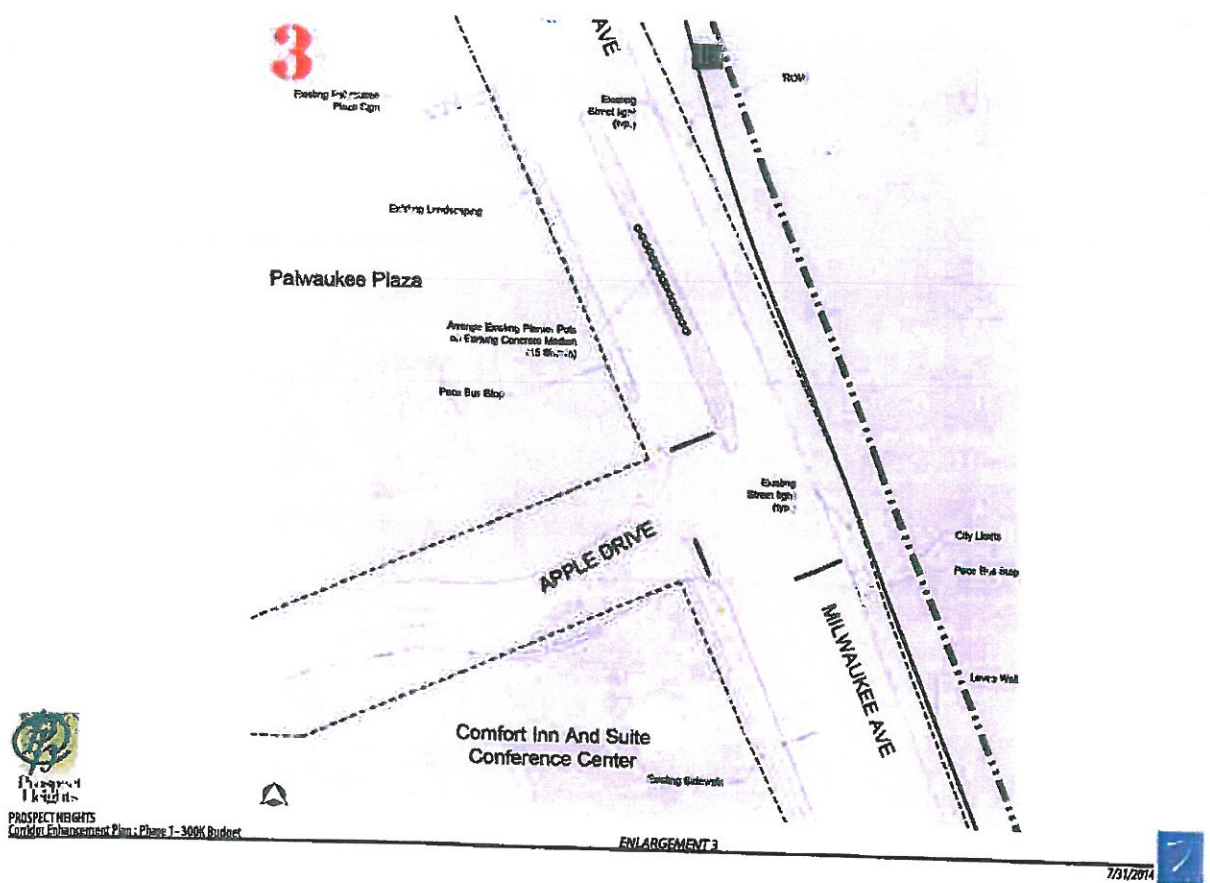
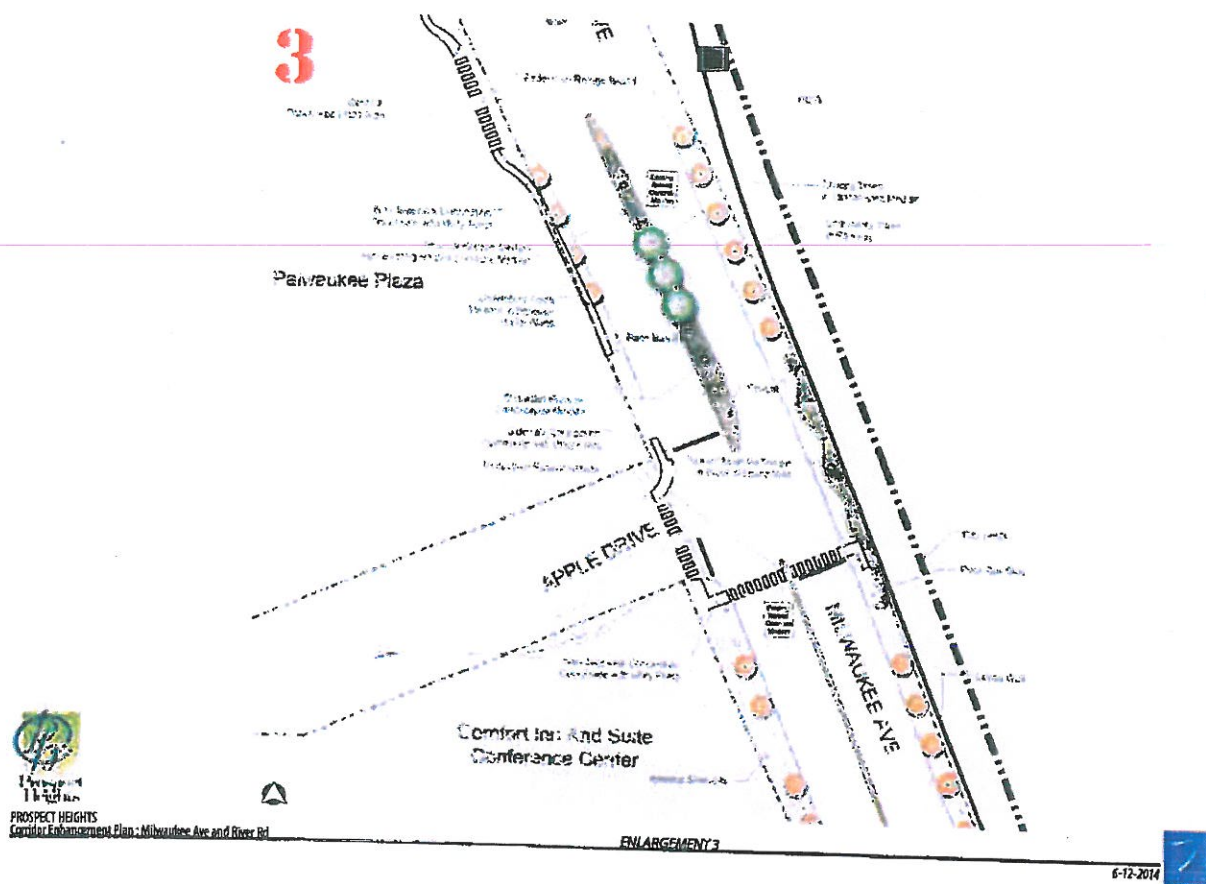
Dunkin' Donuts



PROSPECT HEIGHTS
Corridor Enhancement Plan : Phase 1- 300K Budget

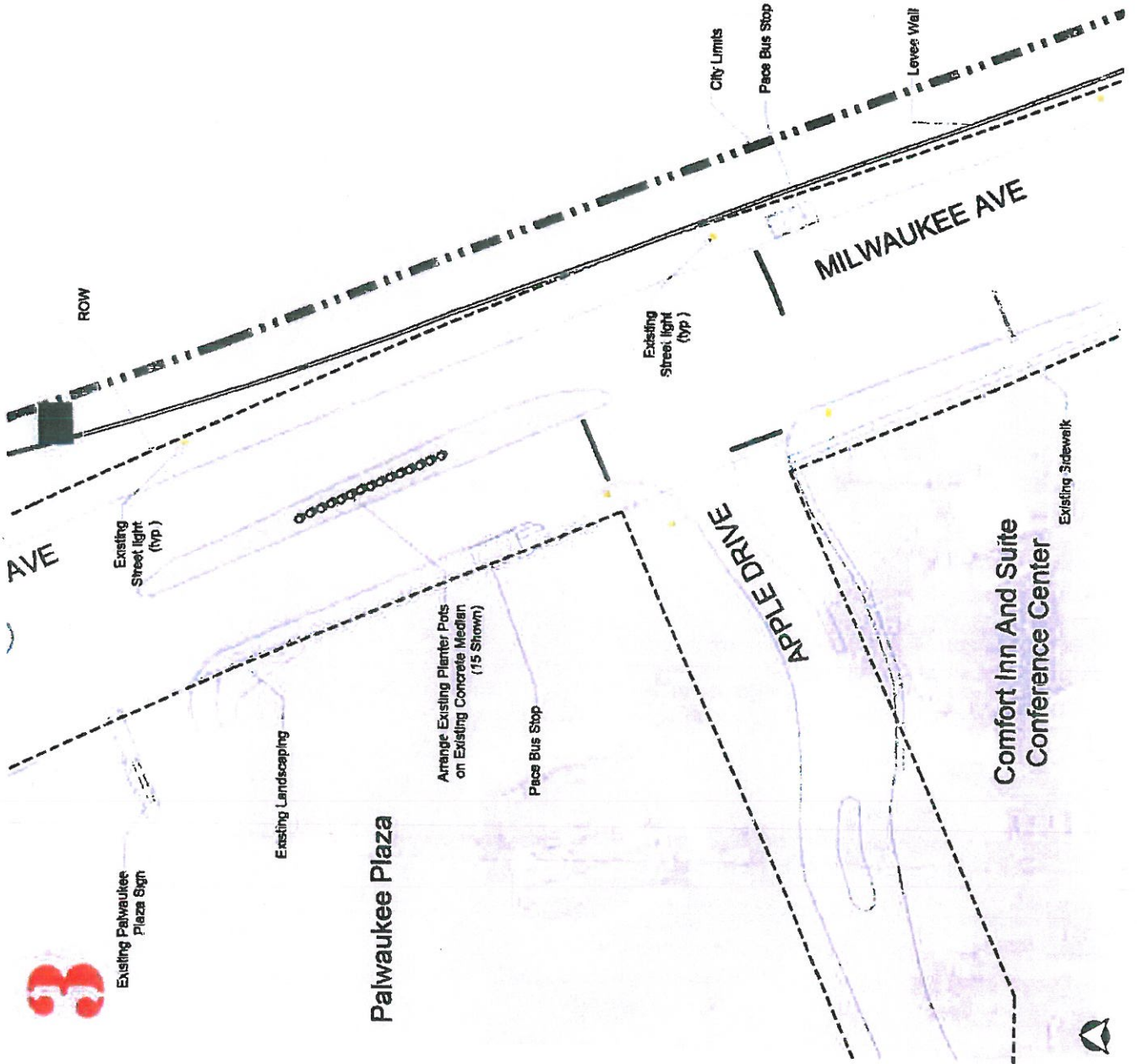
ENLARGEMENT 2

7/31/2014





7/31/2014



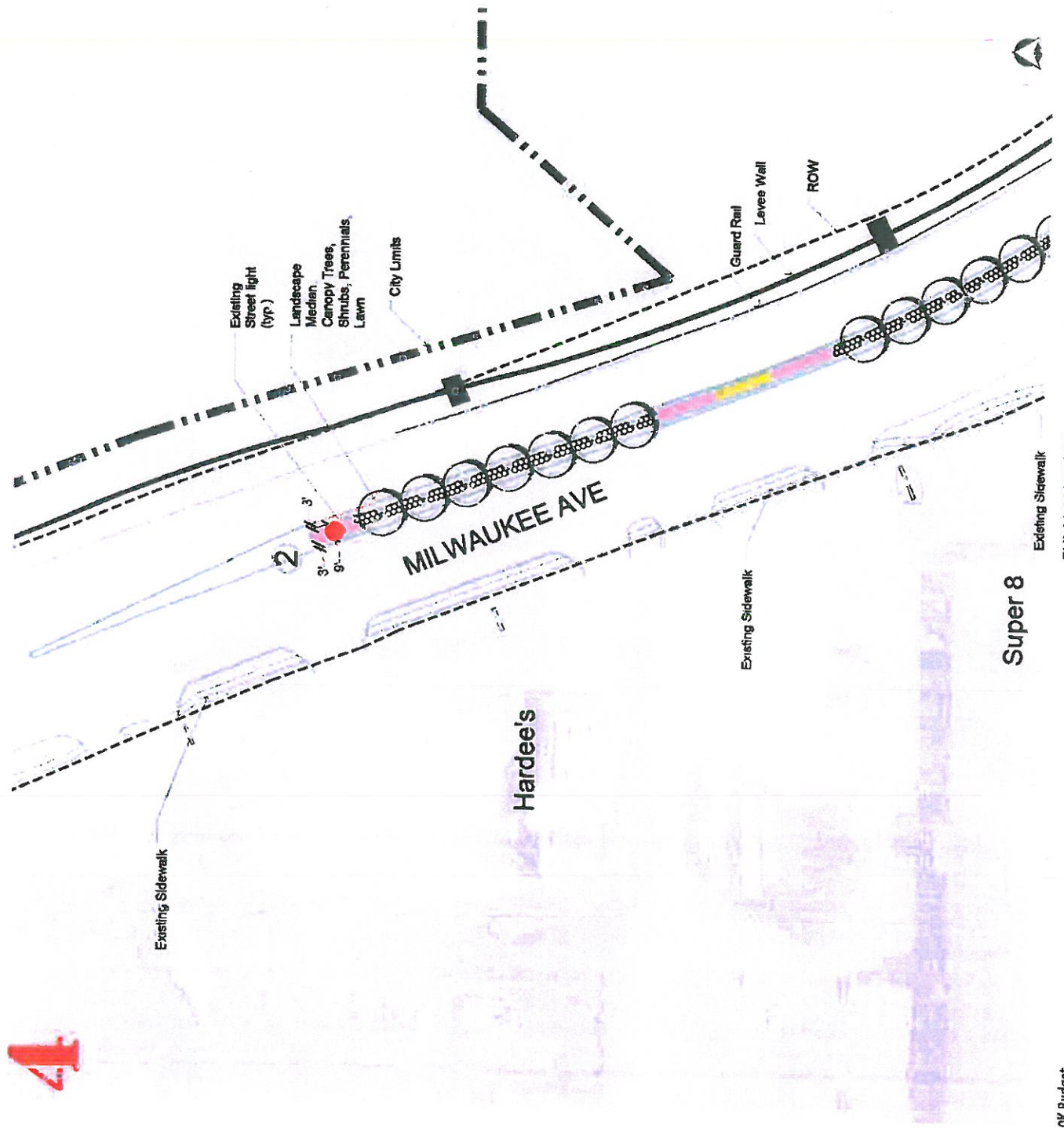
ENLARGEMENT 3



OSPECT HEIGHTS
Midrise Enhancement Plan - Phase 1-300K Budget



7/31/2014



4



PECT HEIGHTS
for Enhancement Plan - Phase 1 - 300K Budget

ENLARGEMENT 4



Super 8

Existing Sidewalk

Sherwood Inn

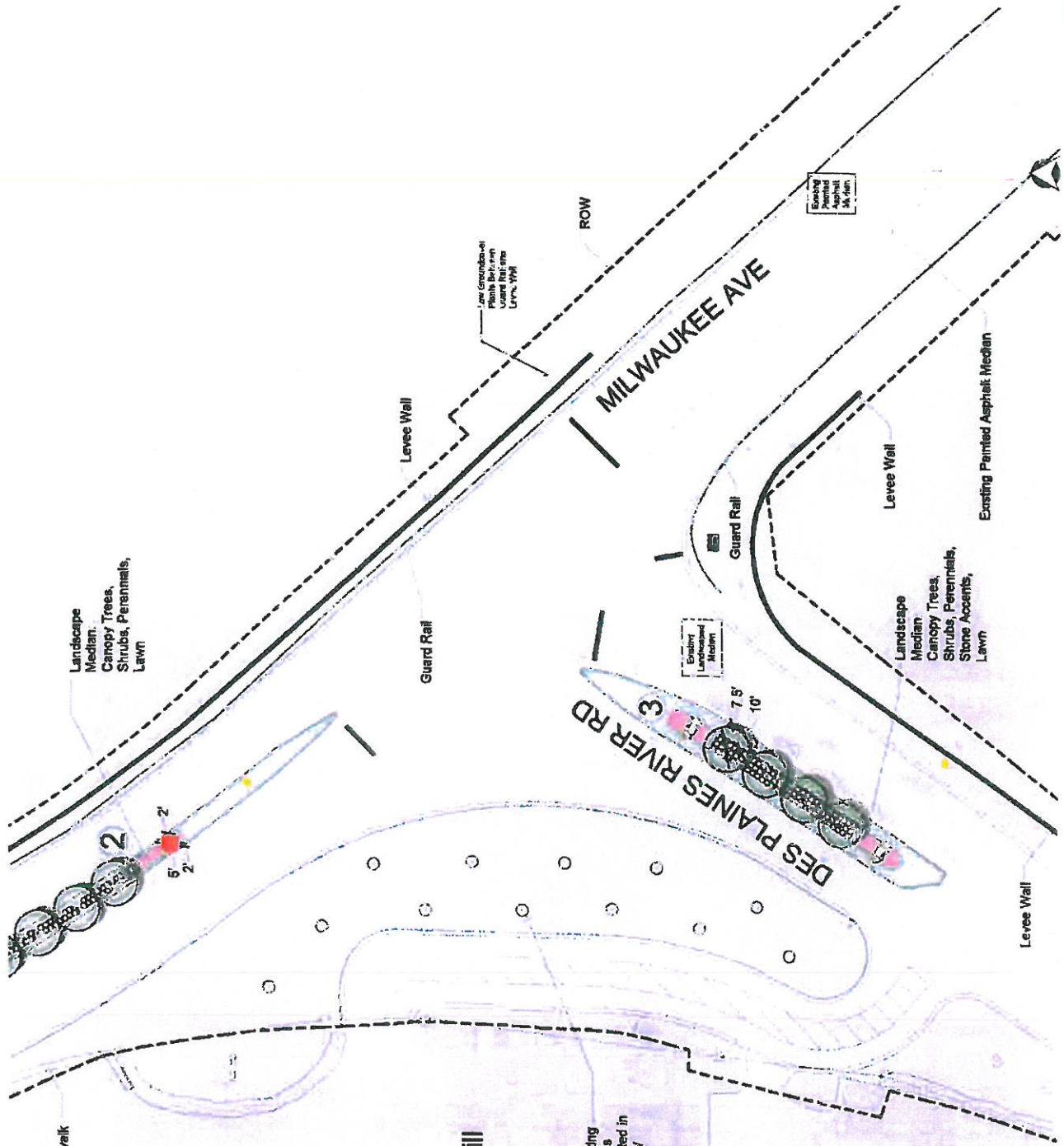
Player's Pub and Grill
OTB

Existing
Trees
Planted in
ROW

Willow Woods
Condominiums



SPECT HEIGHTS
Idot Enhancement Plan - Phase 1-300K Budget



ENLARGEMENT 5

7/31/2014



[illegible]

6

Willow Woods Condominiums

Willow Woods Condominiums

DES PLAINES RIVER RD

Old Willow Rd

Existing Tree Retention 100%

Large Shrub

POA

Existing Sidewalk

POA

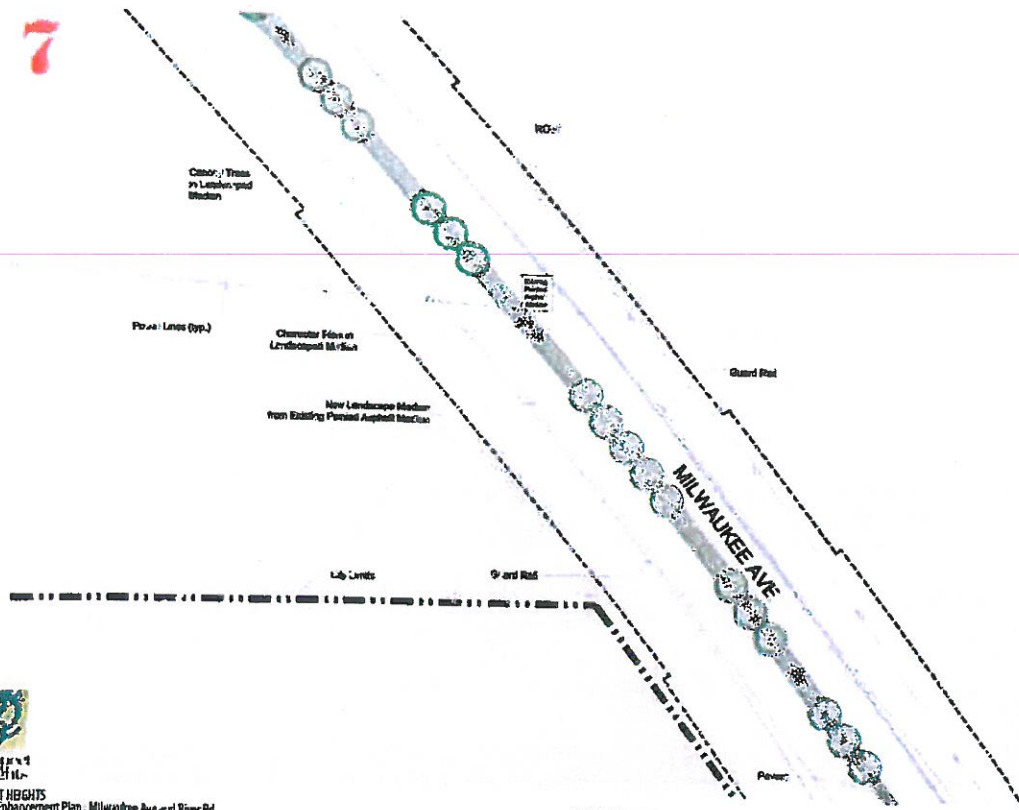
City Limits

Landscaping
Medium Density Trees
Shrubs, Perennials
Stone Accent & Lawn

PROSPECT HEIGHTS
Corridor Enhancement Plan - Phase 1 - 300K Budget

ENLARGEMENT 6

7

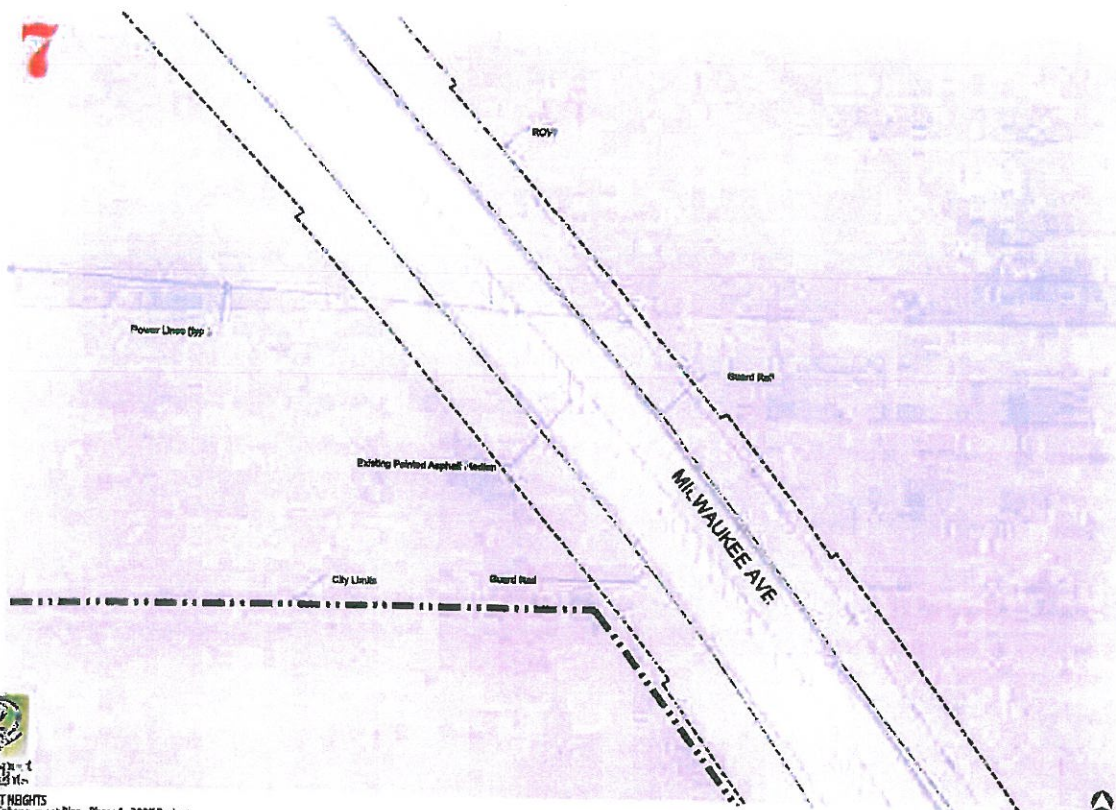


PROSPECT HEIGHTS
Corridor Enhancement Plan: Milwaukee Ave and River Rd

ENLARGEMENT 7

6-17-2014

7

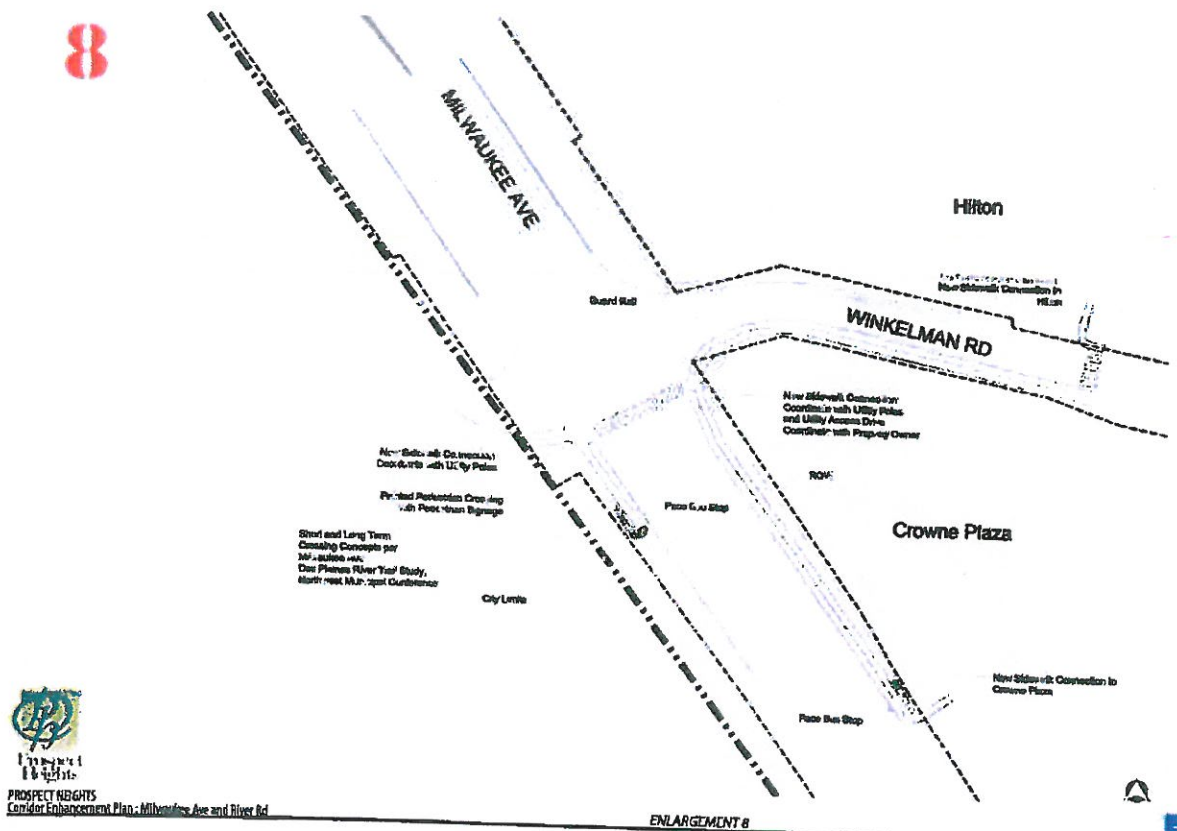


PROSPECT HEIGHTS
Corridor Enhancement Plan: Phase 1-300K Budget

ENLARGEMENT 7

7/31/2014

8

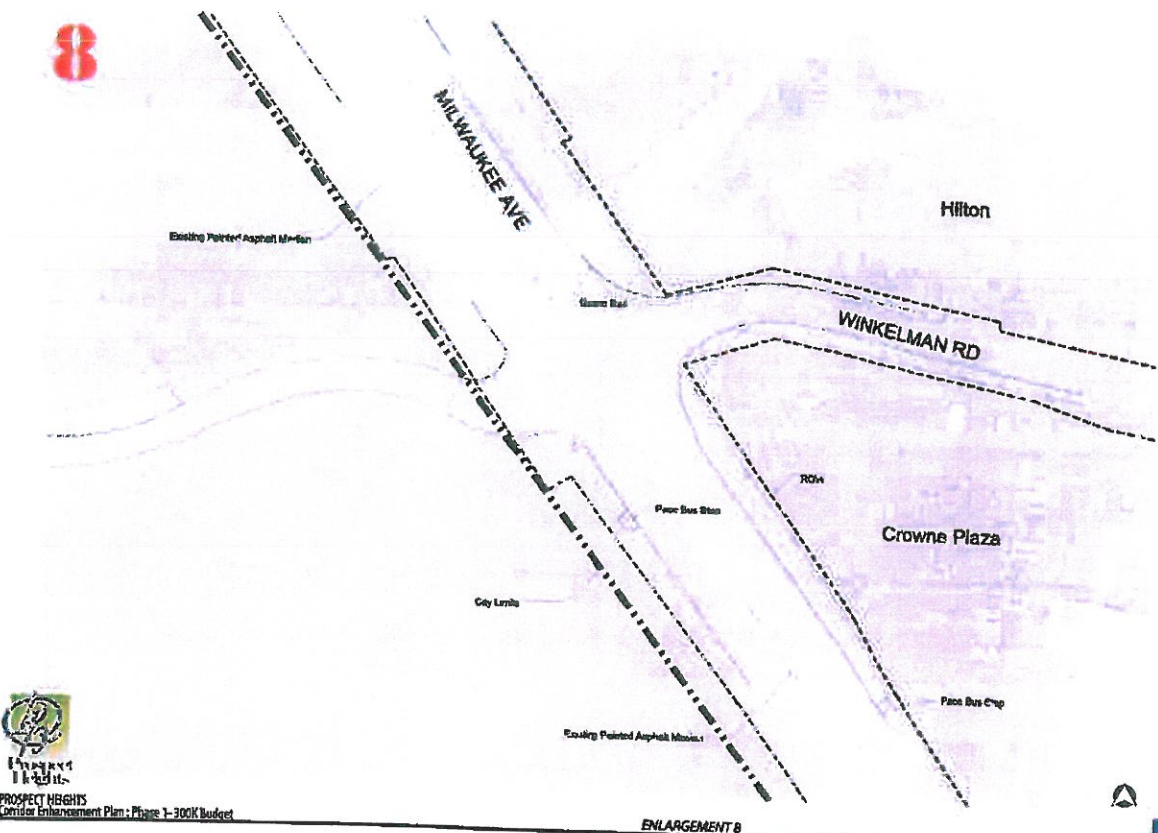


PROSPECT HEIGHTS
Corridor Enhancement Plan: Milwaukee Ave and River Rd

ENLARGEMENT 8

6-12-2014

8

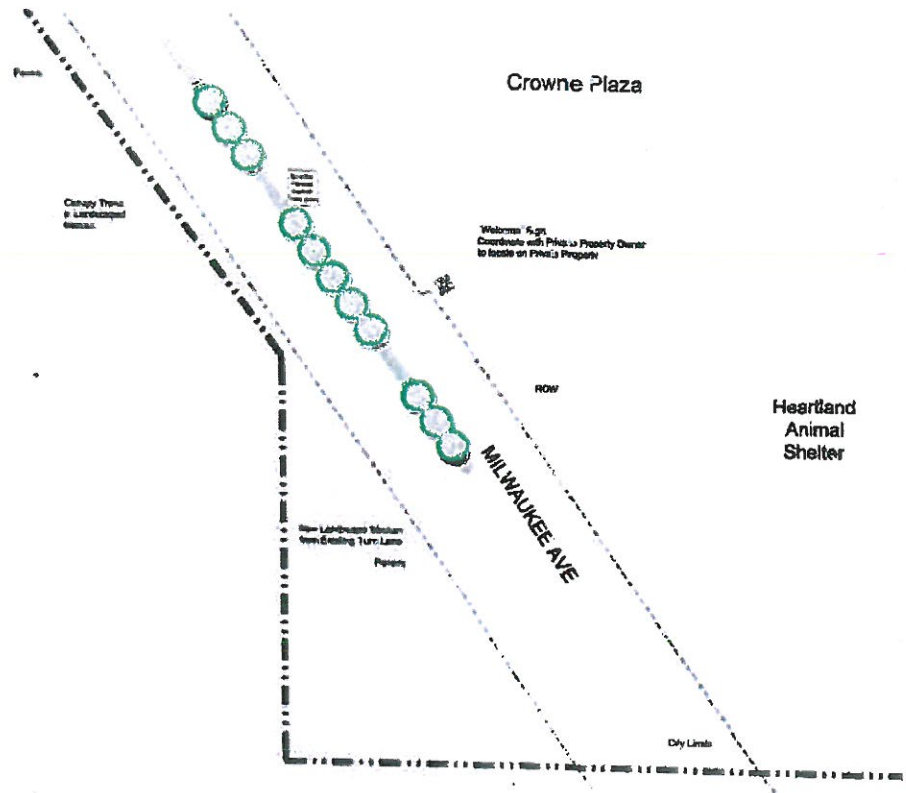


PROSPECT HEIGHTS
Corridor Enhancement Plan: Phase 1-300K Budget

ENLARGEMENT 8

7/31/2014

9

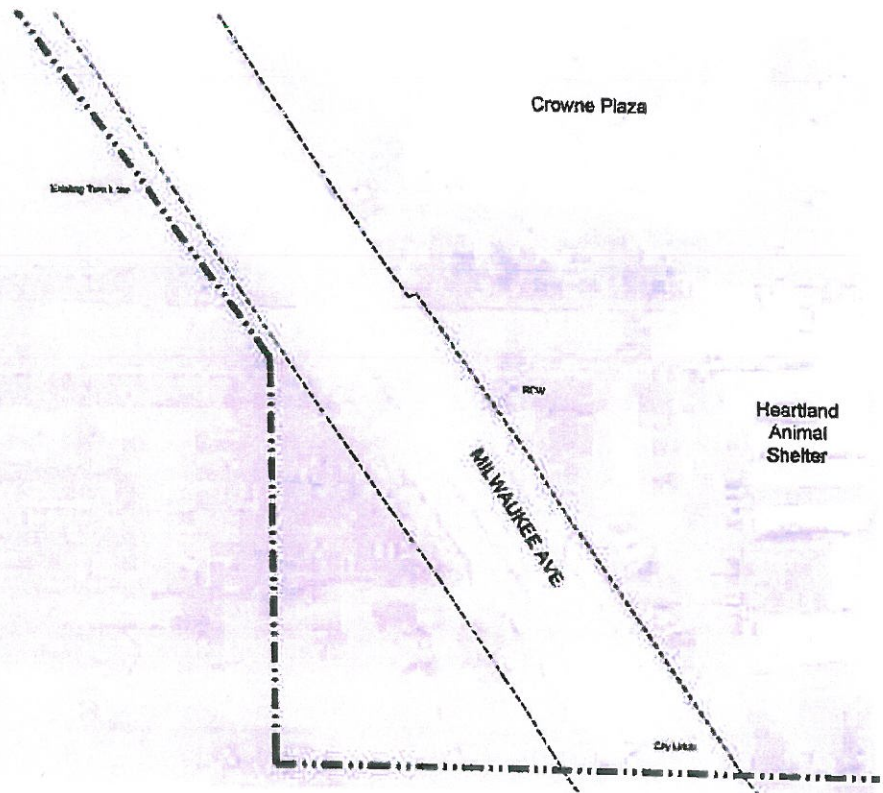


PROSPECT HEIGHTS
Corridor Enhancement Plan: Milwaukee Ave and River Rd

ENLARGEMENT 9

6-12-2014

9



PROSPECT HEIGHTS
Corridor Enhancement Plan: Phase 1-300K Budget

ENLARGEMENT 9

7/5/2014



Addendum

**All other
original
quotes submitted**

CITY OF PROSPECT HEIGHTS - MILWAUKEE AVENUE CORRIDOR LANDSCAPE

Landscaping	Contact Name	Phone Number	Email	Bidding (per original conversation)	Emailed Plans	Submit Bid	Comment/Response
Landscaping Concepts Management	Jesse Borman	847-223-7900	jborman@landscapingconcepts.com	Y	Y	N	Notified on 3/5 Not bidding due to workload for Spring
Moore Landscapes	Chris Coe	847-666-3830 x2116	ccoe@moorelandscapes.com	Y	Y	Y	Submitted bid on 3/11
Bentley Landscaping Company	Scott Wallace	847-275-0028	scott@bentleylandscapes.com	Y	Y	N	No response to emails or phone calls
Allied Landscaping Corp.	Rigo Herrera	815-722-9924 x18	allied@allied-landscaping.com	Y	Y	N	Notified on 3/4 Not bidding due to distance from office
Grundstrom Commercial Landscapes Maintenance	Dan Browne	847-878-0457	dbrowne@grundstrom.net	Y	Y	N	Notified on 3/12 Not bidding due to prevailing wage
Winters Landscapes, Inc.	Jeremy Helton	815-895-9342	jeremy.helton@winters-land.com	Y	Y	N	Notified on 3/13 Not bidding due to workload/prevailing wage
ValleyCrest Landscaping	Shane New	847-426-2189	shane@valleycrest.com	Y	Y	N	Notified on 3/12 Not bidding due to prevailing wage

Signage							
Parvin Clusa Sign Company	Brian Newton	850-510-2020	bnewton@parvinclusa.com	Y	Y	Y	Submitted bid on 3/11
Poblock Sign Company	Mike Rimels	414-428-9508	mrimels@poblock.com	Y	Y	Y	Submitted bid on 3/11

Electrical							
Jamison & Bauwens	Kevin Thompson	847-291-2000	kthompson@jamison-bauwens.com	Y	Y	N	Notified on 3/13 Not bidding due to workload
Block Electric	Jeff Keltz	847-779-8762	jkeltz@blockelectric.com	Y	Y	Y	Submitted bid on 3/11
Home Towne Electric	Tom Bach / Swante Clay	847-223-2800	sr@hitelectric.com	Y	Y	N	Notified on 3/12 Not bidding due to workload
H&H Electric	Paul Hallahan	708-453-2222	phallahan@h-h-electric.com	Y	Y	N	Notified on 3/3 Not bidding due to workload
Pinnacle Services, Inc.	Paul Menard	630-625-7970	pmenard@pinnacle-services.com	Y	Y	Y	Submitted bid on 3/16
Hecker & Company Inc.	Dan	847-458-9222 x12	dan@hecker.com	Y	Y	N	No response to emails or phone calls

CITY OF PROSPECT HEIGHTS - MILWAUKEE AVENUE CORRIDOR LANDSCAPE

Landscaping	Contact Name	Bidding (per original conversation)	Emailed Plans	Submit Bid	Comment/Response
Landscape Concept : Management	Jesse Bozman	Y	Y, 3/2	Y, 4/1	4/1 - Discuss bid value, taking another look at overall pricing
Moore Landscapes	Chris Coe	Y	Y, 3/2	Y, 4/1	4/1 - Submitted revised bid with alternates
Bertog Landscape Company	Scott Wallace	Y	Y, 3/2	N	3/16 - Not bidding due to prevailing wage
Allied Landscaping Corp.	Rigo Herrera	Y	Y, 3/2	N	3/4 - Not bidding due to distance from office
Grundstrom Commercial Landscape Maintenance	Dan Browne	Y	Y, 3/2	N	3/12 - Not bidding due to prevailing wage
Winters Landscape, Inc.	Jeremy Helton	Y	Y, 3/2	N	3/13 - Not bidding due to workload/prevailing wage
ValleyCrest Landscaping	Shane New	Y	Y, 3/2	N	3/12 - Not bidding due to prevailing wage
Martin Landscape Inc.	Martin Lera	Y	Y, 3/18	N	4/1 - Not bidding due to current workload
Clarence Davids	Frank Babcock	Y	Y, 3/18	N	3/31 - Not bidding due to current workload
Countryside	Bill Adelizi	N	N	N	2/26 - Not bidding new construction work only bidding maintenance
James Martin Associates	Terri Mufiz	N	Y, 3/18	N	3/19 - Email stating they will not bid project due to competitive
ILI Vignocchi	Kevin Block	N	Y, 3/20	N	3/24 - Will not bid because at bonding capacity
Sebert Landscaping	Mercy Chambers/Gary	Y	Y, 3/20	Y	4/6 - Will be submitting a bid on 4/7, delay due to bidding volume
Ebl Landscape	Rob Ebl	Y	Y, 3/25	N	4/6 - Not bidding due to current workload

Signage	Contact Name	Bidding (per original conversation)	Emailed Plans	Submit Bid	Comment/Response
Parvin Glass Sign Company	Brian Newsh	Y	Y, 3/2	Y, 3/11	3/11 - Submitted bid
Poblado Sign Company	Mike Kusela	Y	Y, 3/2	Y, 3/11	3/11 - Submitted bid

Electrical	Contact Name	Bidding (per original conversation)	Emailed Plans	Submit Bid	Comment/Response
Jamerson & Bauwens	Kevin Thompson	Y	Y, 3/2	N	3/13 - Not bidding due to workload
Block Electric	Jeff Keltz	Y	Y, 3/2	Y, 4/6	4/6 - Resubmitted bid on revised bid form
Home Towne Electric	Tom Bach / Seams Clay	Y	Y, 3/2	N	3/12 - Not bidding due to workload
H&H Electric	Paul Hellehan	Y	Y, 3/2	N	3/3 - Not bidding due to workload
Prinnable Service, Inc.	Paul Menard	Y	Y, 3/2	Y, 4/1	4/1 - Resubmitted bid on revised bid form, cannot do lane closures
Hecler & Company Inc.	Dan	Y	Y, 3/2	Y, 4/3	4/3 - Submitted bid on revised bid form
Intron	Tanner Cummings/Pete Williams	Y	Y, 3/18	Y, 4/3	4/3 - Submitted bid on revised bid form, have alternate receptacle
Albridge Electric	Nancy	N	N	N	3/18 - Too busy to look at project
John Burns Electric	Eileen Esposito	Y	Y, 3/18	N	3/26 - Not bidding due to previous commitments for 2015
Divane Bros Electric Co.	Alan Rohde/Janna Shipbaugh	Y	Y, 3/20	N	3/25 - not bidding project
Meade Electric	Domlnic	N	N	N	3/24 - cannot bid due to previous commitments

CITY OF PROSPECT HEIGHTS - MILWAUKEE AVENUE CORRIDOR LANDSCAPE
CPH001

Landscaping Comparison Sheet

Contractor	Moore Landscape	Landscape Concepts Management Inc.	Sebert Landscape	
Original Base Budget	\$ 256,878	\$ 455,782	awaiting bid 4/7	
Schedule of Values				
Area A				
Site Work	\$ 126,260	\$ 252,042		
Planting Work	\$ 32,838			
Area B				
Site Work	\$ 62,793	\$ 203,740		
Planting Work	\$ 34,987			
Total	\$ 256,878	\$ 455,782		
Scope Items				
Plantings per schedule and plan on L6	Y	Y		
Stone work	Y	Y		
Irrigation	Halloran	Y		
Traffic Control	Y	Y		
Turf Repair	Y	Y		
Prevailing Wage Rates	Y	Y		
Performance & Payment Bond				
Alternate E - Manual Irrigation in lieu of Powered	\$ 3,700	\$ 33,762		
Alternate F - Deduct Landscape around Piers	\$ -	\$ (2,950)		
Alternate H - Deduct Landscape around Embankments	\$ (7,200)	\$ (6,400)		
Alternate J - Provide 1-year landscape maintenance	\$ (12,448)	\$ (9,837)		
	\$ 4,000	\$ 31,720		
Markup on Change Orders (Sub/Contractor on Sub/Contractor)	10%, 5%, 10%	20%, 20%, 20%		
Schedule	Comp. by 7/1/15	Comp. by 7/15/15		

Moore Landscapes, Inc.

March 11, 2015

John Zachara
Integrated Facilities Solutions
5270 Lincoln Ave
Skokie, Illinois 60077

Re: Milwaukee Avenue Corridor Landscape Project
Landscape proposal

Following is Moore Landscapes proposal to complete the landscape work on the Milwaukee Avenue Corridor Project.

Qualifications / Exclusions

1. Proposal based on drawings dated 1/19/15.
2. Proposal based on Illinois State Prevailing Wage Rates.

<u>Qty</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
<u>A. Palatine Road Embankment and North Median</u>				
<u>Site Work</u>				
72	cy	Hardwood mulch / Compost	\$ 110.00	\$ 7,920.00
140	tn	Outcropping stone work	\$ 400.00	\$ 56,000.00
1	ls	Irrigation	\$ 52,500.00	\$ 52,500.00
1	ls	Traffic Control	\$ 3,000.00	\$ 3,000.00
72	cy	Planting mix	\$ 70.00	\$ 5,040.00
1	ls	Turf Repair	\$ 1,800.00	\$ 1,800.00
Sub Total				\$ 126,260.00
<u>Planting Work</u>				
2	3"	Armstrong Maple	\$ 600.00	\$ 1,200.00
12	10'	River Birch	\$ 600.00	\$ 7,200.00
70	30"	SeaGreen Juniper	\$ 60.00	\$ 4,200.00
43	30"	Redtwig Dogwood	\$ 50.00	\$ 2,150.00
64	24"	GroLow Sumac	\$ 50.00	\$ 3,200.00

243	1g	Stella De Oro Daylily	\$	13.00	\$	3,159.00
271	1g	Select Blue Catmint	\$	13.00	\$	3,523.00
247	1g	Dwarf Fountain Grass	\$	14.00	\$	3,458.00
252	1g	East Freisland Salvia	\$	13.00	\$	3,276.00
203	4"	Angelina Sedum	\$	7.25	\$	1,471.75
Subtotal						\$ 32,837.75
Area A Total						\$ 159,097.75

B. South Median and River Road Median

Site Work

48	cy	Hardwood mulch / Compost	\$	110.00	\$	5,280.00
10	tn	Outcropping stone work	\$	400.00	\$	4,000.00
1	ls	Irrigation	\$	45,403.00	\$	45,403.00
1	ls	Traffic Control	\$	3,000.00	\$	3,000.00
48	cy	Planting Mix	\$	70.00	\$	3,360.00
1	ls	Turf Repair	\$	1,750.00	\$	1,750.00
Sub Total						\$ 62,793.00

Planting Work

14	3"	Armstrong Maple	\$	600.00	\$	8,400.00
288	24"	GroLow Sumac	\$	50.00	\$	14,400.00
203	1g	Stella De Oro Daylily	\$	13.00	\$	2,639.00
171	1g	Select Blue Catmint	\$	13.00	\$	2,223.00
106	1g	Dwarf Fountain Grass	\$	14.00	\$	1,484.00
132	1g	East Freisland Salvia	\$	13.00	\$	1,716.00
569	4"	Angelina Sedum	\$	7.25	\$	4,125.25
Subtotal						\$ 34,987.25
Area B Total						\$ 97,780.25
Project Total						\$ 256,878.00

Please contact me if you have any questions regarding this proposal. I can be reached at 224.383.2116.

Respectfully submitted;

Moore Landscapes, Inc.

Christopher Coe

Vice President - Construction

L:/chris/Construction 2015/Bids/Milwaukee Avenue/ Proposal 3.11.15.xls

BID FORM

**For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape**

TO: Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor: Moore Landscapes, Inc

Address: 1869 Techny Road Northbrook, Illinois 60062

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of:

Two hundred fifty six thousand eight hundred seventy eight
Dollars

(\$ 256,878.00)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: \$3,700.00

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner 30 days after commencement of construction.

- Provide Schedule

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive: (as shown on L1, L2 and Irrigation Plans) \$159,097.75
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans) \$97,780.25
- C. Character Piers: (as shown on L7) N/A
- D. Electrical work: N/A

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet) Halloran and Yauch Irrigation

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

1. Subcontractor Markup (Overhead & Profit): 10 %
2. Contractor Markup on Subcontractor Work: 5 %
3. Contractor Markup on Work performed by Own Forces: 10 %

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 11th day of March 2015.

(FIRM NAME) Moore Landscapes, Inc

In the presence of: E. J. Moore SEAL
(Principal)

Milwaukee Avenue Corridor Landscape- Proposed Schedule

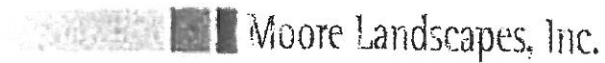
Palatine Road Embankment and North Median –

A. Irrigation-

1. Submittals- April 1-15th
(Assumes contract is let by April 1)
2. Install sleeves under roadways and walks and connect to water main-
April 15-April 20.
3. Install laterals, valve boxes, quick couplers and heads-April 21-24.
4. Adjust heads for proper coverage –April 30th

B. Landscaping-

1. Submittals-April 1-15
(Assumes contract is let by April 1)
2. Layout-April 15.
3. Stone outcropping work- April 15-April 20.
4. Bed prep, tree and shrub planting- April 20-24.
5. Plant perennials and install mulch-April 27-29.



South Milwaukee Avenue Median and River Road Median

A. Irrigation-

1. Install sleeves under roadways and walks and connect to water main- April 27-April 30.
2. Install laterals, valve boxes, quick couplers and heads- May 1-8.
3. Test system for coverage, make adjustments and repairs as needed- May 11-13
4. Irrigation walkthrough for acceptance- May 15.

B. Landscaping-

1. Layout-April 30.
2. Bed prep and tree planting- April 30- May 1.
3. Stone outcropping work- May 4-May 5.
4. Bed prep and shrub planting- May 6-May 7.
5. Plant perennials and install mulch-May 8 – May 11.
6. Perform any turf repairs as required May 12-13.
7. Landscape walkthrough for acceptance – May 15.

BID FORM

**For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape**

TO: Integrated Facilities Solutions, Inc.
6270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor: Landscape Concepts Management, Inc.

Address: 31745 N. Alleghany Road
Grayslake, IL 60030

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and Incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of:

Four hundred fifty-five thousand seven hundred eighty-two dollars and sixty-eight cents.
Dollars

(\$ 455,782.68)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: \$33,761.88.

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner _____ after commencement of construction.

- Provide Schedule
May 15th to July 15th.

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive (as shown on L1, L2 and Irrigation Plans): \$252,042.84
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans): \$203,739.84
- C. Character Piers (as shown on L7): N/A
- D. Electrical work: N/A

Additional Pricing Requests:

- E. Provide manual Irrigation controller in lieu of powered automatic Irrigation controller
DEDUCT: \$2,950.00
- F. Remove landscape outcroppings around character piers in median areas and replace with sod (3 areas total)
DEDUCT: \$6,400.00
- G. Delete center character pier
DEDUCT: N/A
- H. Remove perennials at the (4) embankment locations around the intersection of Palatine Road and Milwaukee and replace with mulch
DEDUCT: \$9,837.00
- I. Install underground conduit feeds to all tree locations (approx. 28) for future installation of pedestal mounted GFI outlets
DEDUCT: N/A
- J. Provide 1-year of landscape maintenance for project area
ADD: \$31,720.00

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet)

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

1. Subcontractor Markup (Overhead & Profit): 20%
2. Contractor Markup on Subcontractor Work: 20%
3. Contractor Markup on Work performed by Own Forces: 20%

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 1st day of April 2015.

(FIRM NAME) Landscape Concepts Management, Inc.

In the presence of:

Karl Dwyer
(Principal)

SEAL

Construction Manager

Signage Comparison Sheet

[illegible]



March 10, 2015

Mr. John Zachara
Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077

Re: City of Prospect Heights Corridor Signage

On behalf of Poblocki Sign Company, we would like to thank you for the opportunity to provide our proposal for the signage implementation of the Milwaukee Avenue Corridor Signage in Prospect Heights.

We are very excited about the opportunity to work with Prospect Heights on this project. The entire Poblocki organization has the skills and experience to execute projects of this scale. Our proven ability in meeting schedules, plus, responding to changes and modifications in a positive manner, is critical to bring projects like this to a successful conclusion.

Again, thank you for your consideration, and we look forward to discussing this project in more depth with your team.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Kinsella', written over a large, stylized circular flourish.

Mike Kinsella
Senior Sales Consultant
mkinsella@poblocki.com
414-429-9508

BID FORM

**For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape**

TO: Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor: Poblocki Sign Company, LLC

Address: 922 S 70th Street, Milwaukee, WI 53214

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of:

Eighty Three Thousand, One Hundred and Forty Eight Dollars and 00/100
Dollars

(\$ 83,148)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: \$600.00

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner 8 weeks after commencement of construction.

- Provide Schedule 3/18/15: Date of Contract Award
 3/18/15-4/8/15: Pre-Production and Final Approvals
 4/8/15-5/4/15: Production
 5/4/15-5/12/15: Installation

CITY OF PROSPECT HEIGHTS
CPH001 City of Prospect Heights – Milwaukee Avenue Corridor Landscape

BID FORM - 1

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive: (as shown on L1, L2 and Irrigation Plans) NOT IN SCOPE
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans) NOT IN SCOPE
- C. Character Piers: (as shown on L7) \$83,148
- D. Electrical work: NOT IN SCOPE

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet) N/A

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions. **CHARACTER PIERS: \$27,716/EACH**

Contractor Markup on Change Orders:

1. Subcontractor Markup (Overhead & Profit): N/A %
2. Contractor Markup on Subcontractor Work: N/A %
3. Contractor Markup on Work performed by Own Forces: 25 %

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

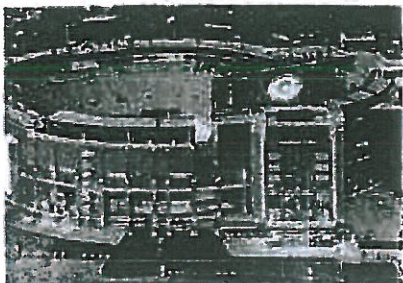
- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 10TH day of MARCH 2015.

(FIRM NAME) POBLOCKI SIGN COMPANY, LLC

In the presence of: [Signature] 3-10-15 SEAL
(Principal)

References



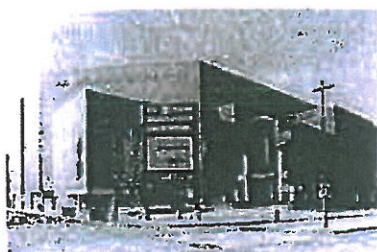
Lambeau Field
1265 Lombardi Avenue
Green Bay, WI 54304
www.packers.com/lambeau-field/

Rick Caudel, Project Manager
22 East Mifflin Street, Suite 800
Madison, WI 53703
608-338-4672
caudel@hammescoports.com
www.hammesco.com/default.aspx

Contract Amount: \$1,000,000

Completion: July 2013

Project Description: Poblocki began working with Lambeau Field during their stadium expansion initiative in 2002. Poblocki fabricated all interior signs (including wayfinding and room identification signs), sourced hand-crafted bronze statues, and illuminated exterior letters. Most recently, Poblocki fabricated exterior signs during their 2013 renovation, including the 60-foot "G."



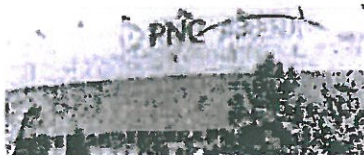
BMO Harris Bradley Center
Greg Peterson, Director of Facility and Event Operations
1001 N 4th Street
Milwaukee, WI 53203

414-227-4163
gpeterson@bcec.com
www.bmoharrisbradleycenter.com

Contract Amount: \$500,000

Completion: May 2012

Project Description: In May 2012, representatives from BMO Harris Bank announced that they had officially purchased the naming rights from the Bradley Center—henceforth named the "BMO Harris Bradley Center." Upon this announcement, Poblocki completed a \$500,000 rebranding project for all of the interior and exterior signs.



PNC Arena
Tom Wilson, Senior Associate
1400 Edwards Mill Road
Raleigh, NC 27607

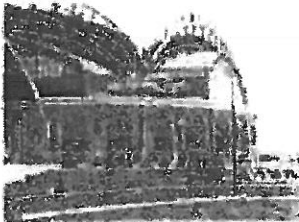
303-388-9358
www.thepncarena.com

Contract Amount: \$500,000

Completion: April 2012

Project Description: When PNC was awarded naming right for the arena, Poblocki was enlisted to be the single point of contact to manage the rebranded signage. This included site survey, removal of existing signs, power washing and repair of exterior façade, permit acquisition, fabrication and installation. During the entire process, all signage needed to remain hidden until the official turnover date. Poblocki furnished temporary branded covers that kept the new PNC-branded signage hidden from public view until the official unveiling.

References



Miller Park
Chris Raykowski, Infrastructure Manager
1 Brewers Way
Milwaukee, WI 53214

414-768-7140
www.millerpark.com

Contract Amount: \$3,200,000

Completion: January 2011

Project Description: Since Miller Park opened in 2001, Poblocki has worked on various signage projects throughout the stadium. Poblocki fabricated and installed the 116 foot wide by 30 foot tall Miller Park identification sign on the exterior of the stadium, as well as all interior signs for the facility, including: ADA, directional, and room identification. We created a custom donor recognition memorial wall for negro league baseball and fabricated hall-of-fame banners, panel signs, bronze plaques, and sourced bronze statues. In 2011, Poblocki fabricated score-board signage and encasement to fit the enlarged electronic digital signage monitors.



Trump International Tower
Ken Horonzy, Director of Engineering
401 N Wabash Avenue
Chicago, IL 60611

312-588-8115
www.trumphotelcollection.com/chicago/

Contract Amount: \$1,000,000

Completion: June 2014

Project Description: Poblocki produced interior signage for Trump International Tower when it opened in 2007. In 2012, Poblocki was selected to create the exterior signage. The size of the sign required approval from the City of Chicago in order to comply with their local sign ordinances. Located alongside the riverfront in downtown Chicago, and standing 20 feet tall by 141 feet wide, the letters "TRUMP" are prominently displayed on the building's south side.



Ho-Chunk Gaming
Angie Waage, Project Manager
W9814 Airport Road PO Box 667
Black River Falls, WI 54615

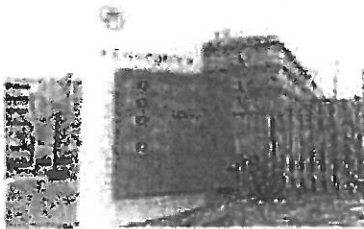
715-284-9186
angie.waage@ho-chunk.com
www.ho-chunk.com

Contract Amount: \$2,000,000

Completion: November 2011 and continued projects with HCG since.

Project Description: When Ho-Chunk Nation began a rebranding campaign in 2011, they chose Poblocki to provide signage from the design phase through the installation and beyond. They wanted visibility for the gaming centers to serve as a tool to promote unique events at each casino. The complexities that came with providing signage for 6 locations and 4,602 acres of land demanded a provider with expertise in planning, design, fabrication and installation. The result was a \$2,000,000 exterior signage rollout that minimized the environmental impact of construction.

References



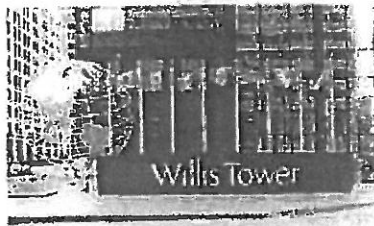
Presence Healthcare
Richard Hauptman, VP of Facility Management
5747 Dempster Street
Morton Grove, IL 60053

847-568-8520
rhauptman@reshealthcare.org
www.presencehealth.org

Contract Amount: \$9,000,000

Completion: August 2015

Project Description: When Provena Healthcare and Resurrection Healthcare joined together to form Presence Healthcare, they became the largest Catholic healthcare system in Illinois, encompassing 12 hospitals and 27 long-term care facilities. Poblocki is currently in the process of constructing and installing the exterior rebranding signage, which is scheduled to be completed in 2015. Upon completion, we will begin the interior signage rebranding phase.



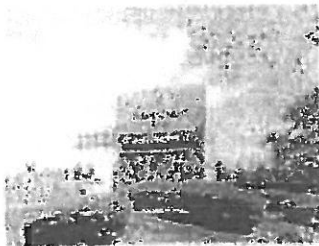
Willis Tower
Gary Michon, VP at US Equities Realty
233 S Wacker Drive
Chicago, IL 60606

312-875-3679
www.willistower.com

Contract Amount: \$2,000,000

Completion: November 2010

Project Description: When London-based Willis Group Holdings acquired naming rights for the former Sears Tower in 2009, Poblocki Sign Company was enlisted to fabricate new signage for the building. In addition to stainless steel lettering and custom illuminated LED letters, the project included another highly-ambitious task: fabricating a 25-foot, 16,000-pound stainless steel world globe for the north plaza. Using 1,450 feet of piping (equivalent to the height of the tower itself) and over 8 miles of welding wire, we build the globe in 8 pieces and assembled it on-site.



Associated Bank
Mike Teska, SVP Director of Real Estate
433 Main Street
Green Bay, WI 54301

920-338-7854
www.associatedbank.com

Contract Amount: \$8,000,000

Completion: April 2012

Job Description: Rolling out interior, exterior, and directional signage for 240 sites requires flawless planning. With a 10-month deadline, Associated Bank enlisted Poblocki to survey, design, and install the signage, and provide governance. Site surveys, designs, approvals, fabrication and installation were each executed with speed and precision. With so many codes to navigate, Poblocki designated a full-time team to expedite submittals and secure permits, ensuring we were code-compliant, on-time, and on-budget.

References



Coca Cola
Steve Taylor, Corporate Architect
14185 Dallas Parkway, Suite 1400
Dallas, TX 75254

214-902-2741
stevetaylor@cokecce.com

Contract Amount: \$1,000,000

Locations include: Atlanta, Fort Worth, Amarillo, Baltimore, Jacksonville, Joplin, Providence, Toronto, and others.

Completion: Ongoing

Job Description: Poblocki has produced both interior and exterior signage for several Coca Cola locations throughout the United States, to proudly display their well-known logo.

Parvin-Clauss Sign Company Inc.

165 Tubeway Drive
Carol Stream, IL 60188 USA

Phone: 630-510-2020
Fax: 630-668-7802
Fed ID: 36-3322946

Quote No: 82392**Tuesday, March 10, 2015****Bill To:****INTEGRATED FACILITIES SOLUTIONS, INC.**

5270 LINCOLN AVENUE
SKOKIE, IL 60077

We are pleased to present the following project proposal:

Line: 1**Part ID: CHARACTER PIERS****Proposal Amount**

Character Piers (3)

\$127,320.00

Furnish and install three Character Piers per drawings L7 provided by the customer.

Installation Address:
Prospect Heights, IL

Salesperson: BN-BRIAN NEWTON
Prices are Valid Until Saturday, May 09, 2015

Terms: 50% Deposit required; Net 10 upon completion.

Parvin-Clauss Sign Company Inc.

165 Tubeway Drive
Carol Stream, IL 60188 USA

Phone: 630-510-2020

Fax: 630-668-7802

Fed ID: 36-3322946

Quote No: 82392

Tuesday, March 10, 2015

Please review this quotation and the accompanying design sketches for size dimensions, colors, copy and quality, and bring any required changes to our attention immediately. Note that significant changes may result in revision of quoted price and timeline. When approved, please sign below and return along with a signed copy of the design sketch to signify acceptance of this proposal and its related terms and conditions. Production will not be scheduled until both documents have been received and permits have been approved (if applicable), thus authorizing us to proceed with fabrication as described above.

Pricing shown does not include:

- Any engineering required by the local municipality.
- Any insurance required in addition to our standard insurance coverages. If additional insurance coverage is required, it will be added to the price of this quote plus 10%. This includes, but is not limited to requests for special endorsements, primary, non-contributory umbrella coverage, waivers of subrogation, performance and payment bonds.
- Applicable sign permits. If permits are required by the municipality prior to installation, the charges for permits and procurement will be added to the final invoice as a separate cost.

This Agreement assumes that installation will involve normal access, soil, and wall conditions.

In the event of subsurface obstacles or obstructions in or behind walls, the parties agree to adjust the extra installation costs based on Seller's additional cost.

Parvin-Clauss Sign Co., Inc. is not responsible for damage to underground sprinkler systems, property lighting and/or private utilities.

Customer shall bring feed wires of suitable capacity and approved type to the location of Display prior to installation and shall pay for all electrical energy used by the display and be responsible for the supply thereof.

Should this order cancel for any reason, buyer agrees to pay seller for any time and materials incurred to date including, but not limited to: design sketches, permit municipality fees and procurement, site surveys/checkouts, etc.

Thank you for the opportunity to present this quotation for your signage needs. Our services are customized to meet the goals, guidelines and deadlines of your sign project. At Parvin-Clauss, your image is our priority, and commitment to quality is our promise. If you have any questions regarding this quote, please call.

Parvin-Clauss Sign Company Inc.

165 Tubeway Drive
Carol Stream, IL 60188 USA

Phone: 630-510-2020
Fax: 630-668-7802
Fed ID: 36-3322946

Quote No: 82392**Tuesday, March 10, 2015****TERMS AND CONDITIONS**

This proposal is made for specially constructed equipment and when accepted is not subject to cancellation. Seller shall not be responsible for errors in plans, designs, specifications, and drawings furnished by Buyer or for defects caused thereby.

Warranty: This agreement carries a 1 year warranty on parts and labor, except for standard manufactured lamps. The display is warranted to be free from functional defects in materials and workmanship at the time of original delivery. The foregoing warranties shall not apply if the equipment has been repaired, other than by Seller or a service facility designated by the Seller, or altered by anyone other than Seller, or if the equipment has been subject to abuse, misuse, negligence, accident, vandalism, acts of God or natural disasters beyond Seller's reasonable control. Seller shall not be liable for any damages or losses other than the replacement of such defective work or material. Whenever there are any circumstances on which a claim might be based, Seller must be informed immediately or the provisions of this warranty may be voided.

Title: Title to all materials and property covered by this agreement shall remain in Seller and shall not be deemed to constitute a part of the realty to which it may be attached until the purchase price is paid in full. Seller is given an express security interest in said material and property both erected and unerected notwithstanding the manner in which such personal property shall be annexed or attached to the realty. In the event of default by Buyer, including, but not limited to, payment of any amounts due and payable, Seller may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, all materials used or intended for use in this construction of said equipment and any and all property called for in this contract without being deemed guilty of trespass.

Damage: Should any loss, damage or injury result to said display, from any cause whatsoever, while in possession of Buyer or his agents, such loss, damage or injury shall not relieve the Buyer from the obligation to pay for the same according to the terms of this agreement.

Default: Seller and Buyer mutually recognize that Display is not an article of general trade or utility but is designed and is to be constructed, installed and maintained at the request and for the special distinctive uses and purposes of Buyer, that Display is of no value to Seller except as so used, and that is a material consideration to Seller. If during the term of this agreement bankruptcy, reorganization or insolvency proceedings are commenced by or against Buyer, or if Buyer makes an assignment for the benefit of creditors, or if Buyer discontinues business in the premises where Display is located, Seller may at his option declare the entire unpaid balance immediately due and payable. In the event Seller may employ an attorney to recover Display or collect any sums due under this Agreement, Buyer agrees to pay in addition to all sums found due from Seller, a reasonable attorney's fee, and all costs of suit, collection costs and all other expenses incurred in enforcing this Agreement. All over due payments under this Agreement which are in arrears more than ten days following due date under (b) herein, shall bear interest at the rate of 18% per annum accumulated monthly provided that such delinquent charges shall be at least \$1 per month.

Authority of Agent: It is understood and agreed that this agreement contains the entire contract between the parties and that no representative of Seller has authority to change or modify any terms or representations herein stated. This agreement shall not be considered as executed until signed by or on behalf of Buyer and approved by an executive officer of Seller.

Delivery: The construction and installation of the display shall be subject to delay by strikes, fires, unforeseen commercial delays or acts of God, or regulations or restrictions of the government or public authorities or other accidental forces, conditions or circumstances beyond control of Seller.

Inspection: Buyer shall inspect the display immediately upon installation, and shall notify Seller in writing of any defects or variances therein. In the absence of any such written notification within five (5) days after installation, the display shall be deemed in all respects approved and satisfactory to Buyer.

Permits and Licenses: Seller shall assist Buyer in obtaining all original permits and licenses from public authorities for the installation of the display. Buyer shall obtain the necessary permits from the owner of the premises and others, whose permission is required for the installation of the display and is responsible that such permission is not revoked. Revocation of any permit required for the installation and maintenance of display shall not relieve buyer from the payment of all sums due in accordance with the terms of this agreement. Buyer agrees to obtain all necessary permission for use of all registered trademarks or copyrights used on the display, and agrees to indemnify Seller against any claims in connection therewith.

Service Wiring: Cost of Electricity: Reinforcement of Building: Physical Conditions: Buyer shall bring feed wires of suitable capacity and approved type to the location of Display prior to installation and shall pay for all electrical energy used by the display and be responsible for the supply thereof. Buyer shall provide for necessary reinforcements to the building on which Display is installed. Buyer shall pay for costs of relocating power lines, or other obstacles to comply with laws of Federal, State or Municipal Agencies. **This Agreement assumes that installation will involve normal access, soil, and wall conditions. In the event of subsurface obstacles or obstructions in or behind walls, the parties agree to adjust the extra installation costs based on Seller's additional cost.**

X

Customer Signature_____
Customer Name Printed

Date ____/____/____

BID FORM

**For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape**

TO: Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor:

Address:

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of.

Dollars _____

(\$ _____)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: \$30.00 per thousand.

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner _____ after commencement of construction.

- Provide Schedule

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive: (as shown on L1, L2 and Irrigation Plans) _____
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans) _____
- C. Character Piers: (as shown on L7) _____
- D. Electrical work: _____

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet)

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

1. Subcontractor Markup (Overhead & Profit): _____ %
2. Contractor Markup on Subcontractor Work: _____ %
3. Contractor Markup on Work performed by Own Forces: _____ %

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 9th day of March 2015.

(FIRM NAME) Parviz-Glauss Sign Co. Inc.

In the presence of: _____ SEAL
(Principal)

PROJECT: Milwaukee Avenue Corridor Landscape

CONTRACTOR COMPLIANCE AND CERTIFICATIONS ATTACHMENT

Note: The following certifications form an integral part of the Agreement between the Owner and Contractor. Breach by Contractor of any of the certifications may result in immediate termination of the Contractor's services by Owner.

THE UNDERSIGNED CONTRACTOR HEREBY ACKNOWLEDGES, CERTIFIES, AFFIRMS AND AGREES AS FOLLOWS:

- A. Contractor has carefully read and understands the contents, purpose and legal effect of this document as stated above and hereafter in this document. The certifications contained herein are true, complete and correct in all respects.
- B. Contractor shall abide by and comply with, and in contracts which it has with all persons providing any of the services or Work on this Project on its behalf shall require compliance with, all applicable Federal, State and local laws and rules and regulations including without limitation those relating to 1) fair employment practices, affirmative action and prohibiting discrimination in employment; 2) workers' compensation; 3) workplace safety; 4) wages and claims of laborers, mechanics and other workers, agents, or servants in any manner employed in connection with contracts involving public funds or the development or construction of public works, buildings or facilities; and 5) steel products procurement.
- C. All contracts for this Project are subject to the provisions of the Illinois Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*), providing for the payment of the prevailing rate of wage to all laborers, workmen and mechanics engaged in the Work. Contractor shall pay prevailing rates of wages in accordance with the wage determination included with the Contract Documents and any subsequent determinations issued by the Illinois Department of Labor which shall supersede the determination included in the Contract Documents, all in accordance with applicable law. Contractor is responsible for determining the applicable prevailing wage rates at the time of bid submission and at the time of performance of the Work. Failure of Contractor to make such determination shall not relieve it of its obligations in accordance with the Contract Documents. Contractor shall also comply with all other requirements of the Act including without limitation those pertaining to inclusion of required language in subcontracts, job site posting, maintenance and submission of certified payroll records and inspection of records. Contractor is not barred from entering into public contracts under Section 11a of the Illinois Prevailing Wage Act due to its having been found to have disregarded its obligations under the Act. 
- D. Pursuant to the Illinois Human Rights Act (775 ILCS 5/2-105), Contractor has a written sexual harassment policy that includes, at a minimum, the following information: (i) a

statement on the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and directions on how to contact both; and (vi) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. Contractor further certifies that such policy shall remain in full force and effect. A copy of the policy shall be provided to the Illinois Department of Human Rights upon request.

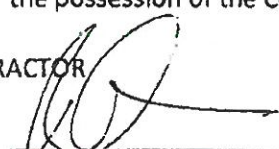
- E. Contractor shall abide by the "Employment of Illinois Workers on Public Works Act" (30 ILCS 570/0.01 *et seq.*) which stipulates that whenever there is a period of excessive unemployment in Illinois, defined as any month immediately following two (2) consecutive calendar months during which the level of unemployment in Illinois exceeds five percent (5%) as measured by the U.S. Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the Contractor shall employ only Illinois laborers unless otherwise exempted as so stated in the Act. ("Illinois laborer" means any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident). Other laborers may be used if Illinois laborers are not available or are incapable of performing the particular type of work involved if so certified by the Contractor and approved by the Owner.
- F. (i) Contractor's bid proposal was made without any connection or common interest in the profits anticipated to be derived from the Contract by Contractor with any other persons submitting any bid or proposal for the Contract; (ii) the Contract terms are in all respects fair and the Contract will be entered into by Contractor without collusion or fraud; (iii) no official, officer or employee of the Owner has any direct or indirect financial interest in Contractor's bid proposal or in Contractor, (iv) the Contractor has not directly or indirectly provided, and shall not directly or indirectly provide, funds or other consideration to any person or entity (including, but not limited to, the Owner and the Owner's employees and agents), to procure improperly special or unusual treatment with respect to this Agreement or for the purpose of otherwise improperly influencing the relationship between the Owner and the Contractor. Additionally, the Contractor shall cause all of its officers, directors, employees, (as the case may be) to comply with the restrictions contained in the preceding sentence.
- G. Contractor knows and understands the Equal Employment Opportunity Clause administrated by the Illinois Department of Human Rights, which is incorporated herein by this reference, and agrees to comply with the provisions thereof. Contractor further certifies that Contractor is an "equal opportunity employer" as defined by Section 2000 (e) of Chapter 21, Title 42 of the United States Code Annotated and Executive Orders #11246 and #11375 as amended, which are incorporated herein by this reference.

- H. Neither Contractor nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act.
- I. If Contractor has 25 or more employees at the time of letting of the Contract, Contractor knows, understands and acknowledges its obligations under the Illinois Drug Free Workplace Act (30 ILCS 580/1 *et seq.*) and certifies that it will provide a drug-free workplace by taking the actions required under, and otherwise implementing on a continuing basis, Section 3 of the Drug Free Workplace Act. Contractor further certifies that it has not been debarred and is not ineligible for award of this Contract as the result of a violation of the Illinois Drug Free Workplace Act.
- J. Contractor knows, understands and acknowledges its obligations under the Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 *et seq.* A true and complete copy of Contractor's Substance Abuse Prevention Program Certification is attached to and made a part of this Contractor Compliance and Certification Attachment.
- K. The Contractor shall comply with the requirements and provisions of the Freedom of Information Act (5 ILCS 140/1 *et. seq.*) and, upon request of the Village of Prospect Height's designated Freedom of Information Act Officer (FOIA Officer), Contractor shall within two (2) business days of said request, turn over to the FOIA Officer any record in the possession of the Contractor that is deemed a public record under FOIA.

CONTRACTOR

By:

Its:



President

STATE OF Illinois)

COUNTY OF DuPage)
SS

I, the undersigned, a notary public in and for the State and County, aforesaid, hereby certify that Robert A. Claus appeared before me this day and, being first duly sworn on oath, acknowledged that he/she executed the foregoing instrument as his/her free act and deed and as the act and deed of the Contractor.

Dated: 3-9-15

(SEAL)


(Notary Public)

SUBSTANCE ABUSE PREVENTION PROGRAM CERTIFICATION

The Substance Abuse Prevention on Public Works Projects Act, 820 ILCS 265/1 et seq., ("Act") prohibits any employee of the Contractor or any Subcontractor on a public works project to use, possess or be under the influence of a drug or alcohol, as those terms are defined in the Act, while performing work on the project. The Contractor/Subcontractor [circle one], by its undersigned representative, hereby certifies and represents to the Village of Prospect Heights that [Contractor/Subcontractor must complete either Part A or Part B below]:

- A. The Contractor/Subcontractor [circle one] has in place for all of its employees not covered by a collective bargaining agreement that deals with the subject of the Act a written substance abuse prevention program, a true and correct copy of which is attached to this certification, which meets or exceeds the requirements of the Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 et seq. [Contractor/Subcontractor must attach a copy of its substance abuse prevention program to this Certification.]

Parvin-Clauss Sign Co. Inc.
Name of Contractor/Subcontractor (print or type)

Robert A. Clauss - President
Name and Title of Authorized Representative (print or type)

[Signature] Dated: 3-9-15
Signature of Authorized Representative

- B. The Contractor/Subcontractor [circle one] has one or more collective bargaining agreements in effect for all of its employees that deal with the subject matter of the Substance Abuse Prevention on Public Works Projects Act, 820 ILCS 265/1 et seq.

Name of Contractor/Subcontractor (print or type)

Name and Title of Authorized Representative (print or type)

Signature of Authorized Representative

Dated: _____

**CITY OF PROSPECT HEIGHTS - MILWAUKEE AVENUE CORRIDOR LANDSCAPE
CPH001**

Electrical Comparison Sheet

Contractor				
Original Base Budget	Pinnacle	Block Electric	Intren	Hecker & Co, Inc.
	\$ 187,000	\$ 663,720	\$ 181,720	\$ 192,165
Schedule of Values				
Total	\$ 187,000	\$ 818,270	\$ 181,720	\$ 192,165
Scope Items				
Electrical Work				
Trenching	Y	Y	Y	Y
Backfill	Y	Y	Y	Y
Compaction	Y	Y	Y	Y
Spoil Removal	Y	Y	Y	Y
Directional Boring	Y	Y	Y	Y
Pipe & Wire	Y	Y	Left onsite	Left onsite
Receptacles on Posts	Y	Y	Y	Y
Pair Light Fixtures	Y	Y	Y	Y
Controller Cabinets	Y	Y	Y	Y
ComEd service connections	Y	Y	Y	Y
Performance & Payment Bond	2	2	Y	Y
IDOT Bonds	\$ 6,000	\$ 9,500	\$ 2,200	2
Road Closures	N	Y	Y	Y
Bid Bond	N	Y	Y	Y
	N	N	N	N
Alternate E - Manual Irrigation controller in lieu of Powered	\$ -	\$ (22,500)	\$ (1,000)	
Alternate I - Delete wiring and pedestal mounted GFI	\$ (8,400)	\$ (150,000)	awaiting analysis	\$ (56,131)
Voluntary Alternate - Alternate GFI Installation Method	N/A	N/A	\$ (35,270)	N/A
Markup on Change Orders (Sub/Contractor on Sub/Contractor)	15%, 15%, 15%	15%, 5%, 15%		
Schedule	12 weeks	16 weeks		

*DOES
NOT INCL
IDOT STUFF*

PINNACLE SERVICES INC.

Page 1 of 1

1337 Industrial Drive, Itasca, Illinois 60143
Telephone 630-773-8660
Fax 630-773-8586

Proposal

PROPOSAL SUBMITTED TO INTEGRATED FACILITIES SOLUTIONS		PHONE	DATE 3/16/2015
STREET 5270 N. LINCOLN AVE.		EMAIL JZACHARA@IFSPM.COM	
CITY, STATE AND ZIP CODE SKOKIE, IL 60077		PROJECT NAME MILWAUKEE AVE CORRIDOR LANDSCAPE	
ARCHITECT	PLANS DATED / REVISIONS 1/16/2015	CITY, STATE AND ZIP CODE CITY OF PROSPECT HEIGHTS, IL	

We hereby propose to furnish labor and materials for the completion of the following electrical installation:

- A) ALL WORK PER ELECTRICAL INSTALLATION PLANS DATED 1/16/15
- B) PROVIDE TRENCHING, BACKFILL, COMPACTION, SPOILS REMOVAL & DIRECTIONAL BORING AS REQUIRED, PER PLANS
- C) FURNISH & INSTALL GRC PIPE & WIRE, PER PLANS
- D) FURNISH & INSTALL RECEPTACLES ON POSTS, PER PLANS
- E) FURNISH & INSTALL PIER LIGHT FIXTURES, PIERS BY OTHERS; PER PLANS
- F) FURNISH & INSTALL CONTROLLER CABINETS, PER PLANS
- G) COORDINATE COMED SERVICE CONNECTION, \$3,000 ALLOWANCE INCLUDED, PER SPECS

Qualifications

(The following items are not included)

WORK OTHER THAN LISTED; OVERTIME; INSPECTION DELAYS; PERFORMANCE BONDS; PERMIT; ENGINEERED DRAWINGS
WEATHER DELAYS; UNDERGROUND OBSTRUCTIONS; IDOT BONDING; PIERS; LANDSCAPE REPAIR

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other insurances, as well as provide access to and security on its premises. Our workers are fully covered by Workmen's Compensation Insurance.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined below. Contractor may suspend work and remove all of its equipment and supplies from the jobsite, without penalty, if any of the billings provided for in this proposal are not paid within 15 days of the payment date set forth herein.

Customer Signature	Authorized Signature JENNI JORDAN, PROJECT MANAGER PINNACLE SERVICES INC.
Date of Acceptance	Note: This proposal may be withdrawn by us if not accepted within 30 days

WE PROPOSE hereby to furnish labor and materials - complete in accordance with the above specifications for the sum of:
ONE HUNDRED THIRTY FIVE THOUSAND SEVEN HUNDRED dollars **\$187,000**

Payment to be made as follows: **MONTHLY PROGRESS PAYMENTS NET 15 DAYS OF INVOICE**

BID FORM

For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape

TO: Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor: *Pinnacle Services Inc.*

Address: *1325 Industrial Dr. Unit D Itasca, IL 60143*

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of:

one hundred eighty seven thousand
Dollars
(\$ *187,000*)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: *\$10,000*

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner *12 weeks* after commencement of construction.

- Provide Schedule

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive (as shown on L1, L2 and Irrigation Plans): _____
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans): _____
- C. Character Piers (as shown on L7): _____
- D. Electrical work: \$187,000

Additional Pricing Requests:

- E. Provide manual irrigation controller in lieu of powered automatic irrigation controller
DEDUCT: _____
- F. Remove landscape outcroppings around character piers in median areas and replace with sod (3 areas total)
DEDUCT: _____
- G. Delete center character pier
DEDUCT: \$3,000
- H. Remove perennials at the (4) embankment locations around the intersection of Palatine Road and Milwaukee and replace with mulch
DEDUCT: _____
- I. Install underground conduit feeds to all tree locations (approx. 28) for future installation of pedestal mounted GFI outlets
DEDUCT: \$8,400
- J. Provide 1-year of landscape maintenance for project area
ADD: _____

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet)

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

1. Subcontractor Markup (Overhead & Profit): 15 %
2. Contractor Markup on Subcontractor Work: 15 %
3. Contractor Markup on Work performed by Own Forces: 15 %

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 1 day of April 2015.

(FIRM NAME)

Pinnacle Services Inc.

In the presence of:

Teri Olander
(Principal)

SEAL

Proposal

PROPOSAL SUBMITTED TO INTEGRATED FACILITIES SOLUTIONS		PHONE	DATE 3/16/2015
STREET 5270 N. LINCOLN AVE.		EMAIL: JZACHARA@IFSPM.COM	
CITY, STATE AND ZIP CODE SKOKIE, IL 60077		PROJECT NAME MILWAUKEE AVE CORRIDOR LANDSCAPE	
ARCHITECT	PLANS DATED / REVISIONS 1/16/2015	CITY, STATE AND ZIP CODE CITY OF PROSPECT HEIGHTS, IL	

We hereby propose to furnish labor and materials for the completion of the following electrical installation:

- A) ALL WORK PER ELECTRICAL INSTALLATION PLANS DATED 1/16/15
- B) PROVIDE TRENCHING, BACKFILL, COMPACTION, SPOILS REMOVAL & DIRECTIONAL BORING AS REQUIRED, PER PLANS
- C) FURNISH & INSTALL GRC PIPE & WIRE, PER PLANS
- D) FURNISH & INSTALL RECEPTACLES ON POSTS, PER PLANS
- E) FURNISH & INSTALL PIER LIGHT FIXTURES, PIERS BY OTHERS; PER PLANS
- F) FURNISH & INSTALL CONTROLLER CABINETS, PER PLANS
- G) COORDINATE COMED SERVICE CONNECTION, \$3,000 ALLOWANCE INCLUDED, PER SPECS

Qualifications

(The following items are not included)

WORK OTHER THAN LISTED; OVERTIME; INSPECTION DELAYS; PERFORMANCE BONDS; PERMIT; ENGINEERED DRAWINGS
WEATHER DELAYS; UNDERGROUND OBSTRUCTIONS; IDOT BONDING; PIERS, LANDSCAPE REPAIR

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other insurances, as well as provide access to and security on its premises. Our workers are fully covered by Workmen's Compensation Insurance.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined below. Contractor may suspend work and remove all of its equipment and supplies from the jobsite, without penalty, if any of the billings provided for in this proposal are not paid within 15 days of the payment date set forth herein.

Customer Signature	Authorized Signature	JENNI JORDAN, PROJECT MANAGER
Date of Acceptance	Note: This proposal may be withdrawn by us if not accepted within 30 days	PINNACLE SERVICES INC.
WE PROPOSE hereby to furnish labor and materials - complete in accordance with the above specifications for the sum of: ONE HUNDRED THIRTY FIVE THOUSAND SEVEN HUNDRED dollars \$187,000		
Payment to be made as follows: MONTHLY PROGRESS PAYMENTS NET 15 DAYS OF INVOICE		

BID FORM

**For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape**

TO: Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor: Block Electric Company, Inc.

Address: 7107 Milwaukee Avenue Niles, Illinois 60714

Gentlemen:

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal Our pricing is limited to items C: Character Piers & D: Electrical work
partial

For the completion of ~~all~~ work (including line items listed below) as shown on the Contract Documents for the sum of:

One million one hundred eighteen thousand two hundred seventy dollars
Dollars

(\$ 1,118,270.00)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: \$11,000.00

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner n/a after commencement of construction.

- Provide Schedule

Pricing Breakdown by Area:

- | | |
|--|--------------|
| A. Palatine Road Embankment & Median North of Apple Drive: (as shown on L1, L2 and Irrigation Plans) | N/A |
| B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans) | N/A |
| C. Character Piers: (as shown on L7) | \$300,000.00 |
| D. Electrical work: | \$818,270.00 |

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet)

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

- | | |
|---|----------|
| 1. Subcontractor Markup (Overhead & Profit): | 10 & 5 % |
| 2. Contractor Markup on Subcontractor Work: | 5 % |
| 3. Contractor Markup on Work performed by Own Forces: | 10 & 5 % |

Qualifications:

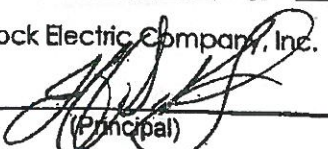
Submit resume of experience including references for the Project Manager and Superintendent.

Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 11 day of March 2015.

(FIRM NAME) Block Electric Company, Inc.

In the presence of:  SEAL
(Principal)

BID FORM

**For the Construction of
City of Prospect Heights
CPH001 Milwaukee Avenue Corridor Landscape**

TO: Integrated Facilities Solutions, Inc.
5270 North Lincoln Avenue
Skokie, Illinois 60077
Attn: John Zachara

FROM: Contractor: BLOCK ELECTRIC COMPANY, INC.

Address: 7107 MILWAUKEE AVENUE NILES, ILLINOIS

Gentlemen: JEFF KELTZ

The undersigned, after having carefully studied the Contract Documents (comprised of the Drawings) as prepared by Teska Associates, Halloran & Yauch, Inc., & Gewalt Hamilton Associates, Inc. and having fully acquainted themselves with the conditions affecting the work, proposes to furnish all labor, materials, services, equipment and incidentals necessary to complete the construction of the work in accordance with said Contract Documents dated January 12, 2015 and Addenda Nos. _____, _____, and _____ thereto, issued prior to opening of bids, for the consideration of the following amounts:

Base Proposal

For the completion of all work (including line items listed below) as shown on the Contract Documents for the sum of:

NINE HUNDRED FORTY EIGHT THOUSAND SEVEN HUNDRED TWENTY DOLLARS
Dollars

(\$ 948,720.00)

Performance and Payment Bonds

The undersigned agrees, if requested, to furnish Performance and Payment Bonds in the amount of 100% of the awarded Contract, from a Bonding Company acceptable to the Owner. The premium for such bonds to be paid by Owner, will be in the amount of: \$9,500.00

Substantial Completion:

The undersigned agrees if awarded the Contract, to complete the work, including all Alternates, to the approval of the Architect, Owner Representative, and Owner 16 WEEKS after commencement of construction.

Provide Schedule START DATE OF 8-1-15

Pricing Breakdown by Area:

- A. Palatine Road Embankment & Median North of Apple Drive (as shown on L1, L2 and Irrigation Plans): _____
- B. Landscape Median on Milwaukee Avenue South of Apple Drive and at River Road (as shown on sheet L3, L4 and Irrigation Plans): _____
- C. Character Piers (as shown on L7): \$285,000.00
- D. Electrical work: \$663,720.00

Additional Pricing Requests:

- E. Provide manual irrigation controller in lieu of powered automatic irrigation controller
DEDUCT: -\$22,500.00
- F. Remove landscape outcroppings around character piers in median areas and replace with sod (3 areas total)
DEDUCT: _____
- G. Delete center character pier
DEDUCT: QUANTITY 1 PIER -\$95,000.00
- H. Remove perennials at the (4) embankment locations around the intersection of Palatine Road and Milwaukee and replace with mulch
DEDUCT: _____
- I. Install underground conduit feeds to all tree locations (approx. 28) for future installation of pedestal mounted GFI outlets
DEDUCT: -\$150,000.00
- J. Provide 1-year of landscape maintenance for project area
ADD: _____

Principal Subcontractors:

This Proposal is based on proposals of the following subcontractors and vendors for the principal parts of the Work: (attach separate sheet)

Trade Cost Breakdown:

Please attach a trade line item breakdown (schedule of values) of all costs including General Conditions.

Contractor Markup on Change Orders:

1. Subcontractor Markup (Overhead & Profit): 10 & 5 %
2. Contractor Markup on Subcontractor Work: 5 %
3. Contractor Markup on Work performed by Own Forces: 10 & 5 %

Qualifications:

Submit resume of experience including references for the Project Manager and Superintendent.

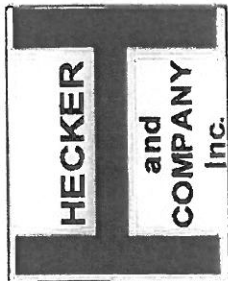
Execution of Contract:

- A. Upon receipt of written notice of the acceptance of this Bid, Bidder will execute the formal contract within ten (10) days and, if requested, deliver a Performance and Payment Bond as described in the General Conditions.
- B. The undersigned agrees that this bid may be held by the Owner for a period not exceeding sixty (60) days from the date set up for the opening of bids and that the bid may not be withdrawn within that period.
- C. If written notice of the acceptance of this proposal is mailed, or delivered to the undersigned within the time noted herein, after the date of the opening of bids, or at any time thereafter before this proposal is withdrawn, the undersigned agrees that he will execute and enter into a construction contract with the proposal as accepted.

Signed and Sealed this 6TH day of APRIL 2015.

(FIRM NAME) BLOCK ELECTRIC COMPANY, INC.

In the presence of: _____ SEAL
(Principal)



OWNER: City of Prospect Heights
 LOCATION: Milwaukee Ave Corridor
 LETTING DATE: 04/03/15

ITEM #	DESCRIPTION	QTY	U/M	UNIT PRICE	EXTENSION
	ELECTRICAL WORK COMPLETE	1.00	LSUM	\$ 192,165.00	\$ 192,165.00
DEDUCT	DEDUCT FOR ALL WIRING AND GFI POSTS	1.00	LSUM	\$ (56,131.60)	\$ (56,131.60)

See Note

PROPOSAL FIRM FOR 60 DAYS

WORK INCLUDED: All work shown on Sheets 1 - 6 Rev. 1-18/15 drawn by Gewalt Hamilton except as noted below.
 Bond, and traffic control for our work is included.

NOT INCLUDED: Landscape Restoration

- Lay Out
- Haul Off (Estimated 1 semi loads of dirt)
- Pavement Removal/Replacement (If required for potholing utilities)
- Sidewalk Removal/Replacement (If required for conduit installation)
- Environmental Charges
- QA/QC Costs for Concrete
- Approved Concrete wash out location
- Any fixtures or junction boxes on piers
- Com Ed Charges

NOTE: The deduct is to not install any wiring to GFI's nor install any posts.

ORDINANCE NO. O-15-__

**An Ordinance Amending Title 1 of City Code and Adopting the Pay Plan
(Compensation of Officers, Employee Salaries and Pay Plan)**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION 1. Title 1, ADMINISTRATIVE, Chapter 7, City Officers and Employees, Section 1-7-1 Salary Schedules of the Prospect Heights City Code, as amended, is hereby further amended with additions shown in bold, underlined text and deletions shown in strikethrough text so that the same shall be read as follows:

1-7-1 SALARY SCHEDULES COMPENSATION OF OFFICERS, EMPLOYEE SALARIES AND PAY PLAN.

A. Elected Officers:

1. Salaries: Effective with the commencement of the terms of the below elected officers in May 2015, the annual salaries of the following elected officials of the city shall be as follows:

Mayor	\$500.00	per month
City clerk	\$250.00	per month
Aldermen	\$250.00	per month
City treasurer	\$250.00	per month

B. City Administrator: (~~Rep. by Ord. 0-04-33, 7-19-2004, eff. 7-29-2004~~)

Employees—Authorized Positions and Pay Plan

1. **Adoption of Pay Plan. The City Council shall from time to time adopt an ordinance which sets forth the title of each employee position in the City, the number of authorized positions in each title and the salary range for every employment position in the City and such other information about each title or position as it deems necessary. Such an ordinance shall be known as the pay plan ordinance.**
2. **Appointments and Promotions. The city administrator shall appoint, reappoint or promote employees to authorized positions and within the designated salary range based upon merit performance and subject to the availability of funds in the annual budget.**
3. **Authority to Hire and Promote. Appointment and promotion of all employees who are not officers shall be done in accordance with Section 1-6-7 of this code except where applicable law places the power of appointment with the mayor, city**

council or some other body. Appointment of all officers shall be done in accordance with applicable law.

4. Departments. Except for the police department, and subject to any collective bargaining agreement, the City Administrator may organize departments and employees in accord with 1-6-7.G of this Code. Accordingly, the City Administrator may change the Department designation in the approved pay plan ordinance. Upon any such change, the city administrator shall notify the city council. The department designations shall be revised to reflect the city administrator's changes whenever the pay plan is updated.

- G. ~~Employees: All full time and part time employees, except the city administrator shall be classified, graded and compensated as follows:~~

Class Title	Class Grade	Salary Range
Crossing guards	1	\$ 22 .00 — \$ 25 .00/day
Receptionist	2	17,279 .00 — 23,615 .00/year
Account clerk	2	17,279 .00 — 23,615 .00
Records clerk	3	18,431 .00 — 25,343 .00
Community service officer	3	18,431 .00 — 25,343 .00
Secretary	4	20,160 .00 — 27,647 .00
Maintenance person	5	24,191 .00 — 32,831 .00
Engineering assistant	6	28,114 .00 — 40,318 .00
Accountant	6	28,114 .00 — 40,318 .00
Patrolman	7	28,632 .00 — 42,968 .00
Code enforcement director	8	31,103 .00 — 43,774 .00
Crew leader	8	31,103 .00 — 43,774 .00
Administrative assistant	8	31,103 .00 — 43,774 .00
Convention bureau/executive		
—director	9	33,146 .00 — 45,644 .00
Superintendent of public works	10	36,221 .00 — 47,478 .00
Finance director	10	36,221 .00 — 47,478 .00
Code enforcement officer	10	36,221 .00 — 47,478 .00
Sergeant	10	36,221 .00 — 47,478 .00
City engineer	11	46,078 .00 — 57,598 .00
Police chief	12	48,382 .00 — 60,480 .00

~~The class title of each position as classified herein shall be used to designate such position in all budget estimates, payrolls, and other official records, documents, vouchers and communications, and in personnel processes.~~

~~The city administrator shall appoint, reappoint or advance employees in grade and salary range based upon merit performance and subject to the availability of funds in the appropriation ordinance.~~

D.

E. ~~Health Inspector: The health inspector shall receive a salary of ten dollars (\$10.00) per hour; the salary shall be paid twice per month; and the health officer shall be entitled to receive said salary only for the time spent performing his duties.~~

F- Chairman And Board Members Of Plan/Zoning Board Of Appeals: The sums of money set out below shall be paid monthly; provided, that each individual being paid has attended a minimum of one meeting during said month. The annual salaries of the following appointed officials of the city shall be as follows:

Chairperson \$600 .00 (\$50.00 per month)

Board member\$480 .00 (\$40.00 per month)

SECTION 2: The Authorized Positions and Pay Plan, attached as Exhibit A to this ordinance is hereby approved and incorporated into this ordinance in full.

SECTION 3: Sections 1-7-2 (Administrative Assistant), 1-7-3 (Executive Secretary), 1-7-8 (Bookkeeper) and 1-7-13 (Police Records Clerk) of the City code are hereby repealed, as those items are addressed in the Authorized Positions and Pay Plan approved above.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED and APPROVED this ____ day of _____, 2015.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form:

Exhibit A—Authorized Positions and Pay Plan

<u>Department</u>	<u>Title</u>	<u>Authorized Positions</u>	<u>Salary Range</u> <u>Low – Mid – High</u>
Building & Development	Building & Development Director	1	\$85,000 – \$105,000 – \$125,000
Building & Development	Code Enforcement Officer	1 Part-Time	\$20.00 – \$27.50 – \$35.00/hr
Building & Development	Health Inspector	0	Services currently provided by contractor.
Building & Development	Plumbing Inspector	0	Services currently provided by contractor.
Building & Development	Electrical Inspector	0	Services currently provided by contractor.
Building & Development	Assistant Director	1	\$55,000 - \$67,500 - \$65,000 Vacant and Not Funded
Building & Development	Building Inspector	1	Currently filled under Collective Bargaining Agreement If replaced, agreement states the position will not be filled under the collective bargaining agreement
Building & Development	Building and Development Administrative Assistant / Permit Coordinator	1	\$40,000 - \$52,500 - \$65,000
Administration	City Administrator	1	Set by Action of the City Council
Administration	Assistant to the City Administrator	1	\$60,000 – \$72,500 – \$85,000
Administration	Deputy Clerk	1	\$20.00 – \$26.00 – \$32.00/hr
Administration	Administrative Assistant	1	\$40,000 – \$52,500 – \$65,000

<u>Department</u>	<u>Title</u>	<u>Authorized Positions</u>	<u>Salary Range</u> <u>Low – Mid – High</u>
Administration	Special Advisor to the City	1 Part-Time	\$40.00 – \$50.00 – \$60.00/hr
Administration	Finance Director	1	\$60.00 – \$70.00 – \$80.00/hr
Administration	Senior Financial Analyst	0	\$55,000 – \$67,500 – \$80,000 Position not funded in current budget.
Administration	Financial Analyst	1	\$45,000 – \$57,500 – \$70,000
Police	Police Chief	1	\$115,000 – \$130,000 – \$154,000
Police	Deputy Chief	1	\$110,000 – \$122,500 – \$135,000
Police	Sergeants	5	Compensation under Collective Bargaining Agreement
Police	Patrolman(Officers)	16	Compensation Under Collective Bargaining Agreement
Police	Patrolman Part Time	4	Compensation Under Collective Bargaining Agreement
Police	Records Supervisor	1	\$55,000 – \$67,500 – \$80,000
Police	Desk Officers/Records Clerk	2	\$40,000 – \$52,500 – \$65,000
Police	Part Time Desk Officers	3	\$15.00 – \$17.50 – \$20.00/hr
Police	Technical Assistant	1	\$25.00 – 27.50 – \$30.00/hr
Police	Crossing guards	4	\$22.00 – \$26.00 – \$30.00/hr
Police	Relief Guards	3	\$22.00 – \$26.00 – \$30.00/hr
Police	Social Workers	0	Services currently provided by contractor.

<u>Department</u>	<u>Title</u>	<u>Authorized Positions</u>	<u>Salary Range</u> <u>Low – Mid – High</u>
Public Works	Public Works Director	1	\$85,000 – \$105,000 – \$125,000
Public Works	Foreman	1	Compensation Under Collective Bargaining Agreement
Public Works	Crew Leader	1	Compensation Under Collective Bargaining Agreement
Public Works	Maintenance Worker	2	Compensation Under Collective Bargaining Agreement
Public Works	Mechanic	1	Compensation Under Collective Bargaining Agreement
Public Works	Water Operator	1	Compensation Under Collective Bargaining Agreement



May 19, 2015

TO: Mayor and City Council

FROM: Stephanie Hannon, Finance Director

RE: **FY2016-2020 City of Prospect Heights Proposed Capital Improvement Plan**

The City of Prospect Heights has prepared its first Capital Improvement Plan. The plan includes capital expenditures and projects projected to be expensed or have funds assigned so improvements may be made in future periods.

Summary of items to be included in the FY2015-16 Budget:

<u>Department</u>	<u>Amount Expensed</u>	<u>Amount Assigned</u>
Police	\$ 85,000	\$ 91,800
Public Works	\$ 996,000	\$ 2,479,000
Building & Zoning	\$ 0	\$ 8,000
Administration	\$ 200,000	\$ 210,000
Total	\$ 1,281,000	\$ 2,788,800
Unassigned Balance as of 4/30/16 (Estimated)		\$9,966,752
Restricted		(2,571,981)
Available Funds		\$7,394,771
Repayment of Development Fund Bond Reserve		(2,950,000)
Capital Improvement Plan		(4,440,154)
Available Funds		\$ 4,617

It is recommended that the Council approve the assignment of the \$7,390,154 for the purpose of capital improvement and bond repayment.

INTRODUCTION

Like most communities, the City of Prospect Heights does not have sufficient funds to accomplish all of the infrastructure and public improvement projects required by a growing community. The City of Prospect Heights is faced with the universal dilemma of attempting to meet the needs of its residents for improved public services and facilities with limited revenues, coupled with the continued increase of costs for providing these same requested services and facilities. This situation is further compounded by the non-Home Rule status of the City where there are no property taxes.

In an effort to meet this challenge, the City of Prospect Heights has developed an objective and uniform method of establishing project priorities and identifying the amount and source of funds available to undertake these capital projects. The City is also charged with the responsibility of insuring that the public funds are spent wisely and efficiently. A Capital Improvement Program (CIP) is the process best suited to assist the Mayor and City Council in accomplishing this objective.

Among the primary responsibilities of municipal officials is to preserve, maintain, and improve the City's inventory of buildings, streets, parks, and water and sewer facilities. Capital Improvement Planning is recognized as a practical financial management tool and a necessary planning practice. Maintenance and upkeep of facilities today may prevent emergency and major replacement costs tomorrow.

Equally important, communities that are seeking to attract business investment to guarantee a balanced and stable economic base recognize that a carefully-planned infrastructure program is critical to this effort. In conjunction with the Prospect Heights Comprehensive Plan Update, Water Master Plan, Sewer Master Plan and Stormsewer Master Plan the CIP brings all these together and promotes new investment in locations that can accommodate development with quality systems and services.

As presented, the FY2015/2016 – FY2019/2020 CIP attempts to balance the competing needs of maintaining existing facilities (i.e., what we have) with expanded and/or new facilities to meet present and future needs (i.e., what we need). This process also aids in distinguishing a "want" from a "need".

WHAT ARE CAPITAL IMPROVEMENTS?

Capital Improvements are, basically, public improvements that meet a set of pre-determined criteria. They represent projects involving the expenditure of public funds, over and above annual operating expenses, for the purchase, construction, or replacement of physical facilities of a community. Examples include:

- Streets/Roads/Sidewalks
- Parks
- Public Buildings and Facilities
- Water & Sanitary Sewer Systems
- Water Treatment/Pump House

WHAT ARE THE GENERAL CHARACTERISTICS OF CAPITAL IMPROVEMENTS?

1. They are large in scope.
2. They have a substantial price tag.
3. They have long-term usefulness and permanence (10-30 years).
4. They involve expenditures of a non-recurring nature (The routine maintenance of a facility once in place becomes part of the annual operating budget).
5. They usually provide a governmental facility for public service.
6. They add substantially to the value of the City's fixed assets.

Although some characteristics are common in communities, the actual types of projects included in the CIP vary from place to place. For example, The City of Prospect Heights has chosen to include major replacement projects. The City has chosen to follow its Capital Asset Policy and include assets that follow the policy threshold.

1. Road & Bridges	\$200,000
2. Land	\$ 50,000
3. Buildings & Improvements	\$ 50,000
4. Machinery & Equipment	\$ 20,000
5. Vehicles	\$ 10,000
6. Water & Sewer mains	\$ 10,000
7. Sidewalks/Paths	\$ 50,000

This is common practice in smaller municipalities with a limited budget. Any projects below this amount will be incorporated into the departmental budgets as part of our Annual Budget Review and Workshop.

WHAT IS CAPITAL IMPROVEMENT PLANNING?

Capital improvement planning is the multi-year preparation, scheduling and updating of a list of proposed projects and related equipment to be built or purchased by the City within a specified period. It covers the entire gamut of public facility and service requirements. The program lists all future projects, the project type and the amount requested to be appropriated and expended in that year. Also included is an explanation of why the project is needed and the proposed funding sources.

THE CAPITAL BUDGET YEAR

The first year of scheduled projects is referred to as the "capital budget year" and includes those projects recommended to be funded in the upcoming fiscal year. The CIP does not in and of itself, raise money for capital projects. Instead, these projects will subsequently be included in the Fiscal Year 2015-2016 Budget submitted to the Council for their review and approval.

PROGRAMMING PERIOD

The Capital Improvement Budget is a multi-year short and long range plan for the physical development and links the City's Comprehensive Plan as well as other planning documents with the annual budget. It provides a mechanism for:

- Estimating capital requirements
- Proposing revenue sources for existing and needed projects
- Planning, scheduling and implementing projects
- Coordinating the activities for various department project schedules
- Monitoring and evaluating the progress of the capital projects

The CIP is a five year plan for project funding and is considered most suitable. Two or three years is too little time for effective planning, programing and funding as the processes take a large amount of time and coordination. In contrast, any time over five years is too long and may skew the numbers and accuracy of projections to the point of becoming obsolete or meaningless. The CIP is not static and should be reviewed and updated each year in conjunction with the budget process to reflect changing priorities, unexpected events, unforeseen opportunities, cost changes and alternate funding sources.

CIP PROCESS

During the month of December the City Administrator meets with the Departments Heads to conduct a review of requests for projects. The projects are then prioritized according to their perceived economic and operational value. The months of December and January are dedicated to the development of the Capital Budget document. Goals and policy recommendations, detailed project descriptions and 5-year budget estimates are developed for each of the categories. The budget estimates are then allocated to the appropriate funding source-General Fund, Water Fund, MFT Fund etc. The CIP document is then given to the City Council in January for their review and consideration and discussed at greater length at the Annual Budget Workshop Meeting along with the City Budget.

The entire CIP process ensures that the projects reflect community-wide goals and identified the resources available. It requires the collective overview of projects as opposed to singularly to determine their value to the community. This type of advanced programming can help avoid mistakes that can be costly and duplications. The projects in the CIP are prioritized in part, on the basis of the greatest benefit to the greatest number of City residents as opposed to usually narrower department objectives.

Coordination of capital projects can reduce scheduling problems and overlapping projects. For example, it can prevent paving a street one year just to tear it up two years later to install a sewer. The CIP grants the opportunity to plan the location, timing and financing of improvements and reduces the frequency of unplanned and unbudgeted expenditures that can endanger the financial well-being of the City. Lastly, the CIP has a positive impact on the City's credit rating and makes the community more attractive to business and industry. It also improves the City's chances of obtaining grant funds through documentation of projects as officially identified community needs.

CIP REVENUE

CIP revenues are dependent on and susceptible to unforeseen and external factors over which the City has no control. In earlier years 2008-2010, the recession and economic factors presented the City with great budgetary challenges in revenue and limited the ability to address any capital needs. The current down trend in housing development and business has given the City a significant increase in foreclosures and vacant businesses.

CIP funds typically invest their cash balances until needed by applicable projects. The short-term interest rates continue to be adversely influenced by the Federal Reserve Rate and offer minimal rates of return at this point. The City is currently earning between .25 and .35% on funds held at Village Bank.

The CIP process will prove to be a vital planning tool for the City generating substantial benefits by prioritization and completing projects using the City's limited resources, without the need to use other financial bases such as bonds.

As with the City's operating budget, ***CIP expenditures are delayed until the associated revenues are available or their receipt is imminent.*** It is in part for this reason< (i.e. the failure to receive pledged or anticipated funds) that some projects will be unable to be completed in their entirety. However, there may be instances when delinquent funds will arrive and the project can be completed the following fiscal year when funds become available. There may be external factors, such as state and federal approval processes (i.e. grants), that may delay a project.

Existing fund balances consisting of revenues carried over from the previous year combined with current year revenues will provide the necessary funding for the City's comprehensive FY 2015-16 Capital Improvement Program. It is important to remember that some of these funds are specifically earmarked by state statute (i.e. grant funds, MFT funds etc.), or other regulations that restrict their use to a defined purpose (i.e. bond proceeds).

PROSPECT HEIGHT'S FIVE YEAR CAPITAL RESERVE PLAN

POLICE DEPARTMENT	Assigned Reserve Amount									
	Anticipated Replacement Cost	Priority Ranking	Expensed in FY2014-15	Expensed in FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	Total	Description

Beginning Assigned Balance Public Safety				\$ 288,354	\$ 288,354	\$ 288,354	\$ 302,864	\$ 308,764	\$ 316,554	\$ 323,364
Technology - 2 computer servers (\$17,000 each)	\$ 34,000	A	\$ -	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 34,000
Vehicles - 2 per year replacements with Light Bars	\$ 22,500	A	\$ 85,000	\$ 200,000	\$ 200,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 510,000
Building Improvements: Parking Structure	\$ 200,000	A	\$ 200,000	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Building Improvements: Repair/replace parking lot	\$ 115,000	A	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,000
Expensed			\$ (385,000)	\$ (85,000)	\$ (85,000)	\$ (85,000)	\$ (85,000)	\$ (85,000)	\$ (85,000)	\$ (821,000)
TOTAL PUBLIC SAFETY	\$ 371,500		\$ 430,000	\$ 85,000	\$ 4,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 78,000

PUBLIC WORKS	Assigned Reserve Amount									
	Anticipated Replacement Cost	Priority Ranking	Expensed in FY2014-15	Expensed in FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	Total	Description

Beginning Assigned Balance Public Works				\$ -	\$ 2,025,000	\$ 4,105,000	\$ 5,472,000	\$ 6,879,000	\$ 7,574,000	\$ 8,889,000
Facility-Salt Dome	\$ 150,000	A	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Facility-Pump Lift Station	\$ 20,000	A	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Road Repair/Maintenance	\$ 15,000,000	C	\$ 500,000	\$ 200,000	\$ 1,250,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 7,750,000
Sidewalks-Safe Routes to School	\$ 3,000,000	A	\$ 250,000	\$ 20,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,500,000
Sidewalks - Replacement	\$ 400,000	A	\$ 20,000	\$ 8,000	\$ 8,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 32,000	\$ 120,000
Tree Program/EAB	\$ 200,000	B	\$ 64,000	\$ 48,000	\$ 64,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 28,000	\$ 200,000
Utility-Storm Sewers (Replacement)	\$ 5,000,000	C	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 750,000
Utility-Drainage Improvements	\$ 4,000,000	A	\$ 770,000	\$ 430,000	\$ 770,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 4,000,000
Utility-Water (Sanders Road)	\$ 1,000,000	C	\$ 250,000	\$ 200,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
Utility-Street Lighting/Repair/Replacement	\$ 500,000	B	\$ 100,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Bridge Improvements	\$ 170,000		\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Equipment-John Deere Generator 175Kw Levee 37	\$ 35,000	A	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Equipment-Sewer Camera	\$ 120,000	A	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Equipment-Stump Grinder	\$ 18,000	A	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Equipment-Trailer	\$ 10,000	B	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Equipment-Bob Cat	\$ 30,000	C	\$ 39,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,000
Vehicle-Ford Explorer	\$ 27,000	C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle-Ford 1 ton loader	\$ 175,000	C	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Vehicle-Ford 1 ton chipper	\$ 65,000	C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expensed Roads			\$ (500,000)	\$ (200,000)	\$ (200,000)	\$ (150,000)	\$ (150,000)	\$ (150,000)	\$ (150,000)	\$ (1,300,000)
Expensed Sidewalks			\$ (20,000)	\$ (350,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (1,370,000)
Expensed Drainage			\$ (770,000)	\$ (430,000)	\$ (700,000)	\$ (700,000)	\$ (700,000)	\$ (700,000)	\$ (700,000)	\$ (4,000,000)
Expensed EAB			\$ (64,000)	\$ (48,000)	\$ (64,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)	\$ (192,000)
Expensed Lighting			\$ (100,000)	\$ -	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (400,000)
Expensed Equipment			\$ (100,000)	\$ (80,000)	\$ (100,000)	\$ (175,000)	\$ (39,000)	\$ -	\$ -	\$ (374,000)
Expensed Salt Dome			\$ (100,000)	\$ -	\$ (150,000)	\$ -	\$ -	\$ -	\$ -	\$ (150,000)
TOTAL	\$ 27,770,000		\$ 1,874,000	\$ 766,000	\$ 2,543,000	\$ 1,483,000	\$ 1,206,000	\$ 995,000	\$ 1,015,000	\$ 2,632,000

SRTS STP - Grants \$500,000 per year total - 50% grants \$400,000 for 20 years plus additional sidewalks \$120,000 \$200,000 \$5,000,000 over 40 years \$430,000 in General Fund

BUILDING & ZONING

BUILDING & ZONING		Assigned Reserve Amount								
Project Type	Assigned Reserve Amount	Priority	Expended in FY2014-15	Expended in FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	Total	Description
Beginning Assigned Reserve Building & Zoning			\$ -	\$ -	\$ 8,000	\$ 13,000	\$ 24,000	\$ 32,000	\$ -	\$ 6,000

[illegible]

Assigned Reserve Amount

Project Type	Anticipated Replacement Cost	Priority Ranking	Expensed In					Total
			FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	
Borrowing Assigned Balance Administration			0	0	10,000	20,000	0	0

	\$	4,000	A	\$	4,000	-	\$	4,000	-	\$	10,000	\$	20,000	\$							\$
Facility-City Hall Drainage Project (Council Chambers)	\$	4,000	A	\$	4,000	-	\$	4,000	-	\$	10,000	\$	20,000	\$							\$
Facility-City Hall Parking Lot-repair/replace brick pavers	\$	118,000	A	\$	118,000	-	\$	118,000	-	\$	10,000	\$	10,000	\$							\$
Facility-City Hall Improvements	\$	50,000	A	\$	-	-	\$	10,000	-	\$	10,000	\$	10,000	\$							\$
Facility-Parking Lot Camp McDonald	\$	200,000	A	\$	200,000	-	\$	200,000	-	\$	200,000	\$	(30,000)	\$							\$
Expense - Hall Improvements	\$			\$			\$	(118,000)	-	\$	-	\$	(30,000)	\$							\$
Expense - Foundation Repair	\$			\$			\$	(4,000)	-	\$	-	\$	-	\$							\$
Expense - Parking Lot	\$			\$			\$	(200,000)	-	\$	(200,000)	\$	-	\$							\$
	\$	172,000		\$	122,000	\$	300,000	\$	10,000	\$	19,000	\$	(20,000)	\$							\$
	\$	176,000		\$	126,000	\$	304,000	\$	10,000	\$	19,000	\$	(20,000)	\$							\$

\$	4,440,154	\$	5,799,954	\$	7,020,754	\$	7,990,554	\$	9,020,354
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Abstract

[illegible]



To: Mayor Nicholas J. Helmer and the Prospect Heights City Council

From: Steve Skiber, Director of Building and Zoning

Date: June 3rd, 2015

Re: Eagle Scout Project

Issue: We were contacted by Joey Salemi, resident and Boy Scout, from Troop 468. He is proposing a Civic Improvement Project, for his Eagle Scout status.

Analysis: Joey Salemi has met with Staff regarding a proposal to construct 2 park benches, with wheel chair accessibility, on the grassy area, at the southwest corner of the City Hall building. He has indicated that he has the funding and labor in place, to execute his plan, with the support and approval of the Mayor and City Council .

Recommendation: Staff is comfortable with the site plan, (attached). With consent and approval of the City Council, we will finalize and detail the submittal to ensure that it is code compliant.

Thank You.

date

5/8/15

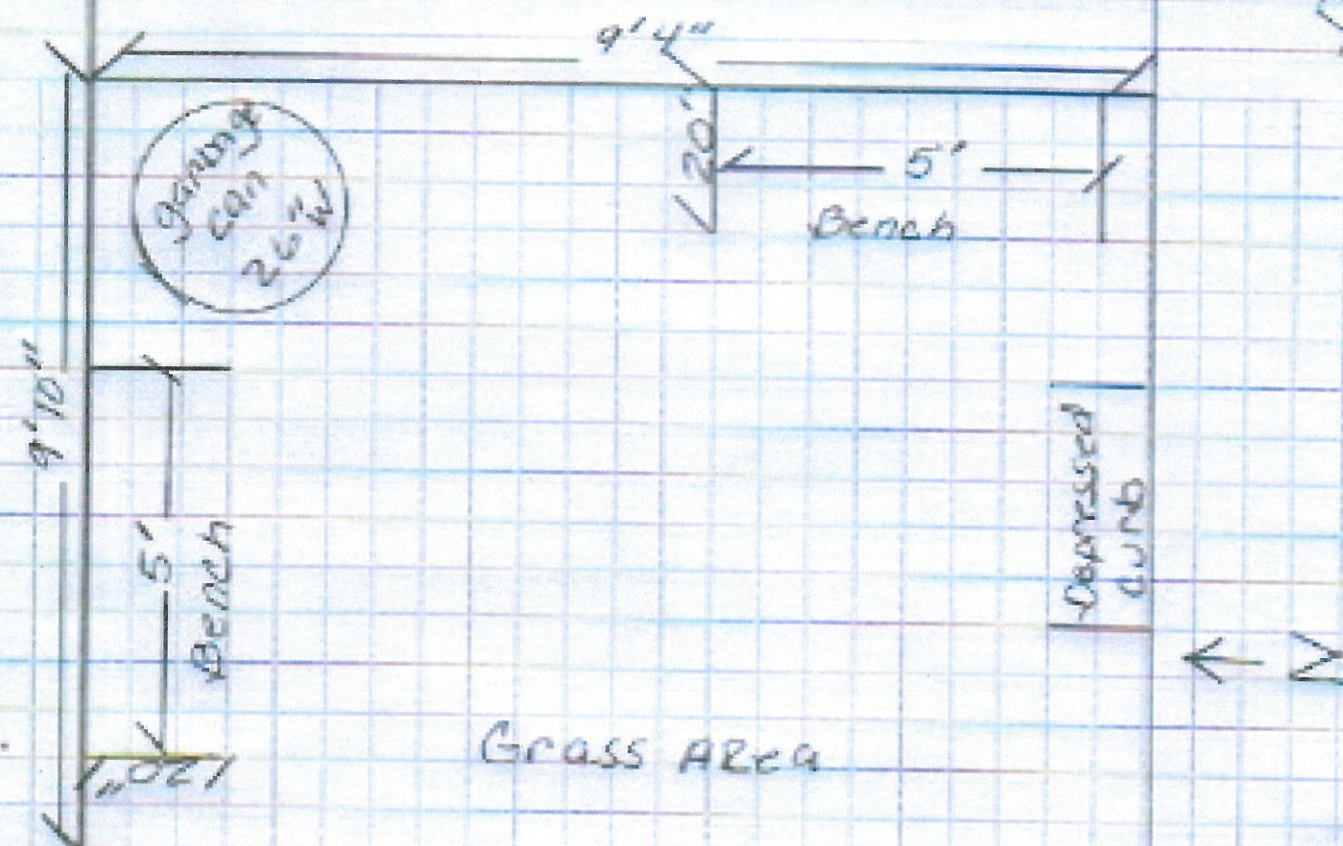
project

Joey Salemi Eagle Project

page

City HALL

Drive way



Description - Joey will build 2 benches and install one garbage can. Concrete will need to be poured for the posts. The benches will be anchored to the concrete.

Steve Skiber

From: Joseph Salemi <jsalemi7302@stu.d214.org>
Sent: Friday, May 08, 2015 5:01 PM
To: Steve Skiber
Subject: Re: Permit
Attachments: Scan.jpeg

Thank you for meeting with me on Monday to discuss my eagle project. Attached is a document with a graph of the area in which I am placing the benches and garbage can enclosure. I am also available to go to the council meeting on May 26.

Thank you very much,
Joey Salemi
Troop 468

On Wed, Apr 29, 2015 at 7:19 AM, Steve Skiber <sskiber@prospect-heights.org> wrote:

Good Morning Joey, I am available this Friday, 5/1, at 8:30 am, to meet with you, to discuss your eagle project. I was informed that PW Director Cutaia has advised you of wheelchair accessibility concerns, regarding public benches, however, we can discuss your project and offer alternatives, if necessary. Please let me know if you are available to meet this Friday morning at City Hall. Thanks. Steve Skiber. [847-398-6070x204](tel:847-398-6070x204)

From: Joseph Salemi [mailto:jsalemi7302@stu.d214.org]
Sent: Sunday, April 26, 2015 9:34 PM
To: Steve Skiber
Subject: Permit

Dear Mr. Skiber,

This is Joey Salemi from boy scout troop 468. I am emailing you because I am building two benches at the slough for my eagle project. I would like to meet with you to discuss the details of what I need in order to start my project. I am working with Mrs. Jendres and she told me to get in contact with you. If possible, I would like to meet with you this upcoming week. When you get the chance please email me back.

Thank you,

Joey Salemi

Troop 468

Thank you very much,

Joey Salemi

Troop 468

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Thank you,

Joey Salemi

Troop 468

Q.

TO: Mayor and City Council

FROM: Bill Balling

SUBJECT: Rob Roy sidewalk memorandum Agenda Item Q.

DATE: June 4, 2015

Mayor and Aldermen,

The letter from our Attorney is being prepared and will be distributed to Council under separate cover June 5, 2015.

R.

**AGREEMENT FOR PURCHASE
AND SALE OF REAL ESTATE**

THIS AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE (this "Agreement"), is entered into as of _____, 2015, by and between Elia Galam (the "Seller"), and CITY OF PROSPECT HEIGHTS, ILLINOIS, a municipal corporation ("Purchaser").

WITNESSETH:

WHEREAS, Seller is the owner of the Property (as defined below); and

WHEREAS, Purchaser desires to purchase from Seller and Seller desires to sell to Purchaser all of the Property on the terms and conditions set forth below.

NOW THEREFORE, in consideration of the mutual covenants hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

ARTICLE 1
AGREEMENT TO PURCHASE AND SELL

Seller agrees to sell and convey to Purchaser, and Purchaser agrees to purchase from Seller, upon the terms and conditions set forth in this Agreement, all of Seller's right, title and interest in and to the property legally described on Exhibit A attached hereto and made a part hereof consisting of approximately .5 acres of property located at 6 North Elmhurst Road, Prospect Heights, Illinois, together with all improvements thereon and privileges, rights, easements, hereditaments, and appurtenances belonging to the property (the "Property").

ARTICLE 2
PURCHASE PRICE

2.1. Purchase Price. The purchase price (the "Purchase Price") to be paid by Purchaser to Seller for the Property shall be \$495,000.00 (the "Purchase Price").

2.2. Earnest Money. Within five (5) Business Days (as defined below) after the date on which this Agreement is executed and delivered by the last party to do so (the "Effective Date"), Purchaser shall pay into a strict joint order escrow (the "Escrow") with Seller at Chicago Title and Trust Company (the "Escrowee") the sum of \$5,000.00 as earnest money (the "Earnest Money"). The Earnest Money may be invested by the Escrowee as Purchaser directs. Seller and Purchaser shall share equally the cost of the Escrow, but Purchaser shall bear the cost of any investment fee charged by the Escrowee. The Earnest Money shall be paid to Seller and applied to the Purchase Price at the Closing (as defined below), or if the Closing does not occur, the Earnest money shall be paid to Seller or Purchaser as provided in this Agreement.

2.3. Closing Costs. Seller shall pay the cost of: (a) the owner's Title Policy (as defined below), including the cost of extended coverage over the standard printed exceptions, but

excluding the cost of the Title Endorsements (as defined below); (b) the Survey (as defined below); (c) any stamp or transfer taxes imposed by state or county real estate transfer taxes; and (d) obtaining and recording any releases of any mortgages, liens or other encumbrances which are not Permitted Exceptions (as defined below); and any costs typically paid by the seller in a commercial real estate transaction in Cook County, Illinois.

Purchaser shall pay the cost of: (x) the Title Endorsements (except for extended coverage); (y) recording the deed; and (z) any costs typically paid by the purchaser in a commercial real estate transaction in Cook County, Illinois.

Purchaser and Seller shall share equally the escrow fees for the Closing. Any local transfer tax shall be paid by the party designated by such local ordinance. All other closing costs shall be apportioned according to prevailing local custom. Each party shall pay its own legal fees.

2.4 Closing Prorations and Adjustments. All items of income or expense other than Taxes (as defined below) shall be prorated according to prevailing local custom. The Seller represents that there are no unpaid real estate taxes, current installments of regular assessments, special assessments, sewer charges, and any similar taxes and charges (collectively, "Taxes").

Real estate taxes for 2014 shall be prorated using \$23,738 as reported to Seller by its attorney Field and Goldberg LLC in its September 12, 2014 letter to Elia Galam. Real Estate taxes for 2015 shall be prorated at 105% of \$23,738 as of the date of possession. In the event that the real estate taxes for 2014 (payable in 2015) are in excess of \$23,738, Seller shall pay Purchaser the difference between the actual taxes and the prorated amount. Also in such event, for the 2015 taxes, Seller agrees to re-prorate the credit given under this section and to pay Purchaser the difference between such re-prorated amount and the previously credited amount for 2015 taxes.

Assignable insurance policies, if requested by Purchaser, rents, if any; water charges, sewer charges, taxes and other proratable items including flood hazard insurance shall be prorated to date of possession. Security deposits shall be credited to the Purchaser in full at closing in such amounts as required by any leases.

Each party's rights and obligations under this Section 2.4 shall survive the Closing.

2.5 Payment of Purchase Price. The Purchase Price, less the Earnest Money, and plus or minus any adjustments, credits or prorations provided for herein, shall be paid at the Closing by wire transfer of current funds or by cashier's or certified check.

ARTICLE 3 PURCHASER'S CONDITIONS

3.1 Due Diligence. For the time period which is Forty Five (45) days immediately following the Effective Date (the "Due Diligence Review Period"). Purchaser and its agents and contractors shall have the right to conduct due diligence investigations relating to the Property and Purchaser's intended use of the Property. In connection with such due diligence investigations, between the Effective Date and the Closing Date as provided in Section 8.1 hereof, Purchaser and its agents and contractors shall have the right to enter upon the Property and conduct such tests and investigations as Purchaser may deem necessary to determine whether the Property is suitable for Purchaser's intended use. Purchaser's tests and due diligence investigations may include, but shall not necessarily be limited to: (a) soils and environmental studies; (b) studies to determine whether there are any wetlands on the Property or whether the Property or any portion thereof is located in a flood plain; and (c) investigations to determine the availability and sufficiency of utilities to serve the Property.

Within seven (7) days after the Effective Date, Seller shall deliver to Purchaser true and complete copies of any leases, studies, reports, surveys, audits, plans, drawings, investigations and any other due diligence materials in Seller's or its consultant(s) actual possession and relating to the Property or any portion thereof (collectively, the "Seller's Due Diligence Materials"), including, without limitation: (i) topographic surveys; (ii) ALTA, boundary or Property title surveys; (iii) flood plain or wetlands studies or reports; (iv) environmental audits or reports; (v) title policies or commitments; and (vi) recorded and unrecorded easements and/or declarations, if any.

If Purchaser notifies Seller, in writing, at any time before the end of the Due Diligence Review Period, that Purchaser elects not to proceed with the transaction contemplated by this Agreement for any reason whatsoever or no reason and that Purchaser elects to terminate this Agreement, then promptly after the delivery of any such notice by Purchaser, the Earnest Money shall be paid to Purchaser, and except as expressly provided in Section 10.2 hereof, this Agreement shall be null, void and of no further force or effect and neither party shall have any further rights or obligations under this Agreement. If Purchaser fails to give Seller notice of termination prior to the end of the Due Diligence Review Period, Purchaser's right to terminate this Agreement pursuant to this Section 3.1 will be deemed waived.

Upon completing any individual due diligence study or investigation, Purchaser shall, or cause its agents, representatives, contractors or sub-contractors performing any such due diligence study, to repair any property damage caused thereby and to return the Property to its original condition prior to undertaking such study or investigation. Furthermore, except to the extent caused by Seller's negligence or willful misconduct, Purchaser shall indemnify, defend and hold Seller harmless for any property damage or injury resulting from Purchaser exercising its right of investigation and due diligence hereunder including such property damage or injury resulting from the actions or inactions of Purchaser, its agents, representatives, contractors or subcontractors connected with such study or investigation and shall present to Seller evidence of the same in the form of an insurance certificate naming Seller as an additional insured and a loss payee reasonably acceptable to Seller.

Upon completing any individual due diligence study or investigation, Purchaser shall promptly provide copies to Seller of any and all reports generated pursuant to said study or investigation.

3.2 Purchaser's Conditions. The rights and conditions set forth in this Article 3 are solely for Purchaser's benefit and may be waived by Purchaser in writing. However, except as expressly set forth in this Article 3 to the contrary, Purchaser shall not be deemed to have waived any such right or condition, unless such waiver is set forth in a written document signed by Purchaser, and then only to the extent expressly set forth in such writing.

ARTICLE 4 TITLE INSURANCE AND SURVEY

4.1 Title Commitment. Within fifteen (15) days after the Effective Date, Seller shall deliver to Purchaser: (a) a survey of the Property (the "Survey") made in compliance with ALTA/ACSM Property Survey Standards and prepared by an Illinois licensed surveyor selected by Purchaser (the "Surveyor"); and (b) a commitment (the "Title Commitment") for an ALTA owner's title insurance policy issued by Chicago Title Insurance Company (the "Title Insurer"), including legible copies of all documents of record. The Survey shall indicate the number of square feet comprising the Property. If the legal description for the Property or any portion thereof as shown on the Survey is different from the legal description attached hereto as Exhibit A, then promptly after the Survey is delivered, Seller and Purchaser shall amend Exhibit A to this Agreement, as necessary, to conform said exhibit to the legal description set forth on the Survey. The Survey, which shall contain the Net Saleable Square Feet, will be dated as of a date not more than three months prior to the Effective Date, and certified to Purchaser, Purchaser's lender (if any), Seller and the Title Insurer. The Survey will contain Table A items 1, 2, 3, 4 (acres), 6, 7(a), (b)(1), 8, 9, 10 and 11 to comply with any requirements imposed by the Title Insurer as a condition to the removal of the survey exception from the standard printed exceptions in Schedule B of the Title Commitment.

4.2 Title and Survey Objections. Within ten (10) days after Purchaser receives the last of the Title Commitment, the Title Documents, and the Survey, Purchaser shall deliver to Seller: (a) a list of any objections to title and survey matters with respect to the Property (the "Title Objections"); and the manner in which such Title Objections may be cured to Purchaser's satisfaction; and (b) a list of those endorsements that Purchaser requires be included as part of the Title Policy (the "Title Endorsements").

Within ten (10) days after Seller receives the Title Objections, Seller shall notify Purchaser in writing of any Title Objections which Seller either refuses to cure or is unable to cure in the manner specified in Purchaser's notice, provided that Seller shall be obligated to cure the Title Objections described in the immediately preceding sentence.

Purchaser shall have the right by giving notice to Seller within ten (10) Business Days after Purchaser is notified by Seller of its refusal or inability to cure any one or more of the Title Objections in the manner specified in Purchaser's notice, to: (i) terminate this Agreement, or (ii)

elect to proceed pursuant to this Agreement, thereby waiving its objection to such Title Objections described in Seller's notice, but with the right to deduct from the Purchase Price any liens or encumbrances of a definite or ascertainable amount. For purposes of this Agreement, the term "Permitted Exceptions" means (i) title matters that are disclosed by the Title Commitment and are not identified by Purchaser as Title Objections, (ii) any Title Objections waived by Purchaser as provided above, and (iii) any matters physically observable on the Property during the Due Diligence Review Period not identified by Purchaser as Title Objections, provided such matter(s) shall not be identified as a Permitted Exception(s) on the Deed to be delivered by Seller to Purchaser at Closing. If Purchaser terminates this Agreement pursuant to this Section 4.2, then the Earnest Money shall be promptly paid to Purchaser, and neither party shall have any further rights or obligations under this Agreement, except for those rights and obligations that expressly survive a termination of this Agreement. If Purchaser terminates this Agreement pursuant to this Section 4.2, Seller shall promptly direct the Escrowee to pay the Earnest Money to or as directed by Purchaser and such obligation to direct the Escrowee shall survive the termination of this Agreement.

ARTICLE 5 ADDITIONAL COVENANTS

5.1 No Conveyances or Further Liens. From and after the Effective Date, Seller shall not: (i) cause, suffer or permit any act which results in any additional exceptions to title affecting the Property or any portion thereof, (ii) sell, transfer, alienate, lease or encumber any part of the Property or any interest therein to or in favor of any person or entity other than Purchaser or its nominees or designees, or (iii) take any action that would alter any of the matters depicted, or create additional matters not depicted, on the Survey.

5.2 Inconsistent Actions. Excepting Seller's enforcement of its ordinances and its approval of the Development as defined below, Seller shall not take any actions that are inconsistent with its obligations under this Agreement, or that may delay or interfere with the consummation of the transactions contemplated by this Agreement. Prior to Closing, Seller shall comply with all federal, state, municipal and other governmental laws, ordinance, requirements, rules, regulations, notices and orders, and all agreements, covenants, conditions, easements and restrictions relating to the Property.

ARTICLE 6 REPRESENTATIONS AND WARRANTIES

6.1 Seller's Representations and Warranties. Seller represents and warrants to Purchaser as follows:

6.1.1 Agreements. Neither the execution and delivery of this Agreement by Seller nor the consummation of the transactions contemplated hereby will result in any breach or violation of or default under any judgment, decree, order, law, mortgage, lease, agreement, indenture or other instrument to which Seller is a party or by which the Property or Seller is bound.

6.1.3 Litigation. There is no litigation, proceeding, claim or investigation, including, without limitation, any condemnation proceeding, pending or, to the best of Seller's knowledge, threatened, which affects or could reasonably be expected to affect Seller, the Property, the transactions contemplated by this Agreement, or the Purchaser's intended use of the Property.

6.1.4 Authority. Seller's holds fee simple title to the Property. Seller has full power and authority to sell, convey and transfer the Property as provided for in this Agreement and to otherwise perform its obligations under this Agreement. The execution, delivery and performance of this Agreement by Seller has been duly authorized and approved by any and all necessary action, and this Agreement is binding and enforceable against Seller in accordance with its terms. Seller has obtained all consents and approvals (if any) required from third parties, for the execution, delivery and performance of this Agreement by Seller.

6.1.5 Surviving Agreements. There are no unrecorded leases, contracts, agreements or other documents affecting the Property that will survive the Closing and be binding upon Purchaser or the Property, except for the following leases between Elia Galam as Lessor and these named Lessees: __Argus Financial Services, Ltd., dated February 8, 2010; 247 Popov Co. d/b/a Perk Cosmetology Institute dated May 27, 2014; Edward D Jones & Co, LP D/B/A Edward Jones dated September 24, 1998 as amended in Lease Amendments 1 through 5.

6.1.6 Utilities. To the best of Seller's knowledge, all utilities (including, without limitation, electricity, natural gas, sanitary and storm sewer, water and telephone) have been installed in public rights-of-way adjacent to the Property.

6.1.7 Signatory. The person(s) signing this agreement on behalf of Seller hereby warrants and represents that he/she/they have full power and authority to execute this document and bind the Seller.

6.2 Purchaser's Representations and Warranties. Purchaser represents and warrants to Seller as follows:

6.2.1 Agreements. Neither the execution and delivery of this Agreement by Purchaser nor the consummation of the transactions contemplated hereby will result in any breach or violation of or default under any judgment, decree, order, mortgage, lease, agreement, indenture or other instrument to which Purchaser is a party.

6.2.2 Authority. Purchaser has full power and authority to execute this Agreement and purchase the Property as provided for in this Agreement, and this Agreement is binding and enforceable against Purchaser.

6.2.3 Signatory. The person(s) signing this agreement on behalf of Purchaser hereby warrant and represent that he/she/they have full power and authority to execute this document and bind the Purchaser.

6.3 Breach of Representations and Warranties. Each party warrants that each of the foregoing representations and warranties made by it in this Article 6 is true as of the date of this Agreement and will also be true as of the Closing. In the case of any breach of any of the foregoing representations or warranties by Seller or Purchaser, the parties may exercise any of their respective remedies under Article 9.

ARTICLE 7--RESERVED

ARTICLE 8 THE CLOSING

8.1 Definition: Time and Place. The consummation of the transfer of title to the Property by Seller to Purchaser or its nominee or designee pursuant to this Agreement is referred to herein as the "Closing". The date of the Closing (the "Closing Date") shall be the date which is fourteen (14) days after the expiration of the Due Diligence Review Period. The Closing shall take place at the Arlington Heights office of the Title Insurer.

8.2 Possession. Possession of the Property shall be delivered at Closing.

8.3 Escrow. The purchase and sale shall be closed through the Escrowee's "New York Style" deed and money escrow, the terms of which shall be established through a written escrow agreement entered into by Seller, Purchaser, through their respective attorneys and Escrowee (the "Escrow Agreement"). This Agreement shall not be merged into the Escrow Agreement, but the Escrow Agreement shall be deemed auxiliary to this Agreement and, as between the parties hereto, the provisions of this Agreement shall govern and control. If there is any conflict between the Escrow Agreement and this Agreement, this Agreement shall control.

8.4 Documents To Be Delivered By Seller At Closing. At the Closing, Seller shall deliver or cause to be delivered to Purchaser directly or, if either party elects, through the Closing Escrow, the following, each of which shall be in a form reasonably satisfactory to Purchaser and (if applicable) the Title Insurer:

- (a) A duly executed and acknowledged Special Warranty deed conveying the Property, subject only to the Permitted Exceptions;
- (b) an ALTA Owner's Title Insurance Policy from the Title Insurer ("Title Policy") which in either cases shall; (i) be effective as of the date and time of the recording of the deed; (ii) name Purchaser or its nominee or designee as the insured; (iii) have a liability amount equal to the Purchase Price; (iv) show Purchaser or its nominee or designee as the owner of the Property in fee simple

subject to no exceptions other than the Permitted Exceptions; and (v) include extended coverage over the standard printed exceptions and the Title Endorsements;

- (d) a Bill of Sale duly executed and acknowledge by Seller, conveying the Personal Property to Purchaser or its designee;
- (g) Such certificates, affidavits and other documents as may be reasonably required by the Title Insurer in order to issue extended coverage over the standard printed exceptions in the Title Policy;
- (h) Duly executed assignments of all leases and both contracts which are assignable pursuant to this agreement;
- (i) All other documents (if any) required pursuant to other provisions of this Agreement or to the Escrow Agreement, to be executed and delivered by Seller, including, but not limited to, a so-called personal "gap undertaking" to be delivered to the Title Insurer; and
- (j) Such other instruments and documents as may be reasonably required by the Title Insurer or Purchaser in order to carry out the purposes of this Agreement.

8.5 Documents To Be Delivered By Purchaser at Closing. At the Closing, Purchaser shall deliver or cause to be delivered to Seller directly, or if either party elects through the Closing Escrow, the following, each of which shall be in form reasonably satisfactory to Seller and (if applicable) the Title Insurer;

- (a) The Purchase Price, plus or minus adjustments, credits and prorations provided for herein;
- (b) All other documents required pursuant to other provisions of this Agreement or the Escrow Agreement to be executed and delivered by Purchaser; and
- (c) Such other instruments and documents as may be reasonably required by the Title Insurer or Seller in order to carry out the purposes of this Agreement.

8.6 Documents to be Jointly Delivered by Seller and Purchaser at Closing. At the Closing, Seller and Purchaser shall each execute and deliver, directly, or if either party elects, through the Closing Escrow, the following, each of which shall be in form reasonably satisfactory to both parties and (if applicable) the Title Insurer;

- (a) Applicable transfer tax declarations for the State of Illinois, Cook County and any necessary municipal transfer declarations;
- (b) A Closing Statement (in triplicate);

- (c) ALTA Statements as required by the Title Insurer;
- (e) Such other instruments and documents as may be reasonably required in order to carry out the purposes of this Agreement.

ARTICLE 9 DEFAULTS; REMEDIES

9.1 Purchaser's Default. If the transaction contemplated hereby does not close by reason of a default by Purchaser in any of the terms hereof, and such default is not cured within five (5) days after written notice of such default is given by Seller to Purchaser, then Seller may, as its sole and exclusive remedy, terminate this Agreement and receive all of the Earnest Money (to the extent previously deposited) as liquidated damages and as Seller's sole and exclusive remedy. The parties acknowledge that Seller's actual damages in the event of a default by Purchaser under this Agreement will be difficult to ascertain, and that Seller's receipt of the Earnest Money as liquidated damages represents the parties' best estimate of such damages. The parties agree that the foregoing provisions of this Section 9.1 are reasonable in light of the intent and circumstances surrounding the execution of this Agreement, and Seller expressly acknowledges and agrees that its rights and remedies shall be limited as set forth above in this Section 9.1.

9.2 Seller's Default. If the transaction contemplated hereby does not close by reason of a default by Seller in any of the terms hereof, and such default is not cured within five (5) days after written notice of said default is given by Purchaser to Seller, then Purchaser may terminate this Agreement, in which case, Purchaser shall receive a return of all of the Earnest Money.

9.4 Costs of Enforcement. In the event any action or proceeding is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party in such action or proceeding shall be entitled to have all of its costs, fees (including, without limitation, attorneys' fees) and expenses, paid or reimbursed by the non-prevailing party.

ARTICLE 10 MISCELLANEOUS

10.1 Payment of Real Estate Brokers and Consultants. Each party represents to the other that the best of its knowledge, other than NONE (the "Broker"), no real estate broker has been used in connection with this transaction. SELLER shall pay all commissions and other compensation due to the Broker in connection with this Agreement and the transaction contemplated hereby pursuant to the terms of a separate agreement. Other than the Broker, Seller agrees to indemnify, defend and hold Purchaser harmless from and against any claim for a real estate broker's commission or fee by any party claiming to have represented Seller in connection with this transaction. The indemnification obligations under this Section 10.1 shall survive the Closing or any termination of this Agreement for any reason whatsoever.

10.2 Notices. All notices and other communication which are required to be, or which may be given under this Agreement shall be in writing, and shall be delivered at the addresses set out herein below. Notice may be given by personal delivery, recognize overnight courier, or by United States mail in the manner set forth below. Notice shall be deemed to have been duly given (a) if by personal delivery, on the first to occur of the date of actual receipt or refusal of delivery by any person at the intended address, (b) if by overnight courier, on the first (1st) Business Day after being delivered to a recognized overnight courier, (c) if by mail, on the earlier of actual receipt or the third (3rd) Business Day after being deposited in the United States mail, certified or registered mail, return receipt requested, postage prepaid, addressed as follows, or (d) if by facsimile transmission, on the day and at the time transmitted, as evidenced by the confirmation slip generated by the sender's facsimile machine, addressed as follows:

If to Purchaser: City of Prospect Heights
 Attn: City Administrator
 8 N. Elmhurst Road
 Prospect Heights, IL 60070

with a copy to: Michael F. Zimmermann
 Tressler LLP
 233 S. Wacker Drive
 22nd Floor
 Chicago, IL 60606
 Facsimile: 312-627-1717

If to Seller: Elia Galam
 65 Caniel Court
 Wheeling, IL 60090

with a copy to: Kim R. Denkwalter
 Denkwalter & Angelo
 5215 Old Orchard Road, #1010
 Skokie, IL 60077
 Facsimile: (847) 583-2255

or to such other address as either party may from time to time specify as its address for the receipt of notices hereunder, in a notice to the other party.

10.3 Assignment. Purchaser may designate or nominate another person or entity as the party which will acquire the Property or any portion thereof, in which event all instruments, documents and agreements required to be delivered to Purchaser hereunder shall be delivered to, and run for the benefit of such designated or nominated person or entity. Purchaser may also assign this Agreement to an Affiliate(s), and upon any such assignment, the original

purchaser shall be released from all obligations under this Agreement, except for the obligation to pay the purchase price and construct the Development. For purposes of this Agreement Affiliate(s) shall mean an entity in which Purchaser or any of its principals and/or affiliated entity(s) has an ownership interest and which is created expressly for the acquisition of the Property and the Construction of the Development. Seller may not assign any of its rights or delegate any of its obligations under this Agreement, and any such attempted assignment or delegation shall be null and void at Purchaser's election. Subject to the foregoing provisions of this Section 10.3, this Agreement shall be binding upon the undersigned and each of their respective successors and assigns.

10.4 Condemnation. If prior to the Closing, condemnation or eminent domain proceedings effecting the Property or any portion thereof are commenced or threatened, Seller shall notify Purchaser of such proceedings, and Purchaser may elect, by delivering written notice thereof to Seller within thirty (30) days after receipt of such notice, to terminate this Agreement. If Purchaser terminates this Agreement pursuant to this Section 10.4, then the Earnest Money shall be returned to Purchaser, and neither party shall have any further rights or obligations under this Agreement, except for those rights and obligations that expressly survive a termination of this Agreement. If Purchaser does not terminate this Agreement pursuant to this Section 10.4, then at the Closing, Purchaser shall receive a credit against the Purchaser Price for any and all condemnation awards paid to Seller and Seller shall also assign to Purchaser, Seller's rights in and to any and all condemnation awards to be paid to Seller.

10.5 Entire Agreement; Construction. This Agreement embodies the entire understanding of the parties and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof except as may be set forth in writing executed by both parties contemporaneously with or subsequent to this Agreement. This Agreement shall not be construed more strictly against one party hereto than against the other party merely by virtue of the fact that it may have been prepared primarily by counsel for one of the parties. It is understood and recognized that both parties have contributed substantially and materially to the preparation of this Agreement.

10.6 Severability. If any term or provision of this Agreement or any application thereof shall be invalid or unenforceable, the remainder of this Agreement and other applications thereof shall not be affected thereby.

10.7 Captions; Number. The captions contained in this Agreement are for the convenience of reference only, and shall not affect this meaning interpretation or construction of this Agreement. As used in this Agreement, the singular form shall include the plural and the plural shall include the singular, to the extent that the context renders it appropriate.

10.8 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

10.9 Governing Law. This Agreement has been executed and delivered, and is to be performed, in the State of Illinois, and this Agreement and all rights, obligations and liabilities hereunder shall be governed by, and construed in accordance with, the internal laws of the State of Illinois.

10.10 Time of the Essence. Time is of the essence of this Agreement.

10.12 Modification. The provisions of this Agreement may not be amended, changed or modified orally, but only by an agreement in writing signed by Seller and Purchaser.

10.13 Waiver. No waiver by a party of any breach of this Agreement or of any warranty or representation hereunder by the other party shall be deemed to be a waiver of any other breach by such other party (whether preceding or succeeding and whether or not of the time or similar nature) and no acceptance of payment or performance by a party after any breach by the other party shall be deemed to be a waiver of any breach of this Agreement or of any representation or warranty hereunder by such other party whether or not the first party knows of such breach at the time it accepts such payment or performance. No failure or delay by a party to exercise any right it may have by reason of the default of the other party shall operate as a waiver of default or modification of this Agreement or shall prevent the exercise of any right by the first party while the other party continues to be so in default.

10.14 Business Days. If any date specified in this Agreement for the Closing Date or for the commencement or expiration of time periods for termination or approvals or for notice occurs on a day other than a Business Day, then any such date shall be postponed to the next following Business Day. As used herein, "Business Day" shall mean any day other than Saturday, Sunday or a holiday observed by national banks.

10.15 Offer. The execution of this Agreement by the Purchaser constitutes an offer to purchase.

10.16 Cooperation In Exchange. In the event that Seller or Purchaser are under contract with a qualified intermediary for the purpose of effecting a tax-deferred exchange in accordance with Section 1031 of the United States Internal Revenue Code of 1966, as most recently amended, each party consents to the assignment of this Agreement to such Intermediary. Furthermore, each party shall cooperate with the other to accomplish such exchange and perform any acts reasonably necessary to assist in such exchange, provided that neither party shall be required to accept title to any property other than the Property, expend any additional amounts of money above those amounts required pursuant to this Agreement, extend the Closing Date, and further provided that each party defend, indemnify and hold the other harmless from and against expenses, costs and damages of any kind (including attorney's fees) suffered by either by reason of the performance of, or failure to perform, any acts of cooperation necessitated by this Section. Each party agrees to sign a Notice of Assignment prior to Closing confirming that such party has received the Notice of Assignment and consents to the assignment.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

<u>Offered by PURCHASER</u> CITY OF PROSPECT HEIGHTS _____ Nicholas J. Helmer, Mayor Attest: _____ <u>City Clerk</u>	<u>Accepted by SELLER:</u> _____ _____
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EXHIBIT A

Legal Description of the Property

PROPERTY KNOWN AS: 6 N. Palatine Road, PROSPECT HEIGHTS, IL 60070

PIN: 03-22-307-014-0000

Legal Description:

LOT 19 IN SMITH AND DAWSON COUNTRY CLUB ACRES BEING AN OWNERS DIVISION OF THE SOUTHWEST 1/4 OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

**AGREEMENT FOR PURCHASE
AND SALE OF REAL ESTATE**

THIS AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE (this "Agreement"), is entered into as of _____, 2015, by and between Elia Galam (the "Seller"), and CITY OF PROSPECT HEIGHTS, ILLINOIS, a municipal corporation ("Purchaser").

WITNESSETH:

WHEREAS, Seller is the owner of the Property (as defined below); and

WHEREAS, Purchaser desires to purchase from Seller and Seller desires to sell to Purchaser all of the Property on the terms and conditions set forth below.

NOW THEREFORE, in consideration of the mutual covenants hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

**ARTICLE 1
AGREEMENT TO PURCHASE AND SELL**

Seller agrees to sell and convey to Purchaser, and Purchaser agrees to purchase from Seller, upon the terms and conditions set forth in this Agreement, all of Seller's right, title and interest in and to the property legally described on Exhibit A attached hereto and made a part hereof consisting of approximately .5 acres of property located at 6 North Elmhurst Road, Prospect Heights, Illinois, together with all improvements thereon and privileges, rights, easements, hereditaments, and appurtenances belonging to the property (the "Property").

**ARTICLE 2
PURCHASE PRICE**

2.1. Purchase Price. The purchase price (the "Purchase Price") to be paid by Purchaser to Seller for the Property shall be \$515,495,000.00 (the "Purchase Price").

2.2. Earnest Money. Within five (5) Business Days (as defined below) after the date on which this Agreement is executed and delivered by the last party to do so (the "Effective Date"), Purchaser shall pay into a strict joint order escrow (the "Escrow") with Seller at Chicago Title and Trust Company (the "Escrowee") the sum of \$5,000.00 as earnest money (the "Earnest Money"). The Earnest Money may be invested by the Escrowee as Purchaser directs. Seller and Purchaser shall share equally the cost of the Escrow, but Purchaser shall bear the cost of any investment fee charged by the Escrowee. The Earnest Money shall be paid to Seller and applied to the Purchase Price at the Closing (as defined below), or if the Closing does not occur, the Earnest money shall be paid to Seller or Purchaser as provided in this Agreement.

2.3. Closing Costs. Seller shall pay the cost of: (a) the owner's Title Policy (as defined below), including the cost of extended coverage over the standard printed exceptions, but

excluding the cost of the Title Endorsements (as defined below); (b) the Survey (as defined below); (c) any stamp or transfer taxes imposed by state or county real estate transfer taxes; and (d) obtaining and recording any releases of any mortgages, liens or other encumbrances which are not Permitted Exceptions (as defined below); and any costs typically paid by the seller in a commercial real estate transaction in Cook County, Illinois.

Purchaser shall pay the cost of: (x) the Title Endorsements (except for extended coverage); (y) recording the deed; and (z) any costs typically paid by the purchaser in a commercial real estate transaction in Cook County, Illinois.

Purchaser and Seller shall share equally the escrow fees for the Closing. Any local transfer tax shall be paid by the party designated by such local ordinance. All other closing costs shall be apportioned according to prevailing local custom. Each party shall pay its own legal fees.

2.4 Closing Prorations and Adjustments. All items of income or expense other than Taxes (as defined below) shall be prorated according to prevailing local custom. The Seller represents that there are no unpaid real estate taxes, current installments of regular assessments, special assessments, sewer charges, and any similar taxes and charges (collectively, "Taxes").

Real estate taxes (based on 105 % of most recent ascertainable taxes); assignable Real estate taxes for 2014 shall be prorated using \$23,738 as reported to Seller by its attorney Field and Goldberg LLC in its September 12, 2014 letter to Elia Galam. Real Estate taxes for 2015 shall be prorated at 105% of \$23,738 as of the date of possession. In the event that the real estate taxes for 2014 (payable in 2015) are in excess of \$23,738, Seller shall pay Purchaser the difference between the actual taxes and the prorated amount. Also in such event, for the 2015 taxes, Seller agrees to re-prorate the credit given under this section and to pay Purchaser the difference between such re-prorated amount and the previously credited amount for 2015 taxes.

Assignable insurance policies, if requested by Purchaser, rents, if any; water charges, sewer charges, taxes and other proratable items including flood hazard insurance shall be prorated to date of possession. Security deposits shall be credited to the Purchaser in full at closing in such amounts as required by any leases.

Each party's rights and obligations under this Section 2.4 shall survive the Closing.

2.5 Payment of Purchase Price. The Purchase Price, less the Earnest Money, and plus or minus any adjustments, credits or prorations provided for herein, shall be paid at the Closing by wire transfer of current funds or by cashier's or certified check.

ARTICLE 3 PURCHASER'S CONDITIONS

3.1 Due Diligence. For the time period which is Forty Five (45) days immediately following the Effective Date (the "Due Diligence Review Period"). Purchaser and its agents and contractors shall have the right to conduct due diligence investigations relating to the Property and Purchaser's intended use of the Property. In connection with such due diligence investigations, between the Effective Date and the Closing Date as provided in Section 8.1 hereof, Purchaser and its agents and contractors shall have the right to enter upon the Property and conduct such tests and investigations as Purchaser may deem necessary to determine whether the Property is suitable for Purchaser's intended use. Purchaser's tests and due diligence investigations may include, but shall not necessarily be limited to: (a) soils and environmental studies; (b) studies to determine whether there are any wetlands on the Property or whether the Property or any portion thereof is located in a flood plain; and (c) investigations to determine the availability and sufficiency of utilities to serve the Property.

Within seven (7) days after the Effective Date, Seller shall deliver to Purchaser true and complete copies of any leases, studies, reports, surveys, audits, plans, drawings, investigations and any other due diligence materials in Seller's or its consultant(s) actual possession and relating to the Property or any portion thereof (collectively, the "Seller's Due Diligence Materials"), including, without limitation: (i) topographic surveys; (ii) ALTA, boundary or Property title surveys; (iii) flood plain or wetlands studies or reports; (iv) environmental audits or reports; (v) title policies or commitments; and (vi) recorded and unrecorded easements and/or declarations, if any.

If Purchaser notifies Seller, in writing, at any time before the end of the Due Diligence Review Period, that Purchaser elects not to proceed with the transaction contemplated by this Agreement for any reason whatsoever or no reason and that Purchaser elects to terminate this Agreement, then promptly after the delivery of any such notice by Purchaser, the Earnest Money shall be paid to Purchaser, and except as expressly provided in Section 10.2 hereof, this Agreement shall be null, void and of no further force or effect and neither party shall have any further rights or obligations under this Agreement. If Purchaser fails to give Seller notice of termination prior to the end of the Due Diligence Review Period, Purchaser's right to terminate this Agreement pursuant to this Section 3.1 will be deemed waived.

Upon completing any individual due diligence study or investigation, Purchaser shall, or cause its agents, representatives, contractors or sub-contractors performing any such due diligence study, to repair any property damage caused thereby and to return the Property to its original condition prior to undertaking such study or investigation. Furthermore, except to the extent caused by Seller's negligence or willful misconduct, Purchaser shall indemnify, defend and hold Seller harmless for any property damage or injury resulting from Purchaser exercising its right of investigation and due diligence hereunder including such property damage or injury resulting from the actions or inactions of Purchaser, its agents, representatives, contractors or subcontractors connected with such study or investigation and shall present to Seller evidence of the same in the form of an insurance certificate naming Seller as an additional insured and a loss payee reasonably acceptable to Seller.

Upon completing any individual due diligence study or investigation, Purchaser shall promptly provide copies to Seller of any and all reports generated pursuant to said study or investigation.

3.2 Purchaser's Conditions. The rights and conditions set forth in this Article 3 are solely for Purchaser's benefit and may be waived by Purchaser in writing. However, except as expressly set forth in this Article 3 to the contrary, Purchaser shall not be deemed to have waived any such right or condition, unless such waiver is set forth in a written document signed by Purchaser, and then only to the extent expressly set forth in such writing.

ARTICLE 4 TITLE INSURANCE AND SURVEY

4.1 Title Commitment. Within fifteen (15) days after the Effective Date, Seller shall deliver to Purchaser: (a) a survey of the Property (the "Survey") made in compliance with ALTA/ACSM Property Survey Standards and prepared by an Illinois licensed surveyor selected by Purchaser (the "Surveyor"); and (b) a commitment (the "Title Commitment") for an ALTA owner's title insurance policy issued by Chicago Title Insurance Company (the "Title Insurer"), including legible copies of all documents of record. The Survey shall indicate the number of square feet comprising the Property. If the legal description for the Property or any portion thereof as shown on the Survey is different from the legal description attached hereto as Exhibit A, then promptly after the Survey is delivered, Seller and Purchaser shall amend Exhibit A to this Agreement, as necessary, to conform said exhibit to the legal description set forth on the Survey. The Survey, which shall contain the Net Saleable Square Feet, will be dated as of a date not more than three months prior to the Effective Date, and certified to Purchaser, Purchaser's lender (if any), Seller and the Title Insurer. The Survey will contain Table A items 1, 2, 3, 4 (acres), 6, 7(a), (b)(1), 8, 9, 10 and 11 to comply with any requirements imposed by the Title Insurer as a condition to the removal of the survey exception from the standard printed exceptions in Schedule B of the Title Commitment.

4.2 Title and Survey Objections. Within ten (10) days after Purchaser receives the last of the Title Commitment, the Title Documents, and the Survey, Purchaser shall deliver to Seller: (a) a list of any objections to title and survey matters with respect to the Property (the "Title Objections"); and the manner in which such Title Objections may be cured to Purchaser's satisfaction; and (b) a list of those endorsements that Purchaser requires be included as part of the Title Policy (the "Title Endorsements").

Within ten (10) days after Seller receives the Title Objections, Seller shall notify Purchaser in writing of any Title Objections which Seller either refuses to cure or is unable to cure in the manner specified in Purchaser's notice, provided that Seller shall be obligated to cure the Title Objections described in the immediately preceding sentence.

Purchaser shall have the right by giving notice to Seller within ten (10) Business Days after Purchaser is notified by Seller of its refusal or inability to cure any one or more of the Title Objections in the manner specified in Purchaser's notice, to: (i) terminate this Agreement, or (ii)

elect to proceed pursuant to this Agreement, thereby waiving its objection to such Title Objections described in Seller's notice, but with the right to deduct from the Purchase Price any liens or encumbrances of a definite or ascertainable amount. For purposes of this Agreement, the term "Permitted Exceptions" means (i) title matters that are disclosed by the Title Commitment and are not identified by Purchaser as Title Objections, (ii) any Title Objections waived by Purchaser as provided above, and (iii) any matters physically observable on the Property during the Due Diligence Review Period not identified by Purchaser as Title Objections, provided such matter(s) shall not be identified as a Permitted Exception(s) on the Deed to be delivered by Seller to Purchaser at Closing. If Purchaser terminates this Agreement pursuant to this Section 4.2, then the Earnest Money shall be promptly paid to Purchaser, and neither party shall have any further rights or obligations under this Agreement, except for those rights and obligations that expressly survive a termination of this Agreement. If Purchaser terminates this Agreement pursuant to this Section 4.2, Seller shall promptly direct the Escrowee to pay the Earnest Money to or as directed by Purchaser and such obligation to direct the Escrowee shall survive the termination of this Agreement.

ARTICLE 5 ADDITIONAL COVENANTS

5.1 No Conveyances or Further Liens. From and after the Effective Date, Seller shall not: (i) cause, suffer or permit any act which results in any additional exceptions to title affecting the Property or any portion thereof, (ii) sell, transfer, alienate, lease or encumber any part of the Property or any interest therein to or in favor of any person or entity other than Purchaser or its nominees or designees, or (iii) take any action that would alter any of the matters depicted, or create additional matters not depicted, on the Survey.

5.2 Inconsistent Actions. Excepting Seller's enforcement of its ordinances and its approval of the Development as defined below, Seller shall not take any actions that are inconsistent with its obligations under this Agreement, or that may delay or interfere with the consummation of the transactions contemplated by this Agreement. Prior to Closing, Seller shall comply with all federal, state, municipal and other governmental laws, ordinance, requirements, rules, regulations, notices and orders, and all agreements, covenants, conditions, easements and restrictions relating to the Property.

ARTICLE 6 REPRESENTATIONS AND WARRANTIES

6.1 Seller's Representations and Warranties. Seller represents and warrants to Purchaser as follows:

6.1.1 Agreements. Neither the execution and delivery of this Agreement by Seller nor the consummation of the transactions contemplated hereby will result in any breach or violation of or default under any judgment, decree, order, law, mortgage, lease, agreement, indenture or other instrument to which Seller is a party or by which the Property or Seller is bound.

6.1.3 Litigation. There is no litigation, proceeding, claim or investigation, including, without limitation, any condemnation proceeding, pending or, to the best of Seller's knowledge, threatened, which affects or could reasonably be expected to affect Seller, the Property, the transactions contemplated by this Agreement, or the Purchaser's intended use of the Property.

6.1.4 Authority. Seller's holds fee simple title to the Property. Seller has full power and authority to sell, convey and transfer the Property as provided for in this Agreement and to otherwise perform its obligations under this Agreement. The execution, delivery and performance of this Agreement by Seller has been duly authorized and approved by any and all necessary action, and this Agreement is binding and enforceable against Seller in accordance with its terms. Seller has obtained all consents and approvals (if any) required from third parties, for the execution, delivery and performance of this Agreement by Seller.

6.1.5 Surviving Agreements. There are no unrecorded leases, contracts, agreements or other documents affecting the Property that will survive the Closing and be binding upon Purchaser or the Property, except for the following leases:

_____ between Elia Galam as Lessor and these named Lessees: Argus Financial Services, Ltd., dated February 8, 2010; 247 Popov Co. d/b/a Perk Cosmetology Institute dated May 27, 2014; Edward D Jones & Co, LP D/B/A Edward Jones dated September 24, 1998 as amended in Lease Amendments 1 through 5.

6.1.6 Utilities. To the best of Seller's knowledge, all utilities (including, without limitation, electricity, natural gas, sanitary and storm sewer, water and telephone) have been installed in public rights-of-way adjacent to the Property.

6.1.7 Signatory. The person(s) signing this agreement on behalf of Seller hereby warrants and represents that he/she/they have full power and authority to execute this document and bind the Seller.

6.2 Purchaser's Representations and Warranties. Purchaser represents and warrants to Seller as follows:

6.2.1 Agreements. Neither the execution and delivery of this Agreement by Purchaser nor the consummation of the transactions contemplated hereby will result in any breach or violation of or default under any judgment, decree, order, mortgage, lease, agreement, indenture or other instrument to which Purchaser is a party.

6.2.2 Authority. Purchaser has full power and authority to execute this Agreement and purchase the Property as provided for in this Agreement, and this Agreement is binding and enforceable against Purchaser.

6.2.3 Signatory. The person(s) signing this agreement on behalf of Purchaser hereby warrant and represent that he/she/they have full power and authority to execute this document and bind the Purchaser.

6.3 Breach of Representations and Warranties. Each party warrants that each of the foregoing representations and warranties made by it in this Article 6 is true as of the date of this Agreement and will also be true as of the Closing. In the case of any breach of any of the foregoing representations or warranties by Seller or Purchaser, the parties may exercise any of their respective remedies under Article 9.

ARTICLE 7--RESERVED

ARTICLE 8 THE CLOSING

8.1 Definition: Time and Place. The consummation of the transfer of title to the Property by Seller to Purchaser or its nominee or designee pursuant to this Agreement is referred to herein as the "Closing". The date of the Closing (the "Closing Date") shall be the date which is fourteen (14) days after the expiration of the Due Diligence Review Period. The Closing shall take place at the Arlington Heights office of the Title Insurer.

8.2 Possession. Possession of the Property shall be delivered at Closing.

8.3 Escrow. The purchase and sale shall be closed through the Escrowee's "New York Style" deed and money escrow, the terms of which shall be established through a written escrow agreement entered into by Seller, Purchaser, through their respective attorneys and Escrowee (the "Escrow Agreement"). This Agreement shall not be merged into the Escrow Agreement, but the Escrow Agreement shall be deemed auxiliary to this Agreement and, as between the parties hereto, the provisions of this Agreement shall govern and control. If there is any conflict between the Escrow Agreement and this Agreement, this Agreement shall control.

8.4 Documents To Be Delivered By Seller At Closing. At the Closing, Seller shall deliver or cause to be delivered to Purchaser directly or, if either party elects, through the Closing Escrow, the following, each of which shall be in a form reasonably satisfactory to Purchaser and (if applicable) the Title Insurer:

- (a) A duly executed and acknowledged Special Warranty deed conveying the Property, subject only to the Permitted Exceptions;
- (b) an ALTA Owner's Title Insurance Policy from the Title Insurer ("Title Policy") which in either cases shall; (i) be effective as of the date and time of the recording of the deed; (ii) name Purchaser or its nominee or designee as the insured; (iii) have a liability amount equal to the Purchase Price; (iv) show Purchaser or its nominee or designee as the owner of the Property in fee simple

subject to no exceptions other than the Permitted Exceptions; and (v) include extended coverage over the standard printed exceptions and the Title Endorsements;

- (d) a Bill of Sale duly executed and acknowledged by Seller, conveying the Personal Property to Purchaser or its designee;
- (g) Such certificates, affidavits and other documents as may be reasonably required by the Title Insurer in order to issue extended coverage over the standard printed exceptions in the Title Policy;
- (h) Duly executed assignments of all leases and both contracts which are assignable pursuant to this agreement;
- (i) All other documents (if any) required pursuant to other provisions of this Agreement or to the Escrow Agreement, to be executed and delivered by Seller, including, but not limited to, a so-called personal "gap undertaking" to be delivered to the Title Insurer; and
- (j) Such other instruments and documents as may be reasonably required by the Title Insurer or Purchaser in order to carry out the purposes of this Agreement.

8.5 Documents To Be Delivered By Purchaser at Closing. At the Closing, Purchaser shall deliver or cause to be delivered to Seller directly, or if either party elects through the Closing Escrow, the following, each of which shall be in form reasonably satisfactory to Seller and (if applicable) the Title Insurer;

- (a) The Purchase Price, plus or minus adjustments, credits and prorations provided for herein;
- (b) All other documents required pursuant to other provisions of this Agreement or the Escrow Agreement to be executed and delivered by Purchaser; and
- (c) Such other instruments and documents as may be reasonably required by the Title Insurer or Seller in order to carry out the purposes of this Agreement.

8.6 Documents to be Jointly Delivered by Seller and Purchaser at Closing. At the Closing, Seller and Purchaser shall each execute and deliver, directly, or if either party elects, through the Closing Escrow, the following, each of which shall be in form reasonably satisfactory to both parties and (if applicable) the Title Insurer;

- (a) Applicable transfer tax declarations for the State of Illinois, Cook County and any necessary municipal transfer declarations;
- (b) A Closing Statement (in triplicate);

- (c) ALTA Statements as required by the Title Insurer;
- (e) Such other instruments and documents as may be reasonably required in order to carry out the purposes of this Agreement.

ARTICLE 9 DEFAULTS; REMEDIES

9.1 Purchaser's Default. If the transaction contemplated hereby does not close by reason of a default by Purchaser in any of the terms hereof, and such default is not cured within five (5) days after written notice of such default is given by Seller to Purchaser, then Seller may, as its sole and exclusive remedy, terminate this Agreement and receive all of the Earnest Money (to the extent previously deposited) as liquidated damages and as Seller's sole and exclusive remedy. The parties acknowledge that Seller's actual damages in the event of a default by Purchaser under this Agreement will be difficult to ascertain, and that Seller's receipt of the Earnest Money as liquidated damages represents the parties' best estimate of such damages. The parties agree that the foregoing provisions of this Section 9.1 are reasonable in light of the intent and circumstances surrounding the execution of this Agreement, and Seller expressly acknowledges and agrees that its rights and remedies shall be limited as set forth above in this Section 9.1.

9.2 Seller's Default. If the transaction contemplated hereby does not close by reason of a default by Seller in any of the terms hereof, and such default is not cured within five (5) days after written notice of said default is given by Purchaser to Seller, then Purchaser may terminate this Agreement, in which case, Purchaser shall receive a return of all of the Earnest Money.

9.4 Costs of Enforcement. In the event any action or proceeding is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party in such action or proceeding shall be entitled to have all of its costs, fees (including, without limitation, attorneys' fees) and expenses, paid or reimbursed by the non-prevailing party.

ARTICLE 10 MISCELLANEOUS

10.1 Payment of Real Estate Brokers and Consultants. Each party represents to the other that the best of its knowledge, other than NONE (the "Broker"), no real estate broker has been used in connection with this transaction. SELLER shall pay all commissions and other compensation due to the Broker in connection with this Agreement and the transaction contemplated hereby pursuant to the terms of a separate agreement. Other than the Broker, Seller agrees to indemnify, defend and hold Purchaser harmless from and against any claim for a real estate broker's commission or fee by any party claiming to have represented Seller in connection with this transaction. The indemnification obligations under this Section 10.1 shall survive the Closing or any termination of this Agreement for any reason whatsoever.

with a copy to: Kim R. Denkwalter

Denkwalter & Angelo
5215 Old Orchard Road, #1010
Skokie, IL 60077
Facsimile: (847) 583-2255

10.3 Assignment. Purchaser may designate or nominate another person or entity as the party which will acquire the Property or any portion thereof, in which event all instruments,

documents and agreements required to be delivered to Purchaser hereunder shall be delivered to, and run for the benefit of such designated or nominated person or entity. Purchaser may also assign this Agreement to an Affiliate(s), and upon any such assignment, the original purchaser shall be released from all obligations under this Agreement, except for the obligation to pay the purchase price and construct the Development. For purposes of this Agreement Affiliate(s) shall mean an entity in which Purchaser or any of its principals and/or affiliated entity(s) has an ownership interest and which is created expressly for the acquisition of the Property and the Construction of the Development. Seller may not assign any of its rights or delegate any of its obligations under this Agreement, and any such attempted assignment or delegation shall be null and void at Purchaser's election. Subject to the foregoing provisions of this Section 10.3, this Agreement shall be binding upon the undersigned and each of their respective successors and assigns.

10.4 Condemnation. If prior to the Closing, condemnation or eminent domain proceedings effecting the Property or any portion thereof are commenced or threatened, Seller shall notify Purchaser of such proceedings, and Purchaser may elect, by delivering written notice thereof to Seller within thirty (30) days after receipt of such notice, to terminate this Agreement. If Purchaser terminates this Agreement pursuant to this Section 10.4, then the Earnest Money shall be returned to Purchaser, and neither party shall have any further rights or obligations under this Agreement, except for those rights and obligations that expressly survive a termination of this Agreement. If Purchaser does not terminate this Agreement pursuant to this Section 10.4, then at the Closing, Purchaser shall receive a credit against the Purchaser Price for any and all condemnation awards paid to Seller and Seller shall also assign to Purchaser, Seller's rights in and to any and all condemnation awards to be paid to Seller.

10.5 Entire Agreement; Construction. This Agreement embodies the entire understanding of the parties and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof except as may be set forth in writing executed by both parties contemporaneously with or subsequent to this Agreement. This Agreement shall not be construed more strictly against one party hereto than against the other party merely by virtue of the fact that it may have been prepared primarily by counsel for one of the parties. It is understood and recognized that both parties have contributed substantially and materially to the preparation of this Agreement.

10.6 Severability. If any term or provision of this Agreement or any application thereof shall be invalid or unenforceable, the remainder of this Agreement and other applications thereof shall not be affected thereby.

10.7 Captions; Number. The captions contained in this Agreement are for the convenience of reference only, and shall not affect this meaning interpretation or construction of this Agreement. As used in this Agreement, the singular form shall include the plural and the plural shall include the singular, to the extent that the context renders it appropriate.

10.8 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

10.9 Governing Law. This Agreement has been executed and delivered, and is to be performed, in the State of Illinois, and this Agreement and all rights, obligations and liabilities hereunder shall be governed by, and construed in accordance with, the internal laws of the State of Illinois.

10.10 Time of the Essence. Time is of the essence of this Agreement.

10.12 Modification. The provisions of this Agreement may not be amended, changed or modified orally, but only by an agreement in writing signed by Seller and Purchaser.

10.13 Waiver. No waiver by a party of any breach of this Agreement or of any warranty or representation hereunder by the other party shall be deemed to be a waiver of any other breach by such other party (whether preceding or succeeding and whether or not of the time or similar nature) and no acceptance of payment or performance by a party after any breach by the other party shall be deemed to be a waiver of any breach of this Agreement or of any representation or warranty hereunder by such other party whether or not the first party knows of such breach at the time it accepts such payment or performance. No failure or delay by a party to exercise any right it may have by reason of the default of the other party shall operate as a waiver of default or modification of this Agreement or shall prevent the exercise of any right by the first party while the other party continues to be so in default.

10.14 Business Days. If any date specified in this Agreement for the Closing Date or for the commencement or expiration of time periods for termination or approvals or for notice occurs on a day other than a Business Day, then any such date shall be postponed to the next following Business Day. As used herein, "Business Day" shall mean any day other than Saturday, Sunday or a holiday observed by national banks.

10.15 Offer. The execution of this Agreement by the Purchaser constitutes an offer to purchase.

10.16 Cooperation In Exchange. In the event that Seller or Purchaser are under contract with a qualified intermediary for the purpose of effecting a tax-deferred exchange in accordance with Section 1031 of the United States Internal Revenue Code of 1966, as most recently amended, each party consents to the assignment of this Agreement to such Intermediary. Furthermore, each party shall cooperate with the other to accomplish such exchange and perform any acts reasonably necessary to assist in such exchange, provided that neither party shall be required to accept title to any property other than the Property, expend any additional amounts of money above those amounts required pursuant to this Agreement, extend the Closing Date, and further provided that each party defend, indemnify and hold the other harmless from and against expenses, costs and damages of any kind (including attorney's fees) suffered by either by reason of the performance of, or failure to perform, any acts of

cooperation necessitated by this Section. Each party agrees to sign a Notice of Assignment prior to Closing confirming that such party has received the Notice of Assignment and consents to the assignment.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

<u>Offered by PURCHASER</u>	<u>Accepted by SELLER:</u>
CITY OF PROSPECT HEIGHTS	
_____	_____
Nicholas J. Helmer, Mayor	_____
Attest:	

<u>City Clerk</u>	

12/22/201402/17/2015

EXHIBIT A

Legal Description of the Property

PROPERTY KNOWN AS: 6 N. Palatine Road, PROSPECT HEIGHTS, IL 60070

PIN: 03-22-307-014-0000

Legal Description:

LOT 19 IN SMITH AND DAWSON COUNTRY CLUB ACRES BEING AN OWNERS DIVISION OF THE SOUTHWEST 1/4 OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.