



**CITY OF PROSPECT HEIGHTS
REGULAR MEETING MINUTES
OF THE CITY COUNCIL
TUESDAY MAY 26, 2015
6:30 PM
CITY HALL
8 NORTH ELMHURST ROAD
PROSPECT HEIGHTS, ILLINOIS**

CALL TO ORDER – At 6:33 PM, City Clerk Morgan-Adams called to order the May 26, 2015 City Council Regular Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL – City Clerk Morgan-Adams called roll.

Present – Aldermen Rosenthal, Ludvigsen, Messer, Derwin

Other Elected Officials in Attendance – City Clerk Morgan-Adams

Absent – Mayor Helmer, Treasurer Tibbits, Alderman Williamson

Also present – Interim City Administrator Balling, Acting Assistant to the City Administrator Deol, Deputy Clerk Schultheis, Public Works Director Cutaia, City Attorney Zimmermann, Police Chief Dunne, and Building and Zoning Director Skiber.

PRO TEM CHAIRMAN – City Clerk Morgan-Adams asked for a motion to appoint a Pro tem Chairman for the meeting in the absence of Mayor Helmer.

Alderman Messer moved to appoint Alderman Ludvigsen as the Pro Tem Chairman for the May 26, 2015 City Council Regular Meeting; seconded by Alderman Rosenthal.

ROLL CALL AYES – Rosenthal, Ludvigsen, Derwin, Messer
 NAYS – None
 Absent – Williamson

Motion carried 4 - 0

PLEDGE OF ALLEGIANCE – Led by Alderman Derwin

INVOCATION – None

RESIDENT COMMENTS (Agenda Items) – Pushed back until the end of the meeting

STAFF AND ELECTED OFFICIAL REPORTS

Interim City Administrator

a. Introduction of the Director of Building and Development – Interim City Administrator Balling introduced Dan Peterson as the new Director of Building and Development.

b. Introduction of Joseph Wade as the new City Administrator starting on June 8th.

Director of Finance - Absent

Chief of Police Dunne – Discussed the July 3rd Run and Rock the Runway event. At 5 PM there would be entertainment with food and fireworks to start.

-Dunkin Donuts Rooftops – money to be made for the Illinois Special Olympics. Between 5 AM and 2 PM on May 29th, Police officers would be on the rooftops of Dunkin Donuts soliciting contributions for the charity in exchange for donuts.

-Thanks to the Lions Club for their \$1000 contribution to Outreach and thanks to the Rotary Club for its contribution of \$1500.

Director of Building and Zoning Skiber- said that there would be a PZBA Meeting on May 28 with two petitions to be discussed.

-The ComEd annual report showed improved maintenance.

Director of Public Works Cutaia said that Public Works would be co-sponsoring a Cycling Event in the Metra Parking lot on June 20.

- He said that there would be a document shredding event
- Bids were being taken for tree removal

Interim Assistant to the City Administrator Deol – discussed the Community Day and Pancake Breakfast Event on May 30, from 9 AM – Noon.

- The PH Park District is having its annual Block Party on June 27
- August 23rd is the Community Cruise
- Movie nights will be added as a family event – for no cost
- The Fourth of July Parade will be held on Saturday, July 4th starting at the Metra Station at 9:30 AM

APPOINTMENTS

A. Appointment of the City Administrator Joseph Wade and consideration of concurrence of Appointment by the City Council. – Attached Resume

B. Appointment of Sharon Hoffman to serve on the Police Commission term to expire April 30, 2018

C. Appointment of Holly Allgauer to the North Shore Convention and Visitors Bureau term to expire April 30, 2018.

D. Appointment of Robert Korvus to serve and the Chairman of the Water Committee term to expire April 30, 2018

E. Appointment of Corinne Frank Watson to the PZBA with a term to expire April 30, 2018

F. Appointment of Lucy Theobald to the ad hoc Flooding and Streets Committee with a term to expire April 30, 2018

G. Appointment of Mark Saulka to the ad hoc Flooding and Streets Committee with a term to expire April 30, 2018

Alderman Rosenthal moved for omnibus approval of Items A,B,C,D,E,F,G; seconded by Alderman Messer.

It was noted by City Attorney Zimmermann that the original documentation showed that City Administrator-designate was to start June 15, not June 8, 2015.

Alderman Rosenthal moved for omnibus approval of Items A with the provision of a June 8, 2015 start date, B,C,D,E,F,G; seconded by Alderman Messer.

ROLL CALL AYES – Rosenthal, Ludvigsen, Derwin, Messer
 NAYS – None
 Absent – Williamson

Motion carried 4 - 0

H. Appointment of John Styler to the Chicago North Shore CVB with a term to expire April 30, 2018. – **Alderman Derwin moved to Approve Item H; seconded by Pro**

Tem Chairman Ludvigsen.

Discussion followed. It was noted that there had not been a written request from the appointee. City Administrator Balling said that the CVB had requested the reappointment. It was noted that there would be more appointments at the June 8th meeting.

Alderman Derwin moved to TABLE Item H until June 8; seconded by Alderman Messer.

VOICE VOTE All ayes, no nays (Alderman Williamson absent)

Motion carried 4 - 0

City Clerk Morgan-Adams

I. Presenting the proposed schedule of meetings of City Council for FY 2015-2016

Alderman Rosenthal moved to approve the City Council Meeting Agenda for 2015-2016; seconded by Alderman Derwin.

ROLL CALL AYES – Rosenthal, Ludvigsen, Derwin, Messer
 NAYS – None
 Absent – Williamson

Motion carried 4 - 0

City Alderman Ward 1 Messer - None

City Alderman Ward 2 Rosenthal – Noted that he had been awaiting an opinion from Legal Council regarding sidewalk repair in Rob Roy.

-Alderman Rosenthal had met with Natural Resources Commission and noted that on Sunday May 31, there would be planting at the Slough, and volunteers were requested.

City Alderman Ward 3 Williamson - Absent

City Alderman Ward 4 Ludvigsen - None

City Alderman Ward 5 Derwin - None

City Treasurer Tibbits – Absent

Mayor – Absent

RESIDENT COMMENTS –

1119 N. Drury – John Hanahan – said that his home was negatively impacted by the elevation of the home being built next to his. He said that water was being dumped on to his property because of the elevation of the property. He noted that the driveway was three feet above grade. Her is upset that the City allowed this driveway to be erected. Alderman Ludvigsen noted that the side loading garages allowed the lot to be raised and it had created an issue. It was noted that the structure was approved by the City. Building and Zoning Director Skiber noted that changes had been made, and that the elevation would be conforming.

1225 Stratford Road – Mariusz Folta – Discussed issues with HOME Bar regarding noise issues. He said that a neighbor had called the Police over the weekend regarding the noise. He was asking the Council for assistance. He said that he lived 727 feet away, and the noise was still pervasive. He said that the bass music was the biggest issue; especially on the weekends.

ADOPTION OF THE CONSENT AGENDA

J. Approval of an Employment Agreement between the City of Prospect Heights and Joseph Wade. – Effective June 8, 2015

K. Approval of the accelerated acquisition of police units 607 and 613 using available capital reserve funds and DEA funds

L. Approval of the purchase of four portable radar speed display signs from All Traffic solutions in the amount of \$15,343.

M. Approval of the purchase of one special use police vehicle from STAR EV in the amount of \$13,541.

N. Approval of a loan modification Agreement to lower the interest rate with First Midwest Bank related to financing the CEA T-Hangers.

O. Resolution 15-__ A resolution approving a camera placement license Agreement at 1200 Milwaukee Ave.

P. Approval of the May 11, 2015 City Council Regular Meeting

Q. Approval of the May 13, 2015 Special City Council Meeting.

Alderman Messer moved for omnibus approval of Items J, K,L,M,N,O,P,Q; seconded by Alderman Rosenthal.

ROLL CALL AYES – Rosenthal, Ludvigsen, Derwin, Messer
 NAYS – None
 Absent – Williamson

Motion carried 4 - 0

IX. APPROVAL OF EXPENDITURES

R. Approval of Warrant

General Fund	\$68,964.36
MFT Fund	\$148.00
Palatine/Milwaukee TIF	\$21,156.55
Tourism District	\$4,000.00
Development Fund	\$0.00
DEA Fund	\$0.00
Solid Waste Fund	\$34,638.21
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$86.98
SS Area #8 – Levee Wall #37	\$3,316.76
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$148.00
Road Construction Debt	\$350.00

Water Fund	\$35,868.20
Parking Fund	\$2,239.47
Road/Building Bond Escrow	\$0.00
TOTAL	\$170,916.53
5/15/15 PAYROLL	\$119,544.02
5/19/15 POLICE PENSION PAYMENT	\$27,031.96
TOTAL WARRANT	\$317,492.51

City Clerk Morgan-Adams read the warrants.

Alderman Rosenthal moved to approve the Total of \$170,916.53, the 5/15/15 Payroll of \$119,544.02, the 5/19/15 Police Pension Warrant of \$27,031.96, and the Total Warrant of \$317,492.51; seconded by Alderman Derwin.

ROLL CALL AYES – Rosenthal, Ludvigsen, Derwin, Messer
 NAYS – None
 Absent – Williamson

Motion carried 4 - 0

APPROVAL OF CONTRACT

S. Presentation from the Construction Manager IFS for the contract maintenance for the improvements, to be installed in 2015. **-TABLED**

T. a. Approval of a landscaping contract in the Tourism District to Moore Landscaping in the amount of \$143,027, with a presentation from the Construction Manager IFS, Inc. –

 b. Approval of an electrical contract in the Tourism District to Pinnacle Electric for electrical installation services construction in the amount of \$188,400, with a presentation from the Construction Manager, IFS, Inc.

Alderman Rosenthal moved to Table Item T; seconded by Alderman Derwin.

VOICE VOTE: All ayes, no nays, Alderman Williamson absent

Vote carried 4 – 0

U. Approval of contract continuation with Glenbrook Excavating and Concrete Inc. for drainage work approved in the 2015-2016 budget related in the amount of \$156,025.-

Alderman Derwin moved to approve Item U; seconded by Alderman Ludvigsen.

ROLL CALL AYES – Rosenthal, Ludvigsen, Derwin, Messer

NAYS – None
Absent – Williamson

Motion carried 4 – 0

UNFINISHED BUSINESS

V. Presentation of the proposed Five year Capital Improvement Plan including elements presented in the 2015-2016 Budget – **Deferred to June 8, 2015 City Council Workshop**

NEW BUSINESS

W. Approving a change order in the amount of \$33,867.00 for additional paving work for the Public Works facility.

Alderman Derwin moved to approve Item W; seconded by Alderman Rosenthal.

ROLL CALL AYES – Rosenthal, Ludvigsen, Derwin, Messer
NAYS – None
Absent – Williamson

Motion carried 4 - 0

CLOSED SESSION

X. Pending litigation – **No Closed Session**

ADJOURNMENT

At 7:15 PM: Alderman Rosenthal moved to Adjourn; seconded by Alderman Derwin.

VOICE VOTE: All ayes, no nays, Alderman Williamson absent

Vote carried 4 – 0

Approved by the Prospect Heights City Council on this the 8th day of June, 2015.



Nicholas J. Helmer, Mayor



Karen Schultheis, Deputy City Clerk

