



**Prospect
Heights**

**CITY OF PROSPECT HEIGHTS
City Council Workshop
November 12, 2013**

CALL TO ORDER

The Workshop was called to order at 6:33 p.m. by Mayor Helmer at City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL

Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson Aldermen- Higgins, Williamson, Ludvigsen, Mendez, Styler

A quorum was present. Also present: City Administrator Marrin, City Attorney Zimmermann, Director of Building and Zoning Skiber, Finance Director Hannon, Acting Public Works Director/Assistant Director of Building and Zoning Cutaia, Assistant to the City Administrator Sabo, Police Chief Dunne, Fire Chief Gould, Deputy Fire Chief Jones and Deputy Clerk Schultheis.

CLOSED SESSION

At 6:35 PM, Alderman Ludvigsen moved to go into Closed Session for the purpose of pending litigation, setting of the price for the sale of real estate, and potential litigation; seconded by Alderman Styler. The motion was unanimously approved by Roll Call Vote.

ROLL CALL AYES – Higgins, Ludvigsen, Williamson, Mendez, Styler
 NAYS – None

Motion carried 5 – 0

ROLL CALL TO OPEN SESSION

At, 7:45 PM, Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson Aldermen- Higgins, Williamson, Ludvigsen, Mendez, Styler
A quorum was present.

SPECIAL BUSINESS

A. Approval of the City of Prospect Heights Council Meeting calendar for 2014. – Discussion regarding changing time of the meetings from 6:30 PM to 6:00 PM. By majority opinion, the time will stay as 6:30 PM. By consensus opinion, the August, 2014

Workshop will be canceled. The calendar will be voted upon at the November 25th City Council Meeting.

B. Presentation of Mesirow Financial Liability Insurance Renewal for 2014. – Karen Rice of Mesirow Property/Casualty Insurance was present for review of the renewal. The renewal will have a term from December 1, 2013 through November 30, 2014. It was noted that the renewal will provide a cost savings to the City. The approval will be on the consent agenda at the November 25th City Council Meeting.

C. Mayor's Report on New Development – The Mayor provided to the Council copies of a possible site plan. The Finger Company has interest, but has not consummated a contract to develop 350 upscale units in the portion of the land owned by Allstate. Director of Building and Zoning Skiber said that the purchase is close to 8 acres. In order to move forward Director of Building and Zoning Skiber said there will probably need to be code relief. It was noted that the building was scheduled to be a four-story building. The Mayor said that Illinois American Water Company was meeting with the City on November 13th to discuss their ability to supply water to the project and its future tenants. If this project moves forward it will have to be re-zoned into a residential PUD. It was noted that all of the land in question and future sites are under City control in terms of zoning. These would be rental apartments. Jamie Abbott of the CEA said that it has submitted reporting to the FAA regarding the height of the structure, and that there was the possibility that there would be a noise easement needed for the development.

D. Appointment of Robert McKenzie as Chairman to the Chicago Executive Airport Board of Directors. – **Alderman Mendez moved to approve Robert McKenzie as the Chairman of the Chicago Executive Airport Board of Directors; seconded by Alderman Styler. The motion was unanimously approved by Roll Call Vote.**

ROLL CALL

AYES – Higgins, Ludvigsen, Williamson, Mendez, Styler
NAYS – None

Motion carried 5 – 0

SCHEDULED BUSINESS

E. Determination and Approval of Estimated Tax Levy.

F. An Ordinance for the Levy and Assessment of 2013 taxes for the Fiscal Year beginning May 1, 2013 and ending April 30, 2014 in and for the City of Prospect Heights Police Pension Fund (1st reading)

G. An Ordinance for the Levy and Assessment of 2013 Taxes for the Fiscal Year beginning May 1, 2013 and ending April 30, 2014 in and for the City of Prospect Heights Special Service Area Number One (1st reading).

H. An Ordinance for the Levy and Assessment of 2013 Taxes for the Fiscal Year beginning May 1, 2013 and ending April 30, 2014 in and for the City of Prospect Heights Special Service Area Number Two (1st reading).

I. An Ordinance for the Levy and Assessment of 2013 Taxes for the Fiscal Year beginning May 1, 2013 and ending April 30, 2014 in and for the City of Prospect Heights Special Service Area Number Three (1st reading).

J. An Ordinance for the Levy and Assessment of 2013 Taxes for the Fiscal Year beginning May 1, 2013 and ending April 30, 2014 in and for the City of Prospect Heights Special Service Area Number Four (1st reading).

K. An Ordinance for the Levy and Assessment of 2013 Taxes for the Fiscal Year beginning May 1, 2013 and ending April 30, 2014 in and for the City of Prospect Heights Special Service Area Number Five (1st reading).

L. An Ordinance for the Levy and Assessment of 2013 Taxes for the Fiscal Year beginning May 1, 2013 and ending April 30, 2014 in and for the City of Prospect Heights Special Service Area Number Eight (1st reading).-

The Mayor asked for an omnibus discussion of Items E – L. Only Item E required action. Items F-L are First Readings. Approval for Items F-L are to be approved at the December 9th Council Meeting.

Alderman Styler moved for approval of Item E; seconded by Alderman Williamson. The motion was unanimously approved by Roll Call Vote.

ROLL CALL AYES – Higgins, Ludvigsen, Williamson, Mendez, Styler
 NAYS – None

Motion carried 5 – 0

M. Review and Discussion of an Ordinance Regarding an Automated Traffic Enforcement System for Approaching, Overtaking and passing a School Bus. (Chief Dunne) (First Reading) – Police Chief Dunne discussed an Ordinance to be enacted January 1, 2014 that allows for the installation and installment of school bus cameras. The City would partner with Red Speed (the City vendor) and the school district and school bus company to install cameras on school buses that would capture vehicles that violate the stop law. It will be set up like the red light cameras with notices sent to the violators. Prospect Heights would be the first municipality in northern Illinois to have this capability. The City would also be partnering with Wheeling. Prospect Heights already have an adjudication process set for red speed violators, and that same process will be used for school bus camera violators. The first violation would be \$150 and the subsequent violation would be \$500. This is a safety issue, and every violation would be captured. Half of the violation revenue would go to Red Speed and remainder split between school district and City.

There was concern from some Aldermen regarding the over-policing.

Police Chief Dunne said that this is a safety issue not a revenue issue. He said that there were 40-50 other municipalities that are in line behind Prospect Heights to get this type of technology. He added that it is a force multiplier enabling school bus violations to be enforced more effectively.

N. Review and Discussion of a Resolution Approving and Recommending to the Village of Wheeling and the City of prospect Heights the following agreements in substantially the same form as presented by and between Chicago Executive Airport, the Village of Wheeling and the City of Prospect Heights, Jointly and Signature Flight Support Corporation relating to the Property commonly referred to as the Former 94th Aero Squadron Property. – It was noted by City Attorney Zimmermann that the property cannot be sold to another party unless it goes through the Council. He said that legally this was not precedent-setting because the City of Prospect Heights was not bound to agree with any other requesters because this was a unique property, deal and owner. City Attorney Zimmermann said that he would add provision comments that would further enforce the uniqueness of the property. Alderman Higgins noted that there would be water retention issues; to which CEA Representative Abbott said that there was a plan to mitigate storage on the south side for retention.

O. Review and Discussion of the Purchase of an Electronic Fence for Public Works from First Fence Inc. (Informational – Steve Cutaia) - Acting Public Works Director/Assistant Director of Building and Zoning Cutaia said that he had gotten four quotes to transform a manual fence at public works into an electronic fence. He noted that it had not been budgeted. The cost of the proposed fence is \$11,821. The Staff was looking for direction to proceed. The Item will be on the consent agenda on November 25th Council Meeting.

P. Discussion of an Ordinance Amending the Number of Class B Liquor Licenses (Ultra Foods) (1st Reading) – There were no comments from the Council.

Q. Review and Discussion of an Ordinance Amending the Number of Class SB Liquor Licenses for Player's Pub and Grill (1st Reading) – There was concern that Players wants to open earlier for the video gaming. The Mayor noted that the request was for a brunch license. This Item will be on the consent agenda at the November 25th Council Meeting.

R. Review and Award of Contract with Crystal Maintenance Services for Janitorial Services for City Buildings. – The winning bid was \$885 per month for one year with Crystal Maintenance Services that would begin on January 1, 2014. Assistant to the City Administrator Sabo said that the City would be receiving more services for less money. This Item will be on the consent agenda for the November 25th Council Meeting.

S. Landscape Architecture Proposals for Tourism District. (Consideration Rejecting All Bids). – City Administrator Marrin said that Staff was asking to reject all bids and move forward to enter into contract negotiations with Teska and Associates. City Attorney Zimmermann said that this was not a biddable project because of the add-ons.

Alderman Williamson moved to reject all bids and to go into negotiations with Teska and Associates; seconded by Alderman Higgins. The motion was unanimously approved by Roll Call Vote.

ROLL CALL AYES – Higgins, Ludvigsen, Williamson, Mendez, Styler
 NAYS – None

Motion carried 5 – 0

It was noted that the next City Council Workshop would include discussion of the scope and priority of the projects that needed to be addressed.

T. Discussion of Elected Official Compensation – Informational (Alderman Mendez) - The Mayor presented a comparison chart of compensation for different municipalities in the area. He proposed compensation of Mayor - \$500 per month; Alderman - \$250 per month; City Treasurer \$250 per month; and \$ City Clerk \$250 per month. The general consensus was favorable. This was for purpose of discussion only.

APPROVAL OF EXPENDITURES

U.. Approval of Warrants

General Fund	\$123,919.20
MFT Fund	\$1,902.07
Palatine/Milwaukee TIF	\$108.52
Tourism District	\$275.00
Development Fund	\$999.21

DEA Fund	\$5,222.99
Solid Waste Fund	\$21.00
SS Area #1	\$18.00
SS Area #2	\$18.00
SS Area #3	\$24.00
SS Area #4	\$18.00
SS Area #5	\$25.00
SS Area #8 – Levee Wall #37	\$22.00
SS Area-Constr #6 (Water Main)	\$35.00
SS Area- Debt #6	\$0.00
Road Construction	\$442,409.73
Water Fund	\$43,694.39
Parking Fund	\$61.81
Road/Building Bond Escrow	\$56,149.50
TOTAL Expenditures	\$674,923.42
Wire Payments, Service Charges, & Payroll	\$158,553.74
TOTAL	\$833,477.16

City Clerk Adamson read out the expenditure totals.

Alderman Higgins moved to approve as presented; seconded by Alderman Williamson for a TOTAL Expenditures in the amount of \$674,923.74 wire transfers, service charges, and payroll in the amount of \$158,553.74. The TOTAL amount is \$833,477.16. The motion was unanimously approved by roll call.

ROLL CALL AYES – Higgins, Ludvigsen, Williamson, Mendez, Styler
 NAYS – None

Motion carried 5 – 0

ADJOURNMENT

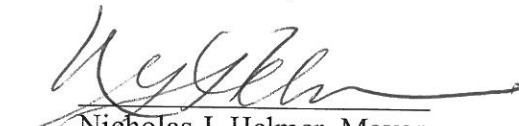
At 9:15 PM, Alderman Higgins moved to Adjourn; seconded by Alderman Styler. The motion was unanimously approved by a Voice Vote.

VOICE VOTE All ayes
 No nays

Motion carried 5 - 0

Approved by the Prospect Heights Council on this 25th of November, 2013.


 Stacey Adamson, City Clerk


 Nicholas J. Helmer, Mayor

