

**City of Prospect Heights
Plan/Zoning Board of Appeals
October 24, 2013**

The regular meeting of the Plan/Zoning Board of Appeals was called to order at 7:00 pm by Chairman Weidman, at City Hall, 8 N. Elmhurst Road, in Prospect Heights, Illinois.

ROLL CALL:

Present: Commissioners Tammen, Jones, Frank-Watson, Chairman Weidman
Absent: Commissioners Dash, Roscoe, Wyatt

Present at the meeting: Director of Building & Zoning Skiber, Assistant Director of Building & Zoning Cutaia and Administrative Assistant Malik-Mordian.

APPROVAL OF SEPTEMBER 26, 2013 MINUTES

Motion made by Commissioner Tammen, seconded by Commissioner Frank-Watson, to approve the meeting minutes from September 26, 2013 as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES: Commissioners Tammen, Jones, Frank-Watson, and Chairman Weidman
NAYS: None
ABSENT: Commissioner Dash, Roscoe, Wyatt
ABSTAIN: None
Motion carried.

Case No. ZBA-13-06V

Applicant: Waclaw Szurlej

Address: 11 E. Camp McDonald Rd.

Reason: Requesting a twenty five (25') foot corner side yard variation for the re-location of an existing, six (6') foot high, solid, wooden fence.

Chairman Weidman entered the following exhibits into the record:

ZBA Exhibit 1: Application
ZBA Exhibit 2: Assignment to the agenda
ZBA Exhibit 3: Proof of ownership
ZBA Exhibit 4: Public hearing notice in the news paper
ZBA Exhibit 5: Plat of survey
ZBA Exhibit 6: Notice to property owners
ZBA Exhibit 7: List of property owners
ZBA Exhibit 8: Hardship letter

Elizabeth Grabler presented the green cards from the notices to Chairman Weidman.

Chairman Weidman swore in Elizabeth Grabler, 11 E. Camp McDonald Rd., Prospect Heights, Illinois.

Explanation of why they want the work to be completed:

They need the fence to be higher due to the fact that the Polish grocery store has their trash near their yard and want to cover it up with the fence.

Assistant Director of Building and Zoning Cutaia commented that Mr. Szurlej has provided a hardship letter stating their reason for the variation and the variance does not pose a safety issue nor negatively affect the neighboring properties.

Chairman Weidman commented that the project appears to be a good plan. The plan shows no negative impact and he supports it as submitted.

Motion made by Commissioner Tammen, seconded by Commissioner Frank-Watson, to approve case ZBA-13-06V as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES: Commissioners Tammen, Jones, Frank-Watson, and Chairman Weidman

NAYS: None

ABSENT: Commissioners Dash, Roscoe, Wyatt
Motion carried.

COMMUNICATIONS

None

OLD BUSINESS

Director of Building & Zoning Steve Skiber talked about the yard variation for 203 Prospect Court and 200 E. School Lane. Both are on for second reading for approval by the City Council on Monday, October 28.

NEW BUSINESS

Assistant Director of Building & Zoning Steve Cutaia talked about new compressive plan process which is going to be a yearlong process with various different types of meetings. The board will be updated with details when the time comes. Director of Building & Zoning Steve Skiber spoke about how the City will be receiving a grant for the Comprehensive Planning process from CMAP.

ADJOURNMENT

The October 24, 2013 Plan/Zoning Board of Appeals meeting was adjourned by unanimous voice vote, at 7:15pm with a motion by Commissioner Tammen, seconded by Commissioner Frank-Watson.

Respectfully Submitted,

Julie Malik-Mordian, Recording Secretary