CITY OF PROSPECT HEIGHTS
CITY COUNCIL REGULAR MEETING AGENDA
April 27, 2015 at 6:30 PM
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070

CALL TO ORDER – At 6:30 PM, Mayor Helmer called to order the April 27, 2015 Regular City Council Meeting at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL – City Clerk Adamson called the roll.
In attendance – Mayor Helmer. Aldermen – Mendez, Styler, Williamson, Higgins, Ludvigsen
A quorum was present.

Other elected officials in attendance – Treasurer Tibbits and City Clerk Adamson

Also, in attendance – Police Chief Dunne, Interim City Administrator Balling. Director and Building and Zoning Skiber, Director of Public Works Cutaia, Deputy Clerk Schultheis, City Engineer Berecz, and Finance Director Hannon

PLEDGE OF ALLEGIANCE – Led by Alderman Mendez

INVOCATION – Betty Cloud, Member of the St Alphonsus Parish Pastoral Council

CLOSED SESSION - Purchase lease of sale of Real Estate/Personnel matters/Pending probable or imminent litigation. – **Moved to the end of the Meeting.**

PRESENTATION

P. The FY 2015-2016 Chicago Executive Airport Budget - Mayor Helmer moved the presentation to the beginning of the Meeting to accommodate the schedule of the Chicago Executive Board representatives. Jamie Abbott – CEA, Executive Director and Scott Campbell, CFO. The CEA representatives asked for approval of their Budget.

The Aldermen noted that they had not gotten the Budget and therefore, could not make a decision. The Mayor asked that the CEA members give an overview. Deputy Clerk Schultheis was asked to make copies of the Budget, though the Aldermen said that they would not be able to make a decision at this meeting.

CFO Campbell gave an overview of the CEA Budget.

Alderman Mendez asked the Budget get approved. The majority view was not to vote on it. Aldermen said they would be interested in a special meeting.

The Mayor asked about funding of Phase I. The CEA representatives gave explanation, but the Mayor believed that a joint meeting would be needed to discuss the outstanding issues.

The Mayor asked what the consequences would be if the Budget was not approved by April 30th. Scott Campbell said that the CEA could operate on the existing Budget if nothing was approved by May 1. The decision was to post a Special Meeting on April 29 at 7:00 PM to comply with the 48 hour posting deadline. Alderman Mendez would not be able to attend.

STAFF AND ELECTED OFFICIALS REPORTS

Interim City Administrator – William Balling – May 11th Meeting is the official meeting to swear in new Council. There will be a Special Meeting on May 13th. It will be in Executive Session and Open Session Business.

Director of Building and Development hire and City Administrator hire are on schedule.

Finance Director – Stephanie Hannon – Gave Budget update. Currently ahead of budget.

Director, Building & Zoning - Steve Skiber – Thank the owners of McDonald's to expand surveillance network.

Temporary sign enforcement on rand and Milwaukee Avenues.

Increased demand for permits and inspections.

Public Works Director – Steve Cutaia – celebration of Arbor Day at the Slough. There was a tree planted there.

Police Chief Dunne – May 30 Community Days events and pancake breakfast.

Thanked outgoing Aldermen for their support of Public Safety, and to the outgoing Clerk for her assistance over the last four years.

Aldermen:

John Styler – Attended North Shore CVB meeting as the City representative, and noted that they were pleased about the joint Wheeling-Prospect Heights July 3rd event.

Pat Ludvigsen – wants Agendas to be better implemented into the iPad. Wants hardcopy as agendas are too large for iPad.

Wants DeKind to see if we can get a login for a drive that is unchangeable but that packets can be posted into, so that items can be remotely accessed.

Wants best practices for digital recordkeeping. Need better filing system.

ADOPTION OF THE CONSENT AGENDA

A. Approval of the April 13, 2015 Budget Public Hearing for Fiscal Year 2015/16

B. Approval of the Minutes for April 13,2015 City Council Regular Workshop Minutes.

C. Ordinance XX Approving a Special Use and Final Engineering for a Self-Storage Facility located at 1414 Rand Road

D. Ordinance XX Approving the development Agreement for a Self-Storage facility located at 1414 Rand Road pursuant to the Rand Road Corridor Business District Plan.

Mayor Helmer removed Item E, as it was the same as Item D. Alderman Ludvigsen asked to remove Item D from Consent Agenda.

Alderman Styler moved for omnibus Approval of Items A, B and C; seconded by Alderman Mendez. There was unanimous Approval.

ROLL CALL AYES – Styler, Mendez, Ludvigsen, Williamson, Higgins
NAYS – None

Motion carried 5 – 0.

Item D – Developer Jonathan Lunn was present for questions. City Attorney changes to the agreement was discussed. It was expected that the facility would be ready within a year. Jonathan Lunn discussed the update on the site and its plan.
Alderman Styler moved to Approve Item D; seconded by Alderman Ludvigsen. There was unanimous approval.
ROLL CALL AYES –Higgins, Mendez, Ludvigsen, Williamson, Styler
NAYS – None
Motion carried 5 – 0.

Item C – **Alderman Styler moved to Approve a waiver of First Reading of Item C; seconded by Alderman Mendez. There was unanimous approval.**
ROLL CALL AYES –Styler, Mendez, Ludvigsen, Williamson, Higgins
NAYS – None
Motion carried 5 – 0.
Item C – Approval of the Ordinance for Special use and Final Engineering for a Self-Storage Facility at 14141 N. Rand Road. – **Alderman Styler moved to approve; seconded by Alderman Mendez. There was unanimous approval.**
ROLL CALL AYES –Higgins, Mendez, Ludvigsen, Williamson, Styler
NAYS – None
Motion carried 5 – 0.

APPROVAL OF CONTRACTS

F. Contract award to Canyon Contracting, Spring Grove, IL in the amount of $101,542.00 for SSA 5 drainage improvements in the Quincy Park subdivision. - . –
Alderman Higgins moved to approve Item F; seconded by Alderman Ludvigsen.
Discussion followed. City Engineer Berecz explained the nature of the project. Alderman Mendez expressed his concerns. It was asked what the tax levy would be – Finance Director Hannon said that the levy would be increased about $3 per year per resident. It was also noted that the Public Works already had the equipment to televise, and therefore, there would only be labor costs because it would not have to be outsourced. Building and Zoning Director Skiber thought that it was a good idea to buy the camera and have a proactive plan with the flusher truck to view and maintain the system.
ROLL CALL AYES –Higgins, Ludvigsen, Williamson
NAYS – Mendez, Styler
Motion carried 3 - 2.

G. Approve Agreement with IDOT to include in the IDOT June letting the Willow Road grant funded sidewalk project. **Alderman Williamson moved to Approve Item G; seconded by Alderman Ludvigsen.**
Alderman Ludvigsen asked that residents in the area be told ahead of time of the nature of the project, because of it would be a drastic change. City Engineer Berecz said that there will be notification
ROLL CALL AYES –Mendez, Ludvigsen, Williamson, Higgins
NAYS – Styler
Motion carried 4 – 1.

H. Approve a professional services Agreement with GHA for construction engineering services related to the Willow Road sidewalk project. – **Alderman Mendez moved to approve Item H; seconded by Alderman Higgins.**

ROLL CALL AYES –Mendez, Ludvigsen, Williamson, Higgins
NAYS – Styler

Motion carried 4 – 1.

I. Approve a Landscaping contract to for work in Moore the City Tourism District.

Alderman Mendez moved to approve Item I; seconded by Alderman Styler.

Discussion followed. There was concern that the scope of the project had been changed because of funding. Public works Director discussed the updated version of the project. Irrigation has been removed, signage has been removed, character piers have been removed. Detailed landscaping would be maintained as well as electrical in all the islands. But no electrical to character piers. A contractor would maintain the area, though there is no maintenance contract yet. Aldermen were concerned that the original plan was not being implemented, and therefore some of the professionalism and look was being compromised. Aldermen were concerned that the full scope of the project was not being considered, and that there were other expenses that need to be considered. The Mayor suggested that the IFS director be at the May 13th meeting to discuss the project.

Alderman Mendez moved to Table the Item I until May 13, 2015 Special Meeting; seconded by Alderman Styler

VOICE VOTE – Four Ayes, No Nays, One Abstain

Motion carried 4 - 0

J. Approve an Electrical contract to Pinnacle Electric for work in the City Tourism District

Alderman Styler moved to Table the Item J until May 13, 2015 Special Meeting; seconded by Alderman Mendez.

VOICE VOTE – All Ayes, No Nays

Motion carried 5 – 0.

NEW BUSINESS

K. Ordinance amending the sexual harassment policies of the City of Prospect Heights contained in the Personnel Rules – No Ordinance is needed.

Alderman Styler moved to Approve; seconded by Alderman Mendez. There was unanimous approval.

ROLL CALL AYES –Higgins, Mendez, Ludvigsen, Williamson, Styler
NAYS – None

Motion carried 5 – 0.

L. Ordinance to amend the liquor control Code in the City for Consideration of an additional beer and wine license.

There were questions regarding whether or not Lola's Pizza Palace had expressed interest in obtaining video gaming.

Alderman Mendez moved to direct the City Attorney to prepare an Ordinance approving the additional liquor license; seconded by Alderman Ludvigsen. There was unanimous approval.

ROLL CALL AYES –Higgins, Mendez, Ludvigsen, Williamson, Styler

NAYS – None

Motion carried 5 – 0.

XI. APPROVAL OF EXPENDITURES

M. Approval of Warrants

General Fund	$155,685.14
MFT Fund	$0.00
Palatine/Milwaukee TIF	$178,411.70
Tourism District	$0.00
Development Fund	$21.00
DEA Fund	$300.00
Solid Waste Fund	$0.00
SS Area #1	$0.00
SS Area #2	$0.00
SS Area #3	$0.00
SS Area #4	$0.00
SS Area #5	$200.38
SS Area #8 – Levee Wall #37	$0.00
SS Area-Constr #6 (Water Main)	$0.00
SS Area- Debt #6	$0.00
Road Construction	$0.00
Road Construction Debt	$0.00
Water Fund	$2,284.55
Parking Fund	$2,254.18
Road/Building Bond Escrow	$0.00
TOTAL	**$339,156.95**
4/17/15 PAYROLL	**$118,707.65**
4/15/15 POLICE PENSION TRANSFER	**$265,410.22**
4/21/15 POLICE PENSION PAYMENT	**$27,670.01**
TOTAL WARRANT	**$750,944.83**

City Clerk Adamson read the warrants.

Alderman Styler moved to approve Item M with Total Payment of $339,156.95; 4/17/15 of $265,707.65; 4/15/15 Police Pension Payment of $265,410.22; 4/21/15 Police Payment pension of 27,670.01; and TOTAL WARRANT of $750,944.83seconded by Alderman Ludvigsen. There was unanimous approval.

ROLL CALL AYES –Higgins, Mendez, Ludvigsen, Williamson, Styler

NAYS – None

Motion carried 5 – 0.

UNFINISHED BUSINESS

N. Ordinance XX Adopting the Annual Budget for FY 2015-2016 (with waiver of first reading) - **Alderman Styler moved to approve Item N; seconded by Alderman Mendez.**

Alderman Ludvigsen moved to amend the motion to show:

Fund numbers that are changed 01350-4000 for $486,841 to $447,693; 01350-4010 from $61,200 to $55,055; 01350-4100 from $151,164 to $129,764; 01350-4110 - $672 to $594; 01350-4200 from $35,241 to $32,433; 01350-420 from $8242 to $7585; 01350-4220 from $71,038 to $65,159; and 01550-7053 from $288,975 to $$430,000; seconded by Alderman Higgins.

ROLL CALL: AYES – Ludvigsen, Higgins, Styler, Williamson
NAYS – Mendez

Motion carried 4 – 1

Finance Director Hannon noted that the DUI fund could pay for flashing signs.

Alderman Higgins moved to amend Budget 163007022 – DUI FUND from $0.00 to $8,000 and 013707020 from $0.00 to $7,000; seconded by Alderman Styler. There was unanimous approval.

ROLL CALL - AYES – Higgins, Mendez, Williamson, Ludvigsen, Mendez
NAYS – None

Motion carried 5 – 0

Alderman Ludvigsen moved to pass Item N as amended waiver of first reading; seconded by Alderman Higgins

ROLL CALL - AYES – Higgins, Mendez, Williamson, Ludvigsen, Mendez
NAYS – None

Motion carried 5 – 0

Alderman Ludvigsen moved to pass Item N as amended; seconded by Alderman Higgins.

ROLL CALL - AYES – Higgins, Mendez, Williamson, Ludvigsen, Mendez
NAYS – None

Motion carried 5 – 0

O. Ordinance XX Amending the Salary Schedules for Employees: All Full Time Employees and Part Time Employees, except the City Administrator First reading waiver **- TABLED**

ADJOURNMENT

At 8:37 PM, Alderman Williamson moved to Adjourn the Open Meeting and go into Closed Session for Pending Litigation, Acquisition of Property, and Appointment of Personnel; seconded by Alderman Styler. There was unanimous approval.

ROLL CALL - AYES – Higgins, Mendez, Williamson, Ludvigsen, Mendez
NAYS – None

Motion carried 5 – 0

Approved by the Prospect Heights City Council on this day, the 27th of April, 2015.

Karen Schultheis, Deputy Clerk

Nicholas J. Helmer, Mayor

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