



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
Police Conference Room**

**REGULAR MEETING MINUTES
July 31, 2013
1:00 PM**

1. Call to Order

The Regular Meeting of the Fire/Police Commission was called to order by Chairman Wolf at 1:00 PM.

2. Roll Call

Present: Commissioner Richard E. Wolf
Commissioner Jerry Meyer

Absent: Commissioner Joseph Fiorito

Also Present: James J. Dunne, Chief of Police
Alan Steffen, Deputy Chief of Police
Joann Santercola, Recording Secretary

3. Approval of Minutes

MOTION WAS MADE BY COMMISSIONER MEYER TO APPROVE THE MINUTES OF MAY 29, 2013 AS AMENDED AND JUNE 4, 2013 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER WOLF AND UNANIMOUSLY APPROVED. MOTION CARRIED.

4. Old Business

None.

5. New Business

Department Update – Chief Dunne reported on the following:

- Officer Robert Grady has returned from medical leave.
- Officer Milo Derman is on modified duty due to a duty-related shoulder injury. He is currently seeking medical advice as to treatment of therapy or surgery.
- Corporal William Caponigro will move into investigations when all officers are back to a regular-duty schedule.

- Tourism District Specialist Position – being created as a new beat-7103. One officer will be interviewed and selected in mid-August and permanently assigned to the Tourism District for such duties as:
 - Responding to calls for service, traffic enforcement, proactive patrol.
 - Liaison with Hotel Managers and General Managers and business community and maintaining contacts within residential community in and near the Tourism District.
 - Attending Tourism District Board meetings.
- Speed Trailers – to make up for a delay in supplying the trailers, the company sent us larger, more advanced equipment. We are currently having our department graphics installed on the new speed trailers to be placed around the city.
- Police Sub-station – a call box with Spanish/English signage is located outside of the Public Works Department for east-side emergency usage, along with a desk and equipment inside for in-person reports, etc.
- Surveillance Cameras – with the success of a decrease in crime with the one camera directed on the Willow Trails Park area, we are installing six additional cameras on the east side with signage regarding video surveillance. Deputy Chief Steffen indicated that the cameras will capture three school-bus stops in the area which include approximately 300 school children.
- Metra Train Safety Demo – Part-time Officer Mike Porzycki led an on-board train safety program with Admin. Asst/Records Clerk Pardeep Deol and Officer Milo Derman.

6. Correspondence/Communications

The Commissioners had positive comments about the correspondence and communications.

7. Next Meeting Date

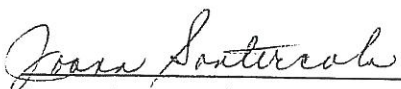
The next Regular Meeting was scheduled for Wednesday, August 28, 2013 at 1:00 PM.

8. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 1:20 PM.

MOTION WAS MADE BY COMMISSIONER MEYER TO ADJOURN THE MEETING AT 1:20 PM. THE MOTION WAS SECONDED BY COMMISSIONER WOLF AND UNANIMOUSLY APPROVED. Motion Carried.

Respectfully Submitted,


Joann Santercola, Recording Secretary