



CITY OF PROSPECT HEIGHTS
City Council Regular Meeting
June 24, 2013

CALL TO ORDER

The workshop was called to order at 6:30 p.m. by Mayor Helmer at City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL

Present: Mayor Helmer, City Clerk Adamson, Aldermen Styler, Mendez, Ludvigsen, Williamson, Higgins

A quorum was present. Also present: City Administrator Marrin, City Attorney Zimmermann, Director of Building and Zoning Skiber, Assistant Director of Building and Zoning Cutaia, City Treasurer Tibbits, City Engineer Johnson, Finance Director Hannon, Police Chief Dunne, Assistant to the City Administrator Sabo.

PRESENTATIONS

A.Presentation of Award Honoring Darlene Ahlstedt for Years of Service. – City Clerk Adamson read the proclamation to the Council and the Audience. Darlene Ahlstedt was present to receive the Award.

B.Proclamation Designating the Month of July as Parks and Recreation Month. – City Clerk Adamson read a proclamation to the Council and the Audience designating July, 2013 as Parks and Recreation Month.

COMMITTEE APPOINTMENTS

C.Appointment of Dianna Ehrenfried to the Economic Development & Business Committee. – **Motion made by Alderman Mendez to approve the Appointment; seconded by Alderman Styler. Unanimously approved by Roll Call.**

ROLL CALL AYES – Aldermen Higgins, Styler, Williamson, Ludvigsen, Mendez
NAYS - None

SPECIAL BUSINESS

D.Appointment of Steve Cutaia to Assistant Building and Zoning Director / Acting Public Works Director.

E.Appointment of Robert Sabo to Assistant to the City Administrator.
F.Appointment and Swearing in of Karen Schultheis as the City of Prospect Heights Deputy Clerk. – **Alderman Higgins moved to Approve an omnibus motion for Items D, E, F; seconded by Alderman Styler. Unanimously approved by Roll Call.**

ROLL CALL AYES – Aldermen Higgins, Styler, Williamson, Ludvigsen, Mendez
NAYS – None

City Clerk Adamson swore in the newly appointed Deputy Clerk, Karen Schultheis.

RESIDENTS COMMENTS (Agenda Matters)

STAFF AND ELECTED OFFICIALS REPORTS

City Administrator - Anne Marrin – Reported that residents should review website for information as the website was up-to-date with information and notifications.

Police Chief - Jamie Dunne – No report.

City Engineer/Public Works Director - Jim Johnson – Said he just had agenda items, nothing else to report.

Director, Building & Zoning - Steve Skiber – said that he wanted to welcome SAV-A-LOT Foods to the City. They have just opened in Milwaukee Plaza at 610 N. Milwaukee Avenue. They opened last week. He added that there will be a ribbon cutting ceremony within the next few weeks.

Building and Zoning Director/Acting Public Works Director – Steve Cutaia – Said that the City was nearing completion of the Police Department substation at the Public Works facility.

City Treasurer - Rich Tibbits – No report.

City Clerk - Stacey Adamson – No report.

Finance Director – Stephanie Hannon – No report.

Assistant to the City Administrator – Rob Sabo – No report.

Aldermen

John Styler – Noted that there was a mistake in the Newsletter regarding the Fourth of July Parade. The Fourth of July is Thursday, not Wednesday (as stated in the Newsletter). This year the City will be honoring Dollars for Scholars as the Grand Marshals of the Parade commemorating their fifteen years of service. The students receiving the scholarships this year will be honored on July 12, 2013 at The Signature Flight Support Hangar 19. It is free to all those in the Community who wish to join in. Refreshments will be served. Call (847) 850-5141 to RSVP.

Pat Ludvigsen – No report, but thanked the Community for their support after his father's death.

Scott Williamson – He mentioned several complaints regarding the Blackhawks merchandise concession stands at Prospect Grill and at the corner of Elmhurst and Palatine Roads.

Bree Higgins – No report.

Luis Mendez – Wanted to thank SAVE-A-LOT for coming to our Community.

Mayor - **Nicholas J. Helmer** – The Mayor mentioned "Environment Day" June 25th at Lions Park. Old sneakers can be turned in. There would be environmentally-friendly games. "Dollars for Scholars" is having its annual golf outing on August 23rd.

On July 20, 2013, House of Music and Entertainment is inviting the Community to get together for a luncheon at 11:30 AM.

ADOPTION OF CONSENT AGENDA

Approval of Minutes, Regular City Council Meeting, May 27, 2013.

Approval of Minutes, City Council Workshop Meeting June 10, 2013. –

Motion made by Alderman Higgins for omnibus approval of Items G and H as presented; seconded by Alderman Mendez. Unanimously approved by Roll Call.

ROLL CALL AYES – Aldermen Higgins, Styler, Williamson, Ludvigsen, Mendez
NAYS – None

APPROVAL OF CONTRACTS

I. Approval of a 3-Year Renewal Agreement with PDC Laboratories, Inc., for Drinking Water Testing as Required by the IEPA from July 1, 2013 to June 30, 2016.

J. Approval of an Engineering Agreement for Road Improvements.

K. Award of Contract for Phase III Roads.

L. Approval of a Separation Agreement with Chicago Executive Airport Manager.

M. Approval of a Renewal Agreement for Engineering Services with AT Group, Inc., (Jim Johnson).

Alderman Mendez moved for omnibus approval of Items I, J, K, L and M; seconded by Alderman Williamson.

Alderman Ludvigsen asked that Item J be discussed separately, and removed from omnibus approval.

Alderman Mendez moved for omnibus approval of Items I, K, L and M with Item J removed; seconded by Alderman Ludvigsen.

ROLL CALL AYES – Aldermen Higgins, Styler, Williamson, Ludvigsen, Mendez
NAYS – None

J. Approval of an Engineering Agreement for Road Improvements. – City Engineer Johnson discussed the process of selection of the Phase III construction engineering for Roads 2013. Six specific firms received the RFP. Documents were due June 6th, and only two firms submitted proposals. City Engineer Johnson said that the best bid was Gewalt Hamilton. City Engineer Johnson said that the project involves atypical situations like non-contiguous roads and drainage issues. Gewalt Hamilton Representative, Steven Berecz, gave discussed his role in the project and asked for questions.

Alderman Williamson asked if the borings would be reviewed against the engineering to confirm what has been done so far is correct. Gewalt Hamilton Representative Berecz said that everything will be reviewed. He added that there will be a consistent engineer assigned throughout.

Alderman Mendez asked about subcontractor usage. Gewalt Hamilton Representative Berecz said that they would be under direct supervision of Hamilton. He said that the subcontractor would be performing tasks and tests that Gewalt Hamilton does not do.

Alderman Ludvigsen asked about Arlington Countryside flooding. He said that there would be concern from residents about what was to be done and about landscape being dug up in their area. He suggested that Hamilton make clear what their schedule of work would be so that residents could be informed.

Alderman Ludvigsen moved to Approve Item J; seconded by Alderman Mendez.

ROLL CALL AYES – Styler, Williamson, Ludvigsen, Mendez
NAYS – Higgins

Motion carried 4 – 1.

LEGISLATION

N.An Ordinance Establishing the Prevailing Wage Rate for the City of Prospect Heights, Cook County, Illinois (Waiver of First Reading). – **Alderman Ludvigsen moved for a Waiver of the First Reading of Item N; seconded by Alderman Mendez.**

City Attorney Zimmerman explained that this Ordinance is state mandated.

ROLL CALL AYES – Styler, Williamson, Ludvigsen, Higgins
NAYS – Mendez

Motion carried 4 – 1.

APPROVAL OF EXPENDITURES

O.Approval of Warrants.

General Fund	\$69,065.44
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$0.00
Tourism District	\$14.85
Development Fund	\$151.94
Non-Home Rule Sales Tax Fund	\$0.00
DEA Fund	\$0.00
Solid Waste Fund	\$0.00
SS Area #1	\$117.96
SS Area #2	\$78.62
SS Area #3	\$320.15
SS Area #4	\$44.94
SS Area #5	\$0.00
SS Area #8 – Levee Wall #37	\$1,082.50
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$5,198.64
Water Fund	\$26,261.20
Parking Fund	\$84.29
Road/Building Bond Escrow	\$1,500.00
TOTAL Expenditures	\$103,920.53
Wire Payments, Service Charges, & Payroll	\$456,827.75
TOTAL	\$560,748.28

City Clerk Adamson read out the expenditure totals.

Alderman Williamson moved to approve Item O as presented; seconded by Alderman Higgins for warrants in the amount of \$560, 748.28 and wire transfers, service charges, and payroll in the amount of \$456, 827.75. The motion was unanimously approved by roll call.

ROLL CALL AYES – Aldermen Higgins, Styler, Williamson, Ludvigsen, Mendez
NAYS – None

RESIDENTS COMMENTS (Non Agenda Matters)

Mark Roscoe had his comments noted that there was no improvement in the noise abatement from the House of Music and Entertainment.

Alderman Ludvigsen wanted to know if there was anything in place currently to move a plan forward to address the noise abatement. The Alderman said that a sound meter needed to be put in place.

The Mayor replied that there had been some progress made in the plans. He said that padding under the speakers and insulation of the stage as well as the sound be lowered as much as 20% were being discussed. A sound engineer was suggested.

Police Chief Dunne said that upon Police request, HOME did turn down the music. There were no noise complaints on Thursday when there was a record crowd.

Alderman Ludvigsen said that the concerts are not the issue; but the front portion of the venue that is the issue.

A qualified sound engineer was suggested by several Aldermen. Comment was heard by City Treasurer Tibbits regarding the sound system at the venue.

ADJOURNMENT

At 7:13 PM, Alderman Styler moved to Adjourn; seconded by Alderman Higgins.

ROLL CALL AYES – Aldermen Higgins, Styler, Williamson, Ludvigsen, Mendez
NAYS – None

Approved by the Prospect Heights City Council this 22nd day of July, 2013.


Stacey Adamson, City Clerk


Nicholas J. Helmer, Mayor

