



**CITY OF PROSPECT HEIGHTS  
FIRE/POLICE COMMISSION  
Police Conference Room**

**REGULAR MEETING MINUTES  
March 27, 2013  
3:00 PM**

**1. Call to Order**

The Regular Meeting of the Fire/Police Commission was called to order by Chairman Wolf at 3:00 PM.

**2. Roll Call**

Present: Commissioner Richard E. Wolf  
Commissioner Jerry Meyer  
Commissioner Joseph Fiorito

Absent: None

Also Present: Deputy Chief Al Steffen  
Joann Santercola, Recording Secretary

**3. Approval of Minutes**

Commissioner Fiorito was absent from the December 19<sup>th</sup> Meeting and inquired about the health of Sergeant Pawlicki and the liquor hearings as described in the minutes. Deputy Chief Steffen updated Commissioner Fiorito on those issues.

**MOTION WAS MADE BY COMMISSIONER MEYER TO APPROVE THE MINUTES OF DECEMBER 19, 2012 AND DECEMBER 26, 2012 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER WOLF AND UNANIMOUSLY APPROVED. MOTION CARRIED.**

**4. Closed Session**

**MOTION WAS MADE BY COMMISSIONER MEYER TO ADJOURN THE MEETING TO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING DISCIPLINARY MATTERS. THE MOTION WAS SECONDED BY COMMISSIONER FIORITO AND UNANIMOUSLY APPROVED. Motion Carried.**

At 3:10 PM, the Commission adjourned to Closed Session.

**5. Return to Open Session**

At 3:15 PM, the Commission returned to Open Session with no action taken.

**6. New Business**

- Reappointment of Commissioner Fiorito – Commissioner Fiorito’s reappointment to the Police Commission for the three-year period beginning May 1, 2013 through April 30, 2016 was approved by Mayor Helmer and the City Council at the March 25<sup>th</sup> City Council Meeting.
- Police Commissioners Spring Seminar – The Commissioners decided not to attend the Spring 2013 Seminar and would consider attending the Fall 2013 Seminar, on November 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>, because it is being held locally at the Indian Lakes Resort in Bloomingdale, Illinois.
- Annual Report is due in May; the recording secretary said she would have all the background documents and information for its preparation to Commissioner Wolf before the next meeting.
- Department Update – Deputy Chief Steffen reported:
  - Officer Skeet has been selected as our Department’s candidate for the NIPAS Mobile Field Force.
  - Our four new recruits, Officers Pufundt, Lange, Smith and Derman have graduated from the Police Academy, all with very good reports, and will start their field training in the department this weekend.
  - Corporal Godair has been selected to be the Department’s new Detective/Investigator and will transfer to that unit after our four new recruits complete their field training.
  - Corporal Caponigro has been selected to fill the new Hybrid Investigator position (SRO, Crime Prevention Specialist, Juvenile Officer) and gave up his corporal rank for this opportunity.
  - Officer Whowell along with Records Clerk/Adm. Asst. Pete Deol are volunteering at River Trails Library for “homework help” on their own time.
  - We hired two retired officers on a part-time basis – Ken Anderson as Technical Assistant, helping with our IT, security cameras, fingerprinting system, etc. and Officer Bill Ware.
  - Citizens’ Police Academy volunteers continue to man the front desk when needed and the Citizen’s Patrol vehicle which also includes, among other things, the Vacation Watch program that was eliminated with the cutbacks.
  - H.O.M.E. (House of Music & Entertainment)– we were working weekend details but now will be working special details for bigger events if requested.
  - The Annual Police Association and Firefighters Association Golf Outing is being held on June 6<sup>th</sup>.
  - Officer Grady will be out on medical leave for about five weeks.

**7. Old Business**

None

**8. Next Meeting Date**

The next meeting was set for April 24, 2013 at 3:00 PM

**9. Correspondence/Communications**

The Commissioners had positive comments about the attached communications.

**10. Adjournment**

There being no further business to come before the Commission, the meeting was adjourned at 4:00 PM.

**MOTION WAS MADE BY COMMISSIONER MEYER TO ADJOURN THE MEETING AT 4:00 PM. THE MOTION WAS SECONDED BY COMMISSIONER FIORITO AND UNANIMOUSLY APPROVED. Motion Carried.**

Respectfully Submitted,

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Joann Santercola, Recording Secretary