



**CITY OF PROSPECT HEIGHTS
CITY COUNCIL WORKSHOP MEETING MINUTES**

June 10, 2013 – 6:30 p.m.
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Helmer at City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL

Present: Mayor Helmer, Aldermen Higgins, Styler, Williamson
Absent: Aldermen Ludvigsen, Mendez

A quorum was present. Also present: City Administrator Marrin, City Attorney Zimmermann (left the meeting at 6:40pm), Director of Building and Zoning Skiber, City Clerk Adamson, City Treasurer Tibbits, Finance Director Hannon, Assistant Director of Building and Zoning Cutaia, and Deputy Clerk Sabo.

MOMENT OF SILENCE

Mayor Helmer conducted a moment of silence in regards to the announcement of Alderman Ludvigsen's father.

CLOSED SESSION

There were no closed session items.

SPECIAL BUSINESS

- A. Approval of Settlement of Copp v. Prospect Heights Police and Fire Commission, et al., Case No. 12-CH-40061 (Cook County).
City Attorney Zimmerman explained that as the keeper of the records, the City needed to approve the Settlement. **Alderman Styler moved for Approval of the Settlement of Copp v Prospect Heights Police and Fire Commission et al, Case #12-CH-40061 (Cook County); seconded by Alderman Higgins.**

ROLL CALL: AYES: Aldermen Higgins, Styler, Williamson
NAYS: NONE
ABSENT: Aldermen Ludvigsen, Mendez

Motion carried unanimously 3– 0.

B. Approval of a Contract with Xtivity for IT Services.

City Administrator Marrin said that Xtivity had agreed to a one-year contract that could be terminated at any time. **Alderman Higgins moved to approve a Contract with Xtivity for IT Services; seconded by Alderman Styler.**

ROLL CALL: AYES: Aldermen Higgins, Styler, Williamson

NAYS: NONE

ABSENT: Aldermen Ludvigsen, Mendez

Motion carried unanimously 3– 0.

C. Approval of an Agreement with Prospect Heights Fire District for Alarm Purchase and Monitoring.

City Administrator Marrin was just approached by the City of Prospect Heights Fire District looking to convert their existing monitoring system to all radio. The radios cost \$850 each and thereafter \$12 per month for service. They allow for faster 9-1-1 response. The cost in three years will amount to \$1000 less. The Fire Department is ready to get implementation.

Alderman Styler moved to approve an Agreement with Prospect Heights Fire District for Alarm Purchase and Monitoring; seconded by Alderman Williamson.

Alderman Williamson asked if the radio systems were commonplace. City Administrator Marrin said they were. City Administrator Marrin said that the City currently has radios that are hooked up to phone lines. The City will purchase the other three radios.

ROLL CALL: AYES: Aldermen Higgins, Styler, Williamson

NAYS: NONE

ABSENT: Aldermen Ludvigsen, Mendez

Motion carried unanimously 3– 0.

SCHEDULED BUSINESS

D. Review and Discussion of Police Station HVAC Equipment and Replacement. (Jim Johnson).

Jim Johnson was not in attendance, so the presentation was made by Director of Building and Zoning Skiber. He said that an RFP had been issued for the removal and replacement of HVAC. Two qualified firms responded. The lowest quote was from MG Mechanical out of Woodstock for \$60,902.00. This is well under the amount that was budgeted. Everything will be fully operational with the old system removed and replaced. He added that the equipment would be Carrier quality. City Administrator Marrin said that she was working with the Illinois Energy Efficiency Program so that the City would be eligible for grants based upon meeting energy efficiency requirements. Alderman Styler wanted to know if a sub-contractor could be used as the bidder did not indicate on the checklist whether or not there would be a subcontractor. Alderman Williamson said that he believed that there would be a subcontractor. Director of Building and Zoning Skiber said that there would not be a subcontractor used.

Alderman Styler moved to Approve Awarding Contract to MG Mechanical for HVAC Equipment and Replacement with the stipulation that no subcontractor be used; seconded by Alderman Higgins.

ROLL CALL: AYES: Aldermen Higgins, Styler, Williamson

NAYS: NONE

ABSENT: Aldermen Ludvigsen, Mendez

Motion carried unanimously 3– 0.

Alderman Williamson expressed concern for the length of time this project has taken. Alderman Williamson was also concerned in the price difference between the bidders, and wondered if the quality of the equipment was being installed. He added that he would like to see the contract.

- E. Discussion and Review of Existing Liquor License Hours and License Classifications. (Alderman Ludvigsen). – **TABLED**
- F. Discussion of a Land Use Analysis. (Alderman Ludvigsen). – **TABLED**
- G. Discussion of Alderman Compensation for Fiscal Year 2015 (Alderman Mendez). – **TABLED**
- H. Discussion of Multi-Family Recycling Program (Alderman Higgins).
Alderman Higgins said that she would like the City to contact multi-family buildings that have clubhouses and pools. She said that there should be a common area where the recycle bins should be placed, and they should not be near dumpsters. Alderman Styler noted that Alderman Mendez complained that non-recyclable materials were being dumped in the wrong areas. Alderman Higgins said that the recycling dumpsters needed to be separated from the dumpsters, preferably by a clubhouse. She added that there was always going to be someone who would use the wrong bin, but that Quincy Park had implemented the recycling very well.
- I. Discussion of an “Adopt an Island Program” for Landscape and Mowing. (Alderman Williamson).
Assistant Director of Building and Zoning Cutaia suggested that the City implement a policy called “Adopt an Island.” He said that the Public Works only had six employees and that there were 40 locations that needed mowing. He said that the City could ask the residents to adopt a cul-de-sac that needed mowing. He estimated that it would take about ½ hour to mow each island. He thought that it could save one employee day per week to have residents take control of the mowing.
Alderman Williamson did not like the idea. He said that it was a City responsibility; and that the City should hire seasonal help to assist Public Works. Alderman Higgins agreed, as did Alderman Styler. City Administrator Marrin said that she would talk to Public Works to apprise them of the suggestion for summer help. Assistant Director of Building and Zoning Cutaia said that he had surveyed other towns and that most of them hire subcontractors and some hire seasonal help. Alderman Williamson said that Hintz and Schoenbeck was an example of a terrible area that was difficult to access and that the County only mowed when there were

complaints. He said that areas such as this were an embarrassment to the look of the community. * **The Consensus was that the City must take responsibility for the islands that were not being mowed.**

Finance Director Hannon said that Public Works would have to review it, and City Administrator Marrin said she would put the suggestion in writing and give it to Public Works so that the Union could approve. Alderman Williamson said that he believed the City should go to Public Works and ask them how many people they needed to get the job done, as this was an issue that had been talked about by all the Aldermen.

APPROVAL OF EXPENDITURES

J. Approval of Warrants

General Fund	\$178,293.14
MFT Fund	\$18,883.54
Palatine/Milwaukee TIF	\$1,401.90
Tourism District	\$16,288.62
Development Fund	\$14,062.32
Non-Home Rule Sales Tax Fund	\$0.00
DEA Fund	\$19,746.00
Solid Waste Fund	\$34,947.84
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$136.47
SS Area #8 – Levee Wall #37	\$682.31
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$22,388.38
Water Fund	\$14,012.75
Parking Fund	\$1,857.17
Road/Building Bond Escrow	\$3,000.00
TOTAL Expenditures	\$325,700.44
Wire Payments, Service Charges, & Payroll	\$157,929.23
TOTAL	\$483,629.67

Alderman Higgins moved to approve as presented; seconded by Alderman Williamson for warrants in the amount of \$ 325,700.44 and wire transfers, service charges, and payroll in the amount of \$157,929.23. The motion was unanimously approved by roll call.

ROLL CALL: AYES: Aldermen Higgins, Styler, Williamson

NAYS: NONE

ABSENT: Aldermen Ludvigsen, Mendez

Motion carried unanimously 3– 0.

PUBLIC COMMENT

Mayor Helmer noted that there were four residents who submitted requests to speak. All speakers would be on a 5 minutes timer.

Resident Mariusz Folta said that this was the fifth time that he had complained about the noise. His daughter, **Alicia Folta**, said that she has suffered through sleepless nights and that the music was so loud that she could identify the songs. It was noted that many Police reports were filed.

Resident Brad Diesing said that his children cannot sleep at night, and that the noise levels are unbearable even at 2-3 AM.

Resident Mark Roscoe said that there needed to be a proper way to notify the City of a noise complaint. He said that he was 1,000 feet away and was still bothered by the noise level.

Resident Wayne Jackson asked why the disruption had gone on so long without House of Music and Entertainment being fined? He said that it was not only music but people screaming and yelling outside of the bar. He added that the owner of House of Music and Entertainment has told him that the City would not act because of the revenue made from the venue.

Alderman Williamson replied that the House of Music and Entertainment did not violate the Noise Ordinance. He said that the noise level was too high, and he wondered if it was worse in the summer when people's windows were open. Mr. Folta noted that he had been issuing noise complaints to the City and the Police Department starting in December. It was noted that the music tends to get louder as the night goes on. Alderman Williamson said that he would like to meet with residents on this issue. Mr. Diesing said that the meeting should have set dates and result in an action plan. Alderman Williamson also noted that there was an escrow that included a noise fence. Mayor Helmer said that the fence might be extended. Mayor Helmer said that he felt that the characterization of House of Music and Entertainment Owner John Nazha and the City's relationship was unfair and insulting. He added that Mr. Nazha had offered to put triple-glazed windows in Mr. Folta's house to help allay the sound issue.

Alderman Styler said that Treasurer Tibbits suggested that insulation be put under the speakers, as sound emanated from them travelled underground. Residents suggested that the City get a noise expert involved.

Resident Folta said that it was important that the City act now as the issue had been going on for months.

Alderman Styler wanted it noted on record that the Aldermen should be given a report on every action to control and mitigate sound so that the Council could be kept informed.

ADJOURNMENT

At 7:39 PM, Alderman Styler moved to Adjourn; seconded by Alderman Higgins.

ROLL CALL: AYES: Aldermen Higgins, Styler, Williamson

NAYS: NONE

ABSENT: Aldermen Ludvigsen, Mendez

Motion carried unanimously 3- 0.

Approved by the Prospect Heights City Council this 24th day of June, 2013.

Stacey Adamson, City Clerk

Nicholas J. Helmer, Mayor