



**CITY OF PROSPECT HEIGHTS
Tourism Board Special Meeting Minutes
March 17, 2015 -9:00 a.m.
Hilton Chicago Northbrook
2855 Milwaukee Ave
Northbrook, IL 60062**

Call to Order – At 9:15 AM, President Allgauer opened the March 17, 2015 Tourism District Board Special Meeting at Hilton Chicago Northbrook, 2855 Milwaukee Avenue, Northbrook, IL 60062.

Roll Call – Board Representative Schultheis called roll.

Present – Board Member Hager, Board Member Schultheis, Mayor Helmer, President Allgauer

Also, Present – Public Works Director Cutaia, City Engineer Berecz

Old Business

A. Approval of Minutes – Board Member Schultheis moved to Approve Item A; seconded by Board Member Hager.

ROLL CALL - AYES – Hager, Allgauer, Mayor Helmer, Schultheis
NAYS – None

Motion carried 4 – 0

New Business

**B. Grant Approval for Crowne Plaza of \$56,655.32
Board Member Schultheis moved to approve Item B; seconded by Mayor Helmer.**

ROLL CALL - AYES – Hager, Allgauer, Mayor Helmer, Schultheis
NAYS – None

Motion carried 4 – 0

C. Grant Approval for Hilton of \$18,038.18 – Board Member Hager moved to Approve Item C; seconded by Mayor Helmer.

ROLL CALL - AYES – Hager, Allgauer, Mayor Helmer, Schultheis
NAYS – None

Motion carried 4 – 0

It was noted by Finance Director Hannon that the checks would be sent on March 31, 2015. Mayor Helmer also noted that if hotels did not submit for the grants on time, the monies would be put back into the fund.

D. Beautification Update - Public Works Director Cutaia – Public Works Director Cutaia said that the interest level for the project was not high amongst contractors. The RFP was being tweaked to generate more interest. The Mayor was interested in the original concept, not one that had been modified.

There was also a question regarding the prevailing wage for landscapers that were being sought. The is forced to submit to the prevailing wage for construction, but not for maintenance.

Adjournment

At 9:45 AM, Board Member Schultheis moved to Adjourn; seconded by Board Member Hager.

VOICE VOTE - All ayes, no nays.

Motion carried 4 - 0