



CITY COUNCIL REGULAR MEETING

AGENDA

MAY 28, 2013

6:30 p.m.

City Hall

Prospect Heights, IL 60070

This meeting is being held on Tuesday due to Memorial Day on May 27

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE – Alderman Ludvigsen**
- IV. INVOCATION – Reverend Thomas Kim of Korean Central United Methodist Church**
- V. PRESENTATIONS**
 - A. A Proclamation Honoring Susan Blaese for Her 33 Year Career as an Orchestra Teacher at MacArthur Middle School and Naming May 31, 2013 Susan Blaese Day in the City of Prospect Heights.
 - B. Police/Fire Commission Annual Report – Police/Fire Commissioner Wolf
- VI. CLOSED SESSION**
- VII. RESIDENTS COMMENTS (Agenda Matters)**
- VIII. STAFF AND ELECTED OFFICIALS REPORTS**

City Administrator - Anne Marrin
Director, Building & Zoning - Steve Skiber
City Treasurer - Rich Tibbits
City Clerk - Stacey Adamson
Aldermen
John Styler
Pat Ludvigsen
Scott Williamson
Bree Higgins
Luis Mendez
Mayor - Nicholas J. Helmer

IX. ADOPTION OF CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless an Alderman or citizen so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

C. Approval of Minutes, City Council Budget Public Hearing, April 8, 2013.

D. Approval of Minutes, Regular City Council Meeting, April 22, 2013.

E. Approval of Minutes, City Council Workshop Meeting, May 13, 2013

X. APPROVAL OF EXCEPTIONS

XI. APPROVAL OF CONTRACTS

XII. LEGISLATION

F. A Resolution Approving an Amendment to the FY14 Budget for Chicago Executive Airport.

G. An Ordinance Amending the Number of Class C-1 Liquor Licenses – Reduction for JK Gyros and Los Posadas (Waiver of 1st Reading).

XIII. APPROVAL OF EXPENDITURES

H. Approval of Warrants

General Fund	\$25,297.59
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$0.00
Tourism District	\$121,065.85
Development Fund	\$1,493.18
Non-Home Rule Sales Tax Fund	\$0.00
DEA Fund	\$0.00
Solid Waste Fund	\$0.00
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$0.00
SS Area #8 – Levee Wall #37	\$0.00
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$0.00
Water Fund	\$23,548.44
Parking Fund	\$0.00
Road/Building Bond Escrow	\$1,500.00
TOTAL Expenditures	\$172,905.06
Wire Payments, Service Charges, & Payroll	\$149,164.51
TOTAL	\$322,069.57

XIV. COMMITTEE APPOINTMENTS

XV. RESIDENTS COMMENTS (Non Agenda Matters)

XVI. UNFINISHED BUSINESS

- I. Approval of Welcome to Prospect Heights Sign Panel Design.

XVII. NEW BUSINESS

XVIII. ADJOURNMENT

POSTED: May 23, 2013 4:30 p.m. by Robert Sabo, Deputy Clerk

**This meeting will be televised on the following Prospect Heights Cable Channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

F

M E M O

TO: Anne Marrin
City Administrator

FROM: Dennis G. Rouleau, C.M.
Airport Manager

DATE: May 21, 2013

**SUBJECT: A RESOLUTION APPROVING AN AMENDMENT TO THE FY14 BUDGET
FOR CHICAGO EXECUTIVE AIRPORT**

Approval was received from the Chicago Executive Board of Directors at the March 14, 2013 board meeting to purchase a 2013 F250 Ford pickup truck through the Northwest Municipal Conference, a Joint Purchasing Program. Due to the unique safety yellow color required for the vehicle, delivery of the truck has been delayed until approximately June 1, 2013, which is in the FY14 budget year. Sufficient funds were available in the FY13 budget for the purchase, and the truck was not budgeted in FY14 as it was expected to arrive before the end of the fiscal year. As the Airport has established and partially funded a Capital Equipment Replacement Fund (CERF), which includes vehicle purchases, staff is requesting that the FY14 Airport budget be amended to add a line item for the truck purchase to the CERF. Staff estimates that a budget of \$27,000 to be sufficient as the expected cost of the truck is \$22,856, plus \$3,500 for radios, a light bar, and installation.

RESOLUTION NO. R-13-__

A RESOLUTION APPROVING AN AMENDMENT TO THE FY14 BUDGET FOR CHICAGO EXECUTIVE AIRPORT

WHEREAS, the City of Prospect Heights and the Village of Wheeling have entered into an Intergovernmental Agreement dated July 1, 2005 for the Organization, Operation and Maintenance of the Chicago Executive Airport; and,

WHEREAS, Section 4.G, 3 of the said Agreement requires the Chicago Executive Airport Board to propose for approval by the Municipalities an annual budget for the Chicago Executive Airport; and,

WHEREAS, the Airport staff previously presented to the Board of Directors the budget for FYE April 30, 2014 totaling \$9,067,058, which was approved by both owning communities; and,

WHEREAS, the budget for FYE April 30, 2014 does not include a line item for the purchase of a 2013 F250 Ford pickup truck; and,

WHEREAS, this truck was budgeted and ordered in FY13 and expected to arrive before the end of the FY13 fiscal year; and,

WHEREAS, due to the safety yellow color, delivery of the truck has been delayed and is now expected in early June, which is in the FY14 fiscal year; and,

WHEREAS, sufficient funds are available in the Capital Equipment Reserve Fund to cover the approximate \$27,000 cost of the truck and the necessary accessories; and,

WHEREAS, the Board of Directors deem it in the best interests of Chicago Executive Airport to recommend said budget amendment for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COUNTY OF COOK, STATE OF ILLINOIS, that the amendment to the Airport's Annual Budget for FYE April 30, 2014 to add a line item of \$27,000 to the Capital Equipment Fund for the purchase and payment of a Ford F250 truck is hereby approved and authorize the Airport Manager to make subsequent payments.

PASSED AND APPROVED this _____ day of _____, 2013

Nicholas J. Helmer, MAYOR

ATTEST:

CITY CLERK

AYES:

NAYS:

ABSENT:

May 22, 2013

To: Mayor Nicholas J. Helmer
City of Prospect Heights City Council
Anne Marrin, City Administrator



From: Robert Sabo, Deputy City Clerk

Re: An Ordinance Amending the Number of Class C-1 Liquor Licenses

JK Gyros (1215 N. Elmhurst Road) and Los Posadas (1209 N. Elmhurst Road) no longer desire to maintain their City of Prospect Heights Class C-1 Liquor License. They have notified the City that they have ceased with alcohol sales. The attached Ordinance is a reduction of the limitation on the number of Class C-1 Liquor Licenses to reduce the number of C-1 licenses forfeited by JK Gyros and Los Posadas.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Sabo', written over a horizontal line.

Robert Sabo
Deputy City Clerk

ORDINANCE NO. O-13-__

AN ORDINANCE AMENDING THE NUMBER OF CLASS C-1 LIQUOR LICENSES

BE IT ORDAINED by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

SECTION ONE: That Title 2, Chapter 3, Section 9, "Licenses: Classes, Fees, Limitations on Number and Hours of Operation," of the Prospect Heights City Code, as amended, is hereby further amended to decrease the number of licenses available as follows:

Class Of License	Annual Fee	Limitation On Number	Monday Through Thursday	Friday	Saturday	Sunday
C-1	\$1,650.00	5	8:00 A.M. through 2:00 A.M. following	8:00 A.M. through 3:00 A.M. Saturday	8:00 A.M. through 3:00 A.M. Sunday	12:00 noon through 2:00 A.M. following

SECTION TWO: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this __ day of _____, _____.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

Published in pamphlet form _____.