



**CITY OF PROSPECT HEIGHTS
REGULAR WORKSHOP MEETING MINUTES
OF THE CITY COUNCIL
MONDAY, March 9, 2015
6:30 PM
CITY HALL
8 NORTH ELMHURST ROAD
PROSPECT HEIGHTS, ILLINOIS**

CALL TO ORDER – At 6:30 PM, Mayor Helmer called to order the March 9, 2015 City Council Regular Workshop at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL – City Clerk Adamson called roll.

Present – Aldermen Higgins, Mendez, Ludvigsen, Williamson, Styler
Mayor Helmer, City Clerk Adamson, and Treasurer Tibbits were present.
A quorum was present.

Also present: City Attorney Zimmermann, Deputy Clerk Schultheis, Police Chief Dunne, Public Works Director Cutaia, Interim Assistant to the City Administrator Deol, Interim City Administrator Balling, Finance Director Hannon, and Building and Zoning Works Director Skiber, Deputy Clerk Schultheis.

PLEDGE OF ALLEGIANCE – Led by Alderman Higgins

RESIDENT COMMENTS (Agenda Matters) - NONE

STAFF AND ELECTED OFFICIAL REPORTS

City Administrator Balling –

- The March 23rd City Council meeting date was been changed to March 30. There will be a notice to the Public regarding the cancellation and the new Meeting date.

Alderman Higgins moved to change the City Council Regular Meeting to March 30, 2015 from March 23, 2015; seconded by Alderman Mendez. There was unanimous approval.

ROLL CALL: AYES – Higgins, Mendez, Styler, Williamson, Ludvigsen

NAYS – None

Motion carried 5- 0

- It was noted that Public Works Director Cutaia had brought to the attention of the Staff a federal appropriation funding for flood remediation and Lake Michigan water. Congresswoman Schakowsky had agreed to help the City receive the federal funding.
- Noted that Assistant to the City Administrator Kalina had tendered his resignation. Pete Deol would be functioning as the Interim Assistant to the City Administrator. In the absence of the Interim City Administrator, Steve Skiber would be the Acting City Administrator.

Public Works Director Cutaia –

- Staff is performing the required sewer inspections. It was noted that OTSD needed to pay 10% of the bill for the sewers.

Building and Zoning Director Skiber –

- Discussed vehicle stickers.

Police Chief Dunne –

- Discussed the Fourth of July fireworks event. If it rains, there will be no rain date. It is expected that this will be a self-sustaining event.

Alderman Ludvigsen –

- Discussed Airport Study.

Alderman Williamson –

- Discussed changing property maintenance codes. Building and Zoning Director Skiber said that the new codes were not going to vary significantly from the old codes. Alderman Williamson noted that he had made violation code complaints that our codes do not allow for enforcement. Interim City Administrator Balling stated that there had been a big increase in enforcement.

Alderman Higgins –

- Thanked Public Works Director Cutaia for Clean Up after water main break.

City Clerk Adamson –

- Discussed election information and pertinent dates.

Interim Assistant to City Administrator Deol –

- Noted that Deputy Clerk Schultheis and he would be representing City Hall in the upcoming Community Day event planning.

Treasurer's Report – Finance Director Hannon –

- Discussed update to the budget figures

Treasurer Tibbits –

- Said that the Tricaster had crashed, and that it was up and running thanks to a new drive installation.
- Requested coordination regarding public service announcements.

City Clerk –

- Noted the election updates, and the status of the ballot certification.

ADOPTION OF THE CONSENT AGENDA

A. Approval of the City Council Workshop Minutes for February 23, 2015

B. Resolution Urging Governor and General Assembly to protect full funding of local government distributive fund revenues.

Alderman Higgins asked that Item C be removed from the omnibus approval

Alderman Styler moved for omnibus Approval of Items A and B; seconded by Alderman Mendez. There was unanimous approval.

ROLL CALL: AYES: Higgins, Williamson, Styler, Ludvigsen, Mendez
 NAYS: None

Motion carried 5 – 0.

C. Approving a construction agreement with GHA for drainage improvement works on 109 Elm.

Alderman Styler moved to Approve Item C; seconded by Alderman Ludvigsen.

ROLL CALL: AYES: Williamson, Styler, Ludvigsen, Mendez
 NAYS: Higgins

Motion carried 4 - 1

APPROVAL OF EXPENDITURES

D. Approval of Warrants

General Fund	\$210,129.39
MFT Fund	\$3,378.60
Palatine/Milwaukee TIF	\$125,205.60
Tourism District	\$5,562.00
Development Fund	\$0.00
DEA Fund	\$1,610.14
Solid Waste Fund	\$31,393.73
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00

SS Area #4	\$0.00
SS Area #5	\$237.93
SS Area #8 – Levee Wall #37	\$43,669.03
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$6,095.50
Road Construction Debt	\$0.00
Water Fund	\$7,981.03
Parking Fund	\$1,029.41
Road/Building Bond Escrow	\$0.00
TOTAL Expenditures	\$436,292.36
2/20/2015 PAYROLL	\$133,600.45
TOTAL WARRANT	\$569,892.81

City Clerk Adamson read the expenditures.

Alderman Styler moved to Approve Item D; seconded by Alderman Williamson with the amounts of \$436,292.36 as the Total Expenditures; \$133,600.45 for the 2/10/15 Payroll for TOTAL of \$569,892.81. There was unanimous approval.

ROLL CALL: AYES: Higgins, Williamson, Styler, Ludvigsen, Mendez
NAYS: None

Motion carried 5 – 0.

Mayor Helmer noted that the City was not posting the warrant items and invoices. City Attorney Zimmermann noted that most of what would be listed on invoices could be made public, and that private information and identifiers could be redacted. Finance Director Hannon said that a Vendor Report could be put on the warrants.

CLOSED SESSION

At 7:20 PM, Alderman Williamson moved to go into Closed Session to discuss Sale of Real estate and Personnel (appointment and discipline of employees); seconded by Alderman

Styler. The motion also called for the addition of Treasurer Tibbits, Finance Director Hannon and Building and Zoning Director in Closed Session.

ROLL CALL: AYES: Higgins, Williamson, Styler, Ludvigsen, Mendez
NAYS: None

Motion carried 5 - 0

At 8:43 PM, Open Session was resumed.

WORKSHOP ITEMS

D. Discussion of Remaining Items from the February 28 Meeting – TABLED

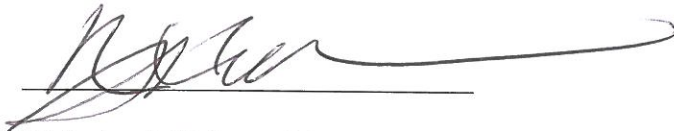
ADJOURNMENT

At 8:44 PM, Alderman Styler moved to Adjourn; seconded by Alderman Mendez. There was unanimous approval.

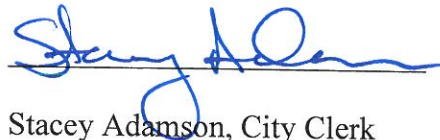
VOICE VOTE: All ayes, No Nays.

Motion was approved 5 – 0.

Approved by the Prospect Heights City Council on this day, the 30 of March, 2015.



Nicholas J. Helmer, Mayor



Stacey Adamson, City Clerk

