CITY OF PROSPECT HEIGHTS
REGULAR CITY COUNCIL MEETING
March 11, 2013

CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Mayor Helmer at City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois.

ROLL CALL

Present: Mayor Helmer, Aldermen Higgins, Ludvigsen, Mendez, Styler, Williamson

A quorum was present. Also present: City Clerk Adamson, City Administrator Marrin, City Attorney Zimmerman, Director of Building and Zoning Skiber, Finance Director Hannon, Police Chief Dunne, Treasurer Tibbits, Systems Building Director Steve Cutaia, and Deputy Clerk Sabo (arrived at 7pm).

PLEDGE OF ALLEGIANCE

Alderman Bree Higgins asked everyone to stand and join her in the Pledge of Allegiance.

INVOCATION

Reverend Thomas Kim of the Korean Central Methodist Church provided the invocation.

PRESENTATIONS

Prospect Heights Garden Club Update. – Mayor Helmer presented Marcia Jendreas with an update. Pansies were given to the Council Members as compliments of the Garden Club in honor of their 15th Anniversary Luncheon, entitled "Fancy Pansies." All Council members were given invitations to the luncheon.

Marcia Jendreas said that, by request of the Mayor, the next project will be on Arbor Day, April 26, 2013. An evergreen will be planted in front of City Hall, compliments of the Garden Club.

Ann Johnson, introduced as the founder of the Garden Club. Their goal was beautification and getting the community involved in projects. The Garden Club also is involved in Meals on Wheels, Dollars for Scholars, Issac Walton Nature Center, and Friends of Prospect Heights Fire Department.

Mayor Helmer applauded the efforts of the Garden Club. There was applause from Council and Audience in response.

RESIDENTS COMMENTS (Agenda Matters)

City Clerk Adamson informed the mayor that there were no Residents' comments on Agenda matters, but one on non-agenda matters.

REPORTS AND COMMUNICATIONS
-City Administrator Marrin reported that last week the Staff had met with Baxter and Woodman regarding Phase III on the road work, and discussing upcoming schedules and activities. The project will be included in March 11, 2013 IDOT bid schedule. Bids are due March 28, 2013, and City Council consideration scheduled for April 8, 2013. Construction will start mid-May, weather permitting. This portion of the project will not include pulverization.

City Administrator Marrin thanked the Public Works Department for their handling of the last two snow events.

City Administrator Marrin said that City would be going out for bond on the Phase III road program. The City is hoping for the bonds to go up for sale on April 8, 2013.

Hintz Road repairs will begin on April 8. There will be no road closures. Residents will be informed on the website.

The website is close to launching it live. It will be interactive and easy-to-use. It will be an outreach tool for residents. There will be a PowerPoint demo at the march 25, 2013 Council Meeting.

-**Police Chief Dunne** said that four police recruits graduate from the Illinois State Police Academy on March 28, 2013.

-**Director, Building and Zoning Steve Skiber** complimented snow plow operations. An assessment was done and attention was given to fire hydrants that needed to be dug out. Drainage streams were assessed. There was overall satisfaction that there would not be adverse effect.

Lexington Development at Rob Roy is now under roof and, the permits for the second and third buildings are ready to go. The Save-a-Lot permit was issued for 610 Milwaukee. They should open next month.

-**City Treasurer Tibbits** read from Stephanie Hannon's memo. The City is currently, $1,030, 703 ahead of last year's net income. City Treasurer Tibbits listed reasons that the revenue was up from last year.

The City newsletter is going into production. The Cable Channel is a work in progress. The City has received a teleprompter, and the City hopes to use the cable channel to make public service announcements and to have locally produced events running on the cable channel. The Mayor's State-of-the-City address is on cable, and they are recording Planning and Zoning meetings on cable.

Enews – Residents should sign up for Enews in order to receive it. They may do so by e-mailing enews@prospect-heights.org.

-**City Clerk Adamson** reminded residents to get their vehicle stickers.

-**Alderman Styler** related his first encounter with the Garden Club and their efforts.

-**Alderman Ludvigsen** – no report.

-**Alderman Williamson** thanked Garden Club and Public Works for their efforts.

-**Alderman Higgins** thanked Public Works for their snow removal, and congratulations to the Garden Club.

-**Alderman Mendez** thanked the garden Club; and Public Works for snow removal.

-**Mayor Helmer** thanked the Garden Club again, and congratulated them. For the newsletter and the cable station, the Mayor suggested that Aldermen talk about the status of their wards on cable or in newsletter write-ups.

ADOPTION OF CONSENT AGENDA
<u>Approval of the Minutes, Regular City Council Meeting, February 25, 2013</u>
Motion made by Alderman Ludvigsen; seconded by Alderman Higgins to Approve Item A of the consent agenda as submitted. unanimously approved by roll call.
ROLL CALL AYES: Aldermen Higgins, Ludvigsen, Mendez, Styler, Williamson
NAYS: None

Motion carried.

APPROVAL OF CONTRACTS
Review and Approval of an agreement with PropertyRoom.com for Property Disposition Services. – Police Chief Dunne described the service, and said that it had been great to work with them.
Motion made to Approve Item B by Alderman Mendez; seconded by Alderman Williamson as submitted. The motion was unanimously approved by roll call.
ROLL CALL AYES: Aldermen Higgins, Ludvigsen, Mendez, Styler, Williamson
NAYS: None

Motion carried.

LEGISLATION
<u>An Ordinance Amending Title 2, Chapter 3, Section 9 of the Prospect Heights City Code for the Number of Class C-1 Liquor Licenses. (2nd Reading).</u>

Motion made to open discussion the vote on the number of Class C-1 Liquor licenses by Alderman Mendez; seconded by Alderman Williamson. The motion was unanimously approved by roll call.

The motion was unanimous.

ROLL CALL AYES: Aldermen Higgins, Ludvigsen, Mendez, Styler, Williamson
NAYS: None

Motion carried.

Alderman Ludvigsen thought that the item should be tabled, as hours of operation would be discussed later on in the meeting. Alderman Mendez said that the number of licenses should be able to be discussed regardless of the hours that would be agreed upon later in the meeting. City Counsel Zimmermann noted that hours should be set by Ordinance before the licenses were issued.

Motion to Table liquor licenses issued made by Alderman Styler; seconded by Alderman Higgins. The motion was unanimously approved by roll call.
The motion was unanimous.
ROLL CALL AYES: Aldermen Higgins, Ludvigsen, Mendez, Styler, Williamson
NAYS: None

TABLED.

APPROVAL OF EXPENDITURES
<u>Approval of Warrants</u>

General Fund	$	56,129.95
MFT Fund	$	15,977.93
Palatine/Milwaukee TIF	$	1,999.83
Convention and Vistors Bureau	$	0.00
Development Fund	$	100.44
Non-Home Rule Sales Tax Fund	$	0.00
DEA Fund	$	8,730.00
Solid Waste Fund	$	25,918.18
SS Area #1	$	0.00
SS Area #2	$	0.00
SS Area #3	$	0.00
SS Area #4	$	0.00
SS Area #5	$	90.96
SS Area #8 – Levee Wall #37	$	0.00
SS Area Construction #6(Water Main)	$	0.00
SS Area-Debt #6	$	0.00
Road Construction	$	19,250.00
Road Construction Debt	$	350.00
Water Fund	$	3,157.54
Parking Fund	$	2,210.56
Road/Building Bond Escrow	$	9,827.50
TOTAL Expenditures	$	143,632.89

Wire Payments, Service Charges & Payroll	$	151,364.05
TOTAL	**$**	**294,996.94**

Clerk Adamson read out the expenditure totals.
Motion Made by Alderman Higgins; seconded by Alderman Williamson to approve warrants in the amount of $143,632.89 and wire transfers, service charges, and payroll in the amount of $151,364.05. The motion was unanimously approved by roll call.

ROLL CALL AYES: Aldermen Higgins, Ludvigsen, Mendez, Styler, Williamson
NAYS: None

Motion carried.

COMMITTEE APPOINTMENTS
None

RESIDENTS COMMENTS (Non Agenda Matters)
Ted Arvanitis called to the podium by Mayor Helmer. Mr. Arvanitis represented Palwaukee Plaza Family Ownership. He was discussing a tenant, Penny's Café. He expressed gratitude to the Public Works for keeping roads clean during the snow storm. He said that Penny's Café was researched before it was allowed in the Plaza. He said that the improvements and aesthetics of the operation would improve what was an abandoned location.

UNFINISHED BUSINESS
Nothing to discuss.

NEW BUSINESS
Discussion of Holding a Monthly Committee of the Whole Meeting (Discussion Only)

Alderman Williamson requested that a Committee of the Whole Meeting prior to meetings or monthly workshop would be re-instituted. Alderman Mendez said that there was no need for the extra meeting. Alderman Styler said that there was no need for it. Alderman Higgins said that it should be re-instituted. Alderman Ludvigsen thought it is good to have a half hour meeting before the regular meeting. Mayor Helmer said that these meetings were redundant to what was on the agenda already. He added that Closed Session Meetings were also available for issues that could not be discussed in public. Alderman Ludvigsen said that the Committee of the Whole meeting should be a week before so that the Staff and Council would know what the issues were. City Clerk Adamson said that it should not be an additional meeting but one prior to the regularly scheduled meeting, as it might create scheduling conflicts.
Discussion continued regarding the merits and drawbacks of a separate Committee of the Whole meeting before the regular meeting.

Alderman Williamson requested that an Action Item for a vote on the reinstating of the Committee as a Whole be added to the next agenda. City Counsel Zimmermann said that there is already an Ordinance for a Committee of the Whole to be held at 6:30 PM prior Regular City Council meetings, so that a new Ordinance is not necessary, as long as schedule stays the same. If a different schedule was being considered, would need an Ordinance to change the night or the time.

Motion to direct the Mayor to add to next Regular City Council Meeting agenda the re-establishment of Committee Whole; seconded by Alderman Higgins. The motion was unanimously approved by roll call.

ROLL CALL Ayes – Aldermen Higgins, Ludvigsen, Williamson
Nays – Aldermen Mendez, Styler

Motion carried 3-2.

Discussion of Amending Title 2, Chapter 3, of the Prospect Heights City Code Relating to the Creation of a New Liquor License Category with Specific Hours for restaurant establishments (Discussion Only)

Mike Thiessen of Blackhawk Restaurant Group was asked to approach the podium. Mayor Helmer believed that new venues coming into the area would be positive. It was noted that video gaming in an establishment would be require a liquor license, and in order to have liquor, food is required. It was argued by Alderman Ludvigsen that the establishment was more gaming and liquor, and not an eatery. Alderman Ludvigsen said that he would only like to see one establishment opened and not all three. Mr. Thiessen said he was amenable to changing hours to serve liquor. Mr. Thiessen said about 30% of the profits from the sales are from food. He said that there was no restaurant in the country that did not have gaming as complementary to the food and drink. Mr. Thiessen said that Penny's Café would be a high-end restaurant, with custom artwork and design.

Consensus was that Aldermen were amenable to liquor hours of 8 am – Midnight , Sunday through Thursday; and 8 am – 1 am on Friday and Saturday. Aldermen Williamson and Mendez discussed caveats to the current liquor licenses regarding hours and creation of new licenses.

Aldermen Ludvigsen and Williamson only wanted one location opened. Aldermen Styler and Mendez are ok with three establishments. Alderman Higgins is amenable to two operations but is not ready to make a decision.

Mayor Helmer asked that there be new liquor license amendment for the next agenda to be voted upon; creating (3) three C-3 licenses; though not necessarily for issuance of all of three; that would be similar to a C-1 but with the hours of 8 am – Midnight , Sunday through Thursday; and 8 am – 1 am on Friday and Saturday

It was noted by City Counsel Zimmermann if a new C-3 license was created, Blackhawk Restaurants would not have to re-apply for a new license; they would only need to submit a letter stating that the transfer would be from a C-1 license to a C-3.

ADJOURNMENT

At 8:16 p.m., Motion made by Alderman Higgins; seconded by Alderman Ludvigsen to adjourn Regular City Council Meeting. The motion was unanimously approved by roll call vote.

ROLL CALL AYES: Aldermen Higgins, Ludvigsen, Mendez, Styler, Williamson
NAYS: None

Motion carried.

Approved by the Prospect Heights City Council this 25th day of March, 2013.

Stacey Adamson, City Clerk

Nicholas J. Helmer, Mayor

CITY OF PROSPECT HEIGHTS
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