



**CITY OF PROSPECT HEIGHTS
REGULAR WORKSHOP MEETING MINUTES
OF THE CITY COUNCIL
MONDAY, FEBRUARY 9, 2015
6:30 PM
CITY HALL
8 NORTH ELMHURST ROAD
PROSPECT HEIGHTS, ILLINOIS**

CALL TO ORDER – At 6:33 PM, Mayor Helmer called to order the February 9, 2015 City Council Regular Workshop at 8 North Elmhurst Road, Prospect Heights, IL 60070.

ROLL CALL – City Clerk Adamson called roll.

Present – Aldermen Higgins, Mendez, Ludvigsen, Williamson, Styler
Mayor Helmer, City Clerk Adamson, and Treasurer Tibbits were present.
A quorum was present.

Also present: City Attorney Zimmermann, Deputy Clerk Schultheis, Police Chief Dunne, Public Works Director Cutaia, Assistant to the City Administrator Kalina, Interim City Administrator Balling, Finance Director Hannon, and Building and Zoning Works Director Skiber.

PLEDGE OF ALLEGIANCE – Led by Alderman Williamson

CLOSED SESSION – Closed session to be held after the Open Session as there were no items that required a vote.

STAFF AND ELECTED OFFICIAL REPORTS

Interim City Administrator Balling –

- A two day Open House FAA-sanctioned master plan for the Chicago Executive Airport to be held on February 18-19, 2015. The City will be represented by Building and Zoning Director Skiber and Interim City Administrator Balling. The Open House will be held in Priester Aviation Hanger.
- The City Budget Workshop will be held on Saturday, February 28, 2015 at City Hall.
- On February 13th, there will be a close to the solicitation of resumes for City Administrator. The vetting of the candidates has begun.

Department Directors-

Public Works Director Cutaia –

- Update on the completion of projects

Police Chief Dunne –

- Noted the passing of former Prospect Heights Police Officer Don Ficarotta.
- On July 3, 2015, Wheeling and Prospect Heights in coordination with the Chicago Executive Airport will have a fireworks display in honor of the Fourth of July. The event will be held on airport grounds. The event is currently in the planning stage.
- The Police carport is 90% complete.

Building and Zoning Director Skiber

- Thanked the Public Works Department for the February 1 job that they did shoveling the Blizzard.
- It was noted that there will be a February 26th Public Hearing on the 1414 N Rand Road property next to Aldi.

Finance Director Hannon

- Mentioned the time and date of the Budget
- Video Gambling – Mayor Helmer mentioned that casino gaming has decreased because of video gaming. He noted that there have not been any negative issues that have been attributed to the introduction of video gaming. Finance Director Hannon noted that the video gaming revenues to Prospect Heights were trending at \$7300 per month.

Alderman Ludvigsen -

- Would like to see a schedule of capital improvement plans for next year and any documents going out to bid. It was noted that currently the biggest capital expenses planned are drainage projects.

Alderman Williamson –

- Asked about street signs. It was noted that new signs would be installed and old signs would be removed in warmer weather. 80% of the signs are already installed.

ADOPTION OF CONSENT AGENDA

A. Approval of the City Council Meeting Minutes of January 26, 2015

B. Ordinance O-15-06 Amending Title 10, Chapter 8 of the City Code (eliminating parking restrictions on Marberry Lane) – Second Reading

Alderman Styler moved for omnibus Approval of Items A and B; seconded by Alderman Higgins. There was unanimous approval.

ROLL CALL: AYES – Higgins, Ludvigsen, Williamson, Styler, Mendez
NAYS – None

Motion carried 5 – 0

I. APPROVAL OF EXPENDITURES

C. Approval of Warrants

General Fund	\$ 92,648.73
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$172,796.10
Tourism District	\$0.00
Development Fund	\$0.00
DEA Fund	\$0.00
Solid Waste Fund	\$31,393.73
SS Area #1	\$0.00

SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$86.31
SS Area #8 – Levee Wall #37	\$116.91
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$148.00
Road Construction Debt	\$0.00
Water Fund	\$4,653.57
Parking Fund	\$1,570.69
Road/Building Bond Escrow	\$500.00
TOTAL Expenditures	\$303,914.04
1/23/15 Payroll	\$131,283.83
TOTAL WARRANT	\$435,197.87

City Clerk Adamson read the expenditures.

Alderman Styler moved to Approve Item D; seconded by Alderman Williamson with the amounts of \$303,914.04 as the Total Expenditures; \$131,283.83 for the 1/23/15 Payroll and \$ TOTAL of \$435,197.87. There was unanimous approval.

ROLL CALL: AYES: Higgins, Williamson, Styler, Ludvigsen, Mendez
NAYS: None

Motion carried 5 – 0.

OLD BUSINESS

D. Ordinance O-15-05 approving a front variation for 1201 N Drury Lane – (waiver of First Reading.)

Alderman Styler moved to waive the first reading of Item D; seconded by Alderman Ludvigsen. There was unanimous approval

ROLL CALL: AYES: Williamson, Mendez, Styler, Ludvigsen, Higgins
NAYS - None

Motion carried 5 – 0

Alderman Ludvigsen moved to approve Item D; seconded by Alderman Styler. There was unanimous approval.

ROLL CALL: AYES: Williamson, Mendez, Styler, Ludvigsen, Higgins
NAYS - None

Motion carried 5 – 0

ADJOURNMENT

At 6:50 PM, Alderman Styler moved to Adjourn the Open Session and go into Closed Session to discuss Purchase and Leasing of Property and Appointment of Employee; seconded by Alderman Higgins. There was unanimous approval.

VOICE VOTE: All ayes, No Nays.

Motion was approved 5 – 0.

Approved by the Prospect Heights City Council on this day, 23rd of February, 2015.


Nicholas J. Helmer, Mayor


Stacey Adamson, City Clerk

AYES: Higgins, Ludvigsen, Williamson, Styler, Mendez

NAYS: None

ABSENT: None

