

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 17, 2014
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 PM**

I. Call to Order and Roll Call

Chairman McKenzie, called the meeting to order at 6:02 p.m. Roll call confirmed the following present: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace.

Absent: None

Also in Attendance: Jamie Abbott – Executive Director
 Charlie Priester – Chief Executive Officer
 Vicki Mayr - Recording Secretary
 Tom Lester – Airport Attorney

II. Pledge of Allegiance

Chairman McKenzie led those in attendance in the Pledge of Allegiance.

III. Approval of Minutes

A motion was made by Director Katz and seconded by Director Kearns to approve the minutes of the November 19, 2014 Regular Meeting. The motion was approved by voice vote. Director Kolssak abstained.

IV. Changes to the Agenda

Airport Attorney Tom Lester asked to move Item IX D to XI. Action Taken from Executive Session

V. Public Comments

Before introducing the first speaker, Ms. Emilia Ritchie, Chairman McKenzie reminded those in attendance of the 5 minutes allowed for Public Comments. Mr. Howard Levinson arrived and asked to be given a few minutes, as well.

Ms. Ritchie commented about the proximity of her condominium complex to the airport and the hours and “horsepower” of the planes that land and take off from the airport in reference to the amount of noise those planes generate. She wished everyone peace and happiness for the holidays.

Mr. Levinson suggested giving attendees 5 minutes at the end instead of at the beginning of the meetings in order for the pilots to comment on what's been discussed at the meeting and not having to wait a full month to comment on what's taken place at the meeting.

VI. Hearings and Reports

A) Treasurer's Report

Director Kearns reported that the airport budget is on target at 50.8%. Fuel flowage is down for the month, but Jet A is up overall for the year. Customs is also down for the month, but up overall. Director Kearns introduced Scott Campbell, who made his recommendation regarding the transfer from the IMET account to an FDIC insured money market account due to the recent IMET fraud incident. Attorney Lester believes that there is minimal risk of being unable to recoup the \$20,000 that IMET is attempting to recover if the remainder of the funds are withdrawn.

B) Executive Director's Report.

Executive Director, Jamie Abbott, reported on the following:

- ➔ Jamie reported that all construction is completed for the season. There will be a final inspection on EMAS on Friday.
- ➔ There are 2 resolutions on tonight's agenda regarding the north end EMAS. If approved, there will be a pre-design meeting with CMT on January 7th.
- ➔ Scott is working on drafting the FY16 budget. We will suggest dates for a budget workshop after January 1st. Jamie will send an email with proposed dates and times. Director Cloud reminded him that she will be gone during the month of February.
- ➔ Jamie reminded all in attendance that the office would be closed on Christmas Eve and Christmas Day and on New Year's Day.
- ➔ The one of the two furnaces on the office building is being repaired. The repair should be completed tomorrow.
- ➔ Director Cloud asked about the insurance claim on the contaminated soil from the Hawthorne site. Scott explained that the claim was denied.

C) Chief Executive Officer's Report

- Charlie Priester stated that he has made progress meeting with members of the national transportation system. He presented slides showing that Chicago Executive Airport is number 8 of the top 10 reliever airports in the country. He explained how and why airports are important as reliever airports to the transportation industry.

He has been meeting with the Wheeling president and trustees and Prospect Heights mayor and aldermen, other area politicians and both the incoming and outgoing board

of the Chicago Area Pilots Association to get them better acquainted with the Master Plan study. He is working to set up an informal public information session in February.

D) CommAvia Report

- Rob Mark reported that he has been working to get the word out to remind everyone on the airfield about aircraft noise. He had gone door to door with the 5 x 7 cards reminding pilots and flight departments to be good neighbors and reduce noise. The reception has been positive. He continues to work with area residents on noise complaints. In response to a question from Director Cloud, Mr. Mark suggested that the residents continue to call in to the noise hotline with their noise related concerns or write to Mr. Priester at the email address listed on the airport's website.
- Directors Kolssak asked about the readings that Mr. Mark has taken with his decibel meter. Mr. Mark explained that the readings taken may exceed the limit on the contour map, but still fall within the acceptable limit because the map indicates an average decibel level, not a maximum level.
- At Director Katz' request, Mr. Mark explained about the stage 4 compliance that will be requested in 2015. Simply put, new noise standards will be put in place as of January 2015. When an aircraft goes for testing, it must meet a higher standard or must be retrofitted to meet that standard. The alternative is that it cannot fly.
- Director Lang stated that one of the noise problems that Ms. Ritchie was having has been resolved. Aircraft that were doing run ups were facing the wrong direction, resulting in more noise directed toward residential neighborhoods.

E) Board Members Comments

- o Director Kearns wished everyone Happy and Healthy Holidays and he hoped that the weather holds out for the CEA maintenance staff.
- o Director Lang also wished Happy Holidays and Happy Hanukah.
- o Director Cloud thanked all in attendance and hoped everyone received a lot of presents.
- o Director Katz expressed his wishes for Happy Holidays to all in attendance.
- o Director Kolssak hopes for some "non-plowable" snow and wished everyone Happy Holidays and expressed his wish that everyone be kind to one another.
- o Director Pace wished everyone Happy Holidays and a Happy New Year.

F) Correspondence and Chairman's Comments

Chairman McKenzie wished everyone the Season's Best and Happy Holidays.

VII. Consent Agenda

A motion was made by Director Kolssak and seconded by Director Cloud to approve Item A on this evening's consent agenda.

A. Resolution 14-045 - A Resolution Authorizing the Payment of Claims;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None

VIII. Old Business

There was no Old Business.

IX. New Business

A motion was made by Director Pace and seconded by Director Lang to approve Item A. on tonight's agenda.

A. Resolution #14-046 – A Resolution Approving the Amendment to the Agreement for Engineering Services with Crawford, Murphy & Tilly;

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

Director Lang made a motion to approve Resolution 14-047. The motion was seconded by Director Kearns.

B. Resolution #14-047 – A Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilly for the Rehabilitation of Runway 16/34.

In response to a question from Director Katz, Jamie responded that this project is subject to discretionary funding and is on target for fall of 2015 or early 2016.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns Kolssak, Lang and Pace. Nays: None. Absent: None.

Director Cloud motioned to approve Resolution 14-048 on tonight's agenda. The motion was seconded by Director Lang.

C. Resolution #14-048 – A Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilly for the Rehabilitation of the East Quadrant General Aviation Apron – Phase 2.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

X. Executive Session

A motion was made by Director Cloud to go into Executive Session pursuant to 5 ILCS 120/2 (c) (6) to discuss the sale or lease of property owned by the public body.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

XI. Action Taken from Executive Session

A motion was made by Director Cloud and seconded by Director Pace to approve Resolution 14-049.

- A. Resolution 14-049 – A Resolution to Approve the Eight Amendment to Signature Flight Support Recognizing Signature Exercising its Option to Extend the Lease for Hangars 5, 6, 9, 10 and 13 and Changing Hangar 8 to a Month to Month Lease.

The motion was approved by roll call vote. Ayes: Directors Cloud, Katz, Kearns, Kolssak, Lang and Pace. Nays: None. Absent: None.

XII. Adjournment

A motion was made by Director Kolssak and seconded by Director Kearns to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 7:14p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Neal Katz". The signature is written in a cursive, slightly slanted style.

Neal Katz
Secretary