



**CITY OF PROSPECT HEIGHTS
FIRE/POLICE COMMISSION
Police Conference Room**

**REGULAR MEETING MINUTES
May 30, 2012
3:00 PM**

1. Call to Order

The Regular Meeting of the Fire/Police Commission was called to order by Chairman Wolf at 3:00 PM.

2. Roll Call

Present: Commissioner Richard E. Wolf
Commissioner Jerry Meyer
Commissioner Joseph Fiorito

Absent: None

Also Present: Police Chief Jamie Dunne
Sergeant Joseph Pawlicki
Joann Santercola, Recording Secretary

3. Approval of Minutes

MOTION WAS MADE BY COMMISSIONER MEYER TO APPROVE THE MINUTES OF APRIL 25, 2012 AS PRESENTED. THE MOTION WAS SECONDED BY COMMISSIONER FIORITO AND UNANIMOUSLY APPROVED. MOTION CARRIED.

4. Old Business

- The two new recruits hired from the current List of Eligible Candidates, Jason Rogers and Christopher Skeet, were sworn in at the May 29th City Council Meeting.

5. New Business

- **Suggested Timeline** – Sergeant Pawlicki suggested changing the ad date to begin on July 9, 2012 to accommodate the NIPSTA testing dates. The Commissioners agreed with the change in the timeline calendar, however, Commissioner Meyer indicated that he would be unavailable for both Orientation dates.

- **Testing Service** – Sergeant Pawlicki presented background information on Selection Works as the company to use as our testing service. This company would administer the written test and do a majority of the work including scoring the tests. Sergeant Pawlicki reserved the auditorium at MacArthur Middle School for the Orientation dates and their cafeteria for the written test. The Commissioners approved Sergeant Pawlicki's recommendation of Selection Works as our entry-level testing service.
- **Oral Interview Questions** – Commissioners discussed our previously used questions and rating sheets along with sample questions used by other departments as presented and asked about the written question currently used. After discussion, it was agreed that Chief Dunne would prepare a hybrid of the oral interview material presented for Commissioners' review.
- **Department Update** – Chief Dunne reported on the following:
 - Hiring of two new recruits from the current List of Eligible Candidates.
 - Purchase of new vehicles, uniforms, weapons, office furniture and equipment, and replacing roof-top air conditioning units.
 - Still using Wheeling lockup; we are open 7 days from 8 am to 8 pm; more and more only larger departments are open 24 hours.

Sergeant Joseph Pawlicki discussed the testing process, hiring new recruits and the positive aspects it could bring to the department.

6. Correspondence/Communications

None.

7. Next Meeting Date

The next meeting was set for Wednesday, June 27, 2012 at 3:00 PM. Commissioner Fiorito stated he would be out of town.

8. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 4:00 PM.

MOTION WAS MADE BY COMMISSIONER MEYER TO ADJOURN THE MEETING AT 4:00 PM. THE MOTION WAS SECONDED BY COMMISSIONER FIORITO AND UNANIMOUSLY APPROVED. Motion Carried.

Respectfully Submitted,