



**CITY OF PROSPECT HEIGHTS
CITY COUNCIL REGULAR MEETING MINUTES**

November 24, 2014 6:30 PM

City Hall

8 North Elmhurst Road

Prospect Heights, IL 60070

CALL TO ORDER – At 6:35 P.M., Mayor Helmer called to order the City Council Regular Workshop Meeting at 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL - Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson
Aldermen- Styler, Higgins, Ludvigsen, Mendez, Williamson, Higgins
A quorum was present.

Also present: Police Chief Dunne, City Attorney Zimmermann, Deputy Clerk Schultheis, Assistant to the City Administrator Kalina, Interim City Administrator Balling, Director of Building and Zoning Skiber, Finance Director Hannon, and Director of Public Works Cutaia.

PLEDGE – Alderman Higgins led the Council in the recital of the Pledge of Allegiance.

INVOCATION – Police Chief Dunne gave the invocation.

SPECIAL PRESENTATIONS - 2014 Special Recognition Awards for members of the Prospect Heights Police Department.

DUI Arrest Awards:

For exceptional diligence in DUI enforcement and on behalf of the Alliance Against Intoxicated Motorists, Certificates of Appreciation were presented to:

Corporal Bill Caponigro, Corporal Jesus Duron, Officer Chris Skeet and Officer Mark Pufundt.

Recognition from the Illinois Department of Transportation for his Fiftieth career DUI arrest – the first award of its kind ever presented –

Corporal Bill Caponigro

The Departmental Commendation Award

Granted to the Department Member for outstanding accomplishment to benefit the Department

Officer Mark Pufundt – On November 3, 2014 Officer Pufundt responded to a house fire and risked his life searching the smoke-filled home in search of a teenager, who was believed to be inside. The missing teen was located outside of the home but the family and the Department recognized how the Officer disregarded his own safety to when he believed that a life was at stake.

Outstanding Community Policing Award

Granted to an employee who demonstrates excellence in efforts to promote positive relations community relations.

Records Supervisor Margie Bolger, Corporal Suerth and Corporal Minniear – For their combined effort with the Fire Department in raising money for holiday gifts for needy children during the 2013 Holiday season.

Recognition of Officers and Volunteers who work with the Indian Trails Library District to provide a Summer Youth Outreach Program by volunteering their own time:

Sergeant Porlier, Sergeant Pawlick, Corporal Caponigro, Corporal Suerth, Officer Derman, Officer Willis, Officer Smith, Records Supervisor Bolger, Desk Officer Pete Deol, Alderman Higgins, Darlene Ahlstadt, Matt Dolick, Barb Donahue, Desk Officer Lippert, Marcia Jendreas and Angelo Petratos.

Operation Lifesaver

A nationally recognized safety program.

Community Policing Award – for riding the Metra North Central Line and conducting safety and educational presentations to educate and inform the public regarding rail safety

Officer Porzycki and Police Assistant Pardeep Deol.

Community Policing Award –

Upon learning that a local grocery store was closing, Police Assistant Pardeep Deol coordinated with Wheeling Township Food Shelter, St. Alphonsus Church and St. Emily's Parish to fill their pantries with non-perishable food items donated from the grocery store. Also, for assisting in physically loading the food items and delivering them to the pantries.

Police Assistant Pardeep Deol

LINK Together Recognition – **Jerry Coglianese and his wife, Laurie, and Corporal Caponigro** assisted in developing a public service video regarding social hosting and underage consumption.

Certificate of Appreciation – in recognition of Officers **Milo Derman, Mike Smith, Mark Pufundt, Kevin Lange, Alan Thibeault**, Police Assistant **Pardeep Deol** and Police Volunteer **Paul Fischer** who worked the **No Shave November**” campaign – which involved bearded volunteers partnered with Prospect Heights Grill to provide free drink coupons to commuters donating money to volunteers on behalf of the American Cancer Society. **“No Shave November”** created cancer awareness by embracing hair, which many cancer patients lose.

Lifesaving Award – exceptional performance in responding to aid a person who faces imminent death or assists in the resuscitation or rescue of another person.

On September 27, 2014 – **Officer Michael Smith** was called to resuscitate a female who was not breathing. Using CPR, he was able to initiate breathing.

On October 21, 2014, **Sgt. Jerry Coglianese** and **Officer Milo Derman** found were called when an unresponsive heroin addict who was not breathing. **Officer Derman** prepared Naxolone. The injection initiated breathing. The victim was turned over to the paramedics, having had his life saved by the two officers.

Unit Citation – teamwork given to a Department group of employees who worked together for a successful resolution to a critical situation.

During Spring and Summer of 2014, investigators began following the activities of gang members possessing firearms. There were a number of shots that had been fired in the area.

Sergeant Porlier and **Investigators Godair and Caponigro** cultivated intelligence on the situation. Many arrests were made and the firearms removed from the street. This has resulted in a decrease in criminal activity.

Officer of the Year – Corporal William Caponigro

- Given of his own time freely without expectation of compensation
- Go-to individual who takes on tough responsibilities
- Expresses genuine empathy for people, and received numerous letters of appreciation and thanks from residents
- Led the Department in the number of DUI arrests
- First Officer in the State of Illinois to be recognized by the Department of Transportation for making 50 DUI arrests
- Has been outstanding in his current assignment as a School Resource Officer
- When needed, he has moved from investigations to Patrol as a Supervisor in the absence of a Sergeant
- Has a great attitude

CLOSED SESSION – None

RESIDENT COMMENTS (Agenda matters) - NONE

STAFF AND ELECTED OFFICIALS REPORT

Public Works Director Cutaia – Bids have been received for the Tourism District improvements. The City Hall and Police Department lots are nearing completion
The drainage issues are 99% complete

Building and Zoning Director Skiber – Levee 37 flood wall gap has been completed.
Players Pub has requested is planning a 2400 square foot addition.

Interim City Administrator Balling – said that the status of the property maintenance code is a work in progress.

It was noted that City Hall would be closed Thanksgiving and November 28, 2014.

Treasurer Tibbits reminded the Audience that the Tree Lighting would be on Saturday, November 29th.

ADOPTION OF THE CONSENT AGENDA

- A. Approval of the November 10, 2014 Council Workshop Meeting minutes.
- B. Ordinance 0-14-26 - an Amendment to the Comprehensive Land Use Plan to include a sub-area plan for the land adjacent to Sanders Road and south of Palatine Road (Allstate 2600 and 2700 Sanders Road)
- C. Ordinance 0-14-27 -an Amendment to the City Code (City Administrator-Powers and Duties) to increase purchasing authority from \$5,000 to \$10,000.
- D. Resolution Approving a utility easement Agreement for 1127 Drury Lane
- E. Ordinance O-14-24 – Approval of certain zoning variations for property at 1127 North Drury Lane (Biagini property).
- F. Approval of the procurement of additional security cameras to protect public properties.
- G. Approval of the procurement of six radar sign installations at locations selected by the Police Department
- H. Approval of a lease extension agreement with Stery Trucking for short term Public Works equipment storage.

Alderman Styler moved for omnibus approval of Items A, B, C, D, E, F, G and H; seconded by Alderman Williamson. There was unanimous approval.

ROLL CALL AYES – Higgins, Ludvigsen, Styler, Mendez, Williamson
 NAYS – None

Motion carried 5 – 0

NEW BUSINESS

- I. Receive presentation of materials related to the proposed 2014 Property Tax Levies to comply with the Truth in Taxation Act. – Finance Director Hannon detailed the tax levies for the SSA's. She noted that the actual figures would be presented at the December 8, 2014 Workshop Meeting.

Alderman Styler moved to approve the estimated 2014 Tax Levy at the next meeting; seconded by Alderman Ludvigsen

ROLL CALL AYES – Higgins, Ludvigsen, Styler, Mendez, Williamson
 NAYS – None

Motion carried 5 – 0

- J. Consideration for the procurement of one traffic monitoring camera to manage limited access of vehicles on the eastern portion of Robert Road. – Chief Dunne spoke of the camera monitoring suggested for Roberts Road.

Alderman Williamson moved to approve Item J; seconded by Alderman Higgins.

Discussion followed as to whether or not the cost was justified. The estimated cost was \$9000; however, other options of cost sharing with the HOA were discussed. Other options rather than the cameras were discussed.

ROLL CALL AYES – Williamson
 NAYS – Higgins, Mendez, Styler, Ludvigsen

Motion failed 1 - 4

K. Resolution 14- A Resolution of the City of Prospect Heights Authorizing the Adoption of the Cook County Multi-Jurisdictional Hazard Mitigation Plan. – Public Works Director Cutatia discussed the sharing of services between communities during an emergency.

Alderman Styler moved to Approve Item I, as updated with correct Chapter number and blanks filled in the Resolution; seconded by Alderman Mendez.

ROLL CALL AYES – Higgins, Ludvigsen, Styler, Mendez, Williamson
NAYS – None

Motion carried 5 – 0

L. Approval of a contract with Mesirow Financial for Property, Casualty, and Worker's Compensation Insurance for the year beginning December 1, 2014 through November 30, 2015. – Karen Rice of Mesirow gave a presentation regarding Workers Compensation and the City's Property and Casualty premiums. She explained that the increased premium was due to the large increase in the size of the Workers Compensation payouts.

Alderman Williamson moved to Approve Item L; seconded by Alderman Ludvigsen.

ROLL CALL AYES – Higgins, Ludvigsen, Styler, Mendez, Williamson
NAYS – None

Motion carried 5 – 0

M. Approval of a Contract with Administrative Consulting Specialists, LLC beginning January 1, 2015 through December 31, 2015 for grant research, proposal development and submission on potential funding. – Finance Director Hannon noted that the cost of the contract for the Grant writer is \$20,000, but that he had brought in over \$500,000 in grants in 2014.

Alderman Higgins moved to approve Item M; seconded by Alderman Styler.

ROLL CALL AYES – Higgins, Ludvigsen, Styler, Mendez, Williamson
NAYS – None

Motion carried 5 – 0

APPROVAL OF EXPENDITURES

N. Approval of Warrants

General Fund	\$52,312.59
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$7,590.95
Tourism District	\$335.02
Development Fund	\$0.00
DEA Fund	\$300.00
Solid Waste Fund	\$486.10
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$83.96
SS Area #8 – Levee Wall #37	\$119.26

SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$16,386.65
Parking Fund	\$746.11
Road/Building Bond Escrow	\$6,183.80
TOTAL Expenditures	\$84,544.44
11/14/14 Payroll	\$160,029.09
Police Pension Payment	\$23,041.64
TOTAL WARRANT	\$267,615.17

City Clerk Adamson read the expenditure totals.

Alderman Styler moved to approve as presented; seconded by Alderman Higgins for TOTAL expenditures in the amount of \$84,544.44; and 11/14/14 Payroll in the Amount of \$160,029.09; Police Pension in the amount of \$23,041.64. The TOTAL amount was \$267,615.17.

ROLL CALL AYES – Higgins, Ludvigsen, Styler, Mendez, Williamson
 NAYS – None

Motion carried 5 – 0

RESIDENTS COMMENTS (non-Agenda matters). - NONE

UNFINISHED BUSINESS - NONE

OLD BUSINESS - NONE

ADJOURNMENT

At 7:45 PM; Alderman Higgins moved to Adjourn; seconded by Alderman Styler.

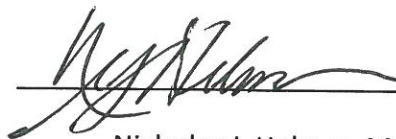
VOICE VOTE All Ayes, No Nays

Motion carried 5 - 0

Approved by the Prospect Heights City Council on this day, the 8th of December, 2014.



Karen Schultheis, Deputy Clerk



Nicholas J. Helmer, Mayor

