CITY OF PROSPECT HEIGHTS
CITY COUNCIL WORKSHOP AGENDA
October 13, 2014, 6:30 PM
City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070

I. CALL TO ORDER

II. ROLL CALL

III. SPECIAL PRESENTATIONS

IV. CLOSED SESSION

V. STAFF AND ELECTED OFFICIALS REPORTS

City Administrator and Directors

1. Adobe acrobat indexing for agenda packet
2. Recommendation for signage for City
3. Revised Natural Resources grant budget(Slough and bike path)

City Treasurer and City Clerk Comments

Mayor and Aldermen Comments

1. Proclamation regarding Domestic Violence awareness Month

VI. ADOPTION OF THE CONSENT AGENDA

A. Approval of the September 23, 2014 Special Council Meeting Minutes

B Resolution approving an amendment to the ICMA-RC Section 457 Deferred Compensation Plan #302308 to Permit Loans

C. Ordinance declaring surplus Crown Victoria vehicles and truck weigh scale trailer

D. 2013 street maintenance Final closeout payment to Arrow Road Construction

E. Approving an operating Agreement with Ultra Foods for coffee service at the METRA station.

F. Award of bid, Police Department Carport

G. Award of contract paving for City Hall and Police Stations

H. Ordinance 25 foot corner yard variation for 6' fence, 801 Essex (Martinson)

VII. APPROVAL OF EXPENDITURES

I. Approval of Warrants

General Fund	183,716.32
MFT Fund	$4,988.00
Palatine/Milwaukee TIF	$9,482.00
Tourism District	$75,127.75
Development Fund	$4,609.51
DEA Fund	$3,819.25
Solid Waste Fund	$0.00
SS Area #1	$0.00
SS Area #2	$0.00
SS Area #3	$0.00
SS Area #4	$0.00
SS Area #5	$0.00
SS Area #8 – Levee Wall #37	$139.15
SS Area-Constr #6 (Water Main)	$0.00
SS Area- Debt #6	$0.00
Road Construction	$246,396.30
Road Construction Debt	$0.00
Water Fund	$1,736.91
Parking Fund	$110.40
Road/Building Bond Escrow	$0.00
TOTAL Expenditures	**$530,125.59**

WIRE PAYMENTS

10/3/14 PAYROLL	**$130,596.68**
SEPTEMBER 2014 IMRF	**$18,101.70**
Clerk of the Circuit Court	**$150.00**
TOTAL	**$678,973.97**

VIII. UNFINISHED BUSINESS

J. Ordinance 0-14- Amending the Zoning Code (Assisted Living Facility) - (waiver of 1st reading)
K. Ordinance Text Amendment and Special Use and lot consolidation 702,704,706 Elmhurst Road (Greenbrier,) (waiver of 1st reading)
L. Ordinance Special Use and Variation for 14 E. Camp McDonald Road (CITY) (Waiver of 1st reading)
M. Ordinance eliminating parking time restrictions on Marberry Drive
N. Consideration of expansion of 2014 swale improvements project on Drake Ave (EAST side)

IX. NEW BUSINESS

O. Approval of IT Contract Service provider

X. WORKSHOP DISCUSSION ITEMS

P. Tuition reimbursement policy for non-union personnel
Q. Discuss on direction to call a portion of the Taxable Refunding Debt Certificates Series 2011B.
R. Discussion and direction on medical marijuana and E Cigarette zoning uses
S. Snow/ICE De-Icing Program

XI. ADJOURN

Posted: October 9, 2014 – 4:30 PM, by Deputy Clerk Schultheis

This meeting will be televised on the Prospect Heights Cable Channels; Comcast and WOW Channel 17 and AT&T U-verse Channel 99.

1

To: Mayor Nicholas J. Helmer and the Prospect Heights City Council

From: Anthony J. Kalina

Date: October 7, 2014

Re: Request to improve and simplify navigation of meeting agenda packets.

Issue: At the September 23, 2014 Special City Council Meeting, City Council requested Staff produce a more advanced and convenient electronic application to navigate through large City Council agenda packets and supplemental information.

Analysis: After discussing this request with City Council and performing the appropriate research, Staff concluded that the suitable software to accommodate this request is Adobe Acrobat. Individual Adobe Acrobat licenses can be costly. Similarly, the City's needs did not meet the required quantity to take advantage of the Illinois Adobe Acrobat contract, which was awarded to SHI. To fulfill City Council's request but keep this action cost effective, Staff purchased three Adobe Acrobat licenses from CDW for a total cost of $813, on September 29, 2014. To accommodate the Council, Staff will utilize these licenses to ensure that all meeting agenda packets are already organized and book marked by the time they are published.

Thank You.

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Prospect Heights

MEMO

DATE: October 8, 2014

TO: Mr. William Balling, City Administrator

FROM: Steven L. Cutaia, Public Works Director

Re: Natural Resources Commission

This memo is an update and an expenditure request pertaining to the City of Prospect Heights Natural Resources Commission.

Background: The City of Prospect Heights Natural Resources Commission was created in the fall of 2013 by a group of volunteers. Staff liaisons include Steve Cutaia (city of Prospect heights) and Kathy Nowicki (Prospect Heights Park District). They meet once a month before a council meeting. They hold by-weekly volunteer days at the slough in efforts to remove the invasive buckthorn bush. They have also received a grant from Com Ed to install a natural prairie in the vicinity of Schoenbeck and Stonegate drive west. They are a very ambitious group in preserving the natural environment of the City of Prospect Heights.

Current Commissions Intensions:

SLOUGH AREA: They intend on continuing volunteer days at the slough to remove the invasive buckthorn throughout the winter of 2014-15. Public works has devoted a chipper crew every morning following the volunteer day to remove the branches. This winter they plan on performing open burning, which will be permitted through the Prospect Heights Fire District. This spring they intend upon planting free collected seeds and purchase approximately 1000 plugs through the Com Ed Grant along the shores of the slough.

COM Ed Right-Of-Way: With most of the $20,000 received through the Com Ed Grant they intend upon purchasing about 65 pounds of seed to be planted by December 31, 2014 in a specified area of the Com Ed Right-Of-Way.

BUDGET:

COM ED GRANT	$	10,000.00
Matching agreement		
City of Prospect Heights	$	5,000.00
Propsect Heights Park District	$	5,000.00
	$	20,000.00
TAYLOR CREEK	-$	11,836.48
SPENCE RESTORATION NURSERY, INC.	-$	$3,987.00
TOTAL REMAINING	$	4,176.52

The Commission intends on using the remaining amount for interpretive signage and an another small order of seeds/plugs. Note: The volunteers intend upon donating all other necessary items to achieve their two goals.

The Commission is formally requesting approval from the council to purchase seeds in the amount of $3,987.00 from SPENCE RESTORATION NURSERY, INC. and $11,836.48 from TAYLOR CREEK. Attached are the quotes.

City of Prospect Heights Purschase Order/Requisition

PO #

Billing Address:

City of Prospect Heights
Accounts Payable
8 N Elmhurst Rd
Prospect Heights, IL 60070

Shipping To Address:

	8 N. Elmhurst Rd	City Hall
	14 E. Camp McDonald Rd	Police Dept.
X	401 Piper Lane(PW & Water Facility)	Public Works

☐ **Prepaid Order**

All Invoices Must Be Sent To Above Address and include P.O.#., Dept, Employee & Order Date All material shipped must include a packing List with P.O. #

Tax Exempt # 9975-7745-06

Vendor Name: TAYLOR CREEK
Address : 17921 W Smith Road
City, State, Zip: Brodhead Wi 53520
Attention:
Phone: 608-897-8671/f608897-2044

Department: PW
Ordered By: Steve Cutaia
Date Ordered: 10/7/2014
Delivery Date: ASAP

Quotes

Vendor	Price
see file	

QTY	Description	Unit Cost	Total Cost
1	QUOTE # 14-0888-SEEDS		11836.48
	FOR COM ED GRANT to install a natural prairie		
		delivery	260.00
		TOTAL AMOUNT	**$11,836.48**

Budget Account Number	Amount
Nat. Res. Comm.	11,836.48

Signatures:

		Date
Employee	n/a	n/a
Department Head		
City Administrator		
Received By		

Taylor Creek Restoration Nurseries

17921 W. Smith Road • Brodhead, WI 53520
Phone: (608) 897-8641 • Fax: (608) 897-2044
E-mail: info @appliedeco.com • www.appliedeco.com

Quote NO. 14-6888 ComEd - Prospect heights DATE October 8, 2014

BUYER Agnes Wojnarski
City of Prospect Heights

SHIP TO same

SHIPPING METHOD		DELIVERY DATE
best method		late spring - early summer 2015

Species	Common Name	Qty	Unit	Price per Unit	Extension
Slough Area					
Acorus calamus	Sweet flag	196	32s	$ 1.35	$ 264.60
Angelica atropurpurea	Great angelica	32	32s	$ 2.00	$ 64.00
Amorpha canescens	Leadplant	32	32s	$ 1.70	$ 54.40
Anemone cylindrica	Thimbleweed	32	32s	$ 1.25	$ 40.00
Asclepias viridiflora	Short green milkweed	32	32s	$ 2.10	$ 67.20
Carex comosa	Longhair sedge	32	32s	$ 1.40	$ 44.80
Carex crinita	Fringed sedge	32	32s	$ 1.50	$ 48.00
Carex lupulina	Common hop sedge	32	32s	$ 1.70	$ 54.40
Carex trichocarpa (BR only)	Hairyfruit sedge	50	BR	$ 1.70	$ 85.00
Decodon verticillatus	Swamp loosestrife	64	32s	$ 2.00	$ 128.00
*Dodecatheon meadia**	Shooting star	32	32s	$ 2.25	$ 72.00
Doellingeria umbellata	Flat-topped aster	32	32s	$ 1.40	$ 44.80
Eleocharis erythropoda	Red-rooted spike rush	96	32s	$ 1.53	$ 146.88
Eleocharis obtusa	Blunt spike rush	32	32s	$ 1.50	$ 48.00
Elymus canadensis	Canada wild rye	32	32s	$ 1.25	$ 40.00
Elymus villosus	Silky wild rye	32	32s	$ 1.40	$ 44.80
Eupatorium maculatum, Eupatoriadelp	Spotted Joe Pye weed	32	32s	$ 1.25	$ 40.00
Euphorbia corollata	Flowering spurge	32	32s	$ 1.53	$ 48.96
Filipendula rubra	Queen of the prairie	32	32s	$ 2.75	$ 88.00
Geum triflorum	Prairie smoke	32	32s	$ 1.70	$ 54.40
Helenium autumnale	Sneezeweed	32	32s	$ 1.25	$ 40.00
Hibiscus laevis	Swamp mallow	32	32s	$ 1.70	$ 54.40
Iris virginica	Blue flag iris	196	32s	$ 1.50	$ 294.00
Leersia oryzoides	Rice cut grass	64	32s	$ 1.70	$ 108.80
Liatris spicata	Marsh blazing star	64	32s	$ 1.25	$ 80.00
Liatris aspera	Rough blazing star	64	32s	$ 1.35	$ 86.40
Liatris pycnostachya	Prairie blazing star	64	32s	$ 1.25	$ 80.00
*Lilium michiganense**	Turk's cap lily	54	32s	$ 5.00	$ 320.00
Lobelia spicata	Pale spiked lobelia	126	32s	$ 1.40	$ 176.20
Nuphar advena	Yellow waterlily	150	BR	$ 6.00	$ 900.00
Nymphaea odorata	American white waterlily	150	BR	$ 6.00	$ 900.00
Parthenium integrifolium	Wild quinine	32	32s	$ 1.35	$ 43.20
Dalea purpurea	Purple prairie clover	64	32s	$ 1.35	$ 86.40
Dalea candida	White prairie clover	64	32s	$ 1.35	$ 86.40
Phlox divaricata	Blue/Woodland phlox	32	32s	$ 1.53	$ 48.96
Phlox glaberrima	Marsh phlox	32	32s	$ 1.53	$ 48.96
Physostegia virginiana	Prairie obedient plant	32	32s	$ 1.35	$ 43.20
Polemonium reptans	Jacob's ladder	32	32s	$ 3.00	$ 96.00
Pontederia cordata	Pickerel weed	160	32s	$ 1.90	$ 304.00
Rudbeckia subtomentosa	Sweet black-eyed susan	32	32s	$ 1.35	$ 43.20
Schizachyrium scoparium	Little bluestem	32	32s	$ 1.25	$ 40.00
Schoenoplectus pungens	Chairmaker's rush	128	32s	$ 1.50	$ 192.00
Scirpus cyperinus	Wool grass	32	32s	$ 1.25	$ 40.00
*Sium suave**	Hemlock waterparsnip	64	32s	$ 1.53	$ 97.92
Solidago ulmifolia	Elm-leaved goldenrod	32	32s	$ 1.53	$ 48.96
Solidago riddellii	Riddell's goldenrod	32	32s	$ 1.25	$ 40.00
Solidago rigida	Stiff goldenrod	32	32s	$ 1.25	$ 40.00
Solidago speciosa	Showy goldenrod	32	32s	$ 1.35	$ 43.20
Sorghastrum nutans	Indian grass	32	32s	$ 1.25	$ 40.00
Sparganium eurycarpum	Common bur reed	160	32s	$ 1.53	$ 244.80
Spartina pectinata	Prairie cord grass	32	32s	$ 1.25	$ 40.00
Sporobolus heterolepis	Prairie dropseed	64	32s	$ 1.25	$ 80.00

Species	Common Name	Qty	Unit	Price per Unit	Extension
Symphyotrichum laeve	Smooth blue aster	32	32s	$ 1.35	$ 43.20
Symphyotrichum oolentangiense	Sky-blue aster	32	32s	$ 1.35	$ 43.20
Symphyotrichum shortii	Short's aster	32	32s	$ 1.35	$ 43.20
Vernonia fasciculata	Common ironweed	32	32s	$ 1.70	$ 54.40
Veronicastrum virginicum	Culver's root	32	32s	$ 1.35	$ 43.20
Zizia aptera	Heart-leaved golden Alexanders	32	32s	$ 1.35	$ 43.20
	Subtotal Slough Area	3270		$ 1.53	$ 48.96
Prairie Planting					$ 6,544.60
Amorpha canescens	Leadplant	64	32s	$ 1.70	$ 108.80
Anemone cylindrica	Thimbleweed	32	32s	$ 1.25	$ 40.00
Anemone patens wolfgangiana	Pasque flower	32	32s	$ 2.50	$ 80.00
Asclepias viridiflora	Short green milkweed	32	32s	$ 2.10	$ 67.20
Aster ericoides	Heath aster	1	ounces	$ 86.00	$ 86.00
Astragalus canadensis	Canadian milk vetch	16	ounces	$ 7.50	$ 120.00
Baptisia alba	White wild indigo	32	32s	$ 1.70	$ 54.40
Baptisia leucophaea	Cream wild indigo	64	32s	$ 1.70	$ 108.80
Bouteloua curtipendula	Side Oats Grama	128	ounces	$ 2.20	$ 281.60
Cirsium discolor	Pasture thistle	8	ounces	$ 17.00	$ 136.00
Coreopsis palmata	Prairie coreopsis	6	ounces	$ 20.00	$ 120.00
Coreopsis tripteris	Tall coreopsis	4	ounces	$ 22.00	$ 88.00
Desmanthus illinoensis	Illinois sensitive plant	12	ounces	$ 9.00	$ 108.00
Dodecatheon meadia	Shooting star	32	32s	$ 2.25	$ 72.00
Echinacea pallida	Pale purple coneflower	8	ounces	$ 19.00	$ 152.00
Euphorbia corollata	Flowering spurge	32	32s	$ 2.75	$ 88.00
Gentiana alba	Yellowish gentian	32	32s	$ 3.00	$ 96.00
Gentiana puberulenta	Downy gentian	32	32s	$ 4.25	$ 136.00
Geum triflorum	Prairie smoke	32	32s	$ 1.70	$ 54.40
Helianthus mollis	Downy sunflower	4	ounces	$ 30.00	$ 120.00
Helianthus rigidus	Prairie sunflower	4	ounces	$ 50.00	$ 200.00
Heliopsis helianthoides	False sunflower	6	ounces	$ 5.30	$ 42.40
Hypoxis hirsuta	Yellow star grass	32	32s	$ 4.25	$ 136.00
Lespedeza capitata	Round-headed bush clover	32	32s	$ 1.40	$ 44.80
Lespedeza capitata	Round-headed bush clover	8	ounces	$ 22.00	$ 176.00
Liatris aspera	Rough blazing star	32	32s	$ 1.35	$ 43.20
Liatris aspera	Rough blazing star	8	ounces	$ 38.00	$ 304.00
Liatris pycnostachya	Prairie blazing star	32	32s	$ 1.25	$ 40.00
Lobelia spicata	Pale spiked lobelia	32	32s	$ 1.40	$ 44.80
Oenothera pilosella	Prairie sundrops	32	32s	$ 1.45	$ 46.40
Parthenium integrifolium	Wild quinine	12	ounces	$ 15.00	$ 180.00
Dalea candida	White prairie clover	16	ounces	$ 16.00	$ 256.00
Phlox pilosa	Sand prairie phlox	32	32s	$ 1.53	$ 48.96
Potentilla arguta	Prairie cinquefoil	32	32s	$ 1.75	$ 56.00
Potentilla arguta	Prairie cinquefoil	4	ounces	$ 25.00	$ 100.00
Rudbeckia subtomentosa	Sweet black-eyed susan	4	ounces	$ 14.00	$ 56.00
Senna hebecarpa	Wild senna	12	ounces	$ 9.00	$ 108.00
Silphium integrifolium	Rosin weed	8	ounces	$ 22.00	$ 176.00
Solidago nemoralis	Old-field goldenrod	4	ounces	$ 28.00	$ 112.00
Solidago rigida	Stiff goldenrod	8	ounces	$ 14.00	$ 112.00
Solidago speciosa	Showy goldenrod	8	ounces	$ 23.00	$ 184.00
Sporobolus heterolepis	Prairie dropseed	64	32s	$ 1.25	$ 80.00
Stypnochium albidum	Common blue-eyed grass	32	32s	$ 2.00	$ 64.00
Vernonia fasciculata	Common ironweed	32	32s	$ 1.35	$ 43.20
Veronicastrum virginicum	Culver's root	32	32s	$ 1.35	$ 43.20
Viola pedatifida	Prairie violet	32	32s	$ 2.50	$ 80.00
Zizia aurea	Golden alexanders	64	32s	$ 1.53	$ 97.92
	Subtotal Prairie Planting				$ 5,032.08
Totals:					
				SUBTOTAL	$ 11,576.68
				SALES TAX	
				TOTAL	

Terms and Conditions: Prices are valid until 10/17/2014 and do not include shipping or taxes. All items are subject to availability. Terms are net 30. Andropogon gerardi, Bouteloua curtipendula, Elymus canadensis, Schizachyrium scoparium and Sorghastrum nutans are provided PLS. All other species are bulk. Top growth on plants may be cut back for shipping unless otherwise noted. A monthly charge of 1.5% will be charged on all overdue invoices. There is a 10% non-refundable deposit due upon placing orders. Please refer to your customer number and order number when responding to this quote. Items held more than 5 business days after requested ship date may be subject to storage fees. Canceled orders are subject to a 25% restocking fee prior to mixing. Mixed orders cannot be cancelled or returned. Address all purchase orders to: Taylor Creek Restoration Nurseries C/O Applied Ecological Services, 17921 Smith Road, Brodhead, WI 53520. Please allow 5-10 working days after order confirmation for delivery and pick-up, unless otherwise agreed upon.

+ 260.00
DELIVERY

$11,836.48

City of Prospect Heights Purschase Order/Requisition

PO #

Billing Address:

City of Prospect Heights
Accounts Payable
8 N Elmhurst Rd
Prospect Heights, IL 60070

Shipping To Address:

	8 N. Elmhurst Rd	City Hall
	14 E. Camp McDonald Rd	Police Dept.
X	401 Piper Lane(PW & Water Facility)	Public Works

☐ **Prepaid Order**

All Invoices Must Be Sent To Above Address and include P.O.#., Dept, Employee & Order Date
All material shipped must include a packing List with P.O. #

Tax Exempt # 9975-7745-06

Vendor Name: SPENCE RESTORATION NURSERY, INC
Address : 2220 EAST FUSON ROAD
City, State, Zip: MUNCIE IN 47302
Attention:
Phone: 765-286-7154/f765-286-0264

Department: PW
Ordered By: Steve Cutaia
Date Ordered: 10/7/2014
Delivery Date: ASAP

Quotes

Vendor	Price
see file	

QTY	Description	Unit Cost	Total Cost
1	QUOTE # 5887-SEEDS		3025.00
	FOR COM ED GRANT to install a natural prairie		
		delivery	120.00
		TOTAL AMOUNT	**$3,145.00**

Budget Account Number	Amount
Nat. Res. Comm.	3,145.00

Signatures:

		Date
Employee	n/a	n/a
Department Head		
City Administrator		
Received By		

SPENCE RESTORATION NURSERY, INC.
2220 EAST FUSON ROAD
MUNCIE, IN 47302
DELAWARE

Voice: 765-286-7154
Fax: 765-286-0264

QUOTATION

Quote Number: 5887
Quote Date: Oct 8, 2014
Page: 1

Quoted To:
CITY OF PROSPECTS HEIGHTS

Customer ID	Good Thru	Payment Terms	Sales Rep
3-PROSPECTHEIGHTS	11/7/14	Net 30 Days	TUNGK

Quantity	Item	Description	Unit Price	Amount
1.00	SWASTAZULB	SKY BLUE ASTER SEED LB	300.00	300.00
1.00	SWASTLAELB	SMOOTH ASTER SEED LB	300.00	300.00
1.00	SWBAPLEULB	WHITE FALSE INDIGO SEED LB	300.00	300.00
8.00	SGELYCANLB	CANADA WILD RYE SEED LB	16.00	128.00
1.00	SWLIAPYCLB	PRAIRIE BLAZING STAR SEED LB	225.00	225.00
8.00	SGSCHSCOLB	LITTLE BLUE STEM SEED LB	24.00	192.00
8.00	SWSILPEROZ	CUPPLANT SEED OZ	10.00	80.00
8.00	SGSPOHETLB	PRAIRIE DROPSEED SEED LB	150.00	1,200.00
2.00	SWPETPURLB	PURPLE PRAIRIE CLOVER SEED LB	150.00	300.00

Subtotal	3,025.00
Sales Tax	
Freight	120.00
TOTAL	3,145.00

City of Prospect Heights Purschase Order/Requisition

PO #

Billing Address:

City of Prospect Heights
Accounts Payable
8 N Elmhurst Rd
Prospect Heights, IL 60070

Shipping To Address:

	8 N. Elmhurst Rd	City Hall
	14 E. Camp McDonald Rd	Police Dept.
X	401 Piper Lane(PW & Water Facility)	Public Works

☐ Prepaid Order

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Tax Exempt # 9975-7745-06

Vendor Name: SPENCE RESTORATION NURSERY, INC
Address : 2220 EAST FUSON ROAD
City, State, Zip: MUNCIE IN 47302
Attention:
Phone: 765-286-7154/f765-286-0264

Department: PW
Ordered By: Steve Cutaia
Date Ordered: 10/7/2014
Delivery Date: ASAP

Quotes

Vendor	Price
see file	

QTY	Description	Unit Cost	Total Cost
1	QUOTE # 5886-SEEDS		648.00
	FOR COM ED GRANT to install a natural prairie		
		delivery	194.00
		TOTAL AMOUNT	$842.00

Budget Account Number	Amount
Nat. Res. Comm.	842.00

Signatures:

		Date
Employee	n/a	n/a
Department Head		
City Administrator		
Received By		

SPENCE RESTORATION NURSERY, INC.
2220 EAST FUSON ROAD
MUNCIE, IN 47302
DELAWARE

Voice: 765-286-7154
Fax: 765-286-0264

QUOTATION

Quote Number: 5886
Quote Date: Oct 8, 2014
Page: 1

Quoted To:
CITY OF PROSPECTS HEIGHTS

Customer ID	Good Thru	Payment Terms	Sales Rep
3-PROSPECTHEIGHTS	11/7/14	Net 30 Days	TUNGK

Quantity	Item	Description	Unit Price	Amount
128.00	FCALPAL	MARSH MARIGOLD 2 3/8" pot	1.50	192.00
96.00	FCHEGLA	WHITE TURTLEHEAD 2 3/8" pot	1.25	120.00
224.00	FJUSAME	WATER WILLOW 2 3\8" POT	1.50	336.00

Subtotal	648.00
Sales Tax	
Freight	194.00
TOTAL	842.00

1 Proclamation

Proclamation
Domestic Violence Awareness Month
October 2014

WHEREAS, violence against women and children continues to become a more prevalent problem in the Northwest Suburbs; and

WHEREAS, the problems of domestic violence affects all citizens of Illinois and are not confined to any group of people, but cross all economic, gender, racial and societal barriers and are supported by societal indifference; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security and humanity through the systematic use of physical, emotional, sexual, psychological and economic control and/or abuse; and

WHEREAS, the impact of domestic violence is wide-ranging, directly affecting families, children and society as a whole; and

WHEREAS, 30,848 orders of protections were written in Cook County, Illinois in 2012; and

WHEREAS, 140,346 offences were reported to Illinois Police in 2012.

WHEREAS, Local educational information and resources are available by visiting the www.endallabuse.org Web site; and

WHEREAS, it is fitting to set aside a special time to bring this issue to the attention of all residents of the Village of _____ so they can become better informed and involved in local programs to end the cycle of violence; and

NOW, THEREFORE I Mayor of the Village of _____, do hereby proclaim the month of October 2014 as **DOMESTIC VIOLENCE AWARENESS MONTH** in the Village/City of _____, and encourage our residents to join forces with the Northwest Suburban Alliance on Domestic Violence, law enforcement, social service organizations and concerned citizens across the country to raise the public awareness of domestic violence issues.

DATED: Oct 2014

_____

ATTEST: Mayor of _____

_____
Village Clerk

B

To: Mayor Nicholas J. Helmer and City Council

From: Stephanie Hannon, Finance Director

Date: September 15, 2014

Re: Amendment to ICMA Retirement Corporation Governmental Section 457 Deferred Compensation Plan

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A loan program through the ICMA Retirement Plan provides eligible plan participants the ability to borrow funds from their plan account balance.

In order to offer loans from a retirement plan, the Internal Revenue Code requires that the City establish written guidelines that govern the granting of loans. Attached are the Loan Guidelines Agreement which must be formally adopted to establish the loan program and a Resolution amending the retirement plan to permit loans.

The loan program is an additional loan option for employees to utilize their retirement plans with no risk to the City.

Recommendation: Motion to approve Resolution No. R-14-17 A resolution approving an amendment to the ICMA-RC Section 457 Deferred Compensation Plan #302308 to Permit Loans.

Resolution No. R-14-17

A RESOLUTION APPROVING AN AMENDMENT TO THE ICMA-RC SECTION 457 DEFERRED COMPENSATION PLAN #302308 TO PERMIT LOANS

WHEREAS, the City of Prospect Heights has employees rendering valuable services; and

WHEREAS, the City of Prospect Heights has established a retirement plan (the"Plan") for such employees which serves the interest of the Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel: and

WHEREAS, the City of Prospect Heights has determined that permitting participants in the retirement plan to take loans from the Plan will serve these objectives;

NOW THEREFORE BE IT RESOLVED that the Plan will permit loans.

PASSED AND APPROVED this 22rd day of September, 2014.

_____
Nicholas J. Helmer, Mayor

ATTEST:

_____
City Clerk

AYES:
NAYS:
ABSENT:

Name of Plan (please state the Employer's complete name, including state): City of Prospect Heights, IL

Plan Type: ☐ 401(a) Money Purchase Plan ☐ 401 Profit-Sharing Plan ☑ 457 Deferred Compensation Plan

ICMA-RC Plan Number: 302308

I. Purpose

The purpose of these guidelines is to establish the terms and conditions under which the Employer will grant loans to participants. This is the only official Loan Provision Document of the above named Plan.

II. Eligibility

Loans are available to all active employees. Loans will not be granted to participants who have an existing loan in default. Loans will be pro-rated among all the funds in which the participant is invested at the time the loan is made.

For 401 plans only:

Loans are available from the following sources: [select one or both]

☑ Employer Contribution Account (vested balances only)

☐ Participant Contribution Accounts (pre- and post-tax, if applicable, including Employee Mandatory, Employee Voluntary, Employer Rollover, and Portable Benefits Accounts, but excluding the Deductible Employee Contribution/Qualified Voluntary Employee Contribution Account)

For Roth 401(k) plans only:

A participant's Designated Roth Account balance can be used to secure a participant loan.

Designated Roth Account balances [select one]

☑ will not (default option) be available as a source for loans under the Plan.

☐ will be available as a source for loans under the Plan. **(Note: Using the Roth source for loans may have negative tax consequences for participants.)**

For all plan types:

III. Loan Purpose

Loans are available for the following purposes and must be requested in the corresponding method (select one):

☑ **All purposes**

Online and Loans by Call Center: All loans must be requested either online by employees through ICMA-RC's Account Access site at www.icmarc.org or directly over the phone with an Investor Services associate (via the Loans by Call Center service), both of which require preauthorization by the Employer as outlined in italics under Section IV. Application Process.

☐ **Hardship Only:**

Loans shall only be granted in the event of a participant's hardship or for the purpose of enabling a participant to meet certain specified financial situations. The employer shall approve the participant's loan application after determining, based on all relevant facts and circumstances, that the amount of the loan is not in excess of the amount required to relieve the financial need. For this purpose, financial need shall include, but not be limited to: unreimbursed medical expenses of the par-

ticipant or members of the participant's immediate family, establishing or substantially rehabilitating the principal residence of the participant, or paying for a college education (including graduate studies) for the participant or his/her dependents. **(Note: Online or Loans by Call Center not applicable with this option. Participant must complete the loan application for employer approval.)**

IV. Application Process

If an employee is married at the time of the application and your plan has elected the Qualified Joint and Survivor Annuity Option, spousal consent is required for the loan. The employee's spouse must consent, in writing, to the loan and the consent must be witnessed by a plan representative or notary public. Such consent must be received in writing by ICMA-RC no more than ninety (90) days before the loan request is submitted through Account Access. In the case of the Direct Loan Application, spousal consent should be sent along with the application.

The promissory note, truth-in-lending rescission notice, and disclosure statement are mailed to the employee along with the issued loan check. The employee confirms receipt and acceptance of these documents and terms at the time the endorsed check is presented for payment.

The Employer hereby authorizes all future loans requested through the online process via Account Access, as well as any requests that employees submit on paper forms, pending review of the application by ICMA-RC. Notice of loan issuance will be provided to the Employer via reports posted on the EZLink site.

The loan amount will generally be redeemed from the employee's account on the same day as either ICMA-RC receipt of loan application (complete and in good order), the completion of a loan request via telephone with an Investor Services representative, or the employee's successful submission of the loan request through Account Access, if it is submitted prior to 4:00 p.m. ET on a business day. If not, the loan amount will be redeemed on the next business day following submission. The loan check is generally issued on the next business day following redemption, and will be mailed directly to the employee. The employee's presentment of the loan check for payment constitutes an acknowledgment that the employee has received and read the loan disclosure information provided by ICMA-RC and agrees to the terms therein.

Loan repayment will begin as soon as practicable following the employee's presentment of the loan check for payment.

V. Frequency of loans [select one]

☐ Participants may receive one loan per calendar year. Moreover, participants may have only one (1) outstanding loan at a time.

☑ Participants may receive one loan per calendar year. Moreover, no participant may have more than five (5) loans outstanding at one time.

VI. Loan amount

The minimum loan amount is $1,000.

The maximum amount of all loans to the participant from the plan and all other plans sponsored by the Employer that are qualified employer plans under section 72(p)(4) of the Code is the ***lesser*** of:

(1) $50,000, reduced by the highest outstanding balance of all loans from any 401 or 457 plans for that participant during the one-year period ending on the day before the date a loan is to be made, or

(2) one half of the participant's vested account balance, reduced by the current outstanding balance of all 401 and 457 loans from all plans for that participant.

If a participant has any loans outstanding at the time a new loan is requested, the new loan will be limited to the maximum amount calculated above reduced by the total of the outstanding loans.

A loan cannot be issued for more than the above amount. The participant's requested loan amount is subject to downward adjustment without notice due to market fluctuation between the time of application and the time the loan is made.

VII. Length of loan

A loan must be repaid in substantially equal installments of principal and interest, at least monthly, over a period that does not exceed five (5) years.

Loans for a principal residence must be repaid in substantially equal installments of principal and interest, at least monthly, over a period that does not exceed 10 years [state number of years] years (maximum 30 years).

VIII. Loan repayment process

Loan repayments for active employees must be through:

- ☐ Payroll deduction only.
  PL642(2) = 2
- ☑ ACH debit only.*
  PL642(2) = 0
- ☐ Employee may choose either payroll deduction or ACH debit.*
  PL642(2) = 1

* Please note a $20 processing fee will be assessed to a participant's ICMA-RC account when a scheduled loan repayment(s) via ACH is rejected due to insufficient funds, invalid bank account information, or account closure in the participant's designated payment account.

If payroll deduction repayment is allowed, and the employee wishes to use this method, the employee must notify the Employer so that the Employer can ensure that repayment will begin as soon as practicable on a date determined by the Employer's payroll cycle. Failure to begin payroll deduction in a timely way could lead to the employee's loan entering delinquency status. Payroll deduction should begin within two payroll cycles following the employee's receipt of the loan.

Repayments through payroll deduction will be sent via check or wire by the Employer to ICMA-RC on the following cycle (choose one):

- ☐ Weekly (52 per year)
- ☑ Bi-weekly (26 per year)
- ☐ Semi-monthly (24 per year)
- ☐ Monthly (12 per year)

If ACH debit repayment is allowed, debits from the employee's designated bank account will begin approximately one month following the date the employee's signed ACH authorization form is received and processed by ICMA-RC, or, in the case of online loans, approximately one month following the date the loan check has been cleared for payment. Debits will normally be made on a monthly basis.

Loans outstanding for former employees or employees on a leave of absence must be repaid on the same schedule as if payroll deductions were still being made unless they reamortize their loans and establish a new repayment schedule that provides that substantially equal payments are made at least monthly over the remaining period of the loan.

Loan payments, including loan payments from former employees, are allocated to the participant's current election of investment options on file with ICMA-RC.

The participant may pay off all or a portion of the principal and interest early without penalty or additional fee. Extra payments are applied forward to both principal and interest as specified in the original repayment schedule, unless the additional payment is for the balance due.

IX. Loan interest rate

The rate of interest for loans of five (5) years or less will be based on prime plus 0.5%.

The rate of interest for loans for a principal residence will be based on the FHA/VA rate.

Interest rates are determined on the last business day of the month preceding the month the loan is disbursed. The interest rate is locked in at the time a loan is approved and remains constant throughout the life of the loan.

The prime interest rate is determined on the last business day of each month using www.nfsn.com as the source. The FHA/VA interest rate is also determined on the last business day of each month using www.bankofamerica.com as the source.
Loan interest rates for new loans taken in different months may fluctuate upward or downward monthly, depending on the movement of the prime and FHA/VA interest rates.

The employer may modify the manner in which loan interest rates will be determined, but only with respect to future loans.

X. Security/Collateral

That portion of a participant's account balance that is equal to the amount of the loan is used as collateral for the loan. The collateral amount may not exceed 50 percent of the participant's account balance at the time the loan is taken. Only the portion of the account-balance that corresponds to the amount of the outstanding loan balance is used as collateral.

XI. Acceleration [select one]

- ☐ All loans are due and payable in full upon separation from service.
- ☑ All loans are due and payable when a participant receives a distribution of **all** of his/her account balance after separation from service. The amount of the outstanding loan balance will be reported as a distribution in addition to the amount of cash distributed from the plan.
- ☐ All loans are due and payable when a participant receives a distribution of **part** of his/her account balance after separation from service. The amount of the outstanding loan balance will be reported as a distribution in addition to the amount of cash distributed from the plan.

XII. Reamortization

Any outstanding loan may be reamortized. Reamortization means changing the terms of a loan, such as length of repayment period, interest rate, and frequency of repayments. A loan may not be reamortized to extend the length of the loan repayment period to more than five (5) years from the date the loan was originally made, or in the case of a loan to secure a principal residence, beyond the number of years specified by the employer in Section V above.

A participant must request the reamortization of a loan in writing on a reamortization application acceptable to the plan administrator. Upon processing the request, a new disclosure statement will be sent to the employer for endorsement by the participant and approval by the employer. The executed disclosure statement must be returned to the plan administrator within 10 calendar days from the date it is signed. The new disclosure statement is considered an amendment to the original promissory note; therefore a new promissory note will not be required.

A reamortization will not be considered a new loan for purposes of calculating the number of loans outstanding or the one loan per calendar year limit.

XIII. Refinancing existing loans

If a participant has one outstanding loan, that loan may be refinanced. If a participant has more than one outstanding loan, no loans may be refinanced. Refinancing means concurrently repaying an existing loan and borrowing an additional amount through a new loan. Refinancing includes any situation in which one loan replaces another loan and the term of the replacement loan does not exceed the latest permissable term of the replaced loan.

The request must be made at a time when the participant is eligible to obtain a loan as defined by the employer in Section III above. The amount of the additional loan amount requested for the purpose of refinancing is subject to the loan limits specified in Section IV above.

Because a refinancing is considered a new loan, only active employees may refinance an outstanding loan. Residential loans are not eligible for refinance.

XIV. Reduction of Loan

If a participant dies prior to full repayment of the outstanding loan(s), the outstanding loan balance(s) will be deducted from the account prior to distribution to the beneficiary(ies). The unpaid loan amount is a taxable distribution and may be subject to early withdrawal penalties. The participant's estate is responsible for taxes or penalties on the unpaid loan amount, if any. A beneficiary is responsible for taxes due on the amount he or she receives. A Form 1099 will be issued to both the beneficiary and the estate for these purposes.

XV. Deemed Distribution

Loan repayments must be made in accordance with the plan document, plan loan guidelines, and as reflected in the promissory note signed by the participant. If a scheduled payment is not paid within 30, 60, and/or 90 days of the due date, a notice will be sent to both the employee and the employer.

A loan will be deemed distributed when a scheduled payment is still unpaid at the end of the calendar quarter following the calendar quarter in which the payment was due. If the total amount of any delinquent payment is not received by ICMA-RC by the end of the calendar quarter following the calendar quarter in which they payment was due, the loan is considered a taxable distribution, and the principal balance, in addition to any accrued interest, is reported as a distribution to the IRS. However, no money is paid in this distribution, because the participant already has the loan proceeds.

The loan is deemed distributed for tax purposes, but it is not an actual distribution and therefore remains an asset of the participant's account. Interest continues to accrue. The outstanding loan balance and accrued interest are reported on the participant's account statement.

Repayment of a deemed distribution will not change or reverse the taxable event.

The loan continues to be outstanding, and to accrue interest, until it is repaid or offset using the participant's account balance. An offset can occur only if the participant is eligible to receive a distribution from the plan as outlined in the plan document. Participants are required to repay any outstanding loan which has been deemed distributed before they can be eligible for a new loan. The deemed distribution and any interest accrued since the date it became a taxable event is taken into account when determining the maximum amount available for a new loan. New loans must be repaid through payroll deduction.

The employer is obligated by federal regulation to comply with the loan guideline requirements applicable to participant loans, and to ensure against deemed distribution by monitoring loan repayments, regardless of the method of repayment, and by advising employees if loans are in danger of being deemed distributed. The tax-qualified status or eligibility of the entire plan may be revoked in cases of frequent repayment delinquency or deemed distribution.

XVI. Fees

Fees may be charged for various services associated with the application for and issuance of loans. All applicable fees will be debited from the participant's account balance and/or from the participant's loan repayments prior to crediting the repayment of principal and interest to the participant's account. A schedule of fees applicable to this plan is specified in ICMA-RC's current publication of *Making Sound Investment Decisions: A Retirement Investment Guide.*

XVII. Other

The employer has the right to set other terms and conditions as it deems necessary for loans from the plan in order to comply with any legal requirements. All terms and conditions will be administered in a uniform and non-discriminatory manner.

In Witness Whereof, the employer hereby caused these Guidelines to be executed this _____ day of _____, 20 _____.

EMPLOYER

By: _____

Title: _____

Attest: _____

Accepted: ICMA RETIREMENT CORPORATION

By: _____

Title: _____

Attest: _____

C

ORDINANCE NO. 14-O-

ORDINANCE DIRECTING THE SALE OF SURPLUS PROPERTY

WHEREAS, the City Council has determined according to State Statute that there exists certain personal property owned by the City that is no longer necessary or useful to the City and is hereby declared to be surplus property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, ILLINOIS, as follows:

SECTION 1: That pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council finds the following property to be no longer being necessary or useful to the City and is hereby declared surplus property:

1 trailer (Police Department scales) 2002 Triton Trailer – (4TCSS11032HX30077)

1 Police Ford Crown Victoria (2FAFP71W96X122826)

1 Police Ford Crown Victoria (2FAFP71W47X143052)

1 Police Ford Crown Victoria (2FAFP71W46X120207)

SECTION 2: That pursuant to the authority of Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the city council hereby authorizes and directs the City Administrator or her designee to dispose of said surplus property in any manner she sees fit which may include the negotiated sale of the above property, or any other lawful means. The City Administrator need not advertise the property for sale.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form.

AYES:

NAYS:

ABSENT:

PASSED this _____ day of _____, 2014.

APPROVED this _____ day of _____, 2014.

_____
Nicholas J. Helmer, Mayor

ATTEST:

_____
City Clerk

Published in pamphlet form _____, 2014.

D

GHA GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS

850 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

820 Lakeside Drive, Suite 5, Gurnee, IL 60031
TEL 847.855.1100 ■ FAX 847.855.1115

www.gha-engineers.com

October 6, 2014

Mr. William Balling
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Pay Request #7 & Final for
Arrow Road Construction Co.
2013 Roads

Dear Mr. Balling:

We have received the attached pay request from Arrow Road Construction Company (Arrow Road) for work completed through September 24, 2014 on the above referenced project. The project is complete and all punch list items have been completed. The work has been satisfactorily completed in reasonable close conformity with all the requirements of the contract and is hereby accepted.

Enclosed is a final waiver of lien for Arrow Road and final waivers from subcontractors. We have field measured final quantities and agree with the final quantities submitted in this pay request. The unit prices, extended unit prices and totals have been checked for accuracy. It is our understanding that Arrow Road has previously forwarded their certified payrolls and all of their subcontractors' certified payrolls directly to the City.

The total cost of the project is $3,286,173.50. The final cost is $603,772 (15.5%) less than the awarded contract amount of $3,889,946.38.

Based on the all the above information and unless there are further reservations from the City, we recommend final payment be made to Arrow Road Construction in the amount requested of $39,646.27.

Sincerely,
Gewalt Hamilton Associates, Inc.

Steven D. Berecz

Steven D. Berecz, P.E.
Senior Engineer

cc: Doug Funk, Arrow Road
John Mueller, Arrow Road
Rob Will, GHA

Encl: Arrow Road Final Invoice
Arrow Road Final Waiver
GHA quantity summary

4755.400 Arrow Road Pay Req #7 & Final

ARROW ROAD CONSTRUCTION CO.
3401 S. Busse Rd ♦ P.O. Box 334
Mount Prospect, Illinois 60056-0334
Telephone: (847) 437-0700 / Fax: (847) 437-0779

Invoice 6255CM

Pay Application	Date	Terms	Contract
7	24 SEP 2014	NET 30 DAYS	1

final

Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
001	G&S Ditches	SY	8686.0000	2732.0000	0.0000	2732.0000	6.7000	0.00	18,304.40
002	Brush Rem	FT	13.0000	0.0000	0.0000	0.0000	300.0000	0.00	0.00
003	Tree Rem (6-15)	UNIT	39.0000	22.0000	0.0000	22.0000	38.0000	0.00	836.00
004	Tree Rem (>15)	UNIT	217.0000	103.5000	0.0000	103.5000	27.0000	0.00	2,794.50
005	Stone Rip Rap	TN	27.0000	0.0000	0.0000	0.0000	41.0000	0.00	0.00
006	Eart Ex	CY	3474.0000	1118.8000	0.0000	1118.8000	25.0000	0.00	27,970.00
007	TBF	CY	534.0000	171.0000	0.0000	171.0000	18.0000	0.00	3,078.00
008	Pkwy Rest	SY	16782.0000	13984.3600	150.0500	14134.4100	8.5000	1,275.43	120,142.49
009	Supp Water	UNIT	149.0000	0.0000	0.0000	0.0000	1.0000	0.00	0.00
010	Seeding , CL 7	ACRE	2.0000	0.0000	0.0000	0.0000	1.0500	0.00	0.00
011	Mulch Method 2	ACRE	2.0000	0.0000	0.0000	0.0000	1000.0000	0.00	0.00
012	Inlet Filters	EA	91.0000	65.0000	2.0000	67.0000	50.0000	100.00	3,350.00
013	I&P Prot	EA	47.0000	28.0000	0.0000	28.0000	50.0000	0.00	1,400.00
014	Fabric	SY	4903.0000	0.0000	0.0000	0.0000	1.0000	0.00	0.00
015	Agg Base R&R, 12"	SY	5627.0000	0.0000	0.0000	0.0000	11.7500	0.00	0.00
016	AGg Base, TY B	TN	3367.0000	3644.3600	0.0000	3644.3600	12.6500	0.00	46,101.15
017	Prime	TN	127.0000	57.1700	0.0000	57.1700	2.5000	0.00	142.93
018	Agg Prime	TN	275.0000	3.3400	0.0000	3.3400	1.0000	0.00	3.34

ARROW ROAD CONSTRUCTION CO.
3401 S. Busse Rd ◆ P.O. Box 334
Mount Prospect, Illinois 60056-0334
Telephone: (847) 437-0700 / Fax: (847) 437-0779

Pay Application	Date	Terms	Contract
7	24 SEP 2014	NET 30 DAYS	1

Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

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Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
019	Base Prep	SY	55970.0000	56075.0000	0.0000	56075.0000	1.1000	0.00	61,682.50
020	HMASR-Dway BJ	SY	3584.0000	0.0000	0.0000	0.0000	13.0000	0.00	0.00
021	HMASR - BJ	SY	602.0000	612.3000	0.0000	612.3000	2.5500	0.00	1,561.37
022	HMA Binder, N50	TN	9168.0000	8916.8600	0.0000	8916.8600	58.8000	0.00	524,311.37
023	Level, MM, N50	TN	3070.0000	2800.6100	36.6100	2837.2200	62.3500	2,282.63	176,900.66
024	Surface "D", N50	TN	12733.0000	13636.9500	0.0000	13636.9500	63.2500	0.00	862,537.09
025	HMA Dway Surf	SY	6498.0000	5869.2700	0.0000	5869.2700	19.0000	0.00	111,516.13
026	HMASR - 2"	SY	22660.0000	25973.8000	0.0000	25973.8000	1.9500	0.00	50,648.91
027	HMASR - FD	SY	56210.0000	56091.0000	0.0000	56091.0000	3.1000	0.00	173,882.10
028	HMASR VD	SY	27927.0000	26402.0000	0.0000	26402.0000	1.6000	0.00	42,243.20
029	Pavt Rem	SY	7707.0000	7295.1000	0.0000	7295.1000	3.1000	0.00	22,614.81
030	PCC Drives, 6"	SY	1069.0000	479.9000	0.0000	479.9000	36.0000	0.00	17,276.40
031	Brick Drive R&R	SY	574.0000	197.4300	0.0000	197.4300	72.0000	0.00	14,214.96
032	Drive Rem	SY	3173.0000	6410.1400	0.0000	6410.1400	12.0000	0.00	76,921.68
033	Curb Rem	FT	10333.0000	14241.0000	0.0000	14241.0000	2.2500	0.00	32,042.25
034	Walk Rem	SY	1902.0000	7059.0000	0.0000	7059.0000	1.0000	0.00	7,059.00
035	PCC Walk, 5"	SY	9207.0000	13362.0000	0.0000	13362.0000	3.5000	0.00	46,767.00
036	Agg Base, TY B 4"	SY	1031.0000	662.0000	0.0000	662.0000	2.7500	0.00	1,820.50
037	Agg Base, TY B 6"	SY	1228.0000	15.0000	0.0000	15.0000	4.1500	0.00	62.25

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7	24 SEP 2014	NET 30 DAYS	1

Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

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Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
038	Agg Base, TY B 12"	SY	8358.0000	7029.0000	0.0000	7029.0000	12.1500	0.00	85,402.35
039	Det Warn	SF	538.0000	416.0000	0.0000	416.0000	23.0000	0.00	9,568.00
040	Agg Surf Cse, B	TN	38.0000	0.0000	0.0000	0.0000	12.5500	0.00	0.00
041	M3.12 Curb	FT	9227.0000	14143.0000	0.0000	14143.0000	13.0000	0.00	183,859.00
042	B6.12 Curb	FT	247.0000	269.0000	0.0000	269.0000	15.0000	0.00	4,035.00
043	PCC Gutter SPL	FT	799.0000	0.0000	0.0000	0.0000	14.0000	0.00	0.00
044	C&G R&R	FT	1115.0000	1932.0000	0.0000	1932.0000	14.0000	0.00	27,048.00
045	Prot Coat	SY	4633.0000	0.0000	0.0000	0.0000	1.2000	0.00	0.00
046	Soil Disp Analysis	LS	1.0000	0.0000	0.0000	0.0000	3360.0000	0.00	0.00
047	Non-Spl Waste Disp	CY	108.0000	0.0000	0.0000	0.0000	75.0000	0.00	0.00
048	HMA Surf R&R, 3"	SY	4585.0000	0.0000	0.0000	0.0000	18.7500	0.00	0.00
049	Crk Routing (Pvt)	LF	13428.0000	22082.0000	0.0000	22082.0000	0.0300	0.00	662.46
050	Crack Filling	LB	5372.0000	9985.0000	0.0000	9985.0000	1.3700	0.00	13,679.45
051	D Patch, TY I, 4"	SY	515.0000	4.0000	0.0000	4.0000	37.9000	0.00	151.60
052	D Patch, TY II, 4"	SY	617.0000	76.4000	0.0000	76.4000	35.4000	0.00	2,704.56
053	D Patch, TY III, 4"	SY	1132.0000	40.0000	0.0000	40.0000	31.0000	0.00	1,240.00
054	D Patch, TY IV, 4"	SY	819.0000	169.0000	0.0000	169.0000	31.0000	0.00	5,239.00
055	D Patch, TY I, 6"	SY	125.0000	4.0000	0.0000	4.0000	71.0000	0.00	284.00
056	D Patch, TY II, 6"	SY	341.0000	92.8000	0.0000	92.8000	48.0000	0.00	4,454.40

ARROW ROAD CONSTRUCTION CO.
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Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

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Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
057	D Patch, TY III, 6"	SY	419.0000	0.0000	0.0000	0.0000	44.0000	0.00	0.00
058	D Patch, TY IV, 6"	SY	553.0000	163.7000	0.0000	163.7000	42.0000	0.00	6,875.40
059	MCJF	TN	19.0000	0.0000	0.0000	0.0000	75.0000	0.00	0.00
060	ARCCT	SY	62617.0000	0.0000	0.0000	0.0000	1.3500	0.00	0.00
061	Agg Wdge Shldr, B	TN	1804.0000	1055.4600	0.0000	1055.4600	33.0000	0.00	34,830.18
062	SS Rem, 12"	FT	1084.0000	1431.0000	1200.0000	2631.0000	2.0000	2,400.00	5,262.00
063	Pipe Culv Rem	FT	1231.0000	1485.0000	0.0000	1485.0000	1.0000	0.00	1,485.00
064	Dr & UtilStr to Reco	EA	5.0000	2.0000	0.0000	2.0000	925.0000	0.00	1,850.00
065	TY 8 Grate	EA	3.0000	0.0000	0.0000	0.0000	185.0000	0.00	0.00
066	Rem Inlets	EA	12.0000	4.0000	0.0000	4.0000	35.0000	0.00	140.00
067	Rem MH	EA	5.0000	6.0000	0.0000	6.0000	95.0000	0.00	570.00
068	Inlet TY A, F&OL	EA	7.0000	6.0000	0.0000	6.0000	990.0000	0.00	5,940.00
069	Inlet TY 8 Gr	EA	24.0000	22.0000	0.0000	22.0000	760.0000	0.00	16,720.00
070	F&G	EA	1.0000	4.0000	0.0000	4.0000	495.0000	0.00	1,980.00
071	Self Seal, San MH Li	EA	3.0000	0.0000	0.0000	0.0000	180.0000	0.00	0.00
072	MH TY A, 4' dia F&OL	EA	15.0000	7.0000	0.0000	7.0000	1695.0000	0.00	11,865.00
073	MH TY A, 5' dia F&OL	EA	1.0000	1.0000	0.0000	1.0000	2850.0000	0.00	2,850.00
074	PRC FES 12"	EA	11.0000	5.0000	0.0000	5.0000	535.0000	0.00	2,675.00
075	PRC FES 15"	EA	1.0000	0.0000	0.0000	0.0000	640.0000	0.00	0.00

ARROW ROAD CONSTRUCTION CO.
3401 S. Busse Rd ◆ P.O. Box 334
Mount Prospect, Illinois 60056-0334
Telephone: (847) 437-0700 / Fax: (847) 437-0779

Pay Application	Date	Terms	Contract
7	24 SEP 2014	NET 30 DAYS	1

Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

,

Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
076	PRC FES 24"	EA	1.0000	0.0000	0.0000	0.0000	745.0000	0.00	0.00
077	Steel End Sec 10"	EA	47.0000	51.0000	0.0000	51.0000	152.0000	0.00	7,752.00
078	Steel End Sec 12"	EA	11.0000	7.0000	0.0000	7.0000	130.0000	0.00	910.00
079	Steel End Sec 15"	EA	1.0000	0.0000	0.0000	0.0000	260.0000	0.00	0.00
080	Steel End Sec 18"	EA	1.0000	0.0000	0.0000	0.0000	285.0000	0.00	0.00
081	PC TY 1, Cor Steel,	FT	491.0000	975.5000	0.0000	975.5000	42.0000	0.00	40,971.00
082	PC TY 1, Cor Steel,	FT	322.0000	131.0000	0.0000	131.0000	48.0000	0.00	6,288.00
083	PC TY 1, Cor Steel,	FT	5.0000	0.0000	0.0000	0.0000	52.0000	0.00	0.00
084	PC TY 1, Cor Steel,	FT	5.0000	0.0000	0.0000	0.0000	55.0000	0.00	0.00
085	SS CL A TY 1 12"	FT	1173.0000	526.5000	0.0000	526.5000	36.0000	0.00	18,954.00
086	SS CL A TY 1 15"	FT	5.0000	0.0000	0.0000	0.0000	48.0000	0.00	0.00
087	SS CL B TY 1 12"	FT	1520.0000	1492.0000	0.0000	1492.0000	28.0000	0.00	41,776.00
088	Pipe Dr , 6"	FT	317.0000	56.0000	0.0000	56.0000	20.0000	0.00	1,120.00
089	Pipe Underdrains 6"	FT	778.0000	687.5000	0.0000	687.5000	20.0000	0.00	13,750.00
090	Pipe Cul Clean	EA	28.0000	30.0000	0.0000	30.0000	147.0000	0.00	4,410.00
091	Dr & Uti Str Adj	EA	97.0000	98.0000	3.0000	101.0000	265.0000	795.00	26,765.00
092	F&L Adj Spl	EA	14.0000	7.0000	0.0000	7.0000	450.0000	0.00	3,150.00
093	Ex Chimney Seal Repl	EA	5.0000	0.0000	0.0000	0.0000	380.0000	0.00	0.00
094	Cal Chlor Applied	TN	35.0000	0.0000	0.0000	0.0000	10.0000	0.00	0.00

Pay Application	Date	Terms	Contract
7	24 SEP 2014	NET 30 DAYS	1

Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

,

Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
095	Mob	LS	1.0000	1.0000	0.0000	1.0000	132000.0000	0.00	132,000.00
096	TCP	LS	1.0000	1.0000	0.0000	1.0000	15600.0000	0.00	15,600.00
097	24" Thermo	FT	868.0000	810.0000	0.0000	810.0000	5.9000	0.00	4,779.00
098	12" Thermo	FT	108.0000	162.0000	0.0000	162.0000	3.4000	0.00	550.80
099	6" Thermo	FT	102.0000	210.0000	0.0000	210.0000	1.7000	0.00	357.00
100	4" Thermo	FT	263.0000	200.0000	0.0000	200.0000	0.9500	0.00	190.00
101	L&S Thermo	SF	89.0000	104.0000	0.0000	104.0000	3.9500	0.00	410.80
102	Temp Access Priv	EA	642.0000	589.0000	0.0000	589.0000	25.0000	0.00	14,725.00
103	Temp Access Com	EA	1.0000	1.0000	0.0000	1.0000	285.0000	0.00	285.00
104	Temp Access Road	EA	50.0000	39.0000	0.0000	39.0000	150.0000	0.00	5,850.00
105	PCC Drive Rib R&R	FT	184.0000	0.0000	0.0000	0.0000	17.0000	0.00	0.00
106	Cash Allow	DOL	1.0000	0.0000	0.0000	0.0000	20000.0000	0.00	0.00
107	G&S Shoulder	FT	16181.0000	23995.0000	0.0000	23995.0000	2.5500	0.00	61,187.25
108	FH Adj	EA	1.0000	0.0000	0.0000	0.0000	450.0000	0.00	0.00
109	Temp Ditch Chcks	FT	112.0000	0.0000	0.0000	0.0000	30.0000	0.00	0.00
110	Relocate Sign Panel	EA	7.0000	7.0000	0.0000	7.0000	75.0000	0.00	525.00
111	Relocate Mail box	EA	193.0000	0.0000	0.0000	0.0000	100.0000	0.00	0.00
EX1	CO6 SW R/R Piper	LS	1.0000	1.0000	0.0000	1.0000	2277.2500	0.00	2,277.25
EX2	PVC PIPE & DR 35 8"	LS	1.0000	1.0000	0.0000	1.0000	2035.0000	0.00	2,035.00

Pay Application	Date	Terms	Contract
7	24 SEP 2014	NET 30 DAYS	1

Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

,

Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
EX3	PREP-WORK FOR SOD	SY	1300.0000	0.0000	0.0000	0.0000	8.0000	0.00	0.00
EX4	SOD REPLACEMENT	LF	5900.0000	0.0000	0.0000	0.0000	1.5000	0.00	0.00
Total Base Contract								6,853.06	3,286,173.50
Total Contract And Change Orders								6,853.06	3,286,173.50

Billing Summary For Contract 66413

	Current	To Date
Complete To Date	6,853.06	3,286,173.50
Materials On Hand	0.00	0.00
Sales Tax	0.00	0.00
Less Retainage @ 0.0000 %	-32,793.20	0.00
Balance	39,646.26	3,286,173.50
Less Previous **Payments**		3,246,527.23

Pay Application	Date	Terms	Contract
7	24 SEP 2014	NET 30 DAYS	1

Customer 5668

CITY OF PROSPECT HEIGHTS
PUBLIC WORKS
401 PIPER LANE
PROSPECT HEIGHTS, IL 60070

Contract Location

Job Cost Project # 66413

City of Prospect Heights 2013
Road Repair Program

,

Bid Item	Description	UOM	Estimated Quantity	Previous Quantity	Current Quantity	To Date Quantity	Unit Price	Current Amount	To Date Amount
	Total Amount Due			39,646.27		39,646.27			

FINAL WAIVER OF LIEN

STATE OF ILLINOIS } SS
COUNTY OF COOK }

Qty # _____

Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by City of Prospect Heights

to furnish 2013 Road Repair Program

for the premises known as Various Streets

of which City of Prospect Heights is the owner.

THE undersigned, for and in consideration of Thirty-Nine Thousand, Six Hundred Forty-Six & 27/100** ($ 39,646.27) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE October 2, 2014

COMPANY NAME Arrow Road Construction Company

ADDRESS 3401 S. Busse Road, Mount Prospect, IL 60056

SIGNATURE AND TITLE Michael J. Salmon, Vice President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS } SS
COUNTY OF COOK }

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Michael J. Salmon BEING DULY SWORN. DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) Vice President OF (COMPANY NAME) Arrow Road Construction Company WHO IS THE CONTRACTOR FURNISHING 2013 Road Repair Program WORK ON THE BUILDING LOCATED AT Various Streets OWNED BY City of Prospect Heights

That the total amount of the contract including extras* is $ 3,286,173.50 on which he or she has received payment of $ 3,246,527.18 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNTPAID	THISPAYMENT	BALANCEDUE
Abbott Tree Care	Tree Removal	3,630.50	3,630.50	0.00	0.00
Class 1 Construction	LDSCP/Brick PVT	170,705.92	165,584.74	5,121.18	0.00
Devinci Construction	Sewer	225,711.00	221,379.84	4,331.16	0.00
Lampignano & Son	Concrete	341,606.20	335,798.69	5,807.51	0.00
Mark-It Corporation	Striping	6,287.60	6,287.60	0.00	0.00
Brancato Landscaping	Sod	20,301.70	17,376.97	2,924.73	0.00
SKC Construction	Crackfill	14,341.91	14,341.91	0.00	0.00
Traffic Control & Protection	TCP	16,425.00	16,125.00	300.00	0.00
Arrow Road Construction Company	LEM	2,487,163.67	2,466,001.98	21,161.69	0.00
Arrow Road Construction Company manufacturers its own asphalt products. Principle suppliers used in manufacturing are Vulcan Materials and BP Amoco. All materials used in manufacture are from fully paid stock and delivered to job site in Arrow's trucks.					
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		3,286,173.50	3,246,527.23	39,646.27	0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE October 2, 2014 SIGNATURE Michael J. Salmon, Vice President

SUBSCRIBED AND SWORN TO BEFORE ME THIS 2nd DAY OF October, 2012.

NOTARY PUBLIC

"OFFICIAL SEAL"
Marcella Walsh
Notary Public, State of Illinois
My Commission Expires August 21, 2016

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

F.3870 R5/96

Provided by Chicago Title Insurance Company

STATE OF ILLINOIS
COUNTY OF KANE

WAIVER OF LIEN TO DATE

Qty # _____

TO WHOM IT MAY CONCERN:

Escrow # 0

WHEREAS the undersigned has been employed by: **Arrow Road Construction Co.**
to furnish **Landscaping**
for the premises known a **2013 Road Repair Program**
of which **City of Prospect Heights** is the owner.

THE undersigned, for and in consideration of **Three Thousand Four Hundred Fourteen and 12/100 $3,414.12** Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanic's liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises.

Date: 08/13/14

Company Name **Class 1 Construction, Inc.**
Address **512 Fox Run Ln., Hampshire, IL 60140**

SIGNATURE AND TITLE _____
Marina Brandonisio / President

STATE OF ILLINOIS
COUNTY OF KANE

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:
THE UNDERSIGNED, (NAME) **Marina Brandonisio**
AND SAYS THAT HE OR SHE IS (POSITION) **President**
(COMPANY NAME) **Class 1 Construction, Inc.**
CONTRACTOR FURNISHING **Landscaping**
LOCATED AT **2013 Road Repair Program**
OWNED BY **City of Prospect Heights**

BEING DULY SWORN, DEPOSES
OF
WHO IS THE
WORK ON THE BUILDING

That the total amount of the contract including extras is: $170,705.92 on which he or she has received payment of $165,584.74 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES & ADDRESSES	WHAT FOR	Contract Price	Amount Paid	This Payment	Balance Due
CLASS 1 CONSTRUCTION	LABOR & MAT.	154,973.52	149,852.34	3,414.12	1,707.06
KANZLER LANDSCAPE	TOPSOIL	1,860.00	1,860.00	0.00	0.00
HE SOD NURSERY	SOD	6,994.40	6,994.40	0.00	0.00
JOE COOLING & SONS	SOD	6,878.00	6,878.00	0.00	0.00
		0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
TOTAL LABOR AND MATERIAL TO COMPLETE		170,705.92	165,584.74	3,414.12	1,707.06

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 08/13/14 **SIGNATURE** _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS **13** DAY OF **August** 2014

_____
NOTARY PUBLIC

OFFICIAL SEAL
RACHEL PACEY
Notary Public - State of Illinois
My Commission Expires Mar 28, 2017

STATE OF ILLINOIS
County of Kane

FINAL WAIVER OF LIEN

Qty # _____

TO WHOM IT MAY CONCERN:

Escrow # 0

WHEREAS the undersigned has been employed by: **Arrow Road Construction Co.**
to furnish **Landscaping**
for the premises known as **2013 Road Repair Program**
of which **City of Prospect Heights** is the owner

THE undersigned, for and in consideration of **One Thousand Seven Hundred Seven and 06/100**
$ **1,707.06** Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanic's liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises.

Date: 09/29/14 Company Name **Class 1 Construction, Inc.**
Address **895 S State St., Hampshire, IL 60140**

SIGNATURE AND TITLE _____
Marina Brandonisio / President

STATE OF ILLINOIS
COUNTY OF DuPAGE

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:
THE UNDERSIGNED, (NAME) **Marina Brandonisio** BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) **President** OF
(COMPANY NAME) **Class 1 Construction, Inc.** WHO IS THE
CONTRACTOR FURNISHING **Landscaping** Working on the building
LOCATED AT **2013 Road Repair Program**
OWNED BY **City of Prospect Heights**

That the total amount of the contract including extras is: $170,705.92 on which he or she has received payment of $168,998.86 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES & ADDRESSES	WHAT FOR	Contract Price	Amount Paid	This Payment	Baiance Due
CLASS 1 CONSTRUCTION	LABOR & MAT.	154,973.52	153,266.46	1,707.06	0.00
KANZLER LANDSCAPE	TOPSOIL	1,860.00	1,860.00	0.00	0.00
HE SOD NURSERY	SOD	6,994.40	6,994.40	0.00	0.00
JOE COOLING & SONS	SOD	6,878.00	6,878.00	0.00	0.00
		0.00	0.00	0.00	
TOTAL LABOR AND MATERIAL TO COMPLETE		170,705.92	168,998.86	1,707.06	0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 9/29/2014 **SIGNATURE** _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS **29th** DAY OF **September** 2014

_____
NOTARY PUBLIC

OFFICIAL SEAL
RACHEL PACEY
Notary Public - State of Illinois
My Commission Expires Mar 28, 2017

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF COOK
TO WHOM IT MAY CONCERN:

WHEREAS, the undersigned has been employed by **Arrow Road Construction Inc.** To furnish sewer and related items for the premises known as **City of Prospect heights 2013 Road Repair** of which the **City of Prospect Heights** is the owner THE undersigned, for and in consideration of **Four Thousand Three Hundred Thirty One and 16/100 Dollars ($4,331.16)** and other good and valuable considerations, the receipt whereof is hereby acknowledge, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, or on account of labor services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises. Including Extras.

Date: 9/29/2014 Company Name DeVinci Construction Inc.

Address P O Box 4716 Oak Brook IL 60522

Signature and Seal: Yvonne Russo

*Extras include but are not limited to change orders. Both oral and written. To the contract.

State of Illinois
County of Cook
TO WHOM IT MAY CONCERN:

THE undersigned, Yvonne Russo being duly sworn, deposes and says that she is President of DeVINCI Construction Inc. who is the contractor for Sewer and related items on the premises known as **Prospect Heights 2013 Road Repair Program** Owned by the **The City of Prospect Heights**
That the total amount of the contract including extras is $225,711.00 on which he has received payment of $221,379.84 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications

Names	What for	Cont Price	Amt Paid	This payment	Balance Due
Vulcan Material	Stone	$ 5,033.87	$ 5,033.87		$ -
Vollmar Clay Products	Struct/Rings	$ 2,242.75	$ 2,242.75		$ -
Mid American Pipe	Pipe	$ 33,820.32	$ 33,820.32		$ -
Welch Bros.	Struct./Pipe	$ 6,239.60	$ 6,239.60		$ -
Neenah Foundry	Castings	$ 5,804.00	$ 5,804.00		$ -
DeVinci Construction Co.	Labor, Eq, mat.	$ 172,570.46	$ 168,239.30	$ 4,331.16	$ -
Total Labor & Mat to Comp		$ 225,711.00	$ 221,379.84	$ 4,331.16	$ -

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with work other than above stated.

Signed this 29th day of SEPTEMBER 2014

Signature & Title Yvonne Russo, President

Subscribed and sworn to before me this 29th day of Sept 2014

PHIL S RUSSO
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
September 29, 2014

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF COOK

Qty # _____
Loan # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by ARROW ROAD CONSTRUCTION CO.
to furnish CONCRETE WORK
for the premises known as Prospect Heights 2013 Road Repair Program
of which City of Prospect Heights is the owner.

THE undersigned, for and in consideration of Five Thousand Eight Hundred Seven & Fifty One/100 $5,807.51 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statues of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises.

**Additionally, the undersigned hereby waives and releases any and all of the undersigned's rights and claims under the Illinois Public Construction Bond Act to the same extent the undersigned waives and releases any and all lien or claim of, or right to lien under the statues of Illinois relating to mechanics liens.

Given under MY hand _____ and seal _____ this 11th day of August 2014

Signature and Seal: _____

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF COOK
TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is MIKE LAMPIGNANO, PRESIDENT of the LAMPIGNANO & SON CONSTRUCTION CO.
who is the contractor for the CONCRETE WORK on the
building located at Prospect Heights 2013 Road Repair Program
owned by City of Prospect Heights
That the total amount of the contract including extras is $ 341606.20 on which he has received payment of $335,798.69 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

NAMES	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
LAMPIGNANO & SON CONSTR. CO	LABOR /MATER	279237.20	274635.69	4601.51	0.00
PRAIRIE MATERIAL	CONCRETE	62369.00	61163.00	1206.00	0.00
	ALL OTHER MAT. TAKEN FROM STOCK PREVIOUSLY PAID FOR IN FULL				
TOTAL LABOR AND MATERIAL TO COMPLETE		341606.20	335798.69	5807.51	0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 11th day of August 2014

Signature: _____

Subscribed and sworn to before me this 11th day of August 2014

_____

OFFICIAL SEAL
ANNA DAUM
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES.06/21/15

WAIVER OF LIEN
MATERIALS OR LABOR-UNDER ACT OF 1903

FINAL WAIVER

State of Illinois,
Cook County SS

TO ALL WHOM IT MAY CONCERN:

Whereas, We the undersigned, **VCNA Prairie, Inc., / PRAIRIE MATERIAL** have been employed by **Lampignano & Son, Inc.,** to furnish **Ready Mixed Concrete** for the building and premises known as

City of Prospect Heights
2013 Road Repair Program
#66413

NOW, THEREFORE, KNOW YE, That We, the undersigned, for and in consideration of **$1,206.00** and other good and valuable considerations, the receipt whereof is hereby acknowledged, do hereby waive and release any and all lien, or claim, or right of lien on said above described building and premises under the Statutes of the State of Illinois relating to Mechanic's Liens, on account of labor and or materials, or both, which have been furnished or which may be furnished at any time by the undersigned to or on account of the said **Lampignano & Son, Inc.,** for said building and premises.

GIVEN UNDER my hand this **12th Day of December, 2013**

VCNA Prairie, Inc.
PRAIRIE MATERIAL
7601 W. 79th Street
Bridgeview, IL 60455

This waiver invalid if altered in any manner.

Its Duly Authorized Agent
Doris Curtis – Account Manager

FINAL WAIVER OF LIEN

STATE OF ILLINOIS

COUNTY OF Cook_____

Qty #

Escrow #

TO WHOM IT MAY CONCERN:
WHEREAS the undersigned has been employed by Arrow Road Construction Co.
to furnish Landscaping
for the premises known as City of Prospect Heights Job#66413
of which City of Prospect Heights is the owner.

THE undersigned, for and in consideration of two thousand nine hundred twenty four and seventy three cents ($2,924.73) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 9-25-14 COMPANY NAME Brancato Landscaping, Inc.
ADDRESS 901 Nicholas UnitB Elk Grove Village, IL 60007

SIGNATURE AND TITLE _____ President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF Cook

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Joseph Brancato BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) President OF (COMPANY NAME) Brancato Landscaping, Inc. WHO IS THE CONTRACTOR FURNISHING Landscaping WORK ON THE BUILDING LOCATED AT City of Prospect Heiights OWNED BY City of Prospect Heights That the total amount of the contract including extras* is $20,301.70 on which he or she has received payment of $17,376.97 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Brancato Landscaping, Inc. 901 Nicholas UnitB Elk Grove Village, IL 60007	Labor/Material	$20,301.70	$17,376.97	$2,924.73	$0
"Additionally, the undersigned hereby waives and releases any and all of the undersigned's rights					
and claims under the IL Public Const Bond Act					
to the same extent the undersigned waives and					
releases any and all lien or claim of, or right to lien under the statues of IL relating to mechanics liens."					
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.					

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE 9-25-14 **SIGNATURE:** _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS 25th DAY OF Sept , 14

"OFFICIAL SEAL" Vickie Fomarahi NOTARY PUBLIC, STATE OF ILLINOIS My Commission Expires 6/28/16

Vickie Fomarahi

FINAL WAIVER OF LIEN

05-1039-00

Qty # _____
Loan # _____

STATE OF ILLINOIS
COUNTY OF COOK
TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by ARROW ROAD CONSTRUCTION COMPANY
to furnish TRAFFIC CONTROL
for the premises JOB #66413 - 2013 ROAD REPAIR PROGRAM
of which CITY OF PROSPECT HEIGHTS is the owner.

THE undersigned, for and in consideration of Three Hundred Dollars and 00/100
($ 300.00)Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, does hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus, or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises. INCLUDING EXTRAS.*

Given under MY hand SIGN and seal ON

this 29th day of September ,2014

Signature and Seal ROBERT CHICOINE, CEO TRAFFIC CONTROL & PROTECTION

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF DUPAGE
TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is ROBERT CHICOINE, CEO of the TRAFFIC CONTROL & PROTECTION
who is contractor for the TRAFFIC CONTROL
building located at JOB #66413 - 2013 ROAD REPAIR PROGRAM
owned by CITY OF PROSPECT HEIGHTS
That the total amount of the contract including extra is $ 16,425.00 on which he has received payment of $ 16,125.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or subcontracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAME	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
TRAFFIC CONTROL & PROTECTION	TRAFFIC CONTROL	16,425.00	16,125.00	300.00	-
ALL LABOR PAID IN FULL WEEKLY. ALL					
MATERIAL TAKEN FROM FULLY PAID STOCK					
AND DELIVERED TO JOBSITE ON OUR OWN					
TRUCK.					
TOTAL LABOR AND MATERIAL TO COMPLETE		16,425.00	16,125.00	300.00	-

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 29th day of September ,2014

Signature: _____

Subscribed and sworn to before me this 29th day of September ,2014

Notary: _____

* EXTRAS INCLUDE BUT NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

"Additional, the undersigned hereby waives and releases any and all of the undersigned's rights and claims under the Illinois Public Construction Bond Act to the same extent the undersigned waives and releases any and all lien or claim of, or right to lien under the statues of Illinois relating to mechanics liens."

Official Seal
Jennifer Rivera
Notary Public-State of Illinois
My Commission Expires 9/20/16

PAY REQUEST WORKSHEET

GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
850 Forest Edge Drive, Vernon Hills, IL 60061
Tel. 847.478.9700 ■ Fax 847.478.9701
820 Lakeside Drive, Suite 3, Gurnee, IL 60031
Tel. 847.855.1180 ■ Fax 847.855.1115
www.gha-engineers.com

2013 Road Repair Program
City of Prospect Heights, Illinois
4755.400

Date: Period July 4, 2014 through September 5, 2014
Prepared by: RFW

Revised date: September 8, 2014
Revised by: RFW

Pay Item	Description	Quantity	Unit	Unit Price	Value	Pay Estimate Quantity	Pay Estimate Value	Above/Below Contract Quantity	Above/Below Contract Value
1	Grading and Shaping Ditches	8,686	FOOT	$6.70	$58,196.20	2,732.00	$18,304.40	(5,954.00)	($39,891.80)
2	Brush Removal	13	FOOT	$300.00	$3,900.00	0.00	$0.00	(13.00)	($3,900.00)
3	Tree Removal (6 to 15 Units Dia.)	39	UNIT	$38.00	$1,482.00	22.00	$836.00	(17.00)	($646.00)
4	Tree Removal (over 15 Units Dia.)	217	UNIT	$27.00	$5,859.00	103.50	$2,794.50	(113.50)	($3,064.50)
5	Stone Rip Rap Class A2	27	TON	$41.00	$1,107.00	0.00	$0.00	(27.00)	($1,107.00)
6	Earth Excavation	3,474	CU YD	$25.00	$86,850.00	1,118.80	$27,970.00	(2,355.20)	($58,880.00)
7	Trench Backfill	534	CU YD	$18.00	$9,612.00	171.00	$3,078.00	(363.00)	($6,534.00)
8	Parkway Restoration (Sod)	16,782	SQ YD	$8.50	$142,647.00	14,134.41	$120,142.49	(2,647.59)	($22,504.52)
9	Supplemental Watering	149	UNIT	$1.00	$149.00	0.00	$0.00	(149.00)	($149.00)
10	Seeding, Class 7	2	ACRE	$1.05	$2.10	0.00	$0.00	(2.00)	($2.10)
11	Mulch Method 2	2	ACRE	$1,000.00	$2,000.00	0.00	$0.00	(2.00)	($2,000.00)
12	Inlet Filters	91	EACH	$50.00	$4,550.00	67.00	$3,350.00	(24.00)	($1,200.00)
13	Inlet and Pipe Protection	47	EACH	$50.00	$2,350.00	28.00	$1,400.00	(19.00)	($950.00)
14	Geotechnical Fabric for Ground Stabilization	4,903	SQ YD	$1.00	$4,903.00	0.00	$0.00	(4,903.00)	($4,903.00)
15	Aggregate Base Course Removal and Replacement - 12"	5,627	SQ YD	$11.75	$66,117.25	0.00	$0.00	(5,627.00)	($66,117.25)
16	Aggregate Base Course, Type B	3,367	TON	$12.65	$42,592.55	3,644.36	$46,101.15	277.36	$3,508.60
17	Bituminous Materials (Prime Coat)	127	TON	$2.50	$317.50	57.17	$142.93	(69.83)	($174.58)
18	Aggregate (Prime Coat)	275	TON	$1.00	$275.00	3.34	$3.34	(271.66)	($271.66)
19	Preparation of Base	55,970	SQ YD	$1.10	$61,567.00	56,075.00	$61,682.50	105.00	$115.50
20	Hot-Mix Asphalt Surface Removal - Driveway Butt Joint	3,584	SQ YD	$13.00	$46,592.00	0.00	$0.00	(3,584.00)	($46,592.00)
21	Hot-Mix Asphalt Surface Removal - Butt Joint	602	SQ YD	$2.55	$1,535.10	612.30	$1,561.37	10.30	$26.27
22	Hot-Mix Asphalt Binder Course, IL-19, N50	9,168	TON	$58.80	$539,078.40	8,916.86	$524,311.37	(251.14)	($14,767.03)
23	Leveling Binder (Machine Method), N50	3,070	TON	$62.35	$191,414.50	2,837.22	$176,900.67	(232.78)	($14,513.83)
24	Hot-Mix Asphalt Surface Course, Mix "D" N50	12,733	TON	$63.25	$805,362.25	13,636.95	$862,537.09	903.95	$57,174.84
25	Hot-Mix Asphalt Driveway Surface	6,498	SQ YD	$19.00	$123,462.00	5,869.27	$111,516.13	(628.73)	($11,945.87)
26	Hot-Mix Asphalt Surface Removal - 2"	22,660	SQ YD	$1.95	$44,187.00	25,973.80	$50,648.91	3,313.80	$6,461.91
27	Hot-Mix Asphalt Surface Removal - Full Depth	56,210	SQ YD	$3.10	$174,251.00	56,091.00	$173,882.10	(119.00)	($368.90)
28	Hot-Mix Asphalt Surface Removal - Variable Removal	27,927	SQ YD	$1.60	$44,683.20	26,402.00	$42,243.20	(1,525.00)	($2,440.00)
29	Pavement Removal	7,707	SQ YD	$3.10	$23,891.70	7,295.10	$22,614.81	(411.90)	($1,276.89)
30	Portland Cement Concrete Driveways 6"	1,069	SQ YD	$36.00	$38,484.00	479.90	$17,276.40	(589.10)	($21,207.60)
31	Brick Driveway Pavement Removal and Replacement	574	SQ YD	$72.00	$41,328.00	197.43	$14,214.96	(376.57)	($27,113.04)
32	Driveway Pavement Removal	3,173	SQ YD	$12.00	$38,076.00	6,410.14	$76,921.68	3,237.14	$38,845.68
33	Combination Curb and Gutter Removal	10,333	FOOT	$2.25	$23,249.25	14,241.00	$32,042.25	3,908.00	$8,793.00
34	Sidewalk Removal	1,902	SQ FT	$1.00	$1,902.00	7,059.00	$7,059.00	5,157.00	$5,157.00
35	Portland Cement Concrete Sidewalk, 5 inch	9,207	SQ FT	$3.50	$32,224.50	13,362.00	$46,767.00	4,155.00	$14,542.50
36	Aggregate Base Course, Type B, 4"	1,031	SQ YD	$2.75	$2,835.25	662.00	$1,820.50	(369.00)	($1,014.75)
37	Aggregate Base Course, Type B, 6"	1,228	SQ YD	$4.15	$5,096.20	15.00	$62.25	(1,213.00)	($5,033.95)

PAY REQUEST WORKSHEET

GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
650 Forest Edge Drive, Vernon Hills, IL 60061
Tel: 847.478.9700 ■ Fax: 847.478.9701
620 Lakeside Drive, Suite A, Geneva, IL 60134
Tel: 847.855.1180 ■ Fax: 847.855.1115
www.gha-engineers.com

2013 Road Repair Program
City of Prospect Heights, Illinois
4755.400

Date: Period July 4, 2014 through September 5, 2014
Prepared by: RFW

Revised date: September 8, 2014
Revised by: RFW

Pay Item	Description	Quantity	Unit	Unit Price	Value	Pay Estimate Quantity	Pay Estimate Value	Above/Below Contract Quantity	Above/Below Contract Value
38	Aggregate Base Course, Type B, 12"	8,358	SQ YD	$12.15	$101,549.70	7,029.00	$85,402.35	(1,329.00)	($16,147.35)
39	Detectable Warnings	538	SQ FT	$23.00	$12,374.00	416.00	$9,568.00	(122.00)	($2,806.00)
40	Aggregate Surface Course, Type B	38	TON	$12.55	$476.90	0.00	$0.00	(38.00)	($476.90)
41	Combination Concrete Curb and Gutter, Type M-3.12	9,227	FOOT	$13.00	$119,951.00	14,143.00	$183,859.00	4,916.00	$63,908.00
42	Combination Concrete Curb and Gutter, Type B-6.12	247	FOOT	$15.00	$3,705.00	269.00	$4,035.00	22.00	$330.00
43	Concrete Gutter (Special)	799	FOOT	$14.00	$11,186.00	0.00	$0.00	(799.00)	($11,186.00)
44	Combination Concrete Curb and Gutter Removal and Replacement	1,115	LF	$14.00	$15,610.00	1,932.00	$27,048.00	817.00	$11,438.00
45	Protective Coat	4,633	SQ YD	$1.20	$5,559.60	0.00	$0.00	(4,633.00)	($5,559.60)
46	Soil Disposal Anaylsis (Special)	1	L SUM	$3,360.00	$3,360.00	0.00	$0.00	(1.00)	($3,360.00)
47	Non-Special Waste Disposal	108	CU YD	$75.00	$8,100.00	0.00	$0.00	(108.00)	($8,100.00)
48	Hot-Mix Asphalt Surface Removal and Replacement - 3 Inch	4,585	SQ YD	$18.75	$85,968.75	0.00	$0.00	(4,585.00)	($85,968.75)
49	Crack Routing (Pavement)	13,428	LF	$0.03	$402.84	22,082.00	$662.46	8,654.00	$259.62
50	Crack Filling	5,372	POUND	$1.37	$7,359.64	9,985.00	$13,679.45	4,613.00	$6,319.81
51	Class D Patch, Type I, 4-Inch	515	SQ YD	$37.90	$19,518.50	4.00	$151.60	(511.00)	($19,366.90)
52	Class D Patch, Type II, 4-Inch	617	SQ YD	$35.40	$21,841.80	76.40	$2,704.56	(540.60)	($19,137.24)
53	Class D Patch, Type III, 4-Inch	1,132	SQ YD	$31.00	$35,092.00	40.00	$1,240.00	(1,092.00)	($33,852.00)
54	Class D Patch, Type IV, 4-Inch	819	SQ YD	$31.00	$25,389.00	169.00	$5,239.00	(650.00)	($20,150.00)
55	Class D Patch, Type I, 6-Inch	125	SQ YD	$71.00	$8,875.00	4.00	$284.00	(121.00)	($8,591.00)
56	Class D Patch, Type II, 6-Inch	341	SQ YD	$48.00	$16,368.00	92.80	$4,454.40	(248.20)	($11,913.60)
57	Class D Patch, Type III, 6-Inch	419	SQ YD	$44.00	$18,436.00	0.00	$0.00	(419.00)	($18,436.00)
58	Class D Patch, Type IV, 6-Inch	553	SQ YD	$42.00	$23,226.00	163.70	$6,875.40	(389.30)	($16,350.60)
59	Mixture for Cracks, Joints, and Flangeways	19	TON	$75.00	$1,425.00	0.00	$0.00	(19.00)	($1,425.00)
60	Area Reflective Crack Control Treatment, System A	62,617	SQ YD	$1.35	$84,532.95	0.00	$0.00	(62,617.00)	($84,532.95)
61	Aggregate Wedge Shoulder, Type B	1,804	TON	$33.00	$59,532.00	1,055.46	$34,830.18	(748.54)	($24,701.82)
62	Storm Sewer Removal 12"	1,084	FOOT	$2.00	$2,168.00	2,631.00	$5,262.00	1,547.00	$3,094.00
63	Pipe Culvert Removal	1,231	FOOT	$1.00	$1,231.00	1,485.00	$1,485.00	254.00	$254.00
64	Drainage & Utility Structures to be Reconstructed	5	EACH	$925.00	$4,625.00	2.00	$1,850.00	(3.00)	($2,775.00)
65	Type 8 Grate	3	EACH	$185.00	$555.00	0.00	$0.00	(3.00)	($555.00)
66	Removing Inlets	12	EACH	$35.00	$420.00	4.00	$140.00	(8.00)	($280.00)
67	Removing Manholes	5	EACH	$95.00	$475.00	6.00	$570.00	1.00	$95.00
68	Inlets, Type A, 4' Diameter, Type 1 Frame, Open Lild	7	EACH	$990.00	$6,930.00	6.00	$5,940.00	(1.00)	($990.00)
69	Inlets, Type A, Type 8 Grate	24	EACH	$760.00	$18,240.00	22.00	$16,720.00	(2.00)	($1,520.00)
70	Frames and Grates	1	EACH	$495.00	$495.00	4.00	$1,980.00	3.00	$1,485.00
71	Self Sealing Sanitary Manhole Lid	3	EACH	$180.00	$540.00	0.00	$0.00	(3.00)	($540.00)
72	Manhole, Type A, 4' Diameter, Type 1 Frame, Open Lid	15	EACH	$1,695.00	$25,425.00	7.00	$11,865.00	(8.00)	($13,560.00)
73	Manhole, Type A, 5' Diameter, Type 1 Frame, Open Lid	1	EACH	$2,850.00	$2,850.00	1.00	$2,850.00	0.00	$0.00
74	Precast Reinforced Concrete Flared End Section 12"	11	EACH	$535.00	$5,885.00	5.00	$2,675.00	(6.00)	($3,210.00)

PAY REQUEST WORKSHEET

GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
650 Forest Edge Drive, Vernon Hills, IL 60061
Tel: 847.478.9700 ■ Fax: 847.478.9701
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2013 Road Repair Program
City of Prospect Heights, Illinois
4755.400

Date: Period July 4, 2014 through September 5, 2014
Prepared by: RFW

Revised date: September 8, 2014
Revised by: RFW

Pay Item	Description	Quantity	Unit	Unit Price	Value	Pay Estimate Quantity	Pay Estimate Value	Above/Below Contract Quantity	Above/Below Contract Value
75	Precast Reinforced Concrete Flared End Section 15"	1	EACH	$640.00	$640.00	0.00	$0.00	(1.00)	($640.00)
76	Precast Reinforced Concrete Flared End Section 24"	1	EACH	$745.00	$745.00	0.00	$0.00	(1.00)	($745.00)
77	Steel End Sections 10"	47	EACH	$152.00	$7,144.00	51.00	$7,752.00	4.00	$608.00
78	Steel End Sections 12"	11	EACH	$130.00	$1,430.00	7.00	$910.00	(4.00)	($520.00)
79	Steel End Sections 15"	1	EACH	$260.00	$260.00	0.00	$0.00	(1.00)	($260.00)
80	Steel End Sections 18"	1	EACH	$285.00	$285.00	0.00	$0.00	(1.00)	($285.00)
81	Pipe Culverts, Type 1, Corrugated Steel, 10"	491	FOOT	$42.00	$20,622.00	975.50	$40,971.00	484.50	$20,349.00
82	Pipe Culverts, Type 1, Corrugated Steel, 12"	322	FOOT	$48.00	$15,456.00	131.00	$6,288.00	(191.00)	($9,168.00)
83	Pipe Culverts, Type 1, Corrugated Steel, 15"	5	FOOT	$52.00	$260.00	0.00	$0.00	(5.00)	($260.00)
84	Pipe Culverts, Type 1, Corrugated Steel, 18"	5	FOOT	$55.00	$275.00	0.00	$0.00	(5.00)	($275.00)
85	Storm Sewer Class A Type 1, 12"	1,173	FOOT	$36.00	$42,228.00	526.50	$18,954.00	(646.50)	($23,274.00)
86	Storm Sewer Class A Type 1, 15"	5	FOOT	$48.00	$240.00	0.00	$0.00	(5.00)	($240.00)
87	Storm Sewers, Class B, Type I, 12"	1,520	FOOT	$28.00	$42,560.00	1,492.00	$41,776.00	(28.00)	($784.00)
88	Pipe Drains 6" (Special)	317	FOOT	$20.00	$6,340.00	56.00	$1,120.00	(261.00)	($5,220.00)
89	Pipe Underdrains 6" (Special)	778	FOOT	$20.00	$15,560.00	687.50	$13,750.00	(90.50)	($1,810.00)
90	Pipe Culverts to be Cleaned	28	EACH	$147.00	$4,116.00	30.00	$4,410.00	2.00	$294.00
91	Drainage & Utility Structures to be Adjusted	97	EACH	$265.00	$25,705.00	101.00	$26,765.00	4.00	$1,060.00
92	Frames and Lids to be Adjusted (Special)	14	EACH	$450.00	$6,300.00	7.00	$3,150.00	(7.00)	($3,150.00)
93	External Chimney Seal Replacement	5	EACH	$380.00	$1,900.00	0.00	$0.00	(5.00)	($1,900.00)
94	Calcium Chloride Applied	35	TON	$10.00	$350.00	0.00	$0.00	(35.00)	($350.00)
95	Mobilization	1	L SUM	$132,000.00	$132,000.00	1.00	$132,000.00	0.00	$0.00
96	Traffic Control and Protection	1	L SUM	$15,600.00	$15,600.00	1.00	$15,600.00	0.00	$0.00
97	Thermoplastic Pavement Marking - Line 24"	868	FOOT	$5.90	$5,121.20	810.00	$4,779.00	(58.00)	($342.20)
98	Thermoplastic Pavement Marking - Line 12"	108	FOOT	$3.40	$367.20	162.00	$550.80	54.00	$183.60
99	Thermoplastic Pavement Marking - Line 6"	102	FOOT	$1.70	$173.40	210.00	$357.00	108.00	$183.60
100	Thermoplastic Pavement Marking - Line 4"	263	FOOT	$0.95	$249.85	200.00	$190.00	(63.00)	($59.85)
101	Thermoplastic Pavement Marking - Letters and Symbols	89	SQ FT	$3.95	$351.55	104.00	$410.80	15.00	$59.25
102	Temporary Access (Private Entrance)	642	EACH	$25.00	$16,050.00	589.00	$14,725.00	(53.00)	($1,325.00)
103	Temporary Access (Commercial Entrance)	1	EACH	$285.00	$285.00	1.00	$285.00	0.00	$0.00
104	Temporary Access (Road)	50	EACH	$150.00	$7,500.00	39.00	$5,850.00	(11.00)	($1,650.00)
105	Portland Cement Concrete Driveway Ribbon Removal and Replacement	184	FOOT	$17.00	$3,128.00	0.00	$0.00	(184.00)	($3,128.00)
106	Cash Allowance	1	DOLLAR	$20,000.00	$20,000.00	0.00	$0.00	(1.00)	($20,000.00)
107	Grading and Shaping Shoulders	16,181	FOOT	$2.55	$41,261.55	23,995.00	$61,187.25	7,814.00	$19,925.70
108	Fire Hydrants to be Adjusted	1	EACH	$450.00	$450.00	0.00	$0.00	(1.00)	($450.00)
109	Temporary Ditch Checks	112	FOOT	$30.00	$3,360.00	0.00	$0.00	(112.00)	($3,360.00)
110	Relocate Sign Panel Assembly Type A	7	EACH	$75.00	$525.00	7.00	$525.00	0.00	$0.00
111	Relocate Existing Mailbox	193	EACH	$100.00	$19,300.00	0.00	$0.00	(193.00)	($19,300.00)

PAY REQUEST WORKSHEET

GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
850 Forest Edge Drive, Vernon Hills, IL 60061
Tel: 847.478.9700 ■ Fax: 847.478.9701
820 Lakeside Drive, Suite 5, Gurnee, IL 60031
Tel: 847.855.1100 ■ Fax: 847.855.1115
www.gha-engineers.com

2013 Road Repair Program
City of Prospect Heights, Illinois
4755.400

Date: Period July 4, 2014 through September 5, 2014
Prepared by: RFW

Revised date: September 8, 2014
Revised by: RFW

Pay Item	Description	Quantity	Unit	Unit Price	Value	Pay Estimate Quantity	Pay Estimate Value	Above/Below Contract Quantity	Above/Below Contract Value
Extra Work									
EX 1	Change Order #6: Additional Sidewalk R&R on Piper	1.00	EA	$2,277.25	$2,277.25	1.00	$2,277.25	0.00	$0.00
EX 2	PVC Pipe SDR 35 8" w/ Bulkheads - Alton Road	1.00	EA	$2,035.00	**$2,035.00**	**1.00**	**$2,035.00**	**0.00**	**$0.00**
EX 3					$0.00	0.00	$0.00	0.00	$0.00
EX 4					$0.00	0.00	$0.00	0.00	$0.00
EX 5					$0.00	0.00	$0.00	0.00	$0.00
EX 6					$0.00	0.00	$0.00	0.00	$0.00
EX 7					$0.00	0.00	$0.00	0.00	$0.00
EX 8					$0.00	0.00	$0.00	0.00	$0.00
EX 9					$0.00	0.00	$0.00	0.00	$0.00
EX 10					$0.00	0.00	$0.00	0.00	$0.00
							$3,286,173.50		($608,085.15)

PAY REQUEST WORKSHEET

GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS
850 Forest Edge Drive, Vernon Hills, IL 60061
Tel. 847.478.9700 ■ Fax 847.478.9701
820 Lakeside Drive, Suite 3, Gurnee, IL 60031
Tel. 847.855.1190 ■ Fax 847.855.1115
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2013 Road Repair Program
City of Prospect Heights, Illinois
4755.400

Date: Period July 4, 2014 through September 5, 2014
Prepared by: RFW

Revised date: September 8, 2014
Revised by: RFW

Pay Item	Description	Quantity	Unit	Unit Price	Value	Pay Estimate Quantity	Pay Estimate Value	Above/Below Contract Quantity	Above/Below Contract Value

Base Bid Value	$3,889,946.38
Approved Change Order Value	$2,277.25
Total Contract Value	$3,892,223.63
Contract Work Completed to Date	$3,281,861.25
Extra Work Completed to Date	$4,312.25
Value of Completed Work to Date	$3,286,173.50
Less Retainage (0%)	$0.00
Value of Amount Earned to Date	$3,286,173.50
Value of Pay Estimate 1	$483,193.96
Value of Pay Estimate 2	$1,499,753.74
Value of Pay Estimate 3	$442,365.73
Value of Pay Estimate 4	$558,659.10
Value of Pay Estimate 5	$143,253.76
Value of Pay Estimate 6	$119,300.94
Value of Amound to be Paid	$39,646.27

PERCENT COMPLETED 84%

E

To: Mayor Nicholas J. Helmer and the Prospect Heights City Council

From: Steve Skiber, Director of Building and Zoning SS.

Date: October 9th 2014

Re: Metra Station Coffee Service

Issue: It's been several years since the former Prospect Donuts operated a small coffee and donut operation inside our Metra Station. Ultra Foods has agreed to operate coffee and pastry service, in the available space, subject to City Council approval.

Analysis: As a benefit to our Metra riders, a soda machine was approved by Council. Staff further communicated with the Manager and Corporate leaders of Strack & Van Til, the owners of Ultra Foods, regarding coffee and pastry service. After several meetings on site, they would like to commence fresh coffee and pastry offerings, weekdays, from about 6am to 9am, on Monday October 27th 2014. No additional City Staff will be required for this service

Recommendation: Upon review and approval of the lease agreement, staff supports the proposed coffee and pastry service .

Thank you.

RESOLUTION NO._____

A Resolution Authorizing a Metra Station Concession License

WHEREAS, the City of Prospect Heights (the "City") is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and

WHEREAS, the City Council desires to authorize the sale of coffee and food items during morning rush hours at the City's Metra train station ("Concession Service"); and

WHEREAS, SVT, LLC, doing business as "Ultra Foods" ("SVT"), desires to provide said concession service at the Metra station;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The above recitals are hereby incorporated into this Resolution as if set forth verbatim.

SECTION 2: The Mayor is authorized and directed to enter into a License Agreement with SVT for the provision of Concession Service at the Metra Station, which license agreement shall contain the following material terms:

1. SVT or one of its affiliates shall be the licensee;
2. The license shall have a term of 1 year and shall be automatically renewed for additional 1-year periods;
3. The license may be cancelled by either party upon 30 days written notice or the automatic renewal may be canceled upon 30 days notice of the intent not to renew;
4. The City shall pay utilities and janitorial costs associated with the license;
5. The minimum hours for Concession Service shall be from 6:00 A.M. to 9:00 A.M. Monday through Friday, excluding holidays;
6. There shall be no build-out or other improvements attendant to the license;

7. The amenity to the City's Metra commuters shall be sufficient consideration for the license and there shall be no additional license fee;

8. The licensee shall maintain liability insurance in such form and such amounts as are acceptable to the Mayor; and

9. Such other terms as the Mayor deems appropriate which are not in conflict with the preceding terms.

SECTION 3: The Mayor and City Administrator are authorized to execute all documents and take all actions necessary to carry out the purpose of this Resolution.

SECTION 4: This Resolution shall be in full force and effect from and after its passage.

PASSED AND APPROVED this _____ day of _____, 2013.

_____
NICHOLAS J. HELMER, MAYOR

ATTEST:

_____
CITY CLERK

AYES:

NAYS:

ABSENT:

GREEN ASSOCIATES
ARCHITECTURE
CONSTRUCTION SERVICES

F

8 October 2014

Mr. Balling
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Prospect Heights Police Carport
Project No. 0526-201416

Dear Mr. Balling,

On October 3, 2014 at 10:00 A.M. we received and opened bids for the referenced project. Eight bids were received and are summarized on the attached Bidders Tabulation List.

The low bidder was Stuckey Construction Co., Inc. with a Base Bid of $224,900.00.

The Bid Form acknowledged all addenda that were issued and a Bid Bond was included with the Bid. The specified Contractor Compliance and Certifications were completed and attached to the Bid Form.

We have reviewed the scope of work with Mr. Paul Stuckey of Stuckey Construction Co., Inc. He indicated that there were no qualifications or exceptions to his bid. His review of the scope of work was complete, including the paving work to be completed by others during the same time period. The company had a representative who attended the Pre-Bid Meeting prior to submitting their bid, and they are familiar with the existing conditions of the building and site. Mr. Stuckey indicated that he is aware of the specified project schedule and has no concerns about meeting the schedule.

Stuckey Construction Co., Inc. submitted three project references for projects of a generally larger scope of work. We have spoken with these references and have received consistently very positive reports on previous experience with Stuckey Construction Co., Inc.

In addition, GreenAssociates has had experience working with Stuckey Construction Co. Inc. over several years with several public school clients, and the project experience has been consistently very positive

Alternate Bids:

Alternate No. 1 represents the additional cost to reconstruct the enclosure around the dumpsters in masonry in lieu of the existing wood fence construction. Since this work represents a significant additional cost and is not part of the original scope of work, our understanding is that this Alternate will likely not be awarded, due to budget considerations.

Please note that if Alternate No. 1 is awarded, the low bidder would change from Stuckey Construction Co., Inc. to Workmasters, Inc.

Alternate No. 2 represents the additional cost to provide an electric infrared heater in one of the stalls of the carport. The Alternate Bid submitted by Stuckey Construction Co., Inc. for this work was $2,200.00. The award of this Alternate will not change the low bidder.

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111 Deerlake Road, Suite 135
Deerfield, Illinois 60015-4998
telephone 847-317-0852
facsimile 847-317-0899
www.greenassociates.com

George W. Reigle, AIA
Carole Donovan Pugh, AIA
Colin A. Marshall, AIA
Gerald L. Guy, PE
William H.R. Taylor, AIA
Lynn D. Gibbons

Illinois Wisconsin

Alternate No. 3 represents the cost difference to supply cold-formed metal trusses in lieu of fire-retardant treated, shop-fabricated wood trusses. The Alternate Bid submitted by Stuckey Construction Co., Inc. indicated that there is no cost difference to supply cold-formed metal trusses. Our recommendation is to award this Alternate, as the cold-formed metal trusses will provide a longer term value.

On the basis of our review of the bids submitted and the reports from project references, we recommend that an award of this contract be made to Stuckey Construction Co., Inc.

If the addition of the electric infrared heater is desirable, we recommend an award of the Base Bid, plus Alternates Nos. 2 and 3 for the combined contract value of $227,100.00.

If the addition of the electric infrared heater is not desirable, we recommend an award of the Base Bid plus Alternate No. 3 for the combined contract value of $224,900.00.

Should you have any other questions regarding this project and the bids received, please let me know.

Respectfully,

Colin A. Marshall, AIA
Project Manager

Enc.

J:\clnt\0526\201416\BN\201416-002.docx

BIDDERS TABULATION LIST

GreenAssociates, Inc.
111 Deerlake Road, Suite 135
Deerfield, Illinois 60015
Telephone 847-317-0852
Facsimile 847-317-0899

Client: City of Prospect Heights
Project: Police Carport
Project Number: 0526-201416B
Date/Time: 03 Oct 14 10:00 AM

GREEN ASSOCIATES
ARCHITECTURE
CONSTRUCTION SERVICES

	Bidder	Bid Bond	Add. 1	Add. 2	Base Bid	Alternate 1 (Masonry trash enclosure)	Alternate 2 (Electric infrared heater)	Alternate 3 (Cold-formed metal trusses)	Total: Base Bid + Alt. 2 + Alt. 3
1	Boller Construction Co., Inc.	√	√	√	$238,000.00	$12,800.00	$1,000.00	-$400.00	$238,600.00
2	Builders Land, Inc.	√	√	√	$298,216.37	$7,086.40	$3,435.93	$38,784.65	$340,436.95
3	Happ Builders, Inc.	√	√	√	$234,400.00	$14,800.00	$1,600.00	$3,000.00	$239,000.00
4	Kovilic Construction Co., Inc.	√	√	√	$339,000.00	$31,000.00	$5,000.00	$1,000.00	$345,000.00
5	Manusos General Contracting, Inc.	√	√	√	$447,000.00	$14,221.00	$1,995.00	$1,447.00	$450,442.00
6	Schaefges Brothers, Inc.	√	√	√	$249,000.00	$21,900.00	$4,200.00	-$500.00	$252,700.00
7	Stuckey Construction Co., Inc.	√	√	√	$224,900.00	$14,600.00	$2,200.00	$0.00	$227,100.00
8	Workmasters, Inc.	√	√	√	$228,830.00	$8,230.00	$2,006.00	-$440.00	$230,396.00
9									
10									
11									
12									
13									
14									
15									

G

Prospect Heights

MEMO

DATE: October 8, 2014

TO: Mr. William Balling, City Administrator

FROM: Steven L. Cutaia, Public Works Director

Re: City Hall Parking Lot/Drainage Project & Police Department Parking Lot/Carport Project

---

Attached are the bid results from City Engineer Berecz pertain to the City Hall Parking lot and Drainage Project. Also attached are bid results from Green Associates pertaining to the Police Facility Carport Project.

Chicagoland Paving for the City Hall Parking Lot/Drainage Project	$ 260,700.00
Stuckey Construction (excluding heater and brick trash enclosure)	$ 227,100.00
TOTAL COST	$ 487,800.00
Capital Improvement Budget	
Admin. Facility CH Drainage	$ 58.000.00
Admin. Facility CH Parking lot	$ 50,000.00
Admin Facility CH Foundation Repair	$ 50,000.00
(Seepage repair completed	$ -2,990.31)
Police Building improvement	
(#01-530-7011 Parking structure $200,000./Parking lot $60.000.)	
	$ 260.000.00
TOTAL BUDGET	$ 415,009.69
TOTAL COST	$ 487,800.00
Shortfall	$ 72,790.31

Staff had reviewed both bids and recommend approval of both contracts/contractors with an approval of a future budget amendment of $72,790.31.

City of Prospect Heights

Department of Building & Zoning-Engineering Division
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office:847/398-6070 x 211-FAX: 847/590-1854-www.prospect-heights.il.us

October 2, 2014

Mr. William Balling, City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: 2014 Pavement Maintenance Program for the Police Carport and City Hall Resurfacing
Bid Recommendation & Bid Tabulation

Dear Mr. Balling:

The City received two bids on October 1, 2014 at 10:00 AM for the above referenced project. We have checked all bids and bid price extensions. The results are displayed on the enclosed bid tabulation. All bids were totaled correctly. The low base bid of $260,700.00 was received from Chicagoland Paving Contractors Inc. of Lake Zurich, Illinois. The engineer's opinion of probable cost was $252,292.50. We did not find any bidding irregularities in Chicagoland Paving's schedule of prices that would affect the outcome of the project. Base bids ranged from $260,700.00 to $303,880.00.

As with all projects, this project was advertised publicly with over 15 companies expressing initial interest in it. Five contractors ended up picking up the contract documents. The likely reason most of these contractors did not bid the project was due to current project deadlines and the end of the construction season nearing. We believe the low bid of $260,700.00, although slightly higher than the engineers opinion of probably cost, is a reasonable cost to complete the proposed work. If this project was re-bid in the spring of 2015, we feel the base bid range would be similar to the two bids received.

Our office has worked with Chicagoland Paving on similar projects over the years and we are confident that they will complete the project in general conformance with the plans, specifications and in a timely manner. Their quality of work on projects that our office has witnessed has been at or above industry standards.

Based upon all the above, we believe that Chicagoland Paving Contractors Inc. will complete this project in general conformance with the plans, specifications and in a timely manner. We recommend award of the base bid to Chicagoland Paving Contractors Inc. at the unit prices bid and an estimated total cost of $260,700.00.

Sincerely,

Steven D. Berecz, P.E.
City Engineer

Cc: Steve Cutaia, Director of Public Works
James Dunne, Chief of Police

4755.019 Bid Tabulation

City of Prospect Heights
Police Carport and City Hall Maintenance and
Parking Lot Resurfacing Project
Bid Tabulation
October 1, 2014

Police Carport, Schedule A

Item No.	Description	Qty	Unit	Engineers Estimate		Chicagoland Paving, Inc Lake Zurich, IL		Alamp Contractors, Inc Schaumburg, IL	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	TREE REMOVAL (UNDER 15 UNITS DIAMETER)	10	UNIT DIA	$40.00	$400.00	$75.00	$750.00	$25.00	$250.00
2.	EARTH EXCAVATION	25	CY	$40.00	$1,000.00	$50.00	$1,250.00	$40.00	$1,000.00
3.	FURNISHED EXCAVATION	100	CY	$40.00	$4,000.00	$35.00	$3,500.00	$1.00	$100.00
4.	TRENCH BACKFILL	40	CY	$40.00	$1,600.00	$55.00	$2,200.00	$40.00	$1,600.00
5.	PAVEMENT REMOVAL, 4"	2,025	SY	$7.50	$15,187.50	$5.25	$10,631.25	$8.00	$16,200.00
6.	CONCRETE REMOVAL	210	SF	$2.50	$525.00	$1.50	$315.00	$3.00	$630.00
7.	CURB AND GUTTER REMOVAL	320	FT	$7.00	$2,240.00	$5.00	$1,600.00	$4.00	$1,280.00
8.	STORM SEWER REMOVAL	70	FT	$12.50	$875.00	$22.50	$1,575.00	$10.00	$700.00
9.	INLET TO BE REMOVED	1	EA	$400.00	$400.00	$225.00	$225.00	$150.00	$150.00
10.	INLET FILTER BASKET	9	EA	$150.00	$1,350.00	$125.00	$1,125.00	$10.00	$90.00
11.	B6.12 COMBINATION CONCRETE CURB AND GUTTER	190	FT	$28.00	$5,320.00	$35.00	$6,650.00	$22.00	$4,180.00
12.	B6.24 COMBINATION CONCRETE CURB AND GUTTER	50	FT	$35.00	$1,750.00	$50.00	$2,500.00	$35.00	$1,750.00
13.	AGGREGATE BASE COURSE, TYPE B, 4"	80	SY	$5.00	$400.00	$5.50	$440.00	$6.00	$480.00
14.	AGGREGATE BASE COURSE, TYPE B, 9"	120	SY	$11.00	$1,320.00	$15.00	$1,800.00	$11.00	$1,320.00
15.	HOT-MIX ASPHALT SURFACE COURSE, MIX D, N50	220	TN	$90.00	$19,800.00	$87.50	$19,250.00	$95.00	$20,900.00
16.	HOT-MIX ASPHALT BINDER COURSE, IL 19.0, N50	270	TN	$85.00	$22,950.00	$85.00	$22,950.00	$92.00	$24,840.00
17.	PRIME COAT	480	GAL	$7.50	$3,600.00	$3.50	$1,680.00	$1.00	$480.00
18.	INLET, TYPE 1 FR & GR	1	EA	$1,250.00	$1,250.00	$1,665.00	$1,665.00	$1,500.00	$1,500.00
19.	CATCH BASIN, TYPE C, TY 1 FR & GR	1	EA	$1,400.00	$1,400.00	$2,125.00	$2,125.00	$1,850.00	$1,850.00
20.	STORM SEWERS, PVC SDR 26, 6"	24	FT	$50.00	$1,200.00	$53.50	$1,284.00	$50.00	$1,200.00
21.	STORM SEWERS, PVC SDR 26, 8"	65	FT	$55.00	$3,575.00	$62.25	$4,046.25	$60.00	$3,900.00
22.	CONNECTION TO EXISTING STRUCTURE	2	EA	$500.00	$1,000.00	$775.00	$1,550.00	$750.00	$1,500.00
23.	THERMOPLASTIC PAVEMENT MARKING LINE 4"	700	FT	$2.50	$1,750.00	$3.50	$2,450.00	$4.00	$2,800.00
24.	THERMOPLASTIC PAVEMENT MARKING LETTERS AND SYMBOLS	10	SF	$15.00	$150.00	$15.00	$150.00	$35.00	$350.00
25.	DUMPSTER PAD FENCE TO BE REMOVED	50	FT	$7.50	$375.00	$5.00	$250.00	$15.00	$750.00
26.	INSTALL ADDITIONAL BLACK VINYL CHAIN LINK FENCE TO MATCH EXISTING	30	FT	$25.00	$750.00	$55.50	$1,665.00	$90.00	$2,700.00
27.	REMOVE AND RELOCATE EXISTING BLACK VINYL CHAIN LINK FENCE AND GATE	90	FT	$12.50	$1,125.00	$40.00	$3,600.00	$50.00	$4,500.00
28.	REMOVE AND RELOCATE EXISTING SIGN AND POST	1	EA	$150.00	$150.00	$150.00	$150.00	$350.00	$350.00
29.	PARKWAY RESTORATION (SOD)	400	SY	$11.00	$4,400.00	$15.00	$6,000.00	$15.00	$6,000.00
30.	BOXUS "GLENCOE"	18	EA	$75.00	$1,350.00	$100.00	$1,800.00	$550.00	$9,900.00
31.	THUJA OCCIDENTALIS "TECHNY"	7	EA	$200.00	$1,400.00	$150.00	$1,050.00	$550.00	$3,850.00
32.	MOBILIZATION	1	LS	$6,000.00	$6,000.00	$1,000.00	$1,000.00	$7,500.00	$7,500.00
33.	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	LS	$4,000.00	$4,000.00	$6,173.50	$6,173.50	$5,000.00	$5,000.00
34.	RED LINE AS-BUILTS, SPECIAL	1	LS	$300.00	$300.00	$1,500.00	$1,500.00	$5,000.00	$5,000.00
	Bidder's Proposal for Making Entire Schedule A Improvements				**$112,892.50**		**$114,900.00**		**$134,600.00**

City Hall Pavement Maintenance, Schedule B

Item No.	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	EARTH EXCAVATION	10	CY	$40.00	$400.00	$50.00	$500.00	$50.00	$500.00
2.	TRENCH BACKFILL	125	CY	$40.00	$5,000.00	$51.00	$6,375.00	$50.00	$6,250.00
3.	PAVEMENT REMOVAL, 4"	1,675	SY	$7.50	$12,562.50	$5.50	$9,212.50	$7.00	$11,725.00
4.	CONCRETE REMOVAL	65	SF	$2.50	$162.50	$2.50	$162.50	$3.00	$195.00
5.	BRICK PAVER REMOVAL	550	SF	$2.50	$1,375.00	$2.00	$1,100.00	$3.00	$1,650.00
6.	CURB REMOVAL	100	FT	$5.00	$500.00	$5.50	$550.00	$4.00	$400.00
7.	BARRIER CURB	100	FT	$20.00	$2,000.00	$35.00	$3,500.00	$35.00	$3,500.00
8.	PCC SIDEWALK, 5"	450	SF	$6.50	$2,925.00	$7.50	$3,375.00	$6.00	$2,700.00
9.	AGGREGATE BASE COURSE, TYPE B, 4"	70	SY	$5.00	$350.00	$6.00	$420.00	$6.00	$420.00
10.	HOT-MIX ASPHALT SURFACE COURSE, MIX D, N50	190	TN	$90.00	$17,100.00	$89.00	$16,910.00	$95.00	$18,050.00
11.	HOT-MIX ASPHALT BINDER COURSE, IL 19.0, N50	230	TN	$85.00	$19,550.00	$85.00	$19,550.00	$90.00	$20,700.00
12.	PRIME COAT	415	GAL	$7.50	$3,112.50	$3.50	$1,452.50	$1.00	$415.00
13.	INLET, TYPE 8 FR & GRATE	1	EA	$1,100.00	$1,100.00	$1,485.00	$1,485.00	$1,500.00	$1,500.00
14.	CATCH BASIN, TYPE C, TY 1 FR & GR	2	EA	$1,400.00	$2,800.00	$2,015.00	$4,030.00	$1,850.00	$3,700.00
15.	STORM SEWERS, PVC SDR 26, 6"	320	FT	$50.00	$16,000.00	$51.00	$16,320.00	$50.00	$16,000.00
16.	STORM SEWERS, PVC SDR 26, 8"	80	FT	$55.00	$4,400.00	$59.50	$4,760.00	$60.00	$4,800.00
17.	CONNECTION TO EXISTING STRUCTURE	4	EA	$500.00	$2,000.00	$725.00	$2,900.00	$650.00	$2,600.00

18.	DOWNSPOUT CONNECTION, COMPLETE	8	EA	$750.00	$6,000.00	$1,060.00	$8,480.00	$1,450.00	$11,600.00
19.	THERMOPLASTIC PAVEMENT MARKING LINE 4"	1,250	FT	$2.50	$3,125.00	$3.50	$4,375.00	$3.50	$4,375.00
20.	THERMOPLASTIC PAVEMENT MARKING LETTERS AND SYMBOLS	10	SF	$15.00	$150.00	$15.00	$150.00	$15.00	$150.00
21.	PARKWAY RESTORATION (SOD)	450	SY	$11.00	$4,950.00	$15.00	$6,750.00	$12.00	$5,400.00
22.	MOBILIZATION	1	LS	$6,000.00	$6,000.00	$1,000.00	$1,000.00	$6,500.00	$6,500.00
23.	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	LS	$4,000.00	$4,000.00	$3,042.50	$3,042.50	$5,000.00	$5,000.00
24.	RED LINE AS-BUILTS, SPECIAL	1	LS	$300.00	$300.00	$1,500.00	$1,500.00	$5,000.00	$5,000.00
	Bidder's Proposal for Making Entire Schedule B Improvements				**$115,862.50**		**$117,900.00**		**$133,130.00**

City Hall Seepage, Schedule C

Item No.	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	GRADING AND SHAPING DITCHES	125	FT	$12.50	$1,562.50	$15.00	$1,875.00	$12.00	$1,500.00
2.	INLET, TYPE 1 FR & GR	2	EA	$1,250.00	$2,500.00	$1,665.00	$3,330.00	$1,650.00	$3,300.00
3.	STORM SEWERS, PVC SDR 26, 6"	140	FT	$50.00	$7,000.00	$60.00	$8,400.00	$55.00	$7,700.00
4.	DOWNSPOUT CONNECTION, COMPLETE	5	EA	$750.00	$3,750.00	$1,110.00	$5,550.00	$1,650.00	$8,250.00
5.	PARKWAY RESTORATION (SOD)	325	SY	$11.00	$3,575.00	$15.00	$4,875.00	$12.00	$3,900.00
6.	MOBILIZATION	1	LS	$3,000.00	$3,000.00	$500.00	$500.00	$5,000.00	$5,000.00
7.	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	LS	$2,000.00	$2,000.00	$2,870.00	$2,870.00	$3,500.00	$3,500.00
8.	RED LINE AS-BUILTS, SPECIAL	1	LS	$150.00	$150.00	$500.00	$500.00	$3,000.00	$3,000.00
	Bidder's Proposal for Making Entire Schedule C Improvements				**$23,537.50**		**$27,900.00**		**$36,150.00**
	Bidder's Proposal for Making Entire Combined Improvements				**$252,292.50**		**$260,700.00**		**$303,880.00**

H

To: Mayor Nicholas J. Helmer and the Prospect Heights City Council

From: Steve Skiber, Director of Building and Zoning SS.

Date: October 9th 2014

Re: ZBA Case #14-09V 801 Essex St.- Eric Martinson

Issue: An application for a 25 foot corner side yard variation to construct a 6 foot high, solid wood, fence was received, processed and assigned to the 9/25/14 PZBA Public Hearing Agenda.

Analysis: This is a common petition received and recommended by the PZBA Board. The enforcement of the zoning code to set back corner side yard fences 25 feet would adversely affect the owner's full use and enjoyment of his yard. Further, there is a related safety and security concern, due to his proximity to Palatine Road.

Recommendation: This case was heard on 9/25/14. After testimony, the PZBA Board voted 7-0 to recommend approval to the City Council. Also, the applicant requested a waiver of 1st reading so as to install his fence before the weather changes. Staff concurs with the PZBA recommendation.

Thank you.

ORDINANCE NO. O-14

AN ORDINANCE GRANTING A TWENTY FIVE FOOT CORNER SIDE YARD FENCE VARIATION FOR THE PROPERTY AT 801 ESSEX STREET, PROSPECT HEIGHTS, ILLINOIS

WHEREAS, the provisions of the Prospect Heights Zoning Ordinance applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 801 Essex Street, prescribe a minimum corner side yard setback of twenty five feet (25'); and

WHEREAS, the owner of the Property has submitted an application for a twenty five (25) foot corner side yard variation so as to allow for the construction of a solid, six (6) foot high, wood fence; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on September 25th 2014 regarding said application; and

WHEREAS, the Plan/Zoning Board of Appeals has recommended the Requested Variation be approved and has made the necessary finding therefore; and

WHEREAS, the Mayor and City Council have reviewed the recommendation of the Plan/Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby incorporates them as part of this Ordinance.

Section 2. The Requested Variation is hereby granted.

Section 3. That this variation is conditioned upon applicant's construction of the solid, six (6) foot high, wood fence, substantially in accordance with the

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's office at the expense of the owners.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this 13th day of October, 2014

_____
Mayor

ATTEST:

_____
City Clerk

AYES:
NAYES:
ABSENT:

Effective Date: October 13, 2014

EXHIBIT A

LOT ONE IN CITY OF PROSPECT HEIGHTS FIRST CONSOLIDATION PLAT OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION TWENTY-TWO, TOWNSHIP FORTY-TWO NORTH, RANGE ELEVEN, EAST OF THE THIRD PRINCIPAL MERIDAN, IN COOK COUNTY, commonly known as 14 East Camp McDonald Road, Prospect Heights, Illinois 60070. PIN # 03-22-408-034-0000.

Prospect Heights

Building/Zoning Departments

Memo

DATE: September 19th, 2014

TO: Thomas Weidman – Chairman
Plan/Zoning Board Commissioners

FROM: Steve Skiber, Director of Building and Zoning

RE: Plan/Zoning Board of Appeals Case No. 14-09V
Eric Martinson

Please be advised that this request is typical of the many corner side yard fence petitions we have received over the years. A 25 foot variation is sought for a 6 foot solid wood fence, for safety concerns and the full use and enjoyment of the yard. Staff will make sure that no line of sight issues are created if the variation is granted.

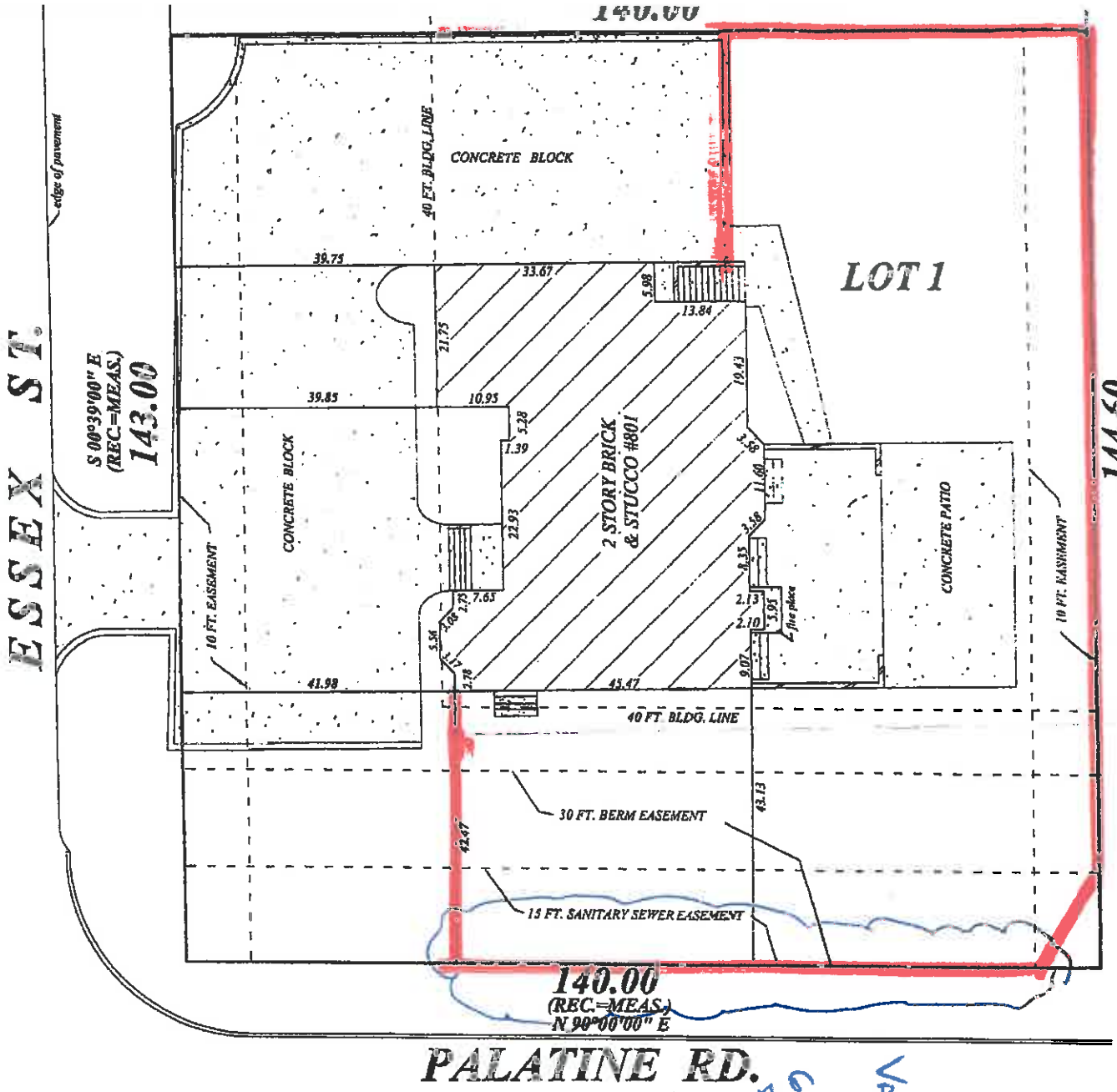
Thank you.

To whom it my concern,

I (Eric Martinson) am requesting a variance on a corner fence condition (code number 7.01E3) at the 801 Essex St., Prospect Heights, IL 60070 property. I previously applied for a fence permit (#14-193) to install a new 6'0" tall wood fence along the south side of the property for the safety of two small dogs. Per the issued permit, there is a 25'0" setback from the property line. The south property line is currently established by a 20'0" wide and 4'0" high Berm and a continuous center line of 20'0" tall Pine Trees for sound and visual protection. The permit for our new fence requires a 25'0" set back from the edge of the property line. Due to the location of the existing Berm and Tree line, the fence would be forced into the middle of our existing open grass area. Our request is to install the new fence as close to the tree line as possible on the road side for better aesthetics and security without creating additional visual blockage already established by the current tree line. The corner yard fence code that was imposed would not affect the obstruction or view of any drivers traveling west down the frontage road nor drivers making a right turn off Essex St. on the frontage road (please see attached pictures). Please take into consideration my request for the variance. If you have any questions, please don't hesitate to contact me.

Thank You,

Eric Martinson
801 Essex St.
Prospect Heights, IL 60070
847.345.3345



VARIANCE REQUEST FOR 6'-0" TALL WOOD FENCE ON OUTSIDE OF TREE LINE (PLEASE SEE ATTACHED PICTURES)

LEGEND

- CHAIN LINK FENCE
- WOOD FENCE
- IRON FENCE
- CONCRETE PAVEMENT
- E. FR. P. - ENCLOSED FRAME PORCH
- O. FR. P. - OPEN FRAME PORCH
- SIDE BOUNDARY LINE
- EASEMENT LINE
- BLDG. SETBACK LINE
- CENTER LINE

ALL DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

SCALE : 1"=20'

ORDERED : BEAULIEU LAW OFFICES

JOB NO : 140723F

FIELDWORK COMPLETION DATE : JULY 23RD 2014

MUNICIPALITY : PROSPECT HTS.

THE LEGAL DESCRIPTION NOTED ON THIS PLAT IS A COPY OF THE ORDERS AND FOR ACCURACY MUST BE COMPARED WITH THE DEED.

STATE OF ILLINOIS
COUNTY OF COOK SS

SIGNATURE DATE: JULY 23RD 2014

I, ANDRZEJ MURZANSKI, AN ILLINOIS REGISTERED LAND SURVEYOR, DO HERBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.

ANDRZEJ MURZANSKI PLS. NO. 35-3258 EXPIRES 11/30/2014
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

ANY DISCREPANCY IN MEASURMENT SHOULD BE PROMPTLY REPORTED TO THE SURVEYOR FOR EXPLANATION OR CORRECTION.

FOR EASEMENTS, BUILDING LINES AND OTHER RESTRICTIONS NOT SHOWN ON THIS PLAT REFER TO YOUR ABSTRACT, DEED, TITLE POLICY AND LOCAL BUILDING REGULATIONS.

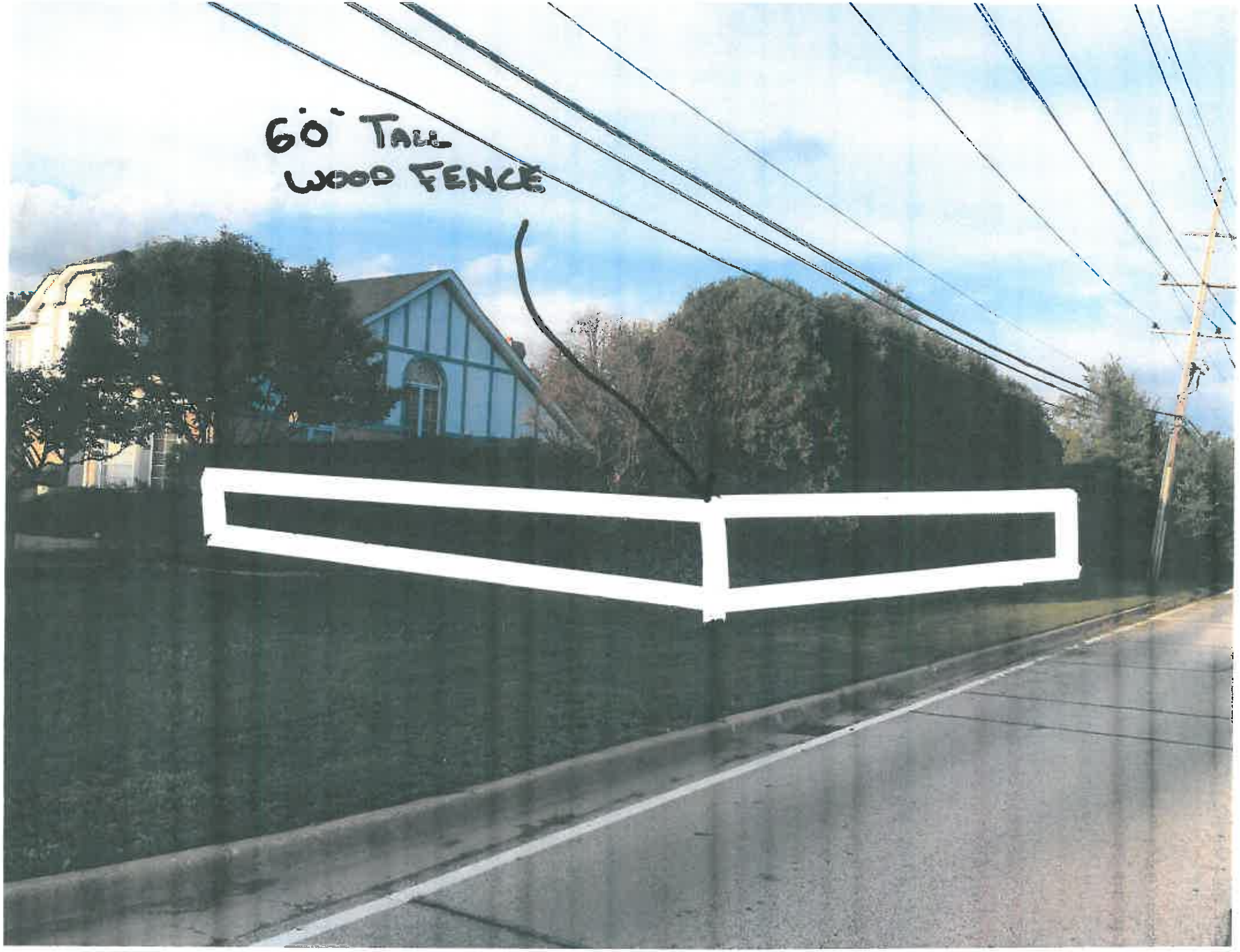
NO CORNERS WERE MONUMENT CUSTOMER REQUEST.

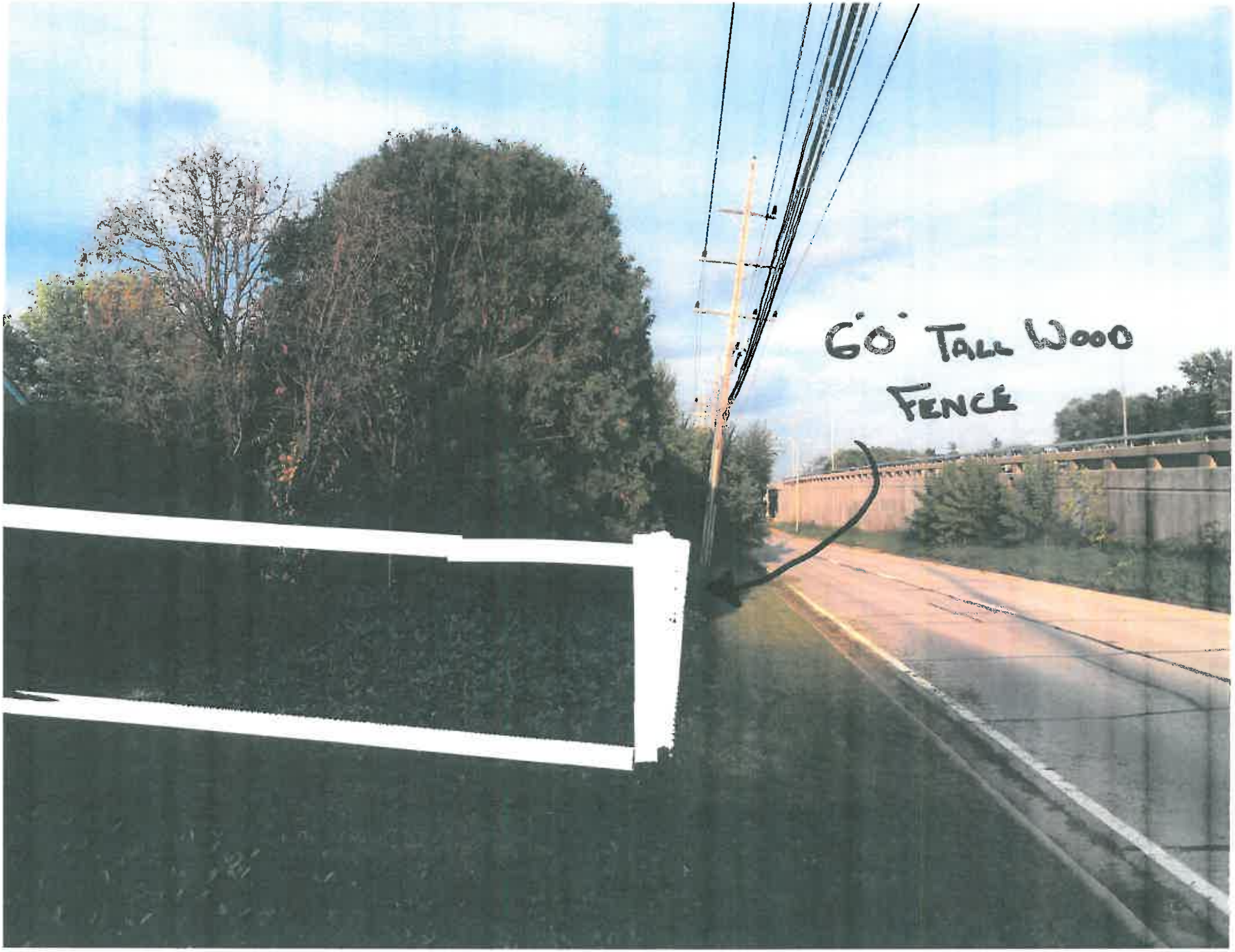
ANDRZEJ MURZA
LAND SURVEYO
PROFESSIONAL DESI
NO. 18

240 COUNTR
GLENVIEW,
PHONE : 847-
FAX : 847-

amurzanski@ya

6'0 TALL
WOOD FENCE
ALONG
PROPERTY
LINE


60" TALL
WOOD FENCE


6' TALL WOOD
FENCE

City of Prospect Heights
Plan/Zoning Board of Appeals
September 25, 2014

The regular meeting of the Plan/Zoning Board of Appeals was called to order at 7:00 pm by Chairman Weidman, at City Hall, 8 N. Elmhurst Road, in Prospect Heights, Illinois.

ROLL CALL:

Present: Commissioners Tammen, Dash, Roscoe, Frank-Watson, Jones, Wienold and Chairman Weidman
Absent: None

Present at the meeting: City Attorney Eric Yehl, Director of Building & Zoning Steve Skiber, Building Engineer Steve Berecz and Administrative Assistant Julie Malik-Mordian.

APPROVAL OF July 24, 2014 MINUTES

Motion made by Commissioner Tammen, seconded by Commissioner Roscoe, to approve the meeting minutes from July 24, 2014 as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES: **Commissioners Tammen, Dash, Frank-Watson, Roscoe and Chairman Weidman**
NAYS: **None**
ABSENT: **None**
ABSTAIN: **Commissioner Jones and Wyatt**
Motion carried.

Case No. 14-09V
Applicant: Eric Martinson
Address: 801 Essex St.
Reason: a 25ft corner side yard variation for construction of a 6ft. wooden fence.

Chairman Weidman entered the following exhibits into the record:
ZBA Exhibit 1: Application
ZBA Exhibit 2: Hardship Letter
ZBA Exhibit 3: Public Hearing Notice
ZBA Exhibit 4: List of Property Owners
ZBA Exhibit 5: Plat of Survey
ZBA Exhibit 6: Fence Plans
ZBA Exhibit 7: Legal of Publication

Mr. Chairman sworn in Eric Martinson at 801 Essex St. Prospect Heights, IL 60070

Mr. Martinson explains the reason for his putting up a fence is for the safety of his family and dogs. There is a tree line along the south side of Frontage Rd. and returns back into his house on Essex Street. I would like to put up a 6ft wood fence around the premotor of my yard. Chairman Weidman stated that he drove by the property; it was difficult to see where the property line ended. He asked would this fence be on the south side of existing berm that's planted. Mr. Martinson stated yes it will be right on the berm, it will still be on my property line.

Mr. Skiber stated we are sorry about the temperature in here; the air conditioning is not working since this afternoon and will try to make it comfortable. Also please turn off your cell phones it does interfere with the televising and audio, so we can get the best production for our residents on the Prospect Heights TV Channels. The emergency exits are on your left and right side and restroom facilities are in the lobby. Mr. Chairman will be in control of the meeting and will acknowledge any comments at the appropriate time.

Mr. Skiber stated that Mr. Martinson is here this evening to request a variance for a fence in his corner side yard. It's very typical of previous petitions that this board has heard and recommended to the City Council. He is on the corner of Palatine - Frontage Rd. and Essex St. and you've identified the berm and the placement of the fence. In order for him to get safety and full use and enjoyment of his yard he's before the board asking for a 25ft. corner side yard variation.

Mr. Chairman sworn in Mr. Joseph Pacyk at 811 Essex St. Prospect Heights, IL 60070 The question is putting the fence around the entire perimeter of the lot, there are no homes in the area that have fences, it's not clear where it will be placed. The board stated please look at the map, which then stated he understood the purpose of the fence.

ROLL CALL VOTE:

AYES:	**Commissioners Tammen, Dash, Frank-Watson, Roscoe, Jones, Wienold and Chairman Weidman**
NAYS:	**None**
ABSENT:	**None**
ABSTAIN:	**None**

Motion carried.

Case No. 14-10SU/V
Applicant: Steve Cutaia
Address: 14 E. Camp McDonald Rd.
Reason: a Special Use Permit and Variation for construction of a 1,431sf. Carport and 6 additional parking spaces at the police station.

Chairman Weidman entered the following exhibits into the record:
ZBA Exhibit 1: Application
ZBA Exhibit 2: Public Hearing Notice
ZBA Exhibit 3: Notice to Property Owners
ZBA Exhibit 4: List of Property Owners
ZBA Exhibit 5: Complete Set of Plans
ZBA Exhibit 6: Hardship Letter
ZBA Exhibit 7: Subdivision Plat
ZBA Exhibit 8: Site Plan
ZBA Exhibit 9: Elevations
ZBA Exhibit 10: Legal Notice of Publication

Mr. Chairman sworn in Steve Cutaia 8 N. Elmhurst Rd. Prospect Heights, IL 60070

Mr. Cutaia stated to construct a carport which is behind the Police Station. It's currently Zoned R1, under the Zoning code the Police Station is allowed under Special Use. We

are proposing to install a carport to match the cosmetic look of the Police Station and to install a 6 stall parking space along the side and heavily landscaped.

Mr. Skiber stated this is a public safety request for the Police Department. There is no protection for the police vehicles and equipment. It's a desire of the Police Chief to incorporate a carport to house and protect our Police Vehicles. Therefore, we will get more use and longevity from them, it will help to assist our Officers in conditions of snow and rain and utilize the vehicles to get on the street much faster.

I believe all the elements have been covered we are going to expand the available parking and make it more conducive and user friendly for the Officers. It will allow for more public parking because the Police Vehicles will have six additional will have more parking in the rear. It will extend the fence to the limits of the new parking lot and landscape it to provide screening from the headlights and visual appearance. This is a public safety initiative and we are following the policies and procedures outlined to get a recommendation from the City Council.

Commissioners Tammen and Wienold agreed that this is a very good plan and very excitedly pleasing. Commissioner Roscoe stated he appreciates this plan then expanding a new building or expanding a larger garage. Commissioner Jones wanted to know if the lighting was going to be on all the time. Mr. Cutaia stated no it will be on a photometric light, not sure how it works in the freezing weather. Didn't propose any additional lighting outside the structure it will prevent less glare on the property. There are no motion detectors just photometric lighting.

Motion made by Commissioner Tammen, seconded by Commissioner Jones, to approve the meeting minutes from September 25, 2014 as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES:	**Commissioners Tammen, Dash, Roscoe, Frank-Watson, Jones, Wienold and Chairman Weidman**
NAYS:	**None**
ABSENT:	**None**
ABSTAIN:	**None**

Motion carried.

Case No. 14-11TA/SU
Applicant: Lawrence M. Freedman – Greenbrier Assisted Living, LLC
Address: 702/704/706 Elmhurst Rd. – 7/9 W. Palatine Rd.
Reason: a Text Amendment and a Special Use Permit to allow construction of a 3 story, 101 units, Assisted Living Facility.

Case No. 14-12PC
Applicant: Lawrence M. Freedman – Greenbrier Assisted Living, LLC
Address: 702/704/706 Elmhurst Rd. – 7/9 W. Palatine Rd.
Reason: a lot consolidation for one lot of record to facilitate construction of an Assisted Living Facility.

Chairman Weidman entered the following exhibits into the record:
ZBA Exhibit 1: Application
ZBA Exhibit 2: Public Hearing Notice
ZBA Exhibit 3: List of Property Owners

ZBA Exhibit 4: Plat of Summary
ZBA Exhibit 5: Open Space Statement
ZBA Exhibit 6: Existing Land use
ZBA Exhibit 7: Storm Water Detention Calculations
ZBA Exhibit 8: Traffic Impact Study
ZBA Exhibit 9: Legal Notice of Publication
ZBA Exhibit 10: Parking Impact Study
ZBA Exhibit 11: Storm water Design Calculations
ZBA Exhibit 12: Stream Bank Evaluation
ZBA Exhibit 13: Complete Plan Set

Plan Commotion of the Lot Consolidation exhibits into the record:
Plan Commotion Exhibit 1: Application
Plan Commotion Exhibit 2: Existing Plat of Survey
Plan Commotion Exhibit 3: Plat of Consolidation

Mr. Chairman swore in Lawrence Freedman 77 W. Washington St. Chicago, IL 60661
Mr. Chairman swore in Steve Rappin 540 E. Scranton Ave Lake Bluff, IL 60044
Mr. Chairman swore in Luay Aboona 9575 W. Higgins Rd. Rosemont, IL 60018
Mr. Chairman swore in Elizabeth Godhold 4709 N. Virginia Chicago, IL 60625
Mr. Chairman swore in Jerry Finis 630 Aberdeen Rd Inverness, IL 60067
Mr. Chairman swore in Mike Jeribeck 1819 W. Henderson St. Chicago, IL 60657
Mr. Chairman swore in Carl Kupfer 300 W Marquardt Dr. Wheeling, IL 60090

Motion made by Commissioner Roscoe, seconded by Commissioner Jones, to approve the meeting minutes from July 24, 2014 as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES:	**Commissioners Tammen, Dash, Roscoe, Jones, Weinold and Chairman Weidman**
NAYS:	**Commissioner Frank-Watson**
ABSENT:	**None**
ABSTAIN:	**None**

Motion carried.

COMMUNICATIONS
The next meeting will be held on 10/23/14

OLD BUSINESS
None

NEW BUSINESS
None

ADJOURNMENT
The September 25, 2014 Plan/Zoning Board of Appeals meeting was adjourned by unanimous voice vote, at 8:55pm with a motion made by Commissioner Roscoe and seconded by Commissioner Jones.

Respectfully Submitted,

Julie Malik-Mordian, Recording Secretary

I

APPROVAL OF WARRANTS

10/13/2014-COUNCIL MEETING		
Checks		
General Fund	**$ 183,716.32**	
MFT Fund	**4,988.00**	
Palatine/Milwaukee TIF	**9,482.00**	
Tourism District	**75,127.75**	
Development Fund	**4,609.51**	
DEA Fund	**3,819.25**	
Solid Waste Fund		
S S Area #1		
S S Area #2		
S S Area #3		
S S Area #4		
S S Area #5		
S S Area #8 - Levee Wall #37	**139.15**	
S S Area-Constr#6(Water Main)		
S S Area-Debt#6		
Road Construction	**246,396.30**	
Road Construction Debt		
Water Fund	**1,736.91**	
Parking Fund	**110.40**	
Road/Building Bond Escrow		
TOTAL	**$ 530,125.59**	
Wire Payments		
10/3/14 Payroll	**130,596.68**	
September 2014 IMRF	**18,101.70**	
Clerk of the Circuit Court- ck#194891	**150.00**	
Total Warrant	**$ 678,973.97**	

J

ORDINANCE NO. O-14-__

An Ordinance Amending the Zoning Code
(Assisted Living Facility)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION 1. That Title 5, ZONING, Chapter 2, Rules and Regulations, Section 5-2-2, Definitions, of the Prospect Heights City Code, as amended, is hereby further amended with the following definition added in alphabetical order so that the same shall be read as follows:

ASSISTED LIVING FACILITY: A residential facility within which residents with or without minor physical disabilities live, cook, dine, and recreate, and may be provided with medical and other services. An assisted living facility may provide ancillary services such as memory care or other services for aging persons.

SECTION 2. That Title 5, ZONING, Chapter 6, Residential Districts, Section 5-6-1, R-1 Single-Family Residential District, of the Prospect Heights City Code, as amended, is hereby further amended with deletions in strikethrough and additions in underlined text so that the same shall be read as follows:

A. Permitted Uses: The following uses are permitted;

Accessory uses, in accordance with the provisions of chapter 3 of this title.

Fences, in accordance with the provisions of chapter 3 of this title.

Home occupations, in accordance with the provisions of chapter 3 of this title.

Off street parking facilities, in accordance with the provisions of chapter 8 of this title.

Parks, forest preserves and recreational areas, when publicly owned and operated.

Signs, in accordance with the provisions of chapter 9 of this title.

Single-family detached dwellings.

B. Special Uses: The following uses may be allowed by special use permit in accordance with the provisions of section 5-10-9 of this title:

Agricultural uses, as defined in chapter 2 of this title.

Artificial lake, private recreation.

Assisted living facility.

Churches, chapels, temples, synagogues, rectories, and convents and similar religious institutions, and other accessory uses required for operation.

Community center buildings, clubhouses, recreation buildings, swim clubs for indoor pools, tennis buildings for indoor tennis, noncommercial and not for profit.

Golf courses, not including driving ranges, miniature golf courses, or illuminated par 3 golf courses.

Governmental office buildings.

Greenhouses, no retail sales.

Libraries, public.

Public service uses including:

Electric substations.

Fire stations.

Gas regulator stations.

Police stations.

Pumping stations.

Railroad rights of way.

Reservoirs.

Telephone exchanges, repeater stations and microwave relay towers.

Water towers, waterworks, and wells.

Schools, public or private, denominational, elementary and high, including playgrounds and athletic fields auxiliary thereto noncommercial.

Stables, private, when lot size is three (3) acres or more.

C. Prohibited Uses: All uses not expressly authorized in subsections A and B of this section are expressly prohibited.

D. Lot Size:

1. Every single-family dwelling hereafter erected shall be located and continuously maintained on a lot having an area of not less than twenty thousand (20,000) square feet, and a width at the established front building line of not less than one hundred feet (100').

2. Minimum lot sizes for special uses shall be prescribed and conditions stipulated at the time a special use permit is authorized, but in no case shall any such lot have an area less than twenty thousand (20,000) square feet and a width of one hundred feet (100') at the established building line. **Each assisted living facility shall have a maximum density of 22 units per acre.**

3. Every assisted living facility shall be located on a lot having a minimum area of two hundred thousand square feet (200,000 sq. ft.).

E. Yard Areas: No building shall be erected or enlarged unless the following yards are provided and maintained in connection with such building, structure or enlargement:

1. Front Yard: A front yard equal to not less than forty feet (40').

2. Interior Side Yards: A side yard on each side of the principal building of not less than fifteen feet (15').

3. Corner Side Yard: A side yard along the side street equal to not less than twenty five feet (15').

4. Reversed Corner Side Yard: The street line with the greatest dimension shall be the exterior side lot line. Along said lot line, a side yard shall be provided equal to the required front yard of the lot to the rear, for a distance equal to required rear yard of the reversed corner lot. Along the remaining distance of said side lot line there shall be provided a side yard equal to fifty percent (50%) of the depth of the front yard required on the lot to the rear but shall not be less than twenty five feet (25'). See also subsection 5-3-9E of this title regarding accessory buildings.

5. Rear Yard: A rear yard equal to not less than fifty feet (50'). An accessory structure may be located in the rear yard but not closer than five feet (5') to any lot line, providing such accessory, structure, excluding a garage, is appropriately screened.

6. Stables, Private: Private stables shall be set a minimum of fifty feet (50') from any lot line.

F. Height:

1. The maximum height of the principal building shall not exceed thirty feet (30') or two (2) stories.

2. For all assisted living facilities, the maximum height of the principal building shall not exceed forty-five feet (45') or three (3) stories.

G. Lot Coverage. The maximum coverage of a zoning lot shall not exceed **the percentages set forth below:**

1 General Requirements. Twenty-five percent (25%), including accessory buildings.

2. Assisted Living facilities. Forty-Two percent (42%), including accessory buildings.

H. Floor Area Ratio: The maximum floor area ratio(FAR) **shall be as set forth below:**

1. Single-family detached dwellings. Twenty five percent (25%). The FAR applicable to the principal building only shall be twenty percent (20%).

2. Assisted Living facilities. Forty-two percent (42%)

I. Minimum Size Of Dwelling: Each single-family dwelling and other such structures occupied in whole or in part for residential purposes shall contain at least one thousand two hundred (1,200) square feet of livable floor area, exclusive of basement or garage space.

J. Sewer And Water: All dwellings and uses requiring sanitary facilities shall be served by either a municipal sewer and water system, a private community sewer and water system, or a private individual sewage disposal system and water supply system approved by the appropriate governmental agency.

However, if both an individual sewage disposal system and an individual water supply system are used to serve the same lot, then a minimum lot area of forty thousand (40,000) square feet is required.

K. Temporary Uses: Temporary uses may be permitted in accordance with the provisions of chapter 3 of this title.

SECTION 3: That Title 5, ZONING, Chapter 8, OFF STREET PARKING AND LOADING, Section 5-8-6.A, of the Prospect Heights City Code, as amended, is hereby further amended so as to amend only the Class 5 parking requirements to add "Assisted Living facility" to the Off Street Parking Table, with deletions in strikethrough and additions in underlined text so that said portion of the Off Street Parking Table shall be read as follows

Class 5	**Assisted Living Facility**	1 per each 2 beds, plus 1 per each 2 employees

	Convalescent home, extended care facility or rest home, nursing home, sanitarium	
	Convent, monastery, nunnery	
	Home for the aged	
	Institutions - for the care and residence of children and adults; for the treatment of alcoholism, drug addiction, or treatment and care of the insane or feebleminded	
	Parsonage, rectory or parish house	

SECTION 3: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

PASSED and APPROVED this ____day of _____, 2014.

_____
Nicholas J. Helmer, Mayor

ATTEST:

_____
City Clerk

AYES:
NAYS:
ABSENT:

Published in pamphlet form:

K

ORDINANCE NO. _____

An Ordinance Granting a Special Use Permit and Approving a Re-subdivision of the Property Commonly Known as 702, 704, and 706 North Elmhurst Road and 9 West Palatine Road

WHEREAS, Greenbrier Assisted Living of Prospect Heights, LLC (hereinafter "Applicant") has filed a petition for a special use permit and a plat of consolidation to re-subdivide the property legally described in Exhibit A and commonly known as **702, 704, and 706 North Elmhurst Road and 9 West Palatine Road** (hereinafter "Property"); and

WHEREAS, the Planning/Zoning Board of Appeals held a public hearing on September 25, 2014, regarding said petition; and

WHEREAS, the Plan/Zoning Board of Appeals has found the petition meets the standards for all of the relief requested and has recommended that the City Council grant such relief; and

WHEREAS, the Mayor and City Council have reviewed the documents pertinent to the application and the recommendations of the Plan/Zoning Board of Appeals, and determined that the standards for the requested relief have been met;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE. The City Council hereby incorporates the recitals of this ordinances as if fully set forth in the body of the ordinance.

SECTION TWO. A special use permit is hereby granted for an ASSISTED LIVING FACILITY on the property legally described in Exhibit A to be constructed in accord with the approved plans. The Special Use Permit shall not run with the land but shall be for this Applicant.

SECTION THREE. The plat of consolidation, substantially in the form attached as Exhibit B, which re-subdivides the Property into a single lot of record is hereby approved.

SECTION FOUR. This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this ____day of _____, 2014.

_____
Nicholas J. Helmer, Mayor

ATTEST:

_____
City Clerk

AYES:
NAYS:
ABSENT:

Published in pamphlet form:

EXHIBIT A—Legal Description

EXHIBIT B—Plat of Consolidation

L

To: Mayor Nicholas J. Helmer and the Prospect Heights City Council

From: Steven Cutaia, PW Director

Date: October 9, 2014

Re: 14 Camp McDonald Road (case ZBA-14-10V/SU)

Issue: The owners of 14 Camp McDonald Road, which is zoned an R1, but under a Special Use is a Police Department, has a need to add additional parking spaces and a carport to protect some of the vehicles from damaging weather. The City is seeking to add six additional parking spaces to the east and approval for a variance for a eight-car carport where the existing eight parking spaces are along the rear of the lot.

Analysis: The Owners of the property have submitted a petition to construction a 1,431sf carport, located along the rear lot line, construct an additional 6 parking spaces along the east portion of the existing rear parking area, a four foot fence, and heavy vegetation for screening.

The Plan/Zoning Board of Appeals held a public hearing on September 25, 2014 regarding said petition and has found the petition meets the standards for variations and has recommended the variation be approved with staff's inspection and approval with respect to the line of sight relative to the fence and intersection. The PZBA voted 7-0 to recommend approval to the City Council.

Recommendation: Staff also recommends the variations be approved with waiver of 1st reading, if possible.

Thank You.

RECEIVED
CITY OF PROSPECT HEIGHTS

2014 SEP -4 AM 9:27

FOR OFFICE USE ONLY:
FEE PAID 0
RECEIPT # —
DATE 9-4-14
RECV'D BY JM
CASE # 14-10V/SU
MEETING DATE 9-25-14

PLAN/ZONING BOARD OF APPEALS APPLICATION

- [X] Special Use ~~($400)~~
- [X] Variation ~~($150)~~ N/A
- [ ] Text Amendment ($300)
- [ ] Map Amendment (Refer to Ord. 0-03-18)
- [ ] Subdivision/PUD (Refer to Ord. 0-03-18)
- [ ] Lot Consolidation (Refer to Ord. 0-03-18)

APPLICANT: CITY OF PROSPECT HEIGHTS - STEVE CUTRONA

ADDRESS: 8 NORTH ELMHURST RD
PROSPECT HEIGHTS IL 60070

PHONE: Home: — Work: 847-398-6070 x207

ADDRESS OF SUBJECT PROPERTY: 14 EAST CAMP MCDONALD RD

EXISTING SPECIAL USE - 7.01 B6 GOVERNMENT OFFICE

PROPERTY IS LOCATED IN THE R1 **ZONING DISTRICT.**

APPLICABLE SECTION OF ORDINANCE: 5-10-9A, 5.3.4.G
4.046.12, 4.04H f2

DESCRIPTION OF REQUEST: CONSTRUCT A CARPORT, AND
CONSTRUCT A 1431SF CAR PORT (>720SF)

Are there any covenants, conditions, restrictions or floodplain issues concerning type of improvements, setbacks, area or height requirements, occupancy or use limitations, etc. placed on the property and now of record: YES ____ NO X If yes, please describe:

Has the property been the subject of previous or pending administrative legislative or court action:
YES ____ NO X If yes, give details: ____

The following items MUST be submitted at time of filing:

1. Application (***12 copies***)
2. Plat of Survey (***12 copies***) - must be drawn to scale and indicate the location of the proposed addition or construction and must contain the legal description of the property, along with additional information to support the application (***12 copies***). *(Note*- please include one copy for file no larger than 11"x 17").*
3. Proof of Ownership (1 copy)
4. Letter indicating Hardship (***for variations only -12 copies***)
5. Notice to Property Owners (***1 copy***)
6. List of Property Owners (***1 copy***) ***obtained from the Wheeling Township Office, 1616 N. Arlington Heights. Rd., Arlington Heights., IL 60004 - Tel: 847/259-1515 of all properties lying within 350 ft. of property line/subject's property once approved confirmation letter from the City of Prospect Heights is received.***
7. Application Fee (cash or check made payable to: City of Prospect Heights)

Date: 9-4-14

Steve Cutrona
Signature of Applicant

FILE COPY

City of Prospect Heights

Public Work Department-Street / Grounds Division
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 207-FAX: 847/590-1854-www.prospect-heights.il.us

September 3, 2014

City of Prospect Heights
Planning & Zoning Board of Appeals (PZBA)
8 North Elmhurst Road
Prospect Heights Illinois 60070

Re: 14 East Camp McDonald Road

Dear PZBA Chairman and Commissioners,

The City of Prospect Heights Police Department is requesting a Special Use and Variance to the existing Special Use to allow for a 1431sf carport where 8 parking spaces exists along the rear lot, a parking lot expansion of six parking spaces, a four foot chain link fence along the side lot line and a landscape hedge along the entire mentioned area.

This is a unique request due to the municipal emergency services and the public service usage of this Special Use in an R1 Zone. The City of Prospect Heights Police Department is in dire need of additional parking spaces. Furthermore, the purpose of the car port is to protect the municipal's police fleet from tree sap, damaging sunlight and the weather.

This operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare. It will not be injurious to the use and enjoyment of other property in the community for the purposes already permitted, nor diminishes and impairs property values within the community and not impedes the normal and orderly development and improvement of surrounding property for uses permitted in the district.

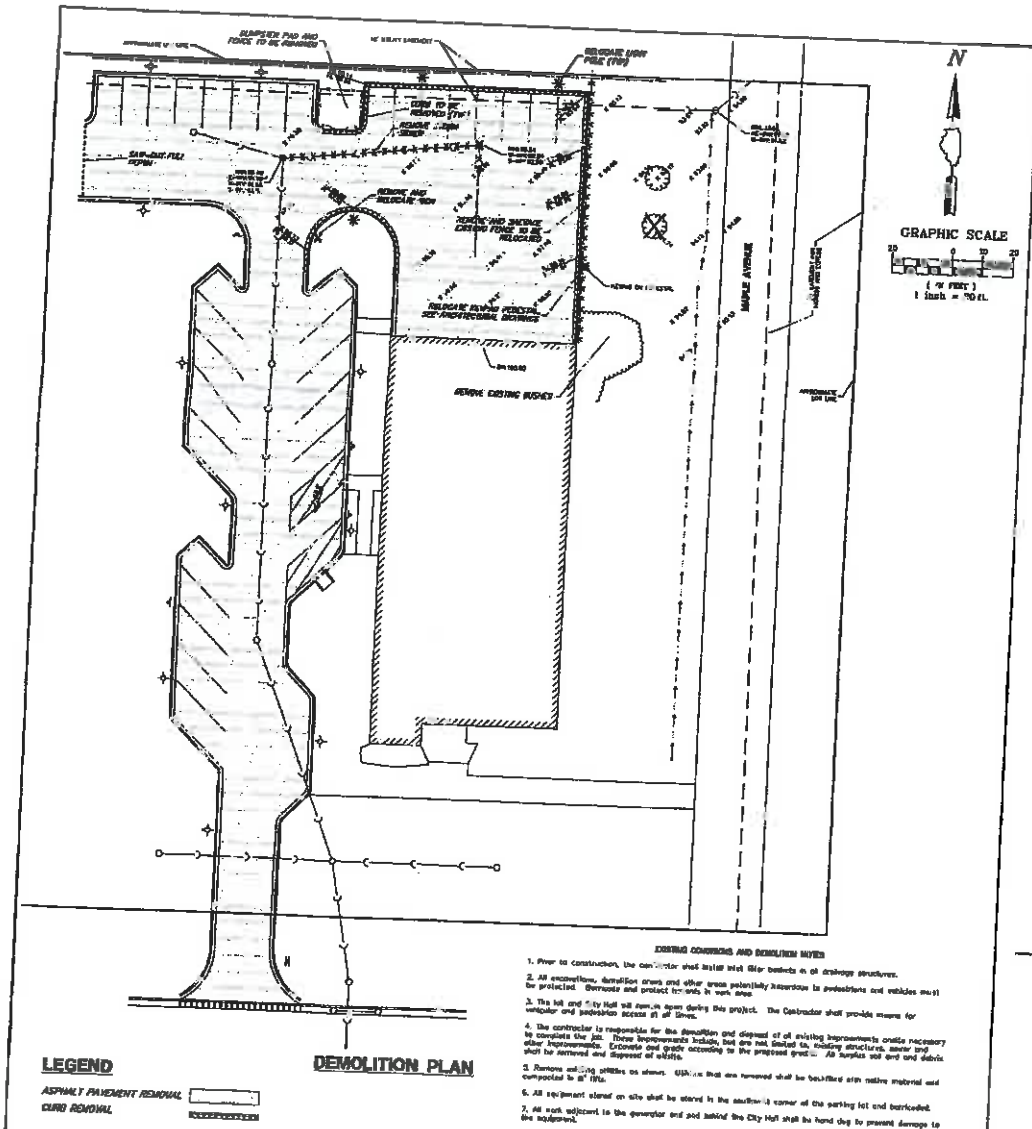
Thank you for your consideration

Respectfully,

Steven L. Cutaia

Steven L. Cutaia, M.B.A./P.A.
Public Works Director
City of Prospect Heights
8 North Elmhurst Road
Prospect Heights, Illinois 60070
Office:847-398-6070 ext. 207/Fax:847-590-1854

Cc file



DEMOLITION PLAN

LEGEND

ASPHALT PAVEMENT REMOVAL

CURB REMOVAL

EXISTING CONDITIONS AND DEMOLITION NOTES

1. Prior to construction, the contractor shall install inlet filter baskets in all drainage structures.

2. All excavations, demolition areas and other areas potentially hazardous to pedestrians and vehicles must be protected. Barricade and protect the ends in work areas.

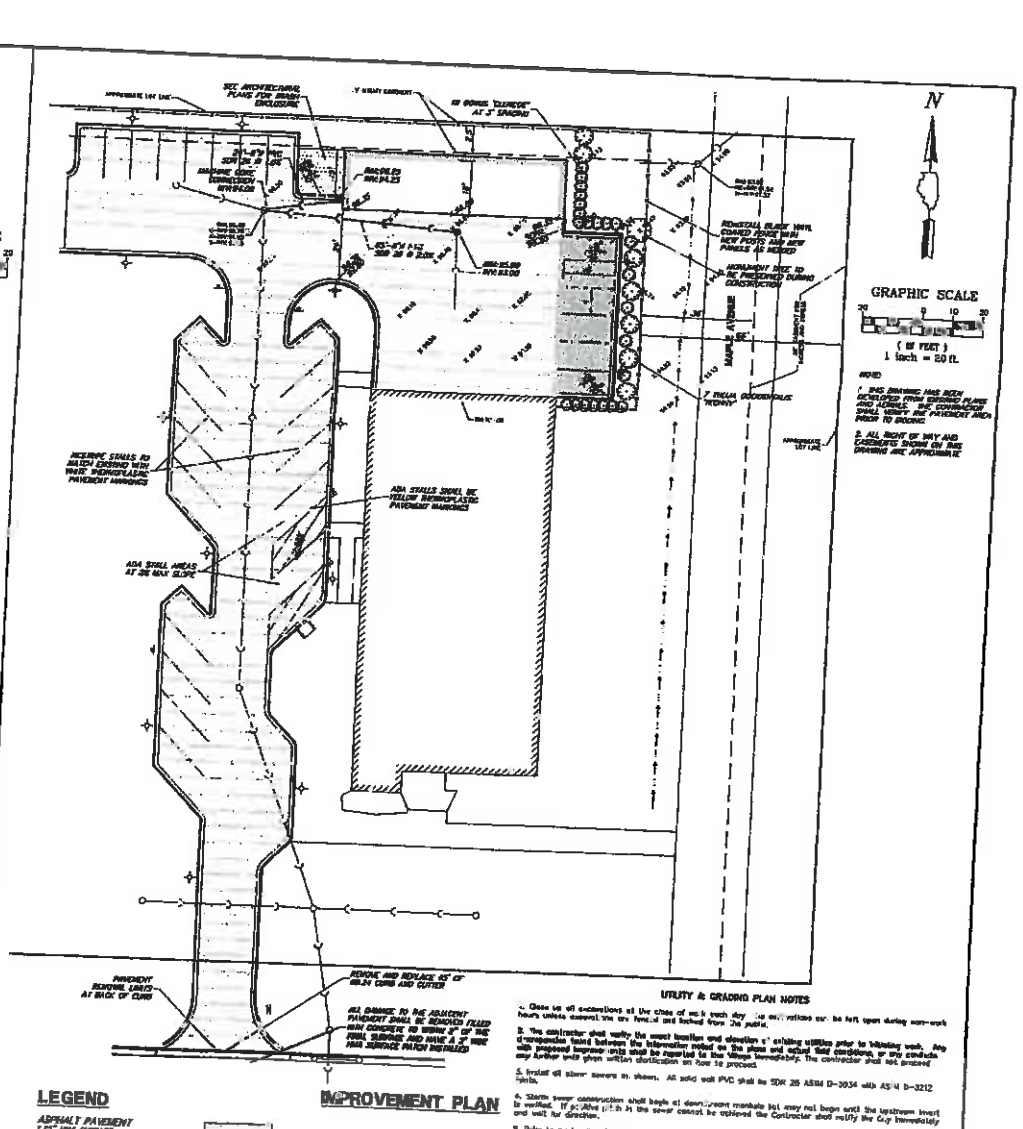
3. The lot and City Hall will remain open during this project. The Contractor shall provide means for vehicular and pedestrian access at all times.

4. The contractor is responsible for the demolition and disposal of all existing improvements and/or necessary to complete the job. These improvements include, but are not limited to, existing structures, sewer and other improvements. Excavate and grade according to the proposed grades. All surplus soil and soil debris shall be removed and disposed of offsite.

5. Remove existing utilities as shown. Utilities that are removed shall be backfilled with native material and compacted in 8" lifts.

6. All equipment stored on site shall be stored in the southwest corner of the parking lot and barricaded.

7. All work adjacent to the generator and pad behind the City Hall shall be hand dug to prevent damage to the equipment.



IMPROVEMENT PLAN

LEGEND

ASPHALT PAVEMENT
1.75" HMA SURFACE
2.25" HMA BINDER
ASPHALT PAVEMENT FULL DEPTH
1.75" HMA SURFACE
2.25" HMA BINDER
9" CA-6 STONE BASE
BARRIER CURB
B6.12 CURB AND GUTTER

UTILITY & GRADING PLAN NOTES

1. Close up all excavations at the close of each day. No excavations are to be left open during non-work hours unless covered. The area fenced and locked from the public.

2. The contractor shall verify the exact location and elevation of existing utilities prior to trenching work. Any discrepancies found between the information noted on the plans and actual field conditions, or any conflicts with proposed improvements shall be reported to the Village immediately. The contractor shall not proceed any further until given written clarification on how to proceed.

3. Install all storm sewers as shown. All solid wall PVC shall be SDR 26 ASTM D-3034 with ASTM D-3212 joints.

4. Storm sewer construction shall begin at downstream manhole but may not begin until the upstream invert is verified. If grades in the sewer cannot be achieved the Contractor shall notify the City immediately and wait for direction.

5. Prior to paving the Contractor shall re-compact the existing stone base and perform a proof roll to be witnessed by the City.

6. The Contractor shall include all associated costs with the removal, transport, disposal, testing and certification of "Uncontaminated Soil" as defined under 415 ILCS 5/3.160 including any fees, taxes, or surcharges charged by or through the operator(s) of Clean Construction or Demolition Debris Fill Operations or Uncontaminated Soil Fill Operations for the acceptance of Uncontaminated Soil.

7. After establishment of vegetation remove and dispose of all temporary erosion control devices.

8. See architectural drawings for car port details and pad information.

9. All relocated signs shall be reset on a new galvanized steel metal post meeting requirements of Section 728.

GEWALT HAMILTON ASSOCIATES, INC.
850 Forest Edge Drive ▪ Vernon Hills, IL 60061
Tel. 847.478.9700 ▪ Fax 847.478.9701

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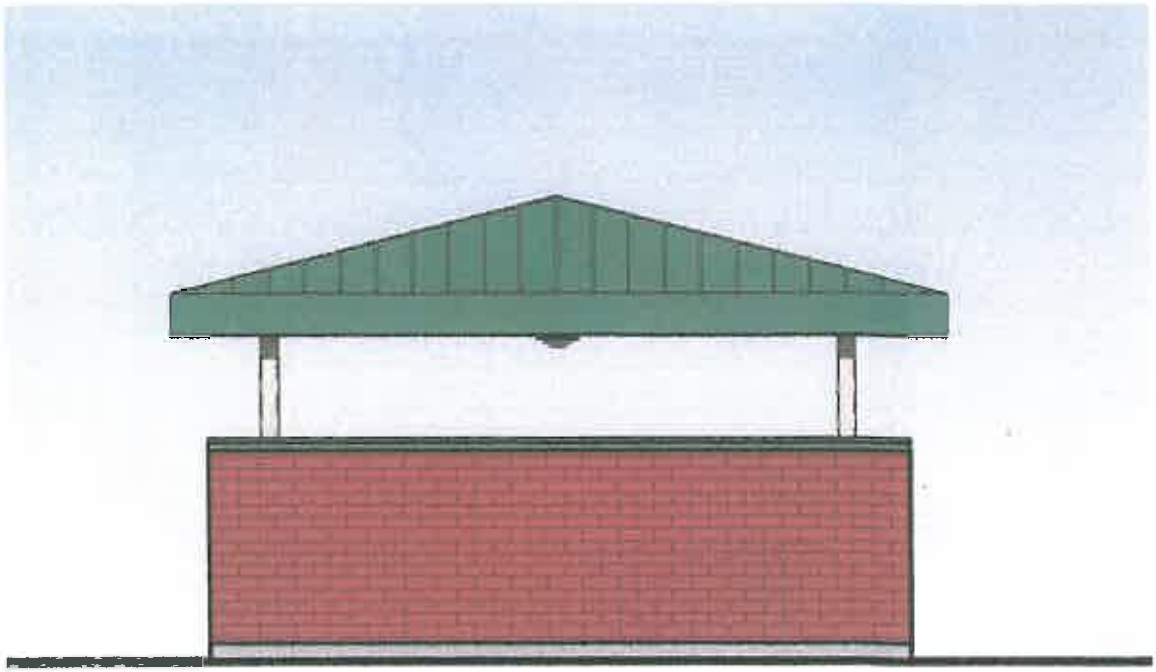
POLICE CARPORT SITE PLAN

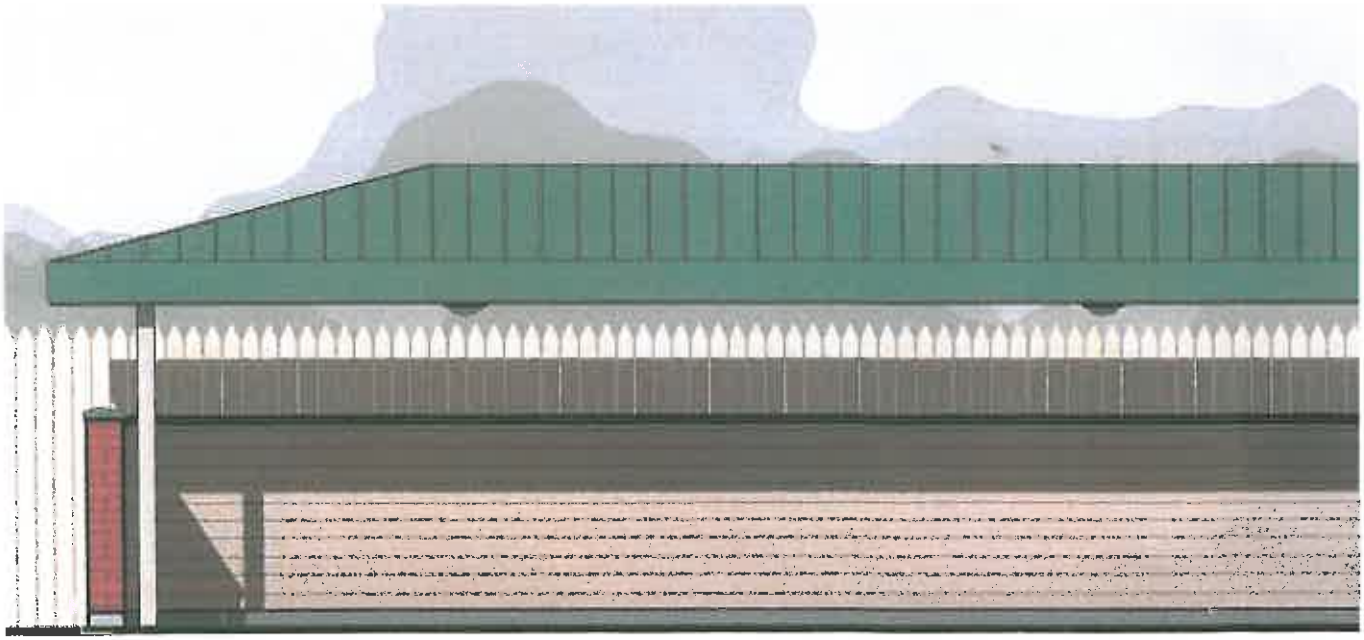
POLICE CARPORT IMPROVEMENTS
PROSPECT HEIGHTS POLICE STATION
CITY OF PROSPECT HEIGHTS, ILLINOIS

NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

FILE: 4755.DWG Police Carport.dwg
DRAWN BY: BJW
DATE: 9/5/14
GHA PROJECT #: 4755.015
CHECKED BY: TDH
DATE: 9/5/14
SCALE: 1"=20'
SHEET NUMBER: 1
OF 1 SHEETS



WEST ELEVATION



SOUTH ELEVATION

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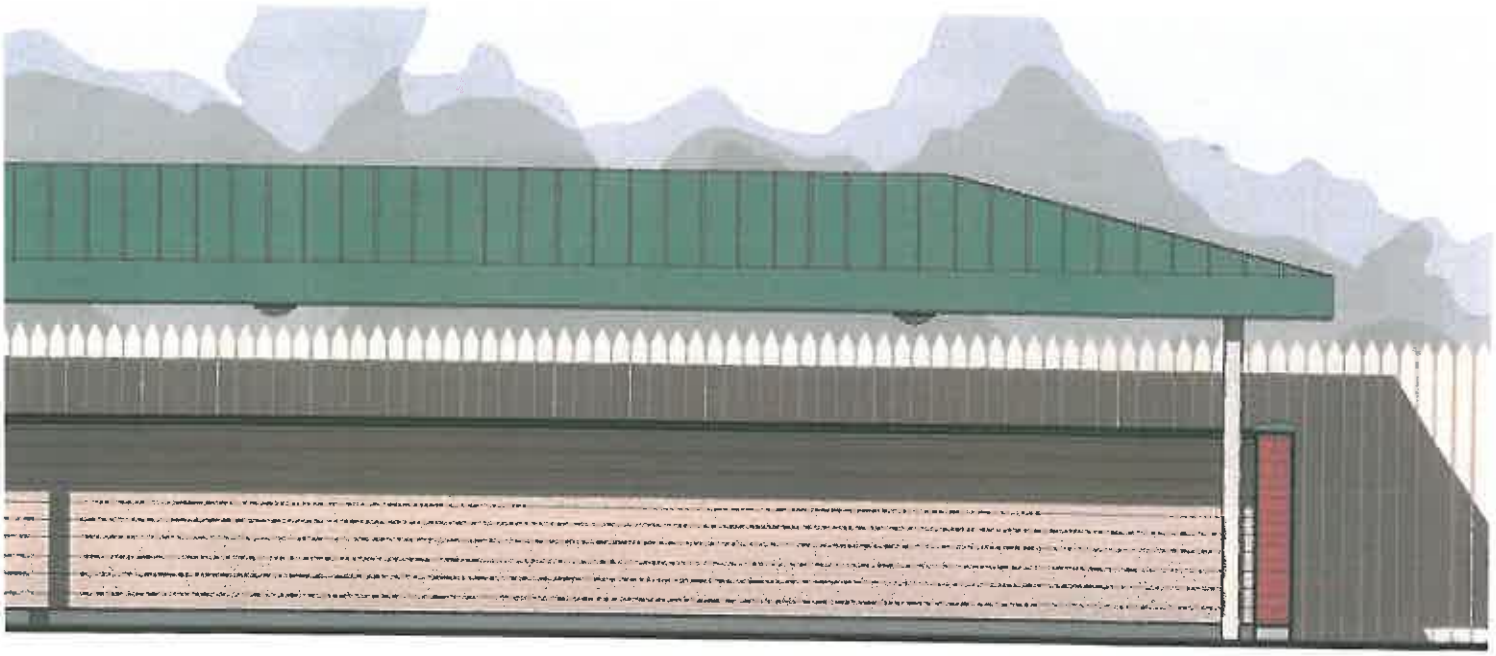
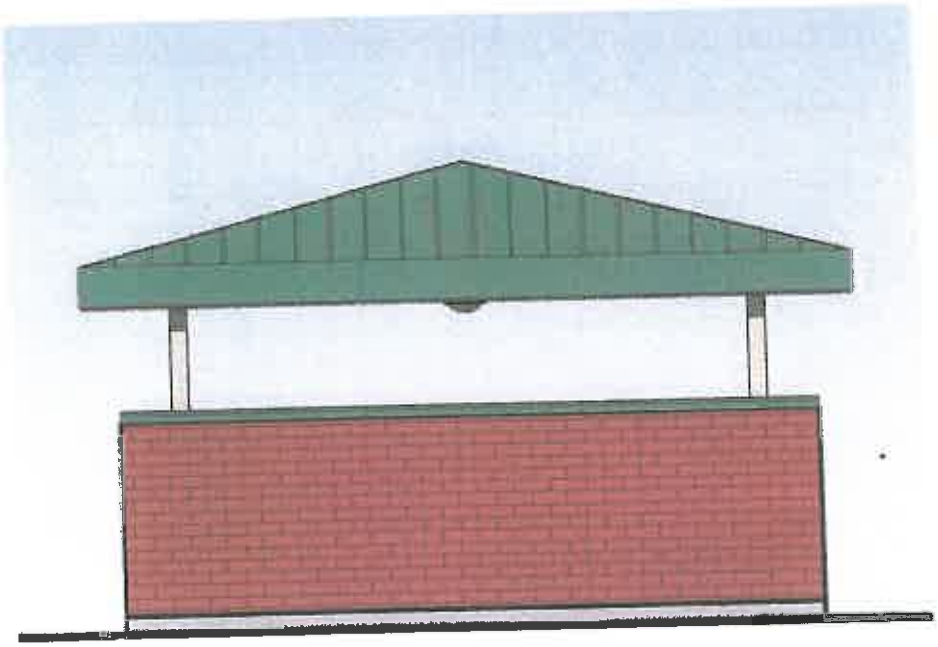
PROSPECT HEIGHTS POLICE CARPORT
PROSPECT HEIGHTS
0526-201416

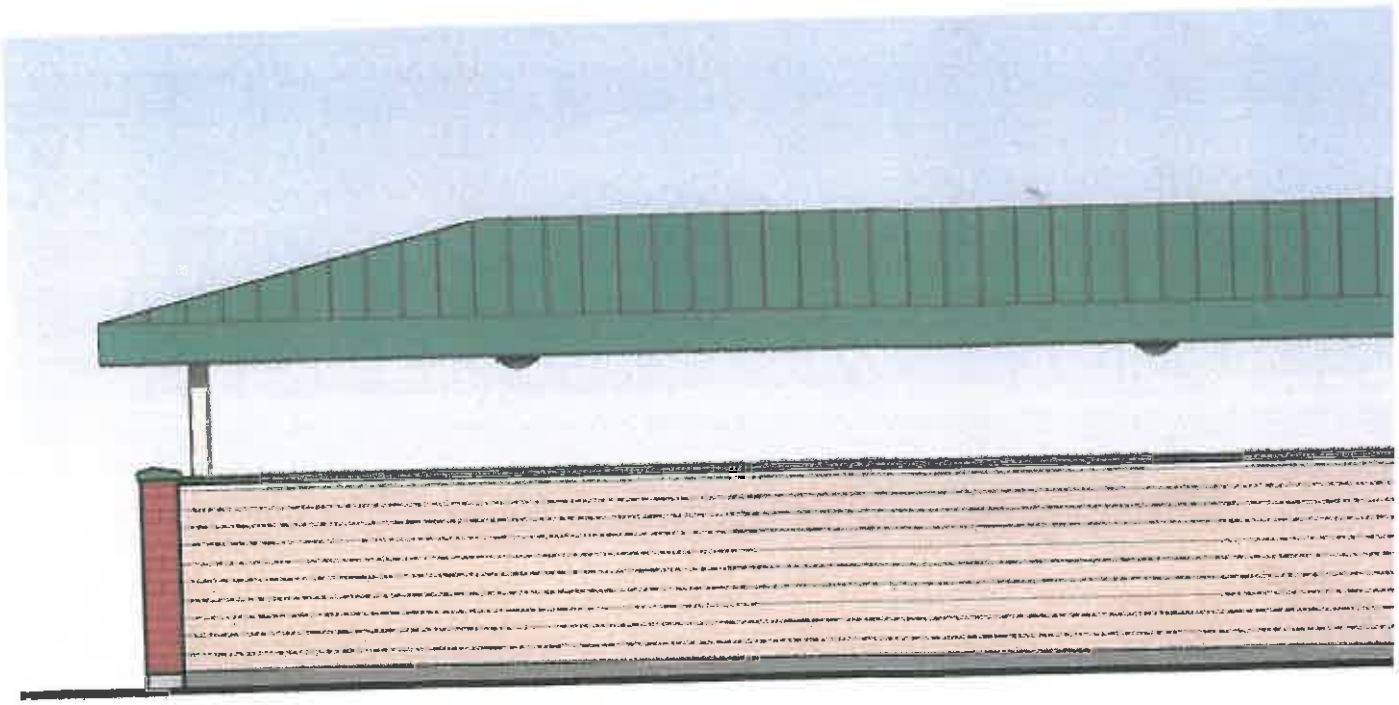
09/02/14
ELEVATIONS



GREEN ASSOCIATES
ARCHITECTURE
CONSTRUCTION SERVICES



EAST ELEVATION



NORTH ELEVATION

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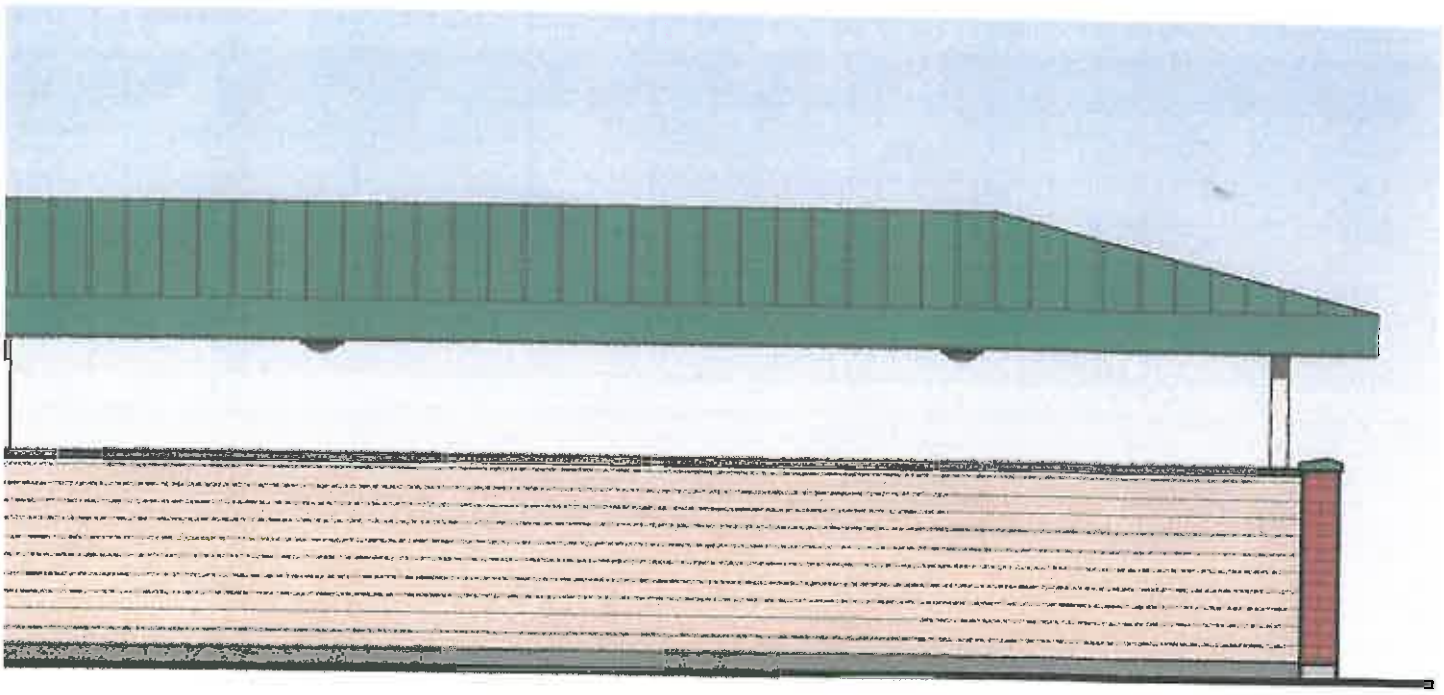
PROSPECT HEIGHTS POLICE CARPORT
PROSPECT HEIGHTS
0526-201416

09/02/14
ELEVATIONS



GREEN ASSOCIATES
ARCHITECTURE
CONSTRUCTION SERVICES

Cost Estimating Worksheet

GREEN ASSOCIATES

Owner: City of Prospect Heights
Project: Police Carport
Project No: 0526-201416

Time:
Date: 20-Aug-14
Estimator: MD/AW

CSI DIV	DESCRIPTION	QUANTITY NO.	UNIT	UNIT COST	TOTAL COST
	BASE BID				
1	**General Requirements**				
	Allowances: Removal of Unsuitable Soil and Replacement with Engineered Fill: Shown with Contingencies.	1	LS	$5,000.00	$5,000
2	**Existing Conditions**				
	Selective Demolition: Demolition of concrete parking lot curb including disposal	155	LF	$10.00	$1,550
	Selective Demolition: Removal of existing light poles and bases	2	EA	$500.00	$1,000
	Selective Demolition: Demolition/Modification of existing trash enclosure	1	LS	$2,000.00	$2,000
	Existing Conditions Sub-Total				$4,550
3	**Concrete**				
	Concrete Slab; Carport and dumpster enclosure; 6" slab; 1 layer of WWF with fibers; on 6" compacted granular fill	1,300	SF	$7.35	$9,555
	Allowance for 6" engineered fill	1,516	SF	$0.90	$1,364
	Concrete Foundations: Carport; Conventional Spread Footings; 5' below grade.	112	LF	$215.00	$24,080
	Concrete Foundations: Piers with Reinforcing for Columns	6	EA	$525.00	$3,150
	Concrete curb 1' slab on 6" compacted granular fill	216	SF	$13.50	$2,916
	Concrete Sub-total				$41,065
4	**Masonry**				
	Masonry cavity wall; Carport 5'-10" high; 6" cmu, 2" cavity, 4" face brick	112	LF	$210.00	$23,520
	Masonry Sub-Total				$23,520
5	**Metals**				
	Steel columns	6	LS	$1,250.00	$7,500
	Steel beams	148	LF	$90.00	$13,320
	Steel Bollards	3	EA	$500.00	$1,500

FILE COPY

GREEN ASSOCIATES

Owner: City of Prospect Heights
Project: Police Carport
Project No: 0526-201416

Time:
Date: 20-Aug-14
Estimator: MD/AW

CSI DIV	DESCRIPTION	QUANTITY NO.	UNIT	UNIT COST	TOTAL COST
	Metals Sub-Total				**$22,320**
6	**Wood, Plastics and Composites**				
	Fire Treated Wood Truss Framing	1,627	SF	$4.00	$6,508
	Wood, Plastics and Composites Sub-Total				**$6,508**
7	**Thermal and Moisture Protection**				
	Standing Seam Roofing	1,627	SF	$17.50	$28,473
	Plywood substrate	1,627	SF	$2.53	$4,116
	Soffit metal panel	1,627	SF	$6.00	$9,762
	Sheet Metal Flashing at Roof Perimeter	195	LF	$20.00	$3,900
	Thermal and Moisture Protection Sub-Total				**$46,251**
9	**Finishes**				
	Interior Paint; Carport CMU Walls; 5'-6" High	106	LF	$16.00	$1,696
	Interior Paint: Carport; Stall striping	90	LF	$3.00	$270
	Hardened concrete finish; Carport	1,320	SF	$0.30	$396
	Finishes Sub-Total				**$2,362**
13	**Special Construction**				
	Wood on metal post dumpster enclosure walls and gate	1	LS	$5,000.00	$5,000
	Special construction Sub-Total				**$5,000**
26	**Electrical**				
	Carport Lighting - LED Fixtures	4	EA	$350.00	$1,400
	Allowance: Remaining light poles to be refeed	1	LS	$1,000.00	$1,000
	Carport power outlets	4	EA	$150.00	$600

GREEN ASSOCIATES

Owner: City of Prospect Heights
Project: Police Carport
Project No: 0526-201416

Time:
Date: 20-Aug-14
Estimator: MD/AW

CSI DIV	DESCRIPTION	QUANTITY NO.	UNIT	UNIT COST	TOTAL COST
	Power distribution	1	LS	$1,000.00	$1,000
	Carport panelboard	1	EA	$7,800.00	$7,800
	Electrical Sub-Total				$11,800
28	**Electronic Safety and Security**				
	Relocation of Keypad to Side of Carport	1	LS	$2,500.00	$2,500
	Electronic Safety and Security Sub-Total				$2,500
31	**Earthwork**				
	Site Clearing - Carport and Dumpster enclosure: Removal of existing pavement and base course materials	1,700	SF	$2.35	$3,995
	Allowance: Foundation undercut and structural fill	1	LS	$3,000.00	$3,000
	Excavation - Carport; Foundations; Convential Spread Footings; 5' below grade	112	LF	$50.00	$5,600
	Earthwork Subtotal				$12,595
	Subtotal				$183,471
	Contractor General Conditions, Overhead and Profit			20%	$36,694
	Subtotal of Estimated Construction Cost				$220,165
	Design Contingency Allowance	1		$10,000.00	$10,000
	Bidding Contingency			8%	$17,613
	Construction Contingency			5%	$11,008
	Construction Testing Allowance	1	LS	$5,000	$5,000
	TOTAL ESTIMATED BASE BID CONSTRUCTION COST				$263,787

Not Included: Parking Lot Paving; Sidewalks, Sanitary Sewer, Electronic Access Controls and Architectural / Engineering Fees.

GREEN ASSOCIATES

Owner: City of Prospect Heights
Project: Police Carport
Project No: 0526-201416

Time:
Date: 20-Aug-14
Estimator: MD/AW

CSI DIV	DESCRIPTION	QUANTITY NO.	UNIT	UNIT COST	TOTAL COST
	ALTERNATE				
	Subtotal				$183,471
3	**Concrete**				
	Alternate 1: Concrete Foundations: Dumpster Enclosure; Conventional Spread Footings; 5' below grade.	32	LF	$215.00	$6,880
	Concrete Sub-total				$6,880
4	**Masonry**				
	Alternate 1: Masonry cavity wall; Carport 5'-10" high; 6" cmu, 2" cavity, 4" face brick	32	LF	$210.00	$6,720
	Masonry Sub-Total				$6,720
13	**Special Construction**				
	Wood on metal post dumpster enclosure walls and gate DEDUCT	1	LS	-$5,000.00	-$5,000
	Alternate 1: Wood gate on metal post	1	LS	$1,500.00	$1,500
	Masonry Sub-Total				-$3,500
26	**Electrical**				
	Alternate 2: Heater at single stall of carport	1	LS	$2,000.00	$2,000
	Electrical Sub-Total				$2,000
31	**Earthwork**				
	Alternate 1:Excavation - Dumpster Enclosure; Foundations; Convential Spread Footings; 5' below grade	32	LF	$50.00	$1,600
	Earthwork Subtotal				$1,600
	Subtotal				$197,171
	Contractor General Conditions, Overhead and Profit			20%	$39,434
	Subtotal of Estimated Construction Cost				$236,605
	Design Contingency Allowance	1		$10,000.00	$10,000
	Bidding Contingency			8%	$18,928
	Construction Contingency			5%	$11,830
	Construction Testing Allowance	1	LS	$5,000	$5,000
	TOTAL ESTIMATED CONSTRUCTION COST WITH ALTERNATES				$282,364

Not Included: Parking Lot Paving; Sidewalks, Sanitary Sewer, Electronic Access Controls and Architectural / Engineering Fees.

AGENDA

GREEN ASSOCIATES
ARCHITECTURE
CONSTRUCTION SERVICES

Date of Meeting:	26 August 2014	Project:	Prospect Heights Police Carport
Location of Meeting:	Prospect Height Police Station	Project Number:	0526-201416
Type of Meeting:	Project Review	Date:	26 August 2014

FILE COPY

1. Cost Estimate Review:

   A. Change from fire treated wood trusses to metal trusses. Recommended for longer lifespan of structure.

   B. Change from fire treated plywood roof decking to metal roof deck. Recommended to avoid possible delaminating issues due to fire resistant treatment chemical reaction with wood.

2. Coordination Items:

   A. Key pad:

      1. Location will cause cars to be in opposite lane upon entry. May conflict with cars exiting.
      2. Mounting on carport masonry wall exposes wall to possible damage. Bollard placement options for protection becomes limited. Recommend to reuse existing mount. More cost effective and provides better access to key pad. Servicing / Maintenance of keypad would be more accessible. Mount would be relocated south of carport wall. 24' clear distance to opposite curb to be maintained.

   B. Single stall car heater function: Heater will be activated on timer and warm occupants below it similar to bus or train shelter heater. Heater will not warm entire air space around car or car components without enclosing space. Direct heat on car risks damage to car exterior.

   C. Exterior site light locations and count: Photometric study to confirm final location and count of site lighting poles for electrical drawings.

   D. Dumpster enclosure: Base Bid (wood slat and metal post) option will not have wood slats on east wall. Prevents debris from becoming trapped between carport and dumpster enclosure wall.

3. Prospect Heights ZBA Submittal Requirements (Per ZBA Application Form)

   A. Application (12 copies) – *PH To Complete / GA to assist*

   B. Plat of Survey (12 copies) – *PH to verify if this is required for our submittal*

   C. Proof of ownership (1 copy) – *PH To Provide*

   D. Letter indicating Hardship (12 copies) – *PH To Provide/GA to assist?*

   E. Notice to property owners (1 copy) – *PH To Provide/GA to assist?*

   F. List of Property Owners (1 copy) – *PH To Provide*

   G. Application Fee – *PH to verify if this fee will be waived*

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George W. Reigle, AIA
Carole Donovan Pugh, AIA
Colin A. Marshall, AIA
Gerald L. Guy, PE
William H.R. Taylor, AIA
Lynn D. Gibbons

Illinois Wisconsin

4. Prospect Heights ZBA Submittal Recommended Documents (Per project discussions) – *PH to confirm sizes and number of copies required*

   A. Site Plan – *GHA To Provide*

   B. Landscape Plan – *GHA To Provide*

   C. Photometric Plan – *GHA To Provide*

   D. Preliminary Construction Documents - *GHA/GA To Provide*

   E. 2 Rendered Elevations – *GA To Provide*

   F. Structural Calculations – *GA To Provide*

5. Prospect Heights ZBA Submittal Process

   A. Documents assembled and submitted to ZBA by 9/1 (8/29 due to holiday). Who is assembling? Who is submitting?

   B. City processes application and notifies applicant of hearing date (Expected hearing date: 9/25)

   C. City to post Public Hearing Notice in a local newspaper and at the property 15-30 days prior to hearing.

   D. Applicant to mail Notice To Property Owners to all owners within 350 feet of the property line of the subject property 15-30 days prior to hearing. Receipts of certified mailings must be presented at hearing as proof of notification.

   E. ZBA Hearing (9/25) where the case will be approved, denied, or continued to the next meeting.

   F. If approved, City Council is notified and votes at their next meeting (10/6) on the request. An ordinance is drafted and voted on by City Council at a following meeting (10/20). *We will need to request that the City Council waive the first reading to expedite the approval process. Estimated approval date is 10/20/14.*

   G. Building permits will not be issued until the ordinance comes into effect 10 days after the City Council vote. *PH to verify how early in the process we can submit documents for permit review to ensure the building permit is ready as quickly as possible.*

City of Prospect Heights
Plan/Zoning Board of Appeals
September 25, 2014

The regular meeting of the Plan/Zoning Board of Appeals was called to order at 7:00 pm by Chairman Weidman, at City Hall, 8 N. Elmhurst Road, in Prospect Heights, Illinois.

ROLL CALL:

Present: Commissioners Tammen, Dash, Roscoe, Frank-Watson, Jones, Wienold and Chairman Weidman
Absent: None

Present at the meeting: City Attorney Eric Yehl, Director of Building & Zoning Steve Skiber, Building Engineer Steve Berecz and Administrative Assistant Julie Malik-Mordian.

APPROVAL OF July 24, 2014 MINUTES

Motion made by Commissioner Tammen, seconded by Commissioner Roscoe, to approve the meeting minutes from July 24, 2014 as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES: Commissioners Tammen, Dash, Frank-Watson, Roscoe and Chairman Weidman
NAYS: None
ABSENT: None
ABSTAIN: Commissioner Jones and Wyatt
Motion carried.

Case No. 14-09V
Applicant: Eric Martinson
Address: 801 Essex St.
Reason: a 25ft corner side yard variation for construction of a 6ft. wooden fence.

Chairman Weidman entered the following exhibits into the record:
ZBA Exhibit 1: Application
ZBA Exhibit 2: Hardship Letter
ZBA Exhibit 3: Public Hearing Notice
ZBA Exhibit 4: List of Property Owners
ZBA Exhibit 5: Plat of Survey
ZBA Exhibit 6: Fence Plans
ZBA Exhibit 7: Legal of Publication

Mr. Chairman sworn in Eric Martinson at 801 Essex St. Prospect Heights, IL 60070

Mr. Martinson explains the reason for his putting up a fence is for the safety of his family and dogs. There is a tree line along the south side of Frontage Rd. and returns back into his house on Essex Street. I would like to put up a 6ft wood fence around the premotor of my yard. Chairman Weidman stated that he drove by the property; it was difficult to see where the property line ended. He asked would this fence be on the south side of existing berm that's planted. Mr. Martinson stated yes it will be right on the berm, it will still be on my property line.

Mr. Skiber stated we are sorry about the temperature in here; the air conditioning is not working since this afternoon and will try to make it comfortable. Also please turn off your cell phones it does interfere with the televising and audio, so we can get the best production for our residents on the Prospect Heights TV Channels. The emergency exits are on your left and right side and restroom facilities are in the lobby. Mr. Chairman will be in control of the meeting and will acknowledge any comments at the appropriate time.

Mr. Skiber stated that Mr. Martinson is here this evening to request a variance for a fence in his corner side yard. It's very typical of previous petitions that this board has heard and recommended to the City Council. He is on the corner of Palatine - Frontage Rd. and Essex St. and you've identified the berm and the placement of the fence. In order for him to get safety and full use and enjoyment of his yard he's before the board asking for a 25ft. corner side yard variation.

Mr. Chairman sworn in Mr. Joseph Pacyk at 811 Essex St. Prospect Heights, IL 60070 The question is putting the fence around the entire perimeter of the lot, there are no homes in the area that have fences, it's not clear where it will be placed. The board stated please look at the map, which then stated he understood the purpose of the fence.

ROLL CALL VOTE:

AYES:	**Commissioners Tammen, Dash, Frank-Watson, Roscoe, Jones, Wienold and Chairman Weidman**
NAYS:	**None**
ABSENT:	**None**
ABSTAIN:	**None**

Motion carried.

Case No. 14-10SU/V
Applicant: Steve Cutaia
Address: 14 E. Camp McDonald Rd.
Reason: a Special Use Permit and Variation for construction of a 1,431sf. Carport and 6 additional parking spaces at the police station.

Chairman Weidman entered the following exhibits into the record:
ZBA Exhibit 1: Application
ZBA Exhibit 2: Public Hearing Notice
ZBA Exhibit 3: Notice to Property Owners
ZBA Exhibit 4: List of Property Owners
ZBA Exhibit 5: Complete Set of Plans
ZBA Exhibit 6: Hardship Letter
ZBA Exhibit 7: Subdivision Plat
ZBA Exhibit 8: Site Plan
ZBA Exhibit 9: Elevations
ZBA Exhibit 10: Legal Notice of Publication

Mr. Chairman sworn in Steve Cutaia 8 N. Elmhurst Rd. Prospect Heights, IL 60070

Mr. Cutaia stated to construct a carport which is behind the Police Station. It's currently Zoned R1, under the Zoning code the Police Station is allowed under Special Use. We

are proposing to install a carport to match the cosmetic look of the Police Station and to install a 6 stall parking space along the side and heavily landscaped.

Mr. Skiber stated this is a public safety request for the Police Department. There is no protection for the police vehicles and equipment. It's a desire of the Police Chief to incorporate a carport to house and protect our Police Vehicles. Therefore, we will get more use and longevity from them, it will help to assist our Officers in conditions of snow and rain and utilize the vehicles to get on the street much faster.

I believe all the elements have been covered we are going to expand the available parking and make it more conducive and user friendly for the Officers. It will allow for more public parking because the Police Vehicles will have six additional will have more parking in the rear. It will extend the fence to the limits of the new parking lot and landscape it to provide screening from the headlights and visual appearance. This is a public safety initiative and we are following the policies and procedures outlined to get a recommendation from the City Council.

Commissioners Tammen and Wienold agreed that this is a very good plan and very excitedly pleasing. Commissioner Roscoe stated he appreciates this plan then expanding a new building or expanding a larger garage. Commissioner Jones wanted to know if the lighting was going to be on all the time. Mr. Cutaia stated no it will be on a photometric light, not sure how it works in the freezing weather. Didn't propose any additional lighting outside the structure it will prevent less glare on the property. There are no motion detectors just photometric lighting.

Motion made by Commissioner Tammen, seconded by Commissioner Jones, to approve the meeting minutes from September 25, 2014 as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES:	**Commissioners Tammen, Dash, Roscoe, Frank-Watson, Jones, Wienold and Chairman Weidman**
NAYS:	**None**
ABSENT:	**None**
ABSTAIN:	**None**

Motion carried.

Case No. 14-11TA/SU
Applicant: Lawrence M. Freedman – Greenbrier Assisted Living, LLC
Address: 702/704/706 Elmhurst Rd. – 7/9 W. Palatine Rd.
Reason: a Text Amendment and a Special Use Permit to allow construction of a 3 story, 101 units, Assisted Living Facility.

Case No. 14-12PC
Applicant: Lawrence M. Freedman – Greenbrier Assisted Living, LLC
Address: 702/704/706 Elmhurst Rd. – 7/9 W. Palatine Rd.
Reason: a lot consolidation for one lot of record to facilitate construction of an Assisted Living Facility.

Chairman Weidman entered the following exhibits into the record:
ZBA Exhibit 1: Application
ZBA Exhibit 2: Public Hearing Notice
ZBA Exhibit 3: List of Property Owners

ZBA Exhibit 4: Plat of Summary
ZBA Exhibit 5: Open Space Statement
ZBA Exhibit 6: Existing Land use
ZBA Exhibit 7: Storm Water Detention Calculations
ZBA Exhibit 8: Traffic Impact Study
ZBA Exhibit 9: Legal Notice of Publication
ZBA Exhibit 10: Parking Impact Study
ZBA Exhibit 11: Storm water Design Calculations
ZBA Exhibit 12: Stream Bank Evaluation
ZBA Exhibit 13: Complete Plan Set

Plan Commotion of the Lot Consolidation exhibits into the record:
Plan Commotion Exhibit 1: Application
Plan Commotion Exhibit 2: Existing Plat of Survey
Plan Commotion Exhibit 3: Plat of Consolidation

Mr. Chairman swore in Lawrence Freedman 77 W. Washington St. Chicago, IL 60661
Mr. Chairman swore in Steve Rappin 540 E. Scranton Ave Lake Bluff, IL 60044
Mr. Chairman swore in Luay Aboona 9575 W. Higgins Rd. Rosemont, IL 60018
Mr. Chairman swore in Elizabeth Godhold 4709 N. Virginia Chicago, IL 60625
Mr. Chairman swore in Jerry Finis 630 Aberdeen Rd Inverness, IL 60067
Mr. Chairman swore in Mike Jeribeck 1819 W. Henderson St. Chicago, IL 60657
Mr. Chairman swore in Carl Kupfer 300 W Marquardt Dr. Wheeling, IL 60090

Motion made by Commissioner Roscoe, seconded by Commissioner Jones, to approve the meeting minutes from July 24, 2014 as presented. The motion was approved by a roll call vote.

ROLL CALL VOTE:

AYES:	**Commissioners Tammen, Dash, Roscoe, Jones, Weinold and Chairman Weidman**
NAYS:	**Commissioner Frank-Watson**
ABSENT:	**None**
ABSTAIN:	**None**

Motion carried.

COMMUNICATIONS
The next meeting will be held on 10/23/14

OLD BUSINESS
None

NEW BUSINESS
None

ADJOURNMENT
The September 25, 2014 Plan/Zoning Board of Appeals meeting was adjourned by unanimous voice vote, at 8:55pm with a motion made by Commissioner Roscoe and seconded by Commissioner Jones.

Respectfully Submitted,

Julie Malik-Mordian, Recording Secretary

ORDINANCE NO. O-

AN ORDINANCE GRANTING CERTAIN SPECIAL USE AND A VARIATION TO ALLOW THE CONSTRUCTION OF A 1,431sf CARPORT IN THE REAR YARD, AND 6ADDITIONAL PARKING SPACESAT THE PROPERTY LOCATED AT 14 EAST CAMP MCDONALD ROAD, PROSPECT HEIGHTS, ILLINOIS.

WHEREAS, the Sections (7.01B.6, 4.04H.f2/ 5.3.4.G, 4.04.G.12/ 5-10-9A), of the Prospect Heights Zoning Ordinance as applicable to the property legally described in Exhibit A attached hereto (hereinafter "Property") and commonly known as 14 East Camp McDonald Road, to construction a 1,431sf carport, located along the rear lot line, construct an additional 6 parking spaces along the east portion of the existing rear parking area, a four foot chain link fence with heavy plantings serving as screeningand:

WHEREAS, the Owners of the property have submitted a petition for a 1,431sf carport located along the rear lot line; and

WHEREAS, the Plan/Zoning Board of Appeals held a public hearing on September 25, 2014, regarding said petition; and

WHEREAS, the Plan Zoning Board of Appeals has found the petition meets the standards for a special use and variation and has recommended the special use and variation be approved; and

WHEREAS, the Mayor and City Council have reviewed the documents pertinent to the application and the recommendations of the Plan/Zoning Board of Appeals and determined that the standards for the special use and variation have been met; and

WHEREAS, the Mayor and City Council find that the record supports a finding that applicant faces a particular hardship and strict enforcement of the Zoning ordinance prevents applicant from the full use and enjoyment of his land;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby adopts same as part of this Ordinance.

Section 2. That a SPECIAL USE is hereby granted to allow for a 1,431 sf carport to be constructed in the rear yard.

Section 3. That a VARIATION is hereby granted to increase the allowable size of a detached accessory structure allow for a 1,431 sf carport to be constructed in the rear yard.

Section 4. That this Ordinance and all exhibits attached hereto shall be recorded at the Cook County Recorder's office at the expense of the owners.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this 13th day of October, 2014

_____
Mayor

ATTEST:

_____
City Clerk

AYES:
NAYES:
ABSENT:

Effective Date: October 13, 2014

EXHIBIT A

LOT ONE IN CITY OF PROSPECT HEIGHTS FIRST CONSOLIDATION PLAT OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION TWENTY-TWO, TOWNSHIP FORTY-TWO NORTH, RANGE ELEVEN, EAST OF THE THIRD PRINCIPAL MERIDAN, IN COOK COUNTY, commonly known as 14 East Camp McDonald Road, Prospect Heights, Illinois 60070. PIN # 03-22-408-034-0000.

M

To: William Balling, City Administrator

From: Anthony J. Kalina, Assistant to the City Administrator

Date: October 7, 2014

Re: Ordinance No. 0-10-19 Marberry Drive Restricted Parking

Issue: Currently, there is restricted parking on Marberry Drive which limits the allotted time to thirty minutes before vehicles may be penalized. At the September 23rd Special City Council Meeting, City Staff expressed that this is too restrictive, particularly for the Deli 4 You customers. The staff requested City Council to rescind the thirty minute parking restrictions on Marberry Drive; however, City Council requested further investigation be performed to ensure that a rescinding of this parking restriction would not infringe on the parking availability for the Prospect Heights Post Office located at 9 S. Elmhurst Road. Police Chief James Dunne and I spoke with the office's post master and confirmed that the post office will have no objections to removing the parking restriction on Marberry Drive. With this assurance from post office management, City Staff requests the rescinding of the thirty minute parking restriction on Marberry Drive.

Thank You.

N

Prospect Heights

MEMO

DATE: September 23, 2014

TO: Mr. William Balling, City Administrator

FROM: Steven L. Cutaia, Public Works Director

Re: Drake Avenue East Drainage

The City of Prospect Heights, Public Works Department-had obtained a $600.000.00 budget to address a variety of drainage situations located in the City's parkways. These drainage issues involve ponding in drainage ditches in unengineered subdivisions. The City recently hired a contractor to install piping in the drainage ditches and re-landscape four full block areas.

One of the areas is being worked on this year is on the west side of Drake Avenue. The east side of Drake Avenue was not included in the initial project is because the ponding in the east drainage ditches eventually dry up over time unlike the four other more higher prioritized areas.

In steps to more forward to elevate all drainage complaints/issues throughout the City, Staff obtained engineered plans to pipe the east side of Drake Avenue. Staff discussed the plans with the current contractor. The current contractor stated they can perform the work at the same rate they had performed the recent four. City Engineer Berecz calculated the rate and estimated the amount to be approximately $232,953.75. In which we do not currently have a budget to address this particular project. Enclosed is the engineered drawings and the estimated costs.

Drake East Drainage Improvements
City of Prospect Heights, Illinois
4755.020
September 15, 2014

GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS

850 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

820 Lakeside Drive, Suite 5, Gurnee, IL 60031
TEL 847.855.1100 ■ FAX 847.855.1115

www.gha-engineers.com

ENGINEER'S OPINION OF PROBABLE COST

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST	Drake East QUANTITY	Drake East COST
1.	TREE REMOVAL (UNDER 15 UNITS DIAMETER)		UNIT DIA	$50.00			
2.	EARTH EXCAVATION, SPECIAL	1	L SUM	$20,000.00	$20,000.00	1.00	$20,000.00
3.	DRIVEWAY PAVEMENT REMOVAL	200	SQ YD	$15.00	$3,000.00	200.0	$3,000.00
4.	CULVERT REMOVAL	275	FOOT	$10.00	$2,750.00	275.0	$2,750.00
5.	INLET FILTER BASKET	14	EACH	$100.00	$1,400.00	14.0	$1,400.00
6.	GRADING AND SHAPING DITCHES	1,250	FOOT	$20.00	$25,000.00	1,250.0	$25,000.00
7.	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT 6 INCH, SPECIAL	135	SQ YD	$64.00	$8,640.00	135.0	$8,640.00
8.	PORTLAND CEMENT CONCRETE DRIVEWAY RIBBON REMOVAL AND REPLACEMENT		FOOT	$74.00			
9.	BRICK DRIVEWAY PAVEMENT REMOVAL AND REPLACEMENT		SQ FT	$20.75			
10.	HOT-MIX ASPHALT DRIVEWAY SURFACE	65	SQ YD	$76.75	$4,988.75	65.0	$4,988.75
11.	STORM SEWERS, PERFORATED PVC, SDR 35, 6"		FOOT	$30.00			
12.	STORM SEWERS, PERFORATED PVC, SDR 35, 8"	1,470	FOOT	$35.00	$51,450.00	1,470.0	$51,450.00
13.	INLET, YARD DRAIN CONNECTION	13	EACH	$750.00	$9,750.00	13.0	$9,750.00
14.	INLET, TYPE 8 FR & GRATE	1	EACH	$1,000.00	$1,000.00	1.0	$1,000.00
15.	DRAIN TILE CONNECTION, SPECIAL	6	EACH	$1,000.00	$6,000.00	6.0	$6,000.00
16.	ALUMINUM END SECTION, 6"		EACH	$500.00			
17.	ALUMINUM END SECTION, 8"		EACH	$550.00			
18.	RELOCATE EXISTING MAILBOX	12	EACH	$150.00	$1,800.00	12.0	$1,800.00
19.	TEMPORARY ACCESS (PRIVATE ENTRANCE)	11	EACH	$200.00	$2,200.00	11.0	$2,200.00
20.	PARKWAY RESTORATION (SOD)	4,065	SQ YD	$15.00	$60,975.00	4,065.0	$60,975.00
21.	MOBILIZATION	1	LS	$25,000.00	$25,000.00	1.00	$25,000.00
22.	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	L SUM	$8,500.00	$8,500.00	1.00	$8,500.00
23.	RED LINE AS-BUILTS, SPECIAL	1	L SUM	$500.00	$500.00	1.00	$500.00
				TOTAL:	$232,953.75	SUBTOTAL:	$232,953.75

*Since Gewalt-Hamilton Associates Inc. Has No Control Over the Cost of Labor, Materials, or Equipment, or Over the Contractor's Methods of Determining Prices, or Over Competitive Bidding of Market Conditions, Opinions of Probable Costs, as Provided for Herein, Are to be Made on the Basis of Experience and Qualifications and Represent the Best Judgement as a Design Professional Familiar with the Construction Industry. Gewalt-Hamilton Associates, Inc., Cannot and Does Not Guarantee That Proposals, Bids, or The Construction Costs Will Not Vary From Opinions of Probable Cost Prepared for the Owner.

2014 DRAINAGE IMPROVEMENTS
CITY OF PROSPECT HEIGHTS, ILLINOIS

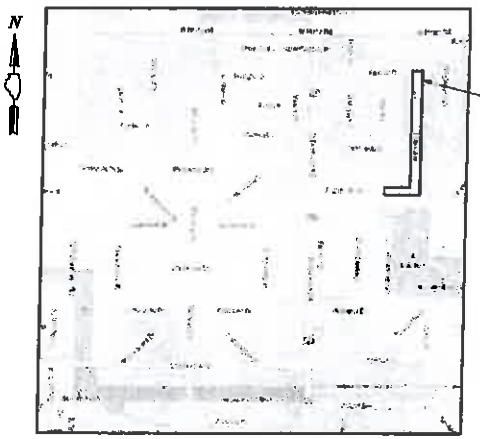
STANDARD SYMBOLS

EXISTING	FEATURE	PROPOSED
BM/TBM	BENCHMARK	BM/TBM
○	CONCRETE R.O.W. MONUMENT	
	R.O.W. LINE	
	STORM SEWER	
●	STORM SEWER MANHOLE	●
○	CATCH BASIN	●
□	INLET	■
○C.O.	CLEAN OUT	○C.O.
	SANITARY SEWER	
	SANITARY FORCEMAIN	
	COMBINED SEWER	
●	SANITARY SEWER MANHOLE	●
■	WATER VAULT	■
●	VALVE BOX	●
W	WATERMAIN	W
A	FIRE HYDRANT	A
⊗GAS	GAS MANHOLE	⊗GAS
△GAS	GAS VALVE	△GAS
G	GAS MAIN	G
T	TELEPHONE LINES	T
□IBT	IBT BOX	□IBT
⊕IBT	IBT MANHOLE	⊕IBT
E	ELECTRIC LINES	E
⊕ELEC.	ELECTRIC MANHOLE	⊕ELEC.
⊸	UTILITY POLE	⊸
⊸	SIGN	⊸
⊸	LIGHT STANDARD	⊸
	FENCE	
10'φ	TREE	
	SHRUB	
857	CONTOUR LINE	857
x 854.7	SPOT GRADE	x 855.4
	HEADWALL	
	FLARED END SECTION	
	CULVERT	
	SWALE	
	PROPERTY PIN	
RIM INV.	STORM SEWER STRUCTURE ELEVATION	RIM INV.
RIM INV.	SANITARY SEWER STRUCTURE ELEVATION	RIM INV.
RIM T.O.P. T.O.P.	WATER MAIN STRUCTURE ELEVATION	RIM T.O.P. T.O.P.

EXISTING UTILITIES: WHEN THE PLANS OR SPECIAL PROVISIONS INCLUDE INFORMATION PERTAINING TO THE LOCATION OF UNDERGROUND UTILITY FACILITIES, SUCH INFORMATION REPRESENTS ONLY THE OPINION OF THE ENGINEER AS TO THE LOCATION OF SUCH UTILITIES AND IS ONLY INCLUDED FOR THE CONVENIENCE OF THE BIDDER. THE ENGINEER AND OWNER ASSUME NO RESPONSIBILITY WHATEVER IN RESPECT TO THE SUFFICIENCY OR ACCURACY OF THE INFORMATION SHOWN ON THE PLANS RELATIVE TO THE LOCATION OF UNDERGROUND UTILITY FACILITIES OR THE MANNER IN WHICH THEY ARE TO BE REMOVED OR ADJUSTED. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE ACTUAL LOCATION OF ALL SUCH FACILITIES. HE SHALL ALSO OBTAIN FROM THE RESPECTIVE UTILITY COMPANIES, DETAILED INFORMATION RELATIVE TO THE LOCATION OF THEIR FACILITIES AND THE WORKING SCHEDULES OF THE UTILITY COMPANIES FOR REMOVING OR ADJUSTING THEM.

CONTRACTOR IS RESPONSIBLE FOR CONTACTING J.U.L.I.E. AT 1-800-892-0123 AND MUST ACQUIRE A DIG NUMBER A MINIMUM OF 72 HOURS PRIOR TO ANY WORK BEING DONE.

LOCATION MAP



PROJECT LOCATION
VARIOUS LOCATIONS
CITY OF PROSPECT HEIGHTS, ILLINOIS

SHEET INDEX

1. TITLE SHEET
2. DRAKE AVENUE IMPROVEMENTS
3. DRAKE AVENUE IMPROVEMENTS
4. GENERAL NOTES AND DETAILS

TOPOGRAPHIC SURVEY BY:
Gewalt Hamilton Associates, Inc.
850 Forest Edge Drive
Vernon Hills, Illinois 60061
Telephone: 847-478-9700

COORDINATING/PERMITTING AGENCIES:
City of Prospect Heights 847-398-4070

J.U.L.I.E. JOINT UTILITY LOCATION INFORMATION FOR EXCAVATION CALL 811
Know what's below. Call before you dig.

NOTE: CONSTRUCTION MEANS, METHODS AND JOB SITE SAFETY IS THE SOLE AND EXCLUSIVE RESPONSIBILITY OF THE CONTRACTOR

Point Table

Point #	Northing	Easting	Elevation	Description
1	31339.93	5885.27	100.00	CP11-MN
2	29999.82	8032.00	100.00	CP1-MN
3	30770.69	8878.39	100.00	CP3-MN
4	30791.08	7953.27	102.31	CP4-MN
5	31578.43	5798.73	100.00	CP5-MN
6	30366.53	5362.38	100.48	CP6-MN
7	31283.52	7200.57	100.00	CP7-MN
8	31292.14	7546.78	100.73	CP8-MN
9	31239.49	8056.87	100.00	WP9
10	31363.57	8123.43	99.76	CP10-MN

Point Table

Point #	Northing	Easting	Elevation	Description
27	31243.18	7953.57	102.74	WP27
28	31362.52	8023.27	100.00	CP28-MN
29	31063.64	8022.15	99.82	CP29-MN
32	33918.08	8065.04	100.91	CP12-MN
33	33217.50	6965.12	100.00	CP13-MN
34	33008.02	6965.12	102.66	CP14-MN
35	32277.12	7632.88	100.00	CP15-MN
36	32078.94	7129.82	97.75	CP16-MN
37	30722.84	6834.29	99.39	CP2-MN

ISSUED FOR BIDDING

GHA GEWALT HAMILTON ASSOCIATES, INC.
850 Forest Edge Drive • Vernon Hills, IL. 60061
Tel. 847.478.9700 • Fax 847.478.9701

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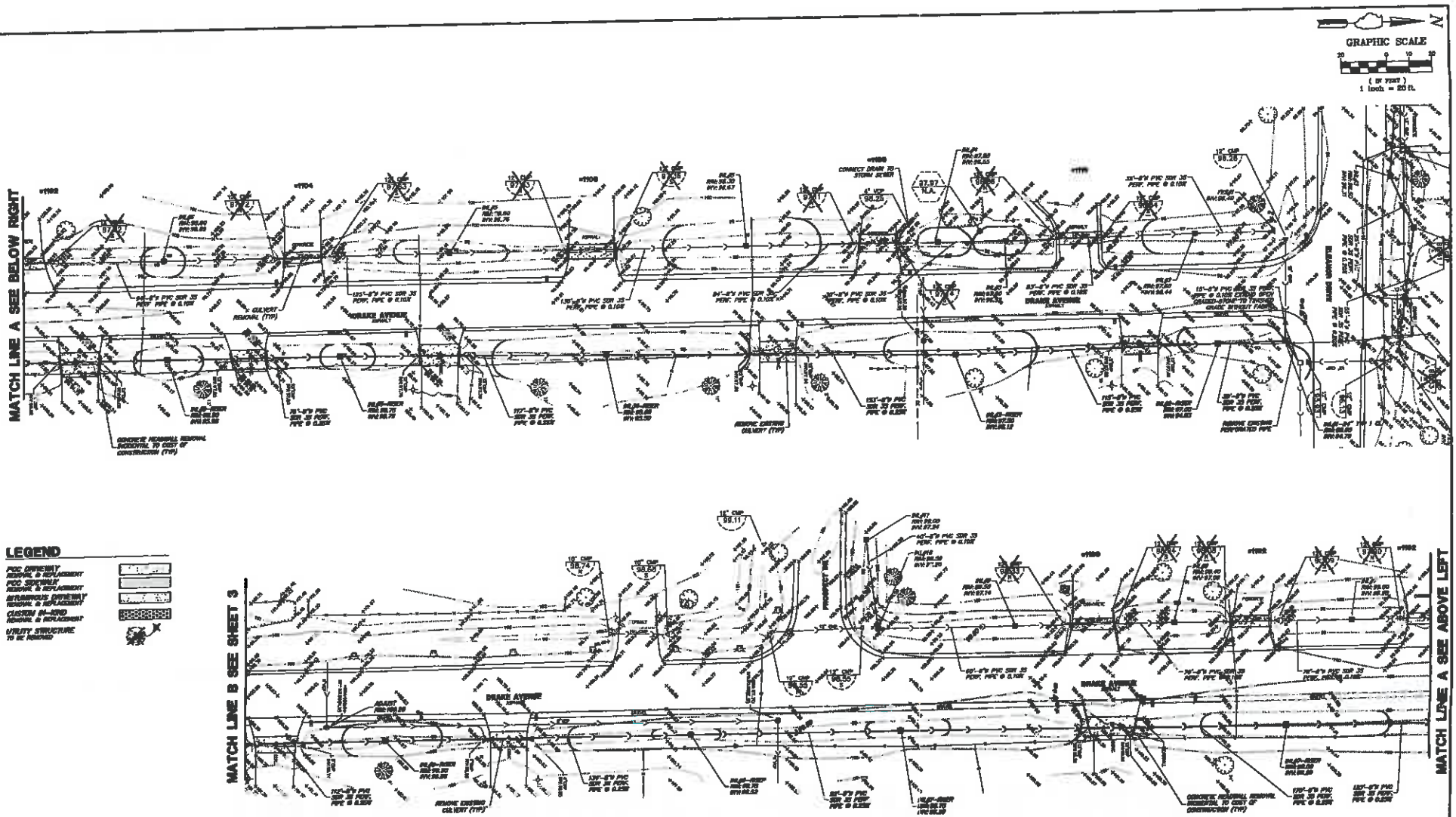
TITLE SHEET
2014 DRAINAGE IMPROVEMENTS
CITY OF PROSPECT HEIGHTS, ILLINOIS

NO.	BY	DATE	REVISION	NO.	BY	DATE	REVISION

FILE: 4755.015-Plt2.dwg
DRAWN BY: SJW DATE: 9/9/14
GHA PROJECT #: 4755.015
CHECKED BY: SDB DATE: 9/9/14
SCALE: NTS
SHEET NUMBER: 1 OF 4 SHEETS



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850 Forest Edge Drive ▪ Vernon Hills, IL 60061
TEL 847.478.9700 ▪ Fax 847.478.9701

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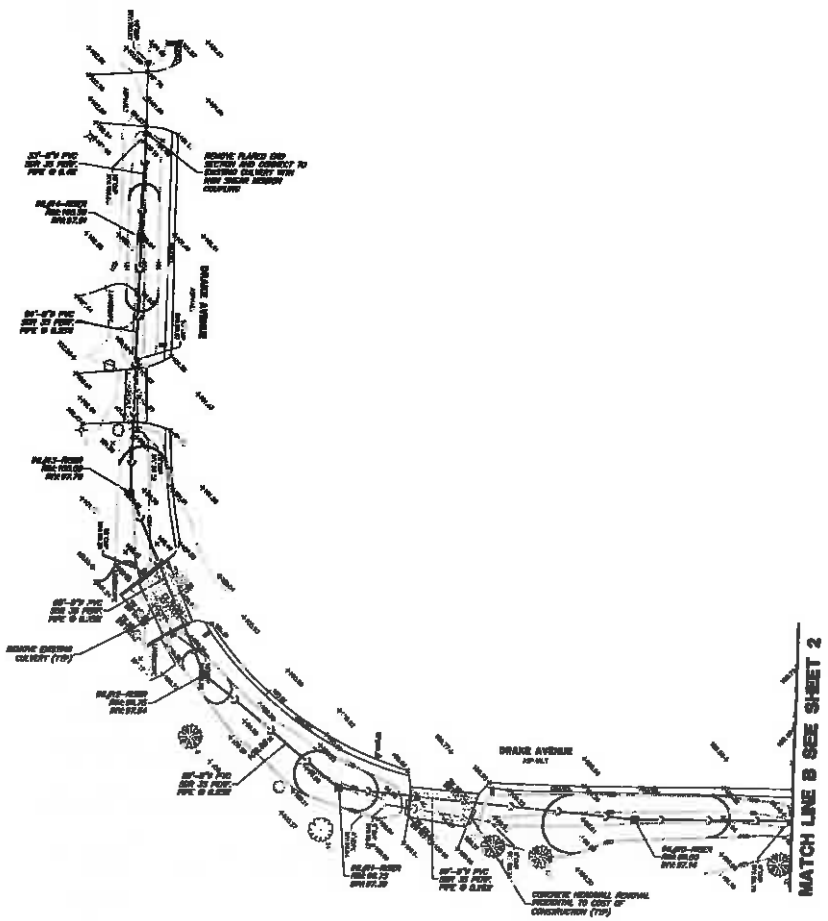
DRAVE AVE DRAINAGE IMPROVEMENTS

2014 DRAINAGE IMPROVEMENTS
CITY OF PROSPECT HEIGHTS, ILLINOIS

NO.	BY	DATE	REVISION

NO.	BY	DATE	REVISION

FILE: 4755.016-PR2.dwg
DRAWN BY: BJW
DATE: 9/9/14
GHA PROJECT # 4755.016
CHECKED BY: SDS
DATE: 9/9/14
SCALE: 1"=20'
SHEET NUMBER 2 OF 4 SHEETS



N

GRAPHIC SCALE

(IN FEET)
1 inch = 20 ft.

LEGEND

- PCC DRIVEWAY REMOVAL & REPLACEMENT
- PCC SIDEWALK REMOVAL & REPLACEMENT
- STRAMPED ASPHALT REMOVAL & REPLACEMENT
- CUSTOM PI-1000 REMOVAL & REPLACEMENT
- UTILITY STRUCTURE TO BE RAISED

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DRAVE AVE DRAINAGE IMPROVEMENTS

2014 DRAINAGE IMPROVEMENTS
CITY OF PROSPECT HEIGHTS, ILLINOIS

NO.	BY	DATE	REVISION

NO.	BY	DATE	REVISION

FILE: 4755.016-PR3.dwg
DRAWN BY: SJW DATE: 9/9/14
GHA PROJECT # 4755.016
CHECKED BY: TDB DATE: 9/9/14
SCALE: 1"=20'

SHEET NUMBER: 3
OF 4 SHEETS

GENERAL NOTES

A-1. THE ILLINOIS DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" LATEST EDITION, THE "STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS" LATEST EDITION, PROJECT SPECIFICATIONS, ALL APPLICABLE REQUIREMENTS OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY, THE VILLAGE OF DEER PARK, ALL APPLICABLE REQUIREMENTS OF THE ORDINANCES OF AUTHORITIES HAVING JURISDICTION AND ALL ADDENDA THERETO SHALL GOVERN THIS WORK.

A-2. THE STANDARD SPECIFICATIONS, PROJECT SPECIFICATIONS, CONSTRUCTION PLANS AND SUBSEQUENT DETAILS ARE ALL TO BE CONSIDERED AS PART OF THE CONTRACT. ANY INCIDENTAL ITEM ON ACCESSORIES NECESSARY TO COMPLETE THIS WORK MAY NOT BE SPECIFICALLY NOTED BUT ARE TO BE CONSIDERED A PART OF THE CONTRACT.

A-3. NO CONSTRUCTION PLANS SHALL BE USED FOR CONSTRUCTION UNLESS SPECIFICALLY MARKED "FOR CONSTRUCTION". PRIOR TO COMMENCEMENT OF CONSTRUCTION, THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS AFFECTING THEIR WORK WITH THE ACTUAL CONDITIONS AT THE JOB SITE. IN ADDITION, THE CONTRACTOR MUST VERIFY THE ENGINEER'S LINE AND GRADES. IF ADDITION, THE CONTRACTOR MUST VERIFY THE ENGINEER'S LINE AND GRADES. IF ADDITIONAL WORK AND ANY DISCREPANCIES FOUND BETWEEN THE CONSTRUCTION WORK AND ANY CONDITIONS SHOWN ON THE PLANS AND SPECIFICATIONS AND/OR SPECIAL DETAILS, THE CONTRACTOR SHALL SECURE WRITTEN INSTRUCTION FROM THE ENGINEER BEFORE PROCEEDING WITH ANY PART OF THE WORK AFFECTED BY SUCH DISCREPANCIES. WORK DONE BY ANY PART OF THE WORK AFFECTED BY DISCREPANCIES OR OMISSIONS, WITH

1350 North Old Rand Road
Wauconda, Illinois 60084

Glenbrook

Voice: 847.724.9477 Fax: 847.459.9476

Glenbrook Excavating & Concrete, Inc.

September 24, 2014

Mr. Steven L. Cutaia
Public Works Director
City of Prospect Heights
8 North Elmhurst Road
Prospect Heights, IL 60070

Re: Drake Avenue Improvements – East

Dear Steve,

We are in receipt and have reviewed the Drake Avenue East drainage improvements plans and sincerely appreciate the opportunity to continue work in Prospect Heights. We have also discussed the project with Steve Berecz at Gewalt Hamilton with regard to proration of those line items that were noted as lump sum in our original contract.

We concur with Gewalt Hamilton's estimate of cost for the additional work on Drake Avenue – East, and furthermore agree to perform the additional work in accordance with our current contract unit prices.

It is understood that this work will be approved and be able to commence with enough time to allow for restoration this season.

If you have any questions or require further information please contact our office at your convenience.

Sincerely,

Terry R. Barnett
President

Prospect Heights Police Department

James J. Dunne • Chief of Police

TO: City Administrator William R. Balling

FROM: Chief James J. Dunne

DATE: September 22, 2014

SUBJECT: **IT SERVICE PROVIDER – CITY OF PROSPECT HEIGHTS**

Mr. Balling, the search of an IT provider that is a "good fit" for the City of Prospect Heights has carried over through several leadership changes in your office. Our current vendor, Xtivity; provides competent service to the city, however; the move to Xtivity was never meant to be a long term solution to our daily IT needs. Xtivity has provided us with some excellent and innovative products such as the east side and Metra lot camera system. We will continue to turn to Xtivity as a potential vendor for those types of projects.

Our ongoing research and meetings has been a search for an IT company that has a history of working with a community our size and has a track record of a verifiable positive customer support relationship with their clients. The process included researching and meeting five vendors, including our current supplier. I have a list of the companies that we reviewed if you or council would like to review them.

After careful thought and research I am recommending that we engage the services of DeKind Computer Consultants. DeKind is the current provider for Lake Villa, Kildeer, and Round Lake Park. DeKind also provides services to the private sector including a company with 170 servers and work stations. I have personally contacted either the administrators or police chiefs during my research and background phase of the process and the information about DeKind has been extremely positive.

It is my recommendation that we enter into a service contract with DeKind Computer Consultants to provide IT and telephone support for the City of Prospect Heights. This contract is budget neutral, this contract falls within funds previously budgeted.

Respectfully submitted,

James J. Dunne
Chief of Police

14 E. Camp McDonald Road • Prospect Heights, IL 60070-1866 • (847) 398-5511 • Fax: (847) 398-6080

Service Agreement for Network Maintenance

Date: Friday, September 5, 2014

DEKIND
Computer Consultants

This document, when signed by both parties shall be a valid and binding agreement between the Village of Prospect Heights, Illinois, having offices at 14 E. Camp McDonald Road in Prospect Heights, Illinois (hereinafter "Client") and DeKind Computer Consultants (hereinafter "Agency") in which the Agency agrees to provide computer services (the "Project") for Client.

1. **Description of the Project**
   The Project will consist of the computer and network services as described in the Agency's Service portion of this document.

2. **Agency's Service**
   Agency will perform the following services: (a) any setup, configuration and/or maintenance to Client computers within 32 monthly pre-purchased hours. Hardware and software costs are not included in this agreement. Any time over 32 hours per month will be invoiced according to section (5) of this Agreement.

3. **Timing, Delivery, and Implementation**
   Work will begin upon receipt of: (a) this signed agreement, (b) signed quotations, and (c) payment for the initial deposit as outlined in this agreement. Agency is not responsible for delays beyond its control, including delays due to subcontract work and/or Client delays.

4. **Compensation**
   Agency's compensation for its services hereunder shall be $2720.00 U.S per month (the "Fee") for the first 32 hours of service. Any hours incurred by Agency over the 32 pre-purchased hours in one month will be invoiced separately at the Agency's standard service rate (Standard Service Rate) at that time. Agency's current Standard Service Rate is $95 per hour. Agency agrees to provide client with 30 days written notice prior to increasing the Standard Service Rate. All fees are per hour per technician unless technician is classified as 'in training'. Client agrees to pay a fuel surcharge at a discounted rate or each trip to the client location. Agency reserves the right to adjust the fuel surcharge accordingly throughout the term of this Agreement. Agency will notify client in writing prior to increasing the fuel surcharge. Agency agrees to waive any same-day response fees for the entire Term of this Agreement. Agency agrees to waive any emergency-page fees for the entire Term of this Agreement. Agency agrees that unused pre-purchased hours will be 'rolled over' to the next month only.

5. **Payment Schedule**
   Client shall remit Fee to Agency as follows: $2720.00 U.S upon execution of this agreement. This is all labor charges for the first month of service. An additional $2720.00 U.S will be due on the 1st of every consecutive until the expiration of this agreement on September 30, 2015. Any other fees or charges for additional work or materials will be invoiced by Agency and become due and payable within 14 days of Agency's invoice. In the event that prepayment of the monthly hours is not received by the 6th of the month, discounts applied to the Agency's Standard Service Rate as set forth in Section 4 of this agreement will be voided for that month's pre-purchased hours.

6. **Cancellation**
   In the event of cancellation by the Client, it is hereby agreed that the difference between the Client's discounted rate and the rate set forth in this agreement be repaid retroactive to the start of this agreement. Fees including same-day service fees and emergency-page fees will be invoiced retroactive to the start of this agreement. This sum is due and payable in full upon cancellation of the agreement. This sum is agreed to by both parties.

7. **Indemnification**
   The Client agrees to indemnify the Agency completely of all claims resulting from this agreement. The Agency agrees to indemnify the Client of all claims resulting from this Agreement.

8. **Personal Guarantee**
   Client herewith agrees that in the event the Client shall default upon payment to Agency, Client will pay reasonable attorney's fees, plus any cost of collection, necessitated by such default. Such attorney's fees and costs shall be due and payable whether or not suit is required to collect such account. It is in the intent and purpose of this undertaking that Client will be responsible for all reasonable fees and costs incurred by Agency in the event Client fails to timely pay for any and all amounts placed for collection.

9. **Notices**
   Any notice required by, or provided pursuant to, this agreement shall be given in writing by means of the US Postal Service or any professional delivery service that requires a signed written receipt confirming delivery of the envelope or package containing the notice to the addresses indicated above or to other such address that is provided by notice. Any notice delivered or mailed as set forth above will be deemed to be given on the date it is received.

10. **General**
    This letter agreement represents the entire agreement between the parties with respect to the matter hereof and all prior agreements relating thereto, whether written or oral, are nullified and superseded hereby. Modification of this Agreement must be written and agreed upon by both parties in writing.

11. **Acceptance of Terms**
    The signatures of both parties to this Agreement shall evidence acceptance of these terms.

_____

Consented and Agreed To-Authorized Client Signature Date

_____

Authorized Agency Signature Date

P

Prospect Heights

To: Mayor Nicholas J. Helmer and City Council

From: Stephanie Hannon, Finance Director

Date: September 15, 2014

Re: Tuition Reimbursement Policy

The City is currently reviewing its Employee Policy Manual. Based upon the review of the Union contract and the Employee Policy Manual, it was identified that union employee may receive tuition reimbursement and current non-union City employees do not receive an option for tuition reimbursement.

The attached Tuition Reimbursement Policy is presented to provide non-union City employees the option to receive reimbursement for tuition for bachelor and graduate degree programs. The tuition would be reimbursable up to $750 for bachelor degree classes and $1,500 for graduate school classes.

Recommendation: Motion to approve an amendment to the current Employee Policy Manual to incorporate the Tuition Reimbursement Policy.

City of Prospect Heights
Tuition Reimbursement Policy

Overview

The City of Prospect Heights recognizes that educational development is important and should be encouraged. The City of Prospect Height's Tuition Reimbursement plan was established to provide an opportunity for employees to obtain additional education or training in order to increase their competence in their present jobs and to prepare for future advancements within the company.

Core Requirements

The City of Prospect Heights will reimburse eligible employees for pre-approved tuition expenses. This policy applies to all non-union, non-probationary employees in good standing. Union employees will follow tuition reimbursement guidelines described in their respective union contracts.

Eligibility

All full-time and part-time employees are eligible for this program upon employment.

Degree Programs

Tuition reimbursement is available for bachelor or graduate degree programs. The course shall be job related or be a necessary credit towards a job related degree. Colleges or universities must be accredited by an accrediting agency that is recognized by the U.S. Secretary of Education. A more up-to-date list is available on the U.S. Department of Education's web site.

Reimbursement Level

Tuition reimbursement will be provided up to $1,500 per class for graduate programs and $750 per class for Bachelor's Program. Textbooks are eligible for reimbursement. Reimbursement will be paid at 100 percent as long as you receive a grade of C or above, 70 out of 100 in numeric scale, or "pass" in a pass/fail class.

Pre-Approval

YOU MUST HAVE YOUR COURSES PRE-APPROVED BY THE DEPARTMENT DIRECTOR IN ORDER TO BE ELIGIBLE FOR REIMBURSEMENT. Any tuition reimbursement request submitted to Finance after the class has started will be denied. To have your class pre-approved, send a completed Tuition Reimbursement Course Approval Request to the Finance Department. You will be notified whether your request has been approved or denied, usually within ten (10) working days of receipt of your form. The Tuition Reimbursement Request will be returned to your attention for you to re-submit when applying for your reimbursement.

Applying for Reimbursement for Your Tuition

After you have completed the class, you must re-submit the pre-approved Tuition Reimbursement Request to the Finance within 60 days of completing the class. The following information must be attached:

1. Evidence of the grade earned: Official grade report or transcript (internet printouts are not acceptable).

2. A verified statement of the cost of tuition or adequate receipts.

Allow at least 20 working days for reimbursement after submitting all relevant documentation to the Finance.

Involuntary Termination

If you are terminated by the company for any reason except business conditions, eligibility for reimbursement ends immediately, whether your class is completed or not. If a participant is laid off or terminated due to a slow economy, job elimination, or other business conditions over which the employee has no control, the employee maintains eligibility for reimbursement at the completion of the course, as long as the class began prior to the layoff or termination.

Voluntary Termination

If participants quit their employment with the City of Prospect Heights before the class is completed, eligibility ends immediately.

If an employee voluntarily leaves the City within one (1) year of the reimbursement, the employee must pay back the City for the reimbursement.

Grants / Scholarships

Grants, scholarships, or other funds which the employee does not have to repay must be disclosed when applying for Tuition Reimbursement. The City of Prospect Heights payments will be coordinated with these programs so the employee does not receive more than 100% reimbursement for the tuition.

Tax Status

The rules of this program are governed by the Internal Revenue Code. As such, certain reimbursements may be subject to income taxes. All reimbursements are processed through the City of Prospect Heights accounts payable system unless the amount exceeds the IRS allowable reimbursement then the amount will be included in the payroll system. The payment of any taxes due remains the responsibility of the employee. Finally, the rules of this program may be modified at any time without notice to keep the program in compliance with the Internal Revenue Code.

Professional Training and Development

Periodically, it is necessary for individual employees or groups of employees to take job-related training courses that are not part of a degree program. This can enhance an employee's value to the company, keep them up-to-date on the latest trends and technologies and knowledge, and offer a great chance to interact with peers.

Training and development goals and specific courses are identified in conjunction with the employee's supervisor, as part of an employee's development plan, and can include a variety of courses from an array of sources. The employee will be reimbursed at 100% of the cost for tuition and related expenses. The program must be approved by the Department Director and included in the budget. If it is required by the City, the City will pay for the time that the employee spends attending classes.

Administration
Salary Summary

Payroll	Paid	Budget	Over/ (under)
5/30/2014	14,269.60	14,610.08	(340.48)
6/13/2014	12,785.98	14,610.08	(1,824.10)
6/27/2014	14,997.25	14,610.08	387.17
7/11/2014	13,590.35	14,610.08	(1,019.73)
7/25/2014	14,376.85	14,610.08	(233.23)
8/8/2014	14,090.50	14,610.08	(519.58)
8/22/2014	13,733.35	14,610.08	(876.73)
	$ 97,843.88	$ 102,270.59	$ (4,426.71)

Q

To: Mayor Nicholas J. Helmer and City Council

From: Stephanie Hannon, Finance Director

Date: October 8, 2014

Re: Request for Direction to call the Taxable Refunding Debt Certificates – 2011B

The City currently has a Taxable Refunding Debt Certificate – 2011B in the amount of $5,430,000 due on December 15, 2015.

As a result of the sale of the 29-33 Palatine Road building, the City has funds to call a portion of the Debt Certificates; therefore, saving on interest payments.

Cash in Bank as of 10/8/14	$1,280,601.69	
Interest Due on 12/15/14	(84,843.75)	
Budgeted Expenses FY2014/15	($311,116.00)	Remaining to be paid
Net Balance	$ 884,641.94	
Payment to reduce Debt	730,000.00	Total debt: $4,700,000
Net account balance 12/15/14	$ 154,641.94	
Interest payments due FY2015/2016	146,875.00	
Net remaining w/o other expenses	$ 7,766.94	

Savings on interest by reducing the debt by $730,000 is $22,812.50.

In the event the Council would like to reduce the debt by a larger amount then a transfer out of the General Fund for the additional amount would need to occur.

Direction as to the amount the Council would like to reduce the debt is requested.

Staff recommends the debt be reduced by the $730,000. If additional fund reduction is desired, staff recommends no more than $1,000,000 so a limited amount of General Fund revenues are used to compensate other funds obligations.

R

To: Mayor Nicholas J. Helmer and the Prospect Heights City Council

From: Steve Skiber, Director of Building and Zoning SS

Date: October 9th 2014

Re: Medical Marijuana – Staff Recommendation

Issue: The Compassionate Use of Medical Cannabis Pilot Program Act took effect on January 1st 2014. The City must designate where a Cultivation Center and or Dispensary shall be allowed to be located.

Analysis: The City's six month moratorium regarding 'Medical Marijuana' has expired. Accordingly, staff must now address the (zoning) issue of where to allow such uses, in accordance with the act. The statute allows for one (1) cultivation center to be located in each of the twenty two (22) State Police Districts. However, they must not be located within twenty five hundred (2,500) feet of schools, daycares and residential districts. The statute further allows for up to 60 retail dispensaries that must not be located within one thousand (1000) feet of schools and daycares. Also, dispensaries may not be located in residential districts. In researching several neighboring communities, including Park Ridge and Buffalo Grove, it appears that commercial districts are the preferred (zoning) locations.

Recommendation: The B-3 Commercial, Wholesale and General Service District would facilitate the best potential locations(s) for a cultivation center and or dispensary, by Special Use. It allows for the required separation distances from schools and daycares, as they are not a permitted use in the B-3 District. If the City Council concurs with staff's recommendation, please direct assignment to the next PZBA agenda, as a Text Amendment is required.

Thank you.

Tressler LLP

SUMMARY OF PUBLIC ACT 98-0122 COMPASSIONATE USE OF MEDICAL CANNABIS PILOT PROGRAM ACT

Michael F. Zimmermann | **Partner**
mzimmermann@tresslerllp.com
233 South Wacker Drive, 22nd Floor
Chicago, IL 60606
P: 312.627.4020

William G. Raysa | **Senior Counsel**
wraysa@tresslerllp.com
22 South Washington Avenue
Park Ridge, IL 60068
P: 847.268.8601

Andrew S. Paine | **Associate**
apaine@tresslerllp.com
233 South Wacker Drive, 22nd Floor
Chicago, IL 60606
P: 312.627.4154

Eric J. Yehl | **Associate**
eyehl@tresslerllp.com
233 South Wacker Drive, 22nd Floor
Chicago, IL 60606
P: 312.627.4023

Disclaimer
This legislative summary is intended to provide a general overview of the subject statute. It is not intended to be and shall not be deemed legal advice by the reader. Please contact your attorney for advice related to this legislation.

PUBLIC ACT 98-0122 – COMPASSIONATE USE OF MEDICAL CANNABIS PILOT PROGRAM ACT

Public Act 98-0122, the "Compassionate Use of Medical Cannabis Pilot Program Act" (the "Act"), was signed by Governor Quinn on August 1, 2013. It takes effect January 1, 2014, and will be automatically repealed four years after the effective date. In addition to creating the Act, P.A. 98-0122 also amends sections of the Election Code, the State Finance Act, the Illinois Income Tax Act, the Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act, the Retailers' Occupation Tax Act, and the Vehicle Code.

The following is a summary of a selection of the Act's key terms and provisions. It is not intended, nor should it be construed, as a comprehensive or all-encompassing summary or analysis of the Act.

KEY DEFINITIONS (Section 10)

"Cultivation center" means a facility operated by an organization or business that is registered by the Department of Agriculture to perform necessary activities to provide only registered medical cannabis dispensing organizations with usable medical cannabis.

"Debilitating medical condition" means one or more of the following:

> (1) cancer, glaucoma, positive status for human immunodeficiency virus, acquired immune deficiency syndrome, hepatitis C, amyotrophic lateral sclerosis, Crohn's disease, agitation of Alzheimer's disease, cachexia/wasting syndrome, muscular dystrophy, severe fibromyalgia, spinal cord disease, including but not limited to arachnoiditis, Tarlov cysts, hydromyelia, syringomyelia, Rheumatoid arthritis, fibrous dysplasia, spinal cord injury, traumatic brain injury and post-concussion syndrome, Multiple Sclerosis, Arnold-Chiari malformation and Syringomyelia, Spinocerebellar Ataxia (SCA), Parkinson's, Tourette's, Myoclonus, Dystonia, Reflex Sympathetic Dystrophy, RSD (Complex Regional Pain Syndromes Type I), Causalgia, CRPS (Complex Regional Pain Syndromes Type II), Neurofibromatosis, Chronic Inflammatory Demyelinating Polyneuropathy, Sjogren's syndrome, Lupus, Interstitial Cystitis, Myasthenia Gravis, Hydrocephalus, nail-patella syndrome, residual limb pain, or the treatment of these conditions; or
>
> (2) any other debilitating medical condition or its treatment that is added by the Department of Public Health by rule as provided in Section 45.

"Designated caregiver" means a person who: (1) is at least 21 years of age; (2) has agreed to assist with a patient's medical use of cannabis; (3) has not been convicted of an excluded offense; and (4) assists no more than one registered qualifying patient with his or her medical use of cannabis.

"Excluded offense" means: (1) a violent crime defined in Section 3 of the Rights of Crime Victims and Witnesses Act or a substantially similar offense that was classified as a felony in the jurisdiction where the person was convicted; or (2) a violation of a state or federal controlled substance law that was classified as a felony in the jurisdiction where the person was convicted, except that the registering Department may waive this restriction if the person demonstrates to the registering Department's satisfaction that his or her conviction was for the possession, cultivation, transfer, or delivery of a reasonable amount of cannabis intended for medical use. This exception does not apply if the conviction was under state law and involved a violation of an existing medical cannabis law.

"Medical cannabis dispensing organization," or "dispensing organization," or "dispensary organization" means a facility operated by an organization or business that is registered by the Department of Financial and

Professional Regulation to acquire medical cannabis from a registered cultivation center for the purpose of dispensing cannabis, paraphernalia, or related supplies and educational materials to registered qualifying patients.

"Medical use" means the acquisition; administration; delivery; possession; transfer; transportation; or use of cannabis to treat or alleviate a registered qualifying patient's debilitating medical condition or symptoms associated with the patient's debilitating medical condition.

"Physician" means a doctor of medicine or doctor of osteopathy licensed under the Medical Practice Act of 1987 to practice medicine and who has a controlled substances license under Article III of the Illinois Controlled Substances Act. It does not include a licensed practitioner under any other Act including but not limited to the Illinois Dental Practice Act.

"Qualifying patient" means a person who has been diagnosed by a physician as having a debilitating medical condition.

"Registered" means licensed, permitted, or otherwise certified by the Department of Agriculture, Department of Public Health, or Department of Financial and Professional Regulation.

"Registry identification card" means a document issued by the Department of Public Health that identifies a person as a registered qualifying patient or registered designated caregiver.

"Usable cannabis" means the seeds, leaves, buds, and flowers of the cannabis plant and any mixture or preparation thereof, but does not include the stalks, and roots of the plant. It does not include the weight of any non-cannabis ingredients combined with cannabis, such as ingredients added to prepare a topical administration, food, or drink.

"Verification system" means a Web-based system established and maintained by the Department of Public Health that is available to the Department of Agriculture, the Department of Financial and Professional Regulation, law enforcement personnel, and registered medical cannabis dispensing organization agents on a 24-hour basis for the verification of registry identification cards, the tracking of delivery of medical cannabis to medical cannabis dispensing organizations, and the tracking of the date of sale, amount, and price of medical cannabis purchased by a registered qualifying patient.

"Written certification" means a document dated and signed by a physician, stating (1) that in the physician's professional opinion the patient is likely to receive therapeutic or palliative benefit from the medical use of cannabis to treat or alleviate the patient's debilitating medical condition or symptoms associated with the debilitating medical condition; (2) that the qualifying patient has a debilitating medical condition and specifying the debilitating medical condition the qualifying patient has; and (3) that the patient is under the physician's care for the debilitating medical condition. A written certification shall be made only in the course of a bona fide physician-patient relationship, after the physician has completed an assessment of the qualifying patient's medical history, reviewed relevant records related to the patient's debilitating condition, and conducted a physical examination. A veteran who has received treatment at a VA hospital shall be deemed to have a bona fide physician-patient relationship with a VA physician if the patient has been seen for his or her debilitating medical condition at the VA Hospital in accordance with VA Hospital protocols. A bona fide physician-patient relationship under this subsection is a privileged communication within the meaning of Section 8-802 of the Code of Civil Procedure.

AUTHORITY (Section 15)

It is the duty of the Department of Public Health to enforce the following provisions of the Act unless otherwise provided for by the Act:

(1) Establish and maintain a confidential registry of qualifying patients authorized to engage in the medical use of cannabis and their caregivers;

(2) Distribute educational materials about the health risks associated with the abuse of cannabis and prescription medications;

(3) Adopt rules to administer the patient and caregiver registration program; and

(4) Adopt rules establishing food handling requirements for cannabis-infused products that are prepared for human consumption.

It is the duty of the Department of Agriculture to enforce the provisions of this Act relating to the registration and oversight of cultivation centers unless otherwise provided for in this Act.

It is the duty of the Department of Financial and Professional Regulation to enforce the provisions of this Act relating to the registration and oversight of dispensing organizations unless otherwise provided for in this Act.

The Department of Public Health, the Department of Agriculture, or the Department of Financial and Professional Regulation shall enter into intergovernmental agreements, as necessary, to carry out the provisions of this Act including, but not limited to, the provisions relating to the registration and oversight of cultivation centers, dispensing organizations, and qualifying patients and caregivers.

The Department of Public Health, Department of Agriculture, or the Department of Financial and Professional Regulation may suspend or revoke a registration for violations of this Act and any rules adopted in accordance thereto. The suspension or revocation of a registration is a final Agency action, subject to judicial review. Jurisdiction and venue for judicial review are vested in the Circuit Court.

IMMUNITIES AND PRESUMPTIONS (Section 25)

A registered qualifying patient is not subject to arrest, prosecution, or denial of any right or privilege, including but not limited to civil penalty or disciplinary action by an occupational or professional licensing board, for the medical use of cannabis in accordance with this Act, if the registered qualifying patient possesses an amount of cannabis that does not exceed an adequate supply as defined in subsection (a) of Section 10 of this Act of usable cannabis and, where the registered qualifying patient is a licensed professional, the use of cannabis does not impair that licensed professional when he or she is engaged in the practice of the profession for which he or she is licensed.

A registered designated caregiver is afforded the same protections when acting in accordance with the Act to assist a registered qualifying patient to whom he or she is connected through the Department's registration process with the medical use of cannabis.

There is a rebuttable presumption that a registered qualifying patient is engaged in, or a designated caregiver is assisting with, the medical use of cannabis in accordance with the Act if the patient or caregiver is: (i) in

possession of a valid registry identification card; and (ii) is in possession of an amount of cannabis that does not exceed, with limited exception, 2.5 ounces of usable cannabis during a 14 day period that is derived solely from an intrastate source.

LIMITATIONS AND PENALTIES (Section 30)

The Act does not permit any person to engage in, and does not prevent the imposition of any civil, criminal, or other penalties for engaging in, the following conduct:

(1) Undertaking any task under the influence of cannabis, when doing so would constitute negligence, professional malpractice, or professional misconduct;

(2) Possessing cannabis:

(A) In a school bus;
(B) On the grounds of any preschool or primary or secondary school;
(C) In any correctional facility;
(D) In a vehicle under Section 11-502.1 of the Illinois Vehicle Code;
(E) In a vehicle not open to the public unless the medical cannabis is in a reasonably secured, sealed, tamper-evident container and reasonably inaccessible while the vehicle is moving; or
(F) In a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;

(3) Using cannabis:

(A) In a school bus;

(B) On the grounds of any preschool or primary or secondary school;

(C) In any correctional facility;

(D) In any motor vehicle;

(E) In a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;

(F) In any public place. "Public place" as used in this subsection means any place where an individual could reasonably be expected to be observed by others. A "public place" includes all parts of buildings owned in whole or in part, or leased, by the State or a local unit of government. A "public place" does not include a private residence unless the private residence is used to provide licensed child care, foster care, or other similar social service care on the premises. For purposes of this subsection, a "public place" does not include a health care facility. For purposes of this Section, a "health care facility" includes, but is not limited to, hospitals, nursing homes, hospice care centers, and long-term care facilities;

(G) Knowingly in close physical proximity to anyone under the age of 18 years of age;

(4) Smoking medical cannabis in any public place where an individual could reasonably be expected to be observed by others, in a health care facility, or any other place where smoking is prohibited under the Smoke Free Illinois Act;

(5) Operating, navigating, or being in actual physical control of any motor vehicle, aircraft, or motorboat while using or under the influence of cannabis in violation of Sections 11-501 and 11-502.1 of the Illinois Vehicle Code;

(6) Using or possessing cannabis if that person does not have a debilitating medical condition and is not a registered qualifying patient or caregiver;

(7) Allowing any person who is not allowed to use cannabis under the Act to use cannabis that a cardholder is allowed to possess under the Act;

(8) Transferring cannabis to any person contrary to the provisions of the Act;

(9) The use of medical cannabis by an active duty law enforcement officer, correctional officer, correctional probation officer, or firefighter; or

(10) The use of medical cannabis by a person who has a school bus permit or a Commercial Driver's License.

Other limitations and penalties imposed by the Act include:

(1) Nothing in the Act shall be construed to prevent the arrest or prosecution of a registered qualifying patient for reckless driving or driving under the influence of cannabis where probable cause exists. (Section 30(b)).

(2) Notwithstanding any other criminal penalties related to the unlawful possession of cannabis, knowingly making a misrepresentation to a law enforcement official of any fact or circumstance relating to the medical use of cannabis to avoid arrest or prosecution is a petty offense punishable by a fine of up to $1,000, which shall be in addition to any other penalties that may apply for making a false statement or for the use of cannabis other than use undertaken under the Act. (Section 30(c)).

(3) Notwithstanding any other criminal penalties related to the unlawful possession of cannabis, any person who makes a misrepresentation of a medical condition to a physician or fraudulently provides material misinformation to a physician in order to obtain a written certification is guilty of a petty offense punishable by a fine of up to $1,000. (Section 30(d)).

(4) Any cardholder or registered caregiver who sells cannabis shall have his or her registry identification card revoked and is subject to other penalties for the unauthorized sale of cannabis. (Section 30(e)).

(5) Any registered qualifying patient who commits a violation of Section 11-502.1 of the Illinois Vehicle Code or refuses a properly requested test related to operating a motor vehicle while under the influence of cannabis shall have his or her registry identification card revoked. (Section 30(f)).

(6) No registered qualifying patient or designated caregiver shall knowingly obtain, seek to obtain, or possess, individually or collectively, an amount of usable cannabis from a registered medical cannabis dispensing organization that would cause him or her to exceed the authorized adequate supply under subsection (a) of Section 10 of the Act. (Section 30(g)).

(7) Nothing in the Act shall prevent a private business from restricting or prohibiting the medical use of cannabis on its property. (Section 30(h)).

(8) Nothing in the Act shall prevent a university, college, or other institution of post-secondary education from restricting or prohibiting the use of medical cannabis on its property. (Section 30(i)).

(9) The Department of Public Health may not issue a registry identification card to a qualifying patient who is under 18 years of age. (Section 60(b)).

DISCRIMINATION PROHIBITED (Section 40)

No school, employer, or landlord may refuse to enroll or lease to, or otherwise penalize, a person solely for his or her status as a registered qualifying patient or a registered designated caregiver, unless failing to do so would put the school, employer, or landlord in violation of federal law or unless failing to do so would cause it to lose a monetary or licensing-related benefit under federal law or rules. This does not prevent a landlord from prohibiting the smoking of cannabis on the premises.

For the purposes of medical care, including organ transplants, a registered qualifying patient's authorized use of cannabis in accordance with the Act is considered the equivalent of the authorized use of any other medication used at the direction of a physician, and may not constitute the use of an illicit substance or otherwise disqualify a qualifying patient from needed medical care.

A person otherwise entitled to custody of or visitation or parenting time with a minor may not be denied that right, and there is no presumption of neglect or child endangerment, for conduct allowed under the Act, unless the person's actions in relation to cannabis were such that they created an unreasonable danger to the safety of the minor as established by clear and convincing evidence.

No school, landlord, or employer may be penalized or denied any benefit under State law for enrolling, leasing to, or employing a cardholder.

Nothing in the Act may be construed to require a government medical assistance program or private health insurer to reimburse a person for costs associated with the medical use of cannabis.

Nothing in the Act may be construed to require any person or establishment in lawful possession of property to allow a guest, client, customer, or visitor who is a registered qualifying patient to use cannabis on or in that property.

EMPLOYMENT; EMPLOYER LIABILITY (Section 50)

Nothing in the Act shall prohibit an employer from adopting reasonable regulations concerning the consumption, storage, or timekeeping requirements for qualifying patients related to the use of medical cannabis.

Nothing in the Act shall prohibit an employer from enforcing a policy concerning drug testing, zero-tolerance, or a drug free workplace provided the policy is applied in a nondiscriminatory manner.

Nothing in the Act shall limit an employer from disciplining a registered qualifying patient for violating a workplace drug policy.

Nothing in the Act shall limit an employer's ability to discipline an employee for failing a drug test if failing to do so would put the employer in violation of federal law or cause it to lose a federal contract or funding.

Nothing in the Act shall be construed to create a defense for a third party who fails a drug test.

An employer may consider a registered qualifying patient to be impaired when he or she manifests specific, articulable symptoms while working that decrease or lessen his or her performance of the duties or tasks of the employee's job position, including symptoms of the employee's speech, physical dexterity, agility, coordination, demeanor, irrational or unusual behavior, negligence or carelessness in operating equipment or machinery, disregard for the safety of the employee or others, or involvement in an accident that results in serious damage to equipment or property, disruption of a production or manufacturing process, or carelessness that results in any injury to the employee or others. If an employer elects to discipline a qualifying patient under this subsection, it must afford the employee a reasonable opportunity to contest the basis of the determination.

Nothing in the Act shall be construed to create or imply a cause of action for any person against an employer for:

(1) Actions based on the employer's good faith belief that a registered qualifying patient used or possessed cannabis while on the employer's premises or during the hours of employment;

(2) Actions based on the employer's good faith belief that a registered qualifying patient was impaired while working on the employer's premises during the hours of employment;

(3) Injury or loss to a third party if the employer neither knew nor had reason to know that the employee was impaired.

Nothing in the Act shall be construed to interfere with any federal restrictions on employment including but not limited to the United States Department of Transportation regulation 49 CFR 40.151(e).

MEDICAL CANNABIS CULTIVATION CENTERS (Sections 85 & 105)

The Department of Agriculture may register up to 22 medical cannabis cultivation centers for operation. (Section 85(a)).

The Department may not issue more than one registration per each Illinois State Police District boundary as specified as of January 1, 2013. (Section 85(a)).

A registered cultivation center may not be located within 2,500 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, part day child care facility, or an area zoned for residential use. (Section 105(c)).

MEDICAL CANNABIS DISPENSING ORGANIZATIONS (Sections 115 & 130)

The Department of Agriculture may register up to 60 medical cannabis dispensing organizations for operation. (Section 115(a)).

The organizations shall be geographically dispersed throughout the State to allow all registered qualifying patients reasonable proximity and access to a dispensing organization. (Section 115(a)).

A dispensing organization may not be located within 1,000 feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, day care home, group day care home, or part day child care facility. A dispensing organization may not be located in a house, apartment, condominium, or an area zoned for residential use. (Section 130(d)).

LOCAL ORDINANCES; ZONING (Section 140)

A unit of local government may enact reasonable zoning ordinances or resolutions, not in conflict with this Act or with Department of Agriculture or Department of Public Health rules, regulating registered medical cannabis cultivation center or medical cannabis dispensing organizations.

No unit of local government, including a home rule unit, or school district may regulate registered medical cannabis organizations other than as provided in this Act and may not unreasonably prohibit the cultivation, dispensing, and use of medical cannabis authorized by this Act.

The Act contains an express preemption of home rule authority.

COMPASSIONATE USE OF MEDICAL CANNABIS FUND (Section 20)

The Act creates the Compassionate Use of Medical Cannabis Fund in the State Treasury to be used exclusively for the direct and indirect costs associated with the implementation, administration, and enforcement of the Act. Funds in excess of the direct and indirect costs associated with the implementation, administration, and enforcement of this Act shall be used to fund crime prevention programs.

All monies collected under the Act shall be deposited in the Compassionate Use of Medical Cannabis Fund in the State treasury. All earnings received from investment of monies in the Compassionate Use of Medical Cannabis Fund shall be deposited in the Compassionate Use of Medical Cannabis Fund.

Notwithstanding any other law to the contrary, the Compassionate Use of Medical Cannabis Fund is not subject to sweeps, administrative charge-backs, or any other fiscal or budgetary maneuver that would in any way transfer any amounts from the Compassionate Use of Medical Cannabis Fund into any other fund of the State.

MEDICAL CANNABIS CULTIVATION PRIVILEGE TAX LAW (Sections 195-215)

Beginning on the effective date of the Act, a tax is imposed upon the privilege of cultivating medical cannabis at a rate of 7% of the sales price per ounce. The proceeds from this tax shall be deposited into the Compassionate Use of Medical Cannabis Fund created under the Compassionate Use of Medical Cannabis Pilot Program Act. This tax shall be paid by a cultivation center and is not the responsibility of a dispensing organization or a qualifying patient.

The tax imposed is in addition to all other occupation or privilege taxes imposed by the State of Illinois or by any municipal corporation or political subdivision thereof.

IMPACT ON OTHER STATUTES

A. Election Code (10 ILCS 5/1-1 *et seq.*)

The Act amends the Election Code by adding a new section that states as follows:

> Sec. 9-45. Medical cannabis organizations; contributions. It is unlawful for any medical cannabis cultivation center or medical cannabis dispensary organization or any political action committee created by any medical cannabis cultivation center or dispensary organization to make a campaign contribution to any political committee established to promote the candidacy of a candidate or public official. It is unlawful for any candidate, political committee, or other person to knowingly accept or receive any contribution prohibited by this Section. It is unlawful for any officer or agent of a medical cannabis cultivation center or dispensary organization to consent to any contribution or expenditure by the medical cannabis organization that is prohibited by this Section.

B. Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act, and the Retailers' Occupation Tax Act[1]

The Act amends the Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act, and the Retailers' Occupation Tax Act and provides that, beginning on the effective date of this Act, "prescription and nonprescription medicines and drugs" includes medical cannabis purchased from a registered dispensing organization under the Act.

C. Illinois Income Tax Act (35 ILCS 5/101 *et seq.*)

The Act amends Section 201 of the Illinois Income Tax Act as follows:

> For each of taxable years during the Compassionate Use of Medical Cannabis Pilot Program, a surcharge is imposed on all taxpayers on income arising from the sale or exchange of capital assets, depreciable business property, real property used in the trade or business, and Section 197 intangibles of an organization registrant under the Compassionate Use of Medical Cannabis Pilot Program Act.
>
> The amount of the surcharge is equal to the amount of federal income tax liability for the taxable year attributable to those sales and exchanges.

D. State Finance Act (30 ILCS 105/1 *et seq.*)

The Act amends the State Finance Act and adds a new Section 5.826 that creates the Compassionate Use of Medical Cannabis Fund.

E. Illinois Vehicle Code (65 ILCS 5/1-100 *et seq.*)

[1] Use Tax Act, 35 ILCS 105/1 *et seq.*; Service Use Tax Act, 35 ILCS 110/1 *et seq.*; Service Occupation Tax Act, 35 ILCS 115/1 *et seq.*; and Retailers' Occupation Tax Act, 35 ILCS 120/1 *et seq.*

The Act makes various amendments to the Illinois Vehicle Code, including providing that the DUI provisions do not apply to the lawful consumption of cannabis by a qualifying patient licensed under the Act who is in possession of a valid registry card issued under that Act, unless that person is impaired by the use of cannabis.

OTHER KEY PROVISIONS

The Act contains a variety of other provisions related to the medical use of cannabis not discussed or addressed in this summary, including:

A. Definitions (Section 10)
B. Addition of Debilitating Medical Conditions (Section 45)
C. Physician Requirements and Regulation (Section 35)
D. Registration of Qualifying Patients and Registered Caregivers (Section 55)
E. Issuance, Denial, Renewal and Revocation of Registration Cards (Sections 70, 75)
F. Preparation of Cannabis Infused Products (Section 80)
G. Issuance, Denial, Renewal, Revocation of Cannabis Cultivation Permits (Sections 85, 90, 105, 110)
H. Background Checks (Section 95)
I. Issuance, Denial, Renewal, Revocation of Dispensing Organization Registrations (Sections 115, 120, 125, 130)
J. Confidentiality (Section 145)
K. Identification and Certifications Verification (Section 150)
L. Annual Reports (Section 160)
M. Administrative Rulemaking (Section 165)

Marijuana Policy Project
236 Massachusetts Ave. NE, Suite 400
Washington, DC 20002
p: (202) 462-5747 • f: (202) 232-0442
info@mpp.org • www.mpp.org

"We change laws."

An Overview of Illinois' Medical Marijuana Law

On August 1, 2013, Gov. Pat Quinn signed HB 1, which will create a medical marijuana pilot program for the state of Illinois. Entitled the Compassionate Use of Medical Cannabis Pilot Program Act, the law represents nearly 10 years of hard work on the part of legislators, the Marijuana Policy Project, and hundreds of doctors and patients around the state to bring needed relief to the state's seriously ill patients.

Why is it called a "pilot program?"
The law was created with a "sunset" provision, meaning that if the legislature does not renew the program or create a new law, the program will cease to operate four years from the date it goes into effect.

How do patients qualify for the program?
The law allows physicians to recommend the therapeutic use of medical marijuana to patients who are under the doctors' care for at least one of the 33 qualifying medical conditions. Qualifying patients who receive a written certification may register with the state Department of Public Health for legal status as a medical marijuana patient.

What medical conditions are included?
The qualifying medical conditions are: cancer; glaucoma; HIV/AIDS; hepatitis C; amyotrophic lateral sclerosis (ALS); Crohn's disease; agitation of Alzheimer's disease; cachexia/wasting syndrome; muscular dystrophy; severe fibromyalgia; spinal cord disease; Tarlov cysts; hydromyelia; syringomyelia; spinal cord injury; traumatic brain injury and post-concussion syndrome; multiple sclerosis; Arnold Chiari malformation; spinocerebellar ataxia (SCA); Parkinson's disease; Tourette's syndrome; myoclonus; dystonia; reflex sympathetic dystrophy (RSD); causalgia; CRPS; neurofibromatosis; chronic inflammatory demyelinating polyneuropathy; Sjogren's syndrome; lupus; interstitial cystitis; myasthenia gravis; hydrocephalus; nail patella syndrome; residual limb pain; or the treatment of these conditions. In addition, the Department of Public Health can approve additional debilitating medical conditions.

What protections do patients have once in the program?
Registered patients may not be arrested or prosecuted or face criminal or other penalties including property forfeiture for engaging in the medical use of marijuana in compliance with the law. There are also protections against patients being discriminated against in medical care — such as organ transplants — and in reference to child custody. In addition, landlords may not refuse to rent to a person solely due to his or her status as a registered patient or caregiver unless housing the applicant violates federal law on the part of the landlord. Landlords may prohibit smoking medical marijuana on their premises. Similarly, schools and employers are prohibited from discriminating based on patient status unless they face restrictions under federal law. Employers may continue to enforce drug-free work place policies, and they do not have to allow employees to possess marijuana at work or work while they are impaired.

How much medical marijuana can patients possess?
The new law authorizes registered patients to obtain up to 2 ½ ounces of medical marijuana every two weeks from a dispensary the patient specifies during the application process. Patients may apply for a waiver to use more marijuana if their physicians explain that that amount is insufficient for the patient.

Can patients grow their own medical marijuana?
No. Only state-regulated cultivation centers are authorized to grow marijuana.

Can patients have a caregiver pick up their medicine for them?
Yes. Patients may designate a caregiver who is 21 years of age or older and does not have a disqualifying conviction. The caregiver may obtain marijuana from a dispensary on behalf of a single patient.

Can anyone participate if he or she has a qualifying medical condition?
No. The law does not currently allow people under the age of 18 to qualify as medical marijuana patients. Similarly, people with felony drug convictions or who work in certain professions, including law enforcement personnel, firefighters, and commercial drivers, are not allowed to participate in the program.

How do patients obtain medical marijuana?
All patients are required to name a state-regulated dispensary from which the patient or his or her designated caregiver will obtain medical marijuana. There will be 60 dispensaries around the state.

How much will medical marijuana cost?
Prices will be set by individual medical marijuana dispensaries.

Will medical marijuana be taxed?
Medical marijuana sold from cultivation centers to dispensaries will be subject to a 7% excise tax. Medical marijuana will also be subject to a 1% sales tax.

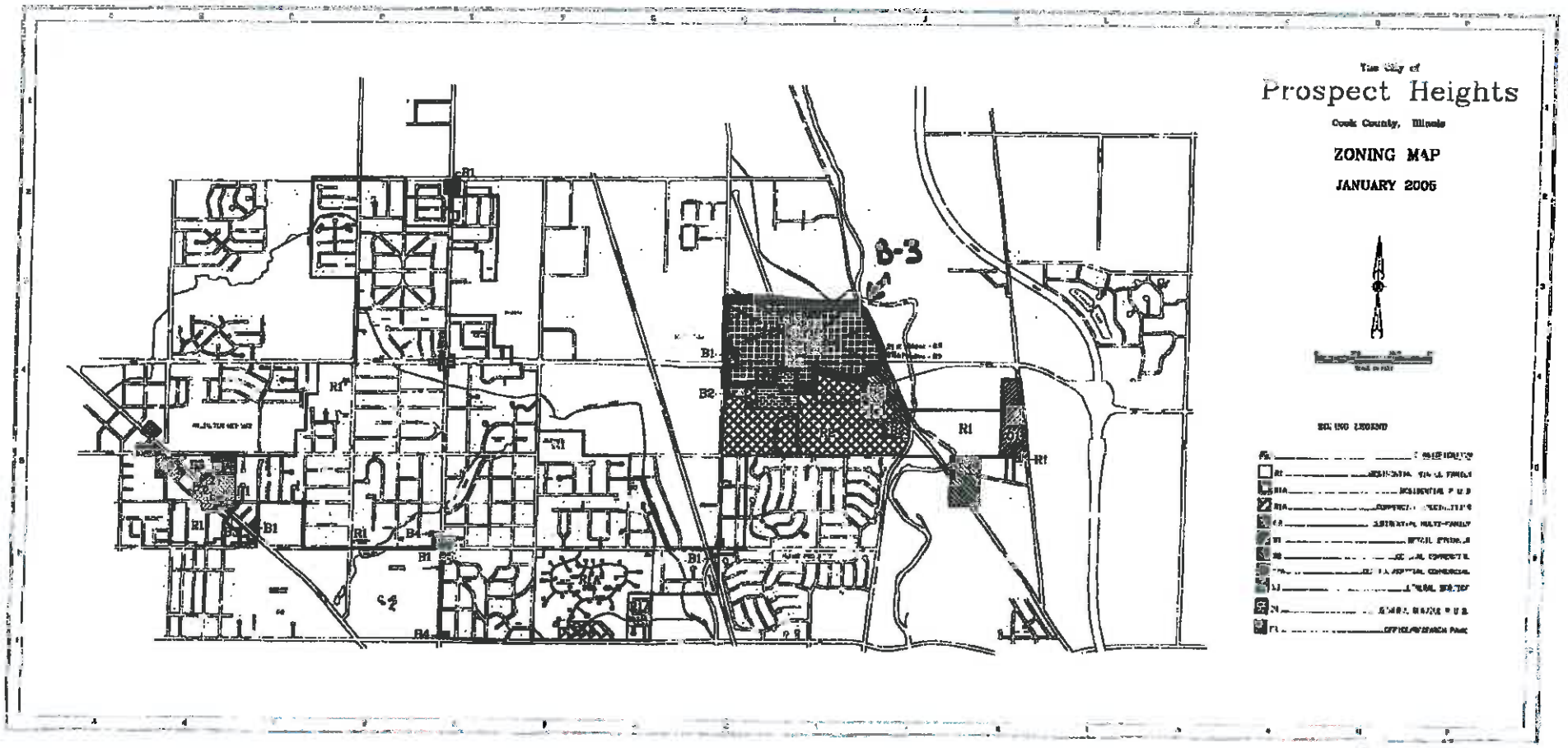
How will dispensaries operate?
Dispensaries will be licensed by the state and subject to rules created by the Department of Financial and Professional Regulation as well as local zoning laws. All dispensary staff must receive a photo ID from the department after submitting to a background check. We anticipate the department will begin accepting applications for dispensary licenses following the rule-making process in 2014.

How is medical marijuana cultivated for patients?
Dispensaries will obtain medical marijuana from up to 22 cultivation centers, with a limit of one cultivation center for each state police district. Cultivation centers will be subject to a strict set of rules developed by the Department of Agriculture, including labeling and marijuana testing requirements, 24-hour video surveillance, photo IDs for staff, cannabis tracking systems, and inventory control measures. As with dispensaries, we anticipate the department will accept applications after rules are issued mid-2014.

When does the law go into effect?
The law is effective on January 1, 2014, and the departments will have four months to implement rules for the program beginning on that date.

Does the state pilot program recognize patients from other states?
No. Only patients who are registered with the Illinois Department of Public Health will qualify.

Are there restrictions on where a patient can possess or consume medical marijuana?
Patients may not possess or consume marijuana on a school bus, school grounds, or in a correctional facility. Likewise, patients may not possess or consume marijuana in a private residence that is used to provide child care or a day care service, and they may not possess it in a vehicle unless it is secured in a sealed, tamper-evident container that is inaccessible while the vehicle is moving. As with alcohol and prescription drugs, patients may not operate or be in control of a vehicle while impaired. Patients are also prohibited from consuming medical marijuana in a public place, near anyone under the age of 18, or where doing so would violate the Smoke Free Illinois Act.


The City of
Prospect Heights
Cook County, Illinois
ZONING MAP
JANUARY 2005
B-3
R1
B1
B2
R4
C-2

ORDINANCE NO. O-14-02

AN ORDINANCE IMPOSING A MORATORIUM ON THE DEVELOPMENT AND OPERATION OF MEDICAL CANNABIS CULTIVATION CENTERS AND DISPENSARY ORGANIZATIONS IN THE CITY OF PROSPECT HEIGHTS

WHEREAS, the "Compassionate Use of Medical Cannabis Pilot Program Act" was signed by the Governor on August 1, 2013 and went into effect on January 1, 2014 ("Medical Cannabis Law");

WHEREAS, the Medical Cannabis Law expressly provides that municipalities cannot ban the operation of medical cannabis cultivation centers and dispensary organizations, but also provides that municipalities may enact reasonable zoning regulations pertaining to those land uses;

WHEREAS, the City intends to amend its zoning code to regulate medical cannabis cultivation centers and dispensaries;

WHEREAS, the City is currently in the process of revising and updating its comprehensive plan;

WHEREAS, the City Council desires to wait to amend the zoning code until the comprehensive plan update is completed so that any regulation of medical cannabis facilities is enacted in harmony with the comprehensive plan; and

WHEREAS, the City Council of the City of Prospect Heights finds that it is in the best interest of public health safety and welfare of the residents of the city to impose a six (6) month moratorium on the development, construction and operation of any new medical cannabis cultivation centers and dispensary organizations so that the comprehensive plan can be completed and the zoning code updated in accordance with it;

William Balling

From: Michael F. Zimmermann <MZimmermann@tresslerllp.com>
Sent: Wednesday, August 27, 2014 4:33 PM
To: Helmer, Nick (helmer@iglrealestate.com); William Balling; Steve Skiber
Subject: Medical Cannabis MOratorium expired
Attachments: CHICAGO1-#602272-v1-O-14-02_Moratorium_on_Medical_Cannabis.PDF

Our moratorium on establishment of medical cannabis dispensaries or cultivation centers expired on Sunday. Atached is a copy of the ordinance which imposed the moratorium. Tom Wessel of the Journal called me to ask for a statement about effects of that. I told him that now that the comp plan is completed, the city will begin the zoning process to determine in what zoning district these uses should be listed and whether to list them as permitted or special uses.

Now that the comp plan is done, it would be a good idea to amend the zoning code to relegate these uses to a given district. Right now, they are banned by our code because they are not listed anywhere. The medical cannabis law does not allow a total ban. Let me know when you would like to discuss the next steps.

Mike

Mike Zimmermann
Tressler LLP
Chicago-312-627-4020

5

Prospect Heights

MEMO

DATE: October 8, 2014

TO: Mr. William Balling, City Administrator

FROM: Steven L. Cutaia, Public Works Director

Re: Snow/ICE De-Icing Program

As directed and previously discussed at a council meeting, I have performed a preliminary investigation of a *pilot program* that includes a **Snow/Ice De-Icing Program** around the Hillcrest Lake/slough area, to be more environmentally friendly. This process involves applying a liquid (mixture of salt and a sticky substance) to the pavement prior to a storm.

ICE MELTING PROCESS is

- Complicated based upon the chemical applied and the pavement temperature.
- not based on air temperature (normally taken 10' from the ground)
- involves Salt(Sodium Chloride) which needs moisture to work

PROCESS:

- This is a proactive process
- The process involves various ways to store, purchase and apply the liquid.
- Basically the idea of this process is to apply this substance to the surface prior to a storm, so the snow/ice will not stick or bond to the pavement. It may be layed up to a week prior to a storm, but its effectiveness is based upon the weather, traffic and various other conditions such as temperature and rain vs snow conditions.

The following a main bullet points of what I have learned about the de-icing process.

- Brine is a mixture of water and salt.
- There is a BEET JUICE-type solution which uses the sugar from beets and is mixed with salt / a BEET HEAT–type solution that uses sugar beet molasses and it is mixed with salt.
- Some towns create their own mixture in large vats, while some mixtures can be provided pre-mixed.
- Some towns simply spray weekly, while other towns spray before a storm
- This liquid could get washed away.
- This liquid could evaporate
- Since Cook County and the State of Illinois excessively salt Willow Road and Elmhurst Road it must be understood, until they stop only, can the salt accumulation drastically decrease in that area.

I have discovered that there are many alternatives to salt but it appear that "sugar beet juice" may be the wisest choice. The basic technique is to apply the liquid solution is by a sprayer connected through a pump on a tank located mounted on a bed of a truck. This system appears similar to the spaying systems farmers use to apply pesticides.

COSTS:The costs can vary to implement this program.

SPRAYERS:

Truck mounted skid sprayers devices range from $7,000.00 to about $15,000.00 for small tanks (325-1000 gallons). Smaller sprayers may be connected to the pre-mix containers at a lower cost.

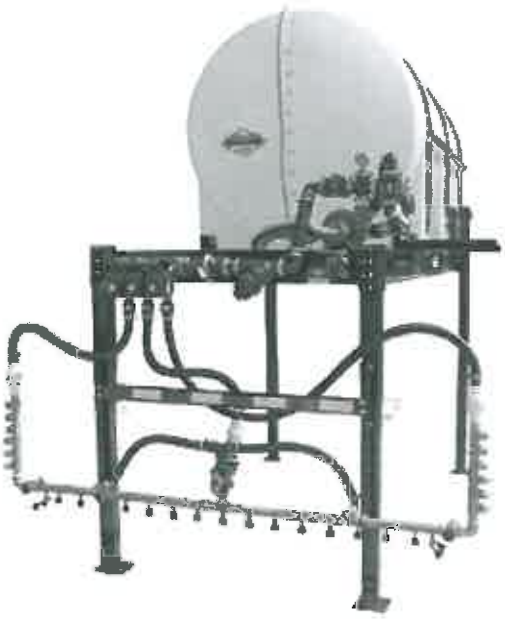
CHEMICALS:

- Creating the solution varies based upon the way it is purchased and the way staff mix the chemicals in -house.
- Experienced and established municipalities make their own brine which costs those about 50 cents a gallon,
- While ready mixed "Ice Bite" can cost near $1.50 a gallon. The Ice Bite brand has 80% salt brine and 20% of sugar.

There are many variables in this pilot program an exact cost cannot be determined. It varies upon the operator, chemical applied, frequency of the storms etc. It is estimated the equipment may cost around $7,000.00 to $15,000.00, while a 255 TOTE is approximately $1,500.00. I estimate using approximately 4 TOTES. It is estimated to equip one truck and iniitate this pilot program may cost approximately $20,000.00.

Staff is seeking direction to proceed or not proceed with this pilot program to purchase a pre-mixed solution TOTE, and truck mounted sprayer to apply to intersections in the vicinity of the slough/hillcrest lake prior to a storm at a cost of approximately $20,000.00.

The sprayer looks something like this…



LARGER VIEW

VIEW CATALOG PAGE E0409

Truck Mount Skid Sprayer, 1065 Gallon Capacity

for Anti-ice / De-ice / Dust Control & More

This large self-loading truck mount spraying system can be used for road/airport Deicing/Anti-icing applications as well as for dust control, weed spraying & more. Heavy-duty self-loading steel leg frame (front legs rotate up as truck backs up to load unit; front wheels provide smooth roll-in) allows for quick load and unload times of about 5 minutes.

System Features Include:

- Single 1065 Gallon Tank for 5 Ton Trucks.
- Extra-Tough Powder Coat Paint.
- Independent telescoping rear legs for "bind-free" lifting by one person.
- Adjustable height stainless steel boom with high-flow flooding nozzles (spray 1, 2 or 3 lanes at once). Solid Stream nozzles also included for de-icing center lane.
- High flow hydraulic-drive pump; engine-drive pumps also available.
- Raven DCS 400 Automatic Control System-complete with flow meter & control valve. Pre-programmable controller with up to six application rates. DCS410 also available. (GPS compatible).
- Precise application rate: Gal/Lane-Mile; automatically maintains preset rate with speed changes. Can change rates or spraying 1, 2 or 3 lanes while driving.
- "Blast" button for high volume spraying of bridge decks.
- 3-Section Stainless Boom included on these sprayers include both solid stream and flooding nozzles for the center lane and large "offset" nozzles for spraying the left and right lanes. (Other Options Available).
- Polypropylene flanged fittings for simple maintenance.
- More options available.