



CITY COUNCIL REGULAR MEETING

Minutes

July 28, 2014

6:30 p.m.

City Hall

Prospect Heights, IL 60070

CALL TO ORDER – At 6:40 P.M., Mayor Helmer called to order the City Council Regular Meeting at 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

ROLL CALL - Present: Mayor Helmer, Treasurer Tibbits, City Clerk Adamson
Aldermen- Styler, Higgins, Ludvigsen

It was noted that there was a Quorum physically present. Alderman Williamson had previously requested from City Clerk Adamson to be teleconferenced into the meeting.

Alderman Higgins moved to approve Alderman Williamson's request for electronic attendance in the City Council Meeting; seconded by Alderman Ludvigsen.

VOICE VOTE: All ayes, no nays

Motion approved – 3 – 0 (Alderman Mendez absent)

Alderman Williamson entered the Meeting electronically.

Also present: Police Chief Dunne, City Attorney Zimmermann, Deputy Clerk Schultheis, Acting Assistant to the City Administrator Deol, Interim City Administrator Balling, Director of Building and Zoning Skiber, Finance Director Hannon, Director of Public Works Cutaia, Administrative Intern Jiang.

PLEDGE OF ALLEGIANCE – Alderman Styler

INVOCATION – Reverend Eric Schlichting of Lutheran Church of the Good Shepherd led the Invocation.

CLOSED SESSION - None

PRESENTATIONS

A. Resolution Designating Court Street as Honorary Dick Wolf Court – City Clerk Adamson read the resolution to the Council.

The Mayor noted that Dick Wolf was the first Mayor of Prospect Heights in 1976. It was also noted that at a ceremony before the Council Meeting, a street was given the Honorary name of Dick Wolf Court.

Alderman Styler moved to approve Item A; seconded by Alderman Higgins.

VOICE VOTE: All ayes, no nays

Motion approved – 4 – 0 (Alderman Mendez absent)

RESIDENTS COMMENTS (Agenda Matters) – None

I. STAFF AND ELECTED OFFICIALS REPORTS

Interim City Administrator Balling –

- Natural Resources Committee expressed concerns on algae growth in the Slough area. The City is working on a remediation plan.
- Introduced Administrative Intern Washington Jiang working on increasing capacity of the Metra line.
- The first round of interviews for the Assistant to the City Administrator will begin next week.

Building and Zoning Director Skiber –

- July 24th the public meeting for the Comprehensive Plan was held. The Plan will appear on the agenda for approval on August 25, 2014.
- Levee 37 – the permanent construction on the levee wall is in progress.
- Code Enforcement Officer Mike Porzycki is being trained. He will be field ready next week.

Public Works Director Cutaia

- The two seasonal staff workers will be returning back to school in a few weeks.
- A tree fell on Hillside Avenue, and was cleared away by Public Works. The Police were able to help with traffic control.
- The Bridge inspection project, seepage, tree removal and sidewalk replacement program should be starting in a few weeks.
- The Police Department carport design is being drawn up.
- The PW addition, the street repair project and the crack sealing project are out to bid.
- Teska – the designers of the Milwaukee corridor improvement project are going to the Tourism District to get the final consideration.

Police Chief Dunne

- National Night Out is August 5 from 5PM to 8PM.

Deputy Clerk Schultheis

- July 30 will be the French Market Classic Car Night.

Acting Assistant to the City Administrator Deol – Narrowed down the cost of the Cruise Night event to about \$5000. There are two location options – HOME Bar and Rocky Vanders. The date for the event is August 28, unless the City opts to go with Rocky Vanders. Then, the event would be September 7.

Alderman:

Higgins –

- Volunteered for the Prospect Heights Outreach Program where 30 children were taken to the Wheeling Aquatic Center.

Williamson – No report.

Styler –

- Awards were given for Dollars for Scholars. A record number of students were given scholarships to students from Prospect Heights and Wheeling.

Ludvigsen -

- Question regarding bid package that Teska is putting together. Teska will go through the whole bid process. He made certain that a maintenance part will be included.
- Trees being marked. Public Works Director Cutaia said that the trees are being marked with a green "x."

Mendez - Absent

Mayor – No report.

ADOPTION OF CONSENT AGENDA

- B. Approval of City Council Regular Meeting Minutes of June 23, 2014
- C. Approval of Special Council Meeting Minutes of June 27, 2014
- D. Approval of City Council Workshop of July 14, 2014
- E. PZBA Recommendation – 202 Lanford Lane (waiver of 1st reading)

- F. 2014 Drainage Improvements Bid Award
- G. Purchase of Bobcat
- H. Drainage Improvements for Drake Avenue (east side) Design Authorization
- I. Pay Request #6 for Arrow Road Construction Company
- J. An Ordinance Authorizing a Binding Referendum at the General Election on November 4, 2014 as to Whether the City Clerk shall be Appointed Rather than Elected (waiver of 1st reading)
- K. An Ordinance Authorizing a Binding Referendum at the General Election on November 4, 2014 as to Whether the City Treasurer shall be Appointed Rather than Elected (waiver of 1st reading)
- L. A Resolution Approving Cruise Night as a Community Event

Alderman Styler moved for omnibus approval of Items B, C, D, E, F, G, H, I and L; seconded by Alderman Ludvigsen.

ROLL CALL	AYES	Higgins, Ludvigsen, Williamson, Styler
	NAYS	None
	ABSENT	Mendez

Motion carried 4 – 0.

*At 6:57 PM, Alderman Mendez joined the meeting electronically. There was a physical quorum present, and Alderman Mendez was recovering from an illness.

Alderman Higgins moved to Allow Alderman Higgins to join the meeting electronically; seconded by Alderman Ludvigsen.

VOICE VOTE All ayes, no nays.

Motion carried 4 – 0.

Alderman Higgins moved to waive the first reading of Item J; seconded by Alderman Ludvigsen.

Discussion regarding the benefit of an elected City Clerk. There was discussion regarding the ceremonial role of the elected Deputy Clerk and the statutory role. There was discussion regarding accountability of positions that were assigned versus elected. City Clerk Adamson discussed the role of the City Clerk.

ROLL CALL VOTE	AYES – Mendez, Williamson
	NAYS – Higgins, Styler, Ludvigsen

Motion fails 2 – 3.

Alderman Williamson moved to waiver the first reading of Item K; seconded by Alderman Ludvigsen.

Treasurer Tibbits discussed the role of the Treasurer. There was discussion regarding the accountability of an elected official. The Mayor noted that he wanted the Council to get job descriptions of the role of a City Clerk and the role of the Treasurer.

ROLL CALL VOTE:	AYES – Higgins, Ludvigsen, Williamson, Mendez
	NAYS - Styler

Motion carried 4 – 1.

Alderman Ludvigsen moved to Approve Item K for referendum; seconded by Alderman Higgins. There was unanimous approval.

ROLL CALL VOTE:	AYES – Higgins, Mendez, Ludvigsen, Styler, Williamson
	NAYS – None

Motion carried 5 – 0.

Alderman Styler moved to reconsider Item J; seconded by Alderman Higgins.

ROLL CALL VOTE:	AYES – Higgins, Mendez, Ludvigsen, Styler, Williamson
	NAYS – None

Motion carried 5 – 0.

Alderman Higgins moved to waive first reading of Item J; seconded by Alderman Styler.

ROLL CALL VOTE: AYES – Higgins, Mendez, Ludvigsen, Styler, Williamson
NAYS – None

Motion carried 5 – 0.

Alderman Williamson moved to Approve Item J for Referendum; seconded by Alderman Higgins.

ROLL CALL VOTE AYES – Styler, Williamson, Mendez
NAYS- Higgins, Ludvigsen

Motion carried 3 – 2.

Mayor Helmer announced that the Special City Council Meeting scheduled for Wednesday, July 30, 2014 would be cancelled for lack of agenda items.

APPROVAL OF EXPENDITURES

M. Approval of Warrants

General Fund	\$95,155.03
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$36,144.49
Tourism District	\$3,964.60
Development Fund	\$333.59
DEA Fund	\$0.00
Solid Waste Fund	\$0.00
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$161.02
SS Area #8 – Levee Wall #37	\$534.85
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$224,331.43
Road Construction Debt	\$0.00
Water Fund	\$2,051.36
Parking Fund	\$1,996.17
Road/Building Bond Escrow	\$1,500.00
TOTAL Expenditures	\$366,172.54
7/11/14 Payroll	\$126,155.20
Police Pension 7/22/14	\$23,041.64
TOTAL WARRANT	\$515,369.38

City Clerk Adamson read the expenditure totals.

Alderman Higgins moved to approve as presented; seconded by Alderman Ludvigsen for TOTAL expenditures in the amount of \$366,172.54 and 7/11/14 Payroll in the Amount of \$126,155.20 and Police Pension 7/22/14 of \$23,041.64. The TOTAL amount was \$515,369.38. The motion was approved unanimously.

ROLL CALL AYES - Williamson, Higgins, Mendez, Styler, Ludvigsen
NAYS – None

Motion carried 5 – 0.

RESIDENTS COMMENTS (Non Agenda Matters)

None

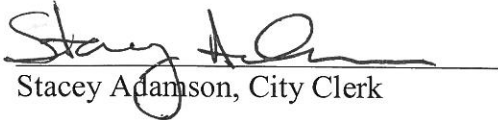
ADJOURNMENT

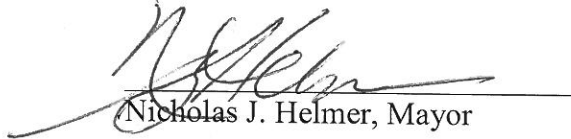
At 7:50 PM. Alderman Styler moved to Adjourn; seconded by Alderman Higgins. There was unanimous approval.

VOICE VOTE: All ayes, no nays

Motion carried 5 – 0.

Approved by the Prospect Heights City Council on this day, the 25th of August, 2014.


Stacey Adamson, City Clerk


Nicholas J. Helmer, Mayor

