



**THE CITY COUNCIL REGULAR MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WAS HELD ON MONDAY, JULY 13, 2026 AT 6:30 PM**

CALL TO ORDER AND ROLL CALL –

At 6:32 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

Deputy Clerk Austin called roll. A quorum was present.

Ward 3 Alderman Morgan-Adams moved to APPOINT ASSISTANT TO THE CITY ADMINISTRATOR AUSTIN as Pro-temp Deputy Clerk; seconded by Ward 1 Alderman Cameron.

ROLL CALL VOTE:	AYES:	Cameron, Anderson, Morgan-Adams, Dash, Dolick
	NAYS:	None
	ABSENT:	None

Motion passed 5-0.

ELECTED OFFICIALS PRESENT – Alderman Ward 1 Cameron, Alderman Ward 2 Anderson, Alderman Ward 3 Morgan-Adams, Alderman Ward 4 Dash, Alderman Ward 5 Dolick, Mayor Ludvigsen, City Treasurer Tibbits

ABSENT – City Clerk Prisiajniouk with notice

OTHER OFFICIALS PRESENT – City Administrator Falcone, Assistant to the City Administrator Austin, Director of Building and Development Peterson, Director of Public Works Roscoe, Police Chief Derman, Assistant Finance Director Tannehill, Attorney Jim Hess, Digital Communication Technician Colvin.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the pledge of Allegiance.

APPROVAL OF MINUTES –

A. June 22, 2026 City Council Regular Meeting Minutes –

Alderman Ward 4 Dash moved to approve June 22, 2026 City Council Regular Meeting Minutes; seconded by Alderman Ward 3 Morgan-Adams.

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
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NAYS: None
ABSENT: None

Motion carried 5-0

PRESENTATIONS – None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS – None

PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT) – None

CONSENT AGENDA – None

OLD BUSINESS –

- A. O-26-14** Staff Memo and Ordinance Amending City Code Title 9, Chapter 1, Section 9-1-4 of the City Code Regarding Animal Control and Associated Impoundment Fees **(2nd Reading)**

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**Alderman Ward 5 Dolick moved to approve
O-26-14 Staff Memo and Ordinance Amending City Code Title 9, Chapter 1,
Section 9-1-4 of the City Code Regarding Animal Control and Associated
Impoundment Fees (2nd Reading)
; seconded by Alderman Ward 3 Morgan-Adams.**

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	None

Motion carried 5-0

NEW BUSINESS –

- A. O-26-15** Staff Memo and Ordinance for a Rear Yard Variation at 408 Hillcrest **(1st Reading)**

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Building & Development Director Peterson -

408 Hillcrest has requested a variance to the 50 -foot rear setback in order to add a garage addition. The PZBA has recommended unanimous approval. This is just a first reading and will be voted for approval at the next meetings agenda.

- B. O-26-16** Staff Memo and Ordinance for a Side Yard Variation at 410 Hillcrest **(1st Reading)**

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Building & Development Director Peterson -

410 Hillcrest has requested a side yard variance to install a driveway which would

allow him to access his rear yard to build a garage. The PZBA has discussed this matter and has granted approval for the driveway addition. This is a first reading and will be up for vote at the next City Council Meeting on July 27th.

C. O-26-17 Staff Memo and Ordinance for a Rear Yard Variation 102 Brook (1st Reading)

Building & Development Director Peterson -

102 Brook Road is requesting a variance for a rear yard variation which was approved by the PZBA with unanimous approval. This is a first reading and will be on the agenda and up for a vote at the next City Council Meeting scheduled for July 27th.

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS -

Chief Derman-

Police Chief Derman spoke briefly regarding the Prospect Heights Police Department's Summer Outreach Program which began on July 8th. This program is designed for community engagement and parents were able to sign up their kids free of charge. The first trip took place on July 8th, and 64 children were taken to Harper College and the Park District pool where lunch and snacks were provided. The second trip is scheduled for July 14th, to Camp Duncan. There is also an event scheduled for July 31st, which will be at the Lincoln Park Zoo. August 1st, will be a trip to see a Chicago Fire Game. August 4th will be National Night Out in conjunction with the Parks District. August 5th, starts the annual backpack give away for children prior to the start of school. This is an awesome event in which we partner with Omni and are able to distribute around 300 backpacks to families in need.

APPROVAL OF WARRANTS -

A. Approval of Expenditures

General Fund	\$229,899.18
Motor Fuel Tax Fund	\$0.00
Tourism District	\$49,701.70
Solid Waste Fund	\$35,840.00
Drug Enforcement Agenda Fund	\$3,873.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00

Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$230.13
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$116,351.69
Capital Improvements	\$61,815.71
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$21,612.68
Parking Fund	\$525.68
Sanitary Sewer Fund	\$27,765.47
Road/Building Bond Escrow	\$1,865.00
TOTAL	\$548,120.24
Wire Payments	
06.26.26 Payroll	\$227,606.89
Manual Checks	
Illinois Secretary of State Vehicle License Database (Check 213029)	\$500.00
Uriel Cruz - Refund of Alarm Permit (Check 213056)	\$40.00
TOTAL WARRANT	\$776,267.13

