



**THE CITY COUNCIL REGULAR MEETING MINUTES  
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS  
WAS HELD ON MONDAY, MAY 11, 2026 AT 6:30 PM**

**CALL TO ORDER AND ROLL CALL** – At 6:30 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

Assistant to the City Administrator Austin, called roll. A quorum was present.

**ELECTED OFFICIALS PRESENT** – Alderman Ward 1 Cameron, Alderman Ward 2 Anderson, Alderman Ward 3 Morgan-Adams, Alderman Ward 4 Dash, Alderman Ward 5 Dolick, Mayor Ludvigsen, City Treasurer Tibbits

**ABSENT** – City Clerk Prisiajniouk with notice

**OTHER OFFICIALS PRESENT** – City Administrator Falcone, Assistant to the City Administrator Austin, Director of Building and Development Peterson, Director of Public Works Roscoe, Police Chief Derman, Management Analyst Coalter, Attorney Jim Hess, Digital Communication Technician Colvin.

**Alderman Ward 2 Anderson moved to appoint Assistant to the City Administrator, Austin, as interim Deputy Clerk; seconded by Morgan-Adams.**

<b>ROLL CALL VOTE:</b>	<b>AYES:</b>	Danielle Dash, Matt Dolick, Terry Anderson, Wendy Morgan-Adams, Michelle Cameron
	<b>NAYS:</b>	None
	<b>ABSENT:</b>	None

Motion carried 5 - 0

**PLEDGE OF ALLEGIANCE** – Mayor Ludvigsen led the pledge of Allegiance.

**APPROVAL OF MINUTES –**

**A.** April 27, 2026 City Council Regular Meeting Minutes – **Alderman Ward 5 Dolick moved to approve the April 27, 2026, City Council Regular Meeting minutes; seconded by Alderman Ward 4 Dash.**

<b>ROLL CALL VOTE:</b>	<b>AYES:</b>	Danielle Dash, Matt Dolick, Terry Anderson, Wendy Morgan-Adams
	<b>NAYS:</b>	None
	<b>ABSENT:</b>	None

ABSTAIN: Michelle Cameron

Motion carried 4 - 0, one abstain

- B. April 27, 2026 City Council Budget Hearing Meeting Minutes – Alderman Ward 5 Dolick moved to approve April 27, 2026, City Council Budget Hearing Meeting Minutes; seconded by Alderman Ward 3 Morgan-Adams.**

**ROLL CALL VOTE:**

AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
NAYS:	None
ABSENT:	None
ABSTAIN:	Michelle Cameron

Motion carried 4-0, one abstain

**PRESENTATIONS** – The Women of the Moose Lodge 661 Chapter 1481 presented a check for \$1000.00 to the Prospect Heights Police Department to purchase safety gear.

**APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS –**

- A.** City of Prospect Heights Proclamation Honoring Public Works Week May 18-24, 2026 – Mayor Ludvigsen gave a proclamation honoring the Public Works Department & Department Head, Mark Roscoe for all the hard work they do for the Community of Prospect Heights.

**PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT) –**

Jim Piecuch - Spoke regarding the PUD at 1001 & 999 Oak Avenue in opposition to the passage of this ordinance. His chief complaints were that the PUD had only one entrance and exit through his neighborhood, and the size of the streets, and lack of sidewalks were a major concern for those residing in his neighborhood.

**CONSENT AGENDA** – None

**OLD BUSINESS –**

- A. O-26-04 Staff Memo and Ordinance Reestablishing a Special Use and Planned Unit Development for Neder Capital Services, LLC at 1001 and 999 Oak Avenue (2nd Reading)**  
– **Alderman Ward 5 Dolick moved to approve O-26-04 Staff Memo and Ordinance Reestablishing a Special Use and Planned Unit Development for Neder Capital Services, LLC at 1001 and 999 Oak Avenue (2nd Reading); seconded by Alderman Ward 2 Anderson.**

**ROLL CALL VOTE:**

AYES:	Terry Anderson, Danielle Dash, Matt Dolick
NAYS:	Michelle Cameron, Wendy Morgan-Adams

ABSENT: None

Motion carried 3-2

- B. O-26-08** Staff Memo and Resolution Approving an Agreement with SB Friedman to Provide Tax Increment Financing (TIF) Consulting Services Related to a Proposed TIF District (**2nd Reading**)  
– **Alderman Ward 2 Anderson moved to approve O-26-08 Staff Memo and Resolution Approving an Agreement with SB Friedman to Provide Tax Increment Financing (TIF) Consulting Services Related to a Proposed TIF District (2nd Reading); seconded by Alderman Ward 5 Dolick.**

**ROLL CALL VOTE:**            AYES:            Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
   NAYS:            None  
   ABSENT:        None

Motion carried 5-0

**NEW BUSINESS –**

- A. O-26-09** Staff Memo and Ordinance Amending City Code, Title 1, Chapter 6, Section 1-6-7 of the City Code Regarding the Powers and Duties of the City Administrator and Title 1, Chapter 11A, Section 1-11A-1 of the City Code Regarding the Budget Officer (**1st Reading**)  
– This item was a first reading and will be up for action at the May 27, 2026, City Council Meeting.
- B. R-26-12** Staff Memo and Resolution Approving the Purchase of a Police DEA Unmarked Vehicle at a Cost Not to Exceed \$43,584.63 with Outfitting Costs Not to Exceed \$20,000 to be Expensed Through the DEA Budget  
– **Alderman Ward 5 Dolick, moved to approve R-26-12 Staff Memo and Resolution Approving the Purchase of a Police DEA Unmarked Vehicle at a Cost Not to Exceed \$43,584.63 with Outfitting Costs Not to Exceed \$20,000 to be Expensed Through the DEA Budget; seconded by Alderman Ward 3 Morgan-Adams.**

Chief Derman gave some background on the need and funding source for this vehicle.

**ROLL CALL VOTE:**            AYES:            Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
   NAYS:            None  
   ABSENT:        None

Motion carried 5-0

- C. R-26-13** Staff Memo and Resolution Approving the Purchase of a Building/Zoning Vehicle (2026 Dodge Durango) from Sunnyside Co. – (CDJR) Chrysler Dodge Jeep Ram Through the McHenry County Purchasing Bid 25-8571 Agreement Program for a Cost

Not to Exceed \$41,500

– **Alderman Ward 2 Anderson moved to approve R-26-13 Staff Memo and Resolution Approving the Purchase of a Building/Zoning Vehicle (2026 Dodge Durango) from Sunnyside Co. – (CDJR) Chrysler Dodge Jeep Ram Through the McHenry County Purchasing Bid 25-8571 Agreement Program for a Cost Not to Exceed \$41,500; seconded by Alderman Ward 1 Cameron.**

**ROLL CALL VOTE:**           AYES:           Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
  NAYS:           None  
  ABSENT:       None

Motion carried 5-0

- D. R-26-14 Staff Memo and Resolution Approving the Purchase of Police Station Office Furniture at a Cost Not to Exceed \$90,000 to be Expensed Through the DEA Budget – Alderman Ward 5 Dolick moved to approve R-26-14 Staff Memo and Resolution Approving the Purchase of Police Station Office Furniture at a Cost Not to Exceed \$90,000 to be Expensed Through the DEA Budget; seconded by Alderman Ward 3 Morgan-Adams.**

Chief Derman explained the process of updating the Police Department and where these funds would be allocated.

**ROLL CALL VOTE:**           AYES:           Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
  NAYS:           None  
  ABSENT:       None

Motion carried 5-0

- E. R-26-15 Staff Memo and Resolution Approving the Purchase of a Police Replacement Patrol Vehicle for Squad 607 at a Cost Not to exceed \$45,000 with Outfitting Costs Not to Exceed \$20,000 to be Expensed Through the DEA Budget – Alderman Ward 2 Anderson moved to approve R-26-15 Staff Memo and Resolution Approving the Purchase of a Police Replacement Patrol Vehicle for Squad 607 at a Cost Not to exceed \$45,000 with Outfitting Costs Not to Exceed \$20,000 to be Expensed Through the DEA Budget; seconded by Alderman Ward 1 Cameron.**

**ROLL CALL VOTE:**           AYES:           Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
  NAYS:           None  
  ABSENT:       None

Motion carried 5-0

- F. R-26-16 Staff Memo and Resolution Authorizing a Civil Engineering Service Agreement with Gewalt Hamilton Associates, INC., for Design Engineering Services for the**

Burning Bush Sidewalk Project for an Estimated Cost of \$19,000, with Review by Legal Counsel

**– Alderman Ward 3 Morgan-Adams moved to approve R-26-16 Staff Memo and Resolution Authorizing a Civil Engineering Service Agreement with Gewalt Hamilton Associates, INC., for Design Engineering Services for the Burning Bush Sidewalk Project for an Estimated Cost of \$19,000, with Review by Legal Counsel; seconded by Alderman Ward 1 Cameron.**

Director of Public Works Roscoe gave the background behind this project and what this resolution does for the next steps of completing the project.

**ROLL CALL VOTE:**            AYES:            Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
   NAYS:            None  
   ABSENT:        None

Motion carried 5-0

**G. R-26-17** Staff Memo and Resolution Authorizing a Civil Engineering Service Agreement with Gewalt Hamilton Associates, INC., for Design Engineering Services for the Illinois Route 83 (Andover to Bike Path) Sidewalk Project for an Estimated Cost of \$24,800, with Review by Legal Counsel

**– Alderman Ward 2 Anderson moved to approve R-26-17 Staff Memo and Resolution Authorizing a Civil Engineering Service Agreement with Gewalt Hamilton Associates, INC., for Design Engineering Services for the Illinois Route 83 (Andover to Bike Path) Sidewalk Project for an Estimated Cost of \$24,800, with Review by Legal Counsel; seconded by Alderman Ward 1 Cameron.**

Director of Public Works Roscoe gave the background behind this project and what this resolution does for the next steps of completing the project.

**ROLL CALL VOTE:**            AYES:            Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick  
   NAYS:            None  
   ABSENT:        None

Motion carried 5-0

### **STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS –**

Public Works Director Roscoe- spoke regarding the completion of Levy 37 Wall repair, with road closures being removed and roads fully open. The Levy Wall Sluice is moving forward with a pre-construction meeting with the contractors next week, with an anticipated start date of July or August. The Army Corps of Engineers & Illinois Department of Resources will be inspecting the Levy Wall next week, as part of an annual or biannual inspection.

Chief of Police Derman- Spoke briefly regarding two Prospect Heights Police Department Community Events. One taking place on May 15th, the Prospect Heights PD will be doing Cop on a Rooftop in partnership with Dunkin' Donuts to raise funds for the Illinois Special Olympics. The second will be on May 19th, at the Rob Roy Club House, Coffee with PHPD.

Residents are encouraged to come out and to get to know the PHPD over coffee.

Alderman Dolick- Reminded the Council of the upcoming Document Destruction Event at the PH Metra Station.

**APPROVAL OF WARRANTS –**

**A. Approval of Expenditures**

General Fund	\$195,915.02
Motor Fuel Tax Fund	\$0.00
Tourism District	\$2,913.42
Solid Waste Fund	\$0.00
Drug Enforcement Agenda Fund	\$3,000.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$4,210.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$198.91
Capital Improvements	\$0.00
Special Service Area - Debt #6	\$600.00
Road Construction Debt	\$0.00
Water Fund	\$33,414.11
Parking Fund	\$1,956.84
Sanitary Sewer Fund	\$12,381.48
Road/Building Bond	\$0.00

