



**City of Prospect Heights
CITY COUNCIL REGULAR MEETING**

Monday, December 8, 2025 at 6:30 PM

**Prospect Heights City Hall
8 North Elmhurst Road**

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT:

The City Council Meeting of the Mayor and City Council of the City of Prospect Heights will be held on MONDAY, DECEMBER 8, 2025 AT 6:30 PM.

In Person in the Council Chambers, Prospect Heights City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois, Mayor Patrick Ludvigsen presiding.

This meeting will be broadcast live on cable channels: COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99. It will also be recorded and rebroadcast on COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99.

Attendees who wish to speak on Agenda or non-agenda items will be provided an opportunity during the meeting. There is a FIVE-MINUTE TIME LIMIT for speakers.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

A. November 24, 2025 City Council Regular Meeting Minutes
Action Requested: (Motion, Second, Roll Call Vote)

4. PRESENTATIONS

A. Community Rating System and Flood Insurance Assessment Report by City Engineer, Dan Strahan

5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS

A. Re-Appointment of Scott Degraf to the Planning & Zoning Board of Appeals Commission

6. PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT)

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.

7. **CONSENT AGENDA**

(All items listed on the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda item.)

Action Requested: (Motion, Second, Voice Vote)

- A. **O-25-35** Staff Memo and Ordinance Amending Chapter 1, Title 7, Section 4: Deputy Clerk Responsibilities (**2nd Reading**)

8. **OLD BUSINESS**

- A. **O-25-28** Staff Memo and Ordinance for the Levy and Assessment of 2025 Taxes for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026, in and for the City of Prospect Heights Police Pension Fund (**2nd Reading**)
- B. **O-25-29** Staff Memo and Ordinance for the Levy and Assessment of 2025 Taxes for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026, in and for the City of Prospect Heights Special Service Area One (**2nd Reading**)
- C. **O-25-30** Staff Memo and Ordinance for the Levy and Assessment of 2025 Taxes for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026, in and for the City of Prospect Heights Special Service Area Two (**2nd Reading**)
- D. **O-25-31** Staff Memo and Ordinance for the Levy and Assessment of 2025 Taxes for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026, in and for the City of Prospect Heights Special Service Area Three (**2nd Reading**)
- E. **O-25-32** Staff Memo and Ordinance for the Levy and Assessment of 2025 Taxes for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026, in and for the City of Prospect Heights Special Service Area Four (**2nd Reading**)
- F. **O-25-33** Staff Memo and Ordinance for the Levy and Assessment of 2025 Taxes for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026, in and for the City of Prospect Heights Special Service Area Five (**2nd Reading**)
- G. **O-25-34** Staff Memo and Ordinance for the Levy and Assessment of 2025 Taxes for the Fiscal Year Beginning May 1, 2025, and Ending April 30, 2026, in and for the City of Prospect Heights Special Service Area Eight (**2nd Reading**)

9. **NEW BUSINESS**

- A. **Waiver of 1st Reading O-25-36** Staff Memo and Ordinance Granting a Special Use Permit for the Installation of an Electronic Message Center Sign at 14 E. Camp McDonald Road (Prospect Heights Police Department) (**1st Reading**)
Action Requested: (Motion, Second, Roll Call Vote)
- B. **O-25-36** Staff Memo and Ordinance Granting a Special Use Permit for the Installation of an Electronic Message Center Sign at 14 E. Camp McDonald

Road (Prospect Heights Police Department) **(2nd Reading)**
Action Requested: (Motion, Second, Roll Call Vote)

- C. Waiver of 1st Reading O-25-37** Staff Memo and Ordinance Approving a Special Use Permit to Allow a Sit-Down Restaurant at 1301 S. Wolf Road, Unit 209, Prospect Heights, IL (Mongolian Heritage Center) **(1st Reading)**
Action Requested: (Motion, Second, Roll Call Vote)
- D. O-25-37** Staff Memo and Ordinance Approving a Special Use Permit to Allow a Sit-Down Restaurant at 1301 S. Wolf Road, Unit 209, Prospect Heights, IL (Mongolian Heritage Center) **(2nd Reading)**
Action Requested: (Motion, Second, Roll Call Vote)
- E. Waiver of 1st Reading O-25-38** Staff Memo and Ordinance Reducing the Number of “A” Liquor Licenses from 11 to 8 (Full Liquor - Monday through Thursday from 8:00 am to 2:00 am; Friday and Saturday from 8:00 am to 3:00 am; and Sunday from 12noon to 2:00 am) **(1st Reading)**
Action Requested: (Motion, Second, Roll Call Vote)
- F. O-25-38** Staff Memo and Ordinance Reducing the Number of “A” Liquor Licenses from 11 to 8 (Full Liquor - Monday through Thursday from 8:00 am to 2:00 am; Friday and Saturday from 8:00 am to 3:00 am; and Sunday from 12noon to 2:00 am) **(2nd Reading)**
Action Requested: (Motion, Second, Roll Call Vote)
- G. R-25-79** Staff Memo and Resolution Providing for and Requiring the Submission of the Proposition of Issuing General Obligation Bonds to the Voters of the City of Prospect Heights, Cook County, Illinois, at the General Primary Election to be Held on the 17th Day of March, 2026
Action Requested: (Motion, Second, Roll Call Vote)
- H.** Motion to Approve Policy Statement on Recent Federal Law Enforcement Immigration Operations
Action Requested: (Motion, Second, Roll Call Vote)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

11. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$190,190.12
Motor Fuel Tax Fund	\$0.00
Tourism District	\$4,762.31
Solid Waste Fund	\$32,933.33
Drug Enforcement Agenda Fund	\$0.00

Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$3,360.70
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$6,674.36
Capital Improvements	\$73,286.05
Special Service Area - Debt #6	\$203,661.25
Road Construction Debt	\$1,239,316.25
Water Fund	\$36,207.55
Parking Fund	\$663.21
Sanitary Sewer Fund	\$49,304.07
Road/Building Bond Escrow	\$12,448.50
TOTAL	\$1,852,807.70
Wire Payments	
11.28.25 Payroll	\$190,651.88
Manual Checks -Law Offices of John Fioti (November Adjudication Attorney)	\$800.00
TOTAL WARRANT	\$2,044,259.58

12. PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT)

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.

13. EXECUTIVE SESSION

14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

15. ADJOURNMENT

Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, December 5, 2025