



**City of Prospect Heights
CITY COUNCIL REGULAR MEETING**

Monday, October 27, 2025 at 6:30 PM

**Prospect Heights City Hall
8 North Elmhurst Road**

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT:

The City Council Meeting of the Mayor and City Council of the City of Prospect Heights will be held on MONDAY, OCTOBER 27, 2025 AT 6:30 PM.

In Person in the Council Chambers, Prospect Heights City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois, Mayor Patrick Ludvigsen presiding.

This meeting will be broadcast live on cable channels: COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99. It will also be recorded and rebroadcast on COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99.

Attendees who wish to speak on Agenda or non-agenda items will be provided an opportunity during the meeting. There is a FIVE-MINUTE TIME LIMIT for speakers.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A. October 13, 2025 City Council Regular Meeting Minutes**
Action Requested: (Motion, Second, Roll Call Vote)
- 4. PRESENTATIONS**
- 5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS**
- 6. PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT)**
(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)
- 7. CONSENT AGENDA**
(All items listed on the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda)

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.

item.)

Action Requested: (Motion, Second, Voice Vote)

A. R-25-70 Staff Memo and Resolution Approving a Renewal Contract with Alliant/Mesirow Financial for Property, Casualty, Worker Compensation, and Cyber Liability Insurance for the Year Beginning December 1, 2025 through November 30, 2026

B. Proclamation for National First Responders Day on October 28th

8. OLD BUSINESS

9. NEW BUSINESS

A. O-25-21 Staff Memo and Ordinance Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA, National Electrical Code, the State Plumbing Code, and Making Certain Local Amendments to the Adopted Model Codes **(1st Reading)**

Action Requested: (Discussion/Informational)

B. O-25-22 Staff Memo and Ordinance Amending Chapter 1, Section 1 of Title 12 Fines and Fees Schedule **(1st Reading)**

Action Requested: (Discussion/Informational)

C. O-25-23 Staff Memo and Ordinance Amending Title 7 Flood Control Regulations, Chapter 10 Permitting Requirements Applicable to All Flood Plain Areas **(1st Reading)**

Action Requested: (Discussion/Informational)

D. O-25-24 Staff Memo and Ordinance Amending Title 9 (Police Regulations) Chapter 1 (Animal Control), Section 18 (Keeping Backyard Chickens) of the City Code Regarding Backyard Chicken Keeping in the R-1 Single Family District **(1st Reading)**

Action Requested: (Discussion/Informational)

E. R-25-71 Staff Memo and Resolution Approving an Agreement Between the City of Prospect Heights and SB Friedman to Provide Development Advisory Services at a Cost Not-to-Exceed \$19,500

Action Requested: (Motion, Second, Roll Call Vote)

F. R-25-72 Staff Memo and Resolution Authorizing Approval of the Purchase of a Building & Zoning Vehicle, 2026 Dodge Durango, from Sunnyside Jeep in McHenry County Through the State of Illinois Bidding Process, at an Estimated Cost of \$38,861.00 and not to Exceed \$41,500.00

Action Requested: (Motion, Second, Roll Call Vote)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

A. September Financial Report by Assistant Finance Director Bob Tannehill

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.

11. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$97,579.73
Motor Fuel Tax Fund	\$0.00
Tourism District	\$1,521.07
Solid Waste Fund	\$0.00
rug Enforcement Agenda Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$0.00
Capital Improvements	\$83,030.40
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$39,762.39
Parking Fund	\$0.00
Sanitary Sewer Fund	\$2,660.56
Road/Building Bond Escrow	\$6,686.00
TOTAL	\$231,240.15
Wire Payments	

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10.17.25 Payroll	\$223,749.04
September IMRF Payment	\$16,393.69
Manual Checks	\$1,983.03
-USPS Postage for Fall Newsletter	\$6,261.00
-IL State Police Academy Basic	\$895.84
Police Academy	\$987.00
-Local 150 IUOE	\$6.72
-Metropolitan Alliance of Police	
-United States Treasury IRS FEE	
TOTAL WARRANT	\$481,516.47

- 12. PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT)**
- 13. EXECUTIVE SESSION**
- 14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 15. ADJOURNMENT**
Action Requested: (Motion, Second, Voice Vote)

Posted by 12:00 PM, October 24, 2025



To: Mayor Ludvigsen and Members of the City Council

From: Peter P. Falcone, City Administrator

Subject: Renewal Contract through Alliant/Mesirow Financial for 2025-2026 Insurance Coverage

Date: October 23, 2025

Background:

The City of Prospect Heights utilizes the insurance broker Alliant Insurance Services, Inc. to shop for the City's property, general liability, and workers' compensation insurance coverage packages. The rate the City receives for insurance coverage is reliant upon multiple factors in the marketplace including the City's property and vehicle values, total payroll, workers compensation and general liability claim history, and excess liability. The rates are also affected by regional and countrywide disaster events.

For the City's 2025-26 coverage needs, Alliant Insurance Services once again shopped the open market to find the City the most competitive rates. The premium package assembled for all the City's insurance needs resulted in a very modest overall premium increase of 1.15% from 2024-25, for a total of \$433,592. As Council was informed by the City's Insurance Broker, Leah, insurance premiums are affected by a wide range of factors from all over the country, so the 1.15% increase is a welcome outcome. The City has also confirmed our 2025-26 grant award will be \$18,541, an increase of \$500 from last year thanks to the City's continued efforts to stress the importance of training and risk management. Some key aspects of the package premium renewal are below:

- For Property & Casualty, the market renewal rates settled on a \$23,163 or 8.9% increase. This increase again is not only dependent upon the City's claim experience, but that of the region and also country-wide claims.
- For Worker Compensation, IPRF's rate decreased by \$18,468 or -11.5% and we received a significant amount in grant funds of \$18,541. The grant fund amount is determined by IPRF's formula that takes into consideration length of time with carrier, premiums paid and loss experience.

Staff continues to take steps to manage and mitigate the City's claim exposure by oversees insurance claims and safety measures to provide guidance on employee safety education through the utilization of on-line and in-house training.

Recommendation:

Staff recommends the Council Members pass Resolution R-25-70 to approve a renewal contract through Alliant Insurance Services for Worker Compensation and General Liability Insurance for the period beginning December 1, 2025 through November 30, 2026.

RESOLUTION NO. R-25-70
A RESOLUTION APPROVING RENEWAL PROPOSAL FOR THE CITY’S 2025-26
WORKER COMPENSATION AND GENERAL LIABILITY INSURANCE COVERAGE

WHEREAS, the City of Prospect Heights is a municipal entity duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, the City Council of the City of Prospect Heights, Cook County, Illinois deems it to be in the best interest of the City to accept the insurance renewal proposal provided by Alliant Insurance Services; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: The City Council finds the above recitals are true and correct and incorporates the same as part of this resolution.

SECTION TWO: That the form and substance of the Renewal Proposal (the "Proposal"), between the City of Prospect Heights (the "City") and Alliant Insurance Services ("Alliant"), for renewal of the City’s insurance program effective December 1, 2025 through November 30, 2026, attached hereto as “Exhibit A”, is hereby approved.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage as provided by law and that the Mayor, City Administrator or Designee is directed to take any action necessary to carry out the purpose of this Resolution.

PASSED AND APPROVED this 27th day of October, 2025.

Patrick Ludvigsen, Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Exhibit “A”

The Public Entity professionals of Alliant Insurance Services, Inc. appreciate the opportunity to present the Property, Casualty, Underground Storage Tank Liability, Cyber Liability, and Workers Compensation Package to the City of Prospect Heights for the term of December 1, 2025 through December 1, 2026. Illinois Counties Risk Management Trust for the property and casualty continues to offer a competitively priced option with a broad form that is geared toward public entities and their unique exposures.

The other lines of coverage are offered by the incumbents as well. The renewal premiums for Underground Storage Tank and Cyber Liability remained virtually the same. In contrast, the Worker's Compensation renewal had a significant decrease in premium despite an increase in estimated payrolls. The decrease in premium was driven by Prospect Heights' improved experience. The marketplace influences are reviewed below then followed by specific changes to Prospect Heights's changes in exposures.

CURRENT STATE OF THE INSURANCE MARKETPLACE

Market Conditions

Impactful issues for insureds



Property

01 Property capacity:

- Return to stability from incumbents
- Coastal, Earthquake and wildfire capacity continue to come under greater scrutiny
- Targeted growth from new and incumbent markets alike

02 Two consecutive years of Insurer profitability – driven by increased rates rather than reduced loss activity

- 2023 totaled \$108b in Global Insured CAT losses, US responsible for 80%
- 2024 marks the 5th consecutive year global losses >\$100b
- 2025 H1 = \$84b globally

03 H1 2025 resulted in \$84b in insured losses, 55% higher than decadal average. The US accounted for 92% of all H1 insured losses. Palisades and Eaton Fire in CA were responsible for \$65b of these insured losses.

04 Consistent increases in attritional property losses (fires, water damage, tornados, hail, wildfires). 7 consecutive years where Secondary perils have surpassed Primary. Are secondary perils 'secondary' anymore?

05 The threat of tariffs have brought inflation concerns back to the forefront of the property insurance community's minds

Market Conditions

Impactful issues for insureds



Liability

- 01 **Reduced liability capacity** and withdrawals have been significant over the past two years
- 02 **Social inflation & Litigation Financing** driving up liability verdicts and settlements
- 03 **Excess Workers Compensation remains stable, but retained layer may be experiencing increased claims volume**



Cyber

- 01 **Cyber capacity has improved** and creating stabilized terms and conditions
- 02 **Ransomware cyber losses are systemic – Expecting \$10 Trillion by 2025**



Property – The property insurance marketplace is returning to stability as noted above, it is due to increased rates versus reduced loss activity. Catastrophic losses from hurricanes, west coast wildfires, Midwest flooding and tornado/hail damage claims continue to be a significant portion of property losses. This is paired with the consistent increases in secondary peril losses.

Casualty - The shrinking appetites for public entity liability risks by withdrawing from the market or reducing their capacity by putting out smaller limits. Primary Liability limits at the lower levels have stabilized over the last two renewals. Excess liability market continues to be influenced by social inflation and litigation financing which drives up liability verdicts and settlements.

- **General Liability/Public Officials/Employment Practices Liability/Sexual Abuse Molestation** PFOS and PFAS exclusions are generally non-negotiable. Biometric data collection related underwriting questions and exclusions are increasing at a rapid pace due to tort law concerns. Seeing increased use of Abuse & Molestation, Assault & Battery, Wildfire and Traumatic Brain Injury exclusions.
- Emerging concerns regarding reliance on Artificial Intelligence (AI) and its implications. ESG/climate risk concerns continue to be on the rise.
- **Automobile Liability** – Capacity continues to be limited due to rising claim frequency & severity, and an uptick in Hired and Non-owned losses.

- **Law Enforcement** – Claims are increasing in frequency and severity due to increased public scrutiny of police departments. Many markets are limiting capacity or refusing to insure the risk. Significantly higher premiums are expected to continue.
- **Excess Liability** – There are 63% fewer public entity insurance markets than 10 years ago leading to higher rates and limited capacity. The market has hardened considerably for the past four renewal cycles, and at current premium levels the path forward is unclear and likely account specific (losses). Higher excess layers seeking disproportionately high percentage increases.
- **Workers Compensation** – Workers Compensation remains the most consistent profit generator for insurers.
- **Cyber Liability** – Capacity has increased slightly over the past year. Insurers continue to put up over \$10M+ for quality risks, and any one insured can secure limits up to ~\$400M. US insurers will now participate on large primary quota share layers, previously exclusive to the London market

Sub-limits and restrictions for widespread events are rare and have not been adopted by the broader marketplace. Increases for sub-limits in social engineering and business interruption are possible for insureds with strong cyber resilience. Systemic risk, such as the CrowdStrike outage of July 2024, remains the industry's top concern

Please see the below diagram reflecting the market trends by product line

Product Line	Pricing	Capacity	Retentions	Coverage
PROPERTY				
Challenged Exposures	↓	↑	↔	↔
Non-Challenged Exposures	↓	↑	↔	↔
Standalone Earthquake	↓	↔	↔	↔
Builder's Risk	↓	↑	↔	↔
CASUALTY				
General Liability	↑	↔	↔	↓
Automobile Liability	↑	↓	↑	↔
Workers' Compensation	↓	↔	↔	↔
Umbrella Liability	↑	↓	↑	↓
Excess Liability	↑	↓	↑	↓
Pollution Liability*	↑	↔	↔	↓
MANAGEMENT & PROFESSIONAL				
Cyber	↓	↑	↔	↔
Employment Practice Liability	↔	↔	↔	↔
Fiduciary	↑	↔	↑	↔
Fidelity/Crime	↔	↔	↔	↔

Color Key

As a buyer, is that movement positive, neutral, or something that could present a challenge during my renewal?

- Positive change
- Neutral/No change
- Potential Challenge

Arrow Key

What direction are pricing, capacity, limits, deductibles and coverage moving?

- ↑ Increasing
- ↔ Stabilizing/No change
- ↓ Decreasing

Summary for Prospect Heights

The initial discussion with the incumbent carriers provided an overall anticipated renewal of coverages at a net increase of 9%. Each carrier also anticipated some of the increase would be attributed to change in exposures. Below is a snapshot of the exposure changes. Details regarding each carrier and the specifics of the renewal are after the exposure table.

Exposure	2025-2026	2024-2025	Difference in Dollars/Count	Difference in Percentage
Total Insured Values	23,418,441	\$22,959,256	\$459,185	2.00%
Equipment Values	\$872,565	\$799,666	\$72,899	9.12%
Total Vehicles	44	44	0	0.00%
Total Vehicles - Value	\$1,719,962	\$1,719,962	\$0	0.00%
Gross Expenditures	\$24,119,605	\$23,653,668	\$465,937	1.97%
Gross Revenues	12,116,546	12,116,546	\$0	0.00%
Employee Count - FTE	59	59	0	0.00%
Police - FTE	25	25	0	0.00%
Total Estimated Payroll	4,312,892	4,246,896	\$65,996	1.55%

Property & Casualty - Illinois Counties Risk Management is the provider of Prospect Heights property and liabilities (other than Cyber and Below-Ground Storage Tank Liability). The initial discussion with ICRMT resulted in a commitment to an increase less than 10% on the package policy. The indication in took into account a typical increase in exposures.

Reviewing this with the City's administration, it was suggested that the markets be approached to confirm ICRMT was offering a competitive program. On page 7 of the Executive Summary, the market responses are outlined. While specific pricing was not pursued, the responses from other carriers offering Public Entity package coverages illustrate that ICRMT has the best terms for the insured.

Bulleted below are the continued advantages of partnering with Illinois Counties Risk Management Trust:

- Proper valuation of buildings
 - Appraisal for Prospect Heights's locations completed in 2022
- Waiving of additional premium for mid-term changes
- Violent Event Response coverage as part of the Package
- Readily available Loss Control Consultant
 - 2024-2025 Policy Term
 - 13 loss control site visits or service phone calls
 - Deputy Clerk attend 2 free ICRMT seminars re: Media Management for Public Entities & Workers Compensation
 - Assistance / submission of grant funds for training scholarship
 - Receipt of \$14,400 in grant money for law enforcement risk management
- On-line claim review and claim reporting

ICRMT's overall increase was \$23,163 which is a 8.9% increase in premium, and in the range of the initial indication

Workers Compensation - The incumbent carrier, Illinois Public Risk Fund, for workers compensation coverage had a significant decrease in premium, **-18,468 or -11.6%**. At the time of this summary, the grant fund amount had not been determined. The grant fund is monies to be used at the insured's discretion for safety equipment and/or loss control training.

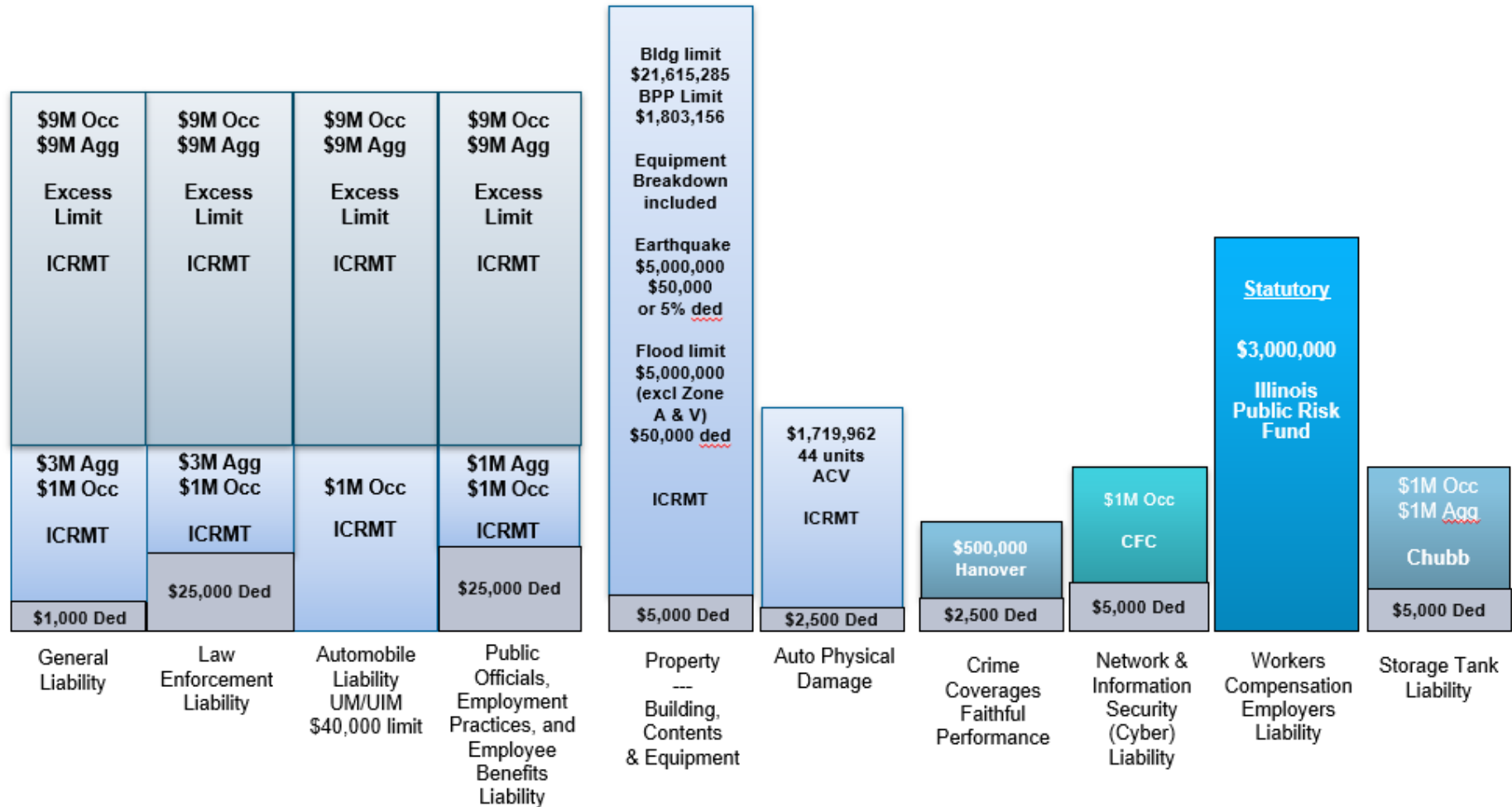
Cyber Liability – the anticipated premium was conservatively estimated at a 5% increase. The quote from the incumbent carrier, CFC, resulted in basically a flat renewal. The premium difference of \$45 was the carrier's increase in the company fee.

Underground Storage Tank Liability – the premium for this specific pollution liability is \$25. The carrier has a marginal increase associated with the aging of the underground storage tank.

We welcome discussion regarding this proposal and thank you for the privilege of working on the Village of Prospect Heights's insurance program

Tower Illustration

City of Prospect Heights
12/1/2025-2026



General Liability, Law Enforcement Liability, and Auto Liability are written on an Occurrence Form.
Public Officials Liability (12/1/2012), Employment Practices Liability (12/1/2012) Employee Benefits Liability (12/1/2013) and Cyber Liability (Full Prior Acts) are written on a Claims-Made Basis.

All coverages and exclusions are not included on this page. Please refer to policy for all applicable terms and conditions. Additional limits and/or changes may be available after review and acceptance by insurer. Chart is not to scale.

Company	AM Best Rating	Coverage	Response
Illinois Counties Risk Management Trust	Not Rated	Property & Casualty	Incumbent - Quoted
Glatfelter	A XV	Property & Casualty	Closed File could only offer \$5M Law Enforcement Liability
Liberty Mutual	A XV	Property & Casualty	Closed File \$5M Excess Liability limit & not competitive due to Cook County
Travelers	A++ XV	Property & Casualty	Closed File \$5M Excess Liability limit & limited appetite for Cook County
Trident	A- XV	Casualty Only	Decline outside appetite due to exposure in Cook County
Illinois Public Risk Fund	Not Rated	Workers Compensation	Quoted
Chubb	A++ XV	Underground Storage Tank Liability	Quoted
CFC - Underwriters at Lloyd's	A+ XV	Cyber Liability	Incumbent - Quoted \$1m limit / \$5k aggregate retention / \$6,000 premium
At-Bay	A- VIII	Cyber Liability	Declined Class of business
Beazley	A XV	Cyber Liability	Quoted \$1m limit / \$10k retention / \$6,040 premium
Chubb	A++ XV	Cyber Liability	Declined Class of business
Converge	A XV	Cyber Liability	Declined Not competitive
Corvus	A++ XV	Cyber Liability	Quoted \$1m limit / \$5k retention / \$7,843 premium
Cowbell	A X	Cyber Liability	Declined Not competitive
Coalition	A+ XV	Cyber Liability	Quoted \$1m limit / \$10k retention / \$5,000 premium
HCC	A++ XV	Cyber Liability	
United States Fire Insurance Company	A+ XV	Blanket Accidental	Incumbent - Quoted Medical Expenses \$25k / D&D / \$300 premium

Premium Summary

Coverage	2023/2024 ICRMT	2024/2025 ICRMT	2025/2026 ICRMT
Package	\$241,698	\$260,359	\$283,522
Property and Inland Marine	Included	Included	Included
Equipment Breakdown	Included	Included	Included
Crime and Public Official Bonds	Not Covered	Not Covered	Not Covered
General Liability/Law Enforcement Liability*	Included	Included	Included
Commercial Automobile*	Included	Included	Included
Public Officials/Employment Practices*	Included	Included	Included
Excess Liability	Included	Included	Included
Terrorism Premium	Included	Included	Included
Package and Excess Premium*	\$241,698	\$260,359	\$283,522
	Hanover 2023-2026	Hanover 2023-2026	Hanover 2023-2026
Stand Alone Crime - 1-year premium*	\$1,135	\$1,135	\$1,135
Third Year of 3-year term	\$3,405	\$3,405	\$3,405
	IPRF	IPRF	IPRF
Workers Compensation*	\$162,544	\$159,675	\$141,207
Grant Funds	\$7,953	\$18,007	\$18,541
	Chubb	Chubb	Chubb
Underground Storage Tank Liability including TRIA	\$496	\$521	\$546
	CFC	CFC	CFC
Cyber Liability - incl TRIA	\$8,908	\$6,837	\$6,882
		QBE	United States Fire Ins Co
Blanket Accident	n/a	\$300	\$300
Total Insurance Program Premiums*	\$414,781	\$428,827	\$433,592
Difference from Expiring Premium		\$14,046	\$4,765
		3%	1.15%

PUBLIC WORKS

FIRST RESPONDER

National First Responders Day Proclamation

October 28, 2025

WHEREAS, first responders—including public works professionals, firefighters, police officers, emergency medical technicians, 911 operators, paramedics, and other emergency personnel—stand on the front lines of our communities, selflessly serving and protecting the citizens of the **City of Prospect Heights, Illinois** in times of crisis; and,

WHEREAS, first responders respond swiftly and courageously to emergencies, often putting their own lives at risk to ensure the safety and well-being of others, whether in natural disasters, accidents, medical emergencies, or public health and safety threats; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the **City of Prospect Heights, Illinois** to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and other first responder efforts in their respective communities; and,

WHEREAS, as of 2019 the US Senate has included language recognizing public works alongside fellow/other first responders,

RESOLVED, I, Mayor Patrick Ludvigsen, do hereby designate October 28, 2025, as National First Responders Day. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies paying tribute to our public works first responders alongside law enforcement, firefighters, paramedics, emergency medical technicians, 911 operators, and other emergency personnel, to recognize the substantial contributions they make to protecting our national health, safety, and advancing the quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the **City of Prospect Heights, Illinois** (to be affixed),

DONE at the **City of Prospect**, Illinois this 27TH day of October 2025.

X _____

Mayor Patrick Ludvigsen



City of Prospect Heights

Department of Building & Development
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211 FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: October 22, 2025

To: Mayor Ludvigsen and City Council

Cc: Peter Falcone, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Ordinance O-25-21 An Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA National Electrical Code, the State Plumbing Code and Making Certain Local Amendments to the Adopted Model Codes

ISSUE: Amending and updating the City of Prospect Heights Building Code. The last time the City amended the Building Code was in 2019 with the adoption of the 2012 editions of the International Code Council Model Building Codes, 2011 NFPA National Electrical Code and the 2014 Illinois State Plumbing Code.

BACKGROUND: The City of Prospect Heights Building Department is evaluated by the Insurance Service Organization's Building Code Effectiveness Grading Schedule program. The evaluation grades each municipality on several factors, with the adopted building codes having the largest impact on the final scoring. During the last evaluation the building department did not earn the maximum point value as our codes were more than two code cycles out of adoption. By adopting the 2024 Edition of the ICC model codes, the 2021 NEC and our local amendments will bring us to the most current code published today

With the adoption of Ordinance #O-25-21 the City will have the most restrictive building code per our IGA with the Village of Wheeling.

The draft ordinance has been on file with the City Clerk for public viewing per City Code. The State of Illinois will be notified of the code adoption as required by state law.

Staff will prepare a public education plan to notify the builders, architects, business owners and residents of the new changes. This program will include the use of the Enews, City newsletter, PHTV, the City webpage, handouts and posters.

The planned implementation of the new code will be January 1, 2026.

RECOMMENDATION: City Council Adopt Ordinance #O-25-21 Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA National Electrical Code, the State Plumbing Code and Making Certain Local Amendments

ORDINANCE NO. O-25-21

An Ordinance Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA National Electrical Code, the State Plumbing Code and Making Certain Local Amendments to the Adopted Model Codes

WHEREAS, the City of Prospect Heights is authorized to adopt certain building regulations by reference pursuant to Section 1-3-2 of the Illinois Municipal Code, 65 ILCS 5/1-3-2;

WHEREAS, the City Council finds that the International Code Council (hereinafter “ICC”) is nationally recognized technical trade or service association in accord with Section 1-2-1(b) of the Illinois Municipal Code, 65 ILCS/5-1-3-1(b);

WHEREAS, the City Council finds that the National Fire Protection Association, Inc. (NFPA) is a nationally recognized technical trade or service association in accord with Section 1-3-1(b) of the Illinois Municipal Code, 65 ILCS/1-3-1(b);

WHEREAS, the City of Prospect Heights has previously adopted the 2012 ICC series of building codes, with amendments, via ordinance O-19-06;

WHEREAS; certain amendments to Title Four, Building Regulations, of the City of Prospect Heights City Code are required; and

WHEREAS, the City Council of the City of Prospect Heights has reviewed the 2024 series of the ICC building codes and determined in order to promote the public health, safety, and welfare, it is beneficial to further amend Title Four, Building Regulations, of the Prosect Heights City Code;

NOW THEREFORE, BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the preamble hereto are true and correct and hereby adopts same as part of this Ordinance.

Section 2. That Title 4, Chapter 1, Building Code, of the City of Prospect Heights City Code, as amended, are further amended in its entirety so that the same shall be read as set forth in **Appendix A** to this ordinance.

Section 3. That Title 4, Chapter 2, Residential Code, of the City of Prospect Heights City Code, as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix B** to this ordinance.

Section 4. That Title 4 Chapter 3, Mechanical Code, of the Prospect Heights City Code, as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix C** to this ordinance.

Section 5. That Title 4, Chapter 4, Plumbing Code, of the Prospect Heights City Code, as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix D** of this ordinance.

Section 6. That Title 4, Chapter 4A, Electrical Code, of the Prospect Heights City Code, as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix E** of this ordinance.

Section 7. That Title 4, Chapter 4B, Property Maintenance Code, of the Prospect Heights City Code, as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix F** of this ordinance.

Section 8. That Title 4, Chapter 4C, Fuel Gas Code, of the Prospect Heights City Code as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix G** of this ordinance.

Section 9. That Title 4, Chapter 4D, Energy Conservation Code, of the Prospect Heights City Code as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix H** of this ordinance.

Section 10. That Title 4, Chapter 4E, Swimming Pool and Spa Code, of the Prospect Height City Code as amended, is created so that the same shall be read as set forth in **Appendix I** of this ordinance as follows:

4-4E-1: ADOPTION OF CODE:

A certain document, entitled the International Swimming Pool and Spa Code, 2024 edition, published by the International Code Council, is hereby adopted as the Swimming Pool and Spa Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk.

4-4E-2: ADDITIONS AND AMENDMENTS TO CODE:

International Swimming Pool and Spa Code, 2024 edition, and all appendices thereto, published by the International Code Council is amended as follows:

A. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, the IRC, other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted model codes.

B. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

4-4E-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in [Title 12](#) Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

Section 11. That Title 4, Chapter 5, Permits and Fees Code, of the Prospect Heights City Code as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix J** of this ordinance.

Section 12. That Title 4, Chapter 10, Registration of Defaulted Mortgage Property, of the Prospect Heights Code as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix K** of this ordinance.

Section 13. That Title 4, Chapter 11, Fire Prevention Code, of the Prospect Heights City Code as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix L** to this ordinance.

Section 14. That Title 4, Chapter 12, Existing Structures Code, of the Prospect Heights City Code as amended, is further amended in its entirety so that the same shall be read as set forth in **Appendix M** to this ordinance.

Section 15. Existing Projects. This amendatory ordinance shall not apply to any project involving construction, repair, or alteration of a structure within the City of Prospect Heights, for which a permit application has been submitted prior to January 1, 2026, in accord with Chapter 5 of Title 4 of the Prospect Heights City Code.

Section 16. This Ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law.

PASSED and APPROVED this 10th day of November, 2025.

Mayor Patrick Ludvigsen

ATTEST:

City Clerk

Ayes:

Nays:

Absent:

Published in pamphlet form: November 11th, 2025.

Effective Date: January 1, 2026

TITLE 4
BUILDING REGULATIONS

CHAPTER 1
BUILDING CODE

SECTION:

4-1-1: Adoption Of Code

4-1-2: Additions And Amendments To Code

4-1-3: Surety And Performance Bonds Required

4-1-4: Minimum Heating Standards For Residential Buildings

4-1-5: Foundation Height And Grading

4-1-6: Penalty

4-1-1: ADOPTION OF CODE:

A. Adoption: A certain document, entitled the International Building Code, **2024** edition, published by the International Code Council, is hereby adopted as the Building Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk.

B. Application: The International Building Code, **2024** edition, applies to all buildings except single-family residences, two- family dwellings (i.e., duplexes) and townhomes. Those structures are covered in the International Residential Code, **2024** edition.

C. ANSI A117.1:

1. Adoption: The International Code Council/ANSI A117.1-2009 American National Standard Accessible and Usable Buildings and Facilities is hereby adopted by the City of Prospect Heights.

2. Conflicts: Whenever two (2) or more codes are in conflict, the more stringent requirement shall govern. With respect to accessibility, the Illinois Accessibility Code shall take precedence and shall supersede the ICC/ANSI A117.1-2009 American National Standard.

D. 2010 ADA Standards For Accessible Design: 2010 ADA Standards for Accessible Design is hereby adopted by the City of Prospect Heights.

1. Conflicts: Whenever two (2) or more codes are in conflict, the more stringent requirement shall govern. With respect to accessibility, the Illinois Accessibility Code shall take precedence and shall supersede the 2010 ADA Standards. (Ord. 0-19-06, 2-25-2019)

4-1-2: ADDITIONS AND AMENDMENTS TO CODE:

International Building Code, **2024** edition, published by the International Code Council is amended as follows:

A. General Amendments:

1. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments, zoning ordinance, and municipal ordinances shall supersede all sections of all of the adopted model codes.

2. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

3. Permit Drawings:

a. Architect Seal: All drawings submitted for permit shall bear the seal of the architect's license as well as his signature and the expiration date of his license. Other drawings shall bear the seal and same information of the design professional who prepared them, such as the structural engineer, civil engineer, mechanical engineer, professional engineer, etc. **Architectural seals are required in conformance with the Illinois Law.**

Exception: An architect's seal (i.e., design professional seal) is not required for sheds and other minor accessory structures.

b. Plan Review: When necessary, in the judgment of the building official, for complex projects the plans shall be reviewed by qualified third party plan review service, at the owner's expense.

4. Penalties:

a. Time Frame for Permits: If a building is not completed within the allotted time and the permit expires, the applicant shall be required to pay an additional permit fee, equal to one-half (1/2) (50 percent) of the original permit fee and provide the building department with a schedule of completion, such that the project is fully completed one hundred eighty (180) days. If not completed within the one hundred eighty (180) day period, an additional fine of one hundred dollars (\$100.00) per day shall be imposed for each and every day the project is incomplete. Further, legal action may be taken to ensure that all fines are paid and the project gets completed.

b. Work without Permit: Penalty For Building Projects Without An Approved Building Permit: In addition to every other penalty provided by law, any person, firm, corporation, or entity that undertakes any work for which a permit is required by this title without first having secured a permit authorizing such work will be fined a sum of money equal to the full amount of the building or other permit for such work. This subsection requires the violator to: pay the permit cost, the penalty, and stop work until the building department approves a building permit for the project. Such approval will occur within a reasonable time, within the confines of seasonal demand for services, holiday schedules, and building

code regulations. The project may commence when the permit applicant has received approval and paid necessary fines and fees.

c. Penalty: **Any person, firm or corporation failing to pass a reinspection as required of this Chapter shall be subject to a fine as set forth in Chapter 12 Fines & Fees of this code. Each failed reinspection constitutes a separate offense.**

5. All Buildings:

a. Noncombustible: All elements of all buildings shall be of noncombustible construction. All buildings shall be type 1A, 1B, 2A or 2B. Construction type 1 and construction type 2 are those types of construction in which the building elements listed in table 601 are of noncombustible material or as approved by the **Building Official**.

b. Tenant Finish-Outs And Remodeling: All tenant finish-outs and remodeling shall be entirely noncombustible construction.

6. Fire Alarm System Required: All buildings shall have a fire alarm system, which complies with the NFPA **(72)** fire alarm code and meets the following, but not limited to, minimum requirements:

a. Alarm Requirements:

(1) All occupancies require a fire alarm system with horns, strobes and pull stations.

Exception: One- and two-family dwellings.**(townhouses)**

(2) All fire alarm systems must transmit to the PHFPD's dispatch center.

7. Generator Required: The Fire Marshal and Building Official will review each application for fire pumps and make a determination if a generator is required to support a fire pump based upon the conditions and power source for emergency and standby power.

8. Exterior Walls: All buildings shall be constructed of approved masonry materials or approved precast concrete panels. "Approved masonry materials" shall mean: face brick, natural stone, precast concrete, split face block or equivalent masonry construction. Regular concrete block (CMU) which is painted or stained is not an approved masonry material.

a. Exterior Walls At Side And Rear Elevation: The exterior walls at the side(s) and rear elevation of all buildings shall be constructed of approved masonry materials and shall complement the architectural design of the front facade of the building. The side and rear elevations shall also be aesthetically pleasing, so as to not negatively impact the adjacent neighborhood.

In commercial and industrial districts where a residential neighborhood is not affected, the side and rear elevation of a building may utilize, split face block, or any combination of approved masonry materials.

b. Exterior Insulation Finish Systems (EIFS): When approved in advance by the Building Official, EIFS may be used for the spandrels of one-story strip shopping centers, or for minor accent areas in other buildings.

(1) All exterior insulation finish systems (EIFS) shall be a completely drainable type system utilizing one or more of the following, as specified by the manufacturer's installation instructions:

A continuous mesh

A "wrinkle wrap" type of building wrap

Vertical groove drains in the insulation board

Other method as prescribed by the manufacturer's installation instructions

(2) The insulation shall be mechanically fastened.

(3) The contractor performing the work must be a certified installer of the EIFS product that he is installing.

(4) The certified EIFS contractor shall provide a warranty for the labor and materials, identifying that the installation was performed in accordance with manufacturer's installation instructions as well as the provisions of this code. Any and all violations of this code or discrepancies with the manufacturer's installation instructions shall be corrected at the expense of the EIFS contractor, and general contractor who has control over the project.

(5) The City of Prospect Heights building department does not recommend EIFS and assumes no responsibility for its use and/or application to any building.

(6) A certified independent EIFS inspector may be employed at the direction of the Building Official at the owner's expense.

9. Gypsum Wallboard: The minimum thickness of all gypsum wallboard to be used in all locations, of all buildings, is five-eighths inch (5/8") GWB (type X).

10. Partitions And Framing: The minimum requirement for all partitions, in all buildings is one layer of five-eighths inch (5/8") GWB (type X) each side of three and five-eighths inch (3 5/8") metal studs at sixteen inches (16") OC. All framing shall be sixteen inches (16") OC. All metal studs shall be securely fastened, with a screw located on each flange, both sides, at the top track and at the bottom track.

11. Stairs: All stairs in all buildings shall be constructed of solid cast in place concrete or concrete filled metal pan stair treads with metal risers. A "pattern metal plate" or any type of metal plate used for stair treads is not permitted.

a. For industrial and manufacturing uses, a nonslip metal grate may be used for treads on stairs and ships ladders that lead to mezzanines utilized for utilitarian purposes or to access metal grate catwalks.

12. Standing Seam Metal Roofs And Mansards: Five-eighths inch (5/8") or three-fourths inch (3/4") plywood shall be permitted sheathing or backup for standing seam metal roofs or mansards when used over metal deck on bar joists or used as a sheathing over steel C-joist framing, or other noncombustible framing.

B. Specific Amendments To The Sections Of The IBC,2024:

101.1 Title

These regulations shall be known as the Building Code Of The City Of Prospect Heights, hereinafter referred to as "this code".

101.2 Scope

Exceptions:

1. Detached one and two family dwelling or townhouses not more than 2 1/2 stories above grade, and their accessory structures shall comply with the International Residential Code as amended and adopted by the City of Prospect Heights.

105.2 Work Exempt From Permit

All work shall require a permit including all detached accessory structures, fences, retaining walls, sidewalks, driveways, swimming pools, window awnings, signs, radio and television transmitting stations and all construction listed on the City of Prospect Heights fee schedule.

Work exempt from permit shall be any:

*Painting, papering, carpeting, tiling, cabinet and other finish work

*Emergency repairs - (some emergency repairs may require a permit after the fact)

115.4 Unlawful Continuance

Any person who shall continue to work after having been served a stop work order, **violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fines and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offence.**

502.1 Premises Identification

Letters or numbers shall be a minimum of 6 (six) inches in height and a stroke of minimum 0.5 inch of a contrasting color to the background itself.

508.3 Nonseparated Occupancies

Fire separations are required between uses, such as **fire barriers**, and shall be rated in accordance with table 508.4 with no reduction in hourly rating. (No reduction, even when the building is fully sprinklered.)

Section 3000 - Elevators and Conveyance Systems:

Amend following sections to read:

3001.2 Reference Standards: Reference Standards are to be as stringent and comply with current Illinois Elevator Safety Act (225 ILCS 312) and its Rules for private residential conveyance application, the Act does not apply; however, the IBC code shall for new installation, permits, final acceptance. For applications not covered by the Illinois Elevator Safety Act, those conveyance applications shall be covered by the IBC code by the AHJ for new installation, permits, final acceptance, periodic inspections and testing, unsafe conditions, power to seal equipment, put conveyance out of service, and certificate compliance as well as owner/ agent responsibility for contractor, maintenance, accident/injury responsibility.

Referenced Standards from (225 ILCS 312): Safety Code for Elevator and Escalators (ASME A17.1), the Standard Qualification of Elevator Inspectors (ASME QEI-1), the Automated People Mover Standards (ASME 21), the Safety Requirements for Personnel Hoists and Employee Elevators (ASNI A10.4), and the Safety Standard for Platform Lifts and Stairway Chairlifts (ASME A18.1).

Table 3001.3 delete Automotive lifts and ALI ALCTV

3001.4 Accessibility Chapter shall conform to ICC A117.1

ADD: Illinois Accessibility Code (IAC)

3002.4 Elevator to Accommodate Ambulance Stretcher: In all buildings at least one elevator shall be provided for fire department emergency access to all floors in building.

Such elevator car shall be of such size and arrangement to accommodate a minimum 24 inch by 84 inch ambulance stretcher in the horizontal open position and shall be identified by the International Symbol for emergency medical services (Star of Life). The symbol shall not be less than 3 x 3 inches high and wide (76 mm x 76 mm) and shall be placed inside on both sides of the main lobby hoistway door frame.

3003.2 Fire Fighters Emergency Operation: Elevators shall be provided with Phase 1 emergency recall operation and Phase 2 emergency car operation in accordance with ASME A17.1 and NFPA 72.

3004.4 Personnel and material hoists

ADD: in last sentence, in parantheses the following: **(i.e. a “jump”)** before “a major alteration”

ADD NEW SENTENCE: All miscellaneous hoisting and elevating equipment shall be subjected to tests and inspections as required by the AHJ to ensure safe operation.

3005.1 - 3005.4 Miscellaneous hoisting and elevating equipment: All miscellaneous hoisting and elevating equipment shall be subjected to tests and inspections as required by the AHJ to ensure safe operation. As per changes a full load governor and full load safety test to be done after installation of hoist, a major alteration, and a jump of the hoist tower travel.

Conveyors: Conveyors and related equipment shall be inspected and tested in accordance with ASME B20.1 listed in Chapter 25 and Sec 3005.4A regarding personal hoists.

3005.4 Delete exception # 2

3006.1 Approved means of access: An approved means of access shall be provided to elevator machine room and overhead machinery equipment spaces. This means is not to be used as a passage way through the machine room to other areas of the building or roof.

3009.1 Certificate of Occupancy: The operation of all equipment governed by the provisions of this chapter and hereafter installed, relocated, altered shall be unlawful by persons other than the installer until such equipment has been inspected and tested as herein required and a final certificate of compliance has been issued by the AHJ.

3009.2 Posting of Certificate of Compliance: The owner or lessee shall post the current-issued certificate of compliance in a conspicuous place inside the conveyance. A copy of the current issued certificate is acceptable. Please refer to the Illinois Elevator Safety Act.

3109.0 Swimming Pools

a) All swimming pools shall conform to the Illinois department of public health requirements as well as local requirements. The applicant shall submit drawings for approval to that agency as well as the City of Prospect Heights

3411 Condominium Ownership Add this section.

Buildings which are planned as having condominium ownership or existing buildings which are converting to condominium ownership shall have the following:

a) A legally established condominium association, with declarations, rules and regulations for the operation, maintenance and use of the property. These documents shall be submitted for review by the city's legal staff, and must conform to state of Illinois statutes for condominiums.

b) Demising Walls: The demising walls which compartmentalize each unit shall be constructed of 8" C.M.U., creating a 2 (two) hour fire rated barrier wall minimum. Corridor walls shall be constructed of 8" C.M.U., creating a 2 (two) hour fire rated barrier wall, as well. (Minimum) If the C.M.U. wall is not technically feasible, a 2 hour fire rated gypsum wall may be used.

c) Assigned Parking: Each unit shall have a designated parking space(s).

d) Easements: Easements and cross-easements shall be established as necessary to perform repair and replacement of various building systems, building elements and for utilities.

e) Water Meter: The association shall be responsible for paying the water bill. The main water meter to the building shall be read for billing purposes. The association may utilize private submeters to calculate the proportionate share of individual units water usage, and then the association may use that information for its own purposes. The city will not issue multiple water meters to one building and send out multiple bills.

f) Apartment Buildings: Existing apartment buildings which are constructed of wood frame floor/ceiling assemblies, or have wood stud wall framing, shall be required to install an approved fire sprinkler and fire alarm system before converting to condominium ownership.

Part IX Referenced Standards - Chapter 35

All of the referenced standards listed in chapter 35 of the IBC **2024** edition are hereby adopted by the city of Prospect Heights.

(Ord. 0-19-06, 2-25-2019; amd. Ord. 0-18-05, 3-12-2018)

4-1-3: SURETY AND PERFORMANCE BONDS REQUIRED:

A. Surety Bond: Before any building permit is issued for the erection, enlargement, alteration, repair, removal or demolition of any building, structure or structural part thereof within the City, the applicant shall produce evidence that he has filed with and had approved by the Building Official, a surety bond in the amount of twenty five thousand dollars (\$25,000.00) protecting the City against any and all damages that may arise to the public ways of the City, and to the City and to any person in consequence or by reason of the proposed operation to be authorized by such permit, or by reason of any obstruction or occupation of any public ways in and about such building operations.

The surety bond required by this section may be acquired from the company, agent or broker of the contractor's choice. The bond and sureties shall be subject to approval of the City of Prospect Heights.

This section shall be read and interpreted in accord with the Contractor Unified License and Permit Bond Act, 50 Illinois Compiled Statutes 830/1 et seq.

B. Cash Deposit To Guarantee Performance: To guarantee performance of the work permitted, the applicant shall deposit a cash bond in an amount equal to the total permit fees for the permitted work. The person depositing the cash bond, by making such deposit agrees that all the undertakings, covenants, terms, conditions and agreements of the contract or contracts entered into between the principal and the property owner or its representative will be performed. The person depositing the cash bond further agrees that all persons, firms and corporations having contracts with the principal or with subcontractors and all just claims due them under the provisions of such contracts for

labor performed or materials furnished in the performance of the work which is the subject of the permit shall be satisfied out of the cash deposit made pursuant to this subsection.

Any funds not disbursed by the Building Department in compliance with this subsection will be refunded to the applicant upon completion of the work for which the building permit was issued.

C. Waiver: The City Building Official may waive the requirement of having a surety bond if he determines that the operation authorized by any building permit is not likely to cause any damage to the public ways or to the City or to any person by reason of such operation or by reason of any obstruction or occupation of any public ways in and about the proposed operation. (Ord. 0-19-06, 2-25-2019)

4-1-4: MINIMUM HEATING STANDARDS FOR RESIDENTIAL BUILDINGS:

Every owner or manager of any residential building with two (2) or more dwelling units located within the City shall maintain, or otherwise make available for optional use by any tenant or occupant, sufficient heat for a minimum temperature of sixty five degrees Fahrenheit (65°F) in all habitable rooms, bathrooms and hallways located within each dwelling unit at all times between October 1 and April 30. Should the outside temperature fall below fifty degrees Fahrenheit (50°F) at any other time of the year at the official weather station at O'Hare Airport, the provisions of the previous sentence will apply.

It shall be the duty of the Building Official to enforce the provisions of this section. Any owner or manager of any building or part thereof that is found to be in violation of the provisions of this section shall be subject to a penalty **Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.** (Ord. 0-19-06, 2-25-2019)

4-1-5: FOUNDATION HEIGHT AND GRADING:

A. Scope: These regulations shall control all new construction, alteration, and addition of all buildings and any substantial filling, excavating or grading that affects surface drainage by altering the existing topography.

B. Finish Grading Plan: All permit plans for work described in subsection A of this section must contain a finish grading plan and should include the heights of each corner of the top of foundation. The plan should also indicate the direction of stormwater flow. Finish grading shall not cause ponding of stormwater on adjacent property, nor on the property being developed. Finish grades shall meet the finished grades at the adjacent property lines.

C. Requirements: The top of any foundation shall not be less than one foot (1'), nor exceed two and one-half feet (2 1/2') above the top of the curb. Elevations shall be measured from a point midway across the front of the lot. If no curb exists, the finished

centerline grade of the street shall be substituted for the curb as a point of measurement. Variations from these standards may be permitted by the City Engineer if circumstances warrant, and subject to the following conditions:

1. Owner demonstrates that the proposed foundation height will enhance the aesthetic and functional values of the existing nearby structures and surrounding topography.
2. Physical conditions exist which prevent the developer from adhering to the requirements.

When a variation is requested, it shall be reviewed and approved or rejected, in writing, by the City Engineer.

D. Inspection; Survey: An inspection shall be made by the City after the foundation forms are set. Concrete shall not be poured for the foundation until approval following inspection is obtained. If the levels of the foundation top do not conform to these regulations, the City Engineer shall have the authority to order that the form be reconstructed to achieve compliance. After the site has been finish graded, the owner shall furnish to the City a survey giving the location of the foundation on the property, the elevation at top of each corner of the foundation and elevations of the finish grade at the foundation and property corners to determine compliance with the grading plan, prior to the issuance of a certificate of occupancy. Said survey shall be prepared by a licensed surveyor. Cost of such survey shall be borne by the owner. (Ord. 0-19-06, 2-25-2019)

4-1-6: PENALTY:

A. Penalties: **Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.**

CHAPTER 2 RESIDENTIAL CODE

SECTION:

4-2-1: Adoption Of Code

4-2-2: Additions And Amendments To Code

4-2-3: Penalty

4-2-4: Accessory Structures

4-2-5: Minimum Heating Standards For Residential Buildings

4-2-1: ADOPTION OF CODE:

A certain document, entitled the International Residential Code, ~~2012~~**2024** edition, ~~and all appendices thereto,~~ published by the International Code Council, is hereby adopted as the Residential Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-2-2: ADDITIONS AND AMENDMENTS TO CODE:

International Residential Code, ~~2012~~**2024** edition, and all appendices thereto, published by the International Code Council is amended as follows:

A. General Amendments:

1. Amendments Supersede All: The City of Prospect Heights amendments, zoning ordinance and municipal ordinances shall supersede all sections of all of the applicable adopted model codes.

2. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

3. Permit; Required, Duration, Exempt: A permit is required, and must be obtained before any work may commence. A building permit shall expire twelve (12) months after the date of issuance for single-family residences, **duplexes and** townhomes or any other structure covered under the International Residential Code, ~~2012~~**2024**. Fences and sheds must be completed within sixty (60) days of the start of construction. No permit is required for minor repair or replacement.

a. Permit Drawings: Architect's Seal: All drawings submitted for permit shall bear the seal of the architect's license as well as his signature and the expiration date of his license. Other drawings shall bear the seal and same information of the design professional who prepared them, such as the structural engineer, civil engineer, mechanical engineer,

professional engineer, etc., as applicable (every sheet) (2 sets required). **Architectural seals are required in conformance with the Illinois Law.**

Exception: An architect's seal (i.e., design professional seal) is not required for sheds and other minor accessory structures.

b. Plan Review Fee: For projects which have been reviewed and then subsequently withdrawn, review fees shall be charged to the applicant for all expenses incurred.

4. Penalties:

a. Time Frame: If a building or structure is not completed within the allotted time and the permit expires, the applicant shall be required to pay an additional permit fee, equal to one-half (1/2) (50 percent) of the original permit fee and provide the building department with a schedule of completion, such that the project is complete within thirty (30) days. If the project is not completed within the thirty (30) day period, an additional fine of one hundred dollars (\$100.00) per day shall be imposed for each and every day the project is incomplete. Further, legal action may be taken to ensure all fines are paid and the project gets completed. The penalty for beginning work without paying for and obtaining a permit, is that the permit fee shall be doubled.

b. Work Without Permit: Penalty For Building Projects Without An Approved Building Permit: In addition to every other penalty provided by law, any person, firm, corporation, or entity that undertakes any work for which a permit is required by this title without first having secured a permit authorizing such work will be fined a sum of money equal to the full amount of the building or other permit for such work. This subsection requires the violator to: pay the permit cost, the penalty, and stop work until the building department approves a building permit for the project. Such approval will occur within a reasonable time, within the confines of seasonal demand for services, holiday schedules, and building code regulations. The project may commence when the permit applicant has received approval and paid necessary fines and fees.

c. Penalty For Noncompliant (Failed) Reinspections: ~~The penalty for failure to pass a reinspection shall be fifty dollars (\$50.00). This reinspection fee shall be paid prior to scheduling another reinspection. Any subsequent reinspection for same shall be an additional one-hundred dollars (\$100.00) per reinspection until approved.~~ **Any person, firm or corporation failing to pass a reinspection as required of this Chapter shall be subject to a fine as set forth in Chapter 12 Fines & Fees of this code. Each failed reinspection constitutes a separate offense.**

5. City's Right To Draw On Bond: The City of Prospect Heights shall have the right at all times, at its option, to draw on the contractor's bond for the costs, including, but without limitation, for: legal fees, administrative expenses - for damage to neighbor's property or damage to city property - for undertaking any work in violation of the code or for refusing to complete work authorized by any permit.

Also, if the contractor refuses to correct work that is in violation of any code, the bond shall be collected to correct and remedy the code violation.

6. Replenishment Of Bond: If the city of Prospect Heights draws on the contractor's bond, then the contractor shall replenish the bond to the full amount. If the "amount to remedy" exceeded the amount of the bond, the contractor shall also "make whole" the amount of the difference required to the party affected, either the city of Prospect Heights or other persons or entity.

Failure to replenish the bond and financially "make whole" the affected party, shall result in one or all of the following:

- A stop work order
- Cancellation of the permit
- Refusal of an occupancy permit
- Refusal by the city to issue transfer tax stamps
- Refusal to issue the contractor any other new permit
- Refusal for said contractor to do any other work within the City of Prospect Heights

7. Damage To Property: No person engaged in any work pursuant to a permit shall injure, damage or destroy any property, public or private, not owned by such person. In the event property is injured, damaged or destroyed, the general contractor shall be responsible for the damage and shall promptly repair and restore the damaged property at his own expense.

The general contractor or applicant acting as a general contractor shall be responsible for all of the subcontractors' actions and shall be responsible for all of the work in its entirety including means, methods and techniques of construction.

8. Safeguards: The general contractor or applicant acting as a general contractor shall be responsible for safety on, in, near and around the job site. All persons undertaking work pursuant to a permit issued by the City of Prospect Heights shall exercise proper care for the safety of all persons and property.

9. Wet Saw Required: A wet saw shall be required for cutting all types of masonry, stone, brick pavers, concrete and pavement. Any person not using a wet saw shall be issued a "stop work order" and fined one hundred dollars (\$100.00). The fine must be paid before work is allowed to continue with a wet saw.

10. Demolitions: Whenever a building is demolished, the contractor shall be required to provide dust abatement by hosing down the structure with water, during the demolition.

11. Concrete Foundations:

a. Footings And Foundation Walls: All footings and foundation walls shall be cast in place concrete. Wood, masonry, ICF, flat ICF, waffle grid ICF, screen grid ICF and other

similar systems for foundations are not permitted. All concrete shall be 6-bag mix or an engineered design mix which shall have the specified compressive strength (f'_c) of not less than three thousand (3,000) pounds per square inch (psi) at twenty eight (28) days, unless the concrete is required to have a greater compressive strength as designed by the architect or structural engineer. The minimum foundation wall thickness shall be eight inches (8") for a frame wall and ten inches (10") for a brick veneer wall.

- b. Admixture: The use of calcium chloride as an admixture is not permitted on site.
- c. Depth: The minimum depth for all footings shall be three feet six inches (3'6"), measured from finished grade to the bottom of the footing.
- d. Thickness: The minimum thickness for all footings shall be twelve inches (12").
- e. Extension: All footings shall extend a minimum of six inches (6") each side of the foundation wall it is supporting.

Example: A one foot zero inch (1'0") wide foundation wall shall be supported by a two foot zero inch (2'0") wide footing.

- f. Reinforcement: All foundation walls shall have steel reinforcing bars, a minimum of two (2) #5 bars at the top and bottom of the foundation wall, running continuous.

g. Three-Season Rooms/Porches: Three-season rooms, screened porches and the like shall be built on a full footing and foundation wall, like any other habitable space. (300 square feet or less may utilize a trench footing; the trench footing shall be 12 inches wide x 48 inches below grade with 2 #5 bars at top and bottom.)

h. Existing Masonry Foundation: When a second floor addition is planned for an existing house which has a masonry foundation or a concrete foundation that is of questionable structural integrity, the existing foundation must be evaluated by a licensed structural engineer. The structural engineer shall prepare and submit a written report to the building department that indicates one or more of the following:

- (1) The existing foundation is capable of supporting the new loads imposed by the addition; or
- (2) The existing foundation shall be capable of supporting the new loads if specified reinforcement or improvements are made; or
- (3) The existing foundation is not capable of supporting new loads.

The structural engineer's report is to protect the owner in advance from a catastrophic and/or unexpected collapse of the structure.

i. Window Well Covers Required: Bars, grilles, covers, screens or similar devices are required to be placed over all window wells, whether rescue, escape or otherwise. Window well covers shall be capable of supporting a full grown adult (minimum capacity 250 pounds).

j. Concrete Slabs: Concrete slabs in basements and slab on grade construction shall be a minimum of four inches (4") thick w/6 X 6 W 1.4 X W 1.4 W. W. F. over six (6) mil vapor barrier over a five inch (5") crushed stone base.

12. Carpentry:

a. All framing shall be sixteen inches (16") OC or less than sixteen inches (16") OC (balloon framing shall not be permitted).

b. All plumbing walls shall be two by six (2 x 6) wood stud framing (minimum).

c. All framing shall be dimension lumber with the lumber species and grade identified on the permit drawings.

d. All roof sheathing shall be five-eighths inch (5/8") exterior grade plywood, minimum, **or five-eighth inch (5/8) - OSB roof sheathing.** ~~and - Particle board~~ ~~are is~~ not permitted for roof sheathing.

e. Wall sheathing shall be minimum one-half inch (1/2") plywood or one-half inch (1/2") OSB (oriented strand board). The entire exterior envelope (exterior walls) shall be completely sheathed with one-half inch (1/2") plywood or one-half inch (1/2") OSB wall sheathing.

f. All floors shall be a minimum of three-fourths inch (3/4") tongue and groove plywood. OSB is not permitted for floor sheathing.

g. Two (2) layers of five-eighths inch (5/8") type X GWB shall be required on the ceilings of a garage which has habitable rooms above. A single layer of five-eighths inch (5/8") type X GWB is required between all garage and attached homes, and enclosing all mechanical rooms. ~~closets.~~

h. Fire blocking shall be provided to cut off all concealed draft openings (both vertical and horizontal) to form an effective fire barrier between stories and between a top story and a roof space. (See Section R-~~602.8.1-1~~ **302.11.1.**) Materials which may be used are as follows:

- Unfaced batt insulation, when the stud cavity is filled to a height of sixteen inches (16") vertically per R-~~602.8.1-1~~ **302.11.1.2**
- Blankets of mineral wool
- Thermal fiber or fire safe batts
- Drywall compound
- Cementitious material
- 3-M fire stopping caulk or equal (intumescent fire stopping caulk)
- Other approved materials installed in such a manner as to be securely retained in place as an acceptable fire block by the building official.

Note: Foam plastic products are not permitted to be used as a fire blocking or fire stopping material.

i. Fire block at the rim height of every tub with 2 x wood blocking, every stud space, all around, or

Provide water resistant five-eighths inch (5/8") GWB or one-half inch (1/2") dura rock completely down to the floor behind all tubs and shower stalls for proper fire stopping, or use other materials as permitted in section R-~~602.8.1~~**302.11.1**

j. Three-season rooms, screened in porches and like structures shall be built with construction consistent with this code, and the same as any other house addition. All shall have a full footing and foundation (see subsection A11g of this section, 300 square feet or less may utilize a trench footing). Use of foam plastic panels, structural or otherwise are not permitted. A one hour fire rating is required at walls and ceiling (5/8 inch gypsum board type X).

k. Lightweight Stairs: Lightweight stair construction is prohibited. 3/4" OSB and gusset plate stringer are prohibited in stair construction.

13. Electrical

a. Arc Fault Circuit; Interrupter Protection: All branch circuits that supply one hundred twenty five (125) volt, single-phase, fifteen (15) and twenty (20) ampere outlets installed in dwelling unit bedrooms shall be protected by an arc fault circuit interrupter listed to provide protection of the entire branch circuit (per section 210.12(B) of NEC).

b. Conductors: All electrical conductors shall be copper. Aluminum conductors are not permitted.

c. Prohibited: Nonmetallic sheathed cable, mineral insulated, metal sheathed cable, rigid nonmetallic conduit and boxes, armored cable, and flat conductor cable are all not permitted.

d. GFCI Protected: All switches, receptacles and light fixtures in a bathroom, powder room, shower, etc., shall be GFCI protected.

e. Conduit: Exterior belowground conduit may be:

- Rigid galvanized (minimum) six inches (6") deep; or
- Electrical grade nonmetallic conduit (minimum) eighteen inches (18") deep; or
- Type "UF" cable with ground conductor (minimum) twenty four inches (24") deep per NEC table 300.5.

f. Sump Pumps and Ejector Pumps: The electrical circuit which provides power for the sump pump and/or ejector pump shall each have a dedicated circuit independent of all circuits in the building and shall have a **GFCI** single outlet.

14. Mechanical:

a. All dryer vents shall be metal or metal flex. Nonmetallic vents for dryers are not permitted.

b. All ductwork shall be a closed system and in compliance with the ~~I~~International ~~m~~Mechanical ~~C~~Code section 603. Use of a stud space or joist space for a supply or plenum return is not permitted. Gypsum ducts are not permitted.

c. Provide a one and one-half inch (1 1/2") precast concrete pad under all furnaces which are set on a wood floor (or use 2 layers of 1/2 inch dura rock or a 2 inch thickness of poured concrete).

15. Fireplaces:

a. Masonry Fireplaces: All wood burning fireplaces shall be constructed of masonry per section **R-1001 and R-1003** of the IRC ~~and in compliance with the New York Masonry Association's guidelines and details~~. The hearth extension shall always be twenty inches (20") minimum **(front and side)** Provide an exterior air supply per section R-100~~6~~**5**. The smoke shelf shall be twelve inches (12") minimum.

b. Direct Vent Fireplaces: Direct vent fireplace units which burn gas only and have a fixed glass plate in front of the firebox which cannot be opened, are permitted.

(1) The direct vent unit may terminate the vent at the outside wall, directly behind the unit, with a collar, per manufacturer's installation instructions.

(2) If a chimney is created for the direct vent, on the outside of the building, it must be brick or stone veneer. Wood siding or nonmasonry materials are not permitted to enclose the chimney created on the outside wall.

If the direct vent is run vertically in the interior of the building, it may terminate through the roof as an exposed vent. If the vent through the roof has a chimney enclosure around it, the enclosure must be clad to look like stone or brick. (Wood siding or similar siding material shall not be permitted to create a chimney.)

c. Ventless Fireplace: Ventless fireplace units which burn gas and have no vent to the outside, are not permitted in bedrooms, basements and attics. They must be operated with a door or window open, per manufacturer's instructions.

B. Specific Amendments:

R-101.1 Title

These provisions shall be known as the Residential Code For One And Two-Family Dwellings Of The City Of Prospect Heights, and shall be cited as such and will be referred to herein as "this code".

R-101.2 Scope

The provisions of the International Residential Code for one- and two-family dwellings shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location removal and demolition of single family

residences, townhouses and duplexes, and their accessory structures. Townhouses and duplexes shall have a vertical wall as a fire barrier and shall not have one dwelling unit stacked above another. Apartment type buildings and other multiple dwelling buildings shall be governed by the IBC ~~2012~~**2024** as amended.

No exception for existing buildings:

Existing buildings undergoing repair, alteration, additions or movement shall comply with the requirements of this code, same as new buildings.

R-103.1 Enforcement Agency

The individual in charge of the building department shall be known as the Building Official and/or ~~Building and Development~~**Community Development** Director.

R-104.11 Tests

Add: The building official shall have the final authority to approve or disapprove materials, designs, assemblies, products, methods of construction, equipment, and etc. proposed to be used in any construction project.

R-105.2 Work Exempt From Permit

All work shall require a permit, including detached accessory structures, fences, retaining walls, patios, decks, gazebos, sidewalks, driveways, swimming pools, **roofing, window replacement**, and all other construction listed on the city of Prospect Heights fee schedule.

Work exempt from permit shall be as follows:

- Emergency repairs - - **(some emergency repairs may require a permit after the fact)**
- ~~Minor repair or replacement~~
- Painting, papering, carpeting, tiling, cabinets and other finish work
- ~~Re-roofing of a single family residence or townhouse~~

~~Delet etext from 105.2~~

R-106.1 Submittal Documents

~~Add the following:~~ All construction documents submitted shall be signed and sealed by the design professional who prepared them. (The licensed architect, structural engineer, or registered professional engineer shall include his license number, signature, and the expiration date of his license clearly identified on the drawings.)

R-113.4 Violation Penalties

The building official and/or his agents may issue citations which carry a fine of \$100.00 per day for each and every violation which exists. The \$100.00 per day penalty also applies to "orders" in which the contractor or other persons "fail to comply" as directed by the building official, inspectors, or his agents.

R-114.42 Unlawful Continuance

Any person who shall continue to work after having been served a stop work order, violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fines and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offence.

~~Any person who shall continue to work after having been served a "stop work order" shall be liable to a fine of \$100.00 for the first day, \$200.00 for the second day and an additional \$500.00 for the third day.~~

R-115 Site Requirements is hereby added:

All sites shall have a code of conduct sign clearly posted including address. All construction sites shall have the following and comply with the following.

- a) Portable sanitation facility shall be provided and maintained in an approved manner on site.
- b) Parking Restrictions: All contractor/service providers and other persons associated with a construction project shall restrict the parking of vehicles to one side of the street. Do not park vehicles on the public parkway or blocking the public sidewalk.
- c) Public walks shall be kept clear and passable. Maintain sidewalk area with compacted gravel as necessary throughout the duration of construction, so that it is safe for pedestrians to walk on.
- d) Sidewalks shall not be blocked with parked vehicles. Concrete trucks or delivery vehicles may block the sidewalks for a short period of time while they are placing concrete or delivering materials.
- e) Tree Protection: Tree protection for new homes shall be kept in place and properly constructed at all times. The contractor may be required to install tree protection, when deemed necessary by the building official, for home "additions".
- f) Storage of materials: Do not place or store materials on the public parkway.
- g) Dumpster Required: Provide a dumpster for all trash and discarded building materials, or keep the trash or scrap building materials contained inside of the building. The maximum length of time that a dumpster may be on site is 6 months. After 6 months, all garbage and debris shall be placed in a 6 yard dumpster which shall be located inside the garage, or the garbage and debris shall be placed in trash receptacles located inside the house. City has a contract with a waste hauler and the dumpster shall be from the contract provider. Failure to use City waste hauler could result in a fine of \$100.00.

h) Street Maintenance: Maintain streets and sidewalks free of mud. The general contractor shall be responsible to clean up large clumps of mud, immediately, as trucks or other vehicles leave the site. (\$100.00 fine for each occurrence.)

i) Driveway Access Required: On all new construction sites, the designed area for the driveway shall be graveled. Gravel shall be in place immediately after the foundation is backfilled. This gravel is a sacrificial base for use during construction. More gravel shall be added as appropriate during construction to assist in keeping the site and the public streets clean. Additional gravel shall be added to meet appropriate requirements for the pre-pour driveway inspection.

j) Spot Survey Required: The city requires that the builder of a new single family home submit a spot survey after the pouring of the foundation and that those documents be reviewed and approved by the city prior to any framing work being started on the structure. The spot survey shall indicate the dimension from the foundation to all property lines and all pertinent elevations. In both cases, these documents shall be signed and sealed by either a professional engineer or a registered land surveyor and shall contain verbiage indicating that the foundation has been installed in accordance with the site plan submitted and approved by the city.

k) Neighbor Property: The general contractor is responsible for controlling the sub-contractors and the project as a whole. No person shall trespass on a neighbor's property, without their permission. Do not damage neighbor's property. The general contractor shall be responsible to restore any damage to neighbor's property, or compensate that neighbor for damage to his property, regardless of which subcontractor or service provided actually did the damage.

l) Safety Fencing Required: All construction sites shall be fenced. The fence shall be a 6 ft. chain-link fence with locking gate surrounding the entire site.

m) Landscaping: The minimum requirement for landscaping is that the entire property must be seeded or sodded by a professional landscaper.

n) Erosion Control: Keep erosion control measures in place as directed by the city engineer.

o) Construction Fires: No open fires or burning, except for heating sand for mortar.

p) Obey work hours: Monday through Saturday 7 AM - 6 PM

No work on Sundays or legal city holidays

q) Window Well Drains And Perimeter Drainage: All window wells shall have adequate drainage installed. A drain pipe of not less than 4 inches in diameter, shall be connected to a tee fitting, incorporated with the building foundation footing drain tile system.

A perimeter drain with leaders from window wells, is always required at basements. A 4 inch diameter perimeter drain tile at footing shall be set on a minimum of 2 inches of stone and covered with a minimum of 6 inches of stone. The total height of the stone used shall be 12 inches minimum. (2" + 4" + 6" = 12"). The top of the tile must be below the top of the footing.

r) Sump Pump Discharge: The sump pump discharge of the perimeter drain tile system shall be approved by the city engineer department. The discharge of the sump pump is storm water and shall not be connected to or discharged into the sanitary sewer.

s) Downspouts: All downspouts as well as storm water sump pumps shall be connected to the ground storm sewer system as directed by the city engineer. Downspouts and storm water sump pumps may discharge onto your own property and be absorbed into the soil when pre-approved by engineering. Drainage shall not run onto adjacent property. Provide a grading plan to the city engineer for pre-approval.

R-202 Definitions

a) Air Admittance Valves are not permitted.

b) Insulating Concrete Forms (ICF) are not permitted.

c) Manufactured Home: Manufactured homes as defined are not permitted. Any manufactured home must meet all of the requirements of "this code" as well as the requirements of the amendments.

d) Structural Insulated Panels (SIPS): Structural insulated panels are not permitted.

e) Wet Vents: Wet vents are not permitted.

R-301.1.2 Construction Systems

a) Balloon framing is not permitted.

R-301.2 (1) Climatic & Geographic Design Criteria Table

Ground snow load	30 P.S.F.
Wind speed	107 90 mph, 3 second gust - fig 301.2(4) 75 85 mph, fastest mile - table 301.2.1.3
Seismic design category	B
Weathering	Severe
Frost line depth	42" below finished grade (minimum)
Termite	Slight to moderate
Decay	Slight to moderate
Winter design temperature	-4 degrees Fahrenheit
Ice shield underlayment required	Yes
Flood hazards	Contact engineering
Air freezing index	1750
Mean annual temperature	50 degrees Fahrenheit

Illinois Energy Code

R-~~301.5~~**807.1** Attic And Crawlspace Access

Access to attics and crawlspaces shall be a minimum of 30 inches by 30 inches. A light is required in the immediate vicinity of the opening, inside the attic and/or crawlspace.

R-302.6 Dwelling/Garage Separation Required

This section is hereby amended to require 5/8" fire rated gypsum board on all walls, attics and ceilings of an attached garage. (2 layers of 5/8" fire rated gypsum board is required on the ceiling of the garage if habitable rooms, a storage room or closet is above)

R-~~408.9~~~~6.9~~~~305.1.1~~ Crawlspace Height

All crawlspace areas shall have a minimum required clear height of 3 feet (36 inches). Beams, girders, ductwork, mechanical and plumbing components may project into that area as long as there remains 2 feet (24 inches) under those projections.

R-~~333.0~~**1.4** Add~~6.3~~ Private Sewage Disposal

A private sewage disposal system is not permitted.

Add: R-~~317.1~~~~09.1.1~~ Garage Floor Drainage

The garage floor shall have a minimum slope from back to front of 2 (two) inches, for drainage. A garage floor may not slope to any drain. (All garage floors shall be 5" thick concrete over 5" crushed stone base and have wire mesh or be fiber mesh concrete.)

Add: R-~~317.1~~~~109.3.1.2~~ Gas Curb

The floor of the garage shall be separated vertically from the adjacent floor of the main residence by a concrete gas curb, minimum 6 inches in height.

R-~~318.7.11~~ ~~311.7.10.1.1~~ Spiral Stairways

Spiral stairways are not permitted to be used as a means of egress; they are considered a decorative element only.

R-~~318.1.1~~ ~~311.7.11~~ Lightweight Stairs:

Lightweight stair construction is prohibited.

R-~~321.1.5~~ ~~312.1~~ Guardrails

In addition to the requirements of this section, add: "Porches, balconies, decks or exterior raised floor surfaces 8 feet or more above the floor or grade below shall have a guardrail not less than 42 inches in height."

R-~~319~~ **308.1: Site Address**

Premises identification: The address numbers shall be a minimum of 6 inches high with a minimum stroke of 0.5 of a contrasting color, facing the street and readily visible for emergency vehicles.

R-~~322.1.9~~ 301.1.5. Manufactured Housing

Manufactured and prefabricated construction shall comply with all of the code provisions and amendments for standard construction, as amended by the city of Prospect Heights, herein.

R-401.3 Drainage

Drainage shall be as approved by the city engineer.

R-402.1 Wood Foundations delete in entirety

Wood foundations are not permitted.

R-402.2 Concrete Compressive Strength

Revise section R-402.2 and table R-402.2, such that, in all cases the minimum specified compressive strength of concrete shall be 3,000 p.s.i., or greater as indicated by table R-402.2.

R-403.1.1 Footings, Minimum Size

a) All spread footings shall be one foot (12 inches) thick, and a minimum of 20 inches wide for an 8" wide foundation wall. Footing projections shall be at least 6" each side of the foundation wall. Example: A 10 inch foundation wall requires a 22 inch wide footing. Provide a continuous 1 1/2" x 3 1/2" key way centered in the top of all spread footings.

b) Trench footings may be utilized for slab on grade additions, such as a 3-season room and the like, which does not exceed an area of 300 square feet, and is only one story in height. The trench footing shall be 12" wide with 2-#5 bars top and bottom. The bottom of the trench footing shall be 48 inches below grade.

c) Concrete slab for a detached garage, shall utilize a full perimeter grade beam 12 inches wide with a depth of 12 inches below grade. It shall also have 2-#5 bars continuous around perimeter. The garage slab shall be 5" thick with wire mesh or fiber mesh concrete poured monolithic with the grade beam. The slab shall be over a 5" crushed gravel base.

d) Concrete slabs for sheds may be a 4" concrete slab over 4" crushed stone base. Turn down perimeter edge below grade as necessary, minimum 6 inches, when a slab is provided. A shed is not required to have a concrete slab but must be properly anchored.

R-403.1.4.1 Frost Protection

All footings shall be 42 inches below grade. Delete the "Exceptions" in this section.

R-404.1.~~12~~ Design of masonry foundation walls - Delete section in entirety

R-404.1.2~~1.1~~ Masonry foundation walls. Delete section in entirety

R-404.1.2~~1~~ Masonry Foundation Walls Masonry foundation walls and others are not permitted. Masonry foundation walls, pier & curtain wall foundations, rubble stone masonry, wood foundation walls, insulating concrete forms (ICF), waffle grid insulating concrete form wall and screen grid insulating concrete form wall systems are "not permitted".

R-405.1 Foundation Drainage Delete the exception.

Add: The electrical circuit that provides power for the sump pump in the perimeter drainage system shall be a dedicated circuit, independent of all circuits in the building and shall have a single outlet.

R-502.2.2~~3~~ Decks

All decks shall be designed for a 40 p.s.f. live load. All decks shall be supported by concrete filled post holes which are 42 inches below grade. The wood posts shall be securely anchored with metal post base anchors which are embedded in the concrete or mechanically fastened to the concrete, with expansion bolts.

R-504 Pressure Preservatively Treated - Wood Floors (On Ground)

Treated wood floors on the ground shall not be permitted. Delete this section in its entirety.

R-506 Concrete Floors (On Ground)

Concrete slab-on-ground floors shall be minimum of 4" thick over 5" crushed stone base. Basement concrete floors shall have a 6 mil vapor barrier.

a) Garage slabs shall be a minimum of 5" thick over a 5" crushed stone base. Attached garages shall have a 6 mil vapor barrier.

b) Concrete floors in basements shall be 4" concrete slab with 6 x 6 W 1.4 x W 1.4 W.W.F. over 6 mil vapor barrier over 5" crushed stone base, minimum.

c) Typical welded wire fabric required for various slab thicknesses are as follows:

4" conc. slab - 6 x 6 W 1.4 x W 1.4 W.W.F.

5" conc. slab - 6 x 6 W 2.1 x W 2.1 W.W.F.

6" conc. slab - 6 x 6 W 2.9 x W 2.9 W.W.F (All vapor barriers shall be 6 mil.)

d) Blast furnace slag shall not be permitted as a base for a concrete slab.

e) Delete the exception in section R-506.3~~2~~.2. The exception says that a base course is not required under certain conditions. A base course shall always be required.

R-602.3.2 Top Plate

A double top plate shall always be required. Delete the exception in this section. A single top plate is not permitted.

Tables R-602.3 (~~53-8-4~~) Stud Spacing And Panel Thickness

Stud spacing shall always be 16" O.C. or less than 16" O.C.

- a) The minimum panel thickness shall be 1/2" plywood or 1/2" O.S.B. for wood structural panel wall sheathing.
- b) Particle board wall sheathing is not permitted.

R-602.8 Fireblocking Required (**See 302.11**)

Fireblocking shall be required per this section. Other materials which may be used, in addition to the materials listed in R-~~602~~**302.11.1.8-1** are Therma fibre insulation and approved intumescent firestopping caulk. (See subsection 4-2-2A12h of the Prospect Heights city code)

Note: Foam plastic products are not permitted to be used as a fireblocking or firestopping material.

R-602.9 Cripple Walls

Cripple walls shall be 2 x 6 studs @ 16" O.C., minimum. Foundation cripple walls which have a stud height less than 14 inches shall be sheathed on both sides with a wood structural panel that is glued with sub-floor adhesive and fastened to both the top and bottom plates in accordance with table 602.3 (1) or the cripple walls shall be constructed of solid blocking. Cripple walls shall be supported on continuous foundations.

R-606.1.1 Professional Registration Required

All project drawings, typical details and specifications are required to bear the seal of the architect or engineer responsible for the design (typical for all).

R-~~610~~**1** Insulating Concrete Form Wall Construction: Delete this section in its entirety. ICF wall construction is not permitted.

R-703.9 Exterior Insulation Finish Systems (EIFS)

Add: All exterior insulation finish systems (EIFS) shall be a completely drainable type system utilizing one or more of the following, as specified by the manufacturer's installation instructions:

- A continuous mesh
- A "wrinkle wrap" type of building wrap
- Vertical groove drains in the insulation board
- Other method as prescribed by the manufacturer's installation instructions

- a) The insulation shall be mechanically fastened.

b) The contractor performing the work must be a certified installer of the EIFS product that he is installing

c) The certified EIFS contractor shall provide a warranty for the labor and materials, identifying that the installation was performed in accordance with manufacturer's installation instructions as well as the provisions of this code. Any and all violations of this code or discrepancies with the manufacturer's installation instructions shall be corrected at the expense of the EIFS contractor, and general contractor who has control over the project.

d) The City of Prospect Heights building department does not recommend EIFS and assumes no responsibility for its use and/or application to any building.

R-801.3 Roof Drainage And Sump Discharge

Roof drainage and stormwater discharge shall be directed by the city engineer on a case by case basis. The city engineer's directive in the plan review process or as directed in the field during construction is the final authority with respect to roof drainage and sump pump (stormwater) discharge.

a) Storm water from the roof, perimeter drain tile system, sump pump or any other source shall not be connected to the sanitary sewer.

b) A sanitary sewer shall not be connected to a storm sewer.

R-905.2.7.1 Ice Protection (i.e. Self-Adhesive Ice/Water Shield)

Ice protection shall be provided for asphalt shingled roofs that consists of a self-adhering polymer modified bitumen sheet, which shall be used in lieu of normal underlayment and shall extend from the eaves edge to a point at least 24 inches inside the exterior wall line of the building.

a) The same requirement applies for metal roof shingles, mineral surface roll roofing, slate and slate type shingles, wood shingles, wood shakes, similar roofs and when a complete "tear-off" occurs for re-roofing of an existing building.

M-1408 Delete this section in its entirety. Vented floor furnaces are not permitted.

M-1601.1: Items #5, #6 and #7 are hereby deleted. Construction cavities in stud and joist spaces shall not be used as a plenum for air supply or returns.

Part VII Plumbing - chapter 25 through 32.

All plumbing shall comply with the Illinois state plumbing code.

Part VIII Electrical - chapters 33 through 42.

All electrical shall comply with the N.F.P.A. 70, national electrical code **2023~~11~~** and the more stringent, City of Prospect Heights amendments to that code.

a) The electrical chapters ~~34~~³ through 42 of the International Residential Code 202~~4~~¹² may be referenced and shall apply when:

- The standards set forth are at least as stringent as the NEC 20~~23~~¹¹ as amended.
- The standards set forth are at least as stringent as the applicable city of Prospect Heights amendments.
- When the NEC 202~~3~~¹¹ and the City of Prospect Heights amendments are silent on a particular subject.

Chapter ~~42~~¹ - Swimming Pools

See ~~appendix G and amendments to appendix G~~ **International Swimming Pool and Spa Code**, for additional detailed requirements.

Part IX Chapter 44 Referenced Standards

~~All of the referenced standards listed in chapter 44 of the IRC 2012~~²⁴ edition are hereby adopted by the city of Prospect Heights.

~~Part X Appendices of the IRC 2012 edition:~~

~~Appendix G of the IRC 2012 edition—swimming pools, spas and hot tubs is hereby adopted and amended as follows:~~

~~Add the following new section AG101.1.1~~

~~Section AG101.1.1 General Overview Requirements For Swimming Pools, Spas And Hot Tubs.~~

~~a) All hot tubs and spas are required to have an approved safety cover.~~

~~b) Location:~~

- ~~All pools must be 50% visible from inside your home.~~
- ~~No shrub, bush, tree, structure, equipment or other impediment to vision, except the fence and gate, shall be placed as to impair the visibility of the entire area of the pool surface from the side of the pool nearest the dwelling on the premises. In case of round or irregularly shaped pools this "side" shall be considered as a projection of the face nearest the dwelling~~
- ~~Pools must be 10 feet from any building, which includes the house, shed, garage, balcony, porch, deck or any accessory structure~~
- ~~10 feet is measured from the eave or edge of structure to the water edge~~
- ~~The pool may not be installed over an easement~~
- ~~Must be 10 feet away from any and all overhead power lines~~
- ~~Must be 5 feet away, measured horizontally, from any underground power lines~~

- ~~The distance is always measured horizontally from the waters edge of the pool~~
- ~~Must be at least 5 feet from a side property line and at least 5 feet from a rear property line~~

~~c) Where a wall of a dwelling serves as part of the barrier of the pool, the following shall apply:~~

- ~~All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen (if present) are opened~~
- ~~The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened~~
- ~~The alarm shall have a minimum sound pressure rating of 85 dBA at 10 feet and the sound of the alarm shall be distinctive from other household sound such as smoke alarms, telephones and door bells~~
- ~~The alarm shall automatically reset under all conditions~~
- ~~The alarm shall be equipped with manual means, such as touch pads or switches, to deactivate the alarm temporarily for a single opening from either direction~~
- ~~Such deactivation shall last for not more than 15 seconds~~
- ~~The deactivation touch pads or switches shall be located at least 54 inches above the threshold of the door~~

~~d) Barrier~~

~~A barrier is required for all swimming pools, hot tubs and spas. See section AG105.~~

~~e) Other Safeguards~~

~~When the pool is not in use under the supervision of the owner, his agent, tenant or other responsible person, all access gates or doors leading directly to the pool area shall be securely locked, and/or other safeguards, such as an approved cover, shall be in place to provide protection against the possibility of accidental falling into the pool by a person.~~

~~f) Grading And Site Drainage~~

- ~~Maintain existing grading and site drainage. All unused excavated material shall be removed from the site~~

~~g) Electrical~~

- ~~All electrical wiring required for pumps, lights and outlets must comply with the national electric code~~
- ~~No extension cords are permitted~~

- ~~All wiring must be ground fault protected~~
- ~~A single twist lock receptacle is permitted between 5 feet and 10 feet of the inside edge of the pool, ground fault protected, for the pump~~
- ~~All other outlets must be ground fault protected and at least 10 feet from the inside edge of the pool~~
- ~~For all pools at a dwelling unit, a receptacle is required between 10 feet and 20 feet from the inside edge of the pool, ground fault protected~~
- ~~No lighting fixture shall be installed over a pool or within 5 feet horizontally of the inside walls of a pool unless it is located at least 12 feet above the maximum water level~~

~~h) Water Supply~~

- * ~~The water supply for the pool must be taken from a sill cock connected to a house water service and must include a vacuum breaker or back flow prevention device~~
- * ~~The swimming pool shall not collect or hold stagnant or improperly treated water~~
- * ~~The pool may not be drained on any other property~~
- * ~~The pool must be drained to the curb or gutter located along an adjacent street during warm weather~~

~~i) Permit Procedures~~

~~If the pool, hot tub or spa holds more than 1,000 gallons of water, or has a depth of 24 inches or greater, a permit is required for construction of installation. A permit is required for all hot tubs and spas.~~

- ~~— 1. Obtain a pool permit application from the building department~~
- ~~— 2. Submit the completed application along with two (2) copies of each of the following:~~

~~a) Plat of survey indicating proposed location of the pool~~

~~b) With distances from property lines dimensions~~

~~c) A grading plan for the pool is needed if excavation or filling or any change of grade is required~~

~~d) The manufacturer's specifications for the pool and filter, if the pool is above ground~~

~~e) The set of architectural plans if the pool is in ground~~

~~j) Illegible Plans Will Not Be Accepted~~

~~k) Call JULIE joint utility location information for excavating at 1-800-892-0123, for utility line location information, JULIE is a free service.~~

~~Appendix G – Section AG102 – Definitions Omitted~~

Appendices L - P - Delete in Entirety

(Ord. 0-19-06, 2-25-2019)

4-2-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter, or the code adopted herein, shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

4-2-4: ACCESSORY STRUCTURES:

A. Detached Garages: Grade beam construction permitted consisting of a four inch (4") concrete floor poured monolithically with a minimum of eighteen inches (18") thickened outer edge a width of twenty inches (20") around perimeter of building. Said grade beam to be of equal depth and on undisturbed soil. Floor to be reinforced with 6 x 6 x 10/10 w.w. mesh and grade beam to contain two (2) #4 bars continuous two inches (2") from bottom.

B. Garden Sheds: Above requirements shall not apply to any metal or wood accessory structure one hundred fifty (150) square feet in area and under. Said accessory structure must be safely anchored to grade with approved ground anchors. The proposed method of anchorage must be submitted to the Building and Zoning Administrator and included in the application for permit.

All wood accessory structures in direct contact with the ground shall have treated (moisture resistant) sill members at all points of contact with grade. (Ord. 0-19-06, 2-25-2019)

4-2-5: MINIMUM HEATING STANDARDS FOR RESIDENTIAL BUILDINGS:

~~Every owner or manager of any residential building with two (2) or more dwelling units located within the City shall maintain, or otherwise make available for optional use by any tenant or occupant, sufficient heat for a minimum temperature of sixty five degrees Fahrenheit (65°F) in all habitable rooms, bathrooms and hallways located within each dwelling unit at all times between October 1 and April 30. Should the outside temperature fall below fifty degrees Fahrenheit (50°F) at any other time of the year at the official weather station at O'Hare Airport, the provisions of the previous sentence will apply.~~

~~It shall be the duty of the building official to enforce the provisions of this section. Any owner or manager of any building or part thereof that is found to be in violation of the~~

~~provisions of this section shall be subject to a penalty of not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each and every offense and a separate offense shall be deemed committed on each day a violation occurs or continues to exist. (Ord. 0-19-06, 2-25-2019)~~

CHAPTER 3 MECHANICAL CODE

SECTION:

4-3-1: Adoption Of Code

4-3-2: Additions And Amendments To Code

4-3-3: Penalty

4-3-1: ADOPTION OF CODE:

A certain document, entitled the International Mechanical Code, 2024~~12~~ edition, ~~and all appendices thereto~~, published by the International Code Council, is hereby adopted as the Mechanical Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-3-2: ADDITIONS AND AMENDMENTS TO CODE:

International Mechanical Code, 2024~~12~~ edition, and all appendices thereto, published by the International Code Council is amended as follows:

A. Governing Principles:

1. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, the IRC, other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted model codes.
2. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

B. General Amendments:

1. Furnaces: Attic furnaces and crawl space furnaces are not permitted unless clearance and access, per code is provided.
2. Concrete Pad: All gas fired furnaces shall be placed on a minimum of two inches (2") of concrete or on a solid one and one- half inch (1 1/2") precast concrete pad. (The precast pad may be under the furnace only, and extend a few inches beyond the perimeter of the unit's footprint.) Furnaces may be placed directly on basement floor slabs.
3. Air Conditioning Equipment: Air conditioning equipment, including pads, condensing units, heat pumps, etc., are not permitted in the required side yard setbacks (per zoning ordinance).

4. Dryer Vents: All dryer vents shall be metal or metal flex. Nonmetallic vents for dryers are not permitted. See section 504.69 and amendment to section 504.96.

5. Ductwork: All ductwork shall be a closed system and in compliance with the International Mechanical Code section 603. Use of a stud space or joist space for a supply or plenum return is not permitted. Gypsum ducts are not permitted. Delete sections 603.5 and 603.5.1.

6. Furnaces On Wood Floors: Provide a one and one-half inch (1 1/2") precast concrete pad under all furnaces which are set on a wood floor (or use 2 layers of 1/2 inch dura rock or a 2 inch thickness of poured concrete).

7. Exhaust Fans: All bathroom, shower and powder room exhaust fans shall have insulated ductwork.

C. Energy Efficiency: Any and all references in this code (IMC), relating requirements of the International Energy Conservation Code to single-family dwellings and townhomes are hereby deleted.

D. Specific Amendments:

Section 306.3 Appliances In Attics

Attic furnaces are not permitted unless specifically approved by the Building Official.

Section 306.4 Appliances Under Floors

Furnaces in the crawlspace or other appliances under floors are not permitted unless specifically approved by the Building Official.

Section 602.2.13 Stud Cavity And Joist Space Plenums - Not Permitted

Delete this section in its entirety. Stud cavity and joist space plenums are not permitted.

Section 603.5.1 Gypsum Ducts - Not Permitted

Delete this section in its entirety. The use of gypsum board to form ducts is not permitted.

Section 910 Floor Furnaces - Not Permitted

Delete this section in its entirety. Floor furnaces are not permitted.

Section 922 ~~Kerosene~~ 24A And Oil-Fired Stoves - Not Permitted

Delete this section in its entirety. Kerosene and oil- fired stoves are not permitted.

Chapter 15 Referenced Standards

All of the referenced standards listed in chapter 15 of the IMC 202412 edition are hereby adopted by the city of Prospect Heights.

[Appendix A](#)

Appendix A of the IMC 202412 edition is hereby adopted by the city of Prospect Heights.
(Ord. 0-19-06, 2-25-2019)

4-3-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

~~ny person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

CHAPTER 4 PLUMBING CODE

SECTION:

4-4-1: Adoption Of Code

4-4-2: Additions And Amendments To Code

4-4-3: Penalty

4-4-1: ADOPTION OF CODE:

The 2014 State of Illinois Plumbing Code is hereby adopted. (Ord. 0-19-06, 2-25-2019)

4-4-2: ADDITIONS AND AMENDMENTS TO CODE:

City shall follow the 2014 State Plumbing Code by statute. (Ord. 0-19-06, 2-25-2019)

4-4-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in [Title 12](#) Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

CHAPTER 4A ELECTRICAL CODE

SECTION:

4-4A-1: Adoption Of Code

4-4A-2: Additions And Amendments To Code

4-4A-3: Penalty

4-4A-1: ADOPTION OF CODE:

A certain document, entitled the **NFPA 70**, National Electric Code, 2023~~11~~ edition, and all ~~annexs~~**annexes**, ~~appendices~~ thereto, published by the National Fire Protection Association, Inc. (NFPA), is hereby adopted as the Electrical Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-4A-2: ADDITIONS AND AMENDMENTS TO CODE:

National Electric Code, 2011 edition, and all ~~annexs~~**annexes**, ~~appendices~~ thereto, published by the NFPA is amended as follows:

A. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, the IRC, other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted model codes.

B. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

C. Licensed, Bonded And Registered: All electrical work shall be performed by a ~~licensed and~~ **licensed and insured** electrician who is ~~also~~ registered with the City of Prospect Heights building department. ~~The electrical license must be one which was acquired by passing a written electrical examination offered by an approved municipality or City. The electrician(s) shall provide a legible copy of their electrical license, to the building department, with the application for registration.~~

D. Deleted Articles: The following articles of the 2023~~11~~ NEC are hereby deleted in their entirety; and are not permitted:

~~Article~~

Article

320 Armored cable

324	Type FCC flat conductor cable
326	Type IGS integrated gas spacer cable
330	Metal clad cable
332	Mineral insulated, metal sheathed
334	Nonmetallic sheathed cable
338	Service entrance cable
356	Liquid flexible nonmetallic conduit
362	Electrical nonmetallic tubing
378	Nonmetallic wireways
382	Nonmetallic extensions surface
388	Nonmetallic raceways
394	Concealed knob and tube wiring
398	Open wiring on insulators

E. Indoor Use Only; Power And Control Tray Cable: Type TC as presented in article 336, shall be permitted for indoor use only. Outdoor or exterior installations of this product shall not be permitted.

F. Nonmetallic Auxiliary Gutters; Not Permitted: Nonmetallic auxiliary gutters as presented in article 366, are not permitted.

G. Aluminum Conductors; Not Permitted: Aluminum conductors shall not be permitted. (All electrical conductors shall be copper.) Nonmetallic sheathed cable, mineral insulated, metal sheathed cable, flexible nonmetallic conduit, rigid nonmetallic conduit and boxes, armored cable and flat conductor cable are all not permitted. (PVC type conduit shall be permitted underground.)

H. GFCI Protected: All switches, receptacles and light fixtures in a toilet room, bathroom, powder room, shower, etc., shall be GFCI protected (ref. 210.8A of the NEC).

I. Arc Fault Circuit; Interrupter Protection: **As listed in the International Building Code 2024 edition and the International Residential Code 2024 edition.** ~~All branch circuits that supply one hundred twenty five (125) volt, single-phase, fifteen (15) and twenty (20) ampere outlets installed in dwelling unit bedrooms shall be protected by an arc fault circuit interrupter listed to provide protection of the entire branch circuit (per article 210.12(B) of the NEC).~~

J. Carbon Monoxide Detectors: Carbon monoxide detectors shall be provided ~~as follows~~ **per the Carbon Monoxide Detector Act P.A. 94-741:**

1. Outside each separate sleeping area in the immediate vicinity of the bedrooms (within 15 feet).

~~2. On every floor on which a fossil fuel burning boiler or furnace is located and/or in a room in which the furnace or water heater is located.~~

~~— 3. On every floor in which sleeping rooms are heated by any type of warm air heating plant that burns fossil fuel.~~

~~Ref: State of Illinois 91st general assembly legislation 91-HB0603 engrossed.~~

K. Rigid Conduit Required:

1. All exterior aboveground conduit shall be rigid galvanized pipe.

2. All service entrance conductor conduit to the first disconnect enclosure shall be rigid galvanized pipe.

3. All outside aboveground conduit and ground rod conduit shall be rigid galvanized pipe.

Exception: Air conditioning condensers may utilize liquid tight metal flexible conduit. If flexible conduit is over six feet zero inches (6'0"), it must include a ground wire bonded to the disconnect enclosure and the condenser. GFCI protection is not required on dedicated circuits.

L. Service Panel: All service panels and subpanels shall be installed with a main breaker in the panel. All breakers shall be in one inch (1") width. Whenever the electric meter is more than five feet zero inches (5'0") from the panel, an outside service disconnect breaker is required at the electric meter. A minimum one hundred (100) amp service with (minimum) twenty (20) circuit positions is required. Homes in excess of one thousand five hundred (1,500) square feet, excluding basement, must be equipped with (minimum) two hundred (200) amp service with (minimum) thirty (30) circuits positions.

M. One Service For A Single-Family Dwelling:

1. Only one electrical service shall be permitted to a single- family dwelling (ref. article 230.2).

2. All subpanels shall be fed through the main panel, located in the dwelling (ref. article 230.40).

N. Interior Underground Installations: Rigid galvanized or underground PVC conduit may be used under all interior concrete slab construction. All slab and foundation wall penetrations must be rigid galvanized conduit which is grounded (ref. article 250.80).

O. Exterior Underground Installations; Minimum Cover Requirements:

1. Exterior belowground conduit may be rigid galvanized (minimum) six inches (6") deep, or

2. Electrical grade PVC type nonmetallic conduit (minimum) eighteen inches (18") deep, or

3. Type "UF" cable with ground conductor (minimum) twenty four inches (24") deep. Table 300.5 in the NEC.

P. Interior Conduits: All new interior electrical installations shall be piped in rigid or EMT (minimum 1/2 inch) Greenfield whips up to six feet zero inches (6'0") as needed. (BX armored cable is not permitted.)

Q. Garages: All garages shall have a minimum of two (2) wall outlet receptacles plus one additional outlet in the ceiling for each overhead garage door. All wall outlets in the garage shall be GFCI protected. At least one ceiling light is required for each bay, plus one outside light at each exterior service door and one light on each side of the overhead doors.

New state law for EV charging piping

R. Dedicated Circuits: A dedicated circuit is an individual branch circuit that supplies only one piece of utilization equipment. Heating and cooling systems, sump pumps, sewage ejectors, washers and dryers shall be installed on their own separate dedicated circuits. A single receptacle is required for pumps and ejectors. Provide a readily accessible on-off switch on heating and cooling systems. GFCI protection is not required on dedicated circuits.

S. Plaster Rings: All plaster rings shall be for five-eighths inch (5/8") gypsum board.

Plaster rings at garage ceilings shall be for one and one-fourth inch (1 1/4") gypsum board, when there is habitable space, a closet or storage room above the garage.

T. Low Voltage Wiring In Commercial Buildings: "Low voltage wiring" shall be defined as wires/cables which are used for fire alarms, burglar alarms, telephone, intercoms, security systems, computer cable, CATV, doorbells, thermostats and the like.

1. Plenum Rated: All low voltage wiring shall be "plenum rated", cables or wires.
2. Concealed Areas: When concealed, low voltage wiring/cables are not required to be in conduit. "Concealed" shall be defined as follows:
 - a. Located within a gypsum board partition;
 - b. Located within a floor/ceiling assembly in which the ceiling is gypsum board, suspended acoustical ceiling panel and grid, or similar;
 - c. Located in a tray or runway that is located above the bottom cord of bar joists in a warehouse space.

3. Exposed Areas: Low voltage wiring is required to be in EMT conduit in all exposed areas, in the interior of a building and rigid conduit on the exterior of buildings.

Some examples of exposed areas are as follows:

- a. Vertically on a wall and not concealed in the wall;
- b. Horizontal runs which are below the top of the bar joists or ceiling assembly;
- c. Any location where one can see the wires.

Exception: Low voltage wires may run exposed at the top or bottom of the bar joists providing that the wires are bundled with ties and that proper hangers are installed at regular intervals to prevent sagging, or installed on cable trays.

U. Low Voltage Wiring In Single-Family Dwellings And Townhouses: Low voltage wiring and cables are not required to be in conduit for single-family homes and townhomes and are not required to be plenum rated.

(Ord. 0-19-06, 2-25-2019)

V. Electrical Vehicle Charging Stations as required by (765 ILCS 1085/) Electric Vehicle Charging Act.

4-4A-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in [Title 12 Fine and Fee Schedule of this code](#). Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

CHAPTER 4B
PROPERTY MAINTENANCE CODE

SECTION:

4-4B-1: Adoption Of Code

4-4B-2: Additions And Amendments To Code

4-4B-3: Penalty

4-4B-1: ADOPTION OF CODE:

A certain document, entitled the International Property Maintenance Code, 20~~24~~¹² edition, ~~and all appendices thereto~~, published by the International Code Council, is hereby adopted as the Property Maintenance Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-4B-2: ADDITIONS AND AMENDMENTS TO CODE:

International Property Maintenance Code, 20~~24~~¹² edition, and all appendices thereto, published by the International Code Council is amended as follows:

A. Governing Principles:

1. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, the IRC, other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted codes.

2. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

B. Specific Amendments:

Section 101.1 Title

These regulations shall be known as the Property Maintenance Code Of The City Of Prospect Heights, hereinafter referred to as "this code".

Section 103.5 Fees

See city code for applicable fees.

Section 302.4: Grass and Weeds. All premises and exterior property shall be kept free from weeds or plant growth in excess of eight (8) inches. All noxious weeds shall be prohibited. Weeds shall be defined as all non-native plantings or all non-ornamental grasses, annual plants and vegetation, other than trees or shrubs: provided however, this term shall not include cultivated flowers, gardens, or natural landscaping.

Section 302.09: Defacement of Property/Graffiti Removal:

A. For the purposes of this Section, the term "graffiti" shall mean the inscription on a wall, fence, sign, other structure, sidewalk, pavement, post, stone, tree or other natural object by carving, application of paint or other substance, or other means of any symbol (including any letter, word, numeral, emblem or combination thereof), picture or other character placed thereon, other than as permitted by the ordinances of the City.

B. It shall be unlawful for the owner of the real property on which is located any structure, improvement or object on which any graffiti is placed to fail to remove, cover or otherwise eradicate such graffiti within seven (7) working days from its placement on his property. In the event the owner fails to remove, cover or otherwise eradicate the graffiti within such time, the Code Enforcement Officer shall cause notice to be served, either by personal service on the owner or his agent or mailed by certified mail to the person to whom was sent the tax bill for the general taxes for the last preceding year, which notice shall state a date, no less than seven (7) days later than the date of personal service or mailing to remove, cover or otherwise eradicate such graffiti or be subject to penalty.

Section 302.10 Outside Storage Prohibited: No household items, motorized machinery or equipment, bicycle parts, items for sale, goods, inventory, or equipment or other items, which may be similar, shall be stored outside of a fully enclosed structure unless otherwise authorized by this Code. All exterior properties and premises shall be maintained in a clean, safe and sanitary condition, free of rubbish, debris, and waste matter.

Section 302.11 Bicycles, grills, and refuse, recycling and yard waste containers: if stored outside, shall not be placed in plain view from a public street nor be a nuisance to any adjacent property. Proper concealment methods include: solid brick and/or wood enclosures or intense landscaping that is effective during all seasons. This paragraph shall not apply to the wheeled carts listed as approved receptacles when stored in the side or rear yard.

Section 302.12 REMOVAL OF DEAD, DYING OR DISEASED TREES OR LIMBS:

(a) Where the Director of Building & Development and City Arborist appears in this section, it shall mean the Director, City Arborist or authorized designee.

(b) The owner of a lot or parcel of land containing any dead, dying or diseased trees, which constitute a hazard to persons or property, or any dead, dying or diseased limbs, which constitute a hazard to persons or property, shall remove promptly such trees and limbs when required to do so by the Director of Building & Development or City Arborist.

(c) Notice to remove said trees and limbs shall be served upon the owner and shall cause said trees and limbs to be removed upon receipt of such notice.

If the hazard constitutes an immediate public safety concern, the Department of Public Works may perform the necessary removal work immediately and all costs incurred therefor shall be assessed against the owner.

(d) If an owner fails to remove said trees and limbs within 15 days after receipt of notice to remove served pursuant to this Section, the Department of Public Works may perform the necessary removal and all costs incurred therefor shall be assessed against the owner.

Section 304.3 Premises Identification

Address numbers are required and shall be a minimum of 6 (six) inches high with a minimum stroke width of 0.5 inch.

Section 304.14 Insect Screens

During the period January 1 to December 31, insect screens shall be provided as necessary.

Section 304.20 Holiday Decorations:

Decorations on private property clearly incidental and customary and commonly associated with national, local or religious holidays, provided they shall be displayed as follows:

- a) Holidays between March 1st and November 14, shall not be placed more than 30 days prior to the holiday and shall be removed no later than 30 days after the holiday.
- b) Holidays between November 15 and the last day of February, shall not be placed more than 45 days prior to the holiday and shall be removed no later than 45 days after the holiday.

Section 602.3 Minimum Heating Standards for Single Family Residential Buildings:

Heat Supply: A minimum temperature of 68 degrees Fahrenheit shall be provided at all times from October 1 to April 15. ~~in place of [Date] to [Date].~~

Delete: Exception #2.

Add Section 602.3.1: Minimum Heating Standards for Multi- Unit Residential Buildings:

Every owner or manager of any residential building with two (2) or more dwelling units located within the city shall maintain, or otherwise make available for optional use by any tenant or occupant, sufficient heat for a minimum temperature of sixty five degrees Fahrenheit (65°F) in all habitable rooms, bathrooms and hallways located within each dwelling unit at all times between October 1 and April 30. Should the outside temperature fall below fifty degrees Fahrenheit (50°F) at any other time of the year at the official weather station at O'Hare airport, the provisions of the previous sentence will apply.

It shall be the duty of the building official to enforce the provisions of this section. Any owner or manager of any building or part thereof that is found to be in violation of the provisions of this section shall be subject to a penalty of not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each and every offense and a separate offense shall be deemed committed on each day a violation occurs or continues to exist.

Section 602.4 (Occupiable Work Spaces):

October 1 to April 15. ~~in place of [Date] to [Date].~~

Chapter 8 - Referenced Standards

The referenced standards listed in chapter 8 of the International Property Maintenance Code, 20~~12~~²⁴ edition are hereby adopted by the city of Prospect Heights.

(Ord. 0-19-06, 2-25-2019)

4-4B-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

CHAPTER 4C
FUEL GAS CODE

SECTION:

4-4C-1: Adoption Of Code

4-4C-2: Additions And Amendments To Code

4-4C-3: Penalty

4-4C-1: ADOPTION OF CODE:

A certain document, entitled the International Fuel Gas Code, 2024 edition, ~~and all appendices thereto~~, published by the International Code Council, is hereby adopted as the Fuel Gas Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-4C-2: ADDITIONS AND AMENDMENTS TO CODE:

International Fuel Gas Code, 2024 edition, and all appendices thereto, published by the International Code Council is amended as follows:

A. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, the IRC, other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted model codes.

B. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

(Ord. 0-19-06, 2-25-2019)

4-4C-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in [Title 12](#) Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

CHAPTER 4D
ENERGY CONSERVATION CODE

SECTION:

4-4D-1: Adoption Of Code

4-4D-2: Additions And Amendments To Code

4-4D-3: Penalty

4-4D-1: ADOPTION OF CODE:

A certain document, entitled the International Energy Conservation Code, 2021~~15~~ edition, ~~and all appendices thereto~~, published by the International Code Council, is hereby adopted as the **Illinois** Energy Conservation Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-4D-2: ADDITIONS AND AMENDMENTS TO CODE:

International Energy Conservation Code, 2021~~15~~ edition, ~~and all appendices thereto~~, published by the International Code Council is amended as follows:

A. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, IRC and other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted model codes.

(Ord. 0-19-06, 2-25-2019)

4-4D-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

ADD NEW CHAPTER 4E TO READ AS FOLLOWS

CHAPTER 4E

SWIMMING POOL AND SPA CODE

SECTION:

4-4E-1: Adoption Of Code

4-4E-2: Additions And Amendments To Code

4-4E-3: Penalty

4-4E-1: ADOPTION OF CODE:

A certain document, entitled the International Swimming Pool and Spa Code, 2024 edition, published by the International Code Council, is hereby adopted as the Swimming Pool and Spa Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk.

4-4E-2: ADDITIONS AND AMENDMENTS TO CODE:

International Swimming Pool and Spa Code, 2024 edition, and all appendices thereto, published by the International Code Council is amended as follows:

A. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, the IRC, other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted model codes.

B. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

4-4E-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in [Title 12](#) Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

CHAPTER 5 BUILDING PERMITS AND FEES

SECTION:

- 4-5-1: Building Permits Required
- 4-5-2: Certificates Of Occupancy
- 4-5-3: Periodical And Annual Inspection Fees
- 4-5-4: Building Permit Fees
- 4-5-5: Swimming Pool Permit Fees
- 4-5-6: Fence Permit Fees
- 4-5-7: Electrical Permit Fees
- 4-5-8: Plumbing Permit Fees
- 4-5-9: Mechanical Equipment Installation Fees
- 4-5-10: Plan Examination Fees
- 4-5-11: Elevator Inspection And Permit Fees
- 4-5-12: Fuel Storage Tank Permit Fees
- 4-5-13: Engineering Fees
- 4-5-14: Violation; Penalty

4-5-1: BUILDING PERMITS REQUIRED:

No building permit required pursuant to the building code of the city shall be issued until the fee(s) prescribed herein has been paid. No amendment to a permit shall be approved until the additional fee(s), if any, due because of an increase in the estimated cost of the building or structure has been paid. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003)

4-5-2: CERTIFICATES OF OCCUPANCY:

The fee for the issuance of a certificate of occupancy required by the provisions of the applicable building code shall be seventy five dollars (\$75.00) for each certificate. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-3: PERIODICAL AND ANNUAL INSPECTION FEES:

Whenever periodical, semiannual or annual inspections are required by the provisions of the building or adopted codes of the city to verify code compliance, a fee of fifty dollars (\$50.00) shall be charged to the owner, agent or tenant conducting business at the inspected property. The fee for an office (business) suite shall be thirty dollars (\$30.00). A seventy five dollar (\$75.00) reinspection fee shall be assessed for each reinspection should more than one reinspection be required to achieve compliance. All fees shall be paid prior to a reinspection. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-4: BUILDING PERMIT FEES:

The minimum fee for any permit to alter, remodel, repair or underpin any residential building, accessory structures or parts thereof as required by this chapter, shall be one hundred twenty five dollars (\$125.00) provided the valuation of the work authorized by said permit does not exceed ten thousand dollars (\$10,000.00). The fee for any permit to alter, remodel, repair or underpin any residential building, accessory structures or parts thereof if the valuation of the work authorized by the permit exceeds ten thousand dollars (\$10,000.00) shall be as proscribed in subsection A2 of this section.

A. Single-Family And Multi-Family Residential Building Permits:

1. Additions: Addition permits shall cost one dollar fifty cents (\$1.50) per square foot of the addition. For the purposes of permit fee calculation, "addition" is defined as square footage outside the original structure.

2. Remodeling: Remodeling permits shall cost one hundred twenty five dollars (\$125.00) for the first ten thousand dollars (\$10,000.00) of valuation plus fourteen dollars (\$14.00) for each additional one thousand dollars (\$1,000.00) of valuation or fraction thereof.

3. New Construction: New residential construction permits shall cost one dollar forty cents (\$1.40) per square foot. This section shall not include the attached garage footage in the calculation.

4. Demolition: Demolition permits for residential buildings shall be for interior demolition shall be two hundred fifty dollars (\$250.00); demolition of structure fee shall be five hundred dollars (\$500.00).

B. Commercial Building Permits:

1. Industrial Or Commercial: New industrial and commercial construction permits shall cost two hundred dollars (\$200.00) for the first ten thousand dollars (\$10,000.00) of valuation, plus fourteen dollars (\$14.00) for each additional one thousand dollars (\$1,000.00) of valuation or fraction thereof up to one million dollars (\$1,000,000.00). Thereafter, the fee shall be nine dollars and fifty cents (\$9.50) for each one thousand dollars (\$1,000.00) of valuation or fraction thereof for valuation in excess of one million dollars (\$1,000,000.00) and less than five million dollars (\$5,000,000.00). Thereafter, the fee shall be seven dollars and fifty cents (\$7.50) for each one thousand dollars (\$1,000.00)

of valuation or fraction thereof for valuation in excess of five million dollars (\$5,000,000.00).

2. Industrial Or Commercial: Remodeling of industrial or commercial construction permits shall cost two hundred dollars (\$200.00) for the first ten thousand dollars (\$10,000.00) of valuation, plus ten dollars (\$10.00) for each additional one thousand dollars (\$1,000.00) of valuation or fraction thereof up to one million dollars (\$1,000,000.00). Thereafter, the fee shall be eight dollars and fifty cents (\$8.50) for each one thousand dollars (\$1,000.00) of valuation or fraction thereof for valuation in excess of one million dollars (\$1,000,000.00) and less than five million dollars (\$5,000,000.00). Thereafter, the fee shall be six dollars and fifty cents (\$6.50) for each one thousand dollars (\$1,000.00) of valuation or fraction thereof for valuation in excess of five million dollars (\$5,000,000.00).

3. Demolition: Demolition permits for industrial and commercial buildings and accessory structures shall be: interior demolition fee shall be three hundred dollars (\$300.00) demolition of structure fee shall be one thousand dollars (\$1,000.00).

C. Not For Profit Organization Fees: Fees for not for profit organizations that are approved and registered pursuant to applicable state and federal statutes shall be sufficient to cover the city's out of pocket costs only. Out of pocket costs relate to payments to service providers necessary for project review, inspection and completion.

D. Valuation: An applicant for a commercial or remodeling building permit shall give the estimated cost of the proposed improvement, but for purposes of establishing the valuation, the building department shall use the most recent copy of the "Means Square Foot Costs" on file in the building department.

E. Outside Consultant: In the event the city is required to utilize consulting, engineering, inspection or legal services in the review of any building plans or construction drawings, or in any phase of a permitted project, the applicant shall be required to reimburse the city for the actual costs incurred by the city for those review services. This provision shall be read as a fee in addition to other fees charged pursuant to a permit issued under this code. The City will add a ten percent (10%) administration fee to all outside consulting service fees.

F. Engineering Plan Review: The city engineer will determine if construction within the city limits will require a site engineering plan review. If a site engineering plan review is required, the cost of said review shall be set forth in the following table:

Construction Type

Fee

Construction Type

Fee

Residential construction:

New single-family residence

\$750.00

Additions with footprint increase of 20% or more

500.00

Additions with footprint increase of less than 20%

250.00

Remodeling (if engineering review required)

100.00

Detached garage

100.00

Accessory structures (sheds, pools, sidewalks, gazebos, etc.)

75.00

Site grading permits

75.00

Additional inspections (compliant, code violation, etc.)

50.00

Commercial/industrial construction (based on estimated construction cost):

\$0.00 to \$25,000.00

2.5% of construction value

\$25,001.00 to \$50,000.00

2.5% of construction value

\$50,001.00 to \$100,000.00

2.0% of construction value

\$100,001.00 to \$250,000.00

2.0% of construction value

\$250,001.00 to \$500,000.00

1.5% of construction value

\$500,001.00 and above

1.5% of construction value

Parking lots:

New parking lot

\$ 750.00

Reconstruction

500.00

Resurfacing

250.00

Other:

Special flood hazard area development

50% additional to standard fee

Demolition, residential (building department fee)

\$ 500.00

Demolition, commercial:

Up to 5,000 square feet

1,000.00

5,001 to 25,000 square feet

2,500.00

25,001 to 50,000 square feet

5,000.00

50,001 to 75,000 square feet

7,500.00

75,001 square feet and over

10,000.00

Out of pocket

100% reimbursed

G. **Penalty For Building Projects Without An Approved Building Permit:** The penalty for building without a permit is set to a minimum of two hundred fifty dollars (\$250.00) or the cost of the permit, up to seven hundred fifty dollars (\$750.00), whichever is greater. This subsection requires the violator to: pay the permit cost, the penalty, and stop work until the building department approves a building permit for the project. Such approval will occur within a reasonable time, within the confines of seasonal demand for services, holiday schedules, and building code regulations. The project may commence when the permit applicant has received approval and paid necessary fines and fees.

H. **Penalty For Noncompliant (Failed) Reinspections:** The penalty for failure to pass a reinspection shall be seventy five dollars (\$75.00). This reinspection fee shall be paid prior to scheduling another reinspection. Any subsequent reinspection for same shall be an additional one hundred dollars (\$100.00) per reinspection until approved. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-05-32, 8-22-2005; Ord. 0-07-07, 3-5-2007; Ord. 0-10-36, 10-25-2010, eff. 11-5-2010; Ord. 0-18-05, 3-12-2018; Ord. 0-21-33, 12-13-2021)

4-5-5: SWIMMING POOL PERMIT FEES:

The fee for a permit to construct a swimming pool shall be one hundred dollars (\$100.00) with an additional zoning review fee of forty dollars (\$40.00). All inground pools shall be considered accessory structures and the fee shall be as prescribed in subsection 4-5-4 A2 of this chapter. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-6: FENCE PERMIT FEES:

The fee for a permit to construct, alter or erect a fence shall be twenty five dollars (\$25.00) for a fence up to seventy feet (70') in length. The fee for fences greater than seventy feet (70') in length shall be fifty dollars (\$50.00). In addition to these fees, a zoning review fee of forty dollars (\$40.00) shall be applicable to all fence permits. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-7: ELECTRICAL PERMIT FEES:

The permit fees for electrical installations and alterations shall be as follows:

A. The minimum permit fee shall be sixty dollars (\$60.00) and shall include, but not be limited to, the following:

1. Fixture, replacement, underground subfeed to a garage, shed, exterior lighting, air condenser replacement or any switch or outlet replacement.

2. Electrical service upgrade or replacement for single-family residences shall be as follows:

100 amp	\$ 70.00
200 amp	100.00
400 amp	120.00
600 amp	150.00

3. In addition to the above permit fees, a sixty dollar (\$60.00) inspection fee shall be required per inspection.

4. Commercial electrical service fees for new services are included in the commercial building permit fee as prescribed in subsection 4-5-4B of this chapter.

5. Commercial electrical service upgrade or replacement shall be as follows:

100 amp	\$ 70.00
200 amp	100.00
400 amp	120.00
600 amp	150.00
800 amp	200.00
1,200 amp	250.00
1,600 amp	300.00
Greater than 1,600 amp	350.00

(Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018; Ord. 0-21-33, 12-13-2021)

4-5-8: PLUMBING PERMIT FEES:

The fees for the installation, alteration or extension of a plumbing system shall be:

A. A minimum permit fee of sixty dollars (\$60.00) for residential structures, which shall include, but not be limited to:

1. Private well drilling permit fee shall be seventy five dollars (\$75.00).
2. All commercial plumbing fees are included in the commercial building permit fee as prescribed in subsection 4-5-4 B of this chapter.
3. Fire suppression system fee shall be seventy five dollars (\$75.00), plus ninety cents (\$0.90) per head. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-9: MECHANICAL EQUIPMENT INSTALLATION FEES:

Mechanical equipment permit fees other than refrigeration, elevators or fire protection systems shall be fifty dollars (\$50.00) for residential properties and one hundred fifty dollars (\$150.00) for industrial and commercial properties. These fees shall not include, nor be limited to, the following mechanical equipment:

A. Commercial: Rooftop mechanical systems and water heaters in excess of two hundred (200) gallons and all hydronic boilers are included in the commercial building permit fee. If not, they are subject to a permit fee as prescribed in subsection 4-5-4 B of this chapter. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-10: PLAN EXAMINATION FEES:

- A. For single-family home: One hundred fifty dollars (\$150.00).
- B. For detached garages and accessory structures for single-family homes: Fifty dollars (\$50.00).
- C. For single-family home additions or alterations: Seventy five dollars (\$75.00).
- D. Commercial building plan review fees: Plan review fees for commercial buildings will be based upon the square footage of the project area as listed below.

0 to 3,000 sq. ft.	\$60.00 per 1,000 sq. ft.
3,001 to 10,000 sq. ft.	\$70.00 per 1,000 sq. ft.
10,001 to 50,000 sq. ft.	\$80.00 per 1,000 sq. ft.
More than 50,000 sq. ft.	\$100.00 per 1,000 sq. ft.

For commercial plan reviews conducted by outside consultants the applicant shall be required to reimburse the city for the actual costs incurred by the city for those review services. In addition, the following permit fees shall be added when applicable:

1. Mechanical: Add fifteen percent (15%) of the base fee.
2. Plumbing: Add fifteen percent (15%) of the base fee.
3. Electrical: Add fifteen percent (15%) of the base fee.
4. Fire protection: Add five percent (5%) of the base fee. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-11: ELEVATOR INSPECTION AND PERMIT FEES:

- A. For each elevator servicing a building up to and including three (3) floors: One hundred dollars (\$100.00).
- B. Each additional reinspection: One hundred dollars (\$100.00).
- C. An elevator inspector authorized by the city will conduct an annual inspection of each elevator. Such inspections must be made at reasonable times and upon reasonable notice to and with the consent of the owner or occupant, except when an emergency requires immediate action.
- D. Elevator plan review fee shall be two hundred dollars (\$200.00) for each elevator plan review.
- E. A permit fee will be required for the installation of an elevator or conveyance per Section 4-5-4 B if the elevator is not part of the original permit application. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003; amd. Ord. 0-18-05, 3-12-2018)

4-5-12: FUEL STORAGE TANK PERMIT FEES:

- A. The permit fee for a heating fuel storage tank in conjunction with other construction:

0 – 2,000 gallons	\$36.00
Over 2,000 gallons	48.00

- B. The permit fee for fuel storage tanks of flammable liquids:

1,065 gallons or less	\$100.00
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1,066 to 7,000 gallons	150.00
7,001 to 25,000 gallons	200.00
25,001 to 50,000 gallons	300.00
50,001 to 100,000 gallons	400.00
Over 100,000 gallons	500.00

(Ord. 0-03-09, 3-17-2003, eff. 3-27-2003)

4-5-13: ENGINEERING FEES:

No building permit required by the code of this city that affects the building's exterior footprint, drainage, value of property in floodplain, impervious square footage of property or construction that can adversely effect the city's infrastructure shall be issued without the city engineer's or designee's approval. The fees to be charged for either engineering plan review or inspection shall be as follows:

A. Residential (Single-Family And Multi-Family):

1. New construction: New residential construction permits will cost five hundred dollars (\$500.00) for review and will include preliminary and final inspections.

2. Additions:

a. Significant additions where the footprint of the house is increased by twenty percent (20%) or more and/or grading is required will cost five hundred dollars (\$500.00) for review and will include preliminary and final inspections.

b. Significant additions where the footprint of the house is increased by twenty percent (20%) or more and grading is not required will cost two hundred fifty dollars (\$250.00) and include preliminary and final inspections.

c. Additions where the increase is less than twenty percent (20%) will cost seventy five dollars (\$75.00) and include preliminary and final inspections.

3. Remodeling:

a. Remodeling where construction value is greater than twenty thousand dollars (\$20,000.00) will cost the following:

In FEMA designated floodplain areas	\$125.00
Area not designated floodplain	75.00

b. Remodeling where construction value is less than twenty thousand dollars (\$20,000.00) will cost seventy five dollars (\$75.00) and include preliminary and final inspections.

4. Detached garage: Review of detached garage construction will cost seventy five dollars (\$75.00) and include preliminary and final inspections.

5. Pools, decks, patios, gazebos, sidewalks, inspection included: Fifty dollars (\$50.00).

6. Sheds or other small accessory structures, inspection included: Twenty five dollars (\$25.00).

7. Construction or maintenance work, inspection included, in ROW (including driveways and culverts): Fifty dollars (\$50.00).

8. Site grading (not designated floodplain), inspection included: Fifty dollars (\$50.00).

9. Site grading (in floodplain), inspection included: One hundred dollars (\$100.00).

10. Floodplain determination, inspection not included: Thirty five dollars (\$35.00).

11. LOMRs, LOMAs, etc., inspection not included: Thirty five dollars (\$35.00).

Any additional inspections required for subsections A5 through A9 of this section due to complaints, code violations or improper construction practice shall be considered additional to the original permit and charged in accordance with subsection 4-5-4H of this chapter.

B. Commercial Properties:

1. Industrial or commercial: The fees will be set as follows:

Estimated Cost Of Construction	City Engineer Review Fees
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\$ 0.00 to \$ 25,000.00	2.5 percent
25,001.00 to 50,000.00	2.25 percent
50,001.00 to 100,000.00	2.0 percent
100,001.00 to 250,000.00	1.75 percent
250,001.00 to 500,000.00	1.50 percent
500,001.00 and over	1.25 percent

C. Parking Lots: A permit is required for any resurfacing or reconstruction work performed on a parking lot. The plan review will cost five hundred dollars (\$500.00) and will include two (2) inspections.

D. Subdivisions: For subdivision review fees refer to subsection 6-7-4C of this code. Any inspections due to unforeseen events or required reinspections will be billed at fifty dollars (\$50.00) per inspection.

E. Outside Fees: Any outside fees incurred by the engineering department for indirect mailings, copying costs or consulting fees deemed necessary by the city engineer shall be reimbursed by the applicant.

F. Additional Fees: Additional fees may apply for projects with large impervious areas (greater than 25 percent of lot coverage) or set in floodplain. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003)

4-5-14: VIOLATION; PENALTY:

Any person violating any provision of this chapter shall be fined not less than ~~fifty dollars (\$50.00)~~ **one hundred dollars (\$100.00)** nor more than ~~five hundred dollars (\$500.00)~~ **seven hundred-fifty dollars (\$750.00)** for each offense; and a separate offense shall be deemed committed on each day during or on which such violation continues unabated after ten (10) days from receipt of notice. (Ord. 0-03-09, 3-17-2003, eff. 3-27-2003)

CHAPTER 10 REGISTRATION OF DEFAULTED MORTGAGE PROPERTY

SECTION:

4-10-1: Purpose And Intent

4-10-2: Definitions

4-10-3: Applicability

4-10-4: Establishment Of A Registry

4-10-5: Registration Of Defaulted Mortgage Real Property

4-10-6: Maintenance Requirements

4-10-7: Security Requirements

4-10-8: Public Nuisance

4-10-9: Inspections For Violations

4-10-10: Enforcement And Penalties

4-10-11: Registration Fees

4-10-1: PURPOSE AND INTENT:

It is the purpose and intent of the City Council to establish a process to address the deterioration, crime and decline in value of City neighborhoods caused by property with defaulted mortgages located within the City, and to identify, regulate, limit and reduce the number of these properties located within the City. It is the City Council's further intent to establish a registration requirement as a mechanism to protect neighborhoods from the negative impact and conditions that occur as a result of vacancy, absentee ownership, lack of adequate maintenance and security and will provide a method to expeditiously identify a contact person for each property responsible for this protection. (Ord. 0-17-24, 10-9-2017)

4-10-2: DEFINITIONS:

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

ACCESSIBLE PROPERTY/STRUCTURE: Means a property that is accessible through a compromised/breached gate, fence, wall, etc., or a structure that is unsecured and/or breached in such a way as to allow access to the interior space by unauthorized persons.

APPLICABLE CODES: Means to include, but not be limited to, the City's Zoning Code, the City's Property and Maintenance Code, Neighborhood Preservation, and City's Building and Fire Codes.

BLIGHTED PROPERTY: Means:

- A. Properties that have broken or severely damaged windows, doors, walls, or roofs which create hazardous conditions and encourage trespassing; or
- B. Properties whose maintenance is not in conformance with the maintenance of other neighboring properties causing a decrease in value of the neighboring properties; or
- C. Properties cited for a public nuisance pursuant to the City codes; or
- D. Properties that endanger the public's health, safety, or welfare because the properties or improvements thereon are dilapidated, deteriorated, or violate minimum health and safety standards or lack maintenance as required by the applicable codes.

DEFAULT: Shall mean that the mortgagor has not complied with the terms of the mortgage on the property, or the promissory note, or other evidence of the debt, referred to in the mortgage.

ENFORCEMENT OFFICER: Means any building official, zoning inspector, Code Enforcement Officer, fire inspector or building inspector, law enforcement officer or other person authorized by the City to enforce the applicable code(s).

EVIDENCE OF VACANCY: Means any condition that on its own, or combined with other conditions present, would lead a reasonable person to believe that the property is vacant. Such conditions may include, but are not limited to: overgrown and/or dead vegetation; past due utility notices and/or disconnected utilities; accumulation of trash, junk or debris; abandoned vehicles, auto parts or materials; the absence of furnishings and/or personal items consistent with habitation or occupancy; the presence of an unsanitary, stagnant swimming pool; the accumulation of newspapers, circulars, flyers and/or mail, or statements by neighbors, passers-by, delivery agents or government agents; or the presence of boards over doors, windows or other openings in violation of applicable code.

FORECLOSURE: Shall mean the legal process by which a mortgagee, or other lien holder, terminates a property owner's equitable right of redemption to obtain legal and equitable title to the real property pledged as security for a debt or the real property subject to the lien. This definition shall include, but is not limited to, public notice of default, a deed-in-lieu of foreclosure, sale to the mortgagee or lien holder, certificate of title and all other processes, activities and actions, by whatever name, associated with the described process. The process is not concluded until the property obtained by the mortgagee, lien holder, or their designee, by certificate of title, or any other means, is sold to a non-related bona fide purchaser in an arm's length transaction to satisfy the debt or lien.

LOCAL PROPERTY MANAGEMENT COMPANY: Means a property manager, property management company or similar entity responsible for the maintenance and security of registrable real property within twenty (20) driving miles of the County limits. Upon

review of credentials the City, or its designee, may allow a non-local property manager to be listed.

MORTGAGEE: Means the creditor, including but not limited to, trustees; mortgage service companies; lenders in a mortgage agreement; any agent, servant, or employee of the creditor; any successor in interest; or any assignee of the creditor's rights, interests or obligations under the mortgage agreement.

OWNER: Owner means any person, firm, corporation or other legal entity who, individually or jointly or severally with others, holds the legal or beneficial title to any building, facilities, equipment or premises subject to the provisions of this chapter.

PROPERTY MANAGEMENT COMPANY: Means a local property manager, property maintenance company or similar entity responsible for the maintenance of registrable real property.

REAL PROPERTY: Means any improved residential or commercial land, buildings, leasehold improvements and anything affixed to the land, or portion thereof identified by a property parcel identification number, located in the City limits. Developed lots are considered improved land.

REGISTRABLE PROPERTY: Means:

A. Any real property located in the City, whether vacant or occupied, that is encumbered by a mortgage in default, is subject to an ongoing foreclosure action by the mortgagee or trustee, is subject to an application for a tax deed or pending tax assessor's lien sale, or has been the subject of a foreclosure sale where the title was transferred to the beneficiary of a mortgage involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.

The designation of a "default/foreclosure" property as "registrable" shall remain in place until such time as the property is sold to a non-related bona fide purchaser in an arm's length transaction or the foreclosure action has been dismissed and any default on the mortgage has been cured.

REGISTRATION: Shall mean six (6) months from the date of the first action that required registration, as determined by the City, or its designee, and every subsequent six (6) months. The date of the initial registration may be different than the date of the first action that required registration.

RENTAL PROPERTY: Property that contains a single-family rental dwelling unit or multi-family rental dwelling units for use by residential tenants including but not limited to the following: mobile homes, mobile home spaces, town homes and condominium unit(s). A rental dwelling unit includes property that is provided to an individual or entity for residential purposes upon payment of rent or any other consideration in lieu of rent, regardless of relationship between lessor and lessee.

VACANT: Means any parcel of land in the City that contains any building or structure that is not lawfully occupied or inhabited by human beings as evidenced by the conditions set

forth in the definition of "evidence of vacancy" in this section which is without lawful tenant, or lawful occupant or without a certificate of occupancy. Vacant property does not mean property that is temporarily unoccupied while the residents are away on vacation, personal matters or business, or is not intended by the owner to be left vacant, so long as the period does not exceed thirty (30) days. (Ord. 0-17-24, 10-9-2017)

4-10-3: APPLICABILITY:

These sections shall be considered cumulative and not superseding or subject to any other law or provision for same, but rather be an additional remedy available to the City above and beyond any other State or County provisions for same. (Ord. 0-17-24, 10-9-2017)

4-10-4: ESTABLISHMENT OF A REGISTRY:

The City, or its designee, shall establish a registry cataloging each registrable property within the City, containing the information required by this chapter. (Ord. 0-17-24, 10-9-2017)

4-10-5: REGISTRATION OF DEFAULTED MORTGAGE REAL PROPERTY:

A. Any mortgagee who holds a mortgage on real property located within the City shall perform an inspection of the property to determine vacancy or occupancy, upon default by the mortgagor. The mortgagee shall, within ten (10) days of the inspection, register the property with the City, or its designee, on forms or other manner as directed, and indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is found to be vacant or occupied.

B. Registration pursuant to this section shall contain the name, direct mailing address, a direct contact name, telephone number, and e-mail address for the mortgagee/trustee, and the servicer, and the name and twenty four (24) hour contact phone number of the local property management company responsible for the security and maintenance of the property who has the authority to make decisions concerning the abatement of nuisance conditions at the property, as well as any expenditure in connection therewith.

C. Mortgagees who have existing registrable property on the effective date of this chapter have thirty (30) calendar days from the effective date to register the property with the City, or its designee, on forms or other manner as directed, and indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is vacant or occupied.

D. If the mortgage on a registrable property is sold or transferred, the new mortgagee is subject to all the terms of this chapter and within five (5) days of the transfer register the property and pay a registration fee in accordance with this chapter. Any previous unpaid

semi-annual registration fees are the responsibility of the new mortgagee or trustee and are due and payable with their initial registration.

E. If the mortgagee owner of a foreclosed real property sells or transfers the property to a non-arm's length related person or entity, the transferee is subject to all the terms of this chapter and within five (5) days of the transfer register the property and pay a registration fee in accordance with this chapter. Any previous unpaid semi-annual registration fees are the responsibility of the new registrable property owner and are due and payable with their initial registration.

F. As long as the property is registrable it shall be inspected by the mortgagee, or designee, monthly. If an inspection shows a change in the property's occupancy status the mortgagee shall, within ten (10) days of that inspection, update the occupancy status of the property registration.

G. A non-refundable six-month registration fee established by resolution by the City Council, shall accompany each registration pursuant to this section.

H. All registration fees must be paid directly from the mortgagee, trustee, servicer, or owner. Third party registration fees are not allowed without the consent of the City and/or its authorized designee.

I. Properties subject to this section shall remain under the semi-annual registration requirement, and the inspection, security and maintenance standards of this chapter as long as they are registrable.

J. Until the mortgage or lien on the property in question is satisfied, or legally discharged, the desire to no longer pursue foreclosure, the filing of a dismissal of lis pendens and/or summary of final judgment and/or certificate of title, voluntary or otherwise, does not exempt any mortgagee holding the defaulted mortgage, from all the requirements of this chapter as long as the borrower is in default.

K. Any person or legal entity that has registered a property under this section must report any change of information contained in the registration within ten (10) days of the change.

L. Failure of the mortgagee to properly register or to modify the registration form from time to time to reflect a change of circumstances as required by this section is a violation of this chapter and shall be subject to enforcement and any resulting monetary penalties.

Pursuant to any administrative or judicial finding and determination that any property is in violation of this chapter, the City may take the necessary action to ensure compliance with and place a lien on the property for the cost of the work performed to benefit the property and bring it into compliance. (Ord. 0-17-24, 10-9-2017)

4-10-6: MAINTENANCE REQUIREMENTS:

A. Properties subject to this chapter shall be kept free of weeds, overgrown brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspaper circulars, flyers, notices, except those required by Federal, State or local law, discarded personal items including, but not limited to, furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is abandoned.

B. The property shall be maintained free of graffiti or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior structure.

C. Front, side, and rear yards, including landscaping, shall be maintained in accordance with the applicable code(s) at the time registration was required.

D. Yard maintenance shall include, but not be limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod designed specifically for residential installation. Acceptable maintenance of yards and/or landscape shall not include weeds, gravel, broken concrete, asphalt or similar material.

E. Maintenance shall include, but not be limited to, watering, irrigation, cutting and mowing of required ground cover or landscape and removal of all trimmings.

F. Pools and spas shall be maintained so the water remains free and clear of pollutants and debris and shall comply with the regulations set forth in the applicable code(s).

G. Failure of the mortgagee and/or owner to properly maintain the property may result in a violation of the applicable code(s) and issuance of a citation or Notice of Violation in accordance with the applicable code of the City. Pursuant to a finding and determination by the City's Hearing Officer/City Council or a court of competent jurisdiction, the City may take the necessary action to ensure compliance with this section.

H. In addition to the above, the property is required to be maintained in accordance with the applicable code(s) of the City. (Ord. 0-17-24, 10-9-2017)

4-10-7: SECURITY REQUIREMENTS:

A. Properties subject to this chapter shall be maintained in a secure manner so as not to be accessible to unauthorized persons.

B. A "secure manner" shall include, but not be limited to, the closure and locking of windows, doors, gates and other openings of such size that may allow a child to access the interior of the property or structure. Broken windows, doors, gates and other openings of such size that may allow a child to access the interior of the property or structure must be repaired. Broken windows shall be secured by re-glazing of the window.

C. If a property is registrable, and the property has become vacant or blighted, a local property manager shall be designated by the mortgagee or owner to perform the work necessary to bring the property into compliance with the applicable code(s), and the property manager must perform regular inspections to verify compliance with the requirements of this chapter, and any other applicable laws. (Ord. 0-17-24, 10-9-2017)

4-10-8: PUBLIC NUISANCE:

All registrable property is hereby declared to be a public nuisance, the abatement of which pursuant to the police power is hereby declared to be necessary for the health, welfare and safety of the residents of the City. (Ord. 0-17-24, 10-9-2017)

4-10-9: INSPECTIONS FOR VIOLATIONS:

Adherence to this chapter does not relieve any person, legal entity or agent from any other obligations set forth in any applicable codes or statutes, which may apply to the property. (Ord. 0-17-24, 10-9-2017)

4-10-10: ENFORCEMENT AND PENALTIES:

A. Enforcement: The requirements of this chapter may be enforced as follows:

1. By citation for civil penalties pursuant or to appear in County Court pursuant to the authority granted by this Code;
2. By an action for injunctive relief, civil penalties, or both, through a court of competent jurisdiction;
3. By exercise of the City's powers of eminent domain, or by condemnation and demolition pursuant to State Statute, or by the nuisance abatement process;
4. By revocation or temporary suspension of necessary permits and/or certificates or occupancy and/or licenses;
5. By any other process permitted at law or equity; and
6. Use of one enforcement process or theory does not preclude the City from seeking the same, different, or additional relief through other enforcement methods.

B. Penalty: **Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.**

~~Any person violating any provision of this chapter, or the code adopted herein, shall be fined not less than twenty five dollars (\$25.00) nor more than five hundred dollars (\$500.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-17-24, 10-9-2017)~~

4-10-11: REGISTRATION FEES:

Owners shall be charged a biannual fee of two hundred dollars (\$200.00) for registration pursuant to this section. Except as otherwise provided, all registration fees shall become part of the Corporate Fund. (Ord. 0-17-24, 10-9-2017)

CHAPTER 11 FIRE CODE

SECTION:

4-11-1: Adoption Of Code

4-11-2: Additions And Amendments To Code

4-11-3: Automatic Fire Suppression System

4-11-4: Penalty

4-11-1: ADOPTION OF CODE:

A certain document, entitled the International Fire Code, 2024~~24~~ edition, ~~and all appendices thereto,~~ published by the International Code Council, is hereby adopted as the Fire Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-11-2: ADDITIONS AND AMENDMENTS TO CODE:

International Fire Code, 2024~~12~~ edition, and all appendices thereto, published by the International Code Council is amended as follows:

A. The City Of Prospect Heights Amendments: The city of Prospect Heights amendments to the IBC, other amendments, the zoning ordinance and municipal ordinances shall supersede all sections of all of the adopted model codes.

B. Conflicts: Whenever two (2) codes are in conflict, the more stringent requirement shall govern.

C. Automatic Fire Suppression Requirements: The details outlining the requirements for the installation of automatic fire suppression systems are outlined in section 4-11-3 of this chapter.

(Ord. 0-19-06, 2-25-2019)

4-11-3: AUTOMATIC FIRE SUPPRESSION SYSTEM:

A. Definitions: Unless otherwise expressly stated, definitions of terms used in this section shall be consistent with those meanings listed in the most current adopted codes of the City of Prospect Heights.

B. Automatic Sprinklers Required: An automatic sprinkler system shall be installed throughout all newly constructed buildings, structures or portions thereof regardless of

occupancy classification, construction, square footage, or use groups for the purpose of life safety and property preservation.

C. Exceptions: The following structures shall be exempt from the requirement of an automatic sprinkler system: 1) new commercial structures of less than five thousand (5,000) square feet, which are not an assembly use; and 2) detached garages, sheds, and accessory structures located not less than ten feet (10') from a principal structure, where the principal structure is a one- or two-family dwelling.

D. Exempted Areas: The following areas shall be exempt from the requirement of an automatic sprinkler system: structures or rooms where the work operations, manufacture process, storage of products, or hazardous materials which contain water reactive agents as determined by the products' material safety data sheet or which would otherwise pose a public safety threat if exposed to water from an automatic sprinkler system. In such cases, the Director of Building and Development may require an approved, nonwater based automatic fire suppression.

E. Additions And Alterations: The following additions or alterations shall require the installation of an approved automatic sprinkler system: 1) additions that exceed fifty percent (50%) of the existing floor area of an existing structure; 2) alterations to an area of a structure in excess of fifty percent (50%) of the existing floor area of an existing structure; ~~3) any addition or alteration the cost of which is in excess of fifty percent (50%) of the Cook County Assessor's opinion of value of the property; or 4) as determined by the City Director of Building and Development and the Fire Marshal of the Prospect Heights Fire Protection District.~~

F. Existing Buildings: Except as otherwise provided in this subsection, buildings built under, and in full compliance with the codes in force at the time of construction or alteration thereof, and that have been properly maintained and used as originally permitted, shall be exempt from this section. No change or alteration shall be made to any building or structure, whether new or existing, except in conformity with the provisions of this section, and no change of classification or occupancy, whether necessitating a physical alteration or not, shall be made in any existing building or structure, unless such building or structure is brought into conformance with the requirements of this section which apply to new buildings or the proposed new use.

G. Drainage Required: Provisions shall be made for the discharge of the overflow of water on every story of a sprinkled building. A minimum of one (1) 4-inch floor drain or other approved means shall be provided and located at least eight feet (8') away from columns and walls for every five thousand (5,000) square feet or fraction thereof. The installation of floor drains must comply with the current Plumbing Codes. (Ord. 0-19-06, 2-25-2019)

4-11-4: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in [Title 12 Fine and Fee Schedule of this code](#). Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~

CHAPTER 12 EXISTING BUILDING CODE

SECTION:

4-12-1: Adoption Of Code

4-12-2: Additions, Insertions And Changes

4-12-3: Penalty

4-12-1: ADOPTION OF CODE:

A certain document, entitled the International Existing Building Code, 2024~~12~~ edition, ~~and all appendices thereto,~~ published by the International Code Council, is hereby adopted as the Existing Building Code of the City of Prospect Heights. Three (3) copies of the document shall be kept on file with the City Clerk. (Ord. 0-19-06, 2-25-2019)

4-12-2: ADDITIONS, INSERTIONS AND CHANGES:

None at this time. (Ord. 0-19-06, 2-25-2019)

4-12-3: PENALTY:

Any person, firm or corporation violating the provisions of this Chapter shall be subject to a fine as set forth in Title 12 Fine and Fee Schedule of this code. Each day that a violation is permitted to exist constitutes a separate offense.

~~Any person violating any provision of this chapter shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues. (Ord. 0-19-06, 2-25-2019)~~



City of Prospect Heights

Department of Building & Zoning
 8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
 Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: October 22, 2025

To: Mayor Ludvigsen and City Council

Cc: Peter Falcone, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Ordinance #O-25-22 Amending the Fine and Fee Schedule

Background:

The Building Department periodically amends the Building Codes of the City to promulgate the public health, safety, and welfare of the built environment within the City. The proposed amendments to the City Building Code, Ordinance #O-25-22 include amendments to remove specific dollar amounts for various fees, fines and penalties and directs the reader to Title 12 Fine and Fee Schedule.

Analysis:

To further promote a single location for the placement of fines and fee for the city the fine and fee schedule has been amended to reflect the changes in the new building code.

- Title 4 Chapter 1 Building Code:
 - 4-1-2 c: Fine for Failure to Pass Reinspection
 - 4-1-2B Violating a Stop Work Order – Renumbering of Code Section to (115.4)
 - 4-1-4: Minimum Heating Standards
 - 4-1-6: Penalty – Raised Minimum fine to \$100.00
- Title 4 Chapter 2 Residential Code
 - 4-2-2B: Violating Stop Work Order - Renumbering of Code Section to (R114.6)
 - 4-2-3: Penalty - Raised minimum penalty amount to \$100.00
 - 4-2-5: Minimum Heating Standards – Deleted as it is covered in IPMC 4-4B-3
- Title 4 Chapter 3 Mechanical Code
 - 4-3-3: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 4 Plumbing Code

- 4-4-3: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 4A Electrical Code
 - 4-4A-3: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 4B Property Maintenance Code
 - 4-4B-3: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 4C Fuel Gas Code
 - 4-4C-3: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 4D Energy Conservation Code
 - 4-4D-3: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 4E Swimming Pool and Spa Code (New Section)
 - 4-4E-3: Penalty – Establishes minimum fine at \$100 and max fine \$750.00
- Title 4 Chapter 5 Permits and Fees Code
 - 4-5-14: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 11 Fire Code
 - 4-11-4: Penalty – Raised minimum fine to \$100.00
- Title 4 Chapter 12 Existing Building Code
 - 4-12-3: Penalty – Raised minimum fine to \$100.00

Recommendation:

Staff recommends the adoption of Ordinance #O-25-22 which updates the fines and fees of the Prospect Heights City Code.

ORDINANCE NO. O-25-22

**AN ORDINANCE AMENDING CHAPTER 1, SECTION 1 of TITLE 12
- FINE AND FEE SCHEDULE**

WHEREAS, the City of Prospect Heights ("City") is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and,

WHEREAS, the City desires to amend the fees for services listed in the Fine and Fee Schedule; and,

WHEREAS, it has been further determined that amending the Fine and Fee Schedule within the City's Code will promote greater transparency for its businesses and citizens; and,

WHEREAS, the City Council of the City of Prospect Heights has determined to amend the Fine and Fee Schedule and desires to amend the Prospect Heights City Code as provided below;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

Section 1: That the above recitals are incorporated into this Ordinance in full as if fully set forth.

Section 2: That Chapter 1, Section 1, Title 12 of the City Code of the City of Prospect Heights is hereby amended, with deletions in strikethrough and additions in bold, underline text so that the same shall be read as follows:

12-1-1: FINES AND FEES SCHEDULE:

Type	Fine Or Fee Amount	Code Section	Description	Department
Fine	Less than or equal to \$500.00	1-4-1	Fine for any prohibited act or violation in this Code unless other fine is otherwise noted in this Code	Code Enforcement
Fine	Amount of collection costs	1-4-4	Any fees or costs incurred by the City with respect to attorneys and/or private collection agents retained by the corporation counsel or other authorized personnel shall be	Admin
Fine	Less than or equal to \$50.00	1-5-27	Fine for any elected official acting or appearing in a lewd or disgraceful manner or who uses opprobrious, obscene or insulting language to or about any member of the Council or who does not obey the order of the Chair	Code Enforcement
Fee	\$34.05	1-7-1511	Monthly customer delivery charge	Water
Fee	13.33	1-7-1511	Monthly infrastructure reserve charge	Water

Fee	5.50	1-7-1511	Maintenance Reserve Charge	Water
Fee	8.46	1-7-1511	Water supply charge per 1,000 gallons	Water
Fee	\$35.00 (first 1,000 gallons;	1-7-1512	Daily bulk water usage	Water
Fee	\$175.00 (first 2,000 gallons; \$6.00/1,000	1-7-1512	Weekly bulk water usage	Water
Fee	\$756.00 (first 9,000 gallons; \$6.00/1,000	1-7-1512	Monthly bulk water usage	Water
Late	10%	1-7-15J	Late water payments (all water payments are due 30 days after the billing date as it appears on the bill) will incur a penalty	Water
Late fee	1%	1-7-15J	Payments overdue for more than 30 days past the deadline will incur a monthly interest charge, compounded monthly	Water
Late	\$15.00	1-11-7A	In the event that payment is not made within 90 days of the original issue date, an additional cost of \$15.00 shall be assessed to defray the cost of collection	Admin
Fee	20.00	1-11-10	Administrative bail processing fee	Police
Fine	Less than or equal to \$500.00	1-14-22	Any person convicted of violating title 1, chapter 14 of this Code relating to emergency services and disaster agency	Code Enforcement

Fee	\$0.15/page	1-18-1F	FOIA copying fee for black and white copies for each page after the first 50 pages	Admin
Fee	\$1.00/document	1-18-1F	FOIA certified copies	Admin
Fee	Actual cost to city	1-18-1F	FOIA large format audiotapes or digital copies	Admin
Fine	Not <\$10.00 nor >\$500.00	2-1-10	Fine for any person violating any provision of title 2, chapter 1 of this code	Code enforcement
Tax	1%	2-2-1A	Municipal retailers' occupation tax	Admin
Tax	1%	2-2-2A	Municipal service occupation tax	Admin
Tax	1%	2-2-3A	Municipal use tax (for items purchased outside of Illinois and titled or registered with an agency of Illinois government)	Admin
Tax	1%	2-2-4A	Municipal automobile renting use tax	Admin
Tax	1%	2-2-5A	Municipal automobile renting occupation tax	Admin
Tax	5%	2-2-6A1	Municipal utility tax for persons engaged in the business of transmitting messages by means of electricity (internet)	Admin
Tax	5%	2-2-6A2	Municipal utility tax for persons engaged in the business of distributing, supplying, furnishing, or selling gas for consumption within the corporate limits of Prospect Heights (natural gas)	Admin
Tax	5%	2-2-6A3	Municipal utility tax for persons engaged in the business of distributing, supplying, furnishing, or selling electricity for use or consumption within the corporate limits of Prospect Heights (electricity)	Admin

Tax	5%	2-2-7A1	Hotel operators' occupation tax imposed upon all persons engaged in the business of renting, leasing, or letting rooms in a hotel; excluding gross receipts from renting, leasing or letting to permanent residents of a hotel	Admin
Fine	1%	2-2-7H	Interest on late payment	Admin
Tax	6%	2-2-8B1a	Telecommunications tax for the act or privilege of originating or receiving in the city intrastate telecommunications for such telecommunications purchased at retail from a retailer by such person	Admin
Tax	1%	2-2-9A	Non-home rule municipal retailers' and service occupation taxes	Admin
Tax	1.5%	2-2-10C	Places for eating tax	Admin
Fine	Not <\$200.00 nor >\$750.00 for first offense	2-2-10G4	Any person found guilty of violating, disobeying, omitting, neglecting, or refusing to comply with or unlawfully resisting or opposing the enforcement of any of the provisions of section 2-2-10 of this code relating to places for eating tax	Code enforcement
Fine	Not <\$500.00 nor >\$750.00 for second and each subsequent offense in any 180 day period	2-2-10G4	Any person found guilty of violating, disobeying, omitting, neglecting, or refusing to comply with or unlawfully resisting or opposing the enforcement of any of the provisions of section 2-2-10 of this code relating to places for eating tax	Code enforcement
Tax	3%	2-2-11A	Municipal cannabis retailers' occupation tax	Admin
Tax	1%	2-2-13A	Grocery sales gross receipts tax	Admin
Tax	1%	2-2-13B	Sales of service tax	Admin
Fee	\$200	2-3-4	Application fee for liquor license (one time, non-refundable)	Admin
Fee	3,700.00	2-3-9	Annual fee Class A liquor license	Admin
Fee	1,850.00	2-3-9	Annual fee Class A-1 liquor license	Admin
Fee	4,950.00	2-3-9	Annual fee Class A-2 liquor license	Admin
Fee	4,500.00	2-3-9	Annual fee Class A-3 liquor license	Admin
Fee	2,500.00	2-3-9	Annual fee Class B liquor license	Admin
Fee	2,200.00	2-3-9	Annual fee Class B-1 liquor license	Admin
Fee	2,500.00	2-3-9	Annual fee Class B-2 liquor license	Admin
Fee	3,700.00	2-3-9	Annual fee Class C liquor license	Admin
Fee	1,850.00	2-3-9	Annual fee Class C-1 liquor license	Admin
Fee	1,850.00	2-3-9	Annual fee Class C-3 liquor license	Admin
Fee	0.00	2-3-9	Annual fee Class D liquor license	Admin
Fee	\$55.00 plus \$100.00 to \$1,000.00 deposit	2-3-9	Daily liquor license	Admin
Fee	\$500.00	2-3-9	Annual fee Sunday brunch liquor license	Admin

Fee	250.00	2-3-9-1	Annual fee for video gaming terminal per terminal	Admin
Warning	Fine up to \$500.00	2-3-18	Alcohol sales to persons under 21 years of age and persons in need of mental treatment	Police
Fine	Less than or equal to \$1,000.00	2-3-26	Fine for violation of the social host provisions of title 2, chapter 3 of this Code	Code Enforcement
Fee	\$25.00	2-4-3	Daily fee for amusement license to hold menageries	Admin
Fee	25.00	2-4-3	Daily fee for amusement license to hold carnivals	Admin
Fee	25.00	2-4-3	Daily fee for amusement license to hold exhibitions of inanimate objects	Admin
Fee	25.00	2-4-3	Daily fee for amusement license for other amusements	Admin
Fee	25.00	2-4-3	Daily fee for amusement license for circuses	Admin
Fee	\$15.00 for first table, \$10.00 for each additional table	2-4-6B	Billiard and pool table annual license	Admin
Fee	\$100.00 for indoor performances; \$200.00 for outdoor motion picture establishments	2-4-8C	Motion picture and theatrical annual license	Admin
Fee	\$10.00	2-4-8D	Daily license for motion pictures and theatricals on unlicensed premises which are to be presented in premises which are not covered by such license fees	Admin
Fee	\$55.00	2-4-9	Annual license to operate a coin operated device, machine, or mechanism, to procure or reproduce music (jukebox)	Admin
Fee	\$50.00 or \$0.05 for each person, whichever is greater	2-4-10	Athletic exhibition tax on the number of people attending a race, baseball game, boxing or wrestling match, or any other athletic contest or exhibition with an admission fee charged	Admin
Fine	Not <\$25.00 nor >\$500.00 for each offense	2-4-11E	Fine for violation of any of the provisions of title 2, chapter 4, "Amusements", of this code	Code enforcement
Tax	3%	2-4A-1A	Amusement tax on admission fees, participation fees, viewing or other charges paid for the privilege to participate in the amusements or to gain admittance or access for viewing or witnessing the amusements	Admin
Fine	Not <\$200.00 nor >\$500.00	2-4A-7	Fine for violation of any provisions of title 2, chapter 4, article A of this code regarding amusement tax	Code enforcement
Fee	\$495.00	2-5-4	Annual coin operator license	Admin
Fee	\$66.00 per machine	2-5-6	Annual coin op proprietor license	Admin
Fine	Not <\$50.00 nor >\$500.00	2-5-10	Fine for violating any provisions of title 2, chapter 5, "Coin Operated Amusement Devices", of this code	Code enforcement
Fee	\$10.00	2-6A-2	1 day auctioneer's license	Admin
Fee	50.00	2-6A-2	Annual auctioneer's license	Admin

Fee	\$66.00 up to 2,000 square feet	2-6C-2	Annual paint and oil dealer license	Admin
Fee	\$44.00 per 1,000 square feet above 2,000 square feet but not greater than \$300.00	2-6C-2	Annual paint and oil dealer license with more than 2,000 square feet	Admin
Fee	\$165.00	2-6D-1C	Annual tobacco dealer license	Admin
Fine	\$200.00 first offense, \$500.00 each subsequent offense	2-6D-5A	Fine for violation of title 2, chapter 6, article D of this code regarding tobacco dealers	Code enforcement
Fee	\$250.00	2-6E-3B	Fee for application for a license to do business as a pawnbroker within the city	Admin
Fee	1,500.00	2-6E-5	Fee for annual pawnbroker license	Admin
Fine	Not >\$750.00	2-6E-17C	Fine for any pawnbroker licensee violating any of the provisions of title 2, chapter 6, article E, "Pawnbrokers", of this code	Police
Fee	\$132.00	2-7A-3	Annual barbershop/beauty salon/nails license	Admin
Fee	49.50	2-7A-3	Annual barbershop/beauty salon/nails license public washroom add on license	Admin
Fee	66.00	2-7B-3	Annual dry cleaning license	Admin
Fee	66.00	2-7C-1B	Annual laundry license	Admin
Fee	115.50	2-7C-1B	Annual laundry public restroom add on license	Admin
Fee	100.00	2-8A-2C	Annual contractor registration	Building and zoning
Fee	100.00	2-8B-2	Annual electrical contractor registration	Building and zoning
Fee	100.00	2-8C-2	Annual heating, air conditioning and refrigeration contractor registration	Building and zoning
Fee	\$25.00 per cart or vehicle	2-9A-2A	Annual hawker or peddler license using a cart, wagon, auto or any other vehicle	Admin
Fee	\$5.00 per cart or vehicle	2-9A-2A	Monthly hawker or peddler license using a cart, wagon, auto or any other vehicle	Admin
Fee	\$2.00 per cart or vehicle	2-9A-2A	Daily hawker or peddler license using a cart, wagon, auto or any other vehicle	Admin
Fee	\$50.00	2-9A-2B	Annual hawker or peddler license not using any vehicle	Admin
Fee	10.00	2-9A-2B	Monthly hawker or peddler license not using any vehicle	Admin
Fee	5.00	2-9A-2B	Daily hawker or peddler license not using any vehicle	Admin
Fine	Not <\$50.00 nor >\$50.00	2-9A-3	Fine for violating section 2-9A-1 of this code	Code enforcement
Fine	\$25.00	2-9A-3	Fine for not paying citation issued for violation of section 2- 9A-1 of this code within 10 days of issuance	Code enforcement
Fee	100.00	2-9B-4	Application fee for certificate of registration to be a solicitor in the city of Prospect Heights	Admin

Fine	Not <\$25.00 nor >\$500.00 for each offense	2-9B-9C	Fine for violation of any provisions of section 2-9B-9 of this code	Code enforcement
Fee	\$100.00 for 1 month	2-9C-2	Monthly license to be an itinerant merchant	Admin
Fee	\$10.00 per day	2-9C-2	Daily license to be an itinerant merchant	Admin
Fee	\$25.00 plus \$10.00/vehicle	2-10-3	Annual livery license to operate livery vehicle(s)	Admin
Fee	\$5.00	2-10-3	Annual license to drive a livery vehicle	Admin
Fee	\$66.00 plus \$66.00 per pedestal	2-11-3	Annual filling station license	Admin
Fine	Not <\$25.00 nor >\$100.00 for each offense	2-12-5	Fine for violating any provisions of title 2, chapter 12, "Garage Sales", of this code	Code enforcement
Fine	\$100.00 first offense; \$500.00 second and subsequent offenses	2-13-9F	Fine for sale of tobacco, alternative nicotine products, or accessories to minors	Police
Fine	Not <\$50.00 nor >\$750.00 for each offense	3-1-14D2	Fine to owner of food establishment for failure to provide necessary TB exams and immunizations information	Code enforcement
Fine	Not <\$25.00 nor >\$750.00 for each offense	3-1-16	Fine for violating any provisions of title 3, chapter 1, "Food Dealers And Establishments", of this code	Code enforcement
Fee	\$132.00	3-1A-3A	Annual food service establishment license, 1 - 2 employees	Admin
Fee	198.00	3-1A-3A	Annual food service establishment license, 3 - 4 employees	Admin
Fee	297.00	3-1A-3A	Annual food service establishment license, 5 - 7 employees	Admin
Fee	495.00	3-1A-3A	Annual food service establishment license, 8 - 10 employees	Admin
Fee	660.00	3-1A-3A	Annual food service establishment license, 11 or more	Admin
Fee	120.00	3-1A-3A	Annual food service establishment license, no employees or where the help is donated	Admin
Fee	132.00	3-1A-3B	Annual food dealer's license	Admin
Fee	132.00	3-1A-3C	Annual milk dealer's license	Admin
Fee	132.00	3-1A-3D	Annual food service vehicle license	Admin
Fee	132.00	3-1A-3E	Annual frozen dessert establishment license	Admin
Fee	132.00	3-1A-3F	Annual food refrigeration plan license	Admin
Fee	132.00	3-1A-3G	Annual food processing establishment license	Admin
Fee	88.00	3-1A-3H	Annual food vending machine license	Admin
Fee	132.00	3-1A-3I	Annual ice machine license	Admin
Fee	132.00	3-1A-3J	Annual self-service cooler (walk-in) license	Admin
Fee	22.00	3-1A-3K	Annual gumball vending machine \$0.01 - \$0.49 per machine license	Admin
Fee	38.50	3-1A-3K	Annual gumball vending machine \$50.00 and up license	Admin

Fee	75.00	3-1A-3L	Each additional health and sanitation inspection required	Admin
Fine	Not <\$200.00	3-2-2E	Fine for violating any provision of section 3-2-2, "Prohibited Accumulations", of this code	Admin
Fine	\$200.00	3-2-2E	Additional fine for failing to pay fine as denoted by section 3- 2-2 within 10 days	Admin
Fine	Not < \$100.00 nor > \$750.00 for each offense	3-2-7	Fine for violating any provision of title 3, chapter 2, "Garbage And Refuse", of this code	Code enforcement

Fine	Not <\$25.00 for a first offense; not <\$50.00 for a second offense; and not <\$100.00 for each offense thereafter; in no event shall the fine be >\$750.00	3-3-14	Fine for violating any provisions of title 3, chapter 3, "Nuisances", of this code	Code enforcement
Fine	Not <\$50.00 nor >\$750.00 for each offense	3-4-7	Fine for violating any provision of title 3, chapter 4, "Rat Control", of this code	Code enforcement
Fine	Not <\$25.00 nor >\$750.00 for each offense	3-5-3	Fine for violating any provision of title 3, chapter 5, "Noise Control", of this code	Code enforcement
Fee	\$25.00	3-7-1	Annual property rental license for commercial space	Admin
Fee	\$100.00 first inspection, \$175.00 first reinspection, \$175.00 all subsequent reinspections in a calendar year	3-7-6	Property rental inspection fee	Admin
Fine	Not <\$25.00 nor >\$750.00 for each offense	3-8-6	Fine for violating any provision of title 3, chapter 8, "Weed Control", of this code	Code enforcement
Fee	\$2,559.00	3-9-9E	Annual scavenger services (refuse) license	Admin
Fine	Not < \$25.00 nor > \$750.00 for each offense	3-9-10	Fine for violating any provision of title 3, chapter 9, "Waste Disposal", of this Code	Code Enforcement
Fee	\$25.00	3-10-4E	Fee for inspection of pool located at private residence	Admin
Fee	99.00	3-10-6	Annual health inspection for swimming pools	Admin
Fine	Not <\$25.00 nor >\$750.00 for each offense	3-10-10	Fine for violating any provision of title 3, chapter 10, "Swimming Pools", of this Code	Code Enforcement
Fine	Not <\$25.00 nor >\$750.00 for each offense	3-11-10	Fine for violating any provision of title 3, chapter 11, of this Code, Dutch elm disease	Code Enforcement
Fine	Not <\$100.00 nor >\$250.00	3-12-8B	Fine for a person who smokes in an area where smoking is prohibited under section 3-12-2 of this Code	Code Enforcement
Fine	Not <\$250.00 for first violation; not <\$500.00 for the second violation within 1 year of the first violation; and not <\$2,500.00 for each additional violation after the first violation	3-12-8B	Fine for a person who owns, operates, or otherwise controls a public place or place of employment that violates section 3-12-2 of this Code (smoking in prohibited area)	Code Enforcement

Fee	50% of original permit fee	4-1-2A4	If building is not completed within allotted time and building permit expires requiring an extension of up to 180 days	Building and Zoning
Fine	\$100.00 per day	4-1-2A4	Fine for each day after 180 days after the issuance of a building permit extension	Code Enforcement
Fine	\$50.00 for first and \$100.00 for each subsequent reinspection	4-1-2A4	Fine for failure to pass a reinspection	Code Enforcement
Fine	\$250.00 first day; \$500.00 for second day; \$750.00 for third and subsequent days	4-1-2B (114.3)(115.4)	Fine for any person who shall continue to work after having been served a stop work order	Code Enforcement
Fine	Not < \$25.00 \$100.00 nor > \$750.00 for each offense	4-1-4	Fine for violating any provisions of section 4-1-4, "Minimum Heating Standards For Residential Buildings", of this Code	Code Enforcement
Fine	Not < \$50.00 \$100.00 nor > \$750.00 for each offense	4-1-6	Fine for violating any provisions of title 4, chapter 1, "Building Code", of this Code	Code Enforcement
Fine	50% of original permit fee	4-2-2A4	If building is not completed within allotted time and building permit expires requiring an extension of up to 30 days	Code Enforcement
Fine	\$100.00 per day	4-2-2A4	Fine for each day after 30 days after the issuance of a building permit extension	Code Enforcement

Fine	\$50.00 for first and \$100.00 for each subsequent reinspection	4-2-2A4	Fine for failed reinspections	Code Enforcement
Fine	\$100.00	4-2-2A9	Fine for not using a wet saw	Code Enforcement
Fine	\$100.00 per day	4-2-2B (R-113.4)	Fine for failure to comply with orders	Code Enforcement
Fine	\$250.00 first day; \$500.00 for second day; \$750.00 for third and subsequent days	4-2-2B (R-114.2) R-114.6	Fine for any person who shall continue to work after having been served a stop work order	Code Enforcement
Fine	\$100.00	4-2-2B (R-115g)	Fine for failure to use City waste hauler	Code Enforcement
Fine	100.00	4-2-2B (R-115h)	Fine for failure to clean up street	Code Enforcement
Fine	Not < \$25.00 \$100.00 nor > \$750.00 for each offense	4-2-3	Fine for violating any	Code Enforcement
Fine	Not < \$25.00 \$100.00 nor > \$750.00 for each offense	4-2-5	Fine for violating any provisions of section 4-2-5 "Minimum Heating	Code Enforcement
Fine	Not < \$25.00 \$100.00 nor > \$750.00 for each offense	4-3-3	Fine for violating any	Code Enforcement
Fine	Not < \$25.00 \$100.00 nor > \$750.00 for each offense	4-4-3	Fine for violating any	Code Enforcement

Fine	Not \$25.00 \$100.00 nor >\$750.00 for each offense	4-4A-3	Fine for violating any provisions of title 4, chapter 4A, "Electrical Code", of this Code	Code Enforcement
Fine	Not \$25 \$100.00 nor >\$750.00 for each offense	4-4B-3	Fine for violating any provisions of title 4, chapter 4B, "Property Maintenance Code", of this Code	Code Enforcement
Fine	Not \$25.00 \$100.00 nor >\$750.00 for each offense	4-4C-3	Fine for violating any provisions of title 4, chapter 4C, "Fuel Gas Code", of this Code	Code Enforcement
Fine	Not \$25.00 \$100.00 nor >\$750.00 for each offense	4-4D-3	Fine for violating any provisions of title 4, chapter 4D, "Energy Conservation Code", of this Code	Code Enforcement
Fine	Not \$100.00 nor > \$750.00 for each offense	4-4E-3	Fine for violating any provisions of title 4 Chapter 4E, "Swimming Pool and Spa Code", of this code	Code Enforcement
Fee	\$75.00	4-5-2	Issuance of certificate of occupancy	Building and Zoning
Fee	50.00	4-5-3	Periodical, semiannual, or annual code compliance verification inspection	Building and Zoning
Fee	30.00	4-5-3	Periodical, semiannual, or annual business office suite code compliance verification inspection	Building and zoning
Fee	75.00	4-5-3	Code compliance reinspection	Building and zoning
Fee	125.00	4-5-4	Minimum for any permit to alter, remodel, repair or underpin any residential building, accessory structures or parts thereof provided the work authorized by permit does not exceed \$10,000.00	Building and zoning
Fee	\$1.50 per square foot	4-5-4A1	Single-family and multi-family residential addition building permit	Building and zoning
Fee	\$125.00 for first \$10,000.00 of valuation plus \$14.00 for each additional	4-5-4A2	Single-family and multi-family residential remodeling building permit	Building and zoning
Fee	\$1.40 per square foot	4-5-4A3	Single-family and multi-family residential new construction building permit	Building and zoning

Fee	Interior demolition shall be \$250.00 and demolition of	4-5-4A4	Single-family and multi-family residential demolition building permit	Building and zoning
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Fee	\$200.00 for first \$10,000.00 of valuation plus \$14.00 for each additional \$1,000.00 of valuation or fraction thereof up to \$1,000,000; thereafter, the fee shall be \$9.50 for each additional \$1,000.00 of valuation or fraction thereof for valuation in excess of \$1,000,000.00 and less than \$5,000,000.00; thereafter, the fee shall be \$7.50 for each \$1,000.00 of valuation or fraction thereof for valuation in excess of \$5,000,000.00	4-5-4B1	Commercial new construction building permit	Building and zoning
Fee	\$200 for first \$10,000 of valuation plus \$10 for each additional \$1,000 of valuation or fraction thereof up to \$1,000,000; Thereafter, the fee shall be \$8.50 for each \$1,000 of valuation or fraction thereof for valuation in excess of \$1,000,000 and less than \$5,000,000; Thereafter, the fee shall be \$6.50 for each \$1,000 of valuation or fraction thereof for valuation in excess of \$5,000,000	4-5-4B2	Industrial or commercial remodeling	Building and zoning
Fee	Interior demolition fee shall be \$300.00 and demolition of structure shall be \$1,000.00	4-5-4B3	Demolition permit for industrial and commercial buildings and accessory structures	Building and zoning
Fee	City will add 10% to all outside consulting services fees	4-5-4E	Fee to cover City staff time in processing reviews, submissions and outside consultant service fees	Building and zoning
Fee	750.00	4-5-4F	Engineering plan review new single-family residence	Building and zoning
Fee	500.00	4-5-4F	Engineering plan review for additions with footprint increase of 20% or more	Building and zoning
Fee	250.00	4-5-4F	Engineering plan review for additions with footprint increase of less than 20%	Building and zoning
Fee	100.00	4-5-4F	Engineering plan review for residential remodeling if review required	Building and zoning
Fee	100.00	4-5-4F	Engineering plan review for residential construction of a detached garage	Building and zoning
Fee	75.00	4-5-4F	Engineering plan review for residential accessory structure	Building and zoning
Fee	75.00	4-5-4F	Engineering plan review residential site grading permits	Building and zoning
Fee	50.00	4-5-4F	Engineering plan review for additional inspections	Building and zoning

Fee	2.5% of construction value	4-5-4F	Engineering plan review for commercial/industrial construction cost \$0.00 to \$50,000.00	Building and zoning
Fee	2.0% of construction value	4-5-4F	Engineering plan review for commercial/ industrial construction cost \$50,001.00 to \$250,000.00	Building and zoning
Fee	1.5% of construction value	4-5-4F	Engineering plan review \$250,001.00 and above	Building and zoning
Fee	\$750.00	4-5-4F	Engineering plan review new parking lot	Building and zoning

Fee	500.00	4-5-4F	Engineering plan review parking lot reconstruction	Building and zoning
Fee	250.00	4-5-4F	Engineering plan review parking lot resurfacing	Building and zoning
Fee	50% additional to standard fee	4-5-4F	Engineering plan review special flood hazard area development	Building and zoning
Fee	\$500.00	4-5-4F	Engineering plan review demolition, residential (building department fee)	Building and zoning
Fee	1,000.00	4-5-4F	Engineering plan review commercial demolition up to 5,000 square feet	Building and zoning
Fee	2,500.00	4-5-4F	Engineering plan review commercial demolition 5,001 to 25,000 square feet	Building and zoning
Fee	5,000.00	4-5-4F	Engineering plan review commercial demolition 25,001 to 50,000 square feet	Building and zoning
Fee	7,500.00	4-5-4F	Engineering plan review commercial demolition 50,001 to 75,000 square feet	Building and zoning
Fee	10,000.00	4-5-4F	Engineering plan review commercial demolition 75,001 square feet and over	Building and zoning
Fine	Minimum \$250.00 or cost of permit up to \$750.00 whichever is greater	4-5-4G	Fine for building projects without an approved building permit	Code enforcement
Fine	\$75.00 for first reinspection, \$100.00 for each subsequent reinspection for the same	4-5-4H	Fine for building reinspection	Code enforcement
Fee	\$100.00 plus \$40.00 zoning review	4-5-5	Swimming pool construction building permit and zoning review	Building and zoning
Fee	\$25.00	4-5-6	Fence building permit up to 70 feet in length	Building and zoning
Fee	50.00	4-5-6	Fence building permit greater than 70 feet in length	Building and zoning
Fee	40.00	4-5-6	Fence building permit zoning review	Building and zoning
Fee	60.00	4-5-7A	Electrical installation and alteration minimum building permit	Building and zoning

Fee	70.00	4-5-7A2	Electrical service upgrade or replacement for single-family residence for 100 amp building permit	Building and zoning
Fee	100.00	4-5-7A2	Electrical service upgrade or replacement for single-family residence for 200 amp building permit	Building and zoning
Fee	120.00	4-5-7A2	Electrical service upgrade or replacement for single-family residence for 400 amp building permit	Building and zoning
Fee	150.00	4-5-7A2	Electrical service upgrade or replacement for single-family residence for 600 amp building permit	Building and zoning
Fee	60.00	4-5-7A3	Electrical permit inspection	Building and zoning
Fee	\$70.00	4-5-7A5	Commercial electrical service upgrade or replacement 100 amp building permit	Building and zoning
Fee	\$100.00	4-5-7A5	Commercial electrical service upgrade or replacement 200 amp building permit	Building and zoning
Fee	\$120.00	4-5-7A5	Commercial electrical service upgrade or replacement 400 amp building permit	Building and zoning

Fee	\$150.00	4-5-7A5	Commercial electrical service upgrade or replacement 600 amp building permit	Building and zoning
Fee	\$200.00	4-5-7A5	Commercial electrical service upgrade or replacement 800 amp building permit	Building and zoning
Fee	\$250.00	4-5-7A5	Commercial electrical service upgrade or replacement 1,200 amp building permit	Building and zoning
Fee	\$300.00	4-5-7A5	Commercial electrical service upgrade or replacement 1,600 amp building permit	Building and zoning
Fee	\$350.00	4-5-7A5	Commercial electrical service upgrade or replacement greater than 1,600 amp building permit	Building and zoning
Fee	60.00	4-5-8A	Plumbing installation, alteration or extension of plumbing system minimum building permit	Building and zoning
Fee	75.00	4-5-8A1	Private well drilling building permit	Building and zoning
Fee	\$75.00 plus \$0.90 per head	4-5-8A3	Fire suppression system building permit	Building and zoning
Fee	\$50.00	4-5-9	Mechanical equipment other than air conditioning, refrigeration, elevators or fire protection systems for residential properties building permit	Building and zoning
Fee	150.00	4-5-9	Mechanical equipment other than air conditioning, refrigeration, elevators or fire protection systems for commercial and industrial properties building permit	Building and zoning
Fee	Per section 4-5-4B	4-5-9A	Mechanical systems, water, heaters in excess of 200 gallons and all hydronic boilers in not part of the regular permit fee shall be charged a permit fee per 4-5-4B	
Fee	150.00	4-5-10A	Plan examination for single-family home	Building and zoning

Fee	50.00	4-5-10B	Plan examination for detached garages and accessory structures for single-family homes	Building and zoning
Fee	75.00	4-5-10C	Plan examination fee for single-family home additions or alterations	Building and zoning
Fee	Plan review fees for commercial buildings will be based upon the square footage of the project area as listed below: 0-3,000 sq. ft. = \$60.00 per 1,000 sq. ft. 3,001 - 10,000 sq. ft. = \$70.00 per 1,000 sq. ft. 10,001 - 50,000 sq. ft. = \$80.00 per 1,000 sq. ft. More than 50,001 sq. ft. = \$100.00 per 1,000 sq. ft.	4-5-10D	Commercial building plan review for construction based upon square footage	Building and zoning
Fee	15% of base fee	4-5-10D1	Commercial building plan review for mechanical	Building and zoning
Fee	15% of base fee	4-5-10D2	Commercial building plan review for plumbing	Building and zoning
Fee	15% of base fee	4-5-10D3	Commercial building plan review for electrical	Building and zoning
Fee	5% of base fee	4-5-10D4	Commercial building plan review for fire protection	Building and zoning

Fee	\$100.00	4-5-11A	Elevator serving a building up to 3 floors inspection	Building and zoning
Fee	100.00	4-5-11B	Elevator reinspection	Building and zoning
Fee	200.00	4-5-11D	Elevator plan review	Building and zoning
Fee	An elevator permit fee will be required if not part of original building permit and priced per section 4-5-4B	4-5-11E	Elevator permit fee for separate conveyance	Building and zoning
Fee	36.00	4-5-12A	Heating fuel storage tank in conjunction with other construction 0 - 2,000 gallons building permit	Building and zoning
Fee	48.00	4-5-12A	Heating fuel storage tank in conjunction with other construction over 2,000 gallons building permit	Building and zoning
Fee	100.00	4-5-12B	Fuel storage tanks of flammable liquids 1,065 gallons or less building permit	Building and zoning
Fee	150.00	4-5-12B	Fuel storage tanks of flammable liquids 1,066 to 7,000 gallons building permit	Building and zoning
Fee	200.00	4-5-12B	Fuel storage tanks of flammable liquids 7,001 to 25,000 gallons building permit	Building and zoning

Fee	300.00	4-5-12B	Fuel storage tanks of flammable liquids 25,001 to 50,000 gallons building permit	Building and zoning
Fee	400.00	4-5-12B	Fuel storage tanks of flammable liquids 50,001 to 100,000 gallons building permit	Building and zoning
Fee	500.00	4-5-12B	Fuel storage tanks of flammable liquids over 100,000 gallons building permit	Building and zoning
Fee	500.00	4-5-13A1	Engineering plan review or inspection for new construction of single-family and multi-family residential which includes preliminary and final inspections	Building and zoning
Fee	500.00	4-5-13A2a	Engineering plan review or inspection for significant additions to single-family and multi-family where the footprint of the house is increased by 20% or more and/or grading is required which includes preliminary and final inspections	Building and zoning
Fee	250.00	4-5-13A2b	Engineering plan review or inspection for significant additions to single-family and multi-family where the footprint of the house is increased by 20% or more and grading is not required which includes preliminary and final inspections	Building and zoning
Fee	75.00	4-5-13A2c	Engineering plan review or inspection for additions to single-family or multi-family where the increase is less than 20% which includes preliminary and final inspections	Building and zoning
Fee	125.00	4-5-13A3a	Engineering plan review or inspection for remodeling where construction value is greater than \$20,000.00 in FEMA designated floodplain areas	Building and zoning
Fee	75.00	4-5-13A3a	Engineering plan review or inspection for remodeling where construction value is greater than \$20,000.00 for area not in designated floodplain	Building and zoning
Fee	75.00	4-5-13A3b	Engineering plan review or inspection for remodeling where construction value is less than \$20,000.00 which includes preliminary and final inspections	Building and zoning
Fee	75.00	4-5-13A4	Engineering plan review or inspection for construction of a detached garage which includes preliminary and final inspections	Building and zoning
Fee	50.00	4-5-13A5	Engineering plan review or inspection for construction of pools, decks, patios, gazebos, sidewalks with inspection	Building and zoning

Fee	25.00	4-5-13A6	Engineering plan review or inspection for construction of sheds or other small accessory structures, inspection included	Building and zoning
Fee	50.00	4-5-13A7	Engineering plan review or inspection for construction or maintenance work, inspection included, in ROW (including driveways and culverts)	Building and zoning
Fee	50.00	4-5-13A8	Engineering plan review or inspection for site grading (not in designated floodplain) inspection included	Building and Zoning
Fee	100.00	4-5-13A9	Engineering plan review or inspection for site grading (in floodplain) inspection included	Building and Zoning
Fee	35.00	4-5-13A10	Engineering plan review or inspection for floodplain determination, inspection not included	Building and Zoning

Fee	35.00	4-5-13A11	Engineering plan review or inspection of LOMRs, LOMAs, etc., inspection not included	Building and Zoning
Fee	2.50%	4-5-13B1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$0.00 to \$25,000.00	Building and Zoning
Fee	2.25%	4-5-13B1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$25,001.00 to \$50,000.00	Building and Zoning
Fee	2%	4-5-13B1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$50,001.00 to \$100,000.00	Building and Zoning
Fee	1.75%	4-5-13B1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$100,001.00 to \$250,000.00	Building and Zoning
Fee	1.50%	4-5-13B1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$250,001.00 to \$500,000.00	Building and Zoning
Fee	1.25%	4-5-13B1	Engineering review fees for industrial or commercial properties with estimated cost of construction of \$500,001.00 and over	Building and Zoning
Fee	\$500.00	4-5-13C	Engineering plan review fees for resurfacing or reconstruction work performed on a parking lot which includes 2 inspections	Building and Zoning
Fee	50.00	4-5-13D	Engineering plan review for subdivisions due to unforeseen events or required inspections	Building and Zoning
Fine	Not <\$50.00 \$100.00	4-5-14	Fine for violating any provisions of title 4, chapter 5, "Building Permits And Fees", of this Code	Building and Zoning
Fine	Not >\$750.00	4-7-4B	Fine for continuing a violation beyond the time limit provided for in subsection 4-7-4A of this Code	Building and Zoning
Fee	\$75.00	4-7A-1-3	Application for a site development permit	Building and zoning
Fee	500.00	4-8A-5E	Water service reconnection fee	Water
Fee	\$9,000.00 per inch of diameter	4-8B-9A	Single-family residential water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	Water
Fee	\$9,000.00 per unit	4-8B-9A	Multi-family residential (2 to 4 units) water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a	Water
			potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	

Fee	\$18,000.00 per inch of diameter	4-8B-9A	Multi-family residential (over 4 units) water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	Water
Fee	\$24,000.00 per inch of diameter	4-8B-9A	Nonresidential service water connection tap-on fee for properties that are not located within a special service area established for the purpose of construction of a potable water system or for those properties which are within a special service area but which are wholly exempt from ad valorem real estate taxes	Water
Fee	\$400.00	4-8B-9B	Water connection tap-on fee for 1 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	525.00	4-8B-9B	Water connection tap-on fee for 1.5 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	675.00	4-8B-9B	Water connection tap-on fee for 2 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	1,200.00	4-8B-9B	Water connection tap-on fee for 3 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	2,000.00	4-8B-9B	Water connection tap-on fee for 4 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	3,000.00	4-8B-9B	Water connection tap-on fee for 6 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$500.00 per inch of diameter	4-8B-9B	Water connection tap-on fee for above 6 inch tap for properties located within a special service area with no connection tap-on fee set forth in the ordinance establishing the special service area	Water
Fee	\$200.00 per unit	4-8B-9B	In the event any building or premises contains more than 1 dwelling or commercial unit, an additional permit fee shall be made for each unit	Water
Fee	\$12,000.00 x # of in. of diameter	4-8B-9D	Upgrade to an existing connection where the size of the tap-on connection is increased	Water
Fee	\$325.00	4-8B-11	New customer service fee for whenever a new customer establishes an account for water service to a property, regardless of whether there is an already existing service connection to the property	Water
Fine	Not <\$50.00 nor >\$750.00 for each offense	4-8D-4	Fine for violating any provisions of title 4, chapter 8, article D, "Policy On Lawn Sprinkling And Other Outdoor Water Uses", of this Code	Code Enforcement

Fine	Not <\$25.00 nor >\$500.00 for each offense	4-10-10	Fine for violating any provisions of title 4, chapter 10, "Registration Of Defaulted Mortgage Property", of this Code	Code Enforcement
Fee	\$200.00 biannually	4-10-11	Registration fee for defaulted mortgage property	Building and Zoning

Fine	Not <\$25.00 \$100.00 nor >\$750.00 for each offense	4-11-4	Fine for violating any provision of title 4, chapter 11, "Fire Code", of this Code	Code Enforcement
Fine	Not <\$25.00 \$100.00 nor >\$750.00 for each offense	4-12-3	Fine for failure to comply with Existing Building Code	Code Enforcement
Fee	\$2,500.00	5-3-19F	Adult-use cannabis license fee	Admin
Fee	\$1,000.00	5-3-20	Temporary filming permit fee	Admin
Fee	\$50.00	5-9-2C	Sign permit for sign with 0 to 25 square feet	Building and Zoning
Fee	85.00	5-9-2C	Sign permit for sign with 26 to 50 square feet	Building and Zoning
Fee	\$110.00	5-9-2C	Sign permit for sign with 51 to 75 square feet	Building and zoning
Fee	175.00	5-9-2C	Sign permit for sign with 76 to 100 square feet	Building and zoning
Fee	\$175.00 plus \$5.00 per square foot over 100	5-9-2C	Sign permit for sign with 101 and over square feet	Building and zoning
Fee	\$50.00	5-9-2C	Temporary sign permit for all sized signs	Building and zoning
Escrow	Not >\$500.00	5-10-3J	Escrow deposit whenever an application for a zoning or occupancy certificate for a new or altered structure or use indicates, in the opinion of the zoning administrator, that the operations or activities to be conducted may violate the restrictions of title 5, chapter 7 of this code, the zoning administrator shall require the deposit of an escrow as a condition precedent to issuing a zoning or occupancy certificate	Building and zoning
Fee	\$75.00 for residential; \$100.00 for commercial	5-10-3K	Certificate of zoning compliance for existing use	Building and zoning
Escrow	Refundable deposit not < \$500.00 nor > \$10,000.00	5-10-7D	Refundable escrow deposit for all zoning applications to offset the direct costs of the application incurred by the City. If costs exceed the available escrow balance, applicant will be required to replenish the account. If a balance remains the money will be refunded or applied to any building permit cost.	Building and zoning

Fee	\$300.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for text amendment(s)	Building and zoning
Fee	300.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) less than 1 acre	Building and zoning
Fee	500.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) 1 to 5 acres	Building and zoning
Fee	1,400.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) 5 to 10 acres	Building and zoning
Fee	2,000.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) 10 to 20 acres	Building and zoning
Fee	2,700.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for map amendment(s) over 20 acres	Building and zoning
Fee	350.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) less than 1 acre	Building and zoning
Fee	650.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) 1 to 5 acres	Building and zoning
Fee	1,700.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) 5 to 10 acres	Building and zoning

Fee	2,200.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) 10 to 20 acres	Building and zoning
Fee	2,800.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for planned unit development(s) over 20 acres	Building and zoning
Fee	150.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions less than 1 acre	Building and zoning
Fee	300.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions 1 to 5 acres	Building and zoning
Fee	700.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions 5 to 10 acres	Building and zoning
Fee	1,700.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions 10 to 20 acres	Building and zoning
Fee	2,800.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for subdivisions over 20 acres	Building and zoning
Fee	400.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for special use(s)	Building and zoning
Fee	150.00	5-10-14	Any person, firm, corporation, or agent who shall file a petition for variation(s)	Building and zoning
Fee	150.00	5-10-14	Any person, firm, corporation, or agent who shall file appeals from decisions of zoning administrator for property located in the R-1 residential district and used for single-family residential purposes	Building and zoning
Fee	250.00	5-10-14	Any person, firm, corporation, or agent who shall file appeals from decisions of zoning administrator for all other property	Building and zoning

Fee	40.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for single-family residential district (R-1) plan examination for principal uses	Building and zoning
Fee	40.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for single-family residential district (R-1) plan examination for accessory uses	Building and zoning
Fee	\$50.00 plus \$5.00 for each additional dwelling unit	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for general residential district (R-2) plan examination for principal uses for a 6 dwelling unit structure or less	Building and zoning
Fee	\$40.00 plus \$5.00 for each additional accessory use	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for general residential district (R-2) plan examination for accessory uses for a single accessory use of a 6 dwelling unit structure or less	Building and zoning
Fee	\$75.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for business districts (B-1 through B-4) plan examination for principal uses	Building and zoning
Fee	60.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for business districts (B-1 through B-4) plan examination for accessory uses	Building and zoning
Fee	75.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for office/research park district (O-1) plan examination for principal uses	Building and zoning
Fee	60.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for office/research park district (O-1) plan examination for accessory uses	Building and zoning
Fee	75.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for special uses	Building and zoning
Fee	50.00	5-10-14	Any person, firm, corporation, or agent who shall require plan examination for uses not involving buildings and/or new construction	Building and zoning
Fine	Not <\$25.00 nor >\$750.00 for each offense	5-12-1	Fine for any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of title 5 of this code	Building and zoning
Fee	\$12.00 x est. population	6-3-7B	Impact fee contribution for library purposes for plat approvals	Building and zoning
Fee	See subdivision code	6-3-8B1	Impact fee contribution for fire protection district purpose for plat approvals	Building and zoning
Fee	\$75.00	6-5-3D	For final subdivision approval, applicant must remit fee for each road sign required by the city engineer at all road intersections	Building and zoning
Fee	\$500.00 per acre	6-7-4A	Plan review fee for approval of preliminary and final plats and subdivision improvements	Building and zoning

Fee	\$50.00 per filing plus reimbursement of costs as set by Cook County recorder	6-7-4B	Review and filing fees for preliminary or final plats	Building and zoning
Fee	2.50%	6-7-4C	City engineer review fees for subdivision improvements with an estimated cost of construction of \$0.00 to \$25,000.00	Building and zoning
Fee	2.25%	6-7-4C	City engineer review fees for subdivision improvements with an estimated cost of construction of \$25,001.00 to \$50,000.00	Building and zoning
Fee	2.00%	6-7-4C	City engineer review fees for subdivision improvements with an estimated cost of construction of \$50,001.00 to \$100,000.00	Building and zoning
Fee	1.75%	6-7-4C	City engineer review fees for subdivision improvements with an estimated cost of construction of \$100,001.00 to \$250,000.00	Building and zoning
Fee	1.50%	6-7-4C	City engineer review fees for subdivision improvements with an estimated cost of construction of \$250,001.00 to \$500,000.00	Building and zoning
Fee	1.25%	6-7-4C	City engineer review fees for subdivision improvements with an estimated cost of construction of \$500,001.00 and over	Building and zoning
Fee	1.00%	6-7-4C	City review fees for subdivision improvements with an estimated cost of construction of \$0.00 to \$500,001.00 and over	Building and zoning
Fee	\$100.00	6-7-4D	Plan commission petition fee for first appearance	Building and zoning
Fee	100.00	6-7-4E	Subdivision fee for less than 1 acre	Building and zoning
Fee	25.00	6-7-4E	Subdivision fee for 1 to 5 acres	Building and zoning
Fee	500.00	6-7-4E	Subdivision fee for 5 to 10 acres	Building and zoning
Fee	1,500.00	6-7-4E	Subdivision fee for 10 to 20 acres	Building and zoning
Fee	2,500.00	6-7-4E	Subdivision fee for over 20 acres	Building and zoning
Fine	Not <\$10.00 nor >\$500.00 for each offense plus costs of action	6-7-7	Fine for violating any provisions of title 6, chapter 7, "Administration And Enforcement", of this code	Code enforcement
Fee	\$35.00	7-1-13	Fee for floodplain determination report regarding information for existing structures or vacant property	Building and zoning

Fee	70.00	7-1-13	Fee for floodplain determination report regarding improvement to existing structures	Building and zoning
Fee	100.00	7-1-13	Fee for floodplain determination report regarding new construction or development (building permit)	Building and zoning
Fine	Not <\$10.00 nor >\$1,000.00 for each offense	7-1-15A2	Fine for violating any provision of title 7, chapter 1, "Flood Control Regulations", of this code	Code enforcement

Fine	Not <\$50.00 nor >\$500.00 for each offense	8-1-3C	Fine for violating section 8-1-3, "Stormwater Runoffs", of this code	Code enforcement
Fee	\$75.00 plus costs associated with plan review and site inspection	8-1-4	Permit application fee for any work within any public right of way	Building and zoning
Fee	\$75.00 plus costs associated with plan review and site inspection	8-1-5	Permit application fee for any work associated with the removal, resurfacing, or reconstruction of an existing or proposed private driveway	Building and zoning
Fine	\$25.00 per day or payment of all costs for the city to correct violation	8-1-6	Fine for violating any provision of title 8, chapter 1, "Roadway Ditches And Swales; Public Rights Of Way And Driveways", of this code	Code enforcement
Fee	\$50.00	8-2-4	Permit fee for parades (does not apply to religious, civic or social groups of the city)	Building and zoning
Fine	Not <\$50.00 nor >\$500.00 for each offense	8-2-6	Fine for violating or failing to comply with any provisions of title 8, chapter 2, "Parades", of this code	Code enforcement
Fine	Not <\$25.00 nor >\$500.00 for each offense	8-3-1-1D	Fine for any person who removes, causes the removal of, or be in the possession of any car or vehicle taken from a designated storage location without first having paid all towing, preparation and storage fees	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense plus payment for any damage to city property	8-3-1-2C	Fine for violating any of the provisions of section 8-3-1-2, "Obstruction Of Snow Removal", of this code	Police
Fine	50% of actual cost incurred by city for snow plowing or removal plus actual cost incurred	8-3-1-3B	Fine for cost incurred for snow plowing or removal plus administrative costs for snow removal of any street becomes a necessary access route to reach lawfully occupied residences within a development	Code enforcement
Fine	Not <\$25.00 nor >\$500.00 for each offense	8-3-1-4	Fine for violating any of the provisions of title 8, chapter 3, "Streets, Sidewalks And Public Ways", of this code	Code enforcement
Fine	Not <\$50.00 nor >\$500.00 for each offense plus restitution	8-3-3B1	Fine for violating any provision of subsection 8-3-3A of this code	Code enforcement
Fine	Full restitution to the city for all damages created	8-3-3B2	Fine for violating any provision of subsection 8-3-3A of this code	Code enforcement
Fine	Not <\$25.00 nor >\$500.00 for each offense	8-3-4E	Fine for violation of any provisions of section 8-3-4, "Maintenance Responsibilities Of Abutting Property Owners", of this code	Code enforcement
Fine	Cost of removal	8-3-5C	Fee for the cost of removal of an obstruction on a public easement which the city has determined is in violation of section 8-3-5, "Obstructing Public Easements", of this code which the property owner has failed to remove after being given 30 days' notice	Code enforcement
Fine	\$200.00 per day	8-4-7-12C1	Fine for failure to activate the system in accordance with the franchise agreement, unless the city approved the delay	Admin
Fine	\$200.00 per day	8-4-7-12C2	Fine for failure to complete system construction, in accordance with grantee's franchise, within the primary service area, unless the city approves the delay	Admin

Fine	\$200.00 per day	8-4-7-12C3	Fine for failure to provide data, documents, reports or information as required in title 8, chapter 4, "Cable Communications", of this code or the franchise agreement unless the city approved the delay	Admin
Fine	\$200.00 per day	8-4-7-12C4	Fine for failure to cooperate or provide data, documents, reports, or information in conjunction with the performance evaluation session provided for by section 8-4-4-4 of this code	Admin
Fine	\$200.00 per day	8-4-7-12C5	Fine for failure to test, analyze and report on the performance of the system within 30 days after required by the city following a performance evaluation session, unless the city approves the delay	Admin
Fine	\$200.00 per day	8-4-7-12C6	Fine for failure to modify the system or provide additional service within 30 days after required by the city following a performance evaluation session, unless the city approves the delay	Admin
Fine	\$200.00 per day	8-4-7-12C7	Fine for failure to comply with construction, reconstruction, line extension, operation or maintenance standards, unless the city approves the delay	Admin
Fine	\$200.00 per day	8-4-7-12C8	Fine for failure to comply with any customer service standards, unless the city approves the delay	Admin
Fine	Less than or equal to \$500.00	8-4-7-12C9	Fine for persons or commercial entities who violate any of the provisions of title 8, chapter 4, "Cable Communications", of this Code	Admin
Fee	\$20.00 per month	8-5-1	Fee for use and service of the City sewerage system for residential users	Sewer
Fee	\$24.50 per month	8-5-1	Fee for use and service of the City sewerage system for commercial users	Sewer
Fee	\$49.00 per month plus \$6.25 per month for each additional unit	8-5-1	Fee for use and service of the City sewerage system for multi-units	Sewer
Fee	Variable costs	8-5-3	Any additional administrative fees/penalties for collections process for sewer service	Sewer
Fee	\$50.00 plus \$25.00 for each subsequent	8-5-7A	Fee for inspection of any connection to any sanitary sewer owned or controlled by the City	Sewer
Fee	\$1,125.00	8-5-7B	Fee for a service connection to any sanitary sewer owned or controlled by the City	Sewer
Fine	Not <\$50.00 nor >\$500.00 for each offense	8-5-7I	Fine for violating any subsections of section 8-5-7, "Service Connections", of this Code	Sewer
Fine	Not <\$50.00 nor >\$500.00 for each offense	8-5-9C	Fine for violating any provision of section 8-5-9, "Compliance With Court Decree", of this Code with respect to sewers	Sewer
Fine	Less than or equal to \$500.00	8-5-14B	Fine for any person who shall continue any violation beyond the time limit provided for corrections to be made per subsection 8-5-14A of this Code with respect to sewers	Sewer
Fine	Not >\$500	8-6-8	Violations and penalty for municipal tree ordinance	Admin
Fee	\$15.00 plus kennel fees	9-1-4B1b	Fee for impoundment of animal	Police

Fine	Not <\$75.00 nor >\$500.00	9-1-4B4	Fine for violating any provision of subsection 9-1-4B of this Code	Police
Late fee	Not <\$75.00 nor >\$500.00	9-1-4B4	Additional penalty for failure to pay fine as stipulated by subsection 9-1-4B of this Code within 15 days	Police
Fine	Not <\$75.00 nor >\$500.00	9-1-7B	Fine for violating any provision of section 9-1-7, "Rabies Inoculation Required", of this Code	Police
Late fee	Not <\$75.00 nor >\$500.00	9-1-7B	Additional penalty for failure to pay fine as stipulated by section 9-1-7, "Rabies Inoculation Required", of this Code within 15 days	Police
Fee	\$24.00	9-1-11E	Fee for first time annual animal license if purchased on or before March 31 (not required for assistance dogs or governmental police dogs)	Admin
Fee	48.00	9-1-11E	Fee for first time annual animal license if purchased on or after April 1	Admin

Fee	12.00	9-1-11E	Fee for renewal of annual animal license if purchased on or before March 31	Admin
Fee	24.00	9-1-11E	Fee for renewal of annual animal license if purchased on or after April 1	Admin
Fine	24.00	9-1-11E	Fine for violating subsection 9-1-11E of this Code	Police
Fee	15.00	9-1-11F	Housing cost daily fee for animals at large which are impounded	Police
Fee	15.00	9-1-11F	Stray animal impoundment fee	Police
Fee	12.50	9-1-11F	Bordetella shot necessary to kennel animal which is impounded	Police
Fine	10.00	9-1-11F	Penalty for impoundment of an animal at large which is unlicensed	Police
Fee	90.00	9-1-18C3	Initial chicken keeping license fee	Admin
Fee	40.00	9-1-18E1d	Annual chicken keeping license renewal fee	Admin
Fee	66.00	9-1-20B2	Annual license fee to operate a pet shop	Admin
Fee	66.00	9-1-20B2	Annual license fee to operate a kennel with a capacity of 1 to 10 animals	Admin
Fee	132.00	9-1-20B2	Annual license fee to operate a kennel with a capacity of 11 to 25 animals	Admin
Fee	198.00	9-1-20B2	Annual license fee to operate a kennel with a capacity of 26 or more animals	Admin
Fine	Not <\$100.00 nor >\$750.00 for each offense	9-1-21	Fine for violating any provision of title 9, chapter 1, "Animal Control", of this code	Police

Fine	Not <\$25.00 nor >\$500.00 for each offense	9-2-1	Fine for any person convicted of disorderly conduct	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense	9-2-2	Fine for violating the provisions of section 9-2-2, "Inciting Riots", of this code	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense	9-2-3F	Fine for violating any provision of section 9-2-3, "Drinking In Public", of this code	Police
Fine	Not <\$50.00 nor >\$500.00 for each offense	9-2-4A	Fine for any person who wilfully defaces, mars, injures, destroys or removes any vault, tomb, monument, gravestone, memorial of the dead, church, synagogue, or any other structure constituting a place of worship of any religion, sect, or group of any part of any contents thereof, or any fence, tree, shrub or plant appurtenant (defacing and injuring houses of worship and cemeteries)	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense	9-2-4B	Fine for any person who cuts, injures, marks, or defaces any public building, sewer, water pipe, hydrant or other city property, or any tree, grass, shrub or walk in any public way or public park (damage to public property)	Police
Fine	Not >\$50.00	9-2-5	Fine for any person who shall disquiet or disturb any congregation or assembly met for religious worship by making a noise, or by rude and indecent behavior or profane discourse within the place of worship, or so near to the same as to disturb the order and solemnity of the meeting (disturbing places of worship)	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense	9-2-7C2	Fine for committing vandalism as stated in subsection 9-2- 7B of this code, vandalism offenses	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense	9-2-8D	Fine for conviction of any violation of the provisions of section 9-2-8, "Parental Responsibility", of this code	Police
Fine	Not <\$50.00	9-2-9E	Fine for violating a provision of section 9-2-9, "Curfew Hours For Minors", of this code	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense	9-2-10G	Fine for violating the provisions of section 9-2-10, "Firearms", of this code	Police

Fine	\$250.00 plus \$250.00 if not paid within 15 days	9-2-11FE	Fine for violating any provision of section 9-2-11, "Possession Of Cannabis", of this code	Police
Fine	\$750.00	9-2-12D	Fine for violating any provision of section 9-2-12, "Drug Paraphernalia", of this code	Police
Fine	\$100.00 for first offense; \$500.00 for the second offense	9-2-13I	Fine for violating any provision of section 9-2-13, "Possession Or Purchase Of Tobacco, Tobacco Accessories Or Smoking Herbs By Minors", of this code	Police
Fine	Not < \$150.00 nor > \$750.00 for each offense	9-2-15	Fine for theft	Police
Fine	Not < \$150.00 nor > \$750.00 for each offense	9-2-16E	Fine for retail theft	Police
Fine	Not <\$25.00 nor >\$500.00 for each offense	9-3-3A1a	Fine for the maintenance or operation of an alarm system without an alarm user permit or after an alarm user permit has been revoked pursuant to section 9-3-5, "Revocation Of Alarm User Permit", of this code	Police
Fee	\$50.00	9-3-3C1	Fee for alarm user permit for the first calendar year	Admin
Fee	40.00	9-3-3C2	Fee for annual renewal of alarm user permit on or before March 31 of the new calendar year	Admin
Fee	80.00	9-3-3C2	Fee for annual renewal of alarm user permit on or after April 1 of the new calendar year	Admin
Fee	\$125.00 per occurrence	9-3-4A1	Fee for 4 or more alarm occurrences in 1 calendar year	Police
Fee	\$50.00 plus all past due service charges if applicable	9-3-5C	Fee for reinstatement of a revoked alarm user permit pursuant to section 9-3-5, "Revocation Of Alarm User Permit", of this code	Police
Fine	Not >\$750.00	9-4-4D	Fine for any violation under title 9, chapter 4, "Administrative Adjudication", of this code	Police
Fine	\$500.00	9-4-4E	Upon a plea or finding of liability that there will be a minimum hearing cost of \$50.00 assessed.	Police
Fine	Not >\$250.00	9-4-6B	Fine for violation of any provision of title 10, "Motor Vehicles And Traffic", of this code, or any compliance violation, or violation of any other city ordinance regulating the standing, parking or condition of motor vehicles, other than handicapped parking	Police
Fine	Not >\$200.00	9-4-6C	Fine for violation of any city ordinance regulating handicapped parking	Police
Fine	\$150.00	9-4-7H	Fine for immobilization of a vehicle	Police
Fine	Not >\$500.00	9-4-7H	Fine for impoundment and towing of a vehicle	Police

Fee	\$ 75.00	10-1-7A	Fee for annual vehicle license for passenger vehicles (including, but not limited to, motor cars), base fee if purchased before March 31	Admin
Fee	112.50	10-1-7A	Fee for annual vehicle license for passenger vehicles (including, but not limited to, motor cars), late fee if purchased after April 1	Admin
Fee	150.00	10-1-7A	Fee for annual vehicle license for passenger vehicles (including, but not limited to, motor cars), late fee if purchased after June 1	Admin
Fee	37.50	10-1-7A	Fee for annual vehicle license for passenger vehicles (including, but not limited to, motor cars), partial year prorated fee after October 1	Admin
Fee	40.00	10-1-7A	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters), base fee if purchased before March 31	Admin
Fee	60.00	10-1-7A	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters), late fee if purchased after April 1	Admin

Fee	80.00	10-1-7A	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters), late fee if purchased after June 1	Admin
Fee	20.00	10-1-7A	Fee for annual vehicle license for other motorized vehicles (including, but not limited to, motorcycles and motor scooters), partial year prorated fee after October 1	Admin
Fee	30.00	10-1-7A	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate), base fee if purchased before March 31	Admin
Fee	45.00	10-1-7A	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate), late fee if purchased after April 1	Admin
Fee	60.00	10-1-7A	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate), late fee if purchased after June 1	Admin
Fee	15.00	10-1-7A	Fee for annual vehicle license for antique vehicles and recreational vehicles (must have state issued antique or recreational vehicle license plate), partial year prorated fee after October 1	Admin
Fee	35.00	10-1-7A	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household), base fee if purchased before March 31	Admin
Fee	52.50	10-1-7A	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household), late fee if purchased after April 1	Admin
Fee	70.00	10-1-7A	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household), late fee if purchased after June 1	Admin

Fee	17.50	10-1-7A	Fee for annual vehicle license for senior citizens. Must be 65 years of age or older (only 1 vehicle license issued at lower rate to same household), partial year prorated fee after October 1	Admin
Fee	35.00	10-1-7A	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate), base fee if purchased before March 31	Admin
Fee	52.50	10-1-7A	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate), late fee if purchased after April 1	Admin
Fee	70.00	10-1-7A	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate), late fee if purchased after June 1	Admin
Fee	17.50	10-1-7A	Fee for annual vehicle license for disabled. Only 1 vehicle license issued at lower rate to same household (must have state issued disability license plate), partial year prorated fee after October 1	Admin
Fee	95.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less, base fee if purchased before March 31	Admin
Fee	142.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less, late fee if purchased after April 1	Admin
Fee	190.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less, late fee if purchased after June 1	Admin

Fee	47.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class B 8,000 pounds or less, partial year prorated fee after October 1	Admin
Fee	135.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds, base fee if purchased before March 31	Admin
Fee	202.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds, late fee if purchased after April 1	Admin
Fee	270.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds, late fee if purchased after June 1	Admin
Fee	67.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class D 8,001 pounds to 12,000 pounds, partial year prorated fee after October 1	Admin
Fee	175.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds, base fee if purchased before March 31	Admin
Fee	262.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds, late fee if purchased after April 1	Admin

Fee	350.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds, late fee if purchased after June 1	Admin
Fee	87.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class F 12,001 pounds to 16,000 pounds, partial year prorated fee after October 1	Admin
Fee	215.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over, base fee if purchased before March 31	Admin
Fee	322.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over, late fee if purchased after April 1	Admin
Fee	430.00	10-1-7A	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over, late fee if purchased after June 1	Admin
Fee	107.50	10-1-7A	Fee for annual vehicle license for commercial vehicle class H 16,001 pounds and over, partial year prorated fee after October 1	Admin
Fee	15.00	10-1-7A	Fee for transfer of annual vehicle license	Admin
Fee	15.00	10-1-7A	Fee for duplicate annual vehicle license	Admin
Fine	Not >\$200.00	10-1-15	Fine for violating any of the provisions of title 10, chapter 1, "Vehicle Licenses", of this code	Police
Fine	Not <\$75.00	10-4-1A	Fine for any driver of a vehicle who disobeys the instructions of an official traffic device unless otherwise directed by a police officer	Police
Late fee	\$75.00	10-4-1A	Additional penalty for failure to pay fine as stipulated by subsection 10-4-1A of this code within 15 days	Police
Fine	Not <\$100.00 nor >\$500.00	10-5-3C	Fine for every person who is convicted of a violation of section 10-5-3, "Driving Under The Influence", of this code	Police
Fine	Not <\$25.00 nor >\$500.00	10-5-4B	Fine for every person convicted of reckless driving (first conviction)	Police
Fine	Not <\$100.00 nor >\$500.00	10-5-4B	Fine for every person convicted of reckless driving (second or subsequent conviction)	Police
Fine	Not <\$100.00 nor >\$500.00	10-5-5	Fine upon conviction for any person who, as an operator of a motor vehicle, is a participant in drag racing	Police
Fine	\$75.00	10-5-6B	Fine for any person convicted of negligent driving	Police
Late fee	75.00	10-5-6B	Additional penalty for failure to pay fine as stipulated by subsection 10-5-6B of this code within 15 days	Police
Fine	Not >\$500.00	10-7-20	Fine for failure to dispose of any inoperable motor vehicle upon receipt of a notice from the city	Code enforcement
Fine	Not <\$75.00	10-7-42C	Fine for violating any provision of section 10-7-42, "Skateboards Prohibited", of this code	Police

Late fee	Not <\$75.00 nor >\$500.00	10-7-42C	Additional penalty for failure to pay fine as stipulated by section 10-7-42, "Skateboards Prohibited", of this code within 15 days	Police
Fine	Not <\$75.00 nor >\$500.00	10-7-43C	Fine for violating any provision of section 10-7-43, "Loitering", of this code	Police
Late fee	Not <\$75.00 nor >\$500.00	10-7-43C	Additional penalty for failure to pay fine as stipulated by section 10-7-43, "Loitering", of this code within 15 days	Police
Fine	Not <\$75.00 nor >\$500.00	10-8-1A	Fine for any vehicle standing in an intersection, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late fee	Not <\$75.00 nor >\$500.00	10-8-1A	Additional penalty for failure to pay fine as stipulated by subsection 10-8-1A of this code within 15 days	Police
Fine	Not <\$75.00 nor >\$500.00	10-8-1B	Fine for any vehicle standing in a crosswalk, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late fee	Not <\$75.00 nor >\$500.00	10-8-1B	Additional penalty for failure to pay fine as stipulated by subsection 10-8-1B of this code within 15 days	Police
Fine	Not <\$75.00 nor >\$500.00	10-8-1E	Fine for any vehicle standing within 30 feet of a traffic signal on the approaching side, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late fee	Not <\$75.00 nor >\$500.00	10-8-1E	Additional penalty for failure to pay fine as stipulated by subsection 10-8-1E of this code within 15 days	Police
Fine	Not <\$75.00 nor >\$500.00	10-8-1J	Fine for any vehicle standing either alongside or opposite any street excavation or obstruction when such parking would obstruct traffic, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device	Police
Late fee	Not <\$75.00 nor >\$500.00	10-8-1J	Additional penalty for failure to pay fine as stipulated by subsection 10-8-1J of this code within 15 days	Police

Fine	Not <\$75.00 nor >\$500.00	10-8-5	Fine for any person who parks a vehicle between the hours of 2:00 A.M. and 6:00 A.M. of any day on any street, except for emergency purposes. In all of the districts, it shall be unlawful for any person to park a vehicle weighing in excess of 8,000 pounds on any street for a period of time longer than 30 minutes between the hours of 2:00 A.M. and 6:00 A.M. for any day except for emergency purposes	Police
Late fee	Not <\$75.00 nor >\$500.00	10-8-5	Additional penalty for failure to pay fine as stipulated by section 10-8-5, "All Night Parking", of this code within 15 days	Police
Fine	Not >\$200.00	10-8-7-17	Fine for any person violating any provisions of section 10-8-7, "Abandoned, Lost, Stolen, Hazardous Unclaimed Vehicles", of this code	Police
Fine	Not <\$10.00 nor >\$500.00	10-8-8	Fine for any person violating any provision of section 10-8-8, "Willow Woods Condominium Complex Parking Regulations", of this code	Police
			Regulations", of this code	
Fine	Not <\$10.00 nor >\$500.00	10-8-9	Fine for any person violating any provision of section 10-8-9, "Willow Heights Condominium Complex Parking Regulations", of this code	Police
Fine	Not <\$10.00 nor >\$500.00	10-8-10	Fine for any person violating any provision of section 10-8-10, "Rob Roy Country Club Village Condominium Complex Parking Regulations", of this code	Police
Fine	Not <\$10.00 nor >\$500.00	10-8-11C	Fine for any person violating any provision of section 10-8-11, "Wimbledon Lake Estates Residential Development Parking Regulations", of this code	Police
Fee	\$2.00	10-8-12A1	Fee for parking for 12 hour period, or part thereof, at the Metra Commuter Station	Admin
Fine	\$75.00 if paid within 15 days and \$150.00 if more than 15 days from the date of the violation	10-8-12E4	Fine for failure to pay required Metra Commuter Station parking fee as stipulated in section 10-8-12, "Metra Commuter Station Regulations", of this code	Police
Fee	\$30.00	10-8-12F3	Fee for monthly "daily" parking permit which allows parking every business day for a designated month at the Metra Commuter Station	Admin
Fee	3.50	10-8-12F4	Fee for daily "overnight" parking permit which allows 24 hour parking at the Metra Commuter Station	Admin
Fine	Not <\$10.00 nor >\$500.00	10-12-3	Fine for violating any provision of title 10, "Motor Vehicles And Traffic", of this code	Police
Fee	\$100.00	10-13-3A	Fee for the costs of the city related to the impoundment of motorized skateboards before the impounded motorized skateboard is returned to its owner	Police
Fine	25.00	10-13-4	Fine to avoid prosecution for violating any provision of title 10, chapter 13, "Motorized Skateboards", of this code if paid within 0 - 15 days of the time of the violation	Police
Fine	50.00	10-13-4	Fine to avoid prosecution for violating any provision of title 10, chapter 13, "Motorized Skateboards", of this code if paid after 15 days of the time of the violation	Police

Fine	100.00	10-14-7A	Fine for violating an automated traffic law enforcement system as stipulated in title 10, chapter 14, "Automated Traffic Law Enforcement System", of this code	Police
Fine	100.00	10-14-7A	Additional fine for failing to pay fine as stipulated in subsection 10-14-7A of this code in a timely manner	Police
Fine	Not >\$150.00	10-14-7B	Fine for violating any provisions regarding approaching, overtaking and passing a school bus through an automated traffic law enforcement system (first time violation)	Police
Fine	Not >\$500.00	10-14-7B	Fine for violating any provisions regarding approaching, overtaking and passing a school bus through an automated traffic law enforcement system (second or subsequent violation)	Police
Late fee	\$100.00	10-14-7B	Late fee for failure to pay the original penalty as stipulated in subsection 10-14-7B of this code in a timely manner	Police
Fee	500.00	10-15-1A1	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A2	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A3	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A4	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A5	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A6	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A7	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A8	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A9	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police

Fee	500.00	10-15-1A10	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A11	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fee	500.00	10-15-1A12	Administrative, towing and storage fee for the operation or use of a motor vehicle in connection with violations as set forth in section 10-15-1, "Violations Authorizing Impoundment", of this code	Police
Fine	100.00	11-2-2	Fee for registration as a telecommunications carrier or provider	Admin
Fee	\$1,500.00 or 2% of estimated cost of the applicant's proposed telecommunications facilities	11-6-2A	Fee for an applicant for a license or franchise pursuant to title 11, chapters 3, "Telecommunications License", and 4, "Telecommunications Franchise", of this code	Admin
Fee	\$0.50 per linear foot	11-6-4A	Fee per linear foot for each inch in diameter of aerial transmission lines for cable or telecommunications franchise licensees	Admin
Fee	\$0.61 per linear foot	11-6-4B	Fee per linear foot for underground transmission lines or conduit of 4 inches or less in diameter for cable or telecommunications franchise licensees	Admin
Fee	\$1.00 per linear foot	11-6-4C	Fee per linear foot for underground transmission lines or conduit over 4 inches but less than 8 inches in diameter for cable or telecommunications franchise licensees	Admin
Fee	\$1.50 per linear foot	11-6-4D	Fee per linear foot for underground transmission lines or conduits over 8 inches in diameter for cable or telecommunications franchise licensees	Admin
Fee	1.5% of estimated cost	11-6-6	Fee using the estimated cost of construction for a construction permit to construct telecommunications facilities	Building and Zoning

Fee	\$0.38 per access line	11-6-7	Fee per access line which serves as reimbursement for the City's cost in connection with reviewing, inspecting and supervising the use and occupancy of the public rights-of- way on behalf of the public and existing and future uses unless otherwise agreed in an agreement	Building and Zoning
Fee	5% of gross revenues	11-6-8	Franchise fee for each cable television grantee	Admin
Fee	2% over prime APR	11-6-11	Interest rate in the event that any fee or recomputed amount is not paid on or before the applicable dates as specified	Admin
Fee	5% of gross revenues	11-10-2B	Fee for cable/video service providers	Admin
Fee	1% of gross revenues	11-10-3B	Fee for PEG access support	Admin
Fine	Not >\$750.00	11-11-3	Fine for each day of any material breach of the cable and video protection law by cable or video providers in addition to the penalties provided in the law	Admin

Fine	Not >\$25,000.00	11-11-3	Fine for each occurrence of a material breach of a cable or video customer in addition to the penalties provided in the Cable and Video Protection Law	Admin
Fee	\$650.00 application fee \$350.00 for each wireless facility	11-12-3D1	Fees for small wireless facilities	Admin
Fee	\$1,000.00 application fee	11-12-3D2	Fees for small wireless facilities	Admin
Fee	\$200.00 annual recurring rate or actual costs	11-12-3G	Fees for small wireless facilities	Admin

Section 3: This Ordinance shall not be held to repeal a former ordinance as to any offense committed against the former ordinance or as to any act done, any penalty, forfeiture or punishment so incurred, or any right accrued or claim arising under the former ordinance, or in any way whatsoever affect any such offense or act so committed or so done, or any penalty, forfeiture or punishment so incurred to any right accrued to claims arising before this Ordinance takes effect, save only that the proceedings thereafter shall conform to the ordinance in force at the time of such proceedings, as far as practicable.

Section 4: Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

PASSED and APPROVED this 10th day of November, 2025

Patrick Ludvigsen, Mayor

ATTEST:

City Clerk

AYES: _____

NAYS: _____

ABSENT: _____

Published in pamphlet form: November 11th, 2025



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: October 22, 2025
To: Mayor Ludvigsen and City Council
Cc: Peter Falcone, City Administrator
From: Daniel A. Peterson, Director of Building & Development
Subject: Ordinance #O-25-23 Amending Title 7 Flood Control Regulations

The City participates in the Community Rating System (CRS) which is a voluntary program by the National Flood Insurance Program (NFIP). This program evaluates communities regarding their floodplain management practices and rewards communities for taking actions above the minimum requirement. Dan Strahan, City Engineer, participated in the CRS evaluation earlier this month. The evaluation resulted in a recommendation to amend section 7-1-10(C) of the Flood Control Ordinance to remove mobile home developments from the ordinance as there are no such developments within the city.

For additional information please see Dan Strahan's memo which is attached.

The proposed ordinance was reviewed by the city attorney.

Recommendation: First reading of ordinance #O-25-23 no action required.



City of Prospect Heights

Department of Engineering

8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070

Office: 847/398-6070 x 210-FAX: 847/590-1854

www.prospect-heights.il.us

Memorandum

To: Dan Peterson, Building & Development Director

From: Dan Strahan, City Engineer

Date: October 8, 2025

Re: Floodplain Ordinance Revision

As you know on October 7, 2025 Verisk completed a Community Rating System (CRS) cycle verification visit at City Hall. The Community Rating System (CRS) is a voluntary program by the National Flood Insurance Program (NFIP) that rewards communities for taking actions beyond minimum floodplain management requirements to reduce flood risk in the community. The program uses a point-based system to classify communities from Class 10 (lowest) to Class 1 (highest), with higher classes earning greater flood insurance premium discounts for property owners. The City is currently a Class 6 community, resulting in a 20% discount on flood insurance premiums for property owners.

As part of Verisk's recertification process, they noted a section of 7-1-10(C) of the Flood Control Ordinance that required revision to meet the minimum standards of the program. The affected section is shown below with the text to be removed stricken thru. As the City doesn't currently have any mobile home developments we anticipate this revision will have little to no impact on residents.

C. Protecting Buildings: All buildings located within a 100-year flood plain also known as a SFHA, shall be protected from flood damage below the flood protection elevation. However, existing buildings located within a regulatory floodway shall also meet the more restrictive appropriate use standards included in Section [7-1-8](#). This building protection criteria applies to the following situations:

1. Construction or placement of a new building;
2. A structural alteration to an existing building that either increases the first floor area by more than twenty percent (20%) or the building's market value by more than fifty percent (50%);
3. Installing a manufactured home on a new site or a new manufactured home on an existing site. ~~This building protection requirement does not apply to returning a mobile home to the same site it lawfully occupied before it was removed to avoid flood damage; and~~
4. Installing a travel trailer on a site for more than one hundred eighty (180) days.

ORDINANCE NO. O-25-23

An Ordinance Amending Title 7 Flood Control Regulations, Chapter 10 Permitting Requirements Applicable to All Flood Plain Areas

WHEREAS, the City of Prospect Heights is authorized pursuant to 65/ILCS 5/1-2-1, 5/11-12-12M, 5/11-30-8 and 5/11-31-2 to adopt certain regulations for the purpose to maintain the City's eligibility in the National Flood Insurance Program;

WHEREAS, the City Council participates in the National Flood Insurance Program, Community Rating System that rewards communities for taking actions beyond minimum flood plain management requirements to reduce flood risk in the community.

WHEREAS, the City of Prospect Heights is currently a Class 6 community, resulting in a 20% discount on flood insurance premiums for property owners.

WHEREAS, the City of Prospect Heights recently participated in the CRS recertification process that identified the need to amend Title 7 Chapter 1 Section 10, Permitting Requirements.

WHEREAS, the City Council of the City of Prospect Heights has reviewed proposed amendment and determined in order to minimize potential losses due to periodic flooding including loss of life, loss of property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare; and to preserve and enhance the quality of surface waters, conserve economic and natural values and provide for the wise utilization of water and related land resources, it is beneficial to further amend Title Seven, Flood Control, of the Prospect Heights City Code;

NOW THEREFORE, BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

Section 1. The City Council hereby finds and determines that the facts set forth in the [preamble hereto are true and correct and hereby adopts same as part of this Ordinance.

Section 2. That Title 7, Chapter 1, Flood Control Regulations, Section 10 Permitting Requirements, of the City of Prospect Heights City Code, as amended, are further amended to read as follows:

C. Protecting Buildings: All buildings located within a 100-year flood plain also known as a SFHA, shall be protected from flood damage below the flood protection elevation. However, existing buildings located within a regulatory floodway shall also meet the more restrictive appropriate use standards included in Section 7-1-8. This building protection criteria applies to the following situations:

1. Construction or placement of a new building;
2. A structural alteration to an existing building that either increases the first floor area by more than twenty percent (20%) or the building's market value by more than fifty percent (50%);
3. Installing a manufactured home on a new site or a new manufactured home on an existing site. ~~This building protection requirement does not apply to returning a mobile home to the same site it lawfully occupied before it was removed to avoid flood damage; and~~
4. Installing a travel trailer on a site for more than one hundred eighty (180) days.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law.

PASSED and APPROVED this 10th day of November, 2025.

Mayor Patrick Ludvigsen

ATTEST:

Joanna Prisiajniouk, City Clerk

Ayes:

Nays:

Absent:

Published in pamphlet form: November 11th, 2025.

Effective Date: January 1, 2026



Date: October 23, 2025

To: Mayor and City Council

From: Peter P. Falcone, City Administrator

Subject: Ordinance #O-25-24 Amending Title 9, Chapter 1, Section 18 (Chickens) of the City Code

BACKGROUND: On June 23, 2025, after months of resident input and City Council discussion, Ordinance O-25-12 was passed by the City Council allowing and regulating backyard chicken keeping in the R-1 Single Family District.

Staff's initial tabulation of existing chicken keeping households at that time the ordinance was passed was believed to be 75 houses that participated in chicken keeping. Upon the completion of the application submission period, on October 17, 2025, the City received 38 backyard chicken keeping applications. As it appears that something has changed and some residents no longer wish to keep chickens, it is time to review the ordinance to ensure it accurately meets the wants and needs of the community and that of the City Council.

Staff is proposing a reduction in the number of available licenses to better meet a more realistic demand from the community. With only 38 applications submitted, Staff recommends a reduction from 75 to 50 available licenses within the City.

ANALYSIS: As the fees imposed are to cover administrative and inspection costs, there are no costs to the City with the revision to the number of licenses.

RECOMMENDATION: Staff requests City Council's consideration and passage of O-25-24 to reduce the number of available chicken keeping licenses.

ORDINANCE NO. O-25-24

AN ORDINANCE AMENDING TITLE 9 (POLICE REGULATIONS), CHAPTER 1 (ANIMAL CONTROL), SECTION 18 (KEEPING BACKYARD CHICKENS) OF THE CITY CODE REGARDING BACKYARD CHICKEN KEEPING IN THE R-1 SINGLE FAMILY DISTRICT

WHEREAS, the City of Prospect Heights, Illinois, (the “City”) has enacted City Code regulations for the purpose of improving and protecting the public health, safety, comfort, convenience and general welfare of the people; and

WHEREAS, the City Council implemented reasonable regulations, standards and restrictions for chicken keeping within the R-1 Single-family residential district of the City of Prospect Heights; and

WHEREAS, the Mayor and City Council have directed City staff to review and revise the City’s Code from time to time to determine if revisions are warranted; and

WHEREAS, The City of Prospect Heights implemented a City-wide information campaign to inform residents of the new regulations, standards, and restrictions regarding chicken keeping within the City; and

WHEREAS, As of October 17, 2025, the City only received thirty-eight (38) chicken keeping applications prompting the reduction in available licenses.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Prospect Heights as follows:

SECTION 1: The recitals set forth above are incorporated herein.

SECTION 2: Title 9 (Police Regulations), Chapter 1 (Animal Control), Section 18 (Keeping Backyard Chickens) of the City of Prospect Heights Municipal Ordinance is hereby amended by adding the bold underlined language and striking through deleted language as follows:

9-1-18:Keeping Backyard Chickens

C. License required.

- (1) No person shall raise, harbor or keep approved fowl within the city without first obtaining a license issued by the city (“Backyard Chicken Keeping License”).
- (2) The number of available licenses is limited to ~~75~~ **50** properties.
 - a. Chicken licenses shall be issued on a first come, first serve basis and no more than one license shall be allowed per residential lot in the R-1 District. If the city receives valid chicken license applications that exceed the maximum number of available licenses, all exceeding applications will be placed on a

waiting list in the order that they were received, which waiting list will be maintained by the city administrator or city administrator designee.

- (3) Application. In order to obtain a license, an applicant must submit a completed application on forms provided, either on-line or in paper form and paying all fees required by Title 12 Fine & Fee Schedule of the City Ordinance.
- (4) Requirements:
- a. All requirements of this chapter are met;
 - b. All fees, as may be provided for from time to time by the city council, are paid in full.
 - c. All outstanding fees and judgements in the city's favor and against the applicant are paid in full.
 - d. The property to be permitted shall be owner occupied and is occupied as a single-family residential property.
 - e. Proof of premise registration with the Illinois Department of Agriculture "Livestock Property" program.
 - f. Pre-license property inspection.
 - g. Licenses are not transferable.
 - h. No more than 2 licensed chicken premises may adjoin a non-licensed chicken premise. (Non-Compliant conditions on or before the effective date of this ordinance to be allowed until a licensed premise does not renew their license or the license is revoked.)

SECTION 3: Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect upon its passage and approval as required by law.

PASSED and APPROVED this 10th day of November, 2025

ATTEST:

Patrick Ludvigsen, Mayor

Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form:



To: Mayor Ludvigsen and City Council

From: Peter P. Falcone, City Administrator

Subject: Resolution Approving an Agreement Between the City of Prospect Heights and SB Friedman to Provide Hourly Development Advisory Services at Cost Not-to-Exceed \$19,500

Background

The City of Prospect Heights has an interest in promoting redevelopment in areas of the City that have been lacking. While we have seen a small amount of development around town, the City finds it in ours and the residents' best interest to research possible redevelopment options.

The purpose of this resolution is to provide the City with available vehicles to promote redevelopment within the City. SB Friedman will provide services including, exploring a potential tax increment finance district boundaries for contiguity, forecasting property, sales, hotel and/or other tax revenues, providing term sheet, economic incentive agreement and/or redevelopment agreement negotiation support, and providing their written findings. Services will be billed hourly with a not-to-exceed cost of \$19,500.

Analysis

The process of redevelopment begins with the City knowing what is and isn't possible. This will provide the City with directions on the most realistic and effective methods at our disposal.

Recommendation

Staff recommends approval of resolution R-25-71 as the first step in reviewing our redevelopment options.

RESOLUTION NO. R-25-71

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF PROSPECT HEIGHTS AND
SB FRIEDMAN TO PROVIDE DEVELOPMENT ADVISORY SERVICES AT AN HOURLY RATE AND
TOTAL COST NOT-TO EXCEED \$19,500**

WHEREAS, the City of Prospect Heights, Cook County (the “City”) is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and

WHEREAS, the City has interests in promoting redevelopment around the City and is researching available options; and

WHEREAS, SB Friedman is a professional services provider specializing in development advisory services for municipalities; and

WHEREAS, the City finds it necessary, advisable, and in the best interests of the City to enter into an hourly agreement with SB Freidman to provide the development advisory services needed at a cost not-to-exceed \$19,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: The above recitals are hereby incorporated into this Resolution as if set forth verbatim.

SECTION 2: The City Council of the City of Prospect Heights approves and authorizes the City Administrator to take all necessary steps to execute the same.

SECTION 3: That this Resolution shall take effect from and after its adoption and approval.

Passed and Approved this 27th day of October, 2025

Attest:

Patrick Ludvigsen, Mayor

Joanna Prisiajniouk, City Clerk

Ayes: _____

Nays: _____

Absent: _____

EXHIBIT A
Development Advisory Services Agreement

October 10, 2025

Mr. Peter Falcone
City Administrator
City of Prospect Heights
8 N. Elmhurst Road
Prospect Heights, IL 60070

Re: Request for Hourly Fee Authorization – Development Advisory Services

Per our recent discussion, SB Friedman Development Advisors, LLC (“SB Friedman”) is pleased to support the City of Prospect Heights (the “City”) on economic development matters. SB Friedman requests fee authorization to provide development advisory services (“DAS”) to the City on an hourly basis as matters come forward. Key areas of work could include:

- Exploring a potential tax increment finance district boundary along Milwaukee Avenue for contiguity
- Forecasting property, sales, hotel and/or other tax revenues
- Providing term sheet, economic incentive agreement and/or redevelopment agreement negotiation support
- Documenting our findings
- Participating in calls and/or meetings with City staff, the City attorney, developers, business owners and others

We will work with the City to define specific work plans in ways that are most useful to City staff and elected officials. Professional fees for these services will be based on the time required at our current billing rates and will not exceed **\$19,500** without your prior authorization.

The following 2025 hourly rates apply to this assignment:

Senior Vice President/Partner	\$425	Senior Associate	\$240
Vice President	\$325	Associate	\$220
Senior Project Manager	\$295	Research Associate	\$200
Project Manager	\$275		

These rates will be in effect until December 31, 2025. Out-of-pocket expenses such as publications, outside data, use of owned or licensed databases, report production, and travel costs for field work, are included in this estimate and will be billed as incurred without markup.

This engagement would not be conditioned upon or subject to any other services that SB Friedman may be providing to the City. Payment of the professional fees herein is not dependent on the content of our findings or the success of any specific project.

Invoices will be rendered not more frequently than monthly as our work progresses for services and costs incurred. Invoices are payable within 30 days. If at any point the decision is made to discontinue our services, our fee will be based upon the actual time expended and out-of-pocket costs incurred to that date.

Acceptance Procedures

To authorize this work, please sign below and return a copy to us.

We appreciate the opportunity to continue to assist the City. To indicate your acceptance of this proposal, please sign and return this letter to us as authorization to proceed.

Sincerely,



Geoffrey Dickinson, AICP
Partner



Elena Caminer
Senior Project Manager

Accepted:

Signature

Date

Name

Title



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

MEMORANDUM

Date: October 16, 2025

To: Peter Falcone, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Request for Approval to Purchase One Fleet Vehicle for Building & Development Department

The Building & Development Department fleet consists of 3 repurposed Police Pursuit Vehicles that have been transitioned out of police service. All three vehicles are 2013 model year or older and have reached their useful life expectancy. The department has planned for the fleet upgrade over the next three fiscal years and budgeted \$45,000 for a replacement vehicle in FY 25/26.

This month, inspection vehicle #506 was removed from service due to undercarriage deterioration to the frame, cross member, steering linkage and power steering. Staff share vehicles and utilize a pool vehicle when available to perform operations. To ensure continued efficient service the department is requesting to purchase a replacement vehicle.

Staff worked with the Director Roscoe and Chief Derman in the research of an appropriate replacement vehicle. Staff worked with Sunnyside Jeep dealership in McHenry County to secure responsible purchase price for a 2026 Durango PPV. Sunnyside participates in the state bidding process and complies with all requirements. The purchase price quote is \$39,349.00, with outfitting from public works the vehicle cost will be under budget.

I respectfully request your approval for the purchase of the new building department inspection vehicle. Your prompt attention to this request will facilitate timely acquisition and delivery.

Thanks for your consideration.

Dan Peterson

Resolution R-25-72
A Resolution Approving Bid and Contract for Building/Zoning Vehicle

WHEREAS, the City of Prospect Heights reviewed multiple sources for vehicle purchase under joint and state purchase programs; and

WHEREAS, the City Council of the City of Prospect Heights finds that the lowest responsible bid is Sunnyside CDJR on the McHenry County purchasing Bid 25-8571 agreement program. 2026 Dodge Durango PPV \$38,861.00 total cost not to exceed \$41,500 for purchase.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

Section One: That the Purchase Order (attached hereto as Exhibit A) with Sunnyside CDJR for one Building/Zoning vehicle is hereby approved and accepted.

Section Two: That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

Section Three: That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED this 27th day of October, 2025.

Patrick Ludvigsen, Mayor

ATTEST:

City Clerk

AYES:

NAYES:

ABSENT:

Exhibit A

Contract with Sunnyside CDJR

SUNNYSIDE COMPANY
4810 W ELM ST ROUTE 120
MCHENRY, IL 600504019

Configuration Preview

Date Printed: 2025-10-10 12:15 PM

VIN:

Quantity: 1

Estimated Ship Date:

VON:

Status: BA - Pending order

FAN 1: 01CLC Prospect Heights IL

FAN 2:

Client Code:

Bid Number: TB6063

PO Number:

Sold to:

SUNNYSIDE COMPANY (57967)

4810 W ELM ST ROUTE 120

MCHENRY, IL 600504019

Ship to:

SUNNYSIDE COMPANY (57967)

4810 W ELM ST ROUTE 120

MCHENRY, IL 600504019

Vehicle:

2026 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	44,879
Package:	2BZ	Customer Preferred Package 2BZ	0
	ERC	3.6L V6 24V VVT Engine Upg l w/ESS	0
	DFT	8-Spd Auto 850RE Trans (Make)	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*A7	Cloth Bucket Seats W/Rear Vinyl	160
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	CUF	Full Length Floor Console	370
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	174	Zone 74-Denver	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB6063	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,995

Total Price: 47,404

Order Type: Fleet

PSP Month/Week:

Scheduling Priority: 1-Sold Order

Build Priority: 99

Salesperson:

Customer Name:

Customer Address:

USA

Instructions:

Your Price with
Municipal Plates : \$39,349.-

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



October 14, 2025

Brian Larie
General Manager
Sunnyside Company
4810 W Elm Street
McHenry IL 60050

Re: BID 25-8571, 2026 County Vehicles & Sheriff & Non-Sheriff

Dear Mr. Larie,

This letter is to notify you McHenry County accepts the following bid from the lowest responsive/responsible bidder, Sunnyside Company.

BID 25-8571, 2026 County Vehicles & Sheriff & Non-Sheriff

Pending Board Approval, purchase orders will be forwarded as needed/required.

McHenry County appreciates the valued relationship we have with Sunnyside Company.
If there are any questions, please contact us at purchasing@mchenrycountyil.gov



October 27, 2025

To: Mayor Patrick Ludvigsen and Members of the City Council

From: Finance Department

Subject: September 2025 Financial Report

Attached is the Financial Report for 5 months ending September 30, 2025.

With 42% of the year passed, for all funds combined, the City's total revenues represent 35.18% of budget and the total expenses reflect 33.87% of budget.

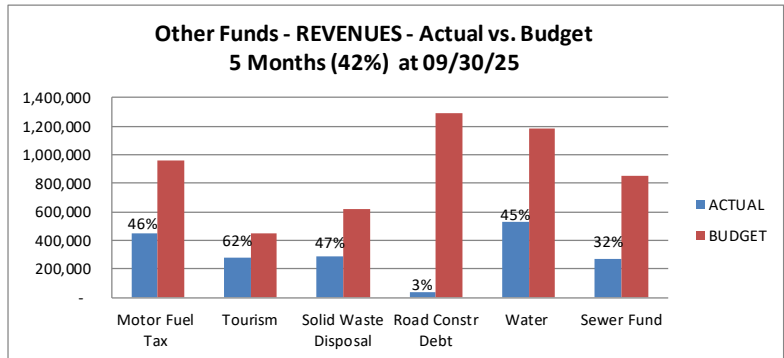
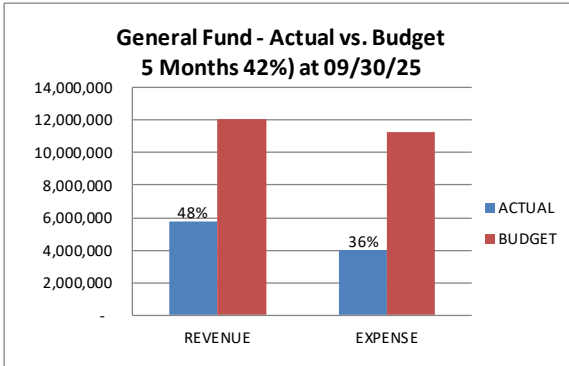
The attached report presents highlights of the activity for the most significant revenue/expenditure sources. Specific details for all funds' revenue and expense are also included. Additional financial information and/or further detail will be provided upon request.

City of Prospect Heights

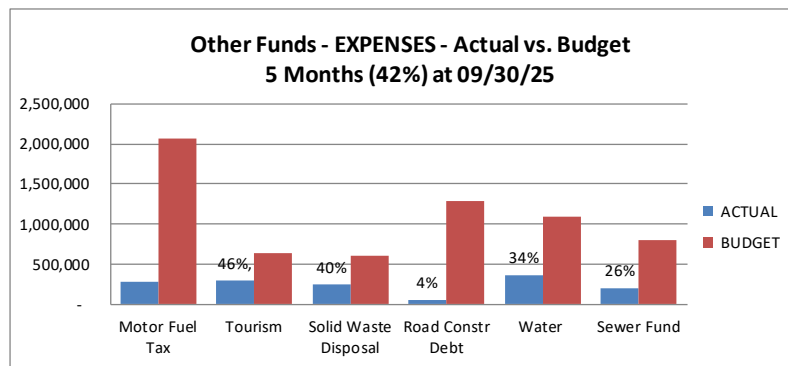
Financial Report – FY26 – 4 Months Ending September 30, 2025

The following report highlights the financial position of the City of Prospect Heights for the period beginning May 1, 2025 through September 30, 2025 (**5 months ~ 42% of year**) with an analysis on actual revenues and expenditures compared to fiscal year 2025-2026 budget.

Overall Fund Summary - The following charts highlight each of the City’s major funds and how the YTD revenues and expenditures compare to budget:

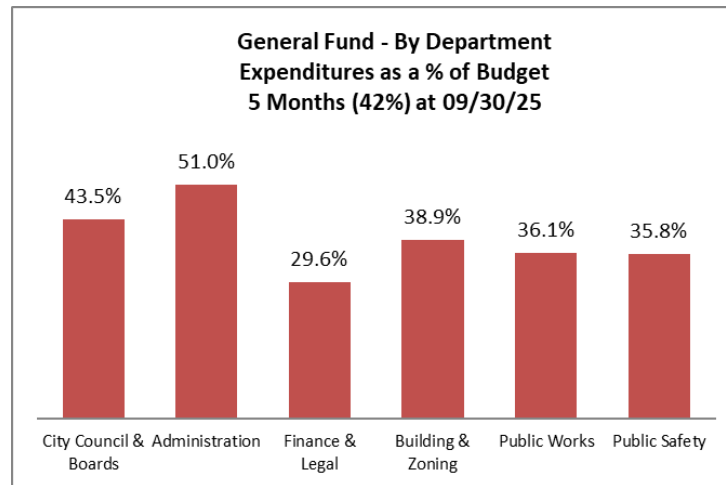


- In the General Fund, total revenue exceeds budgeted revenue by \$484,000. The overage is mainly due to receipt of \$750,000 from intergovernmental agreement related to Sky Harbour Development.
- Non-Home Rule Sales tax, Natural Gas Utility tax, Video Gaming tax and Rental Car Sales tax all report over 50% of budgeted revenue.
- Property tax receipts for Road Construction Debt have been delayed because tax bills are not yet mailed. The State is experiencing problems with their database system and timing for mailing/distribution of 2nd installment property tax is not know at this time..
- Revenues for Tourism is at 62% of budget and Water Funds are reasonable and in line with budget at this point in the year.
- Sewer Fund revenue is at 32% of budget with the next sewer fund billing planned for October.



- MFT expenditures for 2025 Road Maintenance Program (Maple Ave & School St) have been incurred with additional costs to be forthcoming. FY25 budget for Capital expenses totals \$2MM.
- Debt service payments from Road Construction Debt are scheduled for December, 2025.
- Tourism Fund expenditures are under budget as the timing of promotional grant disbursements varies.

- Expenditures for Water and Sewer Funds continue under budget as budgeted equipment and improvement costs have not yet been incurred.
- General Fund Departmental Expenses – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget.



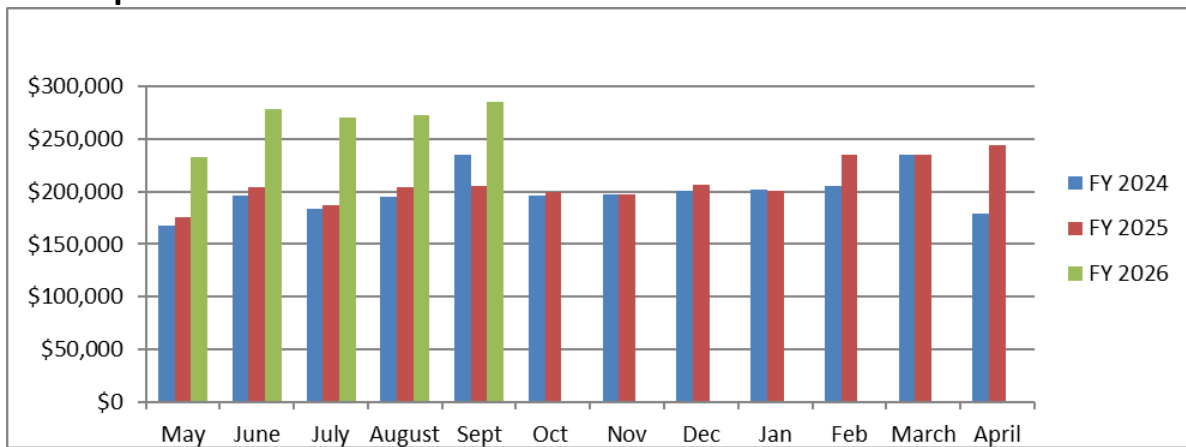
- Administration expenses higher than budget due to merit increases effective August 5 and increase in engineering professional fees.
- All other department expenditure totals are tracking in line or under budget at the end of August.

Major Revenue Sources

Account Name	FY24 YTD	FY25 YTD	FY26 YTD	FY25 Budget	% to budget
INCOME TAXES	1,111,290	1,201,414	1,279,946	2,750,000	46.5%
PLACES FOR EATING TAX	169,681	183,576	192,005	400,000	48.0%
UTILITY - ELECTRIC	146,620	155,119	160,810	340,000	47.3%
SALES TAXES	743,923	748,770	846,809	1,750,000	48.4%
UTILITY- TELEPHONE	55,199	53,810	60,757	120,000	50.6%
NON-HOME RULE SALES TA	233,480	227,878	492,595	850,000	58.0%
VIDEO GAMING TAX	146,805	129,136	160,480	320,000	50.1%
USE TAX	240,400	239,366	60,294	310,000	19.4%
HANDLE TAX - OTB	86,116	79,313	64,193	180,000	35.7%
UTILITY - NATURAL GAS	63,416	59,516	75,159	185,000	40.6%
CANNABIS TAX	114,001	106,505	87,499	240,000	36.5%
INTEREST INCOME	420,146	507,052	307,253	550,000	55.9%

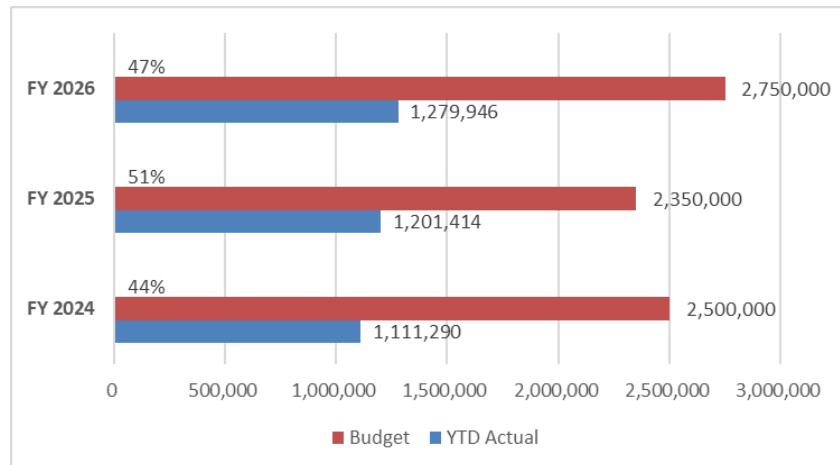
- Handle Tax has been slow to come in, but received May, June and July payments in September.
- Interest Income – The market rates continue strong so far through July resulting in the City’s receipts exceeding 55.9% of the budget at this point in the year. Investments continue to be monitored regularly as future market performance is uncertain.
- Use tax receipts are lower than expected. As noted during FY26 budget presentation, Use Tax distributions from the State are estimated to decrease by 45% overall compared to FY25 as the State changed the way the Use Tax is calculated.

Sales Tax Receipts



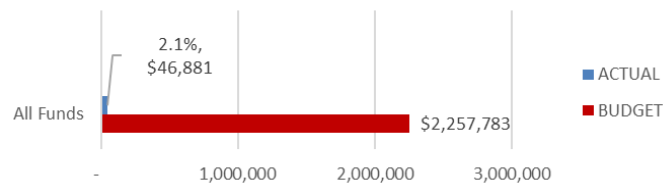
**Sales tax receipts above expectations for September due to a change in how the State allocates this tax.

Income Tax Receipts



**Income tax receipts have been strong over the last 5 months and consistent with prior years

Property Tax Receipts



**As mentioned earlier, Property tax receipts are delayed due to Cook County having an issue with final calculations which in turn delayed tax bills being mailed out. The Aug 1 due date has been rescinded until the county can fix the issue.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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LOCAL TAXES

01-105-3000	REAL ESTATE TAXES	.00	.00	496,750.00	496,750.00	.0
01-105-3005	USE TAX	14,477.44	60,293.82	310,000.00	249,706.18	19.5
01-105-3006	NON-HOME RULE SALES TAX	106,954.21	492,595.16	850,000.00	357,404.84	58.0
01-105-3010	UTILITY - ELECTRIC	39,842.44	160,810.00	340,000.00	179,190.00	47.3
01-105-3011	UTILITY - NATURAL GAS	9,923.25	75,159.46	185,000.00	109,840.54	40.6
01-105-3012	UTILITY- TELEPHONE	14,958.32	60,757.13	120,000.00	59,242.87	50.6
01-105-3030	ROAD & BRIDGE TAXES	147.66	1,973.04	20,000.00	18,026.96	9.9
01-105-3040	RENTAL CAR TAXES	5,607.50	23,230.41	30,000.00	6,769.59	77.4
01-105-3050	PLACES FOR EATING TAX	39,743.46	192,005.06	400,000.00	207,994.94	48.0
01-105-3060	HANDLE TAX - OTB/SB	31,716.00	64,193.00	180,000.00	115,807.00	35.7
01-105-3064	CANNABIS TAX	17,320.31	87,498.98	240,000.00	152,501.02	36.5
01-105-3065	VIDEO GAMING TAX	30,867.93	160,479.72	320,000.00	159,520.28	50.2
01-105-3066	PULL TAB/CHARITABLE GAMING TAX	.00	2,516.09	5,000.00	2,483.91	50.3
TOTAL LOCAL TAXES		311,558.52	1,381,511.87	3,496,750.00	2,115,238.13	39.5

INTERGOVERNMENTAL REVENUES

01-110-3100	INCOME TAXES	142,988.17	1,279,945.57	2,750,000.00	1,470,054.43	46.5
01-110-3101	PERSONAL PROPERTY REPLACE TAX	.00	3,014.05	8,000.00	4,985.95	37.7
01-110-3110	SALES TAXES	177,828.50	846,809.04	1,750,000.00	903,190.96	48.4
01-110-3111	SHARED REV-GLENVIEW	.00	280,000.00	350,000.00	70,000.00	80.0
01-110-3113	SHARED REV - WHEELING (CEA)	.00	.00	60,000.00	60,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUES		320,816.67	2,409,768.66	4,918,000.00	2,508,231.34	49.0

GRANTS REVENUE

01-115-3215	GRANT - IPRF SAFETY GRANT	.00	18,007.00	18,007.00	.00	100.0
01-115-3246	GRANT-POLICE EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
TOTAL GRANTS REVENUE		.00	18,007.00	20,507.00	2,500.00	87.8

LICENSES & FEES

01-120-3300	VEHICLE STICKERS	3,160.00	41,329.72	700,000.00	658,670.28	5.9
01-120-3310	VEH. STICKERS SENIORS	87.00	644.00	35,000.00	34,356.00	1.8
01-120-3320	VEH. STICKERS LATE FEES	.00	7,490.00	35,000.00	27,510.00	21.4
01-120-3321	VEH. STICKERS TRANSFERS	.00	30.00	200.00	170.00	15.0
01-120-3342	LICENSES - ANIMALS	132.00	686.00	10,000.00	9,314.00	6.9
01-120-3343	LICENSES - LIQUOR	.00	8,235.00	100,000.00	91,765.00	8.2
01-120-3344	LICENSES - BUSINESS	.00	4,107.75	40,000.00	35,892.25	10.3
01-120-3345	LICENSES - FOOD HANDLERS	.00	3,449.77	10,000.00	6,550.23	34.5
01-120-3346	LICENSES - CONTRACTORS	3,600.00	17,400.00	35,000.00	17,600.00	49.7
01-120-3348	LICENSE - AGREEMENTS	4,418.16	23,710.92	45,000.00	21,289.08	52.7
TOTAL LICENSES & FEES		11,397.16	107,083.16	1,010,200.00	903,116.84	10.6

FRANCHISE FEES

01-125-3350	CABLE FRANCHISE FEES	.00	67,397.35	160,000.00	92,602.65	42.1
01-125-3351	CABLE FRANCHISE - PEG FEES	.00	5,063.84	15,000.00	9,936.16	33.8
01-125-3355	SOLID WASTE FRANCHISE FEES	10,305.35	60,523.60	112,000.00	51,476.40	54.0
01-125-3360	NATURAL GAS FRANCHISE FEES	.00	.00	32,000.00	32,000.00	.0
TOTAL FRANCHISE FEES		10,305.35	132,984.79	319,000.00	186,015.21	41.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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BUILDING & ZONING FEES

01-130-3400	BUILDING PERMITS	38,853.00	143,551.00	320,000.00	176,449.00	44.9
01-130-3402	PUBLIC HEARING FEES	.00	2,350.00	3,000.00	650.00	78.3
01-130-3403	ELEVATOR INSPECTION FEE	.00	1,700.00	4,900.00	3,200.00	34.7
01-130-3406	INSPECTIONS - BUILDINGS	50.00	1,290.00	16,000.00	14,710.00	8.1
01-130-3407	ENGINEERING PERMIT FEES	1,159.00	10,636.13	12,500.00	1,863.87	85.1
01-130-3408	VACANT FORECLOSURE REGIS	300.00	1,000.00	3,300.00	2,300.00	30.3
01-130-3410	CHICKEN KEEPING FEES-INITIAL	180.00	990.00	.00	(990.00)	.0
01-130-3411	INSPECTIONS - RENTALS	2,600.00	31,175.00	231,125.00	199,950.00	13.5
TOTAL BUILDING & ZONING FEES		43,142.00	192,692.13	590,825.00	398,132.87	32.6

PUBLIC SAFETY FINES & FEES

01-140-3500	TRAFFIC FINES	44,154.51	185,944.08	400,000.00	214,055.92	46.5
01-140-3505	LOCAL CITATIONS	11,618.85	70,698.08	123,000.00	52,301.92	57.5
01-140-3515	VEHICLE SEIZURE FEE	6,500.00	29,000.00	32,000.00	3,000.00	90.6
01-140-3520	DUI ASSESSMENTS	.00	.00	1,500.00	1,500.00	.0
01-140-3525	POLICE ALARM LICENSES & FEES	.00	898.40	5,000.00	4,101.60	18.0
TOTAL PUBLIC SAFETY FINES & FEES		62,273.36	286,540.56	561,500.00	274,959.44	51.0

PUBLIC SAFETY SPECIAL REVENUE

01-145-3551	POLICE REVENUE-DEA TASK FORCE	.00	2,389.55	19,500.00	17,110.45	12.3
01-145-3553	POLICE REVENUE-SPECIAL DETAILS	11,597.03	37,703.41	60,000.00	22,296.59	62.8
01-145-3555	POLICE REVENUE - SEIZED ASSETS	.00	.00	500.00	500.00	.0
TOTAL PUBLIC SAFETY SPECIAL REVENUE		11,597.03	40,092.96	80,000.00	39,907.04	50.1

INTERFUND SERVICE CHARGES

01-150-3613	TOURISM SERVICE CHARGE	.00	16,875.00	67,500.00	50,625.00	25.0
01-150-3617	SOLID WASTE SERVICE CHARGE	.00	26,250.00	105,000.00	78,750.00	25.0
TOTAL INTERFUND SERVICE CHARGES		.00	43,125.00	172,500.00	129,375.00	25.0

REIMBURSABLE INCOME

01-155-3703	RETIREE INS REIMB 100%	6,463.59	32,587.95	77,500.00	44,912.05	42.1
01-155-3720	FIRE DISTRICT GAS REIMB.	.00	6,692.92	5,500.00	(1,192.92)	121.7
01-155-3721	PARK DISTRICT REIMBURSEMENT	.00	.00	6,000.00	6,000.00	.0
01-155-3730	INSURANCE REIMBURSEMENTS	.00	2,882.01	15,000.00	12,117.99	19.2
01-155-3741	BUILDING & ENG DEPT REIMB FEES	.00	366.19	1,000.00	633.81	36.6
01-155-3745	PUBLIC SAFETY REIMBURSABLE FEE	.00	.00	8,650.00	8,650.00	.0
TOTAL REIMBURSABLE INCOME		6,463.59	42,529.07	113,650.00	71,120.93	37.4

OTHER REVENUES

01-160-3800	INTEREST INCOME	13,491.10	68,650.26	50,000.00	(18,650.26)	137.3
01-160-3801	INTEREST INCOME - IL FUNDS	37,394.38	203,400.28	400,000.00	196,599.72	50.9
01-160-3802	DIVIDEND INCOME - PMA	21,805.50	35,202.24	100,000.00	64,797.76	35.2
01-160-3810	NEWSLETTER ADVERTISING	.00	.00	5,500.00	5,500.00	.0
01-160-3811	BUS SHELTERS AD REVENUE	.00	6,483.71	.00	(6,483.71)	.0
01-160-3815	SPONSORSHIP & CONTRIBUTIONS	1,033.60	3,289.29	10,000.00	6,710.71	32.9
01-160-3830	GASOLINE REBATE	.00	3,120.95	1,800.00	(1,320.95)	173.4
01-160-3899	MISCELLANEOUS INCOME	750,105.00	751,530.50	20,000.00	(731,530.50)	3757.7
TOTAL OTHER REVENUES		823,829.58	1,071,677.23	587,300.00	(484,377.23)	182.5

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>						
01-200-3990	INTERFUND TRANSFER IN	.00	40,415.00	161,660.00	121,245.00	25.0
	TOTAL OTHER FINANCING SOURCES	.00	40,415.00	161,660.00	121,245.00	25.0
	TOTAL FUND REVENUE	1,601,383.26	5,766,427.43	12,031,892.00	6,265,464.57	47.9

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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CITY COUNCIL & BOARDS

01-310-4000	WAGES	6,947.58	36,690.75	105,100.00	68,409.25	34.9
01-310-4003	WAGES - PART TIME	2,355.00	12,975.00	.00 (	12,975.00)	.0
01-310-4100	HEALTH INSURANCE	939.05	3,638.20	11,500.00	7,861.80	31.6
01-310-4110	LIFE INSURANCE COUNCIL/AV	.00	32.56	100.00	67.44	32.6
01-310-4200	SOCIAL SECURITY	570.80	3,046.48	6,500.00	3,453.52	46.9
01-310-4210	MEDICARE	133.53	712.52	1,550.00	837.48	46.0
01-310-4220	IMRF	248.74	1,364.95	3,300.00	1,935.05	41.4
01-310-5100	PROFESSIONAL SERVICES	.00	475.33	.00 (	475.33)	.0
01-310-5300	ALDERMANIC EXPENSES	50.00	420.00	3,000.00	2,580.00	14.0
01-310-5310	MEMBERSHIPS	.00	8,189.58	12,300.00	4,110.42	66.6
01-310-5950	SPECIAL EVENTS	.00	36.96	5,000.00	4,963.04	.7
01-310-5960	NRC OPERATIONS	101.70	9,542.55	8,200.00 (	1,342.55)	116.4
01-310-7020	EQUIPMENT	440.54	906.43	23,000.00	22,093.57	3.9
TOTAL CITY COUNCIL & BOARDS		11,786.94	78,031.31	179,550.00	101,518.69	43.5

ADMINISTRATION

01-320-4000	WAGES	23,255.78	235,385.89	388,900.00	153,514.11	60.5
01-320-4003	WAGES - PART-TIME	640.00	4,990.00	.00 (	4,990.00)	.0
01-320-4100	HEALTH INSURANCE	5,599.82	21,138.33	67,000.00	45,861.67	31.6
01-320-4110	LIFE INSURANCE	.00	123.76	350.00	226.24	35.4
01-320-4200	SOCIAL SECURITY	1,449.81	13,485.90	24,000.00	10,514.10	56.2
01-320-4210	MEDICARE	364.82	3,474.48	5,600.00	2,125.52	62.0
01-320-4220	IMRF	6,990.46	15,787.51	25,900.00	10,112.49	61.0
01-320-5100	PROFESSIONAL SERVICES	1,701.37	13,962.08	43,700.00	29,737.92	32.0
01-320-5105	PROFESSIONAL FEES - ENGR	.00	35,732.05	60,000.00	24,267.95	59.6
01-320-5106	PROFESSIONAL FEES - GOV IT SYS	.00	.00	20,000.00	20,000.00	.0
01-320-5130	COMPUTER CONSULTANT	706.41	7,084.84	17,000.00	9,915.16	41.7
01-320-5200	POSTAGE	500.00	6,999.34	15,400.00	8,400.66	45.5
01-320-5220	PHOTOCOPY	.00	4,412.36	11,000.00	6,587.64	40.1
01-320-5221	PRINTING	.00	4,621.41	20,400.00	15,778.59	22.7
01-320-5222	LEGAL NOTICES	196.00	196.00	2,000.00	1,804.00	9.8
01-320-5230	WEBSITE	.00	.00	20,400.00	20,400.00	.0
01-320-5310	MEMBERSHIPS	590.00	830.00	2,700.00	1,870.00	30.7
01-320-5410	UTILITIES	1,712.35	10,123.00	28,000.00	17,877.00	36.2
01-320-5430	CREDIT CARD & BANK CHARGES	1,369.84	9,385.63	15,000.00	5,614.37	62.6
01-320-5500	LIABILITY INSURANCE	15,796.91	15,796.91	27,300.00	11,503.09	57.9
01-320-5501	INSURANCE DEDUCTIBLES	.00	.00	2,500.00	2,500.00	.0
01-320-5530	WORKERS COMPENSATION INSURANCE	266.12	1,330.60	3,200.00	1,869.40	41.6
01-320-5700	OFFICE SUPPLIES	1,288.64	3,214.37	8,000.00	4,785.63	40.2
01-320-5820	PUBLICATIONS	.00	196.00	.00 (	196.00)	.0
01-320-5951	EMPLOYEE RECOGNITION	.00	.00	500.00	500.00	.0
01-320-7020	EQUIPMENT	679.72	6,395.55	5,000.00 (	1,395.55)	127.9
TOTAL ADMINISTRATION		63,108.05	414,666.01	813,850.00	399,183.99	51.0

FINANCE

01-322-5101	AUDIT & FINANCE FEES	.00	15,700.00	22,200.00	6,500.00	70.7
01-322-5102	FINANCIAL SERVICES	12,100.00	48,400.00	146,200.00	97,800.00	33.1
01-322-5310	MEMBERSHIPS	.00	.00	1,000.00	1,000.00	.0
01-322-5541	ACCTG SERVICE FEES	.00	.00	13,500.00	13,500.00	.0
TOTAL FINANCE		12,100.00	64,100.00	182,900.00	118,800.00	35.1

LEGAL

01-324-5120	CITY ATTORNEY	.00	49,409.50	240,000.00	190,590.50	20.6
01-324-5121	ADJUDICATION ATTORNEY FEES	1,350.00	3,500.00	12,000.00	8,500.00	29.2
01-324-5122	CITY PROSECUTOR	1,925.00	27,992.50	33,000.00	5,007.50	84.8
01-324-5123	LABOR ATTORNEY	3,047.50	3,047.50	30,000.00	26,952.50	10.2
01-324-5125	OUTSIDE COUNSEL	.00	.00	2,000.00	2,000.00	.0
TOTAL LEGAL		6,322.50	83,949.50	317,000.00	233,050.50	26.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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BUILDING DEPARTMENT

01-340-4000	WAGES	28,858.46	158,292.70	377,000.00	218,707.30	42.0
01-340-4100	HEALTH INSURANCE	3,795.82	15,290.98	59,000.00	43,709.02	25.9
01-340-4110	LIFE INSURANCE	.00	132.00	400.00	268.00	33.0
01-340-4200	SOCIAL SECURITY	1,731.41	9,496.20	23,000.00	13,503.80	41.3
01-340-4210	MEDICARE	379.18	2,184.64	5,400.00	3,215.36	40.5
01-340-4220	IMRF	1,754.04	9,276.02	23,000.00	13,723.98	40.3
01-340-5100	PROFESSIONAL SERVICES	9,725.55	56,059.17	160,000.00	103,940.83	35.0
01-340-5111	BILLABLE ENGINEERING	.00	9,822.25	10,000.00	177.75	98.2
01-340-5221	PRINTING	.00	164.00	1,500.00	1,336.00	10.9
01-340-5222	LEGAL NOTICES	607.58	986.71	2,000.00	1,013.29	49.3
01-340-5310	MEMBERSHIPS	.00	25.00	1,500.00	1,475.00	1.7
01-340-5330	TRAINING	.00	162.00	4,000.00	3,838.00	4.1
01-340-5500	LIABILITY INSURANCE	1,139.40	1,139.40	2,700.00	1,560.60	42.2
01-340-5530	WORKERS COMP INSUR	332.65	1,663.25	4,000.00	2,336.75	41.6
01-340-5700	OFFICE SUPPLIES	.00	551.44	4,000.00	3,448.56	13.8
01-340-5751	GASOLINE	.00	764.67	2,500.00	1,735.33	30.6
01-340-5820	PUBLICATIONS	.00	.00	4,000.00	4,000.00	.0
01-340-7020	EQUIPMENT	397.94	6,754.81	18,000.00	11,245.19	37.5
TOTAL BUILDING DEPARTMENT		48,722.03	272,765.24	702,000.00	429,234.76	38.9

PUBLIC WORKS

01-350-4000	WAGES	33,941.62	181,742.32	496,700.00	314,957.68	36.6
01-350-4001	ALLOCATED WAGES & BENEFITS	.00	(12,500.00)	(50,000.00)	(37,500.00)	(25.0)
01-350-4003	WAGES - PART-TIME	680.00	13,204.00	17,000.00	3,796.00	77.7
01-350-4010	OVERTIME	479.04	10,126.37	25,000.00	14,873.63	40.5
01-350-4100	HEALTH INSURANCE	2,809.75	73,245.72	157,000.00	83,754.28	46.7
01-350-4110	LIFE INSURANCE	.00	297.00	600.00	303.00	49.5
01-350-4200	SOCIAL SECURITY	2,141.88	12,501.34	31,700.00	19,198.66	39.4
01-350-4210	MEDICARE	500.93	2,923.72	7,400.00	4,476.28	39.5
01-350-4220	IMRF	2,266.72	12,449.77	35,700.00	23,250.23	34.9
01-350-5020	VEHICLE MAINTENANCE	5,010.49	16,577.60	55,000.00	38,422.40	30.1
01-350-5031	SIGNAL MAINTENANCE	.00	4,638.60	27,000.00	22,361.40	17.2
01-350-5100	PROFESSIONAL SERVICES	15,656.41	22,201.05	34,000.00	11,798.95	65.3
01-350-5103	PROF SERVICES - FORESTRY	.00	.00	27,000.00	27,000.00	.0
01-350-5104	PROF SERVICES - BUILDING MAIN	8,740.25	24,771.53	75,000.00	50,228.47	33.0
01-350-5106	PROF SERVICES - STREETS/DRAIN	.00	.00	60,000.00	60,000.00	.0
01-350-5310	MEMBERSHIPS	65.00	305.00	2,000.00	1,695.00	15.3
01-350-5330	TRAINING	488.66	2,656.04	6,500.00	3,843.96	40.9
01-350-5410	UTILITIES	790.42	7,254.07	12,500.00	5,245.93	58.0
01-350-5411	WATER AND ELECTRIC PURCHASES	2,217.35	5,438.96	11,000.00	5,561.04	49.5
01-350-5421	DUMP CHARGES	.00	.00	2,000.00	2,000.00	.0
01-350-5500	LIABILITY INSURANCE PREMIUM	19,027.00	19,027.00	40,900.00	21,873.00	46.5
01-350-5510	RENTAL EQUIPMENT	.00	236.32	500.00	263.68	47.3
01-350-5530	WORKERS COMP INSUR	1,596.72	7,983.60	19,400.00	11,416.40	41.2
01-350-5610	EQUIPMENT MAINTENANCE	79.90	304.60	5,000.00	4,695.40	6.1
01-350-5620	VEHICLE PARTS	.00	166.19	.00	(166.19)	.0
01-350-5632	ICE CONTROL MAINTENANCE	.00	4,778.00	60,000.00	55,222.00	8.0
01-350-5634	STONE & CONCRETE	173.25	364.00	20,000.00	19,636.00	1.8
01-350-5635	STORM SEWER & PIPE	677.22	677.22	4,500.00	3,822.78	15.1
01-350-5650	LANDSCAPE SUPPLIES	184.40	2,072.17	20,000.00	17,927.83	10.4
01-350-5700	OFFICE SUPPLIES	774.86	943.85	2,000.00	1,056.15	47.2
01-350-5710	OPERATING SUPPLIES	1,749.32	9,081.58	24,000.00	14,918.42	37.8
01-350-5721	SIGNS	.00	1,917.47	4,000.00	2,082.53	47.9
01-350-5730	TOOLS	.00	.00	4,000.00	4,000.00	.0
01-350-5751	GASOLINE	7,453.42	14,536.48	18,000.00	3,463.52	80.8
01-350-7011	IMPROVEMENTS - PW	.00	.00	38,000.00	38,000.00	.0
01-350-7020	EQUIPMENT	.00	9,967.57	15,500.00	5,532.43	64.3
01-350-7023	SAFETY EQUIPMENT	200.00	717.49	5,000.00	4,282.51	14.4
01-350-7025	SOFTWARE	.99	35,102.97	31,000.00	(4,102.97)	113.2
TOTAL PUBLIC WORKS		107,705.60	485,709.60	1,344,900.00	859,190.40	36.1

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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PUBLIC SAFETY

01-360-4000	WAGES	50,537.94	277,025.27	702,000.00	424,974.73	39.5
01-360-4001	WAGES - SWORN OFFICERS	183,213.71	988,129.03	2,291,553.00	1,303,423.97	43.1
01-360-4002	WAGES - EXTRA STRAIGHT PAY	2,380.20	13,487.63	40,000.00	26,512.37	33.7
01-360-4004	WAGES - PT SWORN OFFCRS	3,425.00	16,345.00	92,500.00	76,155.00	17.7
01-360-4010	OVERTIME - ADMIN	188.96	366.80	4,500.00	4,133.20	8.2
01-360-4011	OVERTIME - SWORN OFFICERS	21,754.80	126,945.86	168,000.00	41,054.14	75.6
01-360-4100	HEALTH INSURANCE	41,560.94	171,977.03	510,500.00	338,522.97	33.7
01-360-4110	LIFE INSURANCE	.00	999.33	2,300.00	1,300.67	43.5
01-360-4120	UNEMPLOYMENT INSURANCE	.00	.00	3,500.00	3,500.00	.0
01-360-4200	SOCIAL SECURITY	1,778.40	9,523.76	56,500.00	46,976.24	16.9
01-360-4210	MEDICARE	3,771.54	20,543.80	42,000.00	21,456.20	48.9
01-360-4220	IMRF	383.96	7,265.66	26,000.00	18,734.34	27.9
01-360-4230	PENSION CONTRIB - R/E TAX	.00	.00	496,750.00	496,750.00	.0
01-360-4231	PENSION CONTRIB - CITY GF	.00	272,132.50	1,088,530.00	816,397.50	25.0
01-360-5100	PROFESSIONAL SERVICES	10,074.30	32,027.25	85,000.00	52,972.75	37.7
01-360-5140	PRISONERS CARE	.00	156.45	1,500.00	1,343.55	10.4
01-360-5141	KENNEL FEES	.00	.00	800.00	800.00	.0
01-360-5200	POSTAGE	.00	601.00	3,000.00	2,399.00	20.0
01-360-5220	PHOTOCOPY	446.08	1,775.04	5,000.00	3,224.96	35.5
01-360-5221	PRINTING	.00	1,443.91	3,000.00	1,556.09	48.1
01-360-5240	NORTHWEST CENTRAL DISPATCH	15,097.02	90,630.12	185,000.00	94,369.88	49.0
01-360-5310	MEMBERSHIPS	8,999.61	47,059.61	76,643.00	29,583.39	61.4
01-360-5321	AUTO EXPENSE	864.11	2,730.81	4,500.00	1,769.19	60.7
01-360-5330	TRAINING	11,086.00	15,078.33	30,000.00	14,921.67	50.3
01-360-5340	TUITION REIMBURSEMENT	.00	.00	6,000.00	6,000.00	.0
01-360-5410	UTILITIES	1,151.22	9,426.20	15,000.00	5,573.80	62.8
01-360-5500	LIABILITY INSURANCE PREMIUM	38,000.00	38,000.00	81,800.00	43,800.00	46.5
01-360-5510	RENTAL EQUIPMENT	.00	327.06	1,000.00	672.94	32.7
01-360-5530	WORKERS COMP INSUR	10,644.80	53,224.00	129,300.00	76,076.00	41.2
01-360-5610	EQUIPMENT MAINTENANCE	686.60	3,388.53	8,809.00	5,420.47	38.5
01-360-5611	RADIO MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
01-360-5700	OFFICE SUPPLIES	.00	230.79	5,200.00	4,969.21	4.4
01-360-5710	OPERATING SUPPLIES	59.95	2,209.67	10,000.00	7,790.33	22.1
01-360-5740	RANGE SUPPLIES	1,712.46	4,717.14	12,000.00	7,282.86	39.3
01-360-5741	CLOTHING	2,608.67	16,113.60	27,000.00	10,886.40	59.7
01-360-5751	GASOLINE	.00	15,309.15	58,000.00	42,690.85	26.4
01-360-5820	PUBLICATIONS	.00	.00	200.00	200.00	.0
01-360-7020	EQUIPMENT	.00	472.70	.00	(472.70)	.0
01-360-7022	POLICE - SMALL EQUIPMENT	522.08	13,022.03	21,500.00	8,477.97	60.6

TOTAL PUBLIC SAFETY	410,948.35	2,252,685.06	6,296,385.00	4,043,699.94	35.8
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PUBLIC SAFETY-SPECIAL ACCT EXP

01-365-5981	DUI EXPENSE	.00	1,020.50	5,000.00	3,979.50	20.4
01-365-5983	SEIZED ASSET - EXPENSE	.00	420.00	3,000.00	2,580.00	14.0

TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP	.00	1,440.50	8,000.00	6,559.50	18.0
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REIMBURSABLE EXP

01-370-4101	RETIREE HEALTH INSURANCE	6,733.00	35,313.15	105,000.00	69,686.85	33.6
01-370-5102	GRANT WRITER	.00	9,000.00	18,000.00	9,000.00	50.0
01-370-5751	GASOLINE	.00	2,429.34	7,000.00	4,570.66	34.7

TOTAL REIMBURSABLE EXP	6,733.00	46,742.49	130,000.00	83,257.51	36.0
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OTHER EXPENSES

01-380-5975	SALES TAX REBATE	.00	25,601.62	175,000.00	149,398.38	14.6
01-380-5999	MISCELLANEOUS EXPENSE	129.00	129.00	250.00	121.00	51.6

TOTAL OTHER EXPENSES	129.00	25,730.62	175,250.00	149,519.38	14.7
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CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
OTHER FINANCING USES					
01-600-8090 INTERFUND TRANSFER OUT	.00	278,750.00	1,115,000.00	836,250.00	25.0
TOTAL OTHER FINANCING USES	.00	278,750.00	1,115,000.00	836,250.00	25.0
TOTAL FUND EXPENDITURES	667,555.47	4,004,570.33	11,264,835.00	7,260,264.67	35.6
NET REVENUE OVER EXPENDITURES	933,827.79	1,761,857.10	767,057.00	(994,800.10)	229.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
11-100-3801	INTEREST INCOME - IL FUNDS	27,957.10	140,822.21	250,000.00	109,177.79	56.3
	TOTAL REVENUES	27,957.10	140,822.21	250,000.00	109,177.79	56.3
	INTERGOVERNMENTAL REVENUES					
11-110-3120	MOTOR FUEL TAX	67,498.53	305,262.69	710,000.00	404,737.31	43.0
	TOTAL INTERGOVERNMENTAL REVENUES	67,498.53	305,262.69	710,000.00	404,737.31	43.0
	TOTAL FUND REVENUE	95,455.63	446,084.90	960,000.00	513,915.10	46.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
11-300-5100	PROFESSIONAL SERVICES	.00	.00	25,000.00	25,000.00	.0
	TOTAL EXPENSES	.00	.00	25,000.00	25,000.00	.0
	CAPITAL OUTLAY GENERAL					
11-500-7050	ROAD CONSTRUCTION	285,667.58	285,667.58	400,000.00	114,332.42	71.4
11-500-7062	STORMWATER IMPROVEMENTS	.00	.00	1,650,000.00	1,650,000.00	.0
	TOTAL CAPITAL OUTLAY GENERAL	285,667.58	285,667.58	2,050,000.00	1,764,332.42	13.9
	TOTAL FUND EXPENDITURES	285,667.58	285,667.58	2,075,000.00	1,789,332.42	13.8
	NET REVENUE OVER EXPENDITURES	(190,211.95)	160,417.32	(1,115,000.00)	(1,275,417.32)	14.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

MUIR PK/PROS PT-TIF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
12-100-3000	REAL ESTATE TAXES	.00	.00	25,000.00	25,000.00	.0
	TOTAL REVENUES	.00	.00	25,000.00	25,000.00	.0
	TOTAL FUND REVENUE	.00	.00	25,000.00	25,000.00	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

MUIR PK/PROS PT-TIF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES					
12-300-5100 PROFESSIONAL SERVICES	.00	.00	50,000.00	50,000.00	.0
12-300-5105 PROF SERVICES-ENGR	.00	.00	25,000.00	25,000.00	.0
TOTAL EXPENSES	.00	.00	75,000.00	75,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	75,000.00	75,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(50,000.00)	(50,000.00)	.0

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
13-100-3020	HOTEL TAXES	58,638.34	280,096.28	450,000.00	169,903.72	62.2
13-100-3800	INTEREST INCOME	2.81	65.70	500.00	434.30	13.1
	TOTAL REVENUES	58,641.15	280,161.98	450,500.00	170,338.02	62.2
	TOTAL FUND REVENUE	58,641.15	280,161.98	450,500.00	170,338.02	62.2

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

TOURISM DISTRICT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
13-300-5101	AUDIT	.00	1,800.00	2,200.00	400.00	81.8
13-300-5102	FINANCIAL SERVICES	1,300.00	5,200.00	15,600.00	10,400.00	33.3
13-300-5108	BEAUTIFICATION	5,205.62	44,629.62	65,000.00	20,370.38	68.7
13-300-5310	MEMBERSHIPS	.00	48,122.00	60,000.00	11,878.00	80.2
13-300-5401	SERVICE CHARGE - GENERAL FUND	.00	16,875.00	67,500.00	50,625.00	25.0
13-300-5410	UTILITIES	68.80	5,002.12	.00	(5,002.12)	.0
13-300-5610	EQUIPMENT MAINTENANCE	3,000.00	3,000.00	3,000.00	.00	100.0
13-300-5920	PROMOTIONAL GRANTS	12,950.00	12,950.00	114,660.00	101,710.00	11.3
13-300-5950	SPECIAL EVENTS	.00	15,213.53	50,000.00	34,786.47	30.4
TOTAL EXPENSES		22,524.42	152,792.27	377,960.00	225,167.73	40.4
CAPITAL OUTLAY GENERAL						
13-500-7020	EQUIPMENT - CAPITAL	.00	103,280.70	104,000.00	719.30	99.3
TOTAL CAPITAL OUTLAY GENERAL		.00	103,280.70	104,000.00	719.30	99.3
OTHER FINANCING USES						
13-600-8090	INTERFUND TRANSFER OUT	.00	40,415.00	161,660.00	121,245.00	25.0
TOTAL OTHER FINANCING USES		.00	40,415.00	161,660.00	121,245.00	25.0
TOTAL FUND EXPENDITURES		22,524.42	296,487.97	643,620.00	347,132.03	46.1
NET REVENUE OVER EXPENDITURES		36,116.73	(16,325.99)	(193,120.00)	(176,794.01)	(8.5)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
16-100-3551	POLICE REVENUE-TASK FORCE	7,609.68	31,347.42	.00	(31,347.42)	.0
16-100-3800	INTEREST INCOME	2,584.58	9,395.89	2,500.00	(6,895.89)	375.8
	TOTAL REVENUES	10,194.26	40,743.31	2,500.00	(38,243.31)	1629.7
	TOTAL FUND REVENUE	10,194.26	40,743.31	2,500.00	(38,243.31)	1629.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

DEA SEIZURE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
16-300-4011	OVERTIME - SWORN OFFICERS	1,019.58	4,864.79	23,000.00	18,135.21	21.2
16-300-5100	PROFESSIONAL SERVICES	.00	3,000.00	29,900.00	26,900.00	10.0
16-300-5310	MEMBERSHIP	.00	2,666.00	3,000.00	334.00	88.9
16-300-5330	TRAINING	.00	.00	15,000.00	15,000.00	.0
16-300-5610	EQUIPMENT MAINTENANCE	39,186.50	40,842.47	54,640.00	13,797.53	74.8
16-300-5710	OPERATING SUPPLIES	.00	.00	4,000.00	4,000.00	.0
16-300-5720	SMALL EQUIPMENT	.00	63,934.39	61,500.00	(2,434.39)	104.0
TOTAL EXPENSES		40,206.08	115,307.65	191,040.00	75,732.35	60.4
CAPITAL OUTLAY GENERAL						
16-500-7020	EQUIPMENT - CAPITAL	197.00	104,858.80	115,000.00	10,141.20	91.2
TOTAL CAPITAL OUTLAY GENERAL		197.00	104,858.80	115,000.00	10,141.20	91.2
TOTAL FUND EXPENDITURES		40,403.08	220,166.45	306,040.00	85,873.55	71.9
NET REVENUE OVER EXPENDITURES		(30,208.82)	(179,423.14)	(303,540.00)	(124,116.86)	(59.1)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
17-100-3355	SOLID WASTE FEES	53,295.99	289,382.38	618,000.00	328,617.62	46.8
	TOTAL REVENUES	53,295.99	289,382.38	618,000.00	328,617.62	46.8
	TOTAL FUND REVENUE	53,295.99	289,382.38	618,000.00	328,617.62	46.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

SOLID WASTE DISPOSAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
17-300-5401	SERVICE CHARGE - GENERAL FUND	.00	26,250.00	105,000.00	78,750.00	25.0
17-300-5420	SWANCC CHARGES	68,100.00	204,300.00	448,000.00	243,700.00	45.6
TOTAL EXPENSES		68,100.00	230,550.00	553,000.00	322,450.00	41.7
OTHER FINANCING USES						
17-600-8090	INTERFUND TRANSFER OUT	.00	12,500.00	50,000.00	37,500.00	25.0
TOTAL OTHER FINANCING USES		.00	12,500.00	50,000.00	37,500.00	25.0
TOTAL FUND EXPENDITURES		68,100.00	243,050.00	603,000.00	359,950.00	40.3
NET REVENUE OVER EXPENDITURES		(14,804.01)	46,332.38	15,000.00	(31,332.38)	308.9

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #2				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
22-100-3800	INTEREST INCOME	4.28	21.81	.00	(21.81)	.0
	TOTAL REVENUES	4.28	21.81	.00	(21.81)	.0
	TOTAL FUND REVENUE	4.28	21.81	.00	(21.81)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #2				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
22-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
	TOTAL EXPENSES	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	NET REVENUE OVER EXPENDITURES	4.28	21.81	(10,000.00)	(10,021.81)	.2

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
23-100-3800	INTEREST INCOME	7.36	37.56	.00	(37.56)	.0
TOTAL REVENUES		7.36	37.56	.00	(37.56)	.0
TOTAL FUND REVENUE		7.36	37.56	.00	(37.56)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #3				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
23-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
	TOTAL EXPENSES	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	NET REVENUE OVER EXPENDITURES	7.36	37.56	(10,000.00)	(10,037.56)	.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
24-100-3800	INTEREST INCOME	3.67	18.73	.00	(18.73)	.0
	TOTAL REVENUES	3.67	18.73	.00	(18.73)	.0
	TOTAL FUND REVENUE	3.67	18.73	.00	(18.73)	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
24-300-5100	PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
	TOTAL EXPENSES	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	NET REVENUE OVER EXPENDITURES	3.67	18.73	(10,000.00)	(10,018.73)	.2

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #5				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
25-100-3000	REAL ESTATE TAXES	883.25	2,272.52	34,175.00	31,902.48	6.7
25-100-3800	INTEREST INCOME	23.91	121.90	200.00	78.10	61.0
TOTAL REVENUES		907.16	2,394.42	34,375.00	31,980.58	7.0
TOTAL FUND REVENUE		907.16	2,394.42	34,375.00	31,980.58	7.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

SSA #5

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
25-300-5050	SYSTEM MAINTENANCE	1,947.59	2,442.76	15,000.00	12,557.24	16.3
25-300-5100	PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
25-300-5500	LIABILITY INSURANCE	2,404.00	2,404.00	5,500.00	3,096.00	43.7
TOTAL EXPENSES		4,351.59	4,846.76	25,500.00	20,653.24	19.0
TOTAL FUND EXPENDITURES		4,351.59	4,846.76	25,500.00	20,653.24	19.0
NET REVENUE OVER EXPENDITURES		(3,444.43)	(2,452.34)	8,875.00	11,327.34	(27.6)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #8				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
28-100-3000	REAL ESTATE TAXES	7,780.24	16,603.75	174,725.00	158,121.25	9.5
28-100-3800	INTEREST INCOME	36.42	183.28	300.00	116.72	61.1
TOTAL REVENUES		7,816.66	16,787.03	175,025.00	158,237.97	9.6
TOTAL FUND REVENUE		7,816.66	16,787.03	175,025.00	158,237.97	9.6

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

		SSA #8				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
28-300-5100	PROFESSIONAL SERVICES	.00	1,200.00	40,000.00	38,800.00	3.0
28-300-5500	LIABILITY INSURANCE	2,404.00	2,404.00	5,500.00	3,096.00	43.7
28-300-5710	OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
28-300-7020	EQUIPMENT	76.70	377.04	5,000.00	4,622.96	7.5
TOTAL EXPENSES		2,480.70	3,981.04	51,500.00	47,518.96	7.7
TOTAL FUND EXPENDITURES		2,480.70	3,981.04	51,500.00	47,518.96	7.7
NET REVENUE OVER EXPENDITURES		5,335.96	12,805.99	123,525.00	110,719.01	10.4

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-100-3800	INTEREST INCOME	30,585.85	133,901.38	.00	(133,901.38)	.0
	TOTAL DEPARTMENT 100	30,585.85	133,901.38	.00	(133,901.38)	.0
	DEPARTMENT 115					
30-115-3200	GRANT REVENUE	.00	135,125.82	4,436,490.00	4,301,364.18	3.1
	TOTAL DEPARTMENT 115	.00	135,125.82	4,436,490.00	4,301,364.18	3.1
	DEPARTMENT 200					
30-200-3990	INTERFUND TRANSFER IN	.00	262,500.00	1,050,000.00	787,500.00	25.0
	TOTAL DEPARTMENT 200	.00	262,500.00	1,050,000.00	787,500.00	25.0
	TOTAL FUND REVENUE	30,585.85	531,527.20	5,486,490.00	4,954,962.80	9.7

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

CAPITAL IMPROVEMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020	EQUIPMENT - PW	.00	33,971.90	306,000.00	272,028.10	11.1
30-550-7021	EQUIPMENT - ADMIN	.00	.00	98,500.00	98,500.00	.0
30-550-7050	STREET RESURFACING	.00	6,346.25	125,000.00	118,653.75	5.1
30-550-7060	SIDEWALKS	.00	262,665.95	225,414.00	(37,251.95)	116.5
30-550-7062	STORMWATER PROJECTS	.00	942,915.48	1,160,000.00	217,084.52	81.3
	TOTAL DEPARTMENT 550	.00	1,245,899.58	1,914,914.00	669,014.42	65.1
	TOTAL FUND EXPENDITURES	.00	1,245,899.58	1,914,914.00	669,014.42	65.1
	NET REVENUE OVER EXPENDITURES	30,585.85	(714,372.38)	3,571,576.00	4,285,948.38	(20.0)

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
41-100-3000	REAL ESTATE TAXES	7,826.91	42,201.40	1,288,633.00	1,246,431.60	3.3
41-100-3800	INTEREST INCOME	166.93	841.21	500.00	(341.21)	168.2
	TOTAL REVENUES	7,993.84	43,042.61	1,289,133.00	1,246,090.39	3.3
	TOTAL FUND REVENUE	7,993.84	43,042.61	1,289,133.00	1,246,090.39	3.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEBT SERVICE					
41-400-6000	PRINCIPAL	.00	.00	1,190,000.00	1,190,000.00	.0
41-400-6010	INTEREST	.00	49,316.25	98,633.00	49,316.75	50.0
	TOTAL DEBT SERVICE	.00	49,316.25	1,288,633.00	1,239,316.75	3.8
	TOTAL FUND EXPENDITURES	.00	49,316.25	1,288,633.00	1,239,316.75	3.8
	NET REVENUE OVER EXPENDITURES	7,993.84	(6,273.64)	500.00	6,773.64	(1254.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
46-100-3000	REAL ESTATE TAXES	.00	468.55	218,500.00	218,031.45	.2
46-100-3800	INTEREST INCOME	28.32	144.37	300.00	155.63	48.1
	TOTAL REVENUES	28.32	612.92	218,800.00	218,187.08	.3
	TOTAL FUND REVENUE	28.32	612.92	218,800.00	218,187.08	.3

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
46-300-5430	BANK FEES	.00	600.00	1,200.00	600.00	50.0
	TOTAL EXPENSES	.00	600.00	1,200.00	600.00	50.0
	<u>DEBT SERVICE</u>					
46-400-6000	PRINCIPAL	.00	.00	190,000.00	190,000.00	.0
46-400-6010	INTEREST	.00	13,661.25	27,323.00	13,661.75	50.0
	TOTAL DEBT SERVICE	.00	13,661.25	217,323.00	203,661.75	6.3
	TOTAL FUND EXPENDITURES	.00	14,261.25	218,523.00	204,261.75	6.5
	NET REVENUE OVER EXPENDITURES	28.32	(13,648.33)	277.00	13,925.33	(4927.

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
51-100-3800	INTEREST INCOME	14,217.31	72,728.84	75,000.00	2,271.16	97.0
51-100-3880	WATER SALES	32,114.16	164,394.48	409,600.00	245,205.52	40.1
51-100-3881	WATER DELIVERY CHARGE	37,420.95	185,577.03	445,400.00	259,822.97	41.7
51-100-3882	WATER INFRASTRUCTURE RESERVE	14,649.67	73,287.44	174,300.00	101,012.56	42.1
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,044.50	30,819.93	.00	(30,819.93)	.0
51-100-3884	WATER SANITARY SEWER	.00	.00	72,000.00	72,000.00	.0
51-100-3885	PENALTY	614.59	3,526.63	7,500.00	3,973.37	47.0
	TOTAL REVENUES	105,061.18	530,334.35	1,183,800.00	653,465.65	44.8
	TOTAL FUND REVENUE	105,061.18	530,334.35	1,183,800.00	653,465.65	44.8

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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EXPENSES

51-300-4000	WAGES	7,629.58	41,436.14	92,800.00	51,363.86	44.7
51-300-4010	OVERTIME	.00	8.00	4,000.00	3,992.00	.2
51-300-4100	HEALTH INSURANCE	1,071.08	19,361.55	46,600.00	27,238.45	41.6
51-300-4110	LIFE INSURANCE	.00	41.24	100.00	58.76	41.2
51-300-4200	SOCIAL SECURITY	466.75	2,536.02	6,000.00	3,463.98	42.3
51-300-4210	MEDICARE	109.16	593.10	1,400.00	806.90	42.4
51-300-4220	IMRF	499.73	2,655.56	6,400.00	3,744.44	41.5
51-300-5000	BUILDING MAINTENANCE	.00	262.25	15,000.00	14,737.75	1.8
51-300-5050	SYSTEM MAINTENANCE	162.00	707.55	30,000.00	29,292.45	2.4
51-300-5100	PROFESSIONAL SERVICES	1,434.41	10,859.02	60,000.00	49,140.98	18.1
51-300-5101	AUDIT	.00	7,000.00	8,800.00	1,800.00	79.6
51-300-5102	FINANCIAL SERVICES	5,400.00	21,600.00	64,800.00	43,200.00	33.3
51-300-5200	POSTAGE	.00	.00	6,500.00	6,500.00	.0
51-300-5221	PRINTING	.00	.00	600.00	600.00	.0
51-300-5310	MEMBERSHIPS	.00	572.00	1,500.00	928.00	38.1
51-300-5330	TRAINING	.00	1,002.00	4,500.00	3,498.00	22.3
51-300-5410	UTILITIES	2,291.89	11,300.44	21,000.00	9,699.56	53.8
51-300-5412	WATER	1,075.30	146,553.83	385,000.00	238,446.17	38.1
51-300-5430	CREDIT CARD & BANK CHARGES	.00	5,914.94	14,000.00	8,085.06	42.3
51-300-5500	LIABILITY INSURANCE	19,027.00	19,027.00	40,900.00	21,873.00	46.5
51-300-5530	WORKERS COMPENSATION INSURANCE	332.65	1,663.25	4,000.00	2,336.75	41.6
51-300-5634	STONE AND CONCRETE	599.25	7,306.75	4,000.00	(3,306.75)	182.7
51-300-5661	METERS	.00	867.56	10,000.00	9,132.44	8.7
51-300-5750	CHEMICALS	.00	.00	500.00	500.00	.0
51-300-5751	GASOLINE	.00	486.72	2,000.00	1,513.28	24.3
TOTAL EXPENSES		40,098.80	301,754.92	830,400.00	528,645.08	36.3

CAPITAL OUTLAY GENERAL

51-500-7020	EQUIPMENT	.00	36,330.30	138,250.00	101,919.70	26.3
TOTAL CAPITAL OUTLAY GENERAL		.00	36,330.30	138,250.00	101,919.70	26.3

OTHER FINANCING USES

51-600-8000	DEPRECIATION	.00	31,075.00	124,300.00	93,225.00	25.0
TOTAL OTHER FINANCING USES		.00	31,075.00	124,300.00	93,225.00	25.0

TOTAL FUND EXPENDITURES		40,098.80	369,160.22	1,092,950.00	723,789.78	33.8
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NET REVENUE OVER EXPENDITURES		64,962.38	161,174.13	90,850.00	(70,324.13)	177.4
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CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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REVENUES

52-100-3330	PARKING FEES	1,283.43	6,795.72	14,500.00	7,704.28	46.9
	TOTAL REVENUES	1,283.43	6,795.72	14,500.00	7,704.28	46.9

OTHER FINANCING SOURCES

52-200-3990	INTERFUND TRANSFER IN	.00	28,750.00	115,000.00	86,250.00	25.0
	TOTAL OTHER FINANCING SOURCES	.00	28,750.00	115,000.00	86,250.00	25.0
	TOTAL FUND REVENUE	1,283.43	35,545.72	129,500.00	93,954.28	27.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

PARKING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
52-300-4001	ALLOCATED WAGES & BENEFITS	.00	12,500.00	48,000.00	35,500.00	26.0
52-300-5000	BUILDING MAINTENANCE	.00	182.25	59,000.00	58,817.75	.3
52-300-5100	PROFESSIONAL SERVICES	.00	.00	2,000.00	2,000.00	.0
52-300-5410	UTILITIES	579.14	2,126.79	7,500.00	5,373.21	28.4
52-300-5511	FACILITY RENT	.00	.00	25,000.00	25,000.00	.0
52-300-5632	ICE CONTROL MAINTENANCE	.00	475.00	1,000.00	525.00	47.5
52-300-5710	OPERATING SUPPLIES	50.19	50.19	500.00	449.81	10.0
TOTAL EXPENSES		629.33	15,334.23	143,000.00	127,665.77	10.7
OTHER FINANCING USES						
52-600-8000	DEPRECIATION	.00	9,000.00	36,000.00	27,000.00	25.0
TOTAL OTHER FINANCING USES		.00	9,000.00	36,000.00	27,000.00	25.0
TOTAL FUND EXPENDITURES		629.33	24,334.23	179,000.00	154,665.77	13.6
NET REVENUE OVER EXPENDITURES		654.10	11,211.49	(49,500.00)	(60,711.49)	22.7

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUES						
53-100-3800	INTEREST INCOME	225.98	53,171.36	25,000.00	(28,171.36)	212.7
53-100-3801	DIVIDEND INCOME-PFM	5,903.50	9,530.45	15,000.00	5,469.55	63.5
53-100-3884	SANITARY SEWER CHARGES	108.79	205,376.56	810,000.00	604,623.44	25.4
53-100-3885	PENALTY	(6.60)	1,827.91	6,000.00	4,172.09	30.5
TOTAL REVENUES		6,231.67	269,906.28	856,000.00	586,093.72	31.5
TOTAL FUND REVENUE		6,231.67	269,906.28	856,000.00	586,093.72	31.5

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

SANITARY SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENSES						
53-300-4000	WAGES	8,501.38	45,789.59	112,000.00	66,210.41	40.9
53-300-4100	HEALTH INSURANCE	(82.62)	14,788.05	51,500.00	36,711.95	28.7
53-300-4110	LIFE INSURANCE	.00	.00	100.00	100.00	.0
53-300-4200	SOCIAL SECURITY	518.24	2,813.19	6,200.00	3,386.81	45.4
53-300-4210	MEDICARE	121.20	657.91	1,500.00	842.09	43.9
53-300-4220	IMRF	556.84	2,990.24	7,400.00	4,409.76	40.4
53-300-5050	SYSTEM MAINTENANCE	.00	24.99	15,000.00	14,975.01	.2
53-300-5100	PROFESSIONAL SERVICES	11,125.72	17,862.21	48,000.00	30,137.79	37.2
53-300-5101	AUDIT & ACCTG SERVICES	.00	10,500.00	13,100.00	2,600.00	80.2
53-300-5102	FINANCIAL SERVICES	8,000.00	32,000.00	96,000.00	64,000.00	33.3
53-300-5200	POSTAGE	.00	.00	7,200.00	7,200.00	.0
53-300-5221	PRINTING	.00	.00	1,200.00	1,200.00	.0
53-300-5330	TRAINING	350.00	350.00	1,000.00	650.00	35.0
53-300-5500	LIABILITY INSURANCE	31,345.00	31,345.00	68,100.00	36,755.00	46.0
53-300-5530	WORKER'S COMP INSURANCE	133.06	665.30	1,600.00	934.70	41.6
TOTAL EXPENSES		60,568.82	159,786.48	429,900.00	270,113.52	37.2
CAPITAL OUTLAY GENERAL						
53-500-7020	EQUIPMENT	.00	36,330.30	38,250.00	1,919.70	95.0
53-500-7051	SYSTEM IMPROVEMENTS	.00	2,500.00	327,800.00	325,300.00	.8
TOTAL CAPITAL OUTLAY GENERAL		.00	38,830.30	366,050.00	327,219.70	10.6
OTHER FINANCING USES						
53-600-8000	DEPRECIATION	.00	5,750.00	.00	(5,750.00)	.0
TOTAL OTHER FINANCING USES		.00	5,750.00	.00	(5,750.00)	.0
TOTAL FUND EXPENDITURES		60,568.82	204,366.78	795,950.00	591,583.22	25.7
NET REVENUE OVER EXPENDITURES		(54,337.15)	65,539.50	60,050.00	(5,489.50)	109.1

CITY OF PROSPECT HEIGHTS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUES					
71-100-3000	REAL ESTATE TAXES	.00	.00	496,750.00	496,750.00	.0
71-100-3800	INTEREST INCOME	.00	.00	125,000.00	125,000.00	.0
71-100-3801	NET APPRECIATION - FV INV	.00	.00	500,000.00	500,000.00	.0
71-100-3860	CITY CONTRIBUTION	.00	.00	1,088,530.00	1,088,530.00	.0
71-100-3861	EMPLOYEE CONTRIBUTION	.00	.00	267,477.00	267,477.00	.0
	TOTAL REVENUES	.00	.00	2,477,757.00	2,477,757.00	.0
	TOTAL FUND REVENUE	.00	.00	2,477,757.00	2,477,757.00	.0

CITY OF PROSPECT HEIGHTS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2025

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EXPENSES					
71-300-4232	DISABILITY BENEFITS	.00	.00	110,452.00	110,452.00	.0
71-300-4233	PENSION PAYMENTS	.00	.00	1,768,704.00	1,768,704.00	.0
71-300-5102	ADMINISTRATION	.00	.00	50,000.00	50,000.00	.0
71-300-5107	INVESTMENT EXPENSE	.00	.00	15,000.00	15,000.00	.0
71-300-5971	REFUNDS/TRANSFER CONTRIBUTIONS	11,786.80	11,786.80	.00	(11,786.80)	.0
	TOTAL EXPENSES	11,786.80	11,786.80	1,944,156.00	1,932,369.20	.6
	TOTAL FUND EXPENDITURES	11,786.80	11,786.80	1,944,156.00	1,932,369.20	.6
	NET REVENUE OVER EXPENDITURES	(11,786.80)	(11,786.80)	533,601.00	545,387.80	(2.2)

**CITY OF PROSPECT HEIGHTS
WARRANT LIST SUMMARY
10/27/2025**

Checks

General Fund	\$ 97,579.73
Motor Fuel Tax Fund	-
Tourism District	1,521.07
Solid Waste Fund	-
Drug Enforcement Agency Fund	-
Special Service Area #1	-
Special Service Area #2	-
Special Service Area #3	-
Special Service Area #4	-
Special Service Area #5	-
Special Service Area-Constr#6(Water Main)	-
Special Service Area #8 - Levee Wall #37	-
Capital Improvements	83,030.40
Special Service Area-Debt#6	-
Road Construction Debt	-
Water Fund	39,762.39
Parking Fund	-
Sanitary Sewer Fund	2,660.56
Road/Building Bond Escrow	6,686.00
TOTAL	\$ 231,240.15

Wire Payments

10.17.25 Payroll	\$ 223,749.04
SEPTEMBER IMRF PAYMENT	\$ 16,393.69

Manual Checks

USPS-POSTAGE FOR FALL NEWSLETTER	\$ 1,983.03
IL STATE POLICE ACADEMY-BASIC POLICE ACADEMY	\$ 6,261.00
LOCAL 150 IUOE	\$ 895.84
METROPOLITAN ALLIANCE OF POLICE	\$ 987.00
UNITED STATES TREASURY IRS FEE	\$ 6.72

TOTAL WARRANT	\$ 481,516.47
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Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
AKERMAN LLP	10118527	MAP CONTRACT ISSUES	10/12/2025	01-324-5123	10,860.35	.00	
Total AKERMAN LLP:					10,860.35	.00	
ARLINGTON HEIGHTS FORD IN	167847h	SQUAD 604	10/16/2025	01-350-5020	192.09	.00	
ARLINGTON HEIGHTS FORD IN	208083	SQUAD 604	10/16/2025	01-350-5020	1,386.72	.00	
ARLINGTON HEIGHTS FORD IN	209088	SQUAD 602	10/17/2025	01-350-5020	464.54	.00	
Total ARLINGTON HEIGHTS FORD INC.:					2,043.35	.00	
BACKFLOW SOLUTIONS, INC.	10749	BSI ONLINE ANNUAL SUBSCRIP	10/16/2025	51-300-5100	495.00	.00	
Total BACKFLOW SOLUTIONS, INC.:					495.00	.00	
BERGER CONTRACTORS INC.	10.14.25 Pay R	WILLOW TRLS FCP PY RQST #1	10/14/2025	30-550-7062	83,030.40	.00	
Total BERGER CONTRACTORS INC.:					83,030.40	.00	
CHICAGO METRO FIRE PREVE	IN00469746	ALARM WELL HOUSE	10/16/2025	51-300-5100	123.75	.00	
Total CHICAGO METRO FIRE PREVENTION CO:					123.75	.00	
CHI-TOWN CLEANING SERVICE	25-0457	CUSTODIAL OCT 2025	10/20/2025	01-350-5104	1,220.90	.00	
Total CHI-TOWN CLEANING SERVICES:					1,220.90	.00	
COMED - ACCT #6717033111	09.12.25-10.14	09.12.25-10.14.25 1221 N FORR	10/14/2025	01-350-5410	109.53	.00	
Total COMED - ACCT #6717033111:					109.53	.00	
COMED-ACCT#0519321222	09.15.25-10.15	SEP-OCT 25 218 FAIRWAY CT	10/15/2025	51-300-5410	31.34	.00	
Total COMED-ACCT#0519321222:					31.34	.00	
CONSERV FS INC.	101034042	FUEL 10/7/25	10/16/2025	01-350-5751	2,888.92	.00	
Total CONSERV FS INC.:					2,888.92	.00	
COOK COUNTY DEPT OF TRAN	2025-3	Q3 2025 SIGNAL MAINTENANC	10/20/2025	01-350-5031	1,897.50	.00	
Total COOK COUNTY DEPT OF TRANSPORTATION & HIG:					1,897.50	.00	
CORE & MAIN LP	X602044	METER PARTS	10/16/2025	51-300-5050	338.00	.00	
Total CORE & MAIN LP:					338.00	.00	
CPS ELK GROVE VILLAGE	40V0067425	SQUAD 606	10/02/2025	01-350-5020	44.63	.00	
CPS ELK GROVE VILLAGE	40V0068566	VEHICLE 852	10/16/2025	01-350-5020	497.65	.00	
CPS ELK GROVE VILLAGE	40V0068672	SQUAD 606	10/16/2025	01-350-5020	74.99	.00	
CPS ELK GROVE VILLAGE	40V0068979	VEHICLE 852	10/16/2025	01-350-5020	187.52	.00	
Total CPS ELK GROVE VILLAGE:					804.79	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
DES PLAINES MATERIAL & SUP	29580	TOPSOIL	10/17/2025	01-350-5635	2,173.75	.00	
Total DES PLAINES MATERIAL & SUPPLY:					2,173.75	.00	
EAGLE UNIFORM CO.	38987-3	UNIFORMS VASQUEZ	10/09/2025	01-360-5741	156.25	.00	
EAGLE UNIFORM CO.	39063-3	UNIFORMS BLANCO	10/09/2025	01-360-5741	57.00	.00	
EAGLE UNIFORM CO.	39674-3	UNIFORMS DURON	10/21/2025	01-360-5741	372.00	.00	
EAGLE UNIFORM CO.	39784-3	UNIFORMS GENTRY	10/21/2025	01-360-5741	33.00	.00	
Total EAGLE UNIFORM CO.:					618.25	.00	
FILIP KOCHANSKI	23-10V	23-10V 910 SHERWOOD DR	10/20/2025	01-155-3741	255.89-	.00	
FILIP KOCHANSKI	23-10V	23-10V 910 SHERWOOD DR	10/20/2025	72-000-2310	500.00	.00	
Total FILIP KOCHANSKI:					244.11	.00	
FOOD & ALCOHOL SERVICE TR	2025-20	SEP 25 HEALTH INSP	10/06/2025	01-340-5100	1,470.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING INC:					1,470.00	.00	
FOX VALLEY FIRE & SAFETY C	IN00800354	PW EXTINGUISHER	10/20/2025	01-350-5104	680.00	.00	
Total FOX VALLEY FIRE & SAFETY CO. INC.:					680.00	.00	
GEWALT HAMILTON ASSOCIAT	AUG 25 4755.0	4755017113-AUG 25	10/14/2025	01-320-5105	5,157.50	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					5,157.50	.00	
ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	01-350-5530	1,596.72	.00	
ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	51-300-5530	332.65	.00	
ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	01-360-5530	9,108.80	.00	
ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	01-340-5530	332.65	.00	
ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	01-320-5530	266.12	.00	
ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	53-300-5530	133.06	.00	
Total ILLINOIS PUBLIC RISK FUND:					11,770.00	.00	
ILLINOIS-AMERICAN WATER C	09.2025 700 N	SEP 25 700 N MIWLKE	10/22/2025	13-300-5410	672.42	.00	
ILLINOIS-AMERICAN WATER C	SEP 25 #3769	SEP 25 1217 E CAMP MCDNLD	10/07/2025	51-300-5412	34,902.84	.00	
ILLINOIS-AMERICAN WATER C	SEP 25 #3769	SEP 25 1250 S RIVER RD	10/07/2025	13-300-5410	848.65	.00	
ILLINOIS-AMERICAN WATER C	SEP 25 #5629	SEP 25 401 PIPER LN	10/03/2025	01-350-5410	193.51	.00	
ILLINOIS-AMERICAN WATER C	SEP 25 #5667	SEP 25 401 PIPER LN	10/02/2025	01-350-5410	56.13	.00	
Total ILLINOIS-AMERICAN WATER CO.:					36,673.55	.00	
JEFFREY L BAUREIS	8-20-2025	AUG 20 2025 ELCECTRICAL INS	10/06/2025	01-340-5100	1,035.00	.00	
Total JEFFREY L BAUREIS:					1,035.00	.00	
JUST TIRES MP INC.	0000123986	SQUAD 852 ALIGNMENT	10/17/2025	01-350-5020	140.00	.00	
Total JUST TIRES MP INC.:					140.00	.00	
KIESLERS POLICE SUPPLY INC	IN268232	OC SPRAY REPLACEMENT	10/09/2025	01-360-7022	335.25	.00	
KIESLERS POLICE SUPPLY INC	SI106037	ARMORY EQUIPMENT	10/13/2025	01-360-5740	71.26	.00	
Total KIESLERS POLICE SUPPLY INC:					406.51	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
KRAMER CONSTRUCTION	24-549	24-549 205 N WATERMAN	10/22/2025	72-000-2310	4,686.00	.00	
Total KRAMER CONSTRUCTION:					4,686.00	.00	
MADISON NATIONAL LIFE	1728345	EMPL SUPPL LIFE NOV 25	10/21/2025	01-000-2030	144.00	.00	
MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	01-320-4110	30.94	.00	
MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	01-340-4110	33.00	.00	
MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	01-350-4110	57.75	.00	
MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	01-360-4110	222.75	.00	
MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	51-300-4110	10.31	.00	
MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	01-310-4110	8.14	.00	
Total MADISON NATIONAL LIFE:					506.89	.00	
MENARDS	59050	SHOP SUPPLY	10/16/2025	01-350-5710	6.11	.00	
MENARDS	59166	SHOP & VEHICLE SUPPLIES	10/16/2025	01-350-5020	176.16	.00	
MENARDS	59167	TRUCK SUPLIES	10/16/2025	01-350-5020	39.52	.00	
Total MENARDS:					221.79	.00	
METROPOLITAN MAYORS CAU	2024-205	2024-25 MAYOR CAUCUS DUES	12/31/2024	01-310-5310	722.61	.00	
Total METROPOLITAN MAYORS CAUCUS:					722.61	.00	
Midwest Print & Imaging	53958	PD ENVELOPES- PRINT	10/21/2025	01-360-5700	233.00	.00	
Total Midwest Print & Imaging:					233.00	.00	
MITCHELL EJNIK	25-06ZBA	25-06V 407 DORSET	10/22/2025	01-155-3741	307.31-	.00	
MITCHELL EJNIK	25-06ZBA	25-06V 407 DORSET	10/22/2025	72-000-2310	500.00	.00	
Total MITCHELL EJNIK:					192.69	.00	
MOE FUNDS	4103204	NOV25 GARCIA	10/14/2025	51-300-4100	1,001.00	.00	
MOE FUNDS	4103205	NOV 25 SNGL +1	10/14/2025	51-300-4100	1,001.00	.00	
MOE FUNDS	4103205	NOV 25 SNGL +1	10/14/2025	53-300-4100	1,001.00	.00	
MOE FUNDS	4103208	NOV 25 FAMILY	10/14/2025	51-300-4100	1,526.50	.00	
MOE FUNDS	4103208	NOV 25 FAMILY	10/14/2025	53-300-4100	1,526.50	.00	
MOE FUNDS	4103208	NOV 25 FAMILY	10/14/2025	01-350-4100	9,159.00	.00	
Total MOE FUNDS:					15,215.00	.00	
MPC COMMUNICATIONS & LIG	25-1261	SQUAD 606 LAPTOP INSTALL	10/21/2025	01-360-7022	482.10	.00	
MPC COMMUNICATIONS & LIG	25-1262	SQUAD 607 LAPTOP INSTALL	10/21/2025	01-360-7022	482.10	.00	
MPC COMMUNICATIONS & LIG	25-1263	SQUAD 601 LAPTOP INSTALL	10/21/2025	01-360-7022	482.10	.00	
MPC COMMUNICATIONS & LIG	25-1264	SQUAD 608 LAPTOP INTALL	10/21/2025	01-360-7022	482.10	.00	
MPC COMMUNICATIONS & LIG	25-1265	SQUAD 602 LAPTOP INSTALL	10/21/2025	01-360-7022	482.10	.00	
Total MPC COMMUNICATIONS & LIGHTING INC:					2,410.50	.00	
NORTH EAST MULTI-REGIONAL	390834	POLICE URBAN RIFLE TRAININ	10/21/2025	01-360-5330	300.00	.00	
Total NORTH EAST MULTI-REGIONAL TRAINING INC.:					300.00	.00	
NORTHWEST CENTRAL DISPAT	9853	NOVEMBER 25 ASSESSMENT	10/01/2025	01-360-5240	15,097.02	.00	
Total NORTHWEST CENTRAL DISPATCH SYSTEM:					15,097.02	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
PERSONNEL STRATEGIES LLC	CASTELLANO	PRE-EMPLOYMENT PSYCH CA	10/21/2025	01-360-5100	700.00	.00	
Total PERSONNEL STRATEGIES LLC:					700.00	.00	
PHOTO ENFORCEMENT PROG	170260080664	1702600806646683	10/22/2025	01-140-3500	100.00	.00	
Total PHOTO ENFORCEMENT PROGRAM:					100.00	.00	
PHYSICIANS IMMEDIATE CARE	4480584	PRE-EMPLOYMENT SALAS	10/12/2025	01-320-5100	300.00	.00	
Total PHYSICIANS IMMEDIATE CARE:					300.00	.00	
PROSPECT HEIGHTS FIRE PRO	25-02V	25-02V 10 E CAMP MCDNLD	10/22/2025	01-155-3741	326.98-	.00	
PROSPECT HEIGHTS FIRE PRO	25-02V	25-02V 10 E CAMP MCDNLD	10/22/2025	72-000-2310	500.00	.00	
Total PROSPECT HEIGHTS FIRE PROTECTION DIST.:					173.02	.00	
RAYMOND STADALSKY	23-02V	23-03V 406 W WILLOW	10/22/2025	01-155-3741	255.89-	.00	
RAYMOND STADALSKY	23-02V	23-03V 406 W WILLOW	10/22/2025	72-000-2310	500.00	.00	
Total RAYMOND STADALSKY:					244.11	.00	
SAFEBUILT LLC	2526199	PLBG INSP SEP 2025	10/06/2025	01-340-5100	1,210.80	.00	
Total SAFEBUILT LLC:					1,210.80	.00	
STAPLES	7007228807	OFFICE SUPPLIES	10/11/2025	01-320-5700	83.36	.00	
STAPLES	7007290393	OFFICE SUPPLIES	10/17/2025	01-320-5700	12.56	.00	
Total STAPLES:					95.92	.00	
TESKA ASSOCIATES INC.	15684	ZONING CODE UPDATE SEPT 2	10/21/2025	01-340-5100	1,006.25	.00	
Total TESKA ASSOCIATES INC.:					1,006.25	.00	
THOMPSON ELEVATOR INSPEC	25-2201	ELEVATOR INSP. HILTON	10/21/2025	01-340-5100	215.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC INC:					215.00	.00	
TRESSLER LLP	518523	SEP 25 PROSECUTION	10/13/2025	01-324-5122	2,843.50	.00	
TRESSLER LLP	518523	SEP 25 CITY ATTORNEY	10/13/2025	01-324-5120	17,356.00	.00	
Total TRESSLER LLP:					20,199.50	.00	
UNIFIRST CORPORATION	1320248151	PW UNIFORMS	10/02/2025	01-350-5104	180.69	.00	
UNIFIRST CORPORATION	1320258333	PW UNIFORMS	10/16/2025	01-350-5104	177.04	.00	
UNIFIRST CORPORATION	1320260078	PW UNIFORMS	10/16/2025	01-350-5104	177.04	.00	
UNIFIRST CORPORATION	1320262067	PW UNIFORMS	10/20/2025	01-350-5104	177.04	.00	
Total UNIFIRST CORPORATION:					711.81	.00	
VERMEER-ILLINOIS INC	E9975-7745	PW BRUSH CHIPPER	10/01/2025	01-350-5650	2,485.74	.00	
Total VERMEER-ILLINOIS INC:					2,485.74	.00	
Grand Totals:					231,240.15	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	MADISON NATIONAL LIFE	1728345	EMPL SUPPL LIFE NOV 25	10/21/2025	144.00	.00	
Total :					144.00	.00	
PUBLIC SAFETY FINES & FEES							
01-140-3500 TRAFFIC FINES	PHOTO ENFORCEMENT PROG	170260080664	1702600806646683	10/22/2025	100.00	.00	
Total PUBLIC SAFETY FINES & FEES:					100.00	.00	
REIMBURSABLE INCOME							
01-155-3741 BUILDING & ENG DEPT R	FILIP KOCHANSKI	23-10V	23-10V 910 SHERWOOD DR	10/20/2025	255.89-	.00	
01-155-3741 BUILDING & ENG DEPT R	MITCHELL EJNIK	25-06ZBA	25-06V 407 DORSET	10/22/2025	307.31-	.00	
01-155-3741 BUILDING & ENG DEPT R	PROSPECT HEIGHTS FIRE PRO	25-02V	25-02V 10 E CAMP MCDNLD	10/22/2025	326.98-	.00	
01-155-3741 BUILDING & ENG DEPT R	RAYMOND STADALSKY	23-02V	23-03V 406 W WILLOW	10/22/2025	255.89-	.00	
Total REIMBURSABLE INCOME:					1,146.07-	.00	
CITY COUNCIL & BOARDS							
01-310-4110 LIFE INSURANCE COUN	MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	8.14	.00	
01-310-5310 MEMBERSHIPS	METROPOLITAN MAYORS CAU	2024-205	2024-25 MAYOR CAUCUS DUES	12/31/2024	722.61	.00	
Total CITY COUNCIL & BOARDS:					730.75	.00	
ADMINISTRATION							
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	30.94	.00	
01-320-5100 PROFESSIONAL SERVIC	PHYSICIANS IMMEDIATE CARE	4480584	PRE-EMPLOYMENT SALAS	10/12/2025	300.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	AUG 25 4755.0	4755017113-AUG 25	10/14/2025	5,157.50	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	266.12	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	7007228807	OFFICE SUPPLIES	10/11/2025	83.36	.00	
01-320-5700 OFFICE SUPPLIES	STAPLES	7007290393	OFFICE SUPPLIES	10/17/2025	12.56	.00	
Total ADMINISTRATION:					5,850.48	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	518523	SEP 25 CITY ATTORNEY	10/13/2025	17,356.00	.00	
01-324-5122 CITY PROSECUTOR	TRESSLER LLP	518523	SEP 25 PROSECUTION	10/13/2025	2,843.50	.00	
01-324-5123 LABOR ATTORNEY	AKERMAN LLP	10118527	MAP CONTRACT ISSUES	10/12/2025	10,860.35	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LEGAL:					31,059.85	.00	
BUILDING DEPARTMENT							
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	33.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2025-20	SEP 25 HEALTH INSP	10/06/2025	1,470.00	.00	
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	8-20-2025	AUG 20 2025 ELCECTRICAL INS	10/06/2025	1,035.00	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT LLC	2526199	PLBG INSP SEP 2025	10/06/2025	1,210.80	.00	
01-340-5100 PROFESSIONAL SERVIC	TESKA ASSOCIATES INC.	15684	ZONING CODE UPDATE SEPT 2	10/21/2025	1,006.25	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPEC	25-2201	ELEVATOR INSP. HILTON	10/21/2025	215.00	.00	
01-340-5530 WORKERS COMP INSUR	ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	332.65	.00	
Total BUILDING DEPARTMENT:					5,302.70	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	MOE FUNDS	4103208	NOV 25 FAMILY	10/14/2025	9,159.00	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	57.75	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	167847h	SQUAD 604	10/16/2025	192.09	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	208083	SQUAD 604	10/16/2025	1,386.72	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	209088	SQUAD 602	10/17/2025	464.54	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	40V0067425	SQUAD 606	10/02/2025	44.63	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	40V0068566	VEHICLE 852	10/16/2025	497.65	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	40V0068672	SQUAD 606	10/16/2025	74.99	.00	
01-350-5020 VEHICLE MAINTENANCE	CPS ELK GROVE VILLAGE	40V0068979	VEHICLE 852	10/16/2025	187.52	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	0000123986	SQUAD 852 ALIGNMENT	10/17/2025	140.00	.00	
01-350-5020 VEHICLE MAINTENANCE	MENARDS	59166	SHOP & VEHICLE SUPPLIES	10/16/2025	176.16	.00	
01-350-5020 VEHICLE MAINTENANCE	MENARDS	59167	TRUCK SUPLIES	10/16/2025	39.52	.00	
01-350-5031 SIGNAL MAINTENANCE	COOK COUNTY DEPT OF TRAN	2025-3	Q3 2025 SIGNAL MAINTENANC	10/20/2025	1,897.50	.00	
01-350-5104 PROF SERVICES - BUILD	CHI-TOWN CLEANING SERVICE	25-0457	CUSTODIAL OCT 2025	10/20/2025	1,220.90	.00	
01-350-5104 PROF SERVICES - BUILD	FOX VALLEY FIRE & SAFETY C	IN00800354	PW EXTINGUISHER	10/20/2025	680.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320248151	PW UNIFORMS	10/02/2025	180.69	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320258333	PW UNIFORMS	10/16/2025	177.04	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320260078	PW UNIFORMS	10/16/2025	177.04	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	1320262067	PW UNIFORMS	10/20/2025	177.04	.00	
01-350-5410 UTILITIES	COMED - ACCT #6717033111	09.12.25-10.14	09.12.25-10.14.25 1221 N FORR	10/14/2025	109.53	.00	
01-350-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	SEP 25 #5629	SEP 25 401 PIPER LN	10/03/2025	193.51	.00	
01-350-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	SEP 25 #5667	SEP 25 401 PIPER LN	10/02/2025	56.13	.00	
01-350-5530 WORKERS COMP INSUR	ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	1,596.72	.00	
01-350-5635 STORM SEWER & PIPE	DES PLAINES MATERIAL & SUP	29580	TOPSOIL	10/17/2025	2,173.75	.00	
01-350-5650 LANDSCAPE SUPPLIES	VERMEER-ILLINOIS INC	E9975-7745	PW BRUSH CHIPPER	10/01/2025	2,485.74	.00	
01-350-5710 OPERATING SUPPLIES	MENARDS	59050	SHOP SUPPLY	10/16/2025	6.11	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5751 GASOLINE	CONSERV FS INC.	101034042	FUEL 10/7/25	10/16/2025	2,888.92	.00	
Total PUBLIC WORKS:					26,441.19	.00	
PUBLIC SAFETY							
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	222.75	.00	
01-360-5100 PROFESSIONAL SERVIC	PERSONNEL STRATEGIES LLC	CASTELLANO	PRE-EMPLOYMENT PSYCH CA	10/21/2025	700.00	.00	
01-360-5240 NORTHWEST CENTRAL	NORTHWEST CENTRAL DISPAT	9853	NOVEMBER 25 ASSESSMENT	10/01/2025	15,097.02	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	390834	POLICE URBAN RIFLE TRAININ	10/21/2025	300.00	.00	
01-360-5530 WORKERS COMP INSUR	ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	9,108.80	.00	
01-360-5700 OFFICE SUPPLIES	Midwest Print & Imaging	53958	PD ENVELOPES- PRINT	10/21/2025	233.00	.00	
01-360-5740 RANGE SUPPLIES	KIESLERS POLICE SUPPLY INC	SI106037	ARMORY EQUIPMENT	10/13/2025	71.26	.00	
01-360-5741 CLOTHING	EAGLE UNIFORM CO.	38987-3	UNIFORMS VASQUEZ	10/09/2025	156.25	.00	
01-360-5741 CLOTHING	EAGLE UNIFORM CO.	39063-3	UNIFORMS BLANCO	10/09/2025	57.00	.00	
01-360-5741 CLOTHING	EAGLE UNIFORM CO.	39674-3	UNIFORMS DURON	10/21/2025	372.00	.00	
01-360-5741 CLOTHING	EAGLE UNIFORM CO.	39784-3	UNIFORMS GENTRY	10/21/2025	33.00	.00	
01-360-7022 POLICE - SMALL EQUIPM	KIESLERS POLICE SUPPLY INC	IN268232	OC SPRAY REPLACEMENT	10/09/2025	335.25	.00	
01-360-7022 POLICE - SMALL EQUIPM	MPC COMMUNICATIONS & LIG	25-1261	SQUAD 606 LAPTOP INSTALL	10/21/2025	482.10	.00	
01-360-7022 POLICE - SMALL EQUIPM	MPC COMMUNICATIONS & LIG	25-1262	SQUAD 607 LAPTOP INSTALL	10/21/2025	482.10	.00	
01-360-7022 POLICE - SMALL EQUIPM	MPC COMMUNICATIONS & LIG	25-1263	SQUAD 601 LAPTOP INSTALL	10/21/2025	482.10	.00	
01-360-7022 POLICE - SMALL EQUIPM	MPC COMMUNICATIONS & LIG	25-1264	SQUAD 608 LAPTOP INTALL	10/21/2025	482.10	.00	
01-360-7022 POLICE - SMALL EQUIPM	MPC COMMUNICATIONS & LIG	25-1265	SQUAD 602 LAPTOP INSTALL	10/21/2025	482.10	.00	
Total PUBLIC SAFETY:					29,096.83	.00	
Total GENERAL FUND:					97,579.73	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	09.2025 700 N	SEP 25 700 N MIWLKE	10/22/2025	672.42	.00	
13-300-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	SEP 25 #3769	SEP 25 1250 S RIVER RD	10/07/2025	848.65	.00	
Total EXPENSES:					1,521.07	.00	
Total TOURISM DISTRICT:					1,521.07	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CAPITAL IMPROVEMENTS							
30-550-7062 STORMWATER PROJECT	BERGER CONTRACTORS INC.	10.14.25 Pay R	WILLOW TRLS FCP PY RQST #1	10/14/2025	83,030.40	.00	
Total :					83,030.40	.00	
Total CAPITAL IMPROVEMENTS:					83,030.40	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	4103204	NOV25 GARCIA	10/14/2025	1,001.00	.00	
51-300-4100 HEALTH INSURANCE	MOE FUNDS	4103205	NOV 25 SNGL +1	10/14/2025	1,001.00	.00	
51-300-4100 HEALTH INSURANCE	MOE FUNDS	4103208	NOV 25 FAMILY	10/14/2025	1,526.50	.00	
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1728345	EMPLOYEE LIFE INS NOV 25	10/21/2025	10.31	.00	
51-300-5050 SYSTEM MAINTENANCE	CORE & MAIN LP	X602044	METER PARTS	10/16/2025	338.00	.00	
51-300-5100 PROFESSIONAL SERVIC	BACKFLOW SOLUTIONS, INC.	10749	BSI ONLINE ANNUAL SUBSCRIP	10/16/2025	495.00	.00	
51-300-5100 PROFESSIONAL SERVIC	CHICAGO METRO FIRE PREVE	IN00469746	ALARM WELL HOUSE	10/16/2025	123.75	.00	
51-300-5410 UTILITIES	COMED-ACCT#0519321222	09.15.25-10.15	SEP-OCT 25 218 FAIRWAY CT	10/15/2025	31.34	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	SEP 25 #3769	SEP 25 1217 E CAMP MCDNLD	10/07/2025	34,902.84	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	332.65	.00	
Total EXPENSES:					39,762.39	.00	
Total WATER FUND:					39,762.39	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND EXPENSES							
53-300-4100 HEALTH INSURANCE	MOE FUNDS	4103205	NOV 25 SNGL +1	10/14/2025	1,001.00	.00	
53-300-4100 HEALTH INSURANCE	MOE FUNDS	4103208	NOV 25 FAMILY	10/14/2025	1,526.50	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	100281	DEC 25 WC PREMIUMS	10/16/2025	133.06	.00	
Total EXPENSES:					2,660.56	.00	
Total SANITARY SEWER FUND:					2,660.56	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	FILIP KOCHANSKI	23-10V	23-10V 910 SHERWOOD DR	10/20/2025	500.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	KRAMER CONSTRUCTION	24-549	24-549 205 N WATERMAN	10/22/2025	4,686.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	MITCHELL EJNIK	25-06ZBA	25-06V 407 DORSET	10/22/2025	500.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	PROSPECT HEIGHTS FIRE PRO	25-02V	25-02V 10 E CAMP MCDNLD	10/22/2025	500.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	RAYMOND STADALSKY	23-02V	23-03V 406 W WILLOW	10/22/2025	500.00	.00	
Total :					6,686.00	.00	
Total ROAD & BUILDING BOND ESCROW:					6,686.00	.00	
Grand Totals:					231,240.15	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	97,579.73	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	1,521.07	.00	
CAPITAL IMPROVEMENTS			
Total CAPITAL IMPROVEMENTS:	83,030.40	.00	
WATER FUND			
Total WATER FUND:	39,762.39	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	2,660.56	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	6,686.00	.00	
Grand Totals:	231,240.15	.00	