



**City of Prospect Heights
CITY COUNCIL REGULAR MEETING**

Monday, October 27, 2025 at 6:30 PM

**Prospect Heights City Hall
8 North Elmhurst Road**

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT:

The City Council Meeting of the Mayor and City Council of the City of Prospect Heights will be held on MONDAY, OCTOBER 27, 2025 AT 6:30 PM.

In Person in the Council Chambers, Prospect Heights City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois, Mayor Patrick Ludvigsen presiding.

This meeting will be broadcast live on cable channels: COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99. It will also be recorded and rebroadcast on COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99.

Attendees who wish to speak on Agenda or non-agenda items will be provided an opportunity during the meeting. There is a FIVE-MINUTE TIME LIMIT for speakers.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A. October 13, 2025 City Council Regular Meeting Minutes**
Action Requested: (Motion, Second, Roll Call Vote)
- 4. PRESENTATIONS**
- 5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS**
- 6. PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT)**
(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)
- 7. CONSENT AGENDA**
(All items listed on the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda)

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.

item.)

Action Requested: (Motion, Second, Voice Vote)

A. R-25-70 Staff Memo and Resolution Approving a Renewal Contract with Alliant/Mesirow Financial for Property, Casualty, Worker Compensation, and Cyber Liability Insurance for the Year Beginning December 1, 2025 through November 30, 2026

B. Proclamation for National First Responders Day on October 28th

8. OLD BUSINESS

9. NEW BUSINESS

A. O-25-21 Staff Memo and Ordinance Amending the Building Code, Adopting Certain International Code Council Model Codes, the NFPA, National Electrical Code, the State Plumbing Code, and Making Certain Local Amendments to the Adopted Model Codes **(1st Reading)**

Action Requested: (Discussion/Informational)

B. O-25-22 Staff Memo and Ordinance Amending Chapter 1, Section 1 of Title 12 Fines and Fees Schedule **(1st Reading)**

Action Requested: (Discussion/Informational)

C. O-25-23 Staff Memo and Ordinance Amending Title 7 Flood Control Regulations, Chapter 10 Permitting Requirements Applicable to All Flood Plain Areas **(1st Reading)**

Action Requested: (Discussion/Informational)

D. O-25-24 Staff Memo and Ordinance Amending Title 9 (Police Regulations) Chapter 1 (Animal Control), Section 18 (Keeping Backyard Chickens) of the City Code Regarding Backyard Chicken Keeping in the R-1 Single Family District **(1st Reading)**

Action Requested: (Discussion/Informational)

E. R-25-71 Staff Memo and Resolution Approving an Agreement Between the City of Prospect Heights and SB Friedman to Provide Development Advisory Services at a Cost Not-to-Exceed \$19,500

Action Requested: (Motion, Second, Roll Call Vote)

F. R-25-72 Staff Memo and Resolution Authorizing Approval of the Purchase of a Building & Zoning Vehicle, 2026 Dodge Durango, from Sunnyside Jeep in McHenry County Through the State of Illinois Bidding Process, at an Estimated Cost of \$38,861.00 and not to Exceed \$41,500.00

Action Requested: (Motion, Second, Roll Call Vote)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

A. September Financial Report by Assistant Finance Director Bob Tannehill

11. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$97,579.73
Motor Fuel Tax Fund	\$0.00
Tourism District	\$1,521.07
Solid Waste Fund	\$0.00
rug Enforcement Agenda Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$0.00
Capital Improvements	\$83,030.40
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$39,762.39
Parking Fund	\$0.00
Sanitary Sewer Fund	\$2,660.56
Road/Building Bond Escrow	\$6,686.00
TOTAL	\$231,240.15
Wire Payments	

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10.17.25 Payroll	\$223,749.04
September IMRF Payment	\$16,393.69
Manual Checks	\$1,983.03
-USPS Postage for Fall Newsletter	\$6,261.00
-IL State Police Academy Basic	\$895.84
Police Academy	\$987.00
-Local 150 IUOE	\$6.72
-Metropolitan Alliance of Police	
-United States Treasury IRS FEE	
TOTAL WARRANT	\$481,516.47

- 12. PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT)**
- 13. EXECUTIVE SESSION**
- 14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 15. ADJOURNMENT**
Action Requested: (Motion, Second, Voice Vote)

Posted by 12:00 PM, October 24, 2025