



City of Prospect Heights
CITY COUNCIL REGULAR MEETING

Thursday, September 25, 2025 at 6:30 PM

**Prospect Heights City Hall
8 North Elmhurst Road**

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT:

The City Council Meeting of the Mayor and City Council of the City of Prospect Heights will be held on **THURSDAY, SEPTEMBER 25, 2025 AT 6:30 PM.**

In Person in the Council Chambers, Prospect Heights City Hall, 8 North Elmhurst Road, Prospect Heights, Illinois, Mayor Patrick Ludvigsen presiding.

This meeting will be broadcast live on cable channels: COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99. It will also be recorded and rebroadcast on COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 and AT&T U-VERSE CHANNEL 99.

Attendees who wish to speak on Agenda or non-agenda items will be provided an opportunity during the meeting. There is a FIVE-MINUTE TIME LIMIT for speakers.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - A. September 8, 2025 City Council Regular Meeting Minutes**
Action Requested: (Motion, Second, Roll Call Vote)
 - B. September 17, 2025 Chicago Executive Airport Joint Meeting Minutes**
Action Requested: (Motion, Second, Roll Call Vote)
- 4. PRESENTATIONS**
- 5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS**
- 6. PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT)**
(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)
- 7. CONSENT AGENDA**
(All items listed on the Consent Agenda are considered routine by the City Council)

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website.

and will be enacted by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda item.)

Action Requested: (Motion, Second, Voice Vote)

- A. **R-25-65** Staff Memo and Resolution Authorizing an Agreement Establishing Vehicular Parking and Traffic Regulation Enforcement and Enforcement of City Codes and Ordinances with Willow Heights Condominiums and Country Pines Estates & Apartments

8. OLD BUSINESS

- A. **O-25-16** Staff Memo and Ordinance Amending the City Code, Title 10 Chapter 18 of the City Code Regarding Low-Speed Electric Bicycles and Low-Speed Electric Scooters **(2nd Reading)**

Action Requested: (Motion, Second, Roll Call Vote)

- B. **O-25-17** Staff Memo and Ordinance Amending the City Code, Title 10 Chapter 17 of the City Code Regarding Gas Powered Bicycles **(2nd Reading)**

Action Requested: (Motion, Second, Roll Call Vote)

- C. **O-25-18** Staff Memo and Ordinance Amending the City Code, Title 10 Chapter 8 of the City Code Regarding Parking Regulations (Fire Lanes) **(2nd Reading)**

Action Requested: (Motion, Second, Roll Call Vote)

9. NEW BUSINESS

- A. **O-25-19** Staff Memo and Ordinance Amending the City Code, Title 1 Chapter 18 of the City Code - Freedom of Information Act and Open Meetings Act Training **(1st Reading)**

Action Requested: (Discussion/Informational)

- B. **O-25-20** Staff Memo and Ordinance Amending the City Code, Title 1 Chapter 7 of the City Code - City Officers and Employees **(1st Reading)**

Action Requested: (Discussion/Informational)

- C. **R-25-66** Staff Memo and Resolution Vacating a Drainage Easement Through the Palwaukee Plaza Property and the Dedication of a New Drainage Easement Along the Eastern Property Line Adjacent to Milwaukee Avenue for the Willow Trails Flood Control Project

Action Requested: (Motion, Second, Roll Call Vote)

10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

- A. August Financial Report by Assistant Finance Director Bob Tannehill

11. APPROVAL OF WARRANTS

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A. Approval of Expenditures

General Fund	\$289,089.11
Motor Fuel Tax Fund	\$285,667.58
Tourism District	\$20,391.08
Solid Waste Fund	\$34,050.00
Drug Enforcement Agenda Fund	\$27,383.50
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$2,440.90
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$2,404.00
Capital Improvements	\$0.00
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$62,931.42
Parking Fund	\$55.24
Sanitary Sewer Fund	\$41,495.96

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Road/Building Bond Escrow	\$0.00
TOTAL	\$765,908.79
Wire Payments	
09.05.22	\$192,977.77
Payroll	\$205,188.00
09.19.25	\$15,716.51
Payroll	
August IMRF	
	\$750.00
Manual Checks	\$11,786.80
Law Offices of	
John Fioti	
(August	
Adjudication	
Attorney)	
Tuscany	
Builders	
Chicago (Bond	
Refund)	
TOTAL	\$1,192,327.87
WARRANT	

12. **PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT)**
13. **EXECUTIVE SESSION**
14. **ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
15. **ADJOURNMENT**
Action Requested: (Motion, Second, Voice Vote)

Posted by 5:00 PM, September 22, 2025