



**THE CITY COUNCIL REGULAR MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WAS HELD ON MONDAY, JULY 28, 2025 AT 6:30 PM**

CALL TO ORDER AND ROLL CALL – At 6:33 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Alderman Ward 1 Cameron, Alderman Ward 2 Anderson, Alderman Ward 3 Morgan-Adams, Alderman Ward 4 Dash, Alderman Ward 5 Dolick, Mayor Ludvigsen, City Treasurer Tibbits, City Clerk Prisiajniouk

ABSENT – None

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Public Works Roscoe, Police Chief Derman, Assistant Finance Director Tannehill, Deputy Clerk Austin, Attorney John O'Driscoll, Attorney Jim Hess, Digital Communication Technician Colvin.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the pledge of Allegiance.

APPROVAL OF MINUTES –

- A.** July 14, 2025 City Council Regular Meeting Minutes – **Alderman Ward 3 Morgan-Adams moved to approve July 14, 2025 City Council Regular Meeting Minutes; seconded by Alderman Ward 2 Anderson. There was unanimous approval.**

ROLL CALL VOTE:	AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	None
	ABSTAIN:	Michelle Cameron

Motion carried 4-0, one abstain

PRESENTATIONS – None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS –

- A.** Appointment of Louis Chatroop as Commissioner of the Natural Resources Commission –

Alderman Ward 2 Anderson moved to approve the appointment of Louis Chatroop as Commissioner of the Natural Resources Commission; seconded by Alderman Ward 3 Morgan-Adams. There was unanimous approval.

Louis Chatroop expressed gratitude for the opportunity to serve over the past 11 years for the PHNRC. He emphasized the importance of community involvement, noting that his family has actively participated in supporting PHNRC initiatives. He highlighted the need to engage younger residents and families to preserve the community's unique character and ensure its long-term vitality. He concluded with thanks for the continued opportunity to contribute.

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	None

Motion carried 5-0

- B.** Appointment of James J. Dunne as Chairman of the Chicago Executive Airport Board of Directors –

Alderman Ward 5 Dolick moved to approve the appointment of James J. Dunne as Chairman of the Chicago Executive Airport Board of Directors; seconded by Alderman Ward 3 Morgan-Adams. There was unanimous approval.

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	None

Motion carried 5-0

- C.** Proclamation Honoring Chicago Executive Airport Chairman Court Harris –
Court Harris expressed gratitude for the opportunity to serve the City of Prospect Heights through his work at the airport over the past eight years. He highlighted progress made due to strong collaboration between the airport, Prospect Heights, and the Village of Wheeling. He noted optimism about the airport's future, particularly the Sky Harbor development, and expressed appreciation for the city's continued support. He concluded by offering ongoing assistance to the city moving forward.
- D.** Proclamation Honoring Natural Resources Commissioner Peter Hahn –
Natural Resources Commissioner Dana Sievertson accepted the proclamation on behalf of Peter Hahn, and thanked the city for honoring his great work.

PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT) – None

CONSENT AGENDA – None

OLD BUSINESS – None

NEW BUSINESS –

- A. R-25-46** Staff Memo and Resolution Authorizing an Agreement with Gewalt Hamilton Associates, Inc. for professional Services for West Camp McDonald Area Stormwater Improvements Planning for a Fee Not-to-Exceed \$29,700 – **Alderman Ward 2 Anderson moved to approve R-25-46 Staff Memo and Resolution Authorizing an Agreement with Gewalt Hamilton Associates, Inc. for professional Services for West Camp McDonald Area Stormwater Improvements Planning for a Fee Not-to-Exceed \$29,700; seconded by Alderman Ward 1 Cameron. There was unanimous approval.**

City Administrator Wade discussed that this resolution is part of the City's long-term stormwater management strategy initiated over a decade ago with a Burke Engineering study following major flooding events. Previous projects, such as improvements in Arlington Countryside and the East Side/Willow Trails Park neighborhood, were cited as progress from that plan. The current proposal addresses drainage issues impacting both city neighborhoods and the Prospect Heights Park District facilities, including unusable pickleball and tennis courts due to flooding and soil heaving. The project is estimated to cost \$6–7 million in the long term and would rely on partnerships with the Metropolitan Water Reclamation District (MWRD) and potential federal funding, similar to past projects. This resolution will evaluate the feasibility and identify potential detention improvements, particularly west and north of Camp McDonald Road. The study will help determine scalable solutions, beginning with expanded detention capacity at the Park District golf course pond, and lay groundwork for future neighborhood improvements.

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	None

Motion carried 5-0

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS –

Chief Derman- Announced that National Night Out will be held on Tuesday, August 5, from 5:00–7:00 p.m. on Elm Street by the Gary Morava Center. The event, co-hosted by the Park District, Police Department, and Fire District, will include free swimming, food, children's games, music, and equipment displays from police and fire services. Additionally, the Police Department is actively hiring for entry-level or lateral certified police officer positions and three part-time positions. Recruitment efforts also anticipate an upcoming retirement later this year.

City Administrator Wade- Announced that this is his final meeting, as he will be retiring on Tuesday, August 5. He expressed gratitude for the opportunity to serve the City of Prospect Heights, praised the dedication of the City Council, staff, attorneys, department directors, and the community, and reflected positively on his tenure. Administrator Wade emphasized the importance of the Council's work and concluded by thanking everyone for the honor of serving the city.

All Elected Officials give thanks to Administrator Wade for his many years of serving the City of Prospect Heights.

Mayor Ludvigsen- Reads a proclamation honoring Administrator Wade for all his dedicated years of service to the City of Prospect Heights.

- A.** June Financial Report by Assistant Finance Director Bob Tannehill – Assistant Finance Director Tannehill reported on the Fiscal Year 2026 budget, now two months underway. Total city revenues are at 12% of the budget, while expenses are at 11.5%. Several revenue sources are performing ahead of expectations, including rental car sales tax and interest income, both at 21% of budget. Expenses remain below budgeted levels. Auditors are currently on site for the FY2025 audit, and no issues are anticipated at this time.

APPROVAL OF WARRANTS –

A. Approval of Expenditures

General Fund	\$63,341.60
Motor Fuel Tax Fund	\$0.00
Tourism District	\$2,324.64
Solid Waste Fund	\$0.00
Drug Enforcement Agenda Fund	\$4,273.11
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$360.00
Capital Improvements	\$113,807.57
Special Service Area - Debt #6	\$0.00

Motion carried 5-0

Approved by the Prospect Heights City Council on this the 25th day of August, 2025.



~~Gregory J. Smith~~
Asst. to the Administrator



Mayor Patrick Ludvigsen

