



**THE CITY COUNCIL REGULAR MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WAS HELD ON MONDAY, JULY 14, 2025 AT 6:30 PM**

CALL TO ORDER AND ROLL CALL – At 6:33 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Alderman Ward 2 Anderson, Alderman Ward 3 Morgan-Adams, Alderman Ward 4 Dash, Alderman Ward 5 Dolick, Mayor Ludvigsen, City Clerk Prisiajniouk

ABSENT – Alderman Ward 1 Cameron with prior notice, City Treasurer Tibbits with prior notice

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Director of Public Works Roscoe, Police Chief Derman, Assistant Finance Director Tannehill, Deputy Clerk Austin, Attorney Jim Hess, Digital Communication Technician Colvin.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the pledge of Allegiance.

APPROVAL OF MINUTES –

- A.** June 23, 2025 City Council Regular Meeting Minutes – **Alderman Ward 5 Dolick moved to approve June 23, 2025 City Council Regular Meeting Minutes as presented; seconded by Alderman Ward 2 Anderson.**

ROLL CALL VOTE:	AYES:	Terry Anderson, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Michelle Cameron
	ABSTAIN:	Wendy Morgan-Adams

Motion carried 3-0, one abstain, one absent.

PRESENTATIONS – None

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS – None

PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT) – None

CONSENT AGENDA –

- A. R-25-41** Staff Memo and Resolution Authorizing an Agreement Establishing Vehicular Parking and Traffic Regulation Enforcement and Enforcement of City Codes and Ordinances with Prospect Inn Motel/Player's Pub & Grill, Lake Run Condominiums, Quincy Park Condominium Association, and Rob Roy Country Club Village –

Alderman Ward 2 Anderson moved to approve the consent agenda including A. R-25-41 Staff Memo and Resolution Authorizing an Agreement Establishing Vehicular Parking and Traffic Regulation Enforcement and Enforcement of City Codes and Ordinances with Prospect Inn Motel/Player's Pub & Grill, Lake Run Condominiums, Quincy Park Condominium Association, and Rob Roy Country Club Village; seconded by Alderman Ward 5 Dolick. There was unanimous approval.

ROLL CALL VOTE:	AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Michelle Cameron

Motion carried 4-0, one absent.

OLD BUSINESS – None

NEW BUSINESS –

- A. R-25-42** Staff Memo and Resolution Authorizing the City of Prospect Heights' Membership in the Northwest Central Joint Emergency Management System –

Alderman Ward 2 Anderson moved to approve R-25-42 Staff Memo and Resolution Authorizing the City of Prospect Heights' Membership in the Northwest Central Joint Emergency Management System; seconded by Alderman Ward 5 Dolick. There was unanimous approval.

City Administrator Wade explains this partnership aims to enhance the City's disaster planning and emergency response capabilities. The initiative, strongly recommended by the Police Department, will improve the City's ability to secure reimbursements during declared disaster events and provide valuable training and support to department heads, including police, public works, and the building department. JEMS will assist with updating emergency manuals and provide both on-site and behind-the-scenes support during emergencies. The City will join JEMS jointly with the Fire Department, which will contribute 25% of the annual membership cost. This is a long-term commitment, with membership expected to become a requirement for all Northwest Central member agencies.

ROLL CALL VOTE:	AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Michelle Cameron

Motion carried 4-0, one absent.

- B. R-25-43** Staff Memo and Resolution Granting Sky Harbour/Aviation Plaza Final Plat of Re-Subdivision for the Properties at 1090 & 1098 S. Milwaukee Avenue – **Alderman Ward 3 Morgan-Adams moved to approve R-25-43 Staff Memo and Resolution Granting Sky Harbour/Aviation Plaza Final Plat of Re-Subdivision for the Properties at 1090 & 1098 S. Milwaukee Avenue; seconded by Alderman Ward 2 Anderson. There was unanimous approval.**

The Council reviewed a proposed re-subdivision submitted by Sky Harbor to clean up outdated property lines near Chicago Executive Airport. The re-subdivision involves a land swap of two identical triangular parcels between Sky Harbor and the 1098 Aviation Plaza Center, creating more logical and functional property boundaries. The revised plat preserves necessary access points to Milwaukee Avenue and avoids the loss of parking spaces for the 1098 building. The Council recommended approval of the plat pending final review by the city engineer, noting only minor clerical revisions were made. This re-subdivision is the first step in Sky Harbor's broader development plans.

ROLL CALL VOTE:	AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Michelle Cameron

Motion carried 4-0, one absent.

- C. R-25-44** Staff Memo and Resolution Authorizing A Civil Engineering Service Agreement with Gewalt Hamilton Associates, Inc., for Phase II Design Engineering Services for the Camp McDonald Road Sidewalk Project from Wheeling Road to Wolf Road for a Not-To-Exceed (NTE) Fee of \$172,359.00, Subject to City Attorney Approval – **Alderman Ward 5 Dolick moved to approve R-25-44 Staff Memo and Resolution Authorizing A Civil Engineering Service Agreement with Gewalt Hamilton Associates, Inc., for Phase II Design Engineering Services for the Camp McDonald Road Sidewalk Project from Wheeling Road to Wolf Road for a Not-To-Exceed (NTE) Fee of \$172,359.00, Subject to City Attorney Approval; seconded by Alderman Ward 2 Anderson. There was unanimous approval.**

ROLL CALL VOTE:	AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Michelle Cameron

Motion carried 4-0, one absent.

- D. R-25-45** Staff Memo and Resolution Authorizing A Civil Engineering Service Agreement with Gewalt Hamilton Associates, Inc., for Phase II Design Engineering Services for the Elmhurst Road Sidewalk Project from Hintz Road to Drake Terrace for a Not-To-Exceed (NTE) Fee of \$74,996.00, Subject to City Attorney Approval – **Alderman Ward 2 Anderson moved to approve R-25-45 Staff Memo and Resolution Authorizing A Civil Engineering Service Agreement with Gewalt Hamilton Associates, Inc., for Phase II Design Engineering Services for the Elmhurst Road Sidewalk Project from Hintz Road to Drake Terrace for a Not-To-**

Exceed (NTE) Fee of \$74,996.00, Subject to City Attorney Approval; seconded by Alderman Ward 5 Dolick. There was unanimous approval.

ROLL CALL VOTE:

AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
NAYS:	None
ABSENT:	Michelle Cameron

Motion carried 4-0, one absent.

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS –

Assistant City Administrator Falcone- Expressed appreciation for the City's summer events, especially the Independence Day parade, highlighting their fun and inclusive nature. He encouraged residents to attend future events and thanked all departments for their participation. He also recognized Senator Mark Walker for his support and partnership, specifically noting the valuable DCEO grant that helped fund the Elm Street Flood Control project.

City Clerk Prisiajniouk- Wanted to remind everyone how valuable an asset the Wheeling Chamber of Commerce can be for businesses, and for any businesses, feel free to reach out and set up a meeting with them.

Alderman Anderson- Gave a shout-out to everyone involved with the summer events. She mentioned they were all a hit!

Alderman Morgan-Adams- Echoed the same thing as Alderman Anderson, thanking everyone involved in the summer events.

APPROVAL OF WARRANTS –

A. Approval of Expenditures

General Fund	\$206,878.89
Motor Fuel Tax Fund	\$0.00
Tourism District	\$59,561.19
Solid Waste Fund	\$34,050.00
Drug Enforcement Agenda Fund	\$1,694.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area	\$0.00

#4	
Special Service Area #5	\$127.22
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$435.34
Capital Improvements	\$588,824.23
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$18,144.60
Parking Fund	\$707.42
Sanitary Sewer Fund	\$12,792.45
Road/Building Bond Escrow	\$1,500.00
TOTAL	\$924,715.34
Wire Payments	
06.27.25 Payroll	\$210,332.67
May 2025 IMRF Payment	\$25,567.58
TOTAL WARRANT	\$1,160,615.59

– Alderman Ward 2 Anderson moved to approve the warrants as presented; seconded by Alderman Ward 3 Morgan-Adams to include a TOTAL amount of \$924,715.34, a wire payment for a 6/27/25 payroll in the amount of \$210,332.67, a wire payment for a May 2025 IMRF payment in the amount of \$25,567.58, and a TOTAL WARRANT amount of \$1,160,615.59. There was unanimous approval.

ROLL CALL VOTE:

AYES:	Terry Anderson, Wendy Morgan-Adams, Danielle Dash, Matt Dolick
NAYS:	None
ABSENT:	Michelle Cameron

Motion carried 4-0, one absent.

PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT) – Ussif a

resident, took his time to spread the word and his beliefs to the city council.

EXECUTIVE SESSION – None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED – None

ADJOURNMENT – Alderman Ward 2 Anderson moved to Adjourn; seconded by Alderman Ward 3 Morgan-Adams. There was unanimous approval.

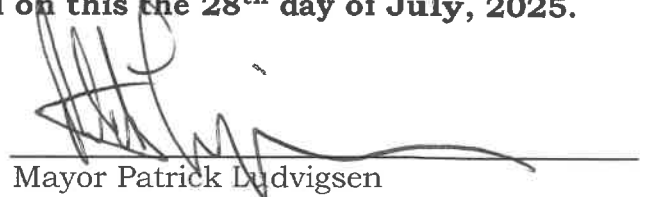
VOICE VOTE: All AYES No NAYS

Motion carried 4-0, one absent.

Approved by the Prospect Heights City Council on this the 28th day of July, 2025.


City Clerk Prisiajoniuk




Mayor Patrick Ludvigsen