



**THE CITY COUNCIL REGULAR MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WAS HELD ON MONDAY, JUNE 23, 2025 AT 6:30 PM**

CALL TO ORDER AND ROLL CALL – At 6:30 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

City Clerk Prisiajniouk called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Alderman Ward 1 Cameron, Alderman Ward 2 Anderson, Alderman Ward 4 Dash, Alderman Ward 5 Dolick, Mayor Ludvigsen, City Clerk Prisiajniouk

ABSENT – Alderman Ward 3 Morgan-Adams with prior notice, City Treasurer Tibbits with prior notice

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Director of Public Works Roscoe, Police Chief Derman, Finance Director Grieco, Deputy Clerk Austin, Attorney John O'Driscoll, Digital Communication Technician Colvin.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the pledge of Allegiance.

APPROVAL OF MINUTES –

- A.** June 9, 2025 City Council Regular Meeting Minutes – **Alderman Ward 5 Dolick moved to approve the June 9, 2025 City Council Regular Meeting Minutes as presented; seconded by Alderman Ward 2 Anderson. There was unanimous approval.**

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Wendy Morgan-Adams

Motion carried 4-0, one absent.

PRESENTATIONS –

- A.** Police & Fire Commission Annual Report to the City Council Presented by Chairperson Sharon Hoffman – Chairperson Hoffman began her remarks by noting that all nine of the Commission's meetings this year—five regular and four special—were held in person, signaling a welcome return to post-pandemic normalcy. She emphasized the

high volume of police activity in the city, noting that the Prospect Heights Police Department responded to 12,533 calls for service in the past year. That equates to an average of 1,046 calls per month or approximately 35 calls per day—an impressive level of activity for a geographically compact community.

Hoffman devoted special attention to the city's full-time social worker, Rosangelo Maldonado, who provided direct support to 527 families this year. Maldonado also assisted with 42 orders of protection, reflecting a 3% decrease from the previous year. Meanwhile, the number of families served increased by 1%, indicating growing community trust and awareness of the services available. Hoffman praised the impact of having a stable, familiar social worker, noting that Maldonado's recent achievement of becoming a Licensed Clinical Social Worker further enhanced her ability to support residents with housing issues, crisis counseling, and navigating court proceedings.

She also spoke about the department's ongoing compliance with the evolving mandates of the Public Safety Act, first implemented in September 2023. Hoffman assured the council that the department continues to work closely with criminal justice partners to remain informed and proactive.

Two events stood out to Hoffman over the past year: the "Coffee with a Cop" gathering at Rob Roy Golf Center on February 18, 2025, and the annual Police Awards Ceremony held on February 27. The latter event honored police personnel and community volunteers, with Mayor Ludvigsen and Chief Derman recognizing exemplary service and dedication.

The report also included updates on personnel. Hoffman celebrated the promotion of Chief Derman, who succeeded Chief Caponigro following his retirement. Caponigro was recognized for his extensive service across every role in the department, including receiving multiple life-saving awards and logging 75 DUI arrests. His legacy, Hoffman said, sets a strong example for his successor and the entire department.

Other notable promotions included Sergeant Mark Pufundt to Deputy Chief and Detective Keith O'Connor to Detective Sergeant, both of whom bring considerable experience to their new administrative roles. Hoffman remarked that the department's growing internal stability, paired with younger personnel stepping into leadership positions, bodes well for the future.

She shared that the department is currently fully staffed, with only one part-time opening under consideration. While recruitment is competitive—especially against other suburban departments—Hoffman emphasized the unique advantages Prospect Heights offers, including broader experience opportunities and a close-knit community.

Concluding her remarks, Chairperson Hoffman expressed her appreciation on behalf of fellow Commissioners Fiorito and Riebmán. She thanked Mayor Ludvigsen and the City Council for their ongoing support and affirmed the Commission's pride in serving the Prospect Heights community.

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS – None

PUBLIC COMMENTS ON AGENDA MATTERS (FIVE MINUTES TIME LIMIT) –

Genevieve Charet- Ms. Charet addressed the City Council to advocate for revisions to the proposed chicken ordinance. She urged the Council to distinguish between new and existing chicken owners by capping permits only for new applicants while grandfathering in current residents and their birds. Ms. Charet emphasized that many residents acquired their chickens legally and in good faith, and asked the Council to allow these animals—especially roosters and non-laying hens—to live out their natural lives. She expressed concern that fear and uncertainty around the ordinance were discouraging cooperation, particularly given the difficulty of rehoming chickens and the emotional bonds some families have with them. Citing local and national animal rescue resources, she noted that rehoming options are limited, and blanket bans often lead to animal dumping, increased burdens on law enforcement, and potential animal cruelty issues. Ms. Charet drew a parallel to other pet ownership situations and appealed to the Council to act with empathy and fairness. She concluded by stating that current residents and their animals have not been a documented nuisance and should be treated with respect under any revised ordinance.

Niki Moylan- Ms. Moylan addressed the City Council to voice her continued concerns over the proposed chicken ordinance, particularly regarding the implementation of annual inspections and the cap on permits. She argued that annual inspections are an unnecessary invasion of privacy, not supported by the Planning & Zoning Board of Appeals (PZBA), and disproportionate when compared to other residential requirements such as pool safety, which are not subject to the same oversight. Ms. Moylan questioned the justification for setting a limit of 75 chicken permits and raised concerns that regulations appeared to be based on fear rather than facts. She pointed to a recent FOIA response showing only one chicken-related complaint out of 601 animal complaints since 2020, arguing this undermines claims of widespread issues with backyard chickens. Proposing a compromise, Ms. Moylan suggested grandfathering in all current chicken owners and allowing 25 additional permits going forward. She emphasized this approach would offer a fair and enforceable solution while maintaining regulation without eliminating the practice in the city. She concluded by expressing disappointment with how public input has been handled throughout the process, stating that much of the community and PZBA's collaborative work and research had been disregarded. Ms. Moylan urged the Council to respect that effort and adopt more compassionate, practical measures.

Dom Digianfilippo- Mr. DiGianfilippo, a 42-year resident of Prospect Heights, spoke to express concerns about aspects of the proposed chicken ordinance. He shared insights from a friend in rural Wisconsin who, despite owning 11 acres, chooses not to keep roosters due to their noise. She also questioned the need for a large number of chickens, noting that her family of five has five hens—more than enough for their needs. Mr. DiGianfilippo echoed these sentiments, stating that allowing up to 20 chickens in Prospect Heights seemed excessive and could negatively impact neighbors. While personally opposed to backyard chickens and roosters, he acknowledged that some residents may want them and suggested limiting ownership to five hens and prohibiting roosters. He expressed support for the Council's efforts to regulate the matter, including annual inspections and associated fees, and recommended extending inspections beyond one year if necessary to ensure compliance.

CONSENT AGENDA – None

OLD BUSINESS –

- A. O-25-12** Staff Memo and Ordinance Amending Chapter 2 (Definitions), Chapter 3 (General Provisions) of Title 5 (Zoning) and Amending Chapter 1 (Animal Control) of Title 9 (Police Regulations) of the City Code Pertaining to Backyard Chicken Keeping in the R-1 Single Family District *(2nd Reading)* – **Alderman Ward 5 Dolick moved to approve O-25-12 Staff Memo and Ordinance Amending Chapter 2 (Definitions), Chapter 3 (General Provisions) of Title 5 (Zoning) and Amending Chapter 1 (Animal Control) of Title 9 (Police Regulations) of the City Code Pertaining to Backyard Chicken Keeping in the R-1 Single Family District (2nd Reading); seconded by Alderman Ward 2 Anderson. There was unanimous approval.**

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Wendy Morgan-Adams

Motion carried 4-0, one absent.

- B. O-25-13** Staff Memo and Ordinance Amending Chapter 1, Section 1 of Title 12: Fines and Fees Schedule to Include Recently Passed and Proposed Ordinance Changes *(2nd Reading)* – **Alderman Ward 2 Anderson moved to approve O-25-13 Staff Memo and Ordinance Amending Chapter 1, Section 1 of Title 12: Fines and Fees Schedule to Include Recently Passed and Proposed Ordinance Changes (2nd Reading); seconded by Alderman Ward 5 Dolick. There was unanimous approval.**

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Wendy Morgan-Adams

Motion carried 4-0, one absent.

NEW BUSINESS –

- A. R-25-38** Staff Memo and Resolution Authorizing and Awarding Bid Recommendation for the 2025 Road Program with Chicagoland Paving Contractors, INC. for a Cost of \$359,000 – **Alderman Ward 1 Cameron moved to approve R-25-38 Staff Memo and Resolution Authorizing and Awarding Bid Recommendation for the 2025 Road Program with Chicagoland Paving Contractors, INC. for a Cost of \$359,000; seconded by Alderman Ward 5 Dolick. There was unanimous approval.**

Public Works Director Roscoe provided an update on upcoming repaving projects, highlighting plans to resurface two of the city's worst streets: Maple Street north to Hillcrest and School Street. He noted that thanks to coming in under budget on a separate project at Owen Court and Willow Road, funds were available to include these streets. Chicago Land Paving, a trusted contractor and low bidder, will be handling the

work.

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Wendy Morgan-Adams

Motion carried 4-0, one absent.

- B. R-25-39** Staff Memo and Resolution Approving an Easement Acquisition Agreement with River Trails Condominium Association for Willow Trails Park Stormwater Improvement Project for a Cost of \$45,000 – **Alderman Ward 2 Anderson moved to approve R-25-39 Staff Memo and Resolution Approving an Easement Acquisition Agreement with River Trails Condominium Association for Willow Trails Park Stormwater Improvement Project for a Cost of \$45,000; seconded by Alderman Ward 1 Cameron. There was unanimous approval.**

Discussion focused on the permanent easement needed for the Willow Park detention area and new piping, which requires access through the River Trails condominium association property. An agreement includes funds to repair any damage to existing pavement caused by construction. Concerns were raised by Alderman Cameron about parking impacts for nearby residents during the project, and it was confirmed that contractor coordination will ensure displaced residents have suitable street parking without the risk of tickets.

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Wendy Morgan-Adams

Motion carried 4-0, one absent.

- C. R-25-40** Staff Memo and Resolution Approving a Proposal for Design Engineering Services for Hillcrest Lake Outfall Improvements with Gewalt Hamilton Associates, Inc. for a Cost of \$44,500, Subject to City Attorney Approval – **Alderman Ward 1 Cameron moved to approve R-25-40 Staff Memo and Resolution Approving a Proposal for Design Engineering Services for Hillcrest Lake Outfall Improvements with Gewalt Hamilton Associates, Inc. for a Cost of \$44,500, Subject to City Attorney Approval; seconded by Alderman Ward 5 Dolick. There was unanimous approval.**

Public Works Director Roscoe provided a detailed update on the Hillcrest Lake area flood mitigation project aimed at addressing recurring flooding issues affecting several homes near the lake and adjacent neighborhoods. He emphasized that this pipe will act as a relief valve similar to a recently completed project near the library and park district, allowing water to flow directly to the creek without flooding residential properties. Although the area has not seen heavy rains in recent years, residents recall the severe flooding events from past years, when up to 17 roads in the city were closed due to water accumulation. Funding support includes a \$440,000 legislative grant sponsored by Senator Walker and approximately \$300,000 to \$350,000 from the city's capital improvement plan, which has been earmarked for this purpose. City staff

anticipates completing permitting during the winter months, with construction scheduled to begin next spring or summer, pending approvals.

ROLL CALL VOTE:	AYES:	Michelle Cameron, Terry Anderson, Danielle Dash, Matt Dolick
	NAYS:	None
	ABSENT:	Wendy Morgan-Adams

Motion carried 4-0, one absent.

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS –

Public Works Director Roscoe- Shares some of the successful community events that have already taken place this summer, and says to look out for Rock n Run the Runway this weekend at Chicago Executive Airport and then, the following week on Saturday, July 5th, is the Independence Day Parade.

Building and Development Director Peterson- An update was provided on construction activity in the city, highlighting progress with the Sky Harbour LLC project at Aviation Plaza. The Planning & Zoning Board of Appeals is reviewing a resubdivision request to adjust lot lines, which marks the first step toward further development; City Council will review the approval in July. Additionally, the city issued permits for three new single-family homes and one major remodel over the past two months.

Chief Derman- Provided several departmental updates, including the upcoming graduation of Officer Coleman from the police academy on June 27, after which he will begin a three-month field training program. As part of the summer outreach initiative, officers and police volunteers recently chaperoned 67 children to the Lincoln Park Zoo, with two additional youth events planned. The Chief also introduced a new public education effort, offering free presentations to residents and businesses on burglary and identity theft prevention.

Alderman Anderson- Wanted to give a shoutout to everyone involved with the Dollars for Scholars event that took place last Monday, and is excited to see everyone next year.

Alderman Dolick- Wanted to thank everyone involved in the shredding event this past weekend. It is a great event through SWANCC that shines a positive light on the city.

Mayor Ludvigsen- Thanks everyone involved in the block party this past weekend. It was another successful event, and preparations are already being made for next year because it is the city's 50th anniversary.

- A.** May Financial Report by Finance Director Cheri Grieco – Finance Director Grieco presented the May financial report, noting that while activity is limited early in the fiscal year, several revenue sources performed notably well. Solid waste revenue appeared high due to the receipt of three months' worth of payments in May, bringing the account current. Income tax receipts showed strong growth, reaching \$502,000—an 18% fulfillment of the annual budget. Utility and interest income also came in ahead of expectations, positioning the City well as it prepares for the upcoming audit.

APPROVAL OF WARRANTS –

A. Approval of Expenditures

General Fund	\$160,331.97
Motor Fuel Tax Fund	\$0.00
Tourism District	\$102,610.76
Solid Waste Fund	\$0.00
Drug Enforcement Agenda Fund	\$1,655.97
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$120.30
Special Service Area - Constr #6 (Water Main)	\$0.00
Special Service Area - #8 Levee Wall #37	\$0.00
Capital Improvements	\$3,180.00
Special Service Area - Debt #6	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$39,103.64
Parking Fund	\$0.00
Sanitary Sewer Fund	\$0.00
Road/Building Bond Escrow	\$0.00
TOTAL	\$307,002.64
Wire Payments	
06.13.25 Payroll	\$200,855.34

TOTAL WARRANT	\$507,857.98
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– Alderman Ward 2 Anderson moved to approve the warrants as presented; seconded by Alderman Ward 1 Cameron to include a TOTAL of \$307,002.64, a 6/13/2025 payroll wire payment amount of \$200,855.34, and a TOTAL WARRANT of \$507,857.98. There was unanimous approval.

ROLL CALL VOTE:

AYES:	Michelle Cameron, Terry Anderson, Danielle Dash, Matt Dolick
NAYS:	None
ABSENT:	Wendy Morgan-Adams

Motion carried 4-0, one absent.

PUBLIC COMMENT ON NON-AGENDA MATTERS (FIVE MINUTE TIME LIMIT) –

Gary Briars- Mr. Briars addressed the City Council to express his appreciation for the completion of the Owen Court stormwater improvement project. A recent resident of Prospect Heights, Mr. Briars shared that he initially had concerns about flooding, reliance on well water, and the lack of home rule—issues he hadn’t faced in Park Ridge, where he previously lived. Despite his reservations, he praised the city’s responsiveness and coordination in moving the drainage project forward, especially the cooperation with the Metropolitan Water Reclamation District and Cook County. He extended thanks to the Council, city staff, and project manager John Eisenhut for their commitment and daily presence during construction. Mr. Briars also expressed interest in expanded access to city water for his area and voiced support for revisiting home rule in the future. He concluded by acknowledging the challenges Council members face from public scrutiny and emphasized his gratitude for their continued service and diligence.

EXECUTIVE SESSION – None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED – None

ADJOURNMENT – Alderman Ward 2 Anderson moved to Adjourn; seconded by Alderman Ward 1 Cameron. There was unanimous approval.

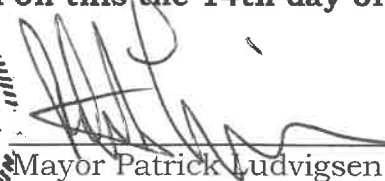
VOICE VOTE: All AYES No NAYS

Motion carried 4-0, one absent.

Approved by the Prospect Heights City Council on this the 14th day of July, 2025.


City Clerk Prisiajmiouk




Mayor Patrick Ludvigsen