



THE CITY COUNCIL MEETING MINUTES
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WAS HELD ON MONDAY, DECEMBER 9, 2024 AT 6:30 PM

CALL TO ORDER AND ROLL CALL – At 6:31 PM, Mayor Ludvigsen called to order the Regular Meeting of the Prospect Heights City Council at City Hall, 8 N Elmhurst Road, Prospect Heights, IL 60070.

Deputy Clerk Austin called roll. A quorum was present.

ELECTED OFFICIALS PRESENT – Mayor Ludvigsen, Alderman – Cameron, Anderson, Morgan-Adams, Dash, Dolick.

ABSENT – Treasurer Tibbits, City Clerk Prisiajniouk

OTHER OFFICIALS PRESENT – City Administrator Wade, Assistant City Administrator Falcone, Director of Building and Development Peterson, Chief Caponigro, Assistant Finance Director Tannehill, Deputy Clerk Austin, Attorney Jim Hess, Digital Communications Technician Colvin.

PLEDGE OF ALLEGIANCE – Mayor Ludvigsen led the Pledge of Allegiance.

APPROVAL OF MINUTES

- A.** November 25, 2024 City Council Regular Meeting Minutes – **Alderman Anderson moved to approve the November 25, 2024 City Council Regular Meeting Minutes as presented; seconded by Alderman Cameron.**

ROLL CALL VOTE:	AYES -	Cameron, Anderson, Morgan-Adams, Dash, Dolick
	NAYS -	None
	ABSENT -	None

Motion carried 5 – 0

PRESENTATIONS

- A.** Prospect Heights Police Pension Board Presentation by Police Pension Board Trustee Tom Huitink

Tom says this year compared to last has a much brighter outlook thanks to the performance of the investments and continued support and a substantial contribution from the city. Funding status right now is right around 70% compared to low 60% this time last year. Tom gives an overview of who is involved with the Police Pension Board. Tom mentions that there are over 50 families that are supported by this plan currently.

Tom starts to go through his presentation. He starts off by discussing the city's contribution and where that puts the overall contribution numbers at. Tom goes over why in the past some of the funding has been lacking behind, but luckily we are not seeing that trend anymore. Tom gives an overview of actual contributions versus recommended contributions and the effect that can have on the plan. Mayor Ludvigsen brings up a comparison of the city's fundedness vs the neighboring cities and with the jump in the past year we are doing very well. He mentions too that we are doing this with a much lower property tax number so that the city can contribute towards it.

Kevin from Lauterbach and Amen came to give a presentation on the actuarial report for the fund. Kevin goes over the presentation slides that show the current valuation vs prior year valuation that is affected by different factors. One of those factors is that the city this year was able to contribute more than was recommended and that helps stabilize things going forward. Kevin gives a brief overview of some demographic changes that happened within the police pension this past year. Kevin goes over a graph of age and service which shows which officers are retirement eligible. Mayor Ludvigsen asks if this is an unusual ratio of tier 1 to tier 2 members. Kevin goes over some of asset changes throughout the year and shows that it is in a good place right now. The next slide is risk management and Kevin goes over some of the pitfalls that could occur. Based on the city's contribution this year it is projected that over the next 80 years every cent of benefits due to active contributing members will be paid out. Kevin ends with answering a few questions to clarify things about meeting your contribution amount but not exceeding it and what ramifications that could have long term.

B. Chicago Executive Airport Update Presented by Director William Kearns

Director Kearns offers his greetings and thanks for being able to speak and gets into the update. There were about 100,000 operations and there was about 8 million gallons of fuel pumped this past year. The next round of sound installation is ready to come in and comes to about one and half million dollars, the construction is to take place in March. Since there was a change in audit group the budget is just slightly delayed this year but the hope is to have it done in early January. Coming up in 2026 is the 100 year anniversary of the airport and there is some events and things planned to really celebrate that. Most internal items from the Ramada Inn have been removed and donated to habit for humanity. Sky Harbour is working on the demolition plans for the Ramada land. The rock the runway event this past summer was another big hit.

APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS

A. City of Prospect Heights Proclamation Honoring Illinois Pop Warner 9U State Champions – Arlington Heights and Prospect Heights 9U Dawgs

Mayor Ludvigsen read the proclamation for the team and was able to give each kid a copy to take home. He was also able to take a picture with the team.

PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)

Grace Martinez- Talks about neighbors discussing issues among themselves and getting the problems that arise taken care of without getting anyone else involved. Discusses some of the options to help with rooster sounds so the city doesn't have to outright ban them. Coup size and chicken quantity will lead to more stressed-out chickens which will reduce the numbers of eggs they lay. Mentions that she herself and a few other chicken owners are willing to offer free service to help new and existing chicken owners be in compliance and be the best chicken owners they can be.

Katie King- Doesn't want there to be a stigma that if you don't have chickens, you automatically want this ordinance to be passed. She also likes the aspect of being able to get eggs from your neighbors and then walk down to Walgreens for anything else you need. Doesn't want to be a cookie cutter town. Mentions she is a big egg lover and eats a good amount a week, so she doesn't want to see a bird limit put in that would limit the number of eggs some families could produce. Believes that maybe enforcing location of coups would go a long way in solving some of the complaint issues. If this ordinance was passed, she worries about how much extra work would be created for the city.

Justyna Koscielniak- Doesn't want to see a ban of roosters. Offers some options of sound proofing coups and having rooster collars as a couple ways the city could still allow roosters. Believes that if

this ordinance was passed there would be an unnecessary waste of tax dollars to keep each individual in compliance. Her son Harrison prepared a speech about wanting to keep his rooster.

Lynn Schumacker- She is looking for this ordinance to get passed because of previous experience of living next to bad chicken and rooster owners. She believes that chicken owners that say there are no complaints don't understand that people just don't want to be a bad neighbor and call the police over a chicken disturbance. She doesn't think the chicken owners understand that they are in the minority of wanting chickens next door to you. She is not looking for a ban on chickens, just the limit that is being proposed and also for no roosters to be allowed.

Genevieve Charet- Starts by saying she believes that the council should strike the ban on roosters, turkeys, geese and other fowl and fixed number limit of birds. Gives an overview of what other municipalities have in place when it comes to allowing roosters. Mentions some of the proposed ordinance that she is in favor of and believes that is enough to have in place. Still wants no limit on birds but if there is to be one, she sent guidelines about the number of chickens per square foot that would make sense. Mentions that the proposed ordinance gives 12 months to get rid of extra fowl and this is not an option in some cases with the limited options. Gives some examples of good that chickens bring to the community. She closes by saying we are different than other communities around and the city needs to embrace that.

Niki Moylan- Acknowledges this is an important topic because it impacts families and wants to thank the Alderman that took time out of their day to discuss the topic with her. Spoke about taking baby steps in the process and to not rush into decisions. Reiterates along with everyone else that Prospect Heights is a unique city that requires unique rules. Thinks there are great things in the proposal but really does not want to see a limit on birds and a ban on roosters. Hopes that Lynn Schumacker is getting the proper help because she doesn't want to see bad chicken owners out in the community as well as the city doesn't.

Christine Shiel- Has not liked the chicken process from the beginning and believes there was always a push to a ban on chickens. Mentions she moved here because of the ability to have chickens and other birds and knows others did as well. She believes that neighbors are using noise complaints to make other neighbors have to get rid of their chickens simply because they do not get along. Does not like the proposed limit of chickens or the rooster ban. Offers options if there is a noisy rooster. Also mentions how important roosters are for protection of the chickens.

CONSENT AGENDA – None

OLD BUSINESS

A. O-24-13 Staff Memo and Ordinance for Consideration of Text Amendments to Title 5 Zoning: Chapter 2: Definitions, Chapter 3: General Provisions and Chapter 6 adding Keeping Fowl (chickens) as a permitted Special Use; and Title 9 Police Regulations: Chapter 1: Animal Control of the City Code Pertaining to Keeping Fowl (chickens) in the R-1 Single Family District. (2nd Reading) – Alderman Morgan-Adams moved to table O-24-13 Staff Memo and Ordinance for Consideration of Text Amendments to Title 5 Zoning: Chapter 2: Definitions, Chapter 3: General Provisions and Chapter 6 adding Keeping Fowl (chickens) as a permitted Special Use; and Title 9 Police Regulations: Chapter 1: Animal Control of the City Code Pertaining to Keeping Fowl (chickens) in the R-1 Single Family District. (2nd Reading); seconded by Alderman Dolick.

ROLL CALL VOTE:

AYES -	Cameron, Anderson, Morgan-Adams, Dash, Dolick
NAYS -	None
ABSENT -	None

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Motion carried 5 – 0

- B. O-24-24** Staff Memo and Ordinance Police Pension Levy (**2nd Reading**)
- C. O-24-25** Staff Memo and Ordinance SSA 1 Levy (**2nd Reading**)
- D. O-24-26** Staff Memo and Ordinance SSA 2 Levy (**2nd Reading**)
- E. O-24-27** Staff Memo and Ordinance SSA 3 Levy (**2nd Reading**)
- F. O-24-28** Staff Memo and Ordinance SSA 4 Levy (**2nd Reading**)
- G. O-24-29** Staff Memo and Ordinance SSA 5 Levy (**2nd Reading**)
- H. O-24-30** Staff Memo and Ordinance SSA 8 Levy (**2nd Reading**) – **Alderman Morgan-Adams moved for an ominous vote of approval for items B through H; seconded by Alderman Anderson. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

- I. Tabled from November 25, 2024 Meeting** Approval of the 2025 City Council Regular Meeting Calendar – **Alderman Anderson moved to approve the 2025 City Council Regular Meeting Calendar as presented; seconded by Alderman Dolick. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

NEW BUSINESS

- A. Requested First Read Waiver O-24-31** Staff Memo and Ordinance Exempting all School and Park District Employers Within Prospect Heights from the Cook County Paid Leave Act (**1st Reading**) – **Alderman Morgan-Adams moved to approve Requested First Read Waiver O-24-31 Staff Memo and Ordinance Exempting all School and Park District Employers Within Prospect Heights from the Cook County Paid Leave Act (1st Reading); seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

- B. O-24-31** Staff Memo and Ordinance Exempting all School and Park District Employers Within Prospect Heights from the Cook County Paid Leave Act (**2nd Reading**) – **Alderman Morgan-Adams moved to approve O-24-31 Staff Memo and Ordinance Exempting all School and Park District Employers Within Prospect Heights from the Cook County Paid Leave Act (2nd Reading); seconded by Alderman Dolick. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

Administrator Wade gives a brief update of what this ordinance entails.

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- C. R-24-46** Staff Memo and Resolution Authorizing the Purchase of an Internet Firewall for City Hall in the Amount of \$10,876.83 to be Installed by the City's IT Contractor DeKind Computer Consultants – **Alderman Anderson moved to approve R-24-46 Staff Memo and Resolution Authorizing the Purchase of an Internet Firewall for City Hall in the Amount of \$10,876.83 to be Installed by the City's IT Contractor DeKind Computer Consultants; seconded by Alderman Cameron. There was unanimous approval.**

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

- D. O-24-32** Staff Memo and Ordinance Amending Various Sections of the City Code Related to Title 1, Chapter 6, Section 7I: Powers and Duties as it Relates to City Administrator Purchasing Authority for Prospect Heights (***1st Reading***)

Administrator Wade explains the thinking behind this ordinance and some of the problems that have come up in the past that have led to proposal of the ordinance. There was some discussion with questions from Alderman Morgan-Adams and Alderman Dolick. Assistant Finance Director Tannehill and Assistant City Administrator gave some more background on what kind of purchases this ordinance is geared toward and some of the process that is still in place.

STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS

Dan Peterson- Gives an update on the Elmhurst building that was hit with a fire last year and gives an update on three new businesses going into the property.

Alderman Cameron- Shouts out the new Dunkin Donuts in Ward 5 and encourages anyone to stop by.

All the Alderman wish everyone a safe and happy holiday season.

APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$218,305.89
Motor Fuel Tax Fund	\$0.00
Tourism District	\$6,250.00
Solid Waste Fund	\$41,382.00
Drug Enforcement Agency Fund	\$4,517.28
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$2,604.00

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Special Service Area #6 - Water Main	\$0.00
Special Service Area #8 - Levee Wall #37	\$2,604.00
Capital Improvements	\$125,827.67
Special Service Area #6 - Debt	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$32,803.08
Parking Fund	\$78.49
Sanitary Sewer Fund	\$64,706.72
Road/Building Bond Escrow	\$0.00
TOTAL	\$499,079.13
<u>Wire Payments</u>	
11/29/2024 Payroll	\$191,798.06
TOTAL WARRANT	\$690,877.19

Deputy Clerk Austin read the warrants.

Alderman Anderson moved to approve the warrants as presented; seconded by Alderman Cameron to include a TOTAL of \$499,079.13, a 11/29/2024 Payroll of \$ 191,798.06, and a TOTAL WARRANT of \$690,877.19. There was unanimous approval.

ROLL CALL VOTE: AYES - Cameron, Anderson, Morgan-Adams, Dash, Dolick
 NAYS - None
 ABSENT - None

Motion carried 5 – 0

PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*) – None

EXECUTIVE SESSION – None

ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED – None

ADJOURNMENT – At 8:14 PM, Alderman Dolick moved to Adjourn; seconded by Alderman Anderson. There was unanimous approval.

VOICE VOTE: ALL AYES, NO NAYS

Motion carried 5 – 0

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Approved by the Prospect Heights City Council on this the 13th day of January, 2025.


City Clerk Prisiajnikouk


Mayor Patrick Ludvigsen



Posted by 1:00 PM, December 6, 2024