



**IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT**

**THE CITY COUNCIL MEETING**  
**OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS**  
**WILL BE HELD ON MONDAY, DECEMBER 9, 2024 AT 6:30 PM**

**IN PERSON IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL  
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS  
MAYOR PATRICK LUDVIGSEN PRESIDING**

**THIS MEETING WILL BE BROADCAST LIVE ON CABLE CHANNELS: COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 AND AT&T U-VERSE CHANNEL 99. IT WILL ALSO BE RECORDED AND REBROADCAST ON COMCAST CHANNEL 17, ASTOUND CHANNEL 1176 AND AT&T U-VERSE CHANNEL 99.**

**1. CALL TO ORDER AND ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

- A.** November 25, 2024 City Council Regular Meeting Minutes  
*Action Requested: (Motion, Second, Roll Call Vote)*

**4. PRESENTATIONS**

- A.** Prospect Heights Police Pension Board Presentation by Police Pension Board Trustee Tom Huitink
- B.** Chicago Executive Airport Update Presented by Director William Kearns

**5. APPOINTMENTS, CONFIRMATIONS, AND PROCLAMATIONS**

- A.** City of Prospect Heights Proclamation Honoring Illinois Pop Warner 9U State Champions – Arlington Heights and Prospect Heights 9U Dawgs

**6. PUBLIC COMMENT ON AGENDA MATTERS (*Five Minute Time Limit*)**

(Citizens are asked to identify the agenda item they would like to address and will be provided the opportunity to speak to the issue after its presentation and before City Council action)

- 7. CONSENT AGENDA** - All items listed on the Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the general order of business and considered as a separate Agenda item.  
*Action Requested: (Motion, Second, Roll Call Vote)*

## 8. OLD BUSINESS

- A. **O-24-13** Staff Memo and Ordinance for Consideration of Text Amendments to Title 5 Zoning: Chapter 2: Definitions, Chapter 3: General Provisions and Chapter 6 adding Keeping Fowl (chickens) as a permitted Special Use; and Title 9 Police Regulations: Chapter 1: Animal Control of the City Code Pertaining to Keeping Fowl (chickens) in the R-1 Single Family District. (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- B. **O-24-24** Staff Memo and Ordinance Police Pension Levy (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- C. **O-24-25** Staff Memo and Ordinance SSA 1 Levy (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- D. **O-24-26** Staff Memo and Ordinance SSA 2 Levy (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- E. **O-24-27** Staff Memo and Ordinance SSA 3 Levy (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- F. **O-24-28** Staff Memo and Ordinance SSA 4 Levy (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- G. **O-24-29** Staff Memo and Ordinance SSA 5 Levy (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- H. **O-24-30** Staff Memo and Ordinance SSA 8 Levy (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- I. **Tabled from November 25, 2024 Meeting** Approval of the 2025 City Council Regular Meeting Calendar  
*Action Requested: (Motion, Second, Roll Call Vote)*

## 9. NEW BUSINESS

- A. **Requested First Read Waiver O-24-31** Staff Memo and Ordinance Exempting all School and Park District Employers Within Prospect Heights from the Cook County Paid Leave Act (**1st Reading**)  
*Action Requested: (Informational/Discussion)*
- B. **O-24-31** Staff Memo and Ordinance Exempting all School and Park District Employers Within Prospect Heights from the Cook County Paid Leave Act (**2nd Reading**)  
*Action Requested: (Motion, Second, Roll Call Vote)*
- C. **R-24-46** Staff Memo and Resolution Authorizing the Purchase of an Internet Firewall for City Hall in the Amount of \$10,876.83 to be Installed by the City's IT Contractor DeKind Computer Consultants  
*Action Requested: (Motion, Second, Roll Call Vote)*

- D. O-24-32** Staff Memo and Ordinance Amending Various Sections of the City Code Related to Title 1, Chapter 6, Section 7I: Powers and Duties as it Relates to City Administrator Purchasing Authority for Prospect Heights (**1st Reading**)  
**Action Requested: (Informational/Discussion)**

**10. STAFF, ELECTED OFFICIALS, AND COMMISSION REPORTS**

**11. APPROVAL OF WARRANTS**

**A. Approval of Expenditures**

|                                          |                     |
|------------------------------------------|---------------------|
| General Fund                             | \$218,305.89        |
| Motor Fuel Tax Fund                      | \$0.00              |
| Tourism District                         | \$6,250.00          |
| Solid Waste Fund                         | \$41,382.00         |
| Drug Enforcement Agency Fund             | \$4,517.28          |
| Special Service Area #1                  | \$0.00              |
| Special Service Area #2                  | \$0.00              |
| Special Service Area #3                  | \$0.00              |
| Special Service Area #4                  | \$0.00              |
| Special Service Area #5                  | \$2,604.00          |
| Special Service Area #6 - Water Main     | \$0.00              |
| Special Service Area #8 - Levee Wall #37 | \$2,604.00          |
| Capital Improvements                     | \$125,827.67        |
| Special Service Area #6 - Debt           | \$0.00              |
| Road Construction Debt                   | \$0.00              |
| Water Fund                               | \$32,803.08         |
| Parking Fund                             | \$78.49             |
| Sanitary Sewer Fund                      | \$64,706.72         |
| Road/Building Bond Escrow                | \$0.00              |
| <b>TOTAL</b>                             | <b>\$499,079.13</b> |
| <b><u>Wire Payments</u></b>              |                     |
| <b>11/29/2024 Payroll</b>                | <b>\$191,798.06</b> |

This meeting will be recorded and made available on your local Cable Channel, Prospect Heights Television, and our PHTV YouTube Channel via a link on the City website

|                      |                     |
|----------------------|---------------------|
|                      |                     |
| <b>TOTAL WARRANT</b> | <b>\$690,877.19</b> |

12. PUBLIC COMMENT ON NON-AGENDA MATTERS (*Five Minute Time Limit*)

13. EXECUTIVE SESSION

14. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

15. ADJOURNMENT

*Action Requested: (Motion, Second, Voice Vote)*

Posted by 1:00 PM, December 6, 2024



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

4A

# Prospect Heights Police Pension Fund Reporting

For the Contribution Year Ending April 30, 2025 for Funding Purposes

For the Fiscal Year Ending April 30, 2024 for Financial Statement Reporting

Presented by:  
Kevin Cavanaugh, Principal

Actuarial

Audit

Client Accounting &  
Advisory Services

Pension

Tax

# Recommended Contribution & Funded Status

Page 8 in Report

|                                                       | Prior Valuation | Current Valuation | Difference                    |
|-------------------------------------------------------|-----------------|-------------------|-------------------------------|
| Recommended Contribution                              | \$1,625,822     | \$1,585,280       | -\$40,542<br>(2.49% Decrease) |
| Fair Value of Assets (FVA)                            | \$20,648,700    | \$24,458,900      | \$3,810,200                   |
| Actuarial Value of Assets (AVA)                       | \$21,938,200    | \$25,130,100      | \$3,191,900                   |
| Actuarial Accrued Liability                           | \$33,615,000    | \$35,374,900      | \$1,759,900                   |
| EAN Unfunded Actuarial<br>Accrued Liability/(Surplus) | \$11,676,900    | \$10,244,800      | (\$1,432,100)                 |
| Percent Funded (AVA)                                  | 65.26%          | 71.04%            | 5.78%                         |
| Percent Funded (FVA)                                  | 61.43%          | 69.14%            | 7.71%                         |

*Current Funding Policy is level % pay contributions to a 100% funding target over a layered amortization period of 15 years.*

# Recommended Contribution Reconciliation

Page 15 in Report

|                                        | Actuarial<br>Liability | Recommended<br>Contribution |
|----------------------------------------|------------------------|-----------------------------|
| Expected Changes                       | \$1,079,800            | \$52,800                    |
| Salary Increases Greater than Expected | \$76,100               | \$16,000                    |
| Actuarial Experience                   | \$604,000              | \$21,400                    |
| Investment Return Less than Expected   | \$0                    | \$15,200                    |
| Contributions Greater than Expected    | \$0                    | (\$145,900)                 |
| Net Increase/(Decrease)                | \$1,759,900            | (\$40,500)                  |

# Recommended Contribution Breakdown

Page 25 in Report

|                                                         | Prior Valuation | Current Valuation | Difference |
|---------------------------------------------------------|-----------------|-------------------|------------|
| Employer Normal Cost<br>(with interest)                 | \$303,652       | \$296,093         | (\$7,559)  |
| Amortization of Unfunded<br>Accrued Liability/(Surplus) | \$1,322,170     | \$1,289,187       | (\$32,983) |
| Recommended Contribution                                | \$1,625,822     | \$1,585,280       | (\$40,542) |

*The Recommended Contribution has Decreased by 2.49% from the Prior Valuation.*

# Demographic Changes

Page 13-14 in Report

- There was 1 Member who was hired during the year. This increased the Recommended Contribution by approximately \$9,300.
- There was 1 Member who retired during the year. This increased the Recommended Contribution by approximately \$11,700.
- There were 2 Members who terminated employment during the year, 1 of whom was hired during the year. This decreased the Recommended Contribution by approximately \$5,200.
- There were 20 inactive Members who continued to collect benefits. This increased the Recommended Contribution by approximately \$14,000.
- Other demographic changes experienced during the year were minimal.

# Age and Service Distribution

Page 31 in Report

| 5/1/2024 Age and Service Distribution - Tier 1 Tier 2 Active Members |         |         |        |        |          |          |          |          |          |          |         |       |
|----------------------------------------------------------------------|---------|---------|--------|--------|----------|----------|----------|----------|----------|----------|---------|-------|
|                                                                      | Service | Under 1 | 1 to 4 | 5 to 9 | 10 to 14 | 15 to 19 | 20 to 24 | 25 to 29 | 30 to 34 | 35 to 39 | 40 & up | Total |
| Age                                                                  |         |         |        |        |          |          |          |          |          |          |         |       |
| Under 25                                                             |         |         |        |        |          |          |          |          |          |          |         |       |
| 25 to 29                                                             |         | 0 1     | 0 2    |        |          |          |          |          |          |          |         | 0 3   |
| 30 to 34                                                             |         |         |        | 0 8    | 0 1      |          |          |          |          |          |         | 0 9   |
| 35 to 39                                                             |         |         | 0 1    |        | 0 4      |          |          |          |          |          |         | 0 5   |
| 40 to 44                                                             |         |         | 0 1    |        | 1 0      |          |          |          |          |          |         | 1 1   |
| 45 to 49                                                             |         |         |        |        |          |          |          |          |          |          |         |       |
| 50 to 54                                                             |         |         |        |        |          |          |          |          |          |          |         |       |
| 55 to 59                                                             |         |         | 0 1    |        |          |          |          |          |          |          |         | 0 1   |
| 60 to 64                                                             |         |         | 0 1    |        |          |          | 1 0      |          |          |          |         | 1 1   |
| 65 to 69                                                             |         |         |        |        |          |          |          |          |          |          |         |       |
| 70 & up                                                              |         |         |        |        |          |          |          |          |          |          |         |       |
| Total                                                                |         | 0 1     | 0 6    | 0 8    | 1 5      |          | 1 0      |          |          |          |         | 2 20  |

# Expected Benefit Payments

Page 9 & 30 in Report

| Current Valuation                        |             |
|------------------------------------------|-------------|
| Total Active Members                     | 22          |
| Total Inactive Members                   | 25          |
| Current Benefit Payments                 | \$1,546,300 |
| Expected Benefit Payments<br>in 5 Years  | \$2,106,000 |
| Expected Benefit Payments<br>in 10 Years | \$2,489,100 |

*Benefit Payments are  
Anticipated to  
Increase 36% in the  
Next 5 Years and  
61% in the Next 10  
Years.*

# Change in Fair Value of Assets

Page 17 in Report

| Current Valuation              |               |
|--------------------------------|---------------|
| Beginning Fair Value of Assets | \$20,648,700  |
| Employer Contributions         | \$3,283,400   |
| Member Contributions           | \$242,000     |
| Return on Investments          | \$1,881,400   |
| Benefits and Refunds           | (\$1,548,300) |
| Other Expenses                 | (\$48,400)    |
| Change in Fair Value           | \$3,810,200   |
| Ending Fair Value of Assets    | \$24,458,900  |

*The Rate of Return on Investments on a Fair Value of Assets Basis for the Fund was Approximately 8.47% Net of Administrative Expense. The Expected Rate of Return on Investments is 6.50%.*

# Risk Management

Page 11, 13 & 23 in Report

- The Fair Value of Assets (\$24.5M) is less than the Actuarial Accrued Liability for inactive Members (\$30.7M).
- The ratio of benefit payments to the Fair Value of Assets is 6.32%, compared to an Expected Rate of Return on Investments of 6.50%.
- Based on the number of active Members in the Plan, there is a moderate demographic risk.

|                          | 0.25%<br>Decrease<br>(6.25%) | Current Expected Rate<br>of Return on Investments<br>(6.50%) | 0.25%<br>Increase<br>(6.75%) |
|--------------------------|------------------------------|--------------------------------------------------------------|------------------------------|
| Recommended Contribution | \$1,706,705                  | \$1,585,280                                                  | \$1,468,033                  |
| Dollar Impact            | \$121,425                    |                                                              | (\$117,247)                  |
| Percentage Impact        | 7.66%                        |                                                              | (7.40%)                      |

# Five-Year Employer Contribution History

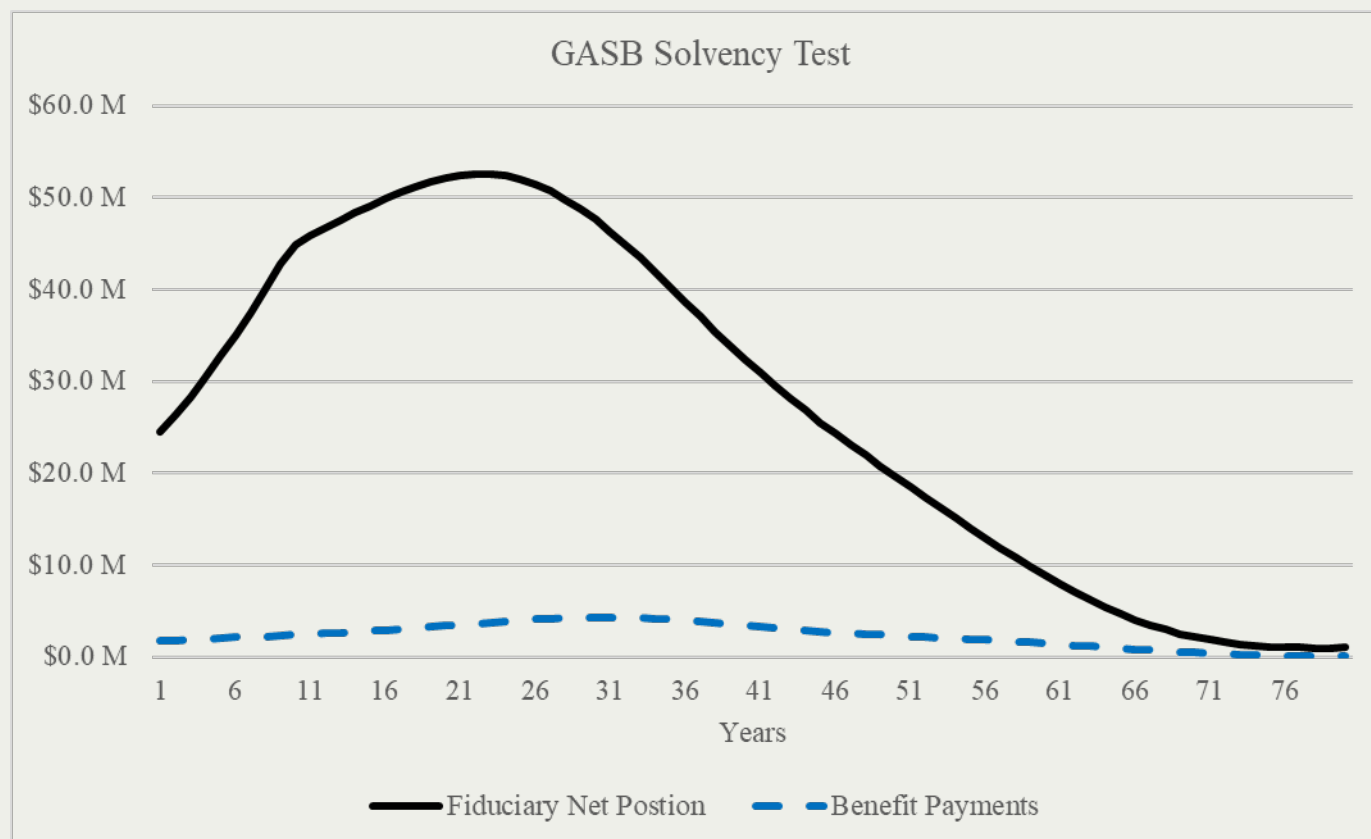
Page 33 in GASB 67/68 Report

| Fiscal Year End  | Employer Contribution | Actuarially Determined Contribution (ADC) | % of ADC |
|------------------|-----------------------|-------------------------------------------|----------|
| 4/30/2024        | \$3,283,433           | \$1,443,168                               | 227.52%  |
| 4/30/2023        | \$755,705             | \$1,453,064                               | 52.01%   |
| 4/30/2022        | \$1,148,839           | \$1,238,854                               | 92.73%   |
| 4/30/2021        | \$997,013             | \$1,055,208                               | 94.48%   |
| 4/30/2020        | \$985,385             | \$1,002,709                               | 98.27%   |
| 5 - Year Average |                       |                                           | 113.00%  |

*The Actuarially Determined Contribution for the Current Year is the Recommended Contribution from the May 1, 2022 Actuarial Valuation Completed by Lauterbach & Amen, LLP.*

# GASB Solvency Test

Page 42 in GASB 67/68 Report



*The Plan's Projected  
Fiduciary Net  
Position is  
Anticipated to Cover  
Projected Benefit  
Payments in Full for  
the Current  
Employees.*

# Actuarial Certification

- The valuation results summarized in this presentation are from the May 1, 2024 Actuarial Funding Report & GASB 67/68 Report, which have been reviewed by Actuarial Consultants that meet the Qualification Standards of the American Academy of Actuaries.
  - This report is not intended for purposes other than determining the Recommended Contribution, under the selected Funding Policy. This report contains the full description of the data, assumptions, methods, and provisions used to produce these actuarial results.
  - For any rounded figures shown in this presentation, please refer to the Actuarial Funding Report for more exact figures.

# Prospect Heights Police Pension Fund Historical Trend Analysis

## Exhibit 1 - Funded Status

Source: Lauterbach & Amen actuary reports

| Fiscal<br>Year End | Fair Value of<br>Assets | Actuarial<br>Liability | Unfunded<br>Liability | Funded % |
|--------------------|-------------------------|------------------------|-----------------------|----------|
| 4/30/2024          | 24,458,942              | 35,374,932             | 10,915,990            | 69.14%   |
| 4/30/2023          | 20,648,744              | 33,615,046             | 12,966,302            | 61.43%   |
| 4/30/2022          | 21,100,136              | 31,859,321             | 10,759,185            | 66.23%   |
| 4/30/2021          | 22,217,843              | 31,380,290             | 9,162,447             | 70.80%   |
| 4/30/2020          | 17,286,375              | 28,556,990             | 11,270,615            | 60.53%   |
| 4/30/2019          | 17,266,401              | 26,828,497             | 9,562,096             | 64.36%   |
| 4/30/2018          | 16,044,527              | 25,084,413             | 9,039,886             | 63.96%   |

## Prospect Heights Police Pension Fund Historical Trend Analysis

### Exhibit 2 - Change in Value of Fund Assets

Source: Lauterbach & Amen actuary reports

| Fiscal Year<br>End | Beginning<br>of Year | Contributions |         |           | Member      | Investment  | Other    | End of Year |
|--------------------|----------------------|---------------|---------|-----------|-------------|-------------|----------|-------------|
|                    | Fund Assets          | City          | Member  | Total     | Benefits    | Income      |          | Fund Assets |
| 4/30/2024          | 20,648,744           | 3,283,433     | 241,999 | 3,525,432 | (1,548,307) | 1,881,442   | (48,369) | 24,458,942  |
| 4/30/2023          | 21,100,136           | 755,705       | 237,053 | 992,758   | (1,618,484) | 214,806     | (40,472) | 20,648,744  |
| 4/30/2022          | 22,217,843           | 1,148,839     | 218,155 | 1,366,994 | (1,305,996) | (1,146,368) | (32,337) | 21,100,136  |
| 4/30/2021          | 17,286,375           | 997,013       | 215,081 | 1,212,094 | (1,166,688) | 4,925,707   | (39,645) | 22,217,843  |
| 4/30/2020          | 17,266,401           | 985,385       | 210,549 | 1,195,934 | (1,045,781) | (97,225)    | (32,954) | 17,286,375  |
| 4/30/2019          | 16,044,527           | 794,856       | 241,784 | 1,036,640 | (909,776)   | 1,125,377   | (30,367) | 17,266,401  |
| 4/30/2018          | 14,439,081           | 1,125,669     | 209,576 | 1,335,245 | (680,633)   | 981,790     | (30,956) | 16,044,527  |

# Prospect Heights Police Pension Fund Historical Trend Analysis

## Exhibit 3 - Contribution History (Recommended Basis) - Assumes a 2-year lag

Source: Lauterbach & Amen actuary reports

| Fiscal<br>Year End | Actual<br>Employer<br>Contribution | L&A<br>Recommended<br>Contribution | Contribution<br>Excess /<br>(Shortfall) | Actual                                   |
|--------------------|------------------------------------|------------------------------------|-----------------------------------------|------------------------------------------|
|                    |                                    |                                    |                                         | Contribution as<br>a % of<br>Recommended |
| 4/30/2024          | 3,283,433                          | 1,625,822                          | 1,657,611                               | 202.0                                    |
| 4/30/2023          | 755,705                            | 1,453,064                          | (697,359)                               | 52.0                                     |
| 4/30/2022          | 1,148,839                          | 1,238,854                          | (90,015)                                | 92.7                                     |
| 4/30/2021          | 997,013                            | 1,055,208                          | (58,195)                                | 94.5                                     |
| 4/30/2020          | 985,385                            | 1,002,709                          | (17,324)                                | 98.3                                     |
| 4/30/2019          | 794,856                            | 920,119                            | (125,263)                               | 86.4                                     |
| 4/30/2018          | 1,125,669                          | 820,079                            | 305,590                                 | 137.3                                    |



**CITY OF PROSPECT HEIGHTS PROCLAMATION HONORING ILLINOIS POP  
WARNER 9U STATE CHAMPIONS-ARLINGTON HEIGHTS AND PROSPECT  
HEIGHTS 9U DAWGS**

**WHEREAS**, the Dawgs Football Program, in just its second year of existence, brings together young athletes from Arlington Heights and Prospect Heights, has cultivated a winning culture, centered around hard work, discipline, and most importantly character; and,

**WHEREAS**, “Win with Character” has been the guiding motto of the Dawgs from its initiation, enabling athletes to excel in their athletic skills, but also in the values of teamwork, respect and sportsmanship; and,

**WHEREAS**, the Dawgs youth football team is helping to build a strong foundation for the future of local football, providing strong, character-driven athletes to area high school football programs; and,

**WHEREAS**, on November 2<sup>nd</sup>, 2024, at Plunkett Park, Elmhurst, the Arlington Heights and Prospect Heights 9U Dawgs won the 2024 Illinois Pop Warner 9U Championship; and,

**WHEREAS**, the state championship is a testament to the hard work and dedication of every player, coach and family involved.

**NOW, THEREFORE BE IT PROCLAIMED**, the City of Prospect Heights recognizes and congratulates all the athletes, coaches, parents, families, and supporters who have contributed to the Arlington Heights and Prospect Heights 9U Dawgs Championship Season, and their continued commitment to teamwork, respect and sportsmanship.

**DATED**, this 9<sup>th</sup> day of December, 2024

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Patrick Ludvigsen

Mayor, City of Prospect Heights

**Members of 2024 Arlington Heights and Prospect Heights 9U Dawgs  
State Championship Football Team**

Miles Austermuehle

Frankie Cossentino

William Gilbert

AJ Herbert

Noah Klaus

Sammy LaMonica

Kellen LaPorta

Trent Larkowski

Charlie Lillwitz

Dominic Lima

Lucas Lima

Teddy Miller

Greyson O'Donnell

Thomas Ragauskis

Johnny Ramion

Thatcher Rasar

Dante Reyes

Maximiliano Reyes

Thomas Swiatkiewicz

Grayson Walger



# City of Prospect Heights

Department of Building & Zoning  
 8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070  
 Office: 847/398-6070 x 211-FAX: 847/590-1854  
[www.prospect-heights.il.us](http://www.prospect-heights.il.us)

## MEMORANDUM

Date: November 19, 2024

To: Mayor Ludvigsen and Aldermen

Cc: Joe Wade, City Administrator

From: Daniel A. Peterson, Director of Building & Development

Subject: Ordinance #O-24-13: Amendments to Title 5 (Zoning) Chapters 2 (Definitions), 3 (General Provisions) and 6 (Single-Family Residential District) and Title 9 (Police Regulations) Chapter 1 (Animal Control) to Allow Keeping of Fowl (Chickens) in the R-1 District

### ISSUE:

Consideration of text amendments to establish “Keeping Fowl” (Chicken Hens) as a permitted special use in the R-1 Single-Family District with reasonable regulations for the purpose of improving and protecting the public health, safety comfort and general welfare of the community.

### BACKGROUND:

During the City Council meeting on October 23, 2023, residents spoke during public comment regarding the problems they were having with nuisance chicken related issues, including rooster crowing noise, odors and disruption of their daily life with neighbors that owned chickens. These residents wanted a ban on chickens being kept in the R-1 District. The City Council determined the issue needed to be studied and directed the matter to the Planning Zoning Board of Appeals (PZBA) to research the matter and make a recommendation.

The PZBA held two public informational meetings on January 24, 2024, and March 20, 2024. At the conclusion of the two informational meetings the PZBA directed staff to prepare an application for text amendments to the zoning code that would create regulations for keeping chickens in the R-1 Single Family District.

On June 26, 2024, Staff presented a proposed ordinance and supporting documentation demonstrating the application met the standards for recommending approval of the proposed amendments. The proposed code was presented and the PZBA heard testimony from Director Peterson and 14 residents. After all the testimony and discussion, staff requested a continuation of the public hearing to address questions and concerns raised by residents and PZBA members. A continuance was granted to September 25, 2024.

Between June 26, 2024, and September 25, 2024, Director Peterson reached out to members of the public that provided testimony at the public hearing both in support of minimal changes and those that want reasonable restrictions in the ordinances. Two meetings were held to go over the draft ordinance. The first meeting was held

on July 19, 2024, and included a committee of Tiffany Hinton, Genevieve Charet, Nikki Moylan and Becky Fuscone, Randall Brace could not attend the meeting. The second meeting was held on August 22, 2024, with Jim and Linda Kleinschmidt, Lynn Schumacher and Rebecca Bossley. Both meetings were very productive.

PZBA Case #24-01 TA was re-opened at the regular meeting of September 25, 2024. Director Peterson testified to the how the application met the standards for approval and staff recommendation of the proposed text amendments. After testimony and cross examination by the public, the PZBA closed the public hearing. During deliberations, discussion and edits the PZBA made the following recommendations.

1. Vote 6-0 to accept into the public record all exhibits, and testimony presented on June 26, 2024, and September 25, 2024.
2. Voted 6-0 to recommend forwarding the proposed text amendments with recommendations to the City Council for consideration. The following conditions have been incorporated into the proposed ordinance.
  - a. Elimination of the annual inspection but an annual permit renewal is required.
  - b. The chicken coop and run combined can be a maximum of 280 sq. ft. but the maximum 1,000 sq. ft. of accessory structure per lot shall be maintained.
  - c. Strike the requirement to register as a Livestock Property with the IL. Department of Agriculture.
  - d. There shall be a 20 ft. minimum separation from the chicken coop to the rear wall of an adjacent primary structure. And meet the 120' set back from the front property line.
  - e. Areas where fowl are kept shall be clean and well maintained, such that they do not produce or cause odors that are detectable to adjacent properties. Feed shall be kept in sealed/pest-proof containers.
  - f. Existing properties shall be brought into compliance within twelve (12) months of Keeping Fowl permit issuance.

## **SUMMARY:**

The proposed text amendments are the result of a very public and open process. The following summary outlines the process involved.

- PZBA hosted two (2) public informational meetings. Approximately 6 hours of comments
- PZBA public hearing on case #24-01 TA was continued and took 2 nights and approximately 7 hours in length.
- Staff held 8-in-person meetings with individual residents and with small groups of residents.
- Staff performed 10 telephone interviews with residents.
- Researched over 25 different municipal ordinances related to keeping chickens.
- Researched federal, FEMA, state, county and extension service resources.
- Consulted with the city's zoning consultant Teska Associates

The following are significant provisions of the proposed ordinance.

- Establishes the requirements for keeping fowl within the City by right. Section 5-3-21 and Section 5-6-1A
- Defines maximum number of allowed approved fowls at 20 in aggregate. (chicken hens, domestic ducks and quail).
- Prohibits roosters and other poultry.
- Allows larger coop/run accessory structures (280 sq. ft.) and allows mobile coops but maintains the lot coverage requirements.
- Clearly defines the location and placement of coop/run structures and creates a 20 ft. buffer from adjacent homes.
- Requires building permits and zoning approvals prior to the issuance of a permit for keeping fowl. (new chicken keepers)

- Provides a 12-month period for existing chicken owners whose property may be non-compliant to get into compliance from permit issuance.
- Establishes a fee for Keeping Fowl permits. \$90.00 for initial permit and \$40.00 for annual renewal.

An additional outcome of this process is a group of residents who are very knowledgeable, experienced chicken keepers who have proposed to be a resource group for the city. This resource group will be a valuable resource for staff and residents interested in becoming chicken keepers.

#### **CONCLUSION:**

The creation of the proposed ordinance has been a very public, inclusive and open process to hear varied perspectives from the residents of the community. The proposed ordinance provides for the keeping of chickens as a permitted accessory use in the R-1 District. It establishes reasonable rules for current and future chicken owners to be compliant chicken keepers. Considers impacts for the community as whole. Finally, the ordinance will provide consistency, predictability and enforceability that is necessary to protect all residents within the City of Prospect Heights.

**RECOMMENDATION: Consideration of Ordinance #O-24-13 amending Title 5, Chapters 2, 3 and 6; and Title 9, Chapter 1 of the City Code Pertaining to Keeping Fowl in the R-1 Single-Family District (First Reading no action required)**

## ORDINANCE NO. O-24-13

### AN ORDINANCE AMENDING CHAPTER 2 (DEFINITIONS), CHAPTER 3 (GENERAL PROVISIONS) AND CHAPTER 6 (RESIDENTIAL DISTRICTS) OF TITLE 5 (ZONING) AND AMENDING CHAPTER 1 (ANIMAL CONTROL) OF TITLE 9 (POLICE REGULATIONS) OF THE CITY CODE PERTAINING TO KEEPING FOWL IN THE R-1 SINGLE FAMILY DISTRICT

**WHEREAS**, the City of Prospect Heights, Illinois, (the “City”) has enacted City Code regulations for the purpose of improving and protecting the public health, safety, comfort, convenience and general welfare of the people; and

**WHEREAS**, the keeping of chickens on single-family properties has been allowed within the city and has been increasing throughout the single-family residential district has become a popular use and an alternative for residents to provide eggs and meat for their family; and

**WHEREAS**, the City does not currently allow keeping of fowl as a permitted accessory use in the R-1 Single-family residential district and has determined it is in the best interests of the public safety, health and general welfare to enact reasonable zoning standards and restrictions to alleviate any potential adverse impacts for the future.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Prospect Heights as follows:

**SECTION 1:** The recitals set forth above are incorporated herein.

**SECTION 2:** Chapter 2 (Rules and Definitions) of Title 5 (Zoning) of Code of the City of Prospect Heights is hereby amended by adding the bold underlined language follows:

#### **5-2-3: DEFINITIONS:**

\* \* \*

**KEEPING OF FOWL: See section 5-3-21 of this title**

\* \* \*

**SECTION 3:** Chapter 3 (General Provision) Section 4: Lot Coverage Table G is hereby amended to read as follows:

\* \* \*

Section 5-3-4 G: Permitted Accessory Buildings, Structures and Uses:

No detached garage, nor carport attached or detached, shall exceed 720 square feet. No accessory building, other than a garage, may exceed 200 square feet, **except for COOP/RUN structure may be no larger than 280 square feet**, If 2 or more accessory buildings are constructed, in addition to a detached garage, the first building may not exceed 200 square feet and the other building(s) may not exceed 80 square feet, **except a coop/run structure**, with a combined total square footage for all garages and accessory structures not to exceed 1,000 square feet.

The following examples of structures and/or uses are not defined as accessory buildings and shall not be included in the square foot calculations: decks, patios, outdoor fireplaces, child's tree house, sundial, dog run, **MOBILE CHICKEN COOP. OPEN AIR FOWL RUN**, lawn furniture, light standards, screening fence for RV/boat, arbors, trellises, fence, swimming pool, flagpole, statues, sidewalk, stepping stones, tennis/badminton/volleyball court."

\*\*\*

**SECTION 4:** Chapter 3 (General Provision) is hereby amended to read as follows:

\*\*\*

### **5-3-21: KEEPING FOWL**

#### **A. DEFINITIONS:**

**CHICKEN(S):** The common domestic fowl. (*Gallus gallus domesticus*)

**COOP/RUN:** A coop, building, pen or other enclosure, with or without a roof, an enclosed pen or hen yard, that is designed, constructed and maintained to confine fowl within the coop and to prevent access by predators and trespassers. Shall meet requirements of Accessory Structures. (Sec. 5-3-4 Lot Coverage)

**Ducks:** Domestic ducks raised for egg production and meat. (Not Federally regulated waterfowl.)

**FOWL:** Refers to chicken hens (*Gallus gallus domesticus*) domestic ducks and quail as provided for herein,

**HEN:** A female chicken.

**Mobile Coop:** A mobile chicken coop, also known as a chicken tractor, is a movable chicken house that allows you to move your chickens around your property. Shall have an approved method of containing fowl to the property.

**POULTRY:** Domestic fowl, such as, but not limited to roosters, turkeys, ducks, and geese which is raised for meat, eggs or feathers.

**ROOSTER:** A male chicken.

#### **B. REQUIREMENTS and PERMITS:**

- 1. Raising/keeping of approved fowl shall be permitted on R-1 Single-Family detached residential zoning lots (5-6-1 A) as an accessory use. Property shall comply with the requirements of Title 5 of the City of Prospect Heights Zoning Code and Municipal Codes & Ordinances and state and federal law.**

2. No person shall house, keep, or maintain permitted fowl on any property within the City, without first obtaining a permit from the City.
  - a. Requires initial Building/Zoning Inspection
  - b. A permit is required prior to buying fowl. (Applies to new Keeping Fowl property applicants)
3. Maximum number of twenty (20) approved fowl in aggregate, shall be permitted regardless of lot size. (See Sec. 5-2-3: Definitions, "FOWL")
4. All permitted fowl shall be kept within a coop consisting of a covered enclosure/structure with an attached covered or open outdoor area.
5. All coop/run structures and mobile coops shall comply with the requirements section 5-3-4 Lot Coverage Accessory Structure.
  - a. Located in rear yard
  - b. Maximum size is two hundred eighty (280) square feet.
  - c. Minimum of one hundred twenty (120) feet from front lot line and shall be twenty feet (20') away from any adjacent residential structure.
  - d. Minimum of five-foot (5 ') setback from interior side lot line and ten-foot (10') setback from rear lot line. No coops shall be placed in an easement.
  - e. Maximum Height of the coop shall be ten feet (10).
  - f. Fowl are allowed to roam out of a coop in the rear yard with an approved fence. Fence permits are separate from a hen coop/ accessory structure permit.
6. Roosters are prohibited.
7. No other poultry, including but not limited to geese, and turkeys shall be kept on the property.
8. A building permit for a coop/run structure is required prior to construction of the coop. Shall comply with requirements of the City Building Code and Zoning Ordinance Section 5-3-4: Accessory Structures.
9. Areas where fowl are kept shall be clean and well maintained, such that they do not produce or cause odors that are detectable to adjacent properties. Feed shall be kept in sealed/pest-proof containers.
10. Sale of egg(s) shall comply with the Illinois Egg and Egg Products Act 410/ILCS/615. Advertising sale of eggs as a home occupation is prohibited.
11. Slaughtering of fowl on the property is prohibited.
12. All non-conforming properties must be brought into conformance with the keeping of approved fowl regulations of this article within 12 months from the date of issuance of Keeping Fowl Permit.

C. FEES<sup>+</sup>:

1. An initial Keeping Fowl permit shall be required for approval of quantity of fowl, coops, and required fencing. Permit application shall be authorized by owner of property.. Permit approval is required prior to obtaining fowl.
2. A Keeping Fowl permit issued by the City with an initial permit fee of ninety dollars (\$90) shall be required. A renewal permit/registration shall be required each year thereafter, with a renewal fee of forty dollars (\$40).

**D. REVOCATION:**

1. A Keeping Fowl permit issued under this article shall be revoked upon the commission of three (3) violations within a period of twelve (12) months. If the permit is revoked, the property shall not be eligible for a permit for one year after revocation. Any enclosure/structure shall be required to be removed within fifteen (15) days of revocation.

**E. PENALTIES:**

See Section 5-12-1 Fine

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**SECTION 5:** Chapter 6 (Residential Districts) of Title 5 (Zoning) of the City of Prospect Heights Municipal Code is hereby amended by adding the underlined language as follows:

\* \* \*

A. Permitted Uses: The following uses are permitted:

Accessory uses, in accordance with the provisions of chapter 3 of this title.

Family community residences, provided, an application for occupancy is filed with the City Administrator or his designee. An occupancy permit will be granted, provided the following conditions are met:

1. The sponsoring agency is certified and licensed by the State under the Community Living Facilities Licensing Act, 210 Illinois Compiled Statutes 35/1 et seq., and the Community-Integrated Living Arrangements Licensure and Certification Act, 210 Illinois Compiled Statutes 135/1 et seq., or other similar statutes as may be required.

2. The family community residence is not located closer than one thousand five hundred feet (1,500') to another licensed family community residence or group community residence.

3. All other applicable codes and ordinances are met.

Fences, in accordance with the provisions of chapter 3 of this title.

Home occupations, in accordance with the provisions of chapter 3 of this title.

Off street parking facilities, in accordance with the provisions of chapter 8 of this title.

**Keeping Fowl, in accordance with chapter 3 of this title.**

\*\*\*

**SECTION 6:** Chapter 1 (Animal Control) of Title 9 (Police Regulations) of the City of Prospect Heights Municipal Code is hereby amended by adding the underlined language as follows:

9-1-2: DEFINITIONS:

**Keeping Fowl: Refers to chicken hens (*Gallus gallus domesticus*) domestic ducks and quail as provided for herein, (See section. 5-3-21 of the Zoning Code.)**

9-1-15: PROHIBITED ANIMALS: ADD THE FOLLOWING TO READ

It shall be unlawful to keep any lion, tiger, leopard, ocelot, jaguar, cheetah, margay, mountain lion, Canada lynx, bobcat, jaguarundi, hyena or coyote, or any poisonous reptile in any place other than a properly maintained zoological park, circus, scientific or educational institution, research laboratory, veterinary hospital or animal shelter. (Ord. 0-77-26, 10-17-1977)

**A. Roosters, Poultry and Fowl except as approved in section. 5-3-21 of the Zoning Code**

9-1-16: LIMITATION ON NUMBER OF ANIMALS:

A. No person shall keep more than four (4) pigeons, except as in those circumstances enumerated in section [9-1-15](#) of this chapter or in pet shops.

B. No person shall keep more than two (2) animals in a unit of multi-family residence. The limitations on this subsection shall not apply to small animals such as hamsters, guinea pigs and fish, that are permanently kept in cages or aquariums.

C. No person shall keep and/or maintain any horse on any premises in the city unless such premises are comprised of at least three (3) acres. One horse may be kept on premises which exceed three (3) acres in area and one additional horse may be kept for each additional two (2) acres of area.

D. No person shall keep any cattle, sheep, goats, pigs or swine on any premises in the city unless such premises consist of ten (10) acres or more in area. (Ord. 0-77-26, 10-17-1977)

**E. No person shall keep more than 20 Fowl on a single-family premise per Section 5-3-21 of the Zoning Code.**

**SECTION 7: Severability.** If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**SECTION 8: Effective Date.** This Ordinance shall be in full force and effect upon its passage and approval as required by law.

PASSED and APPROVED this \_\_\_\_ day of December 2024.

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Patrick Ludvigsen, Mayor

ATTEST:

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Joanna Prisiajniouk, City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form:

DRAFT



# City of Prospect Heights

Department of Building & Zoning  
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[www.prospect-heights.il.us](http://www.prospect-heights.il.us)

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## MEMORANDUM

Date: September 18, 2024

To: Maciej Kempa, Chairman and PZBA Member

Cc: Joe Wade, City Administrator  
John O'Driscoll, City Attorney

From: Daniel A. Peterson, Director of Building & Development

Subject: PZBA Case #24-01 TA Text Amendments to: Title 5 Section 2: Definitions and  
Title 5 Section 3: General Provisions

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Please be advised that the public hearing will reconvene for PZBA Case #24-01 TA at the next regular meeting of the PZBA Wednesday September 25, 2024 at 7:00 pm to consider text amendments to Title 5 Chapter 2: Definitions and Title 5 Chapter 3 General Provisions of the City of Prospect Heights Zoning code regarding the keeping of chickens in the R-1 Single Family Residential District.

### BACKGROUND:

During the city council meeting on October In 2022, residents spoke during public comment regarding the problems they were having with nuisance problem with a neighbor regarding chickens and want a ban on chickens being kept in the R-1 District. The City Council directed the matter to the Planning Zoning Board of Appeals (PZBA) to research the matter. The PZBA held two public informational meetings on January 24, 2024 and March 20, 2024. At the conclusion of the two meetings the PZBA directed staff to prepare an application for text amendments to the City Zoning code for a public hearing. Staff requested a continuance of the public hearing to address concerns and questions raised by the PZBA during the hearing. A continuance was granted to September 25, 2024.

Director Peterson reached out to members of the public that provided testimony at the public hearings both in support of minimal changes and those that want reasonable restriction in the ordinances. Due to summer schedules and to accommodate schedules, two meetings were held to go over the draft ordinance. The first meeting was held on July 19, 2024, and included a committee of Tiffany Hinton, Genevieve Charet, Nikki Moylan and Beky Fuscone, Randall Brace could not make the meeting. The second meeting was held on August 22, 2024, with Jim and Linda Kleinschmidt, Lynn Schumacher and Rebecca Bossley. I want to thank all participants for their insight, openness and contributions in the process.

### SUMMARY OF MEETING DISCUSSION:

The result of both meetings and review of comments supports keeping chickens within the city is an appropriate use within the R-1 Single Family Residential zoning district. The following is an outline of the discussion items and comments.

- Definition of Coops:
  - Permanent Coops, 200 square feet max, for structure, coop and open area fully contain with or without a roof.
  - Mobile Coop: Constructed on a trailer and movable. Maximum size 200 sq. ft. will be allowed portable fencing for run or permanent fencing. Will not count for lot coverage calculations.
  - Fencing: Approved fencing will be determined at time of application for Chicken Keeping Permit. Eliminates the need for the 6' privacy fence. Will require a separate building permit.

Action: Staff has incorporated changes to the draft ordinance.

- Setback for placement of coops and runs
  - Comments were made to increase the distance to 15' which is the setback requirement for a primary structure (house). Reduce noise and odor impacts to adjoining properties.
  - Mobile Coop and portable runs must maintain the required setbacks.

Action: No changes to the current zoning code setback requirements for accessory structures.

- Consideration of other fowl
  - Expanding the allowed fowl to include ducks, geese, quail and turkeys
  - Geese and turkeys produce loud noise and would not be recommended by staff
  - Federally regulated waterfowl and game birds would be prohibited.

Action: Staff recommends consideration of other fowl. Except geese and turkeys due to potential noise issues.

- The Prohibition of Roosters
  - The groups were split: Equally between keep roosters and prohibit roosters
  - "Three Strike" for violations discussed.
  - Enforcement of the noise ordinance problematic. Would place burden on neighbors to report violations.

Action: Staff is not recommending a change in the draft ordinance.

- Number Limit of 20 total hens
  - The limit of 20 would remain the limit
  - If there is an addition of other fowl added, the total number of fowl would still be 20 as an aggregate total. Ex: 15 hens and 5 ducks.
  - Agreement on number from all participants.

Action: No change to the draft ordinance.

- Sale of Eggs
  - State of Illinois permits the sale of eggs from own flock to household users.
  - City Sign Code does not permit advertising of items for sale in residential districts and would not be permitted for the sale of eggs.

Action: As a non-home rule municipality, the city cannot restrict sale of eggs. However, the City can enforce the current restrictions on signs. The sale of eggs or meat cannot be a home occupation.

- Annual fee and inspection requirement
  - Annual registration to maintain the Accessory Use approval
  - Will establish inspection protocols

- Half the group thought this was unnecessary
- Half thought annuals fees and inspections are necessary and like dog and cat registrations

Action: No change to the proposed ordinance.

- Chicken Community Board
  - Proposed by group of resident chicken owners to provide guidance and assistance to the community
  - Would not be a formal committee or board of the City
  - Staff would recommend their resources for training, inspection and support for new chicken owners
  - Contact information would be included with permit application packets

Action: None. This would be a voluntary organization. Staff will utilize the board as a resource as to enhance the chicken keeping experience for our residents. Great resource for education and communication

The participants were in general agreement with items discussed and direction of the draft ordinance. Having better definitions written will help with resident understanding or the requirements for keeping chickens, as well as, providing the tools for consistent application and enforcement of the ordinance. However, there was disagreement regarding prohibiting roosters and the annual renewal fee and inspection.

A redline version of the draft ordinance is contained in your packet for review.

## CONCLUSION

This has been a very public and inclusive process to hear perspectives from residents of the community. The result is a proposed ordinance which preserves the keeping of chickens as a permitted accessory use in the R-1 District. The ordinance establishes the rules for current and future chicken owners to be compliant chicken keepers. Finally, the ordinance will provide consistency, predictability and enforceability that is necessary to protect all residents within the City of Prospect Heights.

Thanks again to community for their participation in the ordinance development process.

**RECOMMENDATION:** Staff is seeking a positive recommendation of the proposed ordinance and referral to the City Council.

Att: Draft Ordinance – Redline dated 09/18/2024  
Suggested ordinance language provided by Tiffany Hinton and the Chicken Community Board Committee  
State of Illinois Egg and Egg Products Act 410/ILCS/615 Summary and Full Text



# City of Prospect Heights

Department of Building & Zoning  
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## MEMORANDUM

Date: June 19, 2024  
To: Maciej Kempa, Chairman and PZBA Member  
Cc: Joe Wade, City Administrator  
John O'Driscoll, City Attorney  
From: Daniel A. Peterson, Director of Building & Development  
Subject: Text Amendment Changes to Allow Keeping Chickens in the R-1 District

**ISSUE:** Consideration of Amending the City Code regarding the keeping of chickens in the R-1 District.

### BACKGROUND:

At the direction of the City Council the PZBA held a public meeting on January 24, 2024 to discuss keeping chickens in the R-1 Residential District. Director Peterson provided background and history of the issue. He provided preliminary research regarding other municipalities that allow keeping of chickens. Information from the Illinois Department of Agriculture regarding registration of Livestock Premises.

After the public comment period and discussion, the PZBA directed staff to continue research of the topic and report back the PZBA. Director Peterson requested 60 days to provide a summary at the March 20, 2024 regular meeting.

On March 20, 2024 the PZBA held a public meeting to continue the discussion related to keeping chickens in the R-1 Single-Family Residential District. Director Peterson provided written summary and oral presentation the research conducted and results. (See staff memo dated March 14, 2024)

At the conclusion of the public meeting the PZBA directed staff to prepare an application and draft ordinance for a text amendments to Title 5, Chapter 6 related to the keeping of chickens in the R-1 Residential District. Director Peterson requested a minimum of 60 days to prepare the requested application due to this being the height of the construction season. The target date for the public hearing would be the June 26, 2024 regular meeting of the PZBA. The PZBA concurred.

### REVIEW OF CITY OF PROSPECT HEIGHTS ORDINANCES:

Staff performed a thorough review of the city codes that relate to the keeping of chickens in the R-1 Single Family Residential District.

## **Title 9 Police Regulations Chapter 1 Animal Control**

Title 9 Chapter 1 Animal Control is a Police regulation that primarily addresses animal welfare and nuisance ordinance enforcement. Police regulations are constructed to list those behaviors, actions activities that are prohibited by law and are silent on those activities that are not in violation of laws and ordinances. Title 9 Chapter 1, does not regulate zoning or land use associated with the keeping of various animals. The ordinance is silent on chickens except for the legitimate commerce and poultry for agriculture or food purposes.

## **Title 5 Zoning**

Title 5 – Zoning: Regulates the use of land. The construction of the zoning code is that if a use is not specifically approved then it is prohibited. As the code is silent on the issue of keeping chickens in the R-1 District, then technically the use is prohibited. The only reference to this is the term “Agriculture” which is a permitted special use requiring a special use hearing in the R-1 Single Family Residential District. The minimum land area (farm) necessary to constitute an agricultural use is five (5) acres. However, the intent of the proposed text amendments are not to prohibit the keeping of chickens within the City, but in fact to allow this activity by creating reasonable rules that are in keeping with the stated purpose of the Zoning Code per Section 5-1-3 Purpose.

Title 5 Chapter 6 Section 1 Single Family Residential District: Staff has interpreted that the keeping of chicken in the R-1 District is an accessory use and with the adoption of the proposed amendments in Chapter 3 will allow the use as permitted in the district. The use will not require special use approval as an “Agricultural Uses”.

Title 5 Chapter 2 Definitions: As this section of the code is silent on the issue we are proposing definitions for clarification and understanding.

Title 5 Chapter 3 General Provisions: This chapter addresses the requirements for lot coverage, home occupations, number of structures on a zoning lot and accessory structures. The code provisions and regulations have been periodically amended since the inception of the zoning code in 1977. The provisions of this Chapter limit the amount of land to be covered by all structures to a total of, twenty-five (25) percent of a lot, accessory structures are limited to five (5) percent. There are limitations to the number of accessory structures three (3), placement on the lot and size of each structure. This section of the code applies to the structures used for the keeping of chickens and does required permits for the proper placement of the structures on the lot. All accessory structures will be required to meet the provisions of the code. The proposed amendments provide a time period of up to one year for property owners to bring their structures into compliance.

## **Title 4 Building Regulations**

Title 4 Building Regulation: The International Family of Codes, National Electrical Code and Illinois Plumbing Code are the adopted building codes for the City. The construction and placement of accessory structures are required to meet the minimum requirements for safety and construction. Structures shall be structurally sound and meet the requirements for construction, sanitation and maintenance. Quality structures and the enforcement of the building codes not only protects the health safety and welfare of the citizens it protects the quality of life and value of the City.

### **Title 3 Health & Sanitation**

Chapter 5 Noise Control Regulations: *Section 3-5-2 Noise Standards: F. Animals, Birds: The keeping of any animal or bird which by causing frequent or long continued noise shall disturb the comfort or repose of any persons in the vicinity.* This is the only reference to noise that is produced by animals and birds. It is vague and unenforceable as written. To be able to issue a formal warning or citation, building inspectors or police officers must witness the activity. This is difficult due to infrequent rooster crowing and hours that disturb others. Many residents don't want to complain against their neighbors or waste the resources of the police. Result is people being disturb by the keeping of roosters on the property. The proposed amendments to prohibit roosters will solve the issue of noise nuisance. The proposed amendments will eliminate a source of noise nuisance and enforcement. Both the police and the building department personnel have trouble enforcing

The adopted International Property Maintenance Code along with Title 3 address sanitation issues of keeping chickens. The proposed amendments will require a sanitation plan for the property.

### **Flood Zone Hazard Review**

Prospect Heights is a community with considerable number of single family and multi-family properties that lie within federally regulated flood zones (floodplain/floodway). The City participates in the FEMA Community Rating System program. The City is a Class 6 CRS rated community. Being a Class 6 rated community provides for a 20% discount in the required flood insurance rate for the approximately 1,000 property owners that are required to have Flood Risk insurance in both the single and multi-family districts. The text amendment will address properties located within the floodplain and floodway. FEMA requires the City to review all applications for permits in regulated flood zones for compliance with FEMA rules and standards. These provisions are only restating already existing requirements of the City code and not creating new requirements. Maintaining the CSR rating provide a benefit to all properties within the City. FEMA Flood Zone Hazard Map is attached.

### **Summary of City Codes**

In summary, the city codes are silent on the issue of keeping chickens in the R-1 District. The Animal Control Ordinance and Zoning Code are construct differently and both do not specifically address keeping chickens. Keeping of chickens in the R-1 Single Family District is a land use issue and the need exists to create reasonable amendments to the zoning code that will properly address the accessory use of keeping chickens in the district. Based upon the review the proposed text amendments meet the standards of Section 5-5-10 Amendments.

The following information was presented at the March 20, 2024 regular meeting of the PZBA second information and public comment meeting and highlights the research staff conducted.

### **Review of Other Municipal Ordinances:**

The City reviewed municipal ordinances from 23 governmental entities that have ordinances allowing to keeping chickens. There were 20 local jurisdictions and 3 counties. The municipalities were suburban Chicago, collar areas, small and large municipalities. The counties included: Cook, Lake and Will County<sup>1</sup> The majority of municipalities within the area prohibit chickens. (See attached exhibit)

#### **Summary:**

- Twenty-two (22) municipalities prohibited roosters. Cook County does not have published guidelines for unincorporated residential districts.

- Ducks, geese, turkeys and guinea hens were prohibited
- Number of hens were limited by lot area. Number allowed between 2 and 12.
- Coop and runs determined by local zoning code requirements.
- Most municipalities restricted coop height to 7'
- Runs and areas ranged from 50 sq. ft. to 150 sq. ft. and based upon number of hens.
- 3 municipalities limited number of licensed properties for chicken keeping. (25, 25 & 20)
- Registration, licensing and permits were required
- Compliance with building and zoning regulations
- Examples of applications and educational material were reviewed.

1. Lake and Will counties limited number of hens and prohibit roosters in their residential zoned districts.

## **Phone Research**

### **Illinois Department of Agriculture**

Staff contacted the Illinois Department of Agriculture program staff. According to staff in the Bureau of Animal Health and Welfare office, the Illinois Department of Agriculture does not have any best practice standards regarding keeping chickens in residential properties. The purpose of their program is to monitor productions farm operations and livestock properties for potential health and illness issues.

### **University of Illinois Extension**

Did not return calls. The website does not reference residential chickens.

### **Teska Associates**

Teska is the City's zoning consultant. They indicated that they have assisted in writing zoning ordinances for municipalities and based upon their experience client communities prohibited roosters due to the noise disturbance and the basis for the overwhelming number of complaints. They provided results of a community survey from the Village of Woodridge, IL, January 2024. Results indicated overwhelming support for keeping chickens, limiting the number of hens and prohibiting roosters.

## **Resident Interviews**

Staff contacted a sampling of residents that provided comments and emails both in support of the keeping chickens and opposing residential chickens.

Opposition Comments: Overall, the respondents were not in opposition to keeping chickens, but there should be enforceable regulations.

- Restriction on roosters. (All respondents)
- Crowing disrupts sleep. Being awakened at 4 am.
- Crowing disruptions during the day.
- Registration of each chicken and property. Like dog and cat tags.
- Coops are located close to the property lines and close to my house.
- Noise complaints not enforceable by Police. Don't want to waste police resources on a rooster complaint.
- Owners should have a sanitation plan and schedule for cleaning. Odor problem.

- There should be a limit on the number of chickens on a property.
- Never complained because chickens were allowed, but the roosters were obnoxious.
- Concerned about selling eggs and birds.

Supporting Comments: Staff contacted residents that participated in the January 24, 2024, meeting who volunteered to discuss the issue with staff in further detail. Staff prepared the following questions for input.

1. Would you be opposed to registering/licensing of properties that want to keep chickens?

Responses:

- All the respondents indicated that they were not opposed to registering their properties.
  - Registration fee should be reasonable, not too expensive.
  - Should only be a one-time registration.
  - In favor of registration and inspection for compliance with zoning.
2. All researched ordinances appear to establish limitations based upon lot size and setbacks to neighboring properties of approximately 1 chicken per 1,000 sq. ft. of lot area. In Prospect Heights that would be approximately 20 per lot. Would this be a reasonable limit for Prospect Heights?
    - This would be reasonable with a graduated scale for larger lots.
    - There should be no limitations on the number of chickens per lot.
    - 20 per lot is reasonable. Should there be allowance, a higher number for meat production chickens?
    - Does this also include ducks, geese and turkeys?
  3. Should there be a restriction on roosters?
    - All respondents stated that roosters should be allowed.
    - 1 rooster per lot is reasonable. Properties with more than one should be grandfathered and allowed to keep them.
    - No restriction if the neighbors agree.
    - If there are complaints the owner should be allowed to try crow collar to limit crowing.

#### Resident Contact Summary

The responses indicate support for registration and licensing of properties for owners wanting to keep chickens. There appears to be a method to determine a reasonable number of chickens to be allowed per lot. The question of keeping roosters is the point of disagreement.

#### CONCLUSION:

Keeping chickens is an appropriate use for property within the City of Prospect Heights R-1 Single-Family District. With a minimum of 20,000 sq. ft. (1/2 acre) lot in the R-1 District there is ample property for this type of managed use within the City and not be disruptive to neighboring property owners.

There is a necessity to revise the City's Municipal Code related to the keeping chickens in the single-family residential district. The current ordinances are outdated and unenforceable as currently written. There are no set standards or best practices for keeping chickens in residential

neighborhoods. Therefore, staff relies upon the ordinances enacted and enforced in the suburban Chicagoland area.

Based upon the information reviewed, comments made at the January 24, 2024 and the March 20, 2024 public meeting and interviews with residents from both sides of the issue agree there is a place for the keeping of chickens in the city.

The proposed text amendments establish reasonable regulations necessary to ensure the quality of life for all residents within Prospect Heights.

### **Recommendation**

Recommend approval of the proposed text amendments and direct staff to prepare the necessary amendment ordinance for City Council review and action.

**City of Prospect Heights  
Plan/Zoning Board of Appeals  
September 25, 2024**

**I. MEETING COMMENCEMENT:**

The regular meeting of the Plan/Zoning Board of Appeals was called to order at 7:00 pm by Chairman Kempa, at City Hall, 8 N. Elmhurst Road, in Prospect Heights, Illinois.

**II. ROLL CALL:**

Present: Chairman Kempa, Commissioners DeGraf, Patel, Saewert, Simmons and Mishevski

Absent: Commissioner Rygiel absent by prior notice

Quorum is present.

Present at the meeting: Director of Building & Development Daniel A. Peterson, Recording Secretary: Jenn Myzia and City Attorney: James Hess

Pledge of Allegiance

**III. APPROVAL OF July 24, 2024 MINUTES**

Motion made by Commissioner Saewert seconded by Commissioner DeGraf to approve the meeting minutes with corrections.

**ROLL CALL VOTE:**

AYES: Commissioners DeGraf, Simmons, Mishevski, Patel and Saewert

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN: Chairman Kempa

Motion carried 5:0:1:1

Chairman Kempa requests a motion to hear new business Case 24-12 V first. Motion made by Commissioner DeGraf seconded by Commissioner Saewert.

**VOICE VOTE:**

AYES: Commissioners DeGraf, Simmons, Mishevski, Patel, Saewert and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Motion carried 6:0:1:0

**IV. NEW BUSINESS:**

**1. PZBA Case No. 24-12 V – Public Hearing Corner Side Yard Variation**

Applicant: Teodora Varcheva

Address: 2 E. Hawthorne Place, Prospect Heights, IL 60070

Description of Request:

- A. Applicant is seeking a variation to Section 5-3-4 H1f(2) of the City of Prospect Heights Zoning Code to allow the reduction of the required corner yard setback from 20' to 0' for the construction of a 4' decorative metal fence.

Chairman Kempa requests a motion to open the public meeting for 24-12 V at 7:04 pm

Motion by Commissioner Simmons

Second by Commissioner DeGraf

VOICE VOTE:

AYES: Commissioners Patel, DeGraf, Simmons, Mishevski, Saewert and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved: 6:0

Chairman Kempa swears in the applicant.

Teodora Varcheva – 2 Hawthorne Place Prospect Heights, IL 60070, describes her request for variation.

Director Peterson explains the history and reason why the adjacent neighboring lot has a fence that extends past the current code allowance.

Ms. Varcheva presents the proof of mailing return cards and written statements of support from the three closest neighbors at 1 N Hawthorne, 200 S Maple and 112 S Maple all in support of the variation request.

Chairman Kempa requests for members of the public to speak.

The commissioners discuss the merits of the case.

Chairman Kempa requests a motion to close the public hearing for 24-12 V at 7:19 pm

Motion by Commissioner DeGraf

Second by Commissioner Saewert

ROLL CALL VOTE:

AYES: Commissioners Mishevski, Simmons, DeGraf, Patel, Saewert and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0:1:0

Chairman Kempa requests a motion to receive into the public record the evidence & testimony presented including the GIS Aerial Image of Hawthorne Place as well as the submission of the green cards for the certified mailing and the neighbor letters of non-objection presented by the applicant for the application 24-12 V as Group Exhibit 10.

Motion by Commissioner Patel

Second by Commissioner Simmons

ROLL CALL VOTE:

AYES: Commissioners Mishevski, Simmons, DeGraf, Patel & Chairman Kempa

NAYS: Commissioner Saewert

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 5:1:1:0

Chairman Kempa requests a motion to recommend that City Council approve case 24-12 V for a variation to Section 5-3-4 H1f(2) of the City of Prospect Heights Zoning Code to allow the reduction of the required corner yard setback from 20' to 0' for the construction of a 4' decorative metal fence with following conditions:

1. The fence must not extend past the end of the house.
2. The fence may be no higher than 4' in height.
3. The fence must be metal and see through.

Motion by Commissioner Saewert  
Second by Commissioner DeGraf

**ROLL CALL:**

AYES: Commissioners Patel, DeGraf, Simmons, Mishevski & Chairman Kempa

NAYS: Commissioner Saewert

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 5:1

This case will appear before City Council on Monday October 14, 2024 at 6:30 pm.

**V. OLD BUSINESS:**

**1. PZBA Case No. 24-01 PUD – Public Hearing Amendments and Variations**

Applicant: City of Prospect Heights, Daniel A. Peterson, Director Building & Development

Address: 8 N. Elmhurst Rd., Prospect Heights, IL 60070

Description of Request:

- B. The petitioner is seeking to amend Title 5 Chapter 2 Definitions and Title 5 Chapter General Provisions of Zoning Code to add regulations for allowing chickens as an accessory use in the R-1 Single Family Residential District per Section 5-6-1 of the City of Prospect Heights Zoning Code.

Chairman Kempa requests a motion to re-open the public meeting for 24-01 PUD at 7:22 pm

Motion by Commissioner DeGraf  
Second by Commissioner Saewert

**VOICE VOTE:**

AYES: Commissioners Patel, DeGraf, Simmons, Mishevski, Saewert and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved: 6:0

Chairman Kempa summarizes the origins and of this case.

Director Daniel A. Peterson representing the City of Prospect Heights presents the revised Draft Ordinance. Change includes but are not limited to:

- Other fowl besides chickens can be considered as long as they are not overly large and or noisy, the definition of fowl has been changed to include domestic ducks and quail (not federally regulated waterfowl). Geese and turkey remain prohibited.
- The recommended limit of 20 fowl on a property remains.
- The definition of coop, mobile coop and run have been added.
- A mobile chicken coop and/or an open-air fowl run shall not be considered lot coverage.
- Enclosures and structures must comply with Accessory Structure setbacks.
- Prohibition on roosters.
- The sale of eggs from a private residence to another property owner is allowed however advertising by signage is prohibited.
- Time-frame for non-conforming properties to become compliant will be one year from issuance of permit.
- 

Director Peterson describes the requirements for a permanent chicken coop.

The commissioners ask questions to the applicant.

Chairman Kempa swears in the public.

Megan Poulus – 600 N Elmhurst Rd speaks about a neighbor's chicken coop and her interpretation of the events.

Nikki Moylan – 108 W Kenilworth Ave. proposes ordinance edits.

Randall Brace – 300 Linden Rd North points out the addition of exotic animals to the ordinance. He is against annual chicken coop inspections. He would like to have the option of the lesser two sized accessory structures be combined for a larger coop.

Genevieve Charet – 5 Alton Rd. discusses inconsistencies in the proposed draft ordinance and points she disagrees with. She is against the annual inspection.

Christine Schiel – 103 N Schoenbeck Rd. discusses the amount of space and the size of the fowl. Discusses the function of a rooster and a covered run for flock protection.

Lynn Schumacher – 19 S. Wildwood Dr. in favor of the draft ordinance and speaks for the non-fowl owners of Prospect Heights.

Grace Martinez – 1213 Highland Dr. against the annual inspections especially for those who are in compliance.

Dave Johnson – 608 Grego Ct. against annual inspections.

Grace Martinez – 1213 Highland Dr. – speaks about a FOIA request submitted by Tiffany Hinton in which the result stated no complaints regarding roosters had been documented.

Linda Kleinschmidt – 410 W Clarendon St – states that she has called 911 on a minimum of three occasions and because the roosters were not crowing in the police presence, she was informed there was nothing they could do.

Nikki Moylan – 108 W Kenilworth Ave. stated the roosters in discussion that neighbored Mrs. Schumacher and Mrs. Kleinschmidt have been removed without the draft ordinance being presented to City Council or passed.

Lynn Schumacher – 19 S. Wildwood Dr. speaks regarding the stress incurred to her enjoyment of peace because of the neighbor while having roosters.

Genevieve Charet – 5 Alton Rd. speaks regarding having a license versus an annual inspection.

Rebecca Dahlstrom – 406 W Clarendon St. – non chicken owner and is the neighbor of a chicken owner. She believes the annual inspection is too frequent but not does offer an opinion on what would be an appropriate inspection interval. She would like to see a balance found between two opposing sides.

Director Peterson follows up with the following topics

- A chicken advisory board would be a lot of value, but it would be a volunteer board and not a fully sanctioned board from the city.
- Regarding the coop and run, if there is no standard size set there is no consistency. The size of 200 sq. ft. follows the current Accessory Structure Code.
- The annual inspection was drafted in after researching what other communities are doing.

The commissioners ask questions to Director Peterson regarding the square footage allowance of the accessory structure code. He states the combination of two accessory structures would require a rewrite of the code under lot coverage, but the board has the option of recommending the 200 sq. ft. and the 80 sq. ft. structures being combined to create a 280 sq. ft. chicken coop including attached run.

Director Peterson states that the zoning code must consider the greater good of the whole and not the individual. The zoning code needs to be designed to be consistent, predictable and enforceable.

Director Peterson notes that Exhibit 17 which was in the meeting packet has been changed for Exhibit 21. Exhibit 18 is an email from Tiffany Hinton dated August 28 which includes the proposed draft from the chicken advisory board. Exhibit 19 which is the full text of the egg act. Exhibit 20 is the summary of selling of eggs by the Illinois Department of Agriculture Egg Inspection Program. Exhibit 22 is definition of coop and run structure. Exhibit 23 is mobile coop examples. Exhibit 24 is a testimony email from Katie King.

Chairman Kempa requests a motion to close the public hearing for 24-01 PUD at 10:26 pm  
Motion by Commissioner Patel  
Second by Commissioner Saewert

**ROLL CALL VOTE:**

**AYES:** Commissioners Patel, Saewert, DeGraf, Simmons, Mishevski and Chairman Kempa  
**NAYS:**

ABSENT: Commissioner Rygiel  
ABSTAIN:  
Approved 6:0:1:0

Chairman Kempa nominates Commissioner Saewert to be the secretary for the ZBA recommendations.

Commissioner Mishevski recommends removing the annual inspection. Commissioner DeGraf is not opposed to a rolling inspection but is unsure on the system that could track that therefore elimination of the annual inspection may be for the best. Commissioner Patel agrees the annual inspection is an overreach and therefore recommends an inspection can take place if a complaint is received. Commissioner Saewert agrees to strike the annual inspection.

Commissioner Saewert asks if there should be an annual license fee. Commissioner Patel is in approval of an annual license as dog and cat owners are required to purchase an annual license. Chairman Kemp agrees with an annual license.

Commissioner Patel addresses covered runs versus covered coops. Commissioner Patel suggests that if there is an 80 sq. ft. coop in combination there could be a 200 sq. ft. run, this is a combination of the two non- detached garage accessory structures.

Chairman Kempa would like to recommend registering livestock with the Department of Agriculture optional to the individual owner. Commissioner Saewert agrees and advises to not have this as part of the ordinance.

Commissioner Patel suggests regulations on setbacks for a coop be determined. A coop must be a minimum of 120 lineal feet from the front property line and cannot come within 20 feet of an adjacent rear property line of a neighboring primary structure. There must be discretion allowed per case and neighboring properties.

The commissioners would like to use from Exhibit 18 section (A) 5. Areas where fowl are kept shall be clean and well maintained, such that they do not produce or cause odors that are detectable to adjacent properties. Feed shall be kept in sealed/pest-proof containers.

The commissioners agree to recommend roosters shall be prohibited.

The commissioners recommend there will be one year from the date of permit issuance to become compliant for existing non-compliant structures

Chairman Saewert requests a motion to accept into public record all exhibits and the testimony presented this evening for case 24-01 PUD.

Motion by Commissioner Patel  
Second by Commissioner Simmons

**ROLL CALL:**

AYES: Commissioners DeGraf, Patel, Simmons, Saewert, Mishevski and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0:1:0

Chairman Kempa requests a motion to recommend to City Council the draft amendment to the code as presented with the following recommendations by the ZBA for 24-01 PUD at 11:10pm

1. The annual inspection has been eliminated but an annual license has been maintained.
2. The chicken coop and run combined can be a maximum of 280 sq. ft. the maximum 1000 sq. ft. of accessory structure per lot is maintained.
3. Strike registration with the Dept. of Agriculture
4. There has to be a 20 ft. minimum from the chicken coop to the rear wall of an adjacent primary structure.
5. Areas where fowl are kept shall be clean and well maintained, such that they do not produce or cause odors that are detectable to adjacent properties. Feed shall be kept in sealed/pest-proof containers.
6. Properties must be brought into compliance within twelve months of permit issuance.

Motion by Commissioner DeGraf  
Second by Commissioner Saewert

ROLL CALL VOTE:

AYES: Commissioners Simmons, Mishevski, Saewert, DeGraf, Patel and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0

**VI. Public Comment – Non-Agenda Items**

**VII. Previous Application Updates**

**VIII. Communications**

**IX. Adjournment 11:16 pm**

Motion to Adjourn: Commissioner Patel  
Second: Commissioner DeGraff

ROLL CALL:

AYES: Commissioners DeGraf, Saewert, Simmons, Patel, Mishevski and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0

**City of Prospect Heights  
Plan/Zoning Board of Appeals  
June 26, 2024**

**I. MEETING COMMENCEMENT:**

The regular meeting of the Plan/Zoning Board of Appeals was called to order at 7:04 pm by Chairman Kempa, at City Hall, 8 N. Elmhurst Road, in Prospect Heights, Illinois.

**II. ROLL CALL:**

Present: Chairman Kempa, Commissioners DeGraf, Patel, Saewert, Simmons and Mishevski (late – 7:09)

Absent: Commissioner Rygiel absent by prior notice

Quorum is present.

Present at the meeting: Director of Building & Development Daniel A. Peterson and Recording Secretary: Jenn Myzia

**III. APPROVAL OF May 22, 2024 MINUTES**

Motion made by Commissioner DeGraf seconded by Commissioner Saewert to approve the meeting minutes with corrections.

**ROLL CALL VOTE:**

AYES: Commissioners Simmons, Mishevski, Patel, Saewert and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel & Mishevski

ABSTAIN: Commissioner DeGraf

Motion carried 4:0:2:1

**IV. OLD BUSINESS: None**

**V. NEW BUSINESS:**

1. Review and adoption of rules for public hearing.

Chairman Kempa requests a motion to adopt the rules for the public hearing at 7:12 pm

Motion by Commissioner Patel

Second by Commissioner DeGraf

**ROLL CALL VOTE:**

AYES: Commissioners Mishevski, Patel, DeGraf, Saewert, Simmons and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0:1:0

**2. PZBA Case No. 24-01 PUD – Public Hearing Amendments and Variations**

Applicant: City of Prospect Heights, Daniel A. Peterson, Director Building & Development

Address: 8 N. Elmhurst Rd., Prospect Heights, IL 60070

Description of Request:

- A. The petitioner is seeking to amend Title 5 Chapter 2 Definitions and Title 5 Chapter General Provisions of Zoning Code to add regulations for allowing chickens as an accessory use in the R-1 Single Family Residential District per Section 5-6-1 of the City of Prospect Heights Zoning Code.

Chairman Kempa requests a motion to open the public meeting for 24-01 PUD at 7:14 pm  
Motion by Commissioner Saewert  
Second by Commissioner Simmons

VOICE VOTE:

AYES: Commissioners Patel, DeGraf, Simmons, Mishevski, Saewert and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved: 6:0:1:0

Chairman Kempa swears in Director Daniel A. Peterson representing the City of Prospect Heights.

Director Peterson states the City must meet the five standards of Chapter 5-10-10 Amendments of the Zoning Code for approval of text for the proposed amendment. Director Peterson states the goal of this text amendment is to establish chickens as an approved accessory use and to benefit the entire community to have guidelines and rules, which establish predictability, consistency and enforceability for chicken owners and non-chicken owners.

He explains the difference between the Title 9 Police regulations Chapter 1 Animal Control and Title 5 Zoning code for land use. He states the Police Code lists what is prohibited and a violation. ~~Where-as~~Whereas, the Zoning code is a land use code and states what is allowed and therefore if ~~and~~ use is not specifically listed it is expressly prohibited. Director Peterson highlighted the requirements for accessory structures and how the City is required to verify compliance with city, state and federal requirements. Specifically, as it relates to neighbor impacts and potential impacts the City's compliance with the FEMA Community Rating System and flood insurance programs. Accessory structures placed in federally regulated flood zones may negatively impact the entire community by causing the City to lose its CRS Rating and the 20% discount on flood insurance to the all properties required to have flood insurance. The Flood Zone map was presented and a fiscal impacts of the flood insurance rates for the River Trails Condo property were presented as evidence.

Director Peterson presents the draft ordinance. The proposed ordinance would add definitions, create a new section 5-3-21 Keeping Chickens. Key items presented include: Property registration, inspection requirement, limitation on number of hens, prohibition of roosters, and 12 month time frame for existing properties to become compliant. The City is proposing a fee for keeping chickens permit at \$50.00 initial permit fee for the accessory structure with a \$40.00 zoning fee and yearly \$40.00 zoning review and safety inspection fee for each year thereafter.

Director Peterson provided testimony showing examples of typical lot design and explained ~~where chicken~~ where chicken coops are permitted per the existing zoning codes for properties in the R 1 District.

Director Peterson provided testimony regarding the research completed to prepare the proposed ordinance. There are no best practices or standardized model ordinances, so a review of 22 municipalities ordinances and summary presented. Director Peterson interviewed resident on both sides of the issue.

Chairman Kempa asks the board to question the application.

Chairman Kempa asks which code has the precedence, the Police Code or the Zoning Code.

Director Peterson responds the Zoning Code because it regulates the land use the Police code regulates is it an animal control violation.

Chairman Kempa asks for clarification on the section of the draft ordinance in which a permit be required prior to the purchasing of hens. He specifically asks is the permit required prior to purchasing hens the first time or every time.

Director Peterson responds for the initial purchase.

Chairman Kempa asks if an initial permit is submitted for, an inspection takes place and everything is satisfactory, what is the purpose of the annual inspection.

Director Peterson responds that conditions change and this is notated on the annual business licensing inspections, life safety inspections and the rental inspection programs.

Chairman Kempa asks what is the reason for livestock registration.

Director Peterson responds in the event of an outbreak it is helpful and could potentially provide resources.

Commission Patel asks how the number of twenty (20) hens was decided regardless of lot size.

Director Peterson stated in review of other municipalities the average lot area per hen was 1,000 sq. ft. However, not all lots will be able to support that number depending on existing accessory structures and compliance with existing requirements.

Commissioner Simmons asks for clarification on what happens on the inspection for example the third year.

Director Peterson replies the inspection is a zoning inspection to verify the conditions have not changed. It is to confirm the sanitation plan is in order. It is to confirm the structure has not been changed, specifically in regard to size and placement of the coop on the property.

Commissioner Saewert asks for clarification on the square footage of the coop, -i-ifdoes the square footage pertains s to only the structure or is the fenced in run part included in the total square footage.

Director Peterson responds that under the current zoning code an accessory structure indicates the current code does defines the area as an accessory -structure whether or not it has a roof ~~or not~~, or walls. He reads the current zoning code definition of an accessory building.

Commissioner DeGraf asks about the regulation of the portable coop.

Director Peterson comments a portable coop would still be viewed as an accessory structure because the code states s it can be fixed or resting upon, a portable coop is resting upon.

Commissioner Patel asks for clarification if the resident has a solid six foot (6') high privacy fence, is a coop still require per draft ordinance 5-3-21: (A) 6.

Director Peterson states this is in effort to have free roaming chickens and to prevent them from becoming a nuisance to other residents.

Commissioner Mishevski states the draft ordinance is written toward new chicken owners but how will it affect existing chicken owners.

Director Peterson comments that his recommendation is a one-year compliance allowance to those residents who already own chickens.

Commissioner Patel asks if the residents who have already built coops would be eligible to apply for a zoning variation to seek approval to maintain the current condition.

Director Peterson refers to Chapter 1 of the Zoning Code and the intent to rectify non-conforming conditions.

Commissioner Saewert asks Commissioner Patel if he was referencing to a specific lot that may not comply or an already existing structure.

Commissioner Patel answers for something that is existing now and is considered non-compliant with the current proposal.

Director Peterson states a hardship isn't created because something is in existence. He states a hardship is a requirement for a variation and if that standard cannot be met, a variation cannot be granted. The use must have been in existence at the time of the original code adoption in 1977.

Discussion and clarification continues on the current standard of accessory structure allowance as per allowed by the current code. Discussion pertaining to the number of birds allowed takes place.

Commissioner Saewert asked if there has been any input from the Police Department in regard to something being put in place for a noise ordinance that can be enforced.

Commissioner Simmons asks what is the current remedy for the example photo used as the proposed draft ordinance is not in effect.

Director Peterson states a violation notice for work without a permit, structure in the wrong location and electrical work without a permit as an extension cord runs across the yard. He continues to explain the plan review process had a permit application been received.

Commissioner Simmons asks about proposed section 5-3-21: (A) 5 – and if allowing chickens to free roam on a property will not be allowed.

Director Peterson replies there is a provision to free range chickens if the property has a solid six (6') foot high privacy fence.

Commissioner Patel asks how long a resident would have to comply if they have a rooster.

Director Peterson states there is a one –year recommended compliance time-frame.

Chairman Kempa swears in the public.

Grace Martinez – 1213 Highland, Prospect Heights – against annual inspection, concerned about transmission of disease from bird to bird, willing to register chickens with the City against registration fee, in regard to draft item 12 & 13, is amicable with no sale of eggs and hens but questions what they are to do with an excess if there are over 20 hens if slaughtering is prohibited. She questions why there can't be a mix of fowl.

Jim Kleinschmidt – 410 W. Clarendon, Prospect Heights – states he and his wife are in agreement with the draft ordinance.

Genevieve Charet – 5 Alton, Prospect Heights – presents an alternative into evidence suggested changes from chicken keepers. (Exhibit 16).

PJ Parmar – 3 Garden Ct., Prospect Heights – Pro Rooster.

Tiffany Hinton – 1011 Wildwood, Prospect Heights – supports Genevieve Charet and Grace Martinez. Against limit of 20 chickens. References Katz vs. United States 1967 in regard to filming from the R.O.W. and submitting as evidence.

Randall Brace – 300 Linden Rd. North, Prospect Heights – against the draft ordinance and refers to 9.1.2 of the Police Code.

Katie King – 8 W Camp McDonald, Prospect Heights – pro rooster

Nikki Moylan – 108 W Kenilworth, Prospect Heights – agrees with Grace Martinez, Genevieve Charet, Tiffany Hinton, Randall Brace and Katie King. Pro 3-strikes rule for roosters. Pro ducks. Anti-annual inspection. In agreement with complying with current zoning code in regard to placement of coops. Against privacy fence requirement.

Dean Papa – 6 Alton, Prospect Heights – would like for a compromise between sides and continues to state there is a very bad smell. Pro-inspection.

Sara Meyer – 504 Grego, Prospect Heights – in agreement with the chicken owners. Anti-annual inspection. The \$40.00 chicken registration fee should be re-evaluated in comparison to the annual pet fee. States if chicken owners need a six foot (6') privacy fence then dog owners should be required a six foot (6') privacy fence.

Debbie Scheffler – 11 Countryside, Prospect Heights – chicken owner, pro-guidelines but agrees what has been presented should be re-evaluated.

Eric Strohmeier – 402 W. Willow, Prospect Heights – agrees guidelines need to be established but the presented draft ordinance is overreaching.

Gina Salefski – 15 Robert Ave., Prospect Heights – would like clarification on the fees presented.

Becky Fuscone – 213 S. Maple, Prospect Heights – pro chicken, feels unheard.

Chairman Kempa asks for comments and questions from the commissioners.

Chairman Kempa suggests a less is more theory of starting with fewer restrictions and then adding in if and when necessary under the premise of it is easier to add restrictions than remove restrictions.

Commissioner Patel has two main concerns. The first is the roosters crowing in the morning and finding a solution for this. The second concern is the smell. He questions how to deal with these two issues and finding a reasonable solution. He is concerned with the subjectivity of noise and smell as these can be personal opinion issues. Commissioner Patel asks Director Peterson why the limit on chickens specifically and why aren't ducks and other fowl included in the allowable fowl per the draft ordinance.

Director Peterson answers without a best practice from a Stated Organization such as the Department of Agriculture or the USDA, municipal government looks at what surrounding municipalities adhere to.

Commissioner Patel asks should a number be instituted, how do the residents reduce their flock to comply if they are not allowed to sell the excess hens and or other fowl.

Director Peterson states he does not have a good answer for this question at this time. Director Peterson poses the question if there is no regulation written in the books and a situation takes place, how do you proceed with enforcement.

Commissioner Patel states he would like to have "coops" defined better.

Commissioner Simmons asks that by the current code the maximum chicken coop size can be 200 square feet (200 sq. ft.).

Director Peterson confirms that is correct.

Commissioner Saewert states she would like to focus on what the zoning board does best which is to focus on the location of the coop on the property which will not be offensive with the neighbors and will be keeping with accessory structures in general. Commissioner Saewert agrees with Chairman Kempa to begin with minimal restrictions and start with getting permits to ensure the placement on the property is correct and the correct size and re-evaluate with the assistance of an advisory board. Commissioner Saewert suggests starting with the permit procedure and not initiate the annual inspection unless a complaint is received and clarifying the description of a coop so that it is clear for everyone.

Director Peterson clarifies the fee is not a per bird fee. He explains he is offering a reduced plan review fee for coops as an accessory structure and the \$40.00 is the zoning fee already in the codes.

Commissioner Patel states he believes the Forty Dollar (\$40.00) annual fee for chickens up to the agreed upon number is reasonable as the dog and cat fee is per pet.

Commissioner Patel asks Mr. Brace which municipalities he refers to in regard to which do not regulate the number of fowl allowed and if any are neighboring to Prospect Heights.

Mr. Brace responds that he can get the list which he presented at the January meeting for submission.

Commissioner Patel asks Mr. Parmar how he handles his roosters when they crow.

Mr. Parmar responds he does not hear them because he keeps them inside at night.

Discussions about the number, size and configuration of accessory structures takes place.

Discussions about meat birds take place.

Chairman Kempa requests a motion to close the public hearing for 24-01 PUD at 10:00 pm

Motion by Commissioner Simmons

Second by Commissioner Patel

ROLL CALL VOTE:

AYES: Commissioners Saewert, Patel, Mishevski, Simmons, DeGraf and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0:1:0

Director Peterson states if the public hearing is closed and the Zoning Board of Appeals requests a new draft ordinance an entirely new application must be submitted. He states if the public hearing is closed the ZBA must vote to submit the draft ordinance to city Council as submitted, submit with conditions or deny the draft ordinance entirely.

Chairman Kempa requests a motion to re-open the public hearing for 24-01 PUD at 10:08 pm

Motion by Commissioner DeGraf

Second by Commissioner Saewert

ROLL CALL VOTE:

AYES: Commissioners Mishevski, Simmons, DeGraf, Patel, Saewert and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0:1:0

Director Peterson asks for a continuance to properly review the new information provided and continue the hearing to the ZBA at the September 25, 2024.

Chairman Kempa requests a motion to continue the public hearing for 24-01 PUD until September 25, 2024 at 10:09 pm

Motion by Commissioner DeGraf

Second by Commissioner Saewert

ROLL CALL VOTE:

AYES: Commissioners Mishevski, Simmons, DeGraf, Patel, Saewert and Chairman Kempa

NAYS:  
ABSENT: Commissioner Rygiel  
ABSTAIN:  
Approved 6:0:1:0

- VI. Public Comment – Non-Agenda Items**
- VII. Previous Application Updates**
- VIII. Communications – Tuesday July 16 there will be a Joint meeting for the Zoning Code at 6:30 pm.**

**IX. Adjournment 10:13 pm**

Motion to Adjourn: Commissioner Saewert  
Second: Commissioner Patel

**ROLL CALL:**

AYES: Commissioners DeGraf, Saewert, Simmons, Patel, Mishevski and Chairman Kempa

NAYS:

ABSENT: Commissioner Rygiel

ABSTAIN:

Approved 6:0:1:0



November 25, 2024

TO: Mayor Patrick Ludvigsen and Members of the City Council

FROM: Cheri Grieco, Finance Director

SUBJECT: **Truth in Taxation Act and Proposed 2024 Property Tax Levies**

The Truth in Taxation Act requires that at least twenty (20) days prior to the passage of the tax levy ordinance, the City must estimate the amount of the tax levy. If the proposed aggregate amount of the levy is more than 105% of the amount of property taxes extended, or estimated to be extended, for the previous year, then the City must provide notice and hold a public hearing on their intention to adopt the tax levy. The hearing must take place prior to adoption of the tax levy. If a public hearing is required, notice must be provided no less than 7 days or no more than 14 days prior to the hearing. A certificate of compliance with the Truth in Taxation act must accompany the City's tax levy ordinance. The aggregate taxes to be levied for 2024 for the City of Prospect Heights do not exceed 105% of the amount of property taxes extended for 2023; therefore, the City is not required to publish a legal notice and hold a public hearing.

The City is subject to both the Property Tax Extension Limitation Law (PTELL), more commonly referred to as the "tax cap" law, and the Prior Year Equalized Assessed Valuation (EAV) Limitation Law. PTELL limits the increase in the City's tax extension from one year to the next to the lesser of 5% or the percent increase in the Consumer Price Index (CPI), with a provision that allows taxing districts to capture additional taxes from other factors affecting the tax base, such as new property. The Prior Year EAV Limitation Law (PYELL) states that the maximum amount the levy may be extended cannot exceed the statutory rate applied against the total of the prior year's EAV plus the current year's new construction.

The attached table compares the 2024 proposed levies with the 2023 tax levy extensions. In addition, the table provides a column that calculates the tax rates generated under the PTELL to confirm that none of the proposed tax levies exceed this limit. As such, the City's proposed tax levies for 2024, subject to the PTELL restriction, are in compliance.

**The 2024 proposed tax levies are as follows:**

**City of Prospect Heights** – This levy includes two components, Road Construction Debt and the Police Pension Fund.

- The proposed levy for Road Construction Debt Service reflects a decrease of 4.35% or \$58,552 due to a reduction in debt service requirements for G.O. Bond Series 2013 and 2020.

- The Police Pension proposed tax levy does not have a statutory rate limit and therefore it is not subject to the Prior Year EAV Limitation Law; however, it is subject to limitation under PTELL. For 2024, the proposed levy represents an increase of 4.97% or \$23,526.
- Overall, the City's proposed tax levy represents a net decrease of 1.92% or \$35,026.

#### **Special Service Area #6 – Lake Claire project area**

- Reflects a decrease of 5.41% or \$12,424 related to reduced debt service requirement for G.O. Bond Series 2018.

**Special Service Areas #5 & #8** - Storm water management for Willow/Palatine Roads and Levee 37 project area. Of special note, for SSA#8, after the result of an auto accident damaging the Levee wall, the City is working with the State and other possible grant funding agencies to minimize City costs, which are ultimately funded by the annual tax levy.

- Reflect increases of 4.99% and 4.95% totaling \$9,870 and is consistent with prior years.
- These Special Service Area levies are to cover the projected storm water management improvements, ongoing maintenance and administrative expenses.

| <b><u>Summary of proposed tax levies</u></b> | <b><u>2024 Proposed</u></b> | <b><u>2023 Extended</u></b> |
|----------------------------------------------|-----------------------------|-----------------------------|
| Road Construction debt                       | \$1,288,633                 | \$1,347,185                 |
| Police Pension Fund                          | \$496,750                   | \$473,224                   |
| SSA #5                                       | \$34,175                    | \$32,550                    |
| SSA #6                                       | \$217,323                   | \$229,747                   |
| SSA #8                                       | <u>\$174,725</u>            | <u>\$166,480</u>            |
| Totals                                       | \$2,211,606                 | \$2,220,841                 |
| Overall % decrease                           | -1.67%                      |                             |

These proposed tax levies allow the City to capture revenue available from the increment gained from new property being added to the tax rolls and expiring incentives. In addition, the City could realize additional growth from the 3% loss and cost added on by the County, provided it does not exceed the limiting rate under the tax cap formula.

Below is the time frame for completion and filing of the 2024 tax levies, including compliance with the Truth in Taxation requirements.

#### **Property Tax Levy Adoption Schedule**

|                   |                                                                          |
|-------------------|--------------------------------------------------------------------------|
| November 25, 2024 | Preliminary tax levy estimates approved by City Council                  |
| November 25, 2024 | First Reading Tax Levy Ordinances/Publish legal notice of public hearing |
| December 9, 2024  | Approval of tax levy ordinances (Second Reading)                         |
| December 31, 2024 | Deadline to file tax levy ordinances with Cook County Clerk              |

**CITY OF PROSPECT HEIGHTS  
2024 TAX LEVY PROPOSAL**

| Tax Agency              | 2023 Levy Request | Max Ceiling Allowable Tax Rate per \$100 EAV | Equalized Assessed Valuation (EAV) | 2023 Extension   | Final Tax Rate per \$100 EAV | 2024 Proposed Tax Levy | Prior year EAV Limiting Rate per \$100 EAV (1) | Projected Tax Rate per \$100 EAV (2) | Amount of Increase | Percent Increase Decrease |
|-------------------------|-------------------|----------------------------------------------|------------------------------------|------------------|------------------------------|------------------------|------------------------------------------------|--------------------------------------|--------------------|---------------------------|
| Debt Service (Fund 41)  | 1,283,033         | No Limit                                     | 529,334,333                        | 1,347,185        | 0.2545%                      | \$ 1,288,633           |                                                | 0.2556%                              | (58,552)           | -4.35% (1)                |
| Police Pension Tax      | 480,000           | No Limit                                     | 529,334,333                        | 473,224          | 0.0894%                      | 496,750                |                                                | 0.0967%                              | 23,526             | 4.97% (2)                 |
|                         | <u>1,763,033</u>  |                                              | 529,334,333                        | <u>1,820,409</u> | 0.344%                       | <u>1,785,383</u>       |                                                |                                      | <u>(35,026)</u>    | <u>-1.92%</u>             |
| Special Service Area #5 |                   | 0.1800                                       | 92,998,650                         | 32,550           | 0.035%                       | 34,175                 | 0.0379                                         | 0.0379%                              | 1,625              | 4.99% (2)                 |
| Special Service Area #8 |                   | No Limit                                     | 53,188,558                         | 166,480          | 0.313%                       | 174,725                |                                                | 0.3384%                              | 8,245              | 4.95% (2)                 |
| Special Service Area #6 |                   | No Limit                                     | 20,660,712                         | 229,747          | 1.112%                       | \$ 217,323             |                                                | 1.1045%                              | (12,424)           | -5.41% (1)                |
| Debt Service (fund 46)  |                   |                                              |                                    | <u>2,249,186</u> |                              | <u>2,211,606</u>       |                                                |                                      | <u>(37,580)</u>    | <u>-1.67%</u>             |

actual DSR, not subject to PTELL, no limiting rate  
subject to PTELL

- (1) Debt service requirement for 2024  
(2) Estimate final to be 5\$ PTELL limit

**ORDINANCE NO. O-24-24****AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2024 TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025 IN AND FOR THE CITY OF PROSPECT HEIGHTS POLICE PENSION FUND**

**BE IT ORDAINED** by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

**Section 1. Findings.**

The City of Prospect Heights Police Pension Fund has been created by Ordinance No. 0-90-34 entitled:

**“AN ORDINANCE RELATING TO THE POLICE PENSION FUND FOR THE CITY OF PROSPECT HEIGHTS, ILLINOIS”**

adopted August 20, 1990. Said Ordinance provides that the City Council shall annually levy a tax upon all the taxable property of the City at the rate on the dollar of all such taxable property which will produce an amount which, when added to the deductions from the salaries of wages of police officers, and revenues available from all other sources as hereinafter referred to, will equal a sufficient sum to meet the annual requirements of the Police Pension Fund. The annual requirements to be provided by such tax levy are equal to (1) the normal cost of the pension fund for the year involved, plus (2) the amount necessary to amortize the fund unfunded accrued liabilities pursuant to State statute.

**Section 2. Levy.**

A tax for the sum of Four Hundred Ninety-Six Thousand and Seven Hundred Fifty Dollars (\$496,750) be and the same is hereby levied for the purposes specified in Ordinance No. 0-90-34 against all taxable property in the City of Prospect Heights for the fiscal year commencing on the 1<sup>st</sup> day of May, 2024 and ending on the 30<sup>th</sup> day of April, 2025.

**Section 3. Authority.**

This tax is levied pursuant to Chapter 108-1/2, Illinois Compiled Statutes, Sec. 3-125 and pursuant to Ordinance 0-90-34, “An Ordinance Relating to the Police Pension Fund for the City of Prospect Heights, Illinois.”

**Section 4. Filing.**

There is hereby certified to the County Clerk of Cook County, Illinois the sum aforesaid, constituting the total amount the said City of Prospect Heights Police Pension Fund requires to be raised for the current fiscal year, and the City Clerk is hereby directed to file with the County Clerk of Cook County on or before the time required by law, a certified copy of this ordinance.

**Section 5.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.

PASSED and APPROVED this 9th of December 2024.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-24-24

Published in pamphlet form: December 9, 2024

Effective date: December 10, 2024

**ORDINANCE NO. O-24-25**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2024 TAXES FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025  
IN AND FOR THE CITY OF PROSPECT HEIGHTS  
SPECIAL SERVICE AREA NUMBER ONE**

**WHEREAS**, City of Prospect Heights Special Service Area Number One has been created by Ordinance 0-79-30 entitled, “**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER ONE FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE PROSPECT HEIGHTS SANITARY DISTRICT**”, as amended; and

**WHEREAS**, Ordinance No. 0-79-30, as amended, authorizes an annual rate of the annual tax levy of thirty-five one-hundredths of one percent (.35%) of the assessed value, as equalized, of the property in said special service area; and

**WHEREAS**, said Special Service Area Number One consists of the territory described in the ordinances aforesaid; and

**WHEREAS**, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

**Section 1.** The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

**Section 2.** The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number One is ascertained to be the sum of Zero Dollars (\$0.00).

**Section 3.** The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number One, said tax to be levied for the fiscal year beginning May 1, 2024 and ending April 30, 2025 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

**Section 4.** This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to an Ordinance Establishing City of Prospect Heights Special Service Area Number One, as amended.

**Section 5.** There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number One requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

**Section 6.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th of December 2024.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-24-25

Published in pamphlet form: December 9, 2024

Effective date: December 10, 2024

**ORDINANCE NO. O-24-26**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2023 TAXES FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025  
IN AND FOR THE CITY OF PROSPECT HEIGHTS  
SPECIAL SERVICE AREA NUMBER TWO**

**WHEREAS**, City of Prospect Heights Special Service Area Number Two has been created by Ordinance 0-79-32 entitled, “**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER TWO FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE WOLF MANDEL SANITARY DISTRICT**”, as amended; and

**WHEREAS**, Ordinance No. 0-79-32, as amended, authorizes an annual rate of the annual tax levy ninety-three one-hundredths of one percent (.93%) of the assessed value, as equalized, of the property in said special service area; and

**WHEREAS**, said Special Service Area Number Two consists of the territory described in the ordinances aforesaid; and

**WHEREAS**, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

**Section 1.** The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

**Section 2.** The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Two is ascertained to be the sum of Zero Dollars (\$0.00).

**Section 3.** The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Two, said tax to be levied for the fiscal year beginning May 1, 2024 and ending April 30, 2025 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

**Section 4.** This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to an Ordinance Establishing City of Prospect Heights Special Service Area Number Two, as amended.

**Section 5.** There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number Two requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

**Section 6.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th of December 2024.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-24-26

Published in pamphlet form: December 9, 2024

Effective date: December 10, 2024

**ORDINANCE NO. O-24-27**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2023 TAXES FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025  
IN AND FOR THE CITY OF PROSPECT HEIGHTS  
SPECIAL SERVICE AREA NUMBER THREE**

**WHEREAS**, City of Prospect Heights Special Service Area Number Three has been created by Ordinance 0-79-34 entitled, “**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER THREE FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE COUNTRY GARDENS SANITARY DISTRICT**”, as amended; and

**WHEREAS**, Ordinance No. 0-79-34, as amended, authorizes an annual rate of the annual tax levy of forty-nine one-hundredths of one percent (.49%) of the assessed value, as equalized, of the property in said special service area; and

**WHEREAS**, said Special Service Area Number Three consists of the territory described in the ordinances aforesaid; and

**WHEREAS**, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

**Section 1.** The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

**Section 2.** The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Three is ascertained to be the sum of Zero Dollars (\$0.00).

**Section 3.** The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Three, said tax to be levied for the fiscal year beginning May 1, 2024 and ending April 30, 2025 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

**Section 4.** This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to an Ordinance Establishing City of Prospect Heights Special Service Area Number Three, as amended.

**Section 5.** There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number Three requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

**Section 6.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th of December 2024.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-24-27

Published in pamphlet form: December 9, 2024

Effective date: December 10, 2024

**ORDINANCE NO. O-24-28**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2024 TAXES FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025  
IN AND FOR THE CITY OF PROSPECT HEIGHTS  
SPECIAL SERVICE AREA NUMBER FOUR**

**WHEREAS**, City of Prospect Heights Special Service Area Number Four has been created by Ordinance 0-82-27 entitled, “**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER FOUR FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF SEWAGE IN THE AREA OF THE CITY FORMERLY SERVED BY THE COUNTRY GARDENS SANITARY DISTRICT**”, as amended; and

**WHEREAS**, Ordinance No. 0-82-27, as amended, authorizes an annual rate of the annual tax levy of ninety-one one-hundredths of one percent (.91%) of the assessed value, as equalized, of the property in said special service area; and

**WHEREAS**, said Special Service Area Number Four consists of the territory described in the ordinances aforesaid; and

**WHEREAS**, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

**Section 1.** The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

**Section 2.** The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Four is ascertained to be the sum of Zero Dollars (\$0.00).

**Section 3.** The sum of Zero Dollars (\$0.00) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Four, said tax to be levied for the fiscal year beginning May 1, 2024 and ending April 30, 2025 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the sewer system.

**Section 4.** This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to an Ordinance Establishing City of Prospect Heights Special Service Area Number Four, as amended.

**Section 5.** There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Zero Dollars (\$0.00), which said total amount the said City of Prospect Heights Special Service Area Number Four requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

**Section 6.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th of December 2024.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-24-28

Published in pamphlet form: December 9, 2023

Effective date: December 10, 2023

**ORDINANCE NO. O-24-29**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2023 TAXES FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025  
IN AND FOR THE CITY OF PROSPECT HEIGHTS  
SPECIAL SERVICE AREA NUMBER FIVE**

**WHEREAS**, City of Prospect Heights Special Service Area Number Five has been created by Ordinance 0-99-25 entitled, “**AN ORDINANCE ESTABLISHING CITY OF PROSPECT HEIGHTS SPECIAL SERVICE AREA NUMBER FIVE FOR THE PURPOSE OF PROVIDING FOR THE COLLECTION AND DISPOSAL OF STORM WATER**”, as amended; and

**WHEREAS**, Ordinance No. 0-99-25, as amended, authorizes an annual rate of the annual tax levy of eighteen one hundredths of one percent (.18%) of the assessed value, as equalized, of the property in said special service area; and

**WHEREAS**, said Special Service Area Number Five consists of the territory described in the ordinances aforesaid; and

**WHEREAS**, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

**Section 1.** The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

**Section 2.** The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Five is ascertained to be the sum of Thirty-Three Thousand and Five Hundred Fifty Dollars (\$34,175).

**Section 3.** The sum of Thirty-Four Thousand and One Hundred Seventy-Five Dollars (\$34,175) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Five, said tax to be levied for the fiscal year beginning May 1, 2024 and ending April 30, 2025 for the purpose of providing additional revenues for maintaining and installing necessary and required improvements to the storm sewer system.

**Section 4.** This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Section 1301, et.seq. of Chapter 120 of the Illinois Compiled Statutes, as amended, and pursuant to an Ordinance Establishing City of Prospect Heights Special Service Area Number Five, as amended.

**Section 5.** There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of Thirty-Four Thousand and One Hundred Seventy-Five Dollars (\$34,175), which said total amount the said City of Prospect Heights Special Service Area Number Five requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

**Section 6.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th of December 2024.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-24-29

Published in pamphlet form: December 9, 2024

Effective date: December 10, 2024

**ORDINANCE NO. O-24-30**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF 2023 TAXES FOR  
THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025  
IN AND FOR THE CITY OF PROSPECT HEIGHTS  
SPECIAL SERVICE AREA NUMBER EIGHT**

**WHEREAS**, City of Prospect Heights Special Service Area Number Eight has been created by Ordinance 0-11-11 entitled, “**AN ORDINANCE establishing Special Service Area Number Eight of the City of Prospect Heights, Cook County, Illinois, and the issuance of bonds in an amount not to exceed \$500,000 and the imposition of a tax at a maximum rate of 1.41% in any year to pay the cost of providing special services in and for such Area.**”, as amended; and

**WHEREAS**, Ordinance No. 0-11-11, as amended, authorizes an annual rate of the annual tax levy of one and forty-one one hundredths of one percent (1.41%) of the assessed value, as equalized, of the property in said special service area; and

**WHEREAS**, said Special Service Area Number Eight consists of the territory described in the ordinances aforesaid; and

**WHEREAS**, the City of Prospect Heights is authorized to levy taxes for special services in said Special Service Area.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

**Section 1.** The facts and statements contained in the preamble to this Ordinance are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

**Section 2.** The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area Number Eight is ascertained to be the sum of One Hundred Seventy-Four Thousand and Seven Hundred Twenty-Five Dollars (\$174,725).

**Section 3.** The sum of One Hundred Seventy-Four Thousand and Seven Hundred Twenty-Five Dollars (\$174,725) be and the same hereby is levied upon the taxable property (as defined in the Revenue act of 1939) in City of Prospect Heights Special Service Area Number Eight, said tax to be levied for the fiscal year beginning May 1, 2024 and ending April 30, 2025 for the purpose of providing additional revenues for the operation, maintenance and repair of Levee 37 and related storm water management services.

**Section 4.** This tax is levied pursuant to Article VII, Section 7 of the Constitution of the State of Illinois and Article 27 of the Illinois Property Tax Code, as amended, and pursuant to AN ORDINANCE establishing Special Service Area Number 8 of the City of Prospect Heights, Cook County, Illinois, and the issuance of bonds in an amount not to exceed \$500,000 and the imposition of a tax at a maximum rate of 1.41% in any year to pay the cost of providing special services in and for such Area, as amended.

**Section 5.** There is hereby certified to the County Clerk of Cook County, Illinois, the sum aforesaid, constituting said total amount of One Hundred Seventy-Four Thousand and Seven Hundred Twenty-Five Dollars (\$174,725), which said total amount the said City of Prospect Heights Special Service Area Number Eight requires to be raised by taxation for the current fiscal year of said City, and the City Clerk of said City is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law a certified copy of this Ordinance.

**Section 6.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th of December 2024.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

AYES:

NAYS:

ABSENT:

Ordinance No. O-24-30  
Published in pamphlet form: December 9, 2024  
Effective date: December 10, 2024



**To:** Mayor Ludvigsen and Members of the City Council

**From:** Lloyd Austin, Deputy Clerk

**Subject:** 2025 Prospect Heights City Council Meeting Calendar

**Date:** November 25, 2024

### Summary

The City of Prospect Heights is required to publish an approved City Council meeting calendar each year. Attached please find a DRAFT copy of the 2025 meeting schedule.

- The first meeting in August and last meeting in December are traditionally not scheduled
- May 26 is Memorial Day and is currently scheduled as a meeting date
- October 13 is a federal holiday but is not a day off for City Staff

### Dates of other 2025 Holidays

- Martin Luther King Jr Day – January 20th, 2025 on a Monday but no scheduled meeting
- President's Day – February 17th, 2025 on a Monday but no scheduled meeting
- Passover is from April 12th to April 20th and has a meeting fall within it
- Rosh Hashanah is from September 22nd to September 24th and has a meeting fall within it
- Columbus/Indigenous People's Day – October 13th on a meeting Monday but no off day for City Staff

## **Prospect Heights City Council 2025 Meeting Calendar**

Meetings are held at 6:30 PM every 2<sup>nd</sup> Monday of the Month and 4<sup>th</sup> Monday of the Month (unless otherwise specified). Meetings are held at City Hall – 8 North Elmhurst Road, Prospect Heights, IL 60070

**January 13, 2025**

**July 14, 2025**

**January 27, 2025**

**July 28, 2025**

**February 10, 2025**

**August 11, 2025 – No Meeting**

**February 24, 2025**

**August 25, 2025**

**March 10, 2025**

**September 8, 2025**

**March 24, 2025**

**September 25, 2025 - \*Thursday\***

**April 15, 2025 - \*Tuesday\***

**October 13, 2025**

**April 28, 2025**

**October 27, 2025**

**May 12, 2025**

**November 10, 2025**

**May 26, 2025**

**November 24, 2025**

**June 9, 2025**

**December 8, 2025**

**June 23, 2025**

**December 22, 2025 – No Meeting**



**To:** Mayor Ludvigsen and Members of the City Council

**From:** Joe Wade, City Administrator

**Subject:** Ordinance Exempting all School and Park District Employers Within Prospect Heights from the Cook County Paid Leave Act

**Date:** December 6, 2024

### **Background**

Attached is a request from Prospect Heights school and park district officials requesting City adoption of an ordinance exempting their organizations from the Cook County Paid Leave Act. Similar exemption ordinances have been, or are in the process of adoption, including area communities Buffalo Grove, Mount Prospect, Glenview, Palatine et al. As the officials' memo notes: the exemption ordinance complies with State law and eliminates discrepancies between State and Cook County regulations; recognizes challenging staffing practices and demands of school and park districts; and addresses the financial impact of the Cook County ordinance on school and park district budgets and operations.

For context, the new Cook County regulations are projected to annually cost Prospect Heights School District 23 and Prospect Heights Park District an additional \$100,000 and \$50,000 respectively.

### **Analysis**

The requested ordinance aligns the issue with State of Illinois labor regulation and will protect school and park district from expensive Cook County mandates. Although school and park district are not competitive, the additional Cook County cost can be viewed as a comparative disadvantage to school and park districts in other counties within the State. The proposed ordinance provides exemption from those costs.

Similarly, should the City not adopt the ordinance, our school and park districts will have a comparative cost disadvantage to neighboring and other Cook County communities which have adopted the exemption ordinance.

### **Recommendation**

Adoption of the ordinance is recommended.

Date: December 6, 2024

To:

Joe Wade, Prospect Heights City Administrator  
Patrick Ludvigsen, Mayor of Prospect Heights

From:

Dr. Scott Rowe, Superintendent of Schools, High School District 214  
Dr. Angelaccio, Superintendent of Schools, Prospect Heights School District 23  
Ms. Christina Ferraro, Executive Director, Prospect Heights Park District  
Mr. Bret Fahnstrom, Executive Director, River Trails Park District

Subject: Request to Exempt All School and Park District Employers from the Cook County Paid Leave Act

REQUEST: We respectfully request that the City of Prospect Heights Board consider an ordinance declaring school and park district employers within City boundaries exempt from the Cook County Paid Leave Ordinance. This action, pursuant to the authority under the Illinois Constitution, would address discrepancies between the County Ordinance and the State of Illinois Statute.

BACKGROUND AND DISCUSSION: In March 2023, Governor Pritzker signed the Paid Leave for All Workers Act ("The Act") into law, requiring certain employers to provide paid leave. Subsequently, the Cook County Board of Commissioners adopted its own paid leave ordinance in December 2023. While the County Ordinance mirrors much of the Act, several key discrepancies exist that could cause confusion and economic strain. One notable discrepancy is that The Act expressly excludes park and school districts from its provisions, while the County Ordinance does not. This omission means that under the County Ordinance, park and school districts are required to provide paid leave. To address this inconsistency temporarily, the County granted an exemption for park and school districts, set to expire on January 1, 2025. Without further County action, compliance with the County Ordinance will become mandatory at that time.

We believe a City-level ordinance exempting all School and Park District employers within the City from the County Ordinance is essential to:

1. The exemption would eliminate discrepancies between the County Ordinance and State Statute, creating a uniform set of regulations for all such employers in Prospect Heights.
2. School district employees already receive robust benefits packages, including sick leave and personal days, as mandated by the Illinois School Code and retirement systems. Additional paid leave requirements would lead to redundancy, increased costs, and greater reliance on substitutes, potentially disrupting instructional hours and student learning.
3. This Act applies to seasonal employees and substitute teachers, who are temporary employees hired to fill short-term needs. Substitute teachers are temporary employees hired to meet short-term needs, often working sporadically based on availability, district requirements,

and personal choice. Their inconsistent work patterns make it challenging to implement paid leave policies equitably. Additionally, as temporary workers, substitutes do not hold long-term commitments to the organization, making paid leave more suitable for permanent roles. Providing paid leave to substitutes would also increase operational costs, requiring districts to pay for substitutes on leave while hiring additional staff to cover their absences, creating financial and logistical strain.

4. Together, both Prospect Heights and River Trails Park Districts employ over 200 employees each year who work in several capacities seasonally or part time. Similar to the school districts, not only would this also increase operational costs, it would also require the park districts to pay for substitutes on leave while hiring additional staff to cover their absences. In addition to the replacement employee costs it increases safety concerns related to aquatic and childcare, camp, and other recreational operations where staffing ratios are paramount to safety. It will also limit and impact other public safety and park rules enforcement staff along with staff that keep our parks clean, perform snow and ice control and removal, etc.

5. The park districts' limited available funding is already going towards the increased cost of inflationary goods, increased minimum wage and other cost of operations. There is simply no other funding to cover this mandate. The only options the park districts have is to eliminate programming, reduce hours, limit services or pass on the expense to users. Passing on increased charges while offering less will only hurt residents, making it less desirable and more costly to live in this community. Should the park districts reduce the number of services and programs, it will also reduce the number of available jobs for youth, a few of whom need these roles to supplement their families' financial needs, learn new skills, build up their college applications or provide a positive outlet during down time.

Neighboring municipalities are adopting similar ordinances to exempt their school and park districts from the County Ordinance.

There is no budget impact to the City associated with this recommended action.

We respectfully request that the Prospect Heights City Council:

1. Approve an Ordinance declaring all School and Park District employers within the City exempt from the Cook County Paid Leave Ordinance.
2. Waive Administrative Rules and adopt the ordinance on first reading. This expedited approval is necessary as the next scheduled Board Meeting will occur after January 1, 2025, when compliance with the County Ordinance is set to begin.

We appreciate your consideration and can address any questions or provide further information.

Cc:

High School District 214 Board of Education

Prospect Heights SD23 Board of Education

Prospect Heights Park District Board of Commissioners

River Trails Park District Board of Commissioners

## **ORDINANCE NO. O-24-31**

### **AN ORDINANCE AMENDING THE CITY CODE OF PROSPECT HEIGHTS WITH REGARD TO CONFLICTS WITH ORDINANCES ADOPTED BY THE COUNTY OF COOK REGULATING MINIMUM WAGE, EARNED SICK LEAVE AND PAID LEAVE**

**WHEREAS**, the City of Prospect Heights, Cook County, Illinois (the “City”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

**WHEREAS**, the Mayor and City Council of the City of Prospect Heights have the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety, and welfare of its citizens; and

**WHEREAS**, on October 5, 2016, the Board of Commissioners of the County of Cook adopted Ordinance 16-5768, entitled "An Ordinance Establishing Earned Sick Leave for Employees in Cook County," that requires private employers in Cook County to provide a minimum number of paid sick days to employees; and

**WHEREAS**, on October 26, 2016, the Board of Commissioners of the County of Cook adopted Ordinance 16-4229, entitled "An Ordinance Creating a Minimum Wage in Cook County," establishing a minimum hourly wage to be paid by private employers in Cook County; and

**WHEREAS**, on June 12, 2017, the City adopted Ordinance O-17-14, Regulating Minimum Hourly Wages and Paid Sick Leave that served to opt out of Cook County Ordinance 16-5768 and Cook County Ordinance 16-4229; and

**WHEREAS**, on December 14, 2023, the Board of Commissioners of the County of Cook adopted Ordinance Amendment 24-0583, entitled “Cook County Paid Leave Ordinance” that requires employers in Cook County to provide a minimum amount of paid leave to employees; and

**WHEREAS**, the Illinois General Assembly enacted the Paid Leave for All Workers Act, 820 ILCS 192/1 *et seq.*, (the “PLAWA”) effective on January 1, 2024, which requires employers in the State of Illinois to provide paid leave to their employees; and

**WHEREAS**, the City finds that Cook County Ordinance 16-5768, Cook County Ordinance 16-4229, and Cook County Ordinance 24-0583 (collectively the “Cook County Ordinances”) unnecessarily place different requirements on employers within the City given current uniform regulations and requirements under Federal and State law; and

**WHEREAS**, Article VII, Section 6(c) of the Illinois Constitution provides that if “a home rule county ordinance conflicts with an ordinance of a municipality, the municipal ordinance shall prevail within its jurisdiction;” and

**WHEREAS**, pursuant to the City’s authority under Article VII, Section 6(c) of the Illinois Constitution, the Corporate Authorities find it in the best interest in the health, safety, and welfare of its residents to amend the City Code of the City of Prospect Heights to clearly define the minimum wage, sick leave, and paid leave regulations and requirements that apply to employers and employees in the City; and

**WHEREAS**, the Mayor and City Council have determined that the Cook County Ordinances place an undue burden on employers in the City because employers in adjacent and nearby communities have or intend on opting out of the Cook County Ordinances; and

**WHEREAS**, the Mayor and City Council find that employers in the City will also be placed in a competitive disadvantage because of the City’s proximity to the Countis of Lake and DuPage, wherein which no employer is subject to the additional regulations and requirements contained in the Cook County Ordinances; and

**WHEREAS**, because employment requirements are evenly applied throughout the State under PLAWA, regulations based solely on the geographical location of a business causes employers in the City to adhere to additional requirements while an employer operating a business short distances away in different communities and/or counties are not subject to such requirements; and

**WHEREAS**, due to the existing disparities between employers whose business is located in the City and employers whose business is located in nearby and adjacent communities/counties, the Mayor and City Council believe that it is in the best interests of the City to opt out of the Cook County Ordinances so that the same Federal and State employment regulations and requirements under PLAWA apply to employers in the City and throughout the State of Illinois.

**NOW, THEREFORE**, be it ordained, by the Mayor and City Council of the City of Prospect Heights as follows:

**SECTION 1.** That the above recitals and legislative findings are found to be true and correct and are hereby incorporated herein and made a part hereof, as if fully set forth in their entirety.

**SECTION 2.** The Mayor and City Council find and determine that the adoption of this Ordinance is in the best interests of the City as well as in the public interest.

**SECTION 3.** Section 2-13-2 of the City Code of the City of Prospect Heights shall be amended by deleting the following stricken language and adding the following bold and underlined language to read, as follows:

2-13-1: MINIMUM HOURLY WAGES; PAID SICK LEAVE, **PAID LEAVE:**

A. Employers located within the City shall comply with all applicable Federal and/or State laws and regulations as such laws and regulations may exist from time to time with regard to ~~both~~ the payment of minimum hourly wages and paid sick leave, **paid leave** and employee eligibility for paid sick leave, **paid leave** and minimum hourly wages shall also be in compliance with all applicable Federal and/or State laws and regulations as such laws and regulations may exist from time to time.

B. No additional obligations with regard to paid sick leave, **paid leave**, or minimum hourly wages, including, without limitation, any additional obligations by ordinance adopted by the County of Cook Board of Commissioners **including but not limited to Cook County Ordinances 16-5768, 16-4229, and 24-0583, as from time to time amended**, shall apply to employers located within the City, except those required by Federal and/or State laws and regulations as such laws and regulations may exist from time to time. (Ord. 0-17-14, 6-12-2017)

**SECTION 4.** The amendment set forth in Section 3 of this Ordinance amending the City Code of the City of Prospect Heights shall be in full force and effect, retroactive to December 31, 2023.

**SECTION 5.** All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance are hereby modified or repealed to the extent of such conflict. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

**SECTION 6.** If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**SECTION 7:** If a home rule county ordinance conflicts with an ordinance of a municipality, the municipal ordinance shall prevail within its jurisdiction.

**SECTION 8:** The City Clerk of the City of Prospect Heights is directed hereby to publish this Ordinance in pamphlet form.

**SECTION 9:** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

**PASSED THIS 9th day of December 2024.**

\_\_\_\_\_  
Patrick Ludvigsen, City Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



**To:** Mayor Ludvigsen and Members of the City Council  
Joe Wade, City Administrator

**From:** Peter P. Falcone, Assistant City Administrator

**Subject:** R-24-46 Purchase of a Replacement Internet Firewall for City Hall

**Date:** December 5, 2024

**Background:**

The City of Prospect Heights contracts with DeKind Computer Consultants for all our information technology needs. DeKind also monitors and maintains the City Information Technology security software and hardware. Recently, the City was notified that the City Hall firewall was past its useful life and a replacement was needed to maintain IT security.

Staff planned on including the firewall replacement in the 2025-26 budget however, recently internet drops at City hall have made it clear that the firewall's replacement is needed sooner than anticipated. This cost for purchasing a new firewall for City Hall will be \$10,876.83 and DeKind will install the new hardware.

As the cost for a new firewall is over the codified \$10,000 staff limit for purchases, we are asking the City Council to approve this purchase. Staff further asks the Council to consider the immediate need the City has to replace the firewall and waive any bid requirements to expedite the replacement and maintain our information technology security.

Staff continues to work with DeKind to ensure we are positioned to be protected from all Information Technology threats.

**Recommendation:**

Staff recommends the Council Members pass Resolution R-24-46 authorizing the purchase of an internet firewall for City Hall through DeKind Computer Consultants.

**RESOLUTION NO. R-24-46**

**RESOLUTION AUTHORIZING THE PURCHASE OF AN INTERNET FIREWALL FOR CITY HALL IN THE AMOUNT OF \$10,876.83 FOR INSTALLATION BY DEKIND COMPUTER CONSULTANTS**

**Whereas**, the City of Prospect Heights has long standing association with DeKind Computer Consultants to provide the City with all our information technology needs, and;

**Whereas**, DeKind continually monitors the City's IT infrastructure for security compliance and dependability, and the City's Internet Firewall has been found to be past its useful life and in immediate need for replacement to maintain the City's required level of IT security, and;

**Whereas**, DeKind has identified a suitable City Hall firewall replacement and will handle all necessary aspects of installation of said replacement to ensure the City's internet security is not compromised and City Staff is requesting any necessary waivers for any bid requirements for equipment and services acquisition to move forward with the replacement.

**Now, Therefore, Be It Resolved by the City Council of Prospect Heights, Cook County, Illinois, as follows:**

**Section 1:** That the purchase of an internet firewall for City Hall on the Amount of \$10,876.83 is approved and accepted.

**Section 2:** The City Administrator is authorized to take all necessary steps to implement this resolution.

**Section 3:** This resolution shall be in full force and effect from and after its passage and approval as required by law.

**Passed and Approved this 9th Day of December, 2024**

\_\_\_\_\_  
City Mayor Patrick Ludvigsen

Attest:

\_\_\_\_\_  
City Clerk

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_



**To:** Mayor Ludvigsen and Members of the City Council  
Joe Wade, City Administrator

**From:** Peter P. Falcone, Assistant City Administrator

**Subject:** O-24-32 Amending City Administrator Purchasing Authority for Prospect Heights

**Date:** December 6, 2024

**Background:**

Ten years ago, the City Council approved an increase in the limit of the amount the City Administrator is authorized to approve for purchases, from \$5,000 to \$10,000. While this amount provided enough purchasing flexibility for the Administrator and City Departments at its passing. A decade later the City currently finds itself regularly exceeding the \$10,000 limit for the most common and essential of purchases.

Staff was recently notified of a pending need to replace an important component in our information technology management system and while the replacement of the equipment was not considered an immediate emergency, our IT consultants strongly recommended replacement as soon as possible to avoid any potential security breaches. As the replacement component cost over \$10,000, staff was required hold off on the purchase and follow City Code, presenting it to City Council for purchase authorization. If this was an immediate emergency, Staff would surely have made the necessary purchase and presented the expense to the City Council for approval after the fact. This just highlights the delays that are caused due to the current purchase limitations.

As Staff has experienced more purchases exceeding the current limit, including the rising costs of goods and services over the past decade, Staff is asking that the Administrator's purchase limit be increased to meet current financial demands.

**Financial Impact:**

No financial impact would result in the passing of this ordinance. The City Administrator and City Department Heads take great pride in the efficient utilization of City resources. These purchases would be made with or without the purchase increase, however, passing this ordinance would allow the City Administrator and City Department Heads to more efficiently manage the daily operations of the City and provide resolution in a more expedient manner.

**Recommendation:**

Staff recommends the Council Members pass Ordinance O-24-32 increasing the City Administrator's purchase limit from \$10,000 to \$25,000.

**ORDINANCE NO. O-24-32**

**AN ORDINANCE AMENDING THE CITY CODE RELATED TO TITLE 1, CHAPTER 6, SECTION 7I: POWERS AND DUTIES AS IT RELATES TO CITY ADMINISTRATOR PURCHASING AUTHORITY FOR PROSPECT HEIGHTS**

**WHEREAS**, the City of Prospect Heights (“City”) is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois; and

**WHEREAS**, the City has enacted purchasing limitations for City Staff to ensure City funds are used in an efficient and effective manner; and

**WHEREAS**, the Mayor and City Council have determined that an amendment of the Code with respect to the Administrator’s purchasing authority is in the best interest of the operation of the City, and for the benefit of public health, safety, comfort, convenience and general welfare of the people;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS** as follows:

**SECTION 1.** The City Council hereby finds and determines that the facts and statements set forth in the above recitals are true and correct, and do hereby, by reference, incorporate and make them a part of this ordinance.

**SECTION 2:** That Title 1, Chapter 6, Section 7I of the City Code, “Powers and Duties”, be amended as set forth below with deletions in strikethrough and additions in bold, underline text so that the same shall be read as follows:

1-6-7: POWERS AND DUTIES:

.....

I. Purchase all materials, supplies, **services** and equipment for which funds are provided in the budget, ~~but he/she may not purchase any single item or contract which exceeds any budget appropriation approved amount until the city council has increased the appropriation; provided, that for a purchase above the amount of ten thousand dollars (\$10,000.00)~~ **except for items or contracts over twenty five thousand (\$25,000.00) which** shall require city council approval or rejection. He may issue rules and regulations governing requisitions and the transaction of the business of purchasing between himself as purchasing agent and the heads of departments, officers and employees of the city. In case of circumstances creating an emergency, the city administrator may, without the prior consent of the city council, award contracts and make purchases for the purpose of meeting said emergency; but he shall properly file with the city council a report of such emergency and the necessity of such action, together with an itemized account of all such expenditures. (Ord. 0-14-27, 11-24-2014)

.....

**SECTION 3:** This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

**PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.**

ATTEST:

\_\_\_\_\_  
Patrick Ludvigsen, Mayor

\_\_\_\_\_  
City Clerk

AYES:

\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

Published in pamphlet form \_\_\_\_\_, 2025

**CITY OF PROSPECT HEIGHTS  
WARRANT LIST SUMMARY  
12/9/2024**

**Checks**

|                                           |                      |
|-------------------------------------------|----------------------|
| General Fund                              | \$ 218,305.89        |
| Motor Fuel Tax Fund                       | -                    |
| Tourism District                          | 6,250.00             |
| Solid Waste Fund                          | 41,382.00            |
| Drug Enforcement Agency Fund              | 4,517.28             |
| Special Service Area #1                   | -                    |
| Special Service Area #2                   | -                    |
| Special Service Area #3                   | -                    |
| Special Service Area #4                   | -                    |
| Special Service Area #5                   | 2,604.00             |
| Special Service Area-Constr#6(Water Main) | -                    |
| Special Service Area #8 - Levee Wall #37  | 2,604.00             |
| Capital Improvements                      | 125,827.67           |
| Special Service Area-Debt#6               | -                    |
| Road Construction Debt                    | -                    |
| Water Fund                                | 32,803.08            |
| Parking Fund                              | 78.49                |
| Sanitary Sewer Fund                       | 64,706.72            |
| Road/Building Bond Escrow                 | -                    |
| <b>TOTAL</b>                              | <b>\$ 499,079.13</b> |

**Wire Payments**

|                      |                      |
|----------------------|----------------------|
| 11.29.24 PAYROLL     | \$ 191,798.06        |
| <b>TOTAL WARRANT</b> | <b>\$ 690,877.19</b> |

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

| Vendor Name                         | Invoice Number | Description                     | Invoice Date | GL Account Number | Net Invoice Amt | Amount Paid | Date Paid |
|-------------------------------------|----------------|---------------------------------|--------------|-------------------|-----------------|-------------|-----------|
| 5533 OFFICE CENTER                  | 11.27.24       | AV SERVICE-11.2724              | 11/27/2024   | 01-310-7020       | 680.11          | .00         |           |
| Total 5533 OFFICE CENTER:           |                |                                 |              |                   | 680.11          | .00         |           |
| AFLAC                               | 115933         | DEC24 AFLAC                     | 11/20/2024   | 01-000-2031       | 139.32          | .00         |           |
| Total AFLAC:                        |                |                                 |              |                   | 139.32          | .00         |           |
| ANDREW HART                         | 12.08.24       | REIMBR CELL PHONE               | 12/02/2024   | 01-340-5100       | 50.00           | .00         |           |
| Total ANDREW HART:                  |                |                                 |              |                   | 50.00           | .00         |           |
| AXON ENTERPRISE, INC.               | INUS301941     | BODY WORN CAMERAS               | 12/01/2024   | 16-300-5720       | 3,517.28        | .00         |           |
| Total AXON ENTERPRISE, INC.:        |                |                                 |              |                   | 3,517.28        | .00         |           |
| BLUECROSS BLUESHIEDL OF I           | 0000794254     | DEC 24 HMO                      | 11/15/2024   | 01-360-4100       | 3,866.47        | .00         |           |
| BLUECROSS BLUESHIEDL OF I           | 0000794254     | DEC 24 HMO                      | 11/15/2024   | 01-370-4101       | 3,023.03        | .00         |           |
| Total BLUECROSS BLUESHIEDL OF IL:   |                |                                 |              |                   | 6,889.50        | .00         |           |
| CANON FINANCIAL SERVICES            | 36815463       | DEC24 CH COPIER                 | 12/03/2024   | 01-340-7020       | 198.97          | .00         |           |
| Total CANON FINANCIAL SERVICES:     |                |                                 |              |                   | 198.97          | .00         |           |
| CHI-TOWN CLEANING SERVICE           | 24-0562        | NOV24 CUSTODIAL WORK            | 12/02/2024   | 01-350-5104       | 1,196.97        | .00         |           |
| Total CHI-TOWN CLEANING SERVICES:   |                |                                 |              |                   | 1,196.97        | .00         |           |
| CONSERV FS INC.                     | 101031058      | 11.20.24 FUEL                   | 11/20/2024   | 01-350-5751       | 3,009.00        | .00         |           |
| Total CONSERV FS INC.:              |                |                                 |              |                   | 3,009.00        | .00         |           |
| CONSTELLATION NEWENERGY             | 69544377301    | 10/15-11/13/24 0 COR EUCLID     | 11/28/2024   | 01-350-5411       | 303.21          | .00         |           |
| CONSTELLATION NEWENERGY             | 69544377301    | 10/15-11/13/24 US RT 45 IL RT 2 | 11/28/2024   | 01-350-5411       | 541.87          | .00         |           |
| CONSTELLATION NEWENERGY             | 69544377301    | 10/15-11/13/24 801 E CAMP MCD   | 11/28/2024   | 51-300-5410       | 1,993.93        | .00         |           |
| CONSTELLATION NEWENERGY             | 69544377301    | 10/15-11/13/24 711 ELM          | 11/28/2024   | 01-350-5411       | 262.02          | .00         |           |
| Total CONSTELLATION NEWENERGY INC.: |                |                                 |              |                   | 3,101.03        | .00         |           |
| CUTLER WORK WEAR INC.               | PS-INV040651   | CASSAT BOOTS                    | 11/17/2024   | 01-350-7023       | 197.95          | .00         |           |
| Total CUTLER WORK WEAR INC.:        |                |                                 |              |                   | 197.95          | .00         |           |
| DAILY HERALD                        | 12/1-1/26/2025 | DEC24-JAN25                     | 12/02/2024   | 01-320-5820       | 189.00          | .00         |           |
| Total DAILY HERALD:                 |                |                                 |              |                   | 189.00          | .00         |           |
| DEKIND COMPUTER CONSULT             | 40452          | JAN25 COMP CONSLT.              | 12/02/2024   | 01-320-5130       | 690.13          | .00         |           |
| DEKIND COMPUTER CONSULT             | 40452          | JAN25 COMP CONSLT.              | 12/02/2024   | 01-350-5100       | 690.13          | .00         |           |
| DEKIND COMPUTER CONSULT             | 40452          | JAN25 COMP CONSLT.              | 12/02/2024   | 01-360-5100       | 1,610.30        | .00         |           |
| DEKIND COMPUTER CONSULT             | 40452          | JAN25 COMP CONSLT.              | 12/02/2024   | 51-300-5100       | 690.13          | .00         |           |
| DEKIND COMPUTER CONSULT             | 40452          | JAN25 COMP CONSLT.              | 12/02/2024   | 53-300-5100       | 920.16          | .00         |           |

| Vendor Name                                | Invoice Number | Description              | Invoice Date | GL Account Number | Net Invoice Amt | Amount Paid | Date Paid |
|--------------------------------------------|----------------|--------------------------|--------------|-------------------|-----------------|-------------|-----------|
| DEKIND COMPUTER CONSULT                    | 40594          | NOV 24 OT TRIP CHARGES   | 12/02/2024   | 01-320-5130       | 105.00          | .00         |           |
| Total DEKIND COMPUTER CONSULTANTS:         |                |                          |              |                   | 4,705.85        | .00         |           |
| DELTA DENTAL OF ILLINOIS                   | 1867372        | DEC24 HMO DENTAL         | 12/01/2024   | 01-360-4100       | 106.60          | .00         |           |
| DELTA DENTAL OF ILLINOIS                   | 1867373        | DEC 24 RETIREE DENTAL    | 12/01/2024   | 01-370-4101       | 28.67           | .00         |           |
| DELTA DENTAL OF ILLINOIS                   | 1869169        | DEC 24 PPO VISION        | 12/01/2024   | 01-320-4100       | 15.65           | .00         |           |
| DELTA DENTAL OF ILLINOIS                   | 1869185        | DEC 24 HMO VIISION       | 12/01/2024   | 01-360-4100       | 33.66           | .00         |           |
| DELTA DENTAL OF ILLINOIS                   | 1869185        | DEC 24 HMO VIISION       | 12/01/2024   | 01-370-4101       | 12.74           | .00         |           |
| Total DELTA DENTAL OF ILLINOIS:            |                |                          |              |                   | 197.32          | .00         |           |
| EL-COR INDUSTRIES INC                      | 279920         | SHOP SUPPLIES            | 11/30/2024   | 01-350-5020       | 250.51          | .00         |           |
| Total EL-COR INDUSTRIES INC:               |                |                          |              |                   | 250.51          | .00         |           |
| FLOCK SAFTEY                               | INV-47805      | TOURISM CAMERA INSTALL   | 09/19/2024   | 13-500-7020       | 5,250.00        | .00         |           |
| Total FLOCK SAFTEY:                        |                |                          |              |                   | 5,250.00        | .00         |           |
| FOOD & ALCOHOL SERVICE TR                  | 2024-21        | HEALTH INSP.             | 12/02/2024   | 01-340-5100       | 1,840.00        | .00         |           |
| Total FOOD & ALCOHOL SERVICE TRAINING INC: |                |                          |              |                   | 1,840.00        | .00         |           |
| FP FINANCE PROGRAM                         | 37947887       | DEC24 POSTAGE MACHINE    | 11/21/2024   | 01-320-5200       | 211.95          | .00         |           |
| Total FP FINANCE PROGRAM:                  |                |                          |              |                   | 211.95          | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.000-129     | 09/24/2024   | 01-320-5105       | 4,446.18        | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.005-117     | 09/24/2024   | 01-340-5111       | 1,440.00        | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.017-101     | 09/24/2024   | 01-320-5106       | 1,148.00        | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.064-6       | 09/24/2024   | 01-320-5105       | 1,406.00        | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.077-15      | 09/24/2024   | 53-500-7051       | 18,799.00       | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.215-6       | 09/24/2024   | 30-550-7060       | 9,907.07        | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.410-26      | 09/24/2024   | 30-550-7065       | 560.00          | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.079-7       | 09/24/2024   | 30-550-7060       | 42,119.00       | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.081-7       | 09/24/2024   | 53-500-7051       | 750.00          | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.084-3       | 09/24/2024   | 30-550-7062       | 4,608.00        | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.122-1       | 09/24/2024   | 01-320-5105       | 255.00          | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.185-7       | 09/24/2024   | 30-550-7060       | 61,513.88       | .00         |           |
| GEWALT HAMILTON ASSOCIAT                   | 08.31.2024     | AUG2024 4755.210-17      | 09/24/2024   | 30-550-7060       | 7,119.72        | .00         |           |
| Total GEWALT HAMILTON ASSOCIATES INC.:     |                |                          |              |                   | 154,071.85      | .00         |           |
| HUUSO BIO                                  | PMP-019        | PREVENTATIVE MAINTENANCE | 11/25/2024   | 01-360-5100       | 320.00          | .00         |           |
| Total HUUSO BIO:                           |                |                          |              |                   | 320.00          | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 01-320-5500       | 13,018.00       | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 01-340-5500       | 1,302.00        | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 01-350-5500       | 19,527.00       | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 01-360-5500       | 39,053.00       | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 25-300-5500       | 2,604.00        | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 28-300-5500       | 2,604.00        | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 51-300-5500       | 19,527.00       | .00         |           |
| ILLINOIS COUNTIES RISK MAN                 | RS1000410242   | 2025 1ST HALF            | 12/03/2024   | 53-300-5500       | 32,545.00       | .00         |           |

| Vendor Name                                     | Invoice Number | Description               | Invoice Date | GL Account Number | Net Invoice Amt | Amount Paid | Date Paid |
|-------------------------------------------------|----------------|---------------------------|--------------|-------------------|-----------------|-------------|-----------|
| Total ILLINOIS COUNTIES RISK MANAGEMENT TRUST:  |                |                           |              |                   | 130,180.00      | .00         |           |
| ILLINOIS PUBLIC RISK FUND                       | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 01-320-5530       | 266.12          | .00         |           |
| ILLINOIS PUBLIC RISK FUND                       | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 01-340-5530       | 332.65          | .00         |           |
| ILLINOIS PUBLIC RISK FUND                       | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 01-350-5530       | 1,596.72        | .00         |           |
| ILLINOIS PUBLIC RISK FUND                       | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 01-360-5530       | 10,644.80       | .00         |           |
| ILLINOIS PUBLIC RISK FUND                       | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 51-300-5530       | 332.65          | .00         |           |
| ILLINOIS PUBLIC RISK FUND                       | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 53-300-5530       | 133.06          | .00         |           |
| Total ILLINOIS PUBLIC RISK FUND:                |                |                           |              |                   | 13,306.00       | .00         |           |
| ILLINOIS PUBLIC WORKS MUTU                      | 2548           | IPWMAN MEMBERSHIP         | 12/02/2024   | 01-350-5310       | 250.00          | .00         |           |
| Total ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK: |                |                           |              |                   | 250.00          | .00         |           |
| INTERSTATE ALL BATTERY CEN                      | 190390104511   | SPEED SIGN BATTERIES PD   | 11/26/2024   | 01-350-5721       | 989.00          | .00         |           |
| Total INTERSTATE ALL BATTERY CENTER:            |                |                           |              |                   | 989.00          | .00         |           |
| IUOE LOCAL 150 ADMIN                            | NOVEMBER24     | NOV24 LOCAL 150 MEMBERSHI | 12/02/2024   | 01-000-2050       | 220.14          | .00         |           |
| IUOE LOCAL 150 ADMIN                            | NOVEMBER24     | NOV24 LOCAL 150 ADMIN     | 12/02/2024   | 01-000-2050       | 1,093.53        | .00         |           |
| Total IUOE LOCAL 150 ADMIN:                     |                |                           |              |                   | 1,313.67        | .00         |           |
| JANET SAEWERT                                   | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 01-310-4000       | 950.00          | .00         |           |
| Total JANET SAEWERT:                            |                |                           |              |                   | 950.00          | .00         |           |
| JERRY SIMMONS                                   | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 01-310-4000       | 1,000.00        | .00         |           |
| Total JERRY SIMMONS:                            |                |                           |              |                   | 1,000.00        | .00         |           |
| JG UNIFORMS INC                                 | 139196         | PD UNIFORMS               | 11/12/2024   | 01-360-5741       | 83.00           | .00         |           |
| JG UNIFORMS INC                                 | 139831         | DESK OFC UNIFORMS         | 11/11/2024   | 01-360-5741       | 37.00           | .00         |           |
| JG UNIFORMS INC                                 | 139898         | GENTRY UNIFORMS           | 11/25/2024   | 01-360-5741       | 36.00           | .00         |           |
| JG UNIFORMS INC                                 | 139913         | CIERNIAK-UNIFORMS         | 11/25/2024   | 01-360-5741       | 238.50          | .00         |           |
| Total JG UNIFORMS INC:                          |                |                           |              |                   | 394.50          | .00         |           |
| JOHN MISHEVSKI                                  | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 01-310-4000       | 1,000.00        | .00         |           |
| Total JOHN MISHEVSKI:                           |                |                           |              |                   | 1,000.00        | .00         |           |
| JUST TIRES MP INC.                              | 0000112760     | SQUAD 617 TIRES           | 11/20/2024   | 01-350-5020       | 182.55          | .00         |           |
| Total JUST TIRES MP INC.:                       |                |                           |              |                   | 182.55          | .00         |           |
| LAUTERBACH & AMEN LLP                           | 98783          | NOV 24 FINCL SRVC         | 12/01/2024   | 01-322-5102       | 10,400.00       | .00         |           |
| LAUTERBACH & AMEN LLP                           | 98783          | NOV 24 FINCL SRVC         | 12/01/2024   | 13-300-5102       | 1,000.00        | .00         |           |
| LAUTERBACH & AMEN LLP                           | 98783          | NOV 24 FINCL SRVC         | 12/01/2024   | 16-300-5100       | 1,000.00        | .00         |           |
| LAUTERBACH & AMEN LLP                           | 98783          | NOV 24 FINCL SRVC         | 12/01/2024   | 51-300-5102       | 4,500.00        | .00         |           |
| LAUTERBACH & AMEN LLP                           | 98783          | NOV 24 FINCL SRVC         | 12/01/2024   | 53-300-5102       | 9,100.00        | .00         |           |
| Total LAUTERBACH & AMEN LLP:                    |                |                           |              |                   | 26,000.00       | .00         |           |
| Law Offices of John L. Fioti                    | NOVEMBER 2     | ADJUDICATION NOVEMBER 202 | 11/22/2024   | 01-324-5122       | 950.00          | .00         |           |

| Vendor Name                            | Invoice Number | Description         | Invoice Date | GL Account Number | Net Invoice Amt | Amount Paid | Date Paid |
|----------------------------------------|----------------|---------------------|--------------|-------------------|-----------------|-------------|-----------|
| Total Law Offices of John L. Fiotti:   |                |                     |              |                   | 950.00          | .00         |           |
| LOGSDON OFFICE SUPPLY                  | WO-112675-1    | PD SUPPLIES         | 11/15/2024   | 01-360-5700       | 83.95           | .00         |           |
| Total LOGSDON OFFICE SUPPLY:           |                |                     |              |                   | 83.95           | .00         |           |
| MACIEJ KEMPA                           | 2024 ZBA       | 2024 ZBA ATTENDANCE | 11/21/2024   | 01-310-4000       | 1,350.00        | .00         |           |
| Total MACIEJ KEMPA:                    |                |                     |              |                   | 1,350.00        | .00         |           |
| MADISON NATIONAL LIFE                  | 1661113        | DEC 24 LIFE INSR    | 12/01/2024   | 01-310-4110       | 7.58            | .00         |           |
| MADISON NATIONAL LIFE                  | 1661113        | DEC 24 LIFE INSR    | 12/01/2024   | 01-320-4110       | 80.44           | .00         |           |
| MADISON NATIONAL LIFE                  | 1661113        | DEC 24 LIFE INSR    | 12/01/2024   | 01-340-4110       | 33.00           | .00         |           |
| MADISON NATIONAL LIFE                  | 1661113        | DEC 24 LIFE INSR    | 12/01/2024   | 01-350-4110       | 69.28           | .00         |           |
| MADISON NATIONAL LIFE                  | 1661113        | DEC 24 LIFE INSR    | 12/01/2024   | 01-360-4110       | 190.11          | .00         |           |
| MADISON NATIONAL LIFE                  | 1661113        | DEC 24 LIFE INSR    | 12/01/2024   | 51-300-4110       | 10.31           | .00         |           |
| MADISON NATIONAL LIFE                  | 1661113        | DEC 24 LIFE INSR    | 12/01/2024   | 01-000-2030       | 144.00          | .00         |           |
| Total MADISON NATIONAL LIFE:           |                |                     |              |                   | 534.72          | .00         |           |
| MENARDS                                | 43794          | HOLIDAY DECOR       | 11/21/2024   | 01-350-5710       | 251.06          | .00         |           |
| Total MENARDS:                         |                |                     |              |                   | 251.06          | .00         |           |
| METROPOLITAN ALLIANCE OF               | #252 11/2024   | NOV24 MAP 252       | 12/02/2024   | 01-000-2050       | 720.00          | .00         |           |
| METROPOLITAN ALLIANCE OF               | #253 11/2024   | NOV24 MAP 253       | 12/02/2024   | 01-000-2050       | 225.00          | .00         |           |
| Total METROPOLITAN ALLIANCE OF POLICE: |                |                     |              |                   | 945.00          | .00         |           |
| METROPOLITAN INDUSTRIES I              | INV067998      | WATER DATA          | 11/15/2024   | 51-300-5100       | 258.00          | .00         |           |
| Total METROPOLITAN INDUSTRIES INC:     |                |                     |              |                   | 258.00          | .00         |           |
| MICHAEL CIERNIAK                       | 11.19.24IACP   | IACP DRE SCHOOL     | 12/02/2024   | 01-360-5330       | 135.00          | .00         |           |
| Total MICHAEL CIERNIAK:                |                |                     |              |                   | 135.00          | .00         |           |
| MINUTEMAN PRESS                        | 18928          | CITED NOTICE FORMS  | 10/09/2024   | 01-360-5221       | 595.06          | .00         |           |
| Total MINUTEMAN PRESS:                 |                |                     |              |                   | 595.06          | .00         |           |
| MOE FUNDS                              | 3919552        | JAN 25 PREM         | 12/02/2024   | 01-350-4100       | 974.00          | .00         |           |
| MOE FUNDS                              | 3919557        | JAN25 SIARA PREM    | 12/02/2024   | 51-300-4100       | 974.00          | .00         |           |
| MOE FUNDS                              | 3919557        | JAN25 SIARA PREM    | 12/02/2024   | 53-300-4100       | 974.00          | .00         |           |
| MOE FUNDS                              | 3919558        | JAN25 FAMILY PREM   | 12/02/2024   | 51-300-4100       | 1,485.50        | .00         |           |
| MOE FUNDS                              | 3919558        | JAN25 FAMILY PREM   | 12/02/2024   | 53-300-4100       | 1,485.50        | .00         |           |
| MOE FUNDS                              | 3919558        | JAN25 FAMILY PREM   | 12/02/2024   | 01-350-4100       | 8,913.00        | .00         |           |
| Total MOE FUNDS:                       |                |                     |              |                   | 14,806.00       | .00         |           |
| NAPA AUTO PARTS                        | 312352         | SQUAD 603, 606, 613 | 11/18/2024   | 01-350-5020       | 285.92          | .00         |           |
| NAPA AUTO PARTS                        | 312391         | SQUAD 613           | 11/18/2024   | 01-350-5020       | 131.89          | .00         |           |
| Total NAPA AUTO PARTS:                 |                |                     |              |                   | 417.81          | .00         |           |
| NEAL PATEL                             | 2024 ZBA       | 2024 ZBA ATTENDANCE | 11/21/2024   | 01-310-4000       | 900.00          | .00         |           |

| Vendor Name                                    | Invoice Number | Description                | Invoice Date | GL Account Number | Net Invoice Amt | Amount Paid | Date Paid |
|------------------------------------------------|----------------|----------------------------|--------------|-------------------|-----------------|-------------|-----------|
| Total NEAL PATEL:                              |                |                            |              |                   | 900.00          | .00         |           |
| NICOR GAS                                      | 10.23-11.21.24 | NOV24 101 S WOLF           | 11/19/2024   | 52-300-5410       | 78.49           | .00         |           |
| NICOR GAS                                      | 10.23-11.21-98 | NOV 24 14 E CAMP MCDONALD  | 11/19/2024   | 01-320-5410       | 171.69          | .00         |           |
| NICOR GAS                                      | 10.23-11-21.24 | NOV24 401 PIPER            | 11/21/2024   | 01-320-5410       | 139.70          | .00         |           |
| NICOR GAS                                      | 10/22-11/20/24 | CH 11/20/24                | 11/20/2024   | 01-320-5410       | 207.93          | .00         |           |
| NICOR GAS                                      | 10/23-11/21/24 | WELL HOUSE 11/21/24        | 11/21/2024   | 51-300-5410       | 83.21           | .00         |           |
| Total NICOR GAS:                               |                |                            |              |                   | 681.02          | .00         |           |
| NORTH EAST MULTI-REGIONAL                      | 365849         | TRAINING                   | 11/07/2024   | 01-360-5330       | 35.00           | .00         |           |
| Total NORTH EAST MULTI-REGIONAL TRAINING INC.: |                |                            |              |                   | 35.00           | .00         |           |
| PACE ANALYTICAL SERVICES                       | 247225718      | WATER TESTING 11.30.24     | 11/30/2024   | 51-300-5100       | 80.00           | .00         |           |
| Total PACE ANALYTICAL SERVICES:                |                |                            |              |                   | 80.00           | .00         |           |
| RONDOUT SERVICE CENTER                         | 12904          | TRUCK INSPECTIONS          | 11/19/2024   | 01-350-5020       | 71.00           | .00         |           |
| Total RONDOUT SERVICE CENTER:                  |                |                            |              |                   | 71.00           | .00         |           |
| ROSANGELA MALDONADO                            | TUITION REIM   | TUITION REIMB              | 11/25/2024   | 01-360-5340       | 4,500.00        | .00         |           |
| Total ROSANGELA MALDONADO:                     |                |                            |              |                   | 4,500.00        | .00         |           |
| SCOTT DEGRAF                                   | 2024 ZBA       | 2024 ZBA ATTENDANCE        | 11/21/2024   | 01-310-4000       | 600.00          | .00         |           |
| Total SCOTT DEGRAF:                            |                |                            |              |                   | 600.00          | .00         |           |
| SIRCHIE FINGERPRINT LABOR                      | 0671597-IN     | PD EQUIPMENT               | 11/19/2024   | 01-360-7022       | 498.47          | .00         |           |
| SIRCHIE FINGERPRINT LABOR                      | 0672412-IN     | PD SUPPLIES                | 11/26/2024   | 01-360-7022       | 29.80           | .00         |           |
| Total SIRCHIE FINGERPRINT LABORATORIES LLC:    |                |                            |              |                   | 528.27          | .00         |           |
| SOLID WASTE AGENCY                             | 7719           | JAN25 O&M COSTS W TRUE UP  | 12/01/2024   | 17-300-5420       | 41,382.00       | .00         |           |
| Total SOLID WASTE AGENCY:                      |                |                            |              |                   | 41,382.00       | .00         |           |
| SPRING-ALIGN OF PALATINE IN                    | 128174         | VEHICLE #843 ALIGNMENT     | 11/20/2024   | 01-350-5020       | 189.95          | .00         |           |
| SPRING-ALIGN OF PALATINE IN                    | 128201         | VEHICLE REPAIR #835        | 11/26/2024   | 01-350-5020       | 2,260.64        | .00         |           |
| Total SPRING-ALIGN OF PALATINE INC:            |                |                            |              |                   | 2,450.59        | .00         |           |
| STAPLES                                        | 6017406620     | OFFICE SUPPLIES            | 11/21/2024   | 01-320-5700       | 314.53          | .00         |           |
| Total STAPLES:                                 |                |                            |              |                   | 314.53          | .00         |           |
| THE BLUE LINE                                  | 47159          | PD RECRUITMENT LISTING     | 11/29/2024   | 01-360-5100       | 348.00          | .00         |           |
| Total THE BLUE LINE:                           |                |                            |              |                   | 348.00          | .00         |           |
| THOMPSON ELEVATOR INSPEC                       | 24-2370        | ELEVATOR SERVICE           | 11/15/2024   | 01-340-5100       | 143.00          | .00         |           |
| Total THOMPSON ELEVATOR INSPECT SVC INC:       |                |                            |              |                   | 143.00          | .00         |           |
| THORNTONS LLC                                  | 12.04.24 AUG-  | SALES TAX INCENTIVE AUG-OC | 12/04/2024   | 01-380-5975       | 14,619.84       | .00         |           |

| Vendor Name                                  | Invoice Number | Description                | Invoice Date | GL Account Number | Net Invoice Amt | Amount Paid | Date Paid |
|----------------------------------------------|----------------|----------------------------|--------------|-------------------|-----------------|-------------|-----------|
| Total THORNTONS LLC:                         |                |                            |              |                   | 14,619.84       | .00         |           |
| T-MOBILE                                     | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE  | 12/02/2024   | 01-320-5410       | 65.09           | .00         |           |
| T-MOBILE                                     | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE  | 12/02/2024   | 01-340-7020       | 120.27          | .00         |           |
| T-MOBILE                                     | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE  | 12/02/2024   | 01-350-5410       | 324.96          | .00         |           |
| T-MOBILE                                     | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE  | 12/02/2024   | 01-360-5410       | 400.90          | .00         |           |
| Total T-MOBILE:                              |                |                            |              |                   | 911.22          | .00         |           |
| TONYS FINER FOODS ENTERP                     | AUG-OCT 202    | SALES TAX INCENTIVE AUG-OC | 12/02/2024   | 01-380-5975       | 27,509.93       | .00         |           |
| Total TONYS FINER FOODS ENTERPRISES INC:     |                |                            |              |                   | 27,509.93       | .00         |           |
| TRESSLER LLP                                 | 498149         | CITY ATTORNEY - OCTOBER    | 11/22/2024   | 01-324-5120       | 13,027.50       | .00         |           |
| TRESSLER LLP                                 | 498149         | CITY PROSECUTOR - OCTOBE   | 11/22/2024   | 01-324-5122       | 4,931.00        | .00         |           |
| Total TRESSLER LLP:                          |                |                            |              |                   | 17,958.50       | .00         |           |
| ULINE                                        | 185731789      | PD SUPPLIES                | 11/15/2024   | 01-360-7022       | 332.92          | .00         |           |
| Total ULINE:                                 |                |                            |              |                   | 332.92          | .00         |           |
| UNIFIRST CORPORATION                         | 1190174151     | POLICE CARPET 11/21/24     | 11/21/2024   | 01-350-5104       | 78.51           | .00         |           |
| UNIFIRST CORPORATION                         | 1320180759     | PW UNIFORMS                | 11/22/2024   | 01-350-5104       | 178.76          | .00         |           |
| UNIFIRST CORPORATION                         | 1320182665     | PW UNIFORMS                | 11/29/2024   | 01-350-5104       | 178.76          | .00         |           |
| Total UNIFIRST CORPORATION:                  |                |                            |              |                   | 436.03          | .00         |           |
| WATER PRODUCTS COMPANY                       | 0326422        | HYDRANT PARTS              | 11/26/2024   | 51-300-5050       | 2,868.35        | .00         |           |
| Total WATER PRODUCTS COMPANY OF AURORA INC.: |                |                            |              |                   | 2,868.35        | .00         |           |
| ZYGMONT RYGIEL                               | 2024 ZBA       | 2024 ZBA ATTENDANCE        | 11/21/2024   | 01-310-4000       | 500.00          | .00         |           |
| Total ZYGMONT RYGIEL:                        |                |                            |              |                   | 500.00          | .00         |           |
| Grand Totals:                                |                |                            |              |                   | 499,079.13      | .00         |           |

| Vendor Name | Invoice Number | Description | Invoice Date | GL Account Number | Net Invoice Amt | Amount Paid | Date Paid |
|-------------|----------------|-------------|--------------|-------------------|-----------------|-------------|-----------|
|-------------|----------------|-------------|--------------|-------------------|-----------------|-------------|-----------|

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

| GL Account and Title             | Vendor Name                | Invoice Number | Description               | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|----------------------------------|----------------------------|----------------|---------------------------|--------------|--------------------|-------------|-----------|
| <b>GENERAL FUND</b>              |                            |                |                           |              |                    |             |           |
| 01-000-2030 WITHHOLDING INSURAN  | MADISON NATIONAL LIFE      | 1661113        | DEC 24 LIFE INSR          | 12/01/2024   | 144.00             | .00         |           |
| 01-000-2031 WITHHOLDING - Q AFLA | AFLAC                      | 115933         | DEC24 AFLAC               | 11/20/2024   | 139.32             | .00         |           |
| 01-000-2050 UNION DUES           | IUOE LOCAL 150 ADMIN       | NOVEMBER24     | NOV24 LOCAL 150 MEMBERSHI | 12/02/2024   | 220.14             | .00         |           |
| 01-000-2050 UNION DUES           | IUOE LOCAL 150 ADMIN       | NOVEMBER24     | NOV24 LOCAL 150 ADMIN     | 12/02/2024   | 1,093.53           | .00         |           |
| 01-000-2050 UNION DUES           | METROPOLITAN ALLIANCE OF   | #252 11/2024   | NOV24 MAP 252             | 12/02/2024   | 720.00             | .00         |           |
| 01-000-2050 UNION DUES           | METROPOLITAN ALLIANCE OF   | #253 11/2024   | NOV24 MAP 253             | 12/02/2024   | 225.00             | .00         |           |
| Total :                          |                            |                |                           |              | 2,541.99           | .00         |           |
| <b>CITY COUNCIL &amp; BOARDS</b> |                            |                |                           |              |                    |             |           |
| 01-310-4000 WAGES                | JANET SAEWERT              | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 950.00             | .00         |           |
| 01-310-4000 WAGES                | JERRY SIMMONS              | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 1,000.00           | .00         |           |
| 01-310-4000 WAGES                | JOHN MISHEVSKI             | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 1,000.00           | .00         |           |
| 01-310-4000 WAGES                | MACIEJ KEMPA               | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 1,350.00           | .00         |           |
| 01-310-4000 WAGES                | NEAL PATEL                 | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 900.00             | .00         |           |
| 01-310-4000 WAGES                | SCOTT DEGRAF               | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 600.00             | .00         |           |
| 01-310-4000 WAGES                | ZYGMONT RYGIEL             | 2024 ZBA       | 2024 ZBA ATTENDANCE       | 11/21/2024   | 500.00             | .00         |           |
| 01-310-4110 LIFE INSURANCE COUN  | MADISON NATIONAL LIFE      | 1661113        | DEC 24 LIFE INSR          | 12/01/2024   | 7.58               | .00         |           |
| 01-310-7020 EQUIPMENT            | 5533 OFFICE CENTER         | 11.27.24       | AV SERVICE-11.2724        | 11/27/2024   | 680.11             | .00         |           |
| Total CITY COUNCIL & BOARDS:     |                            |                |                           |              | 6,987.69           | .00         |           |
| <b>ADMINISTRATION</b>            |                            |                |                           |              |                    |             |           |
| 01-320-4100 HEALTH INSURANCE     | DELTA DENTAL OF ILLINOIS   | 1869169        | DEC 24 PPO VISION         | 12/01/2024   | 15.65              | .00         |           |
| 01-320-4110 LIFE INSURANCE       | MADISON NATIONAL LIFE      | 1661113        | DEC 24 LIFE INSR          | 12/01/2024   | 80.44              | .00         |           |
| 01-320-5105 PROFESSIONAL FEES -  | GEWALT HAMILTON ASSOCIAT   | 08.31.2024     | AUG2024 4755.000-129      | 09/24/2024   | 4,446.18           | .00         |           |
| 01-320-5105 PROFESSIONAL FEES -  | GEWALT HAMILTON ASSOCIAT   | 08.31.2024     | AUG2024 4755.064-6        | 09/24/2024   | 1,406.00           | .00         |           |
| 01-320-5105 PROFESSIONAL FEES -  | GEWALT HAMILTON ASSOCIAT   | 08.31.2024     | AUG2024 4755.122-1        | 09/24/2024   | 255.00             | .00         |           |
| 01-320-5106 PROFESSIONAL FEES -  | GEWALT HAMILTON ASSOCIAT   | 08.31.2024     | AUG2024 4755.017-101      | 09/24/2024   | 1,148.00           | .00         |           |
| 01-320-5130 COMPUTER CONSULTAN   | DEKIND COMPUTER CONSULT    | 40452          | JAN25 COMP CONSLT.        | 12/02/2024   | 690.13             | .00         |           |
| 01-320-5130 COMPUTER CONSULTAN   | DEKIND COMPUTER CONSULT    | 40594          | NOV 24 OT TRIP CHARGES    | 12/02/2024   | 105.00             | .00         |           |
| 01-320-5200 POSTAGE              | FP FINANCE PROGRAM         | 37947887       | DEC24 POSTAGE MACHINE     | 11/21/2024   | 211.95             | .00         |           |
| 01-320-5410 UTILITIES            | NICOR GAS                  | 10.23-11.21-98 | NOV 24 14 E CAMP MCDONALD | 11/19/2024   | 171.69             | .00         |           |
| 01-320-5410 UTILITIES            | NICOR GAS                  | 10.23-11-21.24 | NOV24 401 PIPER           | 11/21/2024   | 139.70             | .00         |           |
| 01-320-5410 UTILITIES            | NICOR GAS                  | 10/22-11/20/24 | CH 11/20/24               | 11/20/2024   | 207.93             | .00         |           |
| 01-320-5410 UTILITIES            | T-MOBILE                   | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE | 12/02/2024   | 65.09              | .00         |           |
| 01-320-5500 LIABILITY INSURANCE  | ILLINOIS COUNTIES RISK MAN | RS1000410242   | 2025 1ST HALF             | 12/03/2024   | 13,018.00          | .00         |           |
| 01-320-5530 WORKERS COMPENSATI   | ILLINOIS PUBLIC RISK FUND  | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 266.12             | .00         |           |
| 01-320-5700 OFFICE SUPPLIES      | STAPLES                    | 6017406620     | OFFICE SUPPLIES           | 11/21/2024   | 314.53             | .00         |           |

| GL Account and Title             | Vendor Name                  | Invoice Number | Description               | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|----------------------------------|------------------------------|----------------|---------------------------|--------------|--------------------|-------------|-----------|
| 01-320-5820 PUBLICATIONS         | DAILY HERALD                 | 12/1-1/26/2025 | DEC24-JAN25               | 12/02/2024   | 189.00             | .00         |           |
| Total ADMINISTRATION:            |                              |                |                           |              | 22,730.41          | .00         |           |
| <b>FINANCE</b>                   |                              |                |                           |              |                    |             |           |
| 01-322-5102 FINANCIAL SERVICES   | LAUTERBACH & AMEN LLP        | 98783          | NOV 24 FINCL SRVC         | 12/01/2024   | 10,400.00          | .00         |           |
| Total FINANCE:                   |                              |                |                           |              | 10,400.00          | .00         |           |
| <b>LEGAL</b>                     |                              |                |                           |              |                    |             |           |
| 01-324-5120 CITY ATTORNEY        | TRESSLER LLP                 | 498149         | CITY ATTORNEY - OCTOBER   | 11/22/2024   | 13,027.50          | .00         |           |
| 01-324-5122 CITY PROSECUTOR      | Law Offices of John L. Fioti | NOVEMBER 2     | ADJUDICATION NOVEMBER 202 | 11/22/2024   | 950.00             | .00         |           |
| 01-324-5122 CITY PROSECUTOR      | TRESSLER LLP                 | 498149         | CITY PROSECUTOR - OCTOBE  | 11/22/2024   | 4,931.00           | .00         |           |
| Total LEGAL:                     |                              |                |                           |              | 18,908.50          | .00         |           |
| <b>BUILDING DEPARTMENT</b>       |                              |                |                           |              |                    |             |           |
| 01-340-4110 LIFE INSURANCE       | MADISON NATIONAL LIFE        | 1661113        | DEC 24 LIFE INSR          | 12/01/2024   | 33.00              | .00         |           |
| 01-340-5100 PROFESSIONAL SERVIC  | ANDREW HART                  | 12.08.24       | REIMBR CELL PHONE         | 12/02/2024   | 50.00              | .00         |           |
| 01-340-5100 PROFESSIONAL SERVIC  | FOOD & ALCOHOL SERVICE TR    | 2024-21        | HEALTH INSP.              | 12/02/2024   | 1,840.00           | .00         |           |
| 01-340-5100 PROFESSIONAL SERVIC  | THOMPSON ELEVATOR INSPEC     | 24-2370        | ELEVATOR SERVICE          | 11/15/2024   | 143.00             | .00         |           |
| 01-340-5111 BILLABLE ENGINEERING | GEWALT HAMILTON ASSOCIAT     | 08.31.2024     | AUG2024 4755.005-117      | 09/24/2024   | 1,440.00           | .00         |           |
| 01-340-5500 LIABILITY INSURANCE  | ILLINOIS COUNTIES RISK MAN   | RS1000410242   | 2025 1ST HALF             | 12/03/2024   | 1,302.00           | .00         |           |
| 01-340-5530 WORKERS COMPENSATI   | ILLINOIS PUBLIC RISK FUND    | 93691          | JAN25 WC PREMIUMS         | 11/20/2024   | 332.65             | .00         |           |
| 01-340-7020 EQUIPMENT            | CANON FINANCIAL SERVICES     | 36815463       | DEC24 CH COPIER           | 12/03/2024   | 198.97             | .00         |           |
| 01-340-7020 EQUIPMENT            | T-MOBILE                     | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE | 12/02/2024   | 120.27             | .00         |           |
| Total BUILDING DEPARTMENT:       |                              |                |                           |              | 5,459.89           | .00         |           |
| <b>PUBLIC WORKS</b>              |                              |                |                           |              |                    |             |           |
| 01-350-4100 HEALTH INSURANCE     | MOE FUNDS                    | 3919552        | JAN 25 PREM               | 12/02/2024   | 974.00             | .00         |           |
| 01-350-4100 HEALTH INSURANCE     | MOE FUNDS                    | 3919558        | JAN25 FAMILY PREM         | 12/02/2024   | 8,913.00           | .00         |           |
| 01-350-4110 LIFE INSURANCE       | MADISON NATIONAL LIFE        | 1661113        | DEC 24 LIFE INSR          | 12/01/2024   | 69.28              | .00         |           |
| 01-350-5020 VEHICLE MAINTENANCE  | EL-COR INDUSTRIES INC        | 279920         | SHOP SUPPLIES             | 11/30/2024   | 250.51             | .00         |           |
| 01-350-5020 VEHICLE MAINTENANCE  | JUST TIRES MP INC.           | 0000112760     | SQUAD 617 TIRES           | 11/20/2024   | 182.55             | .00         |           |
| 01-350-5020 VEHICLE MAINTENANCE  | NAPA AUTO PARTS              | 312352         | SQUAD 603, 606, 613       | 11/18/2024   | 285.92             | .00         |           |
| 01-350-5020 VEHICLE MAINTENANCE  | NAPA AUTO PARTS              | 312391         | SQUAD 613                 | 11/18/2024   | 131.89             | .00         |           |
| 01-350-5020 VEHICLE MAINTENANCE  | RONDOUT SERVICE CENTER       | 12904          | TRUCK INSPECTIONS         | 11/19/2024   | 71.00              | .00         |           |
| 01-350-5020 VEHICLE MAINTENANCE  | SPRING-ALIGN OF PALATINE IN  | 128174         | VEHICLE #843 ALIGNMENT    | 11/20/2024   | 189.95             | .00         |           |
| 01-350-5020 VEHICLE MAINTENANCE  | SPRING-ALIGN OF PALATINE IN  | 128201         | VEHICLE REPAIR #835       | 11/26/2024   | 2,260.64           | .00         |           |
| 01-350-5100 PROFESSIONAL SERVIC  | DEKIND COMPUTER CONSULT      | 40452          | JAN25 COMP CONSLT.        | 12/02/2024   | 690.13             | .00         |           |

| GL Account and Title              | Vendor Name                | Invoice Number | Description                     | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-----------------------------------|----------------------------|----------------|---------------------------------|--------------|--------------------|-------------|-----------|
| 01-350-5104 PROF SERVICES - BUILD | CHI-TOWN CLEANING SERVICE  | 24-0562        | NOV24 CUSTODIAL WORK            | 12/02/2024   | 1,196.97           | .00         |           |
| 01-350-5104 PROF SERVICES - BUILD | UNIFIRST CORPORATION       | 1190174151     | POLICE CARPET 11/21/24          | 11/21/2024   | 78.51              | .00         |           |
| 01-350-5104 PROF SERVICES - BUILD | UNIFIRST CORPORATION       | 1320180759     | PW UNIFORMS                     | 11/22/2024   | 178.76             | .00         |           |
| 01-350-5104 PROF SERVICES - BUILD | UNIFIRST CORPORATION       | 1320182665     | PW UNIFORMS                     | 11/29/2024   | 178.76             | .00         |           |
| 01-350-5310 MEMBERSHIPS           | ILLINOIS PUBLIC WORKS MUTU | 2548           | IPWMAN MEMBERSHIP               | 12/02/2024   | 250.00             | .00         |           |
| 01-350-5410 UTILITIES             | T-MOBILE                   | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE       | 12/02/2024   | 324.96             | .00         |           |
| 01-350-5411 WATER AND ELECTRIC P  | CONSTELLATION NEWENERGY    | 69544377301    | 10/15-11/13/24 0 COR EUCLID     | 11/28/2024   | 303.21             | .00         |           |
| 01-350-5411 WATER AND ELECTRIC P  | CONSTELLATION NEWENERGY    | 69544377301    | 10/15-11/13/24 US RT 45 IL RT 2 | 11/28/2024   | 541.87             | .00         |           |
| 01-350-5411 WATER AND ELECTRIC P  | CONSTELLATION NEWENERGY    | 69544377301    | 10/15-11/13/24 711 ELM          | 11/28/2024   | 262.02             | .00         |           |
| 01-350-5500 LIABILITY INSURANCE P | ILLINOIS COUNTIES RISK MAN | RS1000410242   | 2025 1ST HALF                   | 12/03/2024   | 19,527.00          | .00         |           |
| 01-350-5530 WORKERS COMPENSATI    | ILLINOIS PUBLIC RISK FUND  | 93691          | JAN25 WC PREMIUMS               | 11/20/2024   | 1,596.72           | .00         |           |
| 01-350-5710 OPERATING SUPPLIES    | MENARDS                    | 43794          | HOLIDAY DECOR                   | 11/21/2024   | 251.06             | .00         |           |
| 01-350-5721 SIGNS                 | INTERSTATE ALL BATTERY CEN | 190390104511   | SPEED SIGN BATTERIES PD         | 11/26/2024   | 989.00             | .00         |           |
| 01-350-5751 GASOLINE              | CONSERV FS INC.            | 101031058      | 11.20.24 FUEL                   | 11/20/2024   | 3,009.00           | .00         |           |
| 01-350-7023 SAFETY EQUIPMENT      | CUTLER WORK WEAR INC.      | PS-INV040651   | CASSAT BOOTS                    | 11/17/2024   | 197.95             | .00         |           |
| Total PUBLIC WORKS:               |                            |                |                                 |              | 42,904.66          | .00         |           |
| <b>PUBLIC SAFETY</b>              |                            |                |                                 |              |                    |             |           |
| 01-360-4100 HEALTH INSURANCE      | BLUECROSS BLUESHIEDL OF I  | 0000794254     | DEC 24 HMO                      | 11/15/2024   | 3,866.47           | .00         |           |
| 01-360-4100 HEALTH INSURANCE      | DELTA DENTAL OF ILLINOIS   | 1867372        | DEC24 HMO DENTAL                | 12/01/2024   | 106.60             | .00         |           |
| 01-360-4100 HEALTH INSURANCE      | DELTA DENTAL OF ILLINOIS   | 1869185        | DEC 24 HMO VIISION              | 12/01/2024   | 33.66              | .00         |           |
| 01-360-4110 LIFE INSURANCE        | MADISON NATIONAL LIFE      | 1661113        | DEC 24 LIFE INSR                | 12/01/2024   | 190.11             | .00         |           |
| 01-360-5100 PROFESSIONAL SERVIC   | DEKIND COMPUTER CONSULT    | 40452          | JAN25 COMP CONSLT.              | 12/02/2024   | 1,610.30           | .00         |           |
| 01-360-5100 PROFESSIONAL SERVIC   | HUUSO BIO                  | PMP-019        | PREVENTATIVE MAINTENANCE        | 11/25/2024   | 320.00             | .00         |           |
| 01-360-5100 PROFESSIONAL SERVIC   | THE BLUE LINE              | 47159          | PD RECRUITMENT LISTING          | 11/29/2024   | 348.00             | .00         |           |
| 01-360-5221 PRINTING              | MINUTEMAN PRESS            | 18928          | CITED NOTICE FORMS              | 10/09/2024   | 595.06             | .00         |           |
| 01-360-5330 TRAINING              | MICHAEL CIERNIAK           | 11.19.24IACP   | IACP DRE SCHOOL                 | 12/02/2024   | 135.00             | .00         |           |
| 01-360-5330 TRAINING              | NORTH EAST MULTI-REGIONAL  | 365849         | TRAINING                        | 11/07/2024   | 35.00              | .00         |           |
| 01-360-5340 TUITION REIMBURSEME   | ROSANGELA MALDONADO        | TUITION REIM   | TUITION REIMB                   | 11/25/2024   | 4,500.00           | .00         |           |
| 01-360-5410 UTILITIES             | T-MOBILE                   | 10.21-11.20.24 | 10.21-11.20.24 CELL PHONE       | 12/02/2024   | 400.90             | .00         |           |
| 01-360-5500 LIABILITY INSURANCE P | ILLINOIS COUNTIES RISK MAN | RS1000410242   | 2025 1ST HALF                   | 12/03/2024   | 39,053.00          | .00         |           |
| 01-360-5530 WORKERS COMPENSATI    | ILLINOIS PUBLIC RISK FUND  | 93691          | JAN25 WC PREMIUMS               | 11/20/2024   | 10,644.80          | .00         |           |
| 01-360-5700 OFFICE SUPPLIES       | LOGSDON OFFICE SUPPLY      | WO-112675-1    | PD SUPPLIES                     | 11/15/2024   | 83.95              | .00         |           |
| 01-360-5741 CLOTHING              | JG UNIFORMS INC            | 139196         | PD UNIFORMS                     | 11/12/2024   | 83.00              | .00         |           |
| 01-360-5741 CLOTHING              | JG UNIFORMS INC            | 139831         | DESK OFC UNIFORMs               | 11/11/2024   | 37.00              | .00         |           |
| 01-360-5741 CLOTHING              | JG UNIFORMS INC            | 139898         | GENTRY UNIFORMS                 | 11/25/2024   | 36.00              | .00         |           |
| 01-360-5741 CLOTHING              | JG UNIFORMS INC            | 139913         | CIERNIAK-UNIFORMS               | 11/25/2024   | 238.50             | .00         |           |
| 01-360-7022 POLICE - SMALL EQUIPM | SIRCHIE FINGERPRINT LABOR  | 0671597-IN     | PD EQUIPMENT                    | 11/19/2024   | 498.47             | .00         |           |
| 01-360-7022 POLICE - SMALL EQUIPM | SIRCHIE FINGERPRINT LABOR  | 0672412-IN     | PD SUPPLIES                     | 11/26/2024   | 29.80              | .00         |           |
| 01-360-7022 POLICE - SMALL EQUIPM | ULINE                      | 185731789      | PD SUPPLIES                     | 11/15/2024   | 332.92             | .00         |           |

| GL Account and Title             | Vendor Name               | Invoice Number | Description                | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|----------------------------------|---------------------------|----------------|----------------------------|--------------|--------------------|-------------|-----------|
| Total PUBLIC SAFETY:             |                           |                |                            |              | 63,178.54          | .00         |           |
| <b>REIMBURSABLE EXP</b>          |                           |                |                            |              |                    |             |           |
| 01-370-4101 RETIREE HEALTH INSUR | BLUECROSS BLUESHIEDL OF I | 0000794254     | DEC 24 HMO                 | 11/15/2024   | 3,023.03           | .00         |           |
| 01-370-4101 RETIREE HEALTH INSUR | DELTA DENTAL OF ILLINOIS  | 1867373        | DEC 24 RETIREE DENTAL      | 12/01/2024   | 28.67              | .00         |           |
| 01-370-4101 RETIREE HEALTH INSUR | DELTA DENTAL OF ILLINOIS  | 1869185        | DEC 24 HMO VIISION         | 12/01/2024   | 12.74              | .00         |           |
| Total REIMBURSABLE EXP:          |                           |                |                            |              | 3,064.44           | .00         |           |
| <b>OTHER EXPENSES</b>            |                           |                |                            |              |                    |             |           |
| 01-380-5975 SALES TAX REBATE     | THORNTONS LLC             | 12.04.24 AUG-  | SALES TAX INCENTIVE AUG-OC | 12/04/2024   | 14,619.84          | .00         |           |
| 01-380-5975 SALES TAX REBATE     | TONYS FINER FOODS ENTERP  | AUG-OCT 202    | SALES TAX INCENTIVE AUG-OC | 12/02/2024   | 27,509.93          | .00         |           |
| Total OTHER EXPENSES:            |                           |                |                            |              | 42,129.77          | .00         |           |
| Total GENERAL FUND:              |                           |                |                            |              | 218,305.89         | .00         |           |

| GL Account and Title             | Vendor Name           | Invoice Number | Description            | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|----------------------------------|-----------------------|----------------|------------------------|--------------|--------------------|-------------|-----------|
| <b>TOURISM DISTRICT EXPENSES</b> |                       |                |                        |              |                    |             |           |
| 13-300-5102 FINANCIAL SERVICES   | LAUTERBACH & AMEN LLP | 98783          | NOV 24 FINCL SRVC      | 12/01/2024   | 1,000.00           | .00         |           |
| Total EXPENSES:                  |                       |                |                        |              | 1,000.00           | .00         |           |
| <b>CAPITAL OUTLAY GENERAL</b>    |                       |                |                        |              |                    |             |           |
| 13-500-7020 EQUIPMENT - CAPITAL  | FLOCK SAFTEY          | INV-47805      | TOURISM CAMERA INSTALL | 09/19/2024   | 5,250.00           | .00         |           |
| Total CAPITAL OUTLAY GENERAL:    |                       |                |                        |              | 5,250.00           | .00         |           |
| Total TOURISM DISTRICT:          |                       |                |                        |              | 6,250.00           | .00         |           |

| GL Account and Title            | Vendor Name           | Invoice Number | Description       | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---------------------------------|-----------------------|----------------|-------------------|--------------|--------------------|-------------|-----------|
| <b>DEA SEIZURE FUND</b>         |                       |                |                   |              |                    |             |           |
| <b>EXPENSES</b>                 |                       |                |                   |              |                    |             |           |
| 16-300-5100 PROFESSIONAL SERVIC | LAUTERBACH & AMEN LLP | 98783          | NOV 24 FINCL SRVC | 12/01/2024   | 1,000.00           | .00         |           |
| 16-300-5720 SMALL EQUIPMENT     | AXON ENTERPRISE, INC. | INUS301941     | BODY WORN CAMERAS | 12/01/2024   | 3,517.28           | .00         |           |
| Total EXPENSES:                 |                       |                |                   |              | 4,517.28           | .00         |           |
| Total DEA SEIZURE FUND:         |                       |                |                   |              | 4,517.28           | .00         |           |

| GL Account and Title                      | Vendor Name        | Invoice Number | Description               | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-------------------------------------------|--------------------|----------------|---------------------------|--------------|--------------------|-------------|-----------|
| <b>SOLID WASTE DISPOSAL FUND EXPENSES</b> |                    |                |                           |              |                    |             |           |
| 17-300-5420 SWANCC CHARGES                | SOLID WASTE AGENCY | 7719           | JAN25 O&M COSTS W TRUE UP | 12/01/2024   | 41,382.00          | .00         |           |
| Total EXPENSES:                           |                    |                |                           |              | 41,382.00          | .00         |           |
| Total SOLID WASTE DISPOSAL FUND:          |                    |                |                           |              | 41,382.00          | .00         |           |

| GL Account and Title            | Vendor Name                | Invoice Number | Description   | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---------------------------------|----------------------------|----------------|---------------|--------------|--------------------|-------------|-----------|
| <b>SSA #5</b>                   |                            |                |               |              |                    |             |           |
| <b>EXPENSES</b>                 |                            |                |               |              |                    |             |           |
| 25-300-5500 LIABILITY INSURANCE | ILLINOIS COUNTIES RISK MAN | RS1000410242   | 2025 1ST HALF | 12/03/2024   | 2,604.00           | .00         |           |
| Total EXPENSES:                 |                            |                |               |              | 2,604.00           | .00         |           |
| Total SSA #5:                   |                            |                |               |              | 2,604.00           | .00         |           |

| GL Account and Title            | Vendor Name                | Invoice Number | Description   | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---------------------------------|----------------------------|----------------|---------------|--------------|--------------------|-------------|-----------|
| <b>SSA #8</b>                   |                            |                |               |              |                    |             |           |
| <b>EXPENSES</b>                 |                            |                |               |              |                    |             |           |
| 28-300-5500 LIABILITY INSURANCE | ILLINOIS COUNTIES RISK MAN | RS1000410242   | 2025 1ST HALF | 12/03/2024   | 2,604.00           | .00         |           |
| Total EXPENSES:                 |                            |                |               |              | 2,604.00           | .00         |           |
| Total SSA #8:                   |                            |                |               |              | 2,604.00           | .00         |           |

| GL Account and Title           | Vendor Name              | Invoice Number | Description         | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|--------------------------------|--------------------------|----------------|---------------------|--------------|--------------------|-------------|-----------|
| <b>CAPITAL IMPROVEMENTS</b>    |                          |                |                     |              |                    |             |           |
| 30-550-7060 SIDEWALKS          | GEWALT HAMILTON ASSOCIAT | 08.31.2024     | AUG2024 4755.215-6  | 09/24/2024   | 9,907.07           | .00         |           |
| 30-550-7060 SIDEWALKS          | GEWALT HAMILTON ASSOCIAT | 08.31.2024     | AUG2024 4755.079-7  | 09/24/2024   | 42,119.00          | .00         |           |
| 30-550-7060 SIDEWALKS          | GEWALT HAMILTON ASSOCIAT | 08.31.2024     | AUG2024 4755.185-7  | 09/24/2024   | 61,513.88          | .00         |           |
| 30-550-7060 SIDEWALKS          | GEWALT HAMILTON ASSOCIAT | 08.31.2024     | AUG2024 4755.210-17 | 09/24/2024   | 7,119.72           | .00         |           |
| 30-550-7062 STORMWATER PROJECT | GEWALT HAMILTON ASSOCIAT | 08.31.2024     | AUG2024 4755.084-3  | 09/24/2024   | 4,608.00           | .00         |           |
| 30-550-7065 DRAINAGE IMPROVEME | GEWALT HAMILTON ASSOCIAT | 08.31.2024     | AUG2024 4755.410-26 | 09/24/2024   | 560.00             | .00         |           |
| Total :                        |                          |                |                     |              | 125,827.67         | .00         |           |
| Total CAPITAL IMPROVEMENTS:    |                          |                |                     |              | 125,827.67         | .00         |           |

| GL Account and Title            | Vendor Name                | Invoice Number | Description                   | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|---------------------------------|----------------------------|----------------|-------------------------------|--------------|--------------------|-------------|-----------|
| <b>WATER FUND</b>               |                            |                |                               |              |                    |             |           |
| <b>EXPENSES</b>                 |                            |                |                               |              |                    |             |           |
| 51-300-4100 HEALTH INSURANCE    | MOE FUNDS                  | 3919557        | JAN25 SIARA PREM              | 12/02/2024   | 974.00             | .00         |           |
| 51-300-4100 HEALTH INSURANCE    | MOE FUNDS                  | 3919558        | JAN25 FAMILY PREM             | 12/02/2024   | 1,485.50           | .00         |           |
| 51-300-4110 LIFE INSURANCE      | MADISON NATIONAL LIFE      | 1661113        | DEC 24 LIFE INSR              | 12/01/2024   | 10.31              | .00         |           |
| 51-300-5050 SYSTEM MAINTENANCE  | WATER PRODUCTS COMPANY     | 0326422        | HYDRANT PARTS                 | 11/26/2024   | 2,868.35           | .00         |           |
| 51-300-5100 PROFESSIONAL SERVIC | DEKIND COMPUTER CONSULT    | 40452          | JAN25 COMP CONSLT.            | 12/02/2024   | 690.13             | .00         |           |
| 51-300-5100 PROFESSIONAL SERVIC | METROPOLITAN INDUSTRIES I  | INV067998      | WATER DATA                    | 11/15/2024   | 258.00             | .00         |           |
| 51-300-5100 PROFESSIONAL SERVIC | PACE ANALYTICAL SERVICES   | 247225718      | WATER TESTING 11.30.24        | 11/30/2024   | 80.00              | .00         |           |
| 51-300-5102 FINANCIAL SERVICES  | LAUTERBACH & AMEN LLP      | 98783          | NOV 24 FINCL SRVC             | 12/01/2024   | 4,500.00           | .00         |           |
| 51-300-5410 UTILITIES           | CONSTELLATION NEWENERGY    | 69544377301    | 10/15-11/13/24 801 E CAMP MCD | 11/28/2024   | 1,993.93           | .00         |           |
| 51-300-5410 UTILITIES           | NICOR GAS                  | 10/23-11/21/24 | WELL HOUSE 11/21/24           | 11/21/2024   | 83.21              | .00         |           |
| 51-300-5500 LIABILITY INSURANCE | ILLINOIS COUNTIES RISK MAN | RS1000410242   | 2025 1ST HALF                 | 12/03/2024   | 19,527.00          | .00         |           |
| 51-300-5530 WORKERS COMPENSATI  | ILLINOIS PUBLIC RISK FUND  | 93691          | JAN25 WC PREMIUMS             | 11/20/2024   | 332.65             | .00         |           |
| Total EXPENSES:                 |                            |                |                               |              | 32,803.08          | .00         |           |
| Total WATER FUND:               |                            |                |                               |              | 32,803.08          | .00         |           |

| GL Account and Title  | Vendor Name | Invoice Number | Description      | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-----------------------|-------------|----------------|------------------|--------------|--------------------|-------------|-----------|
| <b>PARKING FUND</b>   |             |                |                  |              |                    |             |           |
| <b>EXPENSES</b>       |             |                |                  |              |                    |             |           |
| 52-300-5410 UTILITIES | NICOR GAS   | 10.23-11.21.24 | NOV24 101 S WOLF | 11/19/2024   | 78.49              | .00         |           |
| Total EXPENSES:       |             |                |                  |              | 78.49              | .00         |           |
| Total PARKING FUND:   |             |                |                  |              | 78.49              | .00         |           |

| GL Account and Title                | Vendor Name                | Invoice Number | Description         | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid |
|-------------------------------------|----------------------------|----------------|---------------------|--------------|--------------------|-------------|-----------|
| <b>SANITARY SEWER FUND EXPENSES</b> |                            |                |                     |              |                    |             |           |
| 53-300-4100 HEALTH INSURANCE        | MOE FUNDS                  | 3919557        | JAN25 SIARA PREM    | 12/02/2024   | 974.00             | .00         |           |
| 53-300-4100 HEALTH INSURANCE        | MOE FUNDS                  | 3919558        | JAN25 FAMILY PREM   | 12/02/2024   | 1,485.50           | .00         |           |
| 53-300-5100 PROFESSIONAL SERVIC     | DEKIND COMPUTER CONSULT    | 40452          | JAN25 COMP CONSLT.  | 12/02/2024   | 920.16             | .00         |           |
| 53-300-5102 FINANCIAL SERVICES      | LAUTERBACH & AMEN LLP      | 98783          | NOV 24 FINCL SRVC   | 12/01/2024   | 9,100.00           | .00         |           |
| 53-300-5500 LIABILITY INSURANCE     | ILLINOIS COUNTIES RISK MAN | RS1000410242   | 2025 1ST HALF       | 12/03/2024   | 32,545.00          | .00         |           |
| 53-300-5530 WORKER'S COMP INSUR     | ILLINOIS PUBLIC RISK FUND  | 93691          | JAN25 WC PREMIUMS   | 11/20/2024   | 133.06             | .00         |           |
| Total EXPENSES:                     |                            |                |                     |              | 45,157.72          | .00         |           |
| <b>CAPITAL OUTLAY GENERAL</b>       |                            |                |                     |              |                    |             |           |
| 53-500-7051 SYSTEM IMPROVEMENT      | GEWALT HAMILTON ASSOCIAT   | 08.31.2024     | AUG2024 4755.077-15 | 09/24/2024   | 18,799.00          | .00         |           |
| 53-500-7051 SYSTEM IMPROVEMENT      | GEWALT HAMILTON ASSOCIAT   | 08.31.2024     | AUG2024 4755.081-7  | 09/24/2024   | 750.00             | .00         |           |
| Total CAPITAL OUTLAY GENERAL:       |                            |                |                     |              | 19,549.00          | .00         |           |
| Total SANITARY SEWER FUND:          |                            |                |                     |              | 64,706.72          | .00         |           |
| Grand Totals:                       |                            |                |                     |              | 499,079.13         | .00         |           |

| GL Account and Title             | Net Invoice Amount | Amount Paid | Date Paid |
|----------------------------------|--------------------|-------------|-----------|
| <b>GENERAL FUND</b>              |                    |             |           |
| Total GENERAL FUND:              | 218,305.89         | .00         |           |
| <b>TOURISM DISTRICT</b>          |                    |             |           |
| Total TOURISM DISTRICT:          | 6,250.00           | .00         |           |
| <b>DEA SEIZURE FUND</b>          |                    |             |           |
| Total DEA SEIZURE FUND:          | 4,517.28           | .00         |           |
| <b>SOLID WASTE DISPOSAL FUND</b> |                    |             |           |
| Total SOLID WASTE DISPOSAL FUND: | 41,382.00          | .00         |           |
| <b>SSA #5</b>                    |                    |             |           |
| Total SSA #5:                    | 2,604.00           | .00         |           |
| <b>SSA #8</b>                    |                    |             |           |
| Total SSA #8:                    | 2,604.00           | .00         |           |
| <b>CAPITAL IMPROVEMENTS</b>      |                    |             |           |
| Total CAPITAL IMPROVEMENTS:      | 125,827.67         | .00         |           |
| <b>WATER FUND</b>                |                    |             |           |
| Total WATER FUND:                | 32,803.08          | .00         |           |
| <b>PARKING FUND</b>              |                    |             |           |
| Total PARKING FUND:              | 78.49              | .00         |           |
| <b>SANITARY SEWER FUND</b>       |                    |             |           |
| Total SANITARY SEWER FUND:       | 64,706.72          | .00         |           |
| Grand Totals:                    | 499,079.13         | .00         |           |